

Sanders County Fair Commission
January 21, 2008 Meeting

The meeting was called to order at 7:00 p.m. in the pavilion by Chairman Glen Magera. Directors present included Chris McGuigan and Bruce Icenogge. Also present was Fair Manager Mike Hashisaki. Guests included Sanders County Commissioner Carol Brooker, Karen Dwyer, Doug Mitch and Michele McGuigan representing Sanders County 4-H, County Extension Agent John Halpop, and Megan Blood and Kathy Miller representing Relay For Life.

4-H Shooting Sports Association was added to the agenda. And the minutes of the Fair Commission's November 19th, 2007 meeting were approved on a motion made by Bruce and seconded by Chris.

Mike reviewed the correspondence with the Fair Commission. Two items of interest were discussed: 1) the PBR is now going to assess each participating rodeo a \$1 per ticket sold fee instead of their \$500 application fee; and 2) Mike has made reservations in the Dew Duck Inn for the two livestock judges for the fair. Please refer to the January 21st booklet for further information.

Kathy Miller, representing Relay For Life, addressed the Commission, asking that they consider the Relay coming back to the fairgrounds for this year on August 1st and 2nd. The request was made because there may be a possibility of the organization which has those dates reserved changing their dates. Mike stated he would check with Pastor Roy Williams to ascertain if they will change their date or not. After further discussion, Bruce made a motion stating that the Fair Commission Chairman appoint a committee, to include himself, to meet with representatives of the Relay For Life, to "iron out" the differences and problem areas which exist following the 2007 relay. Chris seconded the motion which passed. Glen then stated the committee would be the entire fair commission and the meeting would take place on Monday, January 28th at 7:00 p.m. in the fair office. Mike stated he would ask Ruth to be present to take minutes.

Discussion on the facilities rental agreement was tabled until the February 18th meeting.

The rodeo opening ceremony was discussed, with Bruce stating he felt Franzen's needed to expend more effort in producing a good opening ceremony. He then stated he and Polly would donate \$100 towards the purchase of U.S. flags which can be distributed to each person attending the rodeo. Further discussion was tabled until the February 18th meeting.

Discussion on the rodeo holding pens is tabled until February when more information should be available from Hank Franzen.

The five year construction plan was discussed with the commission members requesting that additional items such as a sunshade for the bucking chute seating, fencing for the west end of the horse arena, and cowboy changing rooms added to the plan. Further discussion was tabled until the February 18th meeting.

Doug Mitch addressed the Fair Commission concerning a booth for 4-H shooting sports. The area where they once had a booth is no longer available but Doug will evaluate the "old beer booth" space located beneath the south grandstand to see if it will meet the requirements of the 4-H. Further discussion on this item was tabled until the February 18th meeting.

The Fair Commission selected "Fun days of years gone by" as the 2008 fair theme.

Mike then briefed the Fair Commission on the projected income and proposed expense budget for the 2008-2009 fiscal year.

There was no public comment.

The financial condition of the fair was discussed and Mike briefed the Fair Commission on the January claims. On a motion by Chris, seconded by Bruce, the January claims were approved for payment.

The meeting was adjourned at 8:25 p.m.

Approved: _____ Date: _____

Sanders County Fair Commission
Special Meeting
Monday, January 28, 2008

The meeting was called to order at 7:00 p.m. in the fair office by Chairman Glen Magera. Commission members present were Chris McGuigan, Bruce Icenogge and Lynn Lanzoni. Roberta Smith participated by telephone conference. Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton also were present. Guests were Karen Dwyer and Kathy Miller representing the Relay for Life committee.

There was only one item on the agenda, Relay for Life.

Glen opened the meeting stating the Fair Commission felt it was necessary to meet one-on-one to iron out difficulties which occurred at last year's Relay. Additionally, he stated that the Montana First Church of God council was not going to relinquish their reserved dates for 2008, 2009 and 2010. Mike stated Megan Blood had reserved the fairgrounds for the Relay for the first weekend in August, 2011.

Kathy asked what dates were open this calendar year in July and August. Mike responded that July was full: there was the 4th of July weekend motocross fun races; the Robbins family reunion on July 11, 12 and 13; the HCMA sponsored motocross races on July 19 and 20 as well as the "Women of the Outdoors" event on July 19; and, the King fundraiser on July 26. In July and August, the Church of God has reserved the grounds from July 28 through August 3. The only date available in August for the Relay would be August 8 and 9 as following that, the grounds are closed for two weeks in preparation for the annual fair.

Glen asked Kathy if she wanted to go over the 7 items from Mike's point paper he had developed during last year's Relay. She agreed.

After considerable discussion and comments from all parties, the Fair Commission decided the following requirements must be met by the Relay for Life committee concerning use of the fairgrounds.

- 1) Except for during the actual Relay, the fire lane will remain open and accessible. This ensures customers who are interested in purchasing event tickets for the annual fair will have access to the fair office during normal business hours.
- 2) Amplified sound will be decreased at midnight, as well as loud and boisterous activities, so that if you were walking on the county road around the fairgrounds, you would not be able to hear either the Relay's sound system or associated activities.
- 3) Vehicular traffic is permitted only on the paved driveways. The Relay team will appoint a parking committee to ensure that campers, RVs and trailers used by Relay participants and parked on the grass midways, are

- parked in such a way as to not damage septic and water system. All other motorized vehicles will be parked in the parking lot north of the pavilion.
- 4) All set-up activities will be required to off-load their supplies on the paved drive ways and then use hand carts or “gator-like” vehicles to transport the supplies to the various areas on the fairgrounds.
 - 5) Clean-up activities are under the same restrictions as enumerated in #3 and #4 above.
 - 6) The cost of repairing damages to the fairgrounds infrastructure which occur due to the Relay activities are the responsibility of the Relay For Life Committee.
 - 7) The Relay committee will adhere to all the rules and regulations governing the use of the fairgrounds as promulgated by the Fair Commission. The Fair Manager is charged with enforcing those rules and regulations. He will act directly with the Relay Committee Chairman to ensure the rules and regulations are followed.
 - 8) The Relay chairman will meet with fair management prior to the event to brief management on what is planned during the event.

Kathy requested the Fair Commission adapt their rental agreement document to reflect the above points and provide her a copy of that agreement as soon as possible as she must get permission from the Relay for Life committee.

The meeting was adjourned at 8:30 p.m.

Approved: _____ Date: _____

Sanders County Fair Commission
February 18, 2008 Meeting

The meeting was called to order at 7:05 p.m. in the pavilion by Chairman Glen Magera. Directors present included Chris McGuigan and Bruce Icenogge. Also present were Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton. Guests included Karen Dwyer representing Sanders County 4-H, Sanders County Extension Agents Meghan Phillippi and John Halpop, Lake County Extension Agent Jack Stivers, Lake County Fair Commission Chairman Sjaan Vincent, and Adam Herrenbruck of the Valley Press.

The agenda was modified to reflect that the 4-H Shooting Sports Association was not present, so the 4-H Shooting Sports agenda item was tabled and will be added to the March 17th agenda.

The minutes of the Fair Commission's January 21st, 2008 regular meeting and the January 28th, 2008 special meeting were approved on a motion made by Bruce and seconded by Chris.

Mike reviewed the correspondence with the Fair Commission. Please refer to the February 18th booklet for further information.

Glen read a letter he had received from Kathy Miller requesting that the Relay for Life be permitted to use the fairgrounds facilities whenever needed at no charge to the group. After discussion, the Fair Commission decided to permanently table Kathy's request for two reasons: (1) the rental of the facility is one of the sources of income the fair relies on in order to make it's yearly budget; and, (2) the Fair Commission did not feel they should agree to allow any organization to use the facility at any time with no use fee assessed. Mike was instructed to send Kathy a letter outlining the Fair Commission's decision. Additionally, on a motion by Bruce, seconded by Chris, the Fair Commission approved the "Buildings & Grounds Rental Agreement" as modified specifically for Relay for Life activities. Mike was asked to include a copy of the rental agreement with the letter to Kathy.

Discussion then addressed the PRCA rodeos with the Fair Commission stipulating that the Friday night PRCA rodeo would be a

“tough enough to wear pink” rodeo in honor of cancer survivors and victims. The Saturday night PRCA rodeo will be dedicated to honoring our servicemen, both veterans and active duty members. Bruce suggested each rodeo attendee be provided a small U.S. flag. Mike suggested the announcer play each service’s song, and while playing, have those people who served, or are serving, in that branch of the service stand and be recognized. Additionally, it was suggested a fly-over by a B-2 or B-52 bomber be arranged if possible. Mike suggested the guard members from Kalispell be asked to present the colors that night. It was suggested that a set of tickets to the PBR National Finals, to be held in Las Vegas starting on October 31st, be given as a prize to one of the veterans or active duty military members present. All plans for the Saturday night rodeo are to be coordinated with the stock contractor and announcer.

Mike discussed the rodeo arena equipment upgrade, to include the construction of private dressing rooms for the rough stock cowboys located directly below the bucking chute seating. Mike stated he had talked with Barbara Woodbury, County Sanitarian, about a waiver which would permit the Fair Commission to have a septic system with drain field installed directly behind the bucking chute seating area. This septic system would be used to facilitate the construction of a restroom/shower facility for the rough stock cowboys. The proposed facility would have two showers, two wash basing, two commodes and two urinals. Mike stated Barbara is in favor of the idea and will present it to the Sanders County Board of Health for approval. She asked that members of the Fair Commission and the Fair Manager be present at the Board of Health meeting.

Discussion then focused on the pavilion and the possibility of using available county funds to replace the current structure. Mike stated he had talked with Commission Carol Brooker and Clerk & Recorder Jennine Robbins about using part of the PPL protested tax reserves as the funding source for a new pavilion. Carol asked Mike to prepare a package for her that she can give to both Senators Max Baucus and Jon Tester to see if they can attach funding to one of the bills going through Congress.

Mike briefed the Fair Commission on the fact that the PRCA lost its lawsuit with the WPRRA (woman’s barrel racing association) and that

for the foreseeable future, all barrel racing would have to be sanctioned through the WPRA. Mike will have the necessary application form ready for the Fair Commission's approval at their March 17th meeting.

Regarding the 5 year construction plan, Bruce asked that additional pens be provided for the PRCA contestants who bring their horses to the event. Mike stated that was part of the arena rodeo equipments upgrade and would be accomplished. Mike then stated that Thom Chisholm's shop class will be able to build the new "cashiers/ticket office" building this fall after the fair. The expense to the fair would be the cost of materials and a pizza lunch when the project is completed. Chris suggested the new cashier's office be placed adjacent to the north grandstand. After discussion, Glen decided that in May the Fair Commission would walk the grounds and make a determination then of where the new cashier's office should be placed.

Mike briefed the Fair Commission on this year's spring and summer motocross schedule stating there would be two races this spring, one on April 6th, one on May 24th, one on July 4th, and then a two day High County Motocross Association sanctioned race on July 19th and 20th. The motocross races on July 4th are the only activities scheduled on the grounds for the 4th of July besides the fireworks display at dusk.

Glen opened the floor to public comment.

Karen Dwyer informed the Commission of 4-H's intent to paint the shelving in the Home Economics building this spring/summer. Mike asked that if the fair paid for the paint, would 4-H paint all the shelving in the Home Economics building. Karen said yes.

The Fair Commission and the members of the Lake County Fair Commission then discussed issues common to both fairs, and provided some insight to the Lake County people on how to successfully manage a fair and fairgrounds.

The financial condition of the fair was discussed and Mike briefed the Fair Commission on the February claims. On a motion by Chris, seconded by Bruce, the February claims were approved for payment.

The meeting was adjourned at 8:15 p.m.

Approved: _____ Date: _____

Sanders County Fair Commission
March 17, 2008 Meeting

The meeting was called to order at 7:00 p.m. in the pavilion by Chairman Glen Magera. All Fair Commission Directors were present. Also present were Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton. Guests included Walt & Karval Pickering, Jim Newman representing the 4-H Livestock Committee, Karen Dwyer representing Sanders County 4-H, Sanders County Extension Agents Meghan Phillippi and John Halpop, and County Commissioner Carol Brooker.

No changes were made to the agenda.

The minutes of the Fair Commission's February 18th, 2008 meeting were reviewed, a change made to reflect the additional outdoor pens would be for PRCA rodeo contestants with horses, then approved on a motion made by Bruce and seconded by Roberta.

Mike reviewed the correspondence with the Fair Commission. Please refer to the March 17th booklet for further information.

Free Grounds Entertainment was discussed. Walt & Karval suggested the fair consider hiring Ken Overcast, the man responsible for the development of the Montana Lullaby. Mike stated the free entertainment has not been hired as yet, that he would check on the availability of Ken, and present his findings at the next Fair Commission meeting.

The Facilities Rental Agreement Prologue, developed by Bruce, was reviewed by the Fair Commission. Roberta made a motion, seconded by Lynn, that the prologue as written be accepted and attached to all facility rental agreements. Motion carried.

The new rodeo arena was discussed. Mike briefed the Fair Commission on the meeting with the County Commissioners concerning the price hike in steel with the request to the Commissioners that they approved interim financing for the acquisition of the new arena. The County Commissioners agreed to the Fair Commission's request. Mike stated the new arena (used

once at Pocatello Idaho for the Dodge Circuit Finals on March 19th through the 22nd of this year) would arrive at Plains early on the morning of March 25th. Road District #1 will have a loader with forks available to offload the equipments. The Clerk & Recorders office will have two checks cut: one to pay the freight costs from Pocatello to Plains (two trucks at \$1200.00 apiece) and the second check to pay Hank Franzen for the cost of the new rodeo arena. The eight bucking chutes will be delivered at a later date as they are being manufactured in Dallas. They should arrive within 8 to 10 weeks. At that time, if the Hot Springs Homesteaders Days Rodeo Committee has not entered into an agreement to purchase the Two-W bucking chutes, holding pens and timed event chute, the fair will sell that equipment to Hank Franzen for \$12,500.00. Mike then briefed the Fair Commission about the meeting with the Board of Health which responded to the Fair Commission's request to place a septic tank and drain field in the floodplain immediately adjacent to the bucking chute platform. The system would be used in conjunction with a shower/restroom facility which would be made available to the rough stock PRCA cowboys. The Board of Health approved the Fair Commission's request. The Fair Commission then discussed the costs associated with pouring a concrete slab underneath the bucking chute platform, the cost of building privacy changing rooms for the cowboys on those slabs, the cost of constructing a shower/bathroom facility on the southern-most pad, the cost of installing the septic system, as well as making modifications to the bucking chute platform. Those modifications include a three foot wide walkway in front of the platform for use by the rodeo announcer and timer as well as a modification to the crows nest to permit access to that walkway. Mike was instructed to obtain cost estimates for all the work to be done and report to the Fair Commission at their April 21st meeting. At that time, the Fair Commission will decide if the fair should increase its INTERCAP loan request to cover those expenses and have the associated work accomplished.

Mike briefed the Fair Commission on the WPRA Barrel Racing approval application, noting the PRCA had lost the lawsuit with the WPRA and now we, once again, needed to approvals for hosting a barrel race. A claim form has been prepared to pay the registration fee to the WPRA.

The agenda item for 4-H shooting sports was tabled until the April meeting since no one was present from the 4-H shooting sports adult leadership.

Jim Newman then briefed the Fair Commission on the latest 4-H livestock committee meeting, stating they were wondering if they could sponsor a raffle to keep “market animal” costs down. The Fair Commission stated they could. Additionally, Mike told Jim that following the market animal sale, if the livestock committee would provide a list of names of buyers, that information would be placed on the fair’s website as a public thank you.

Mike briefed the Fair Commission on the signed contracts to date: the Concessions Group food contract; the demolition derby contract; the miniature bull riding contract; and, the arena motocross contract.

Roberta then asked about the Saturday night PRCA rodeo and what we had planned. Mike informed her that he had requested a fly-over by a B-2 or B-52 bomber and if that doesn’t work, then a fly-over by F-16s from the Montana Air National Guard. Bruce and Polly had suggested we provide U.S. flags to all active duty military and veterans attending the rodeo with Bruce & Polly providing funds to help offset the cost. The unit in Kalispell has been contacted about presenting the colors as well as having an Abrams tank in the arena as well, if one’s available. The rodeo announcer and sound technician will play each services song and members who have served, or are serving, in that branch will be asked to stand and be recognized by the crowd. And, the horse-mounted drill team has been asked to reactivate and perform as well. Finally, Mike said two of the PBR National Finals tickets the fair will receive will be given as a prize to a veteran or active-duty serviceman, he just hasn’t figured out the logistics of that “raffle” yet.

Glen then opened the floor to public comment; there was none.

The financial condition of the fair was discussed and Mike briefed the Fair Commission on the March claims. On a motion by Roberta, seconded by Chris, the March claims were approved for payment.

The Fair Commission then moved into executive session. However, the action did not follow the dictates of Montana Code Annotated, 2-3-203, which states “The presiding officer of any meeting may close the meeting during the time the discussion relates to a matter of individual privacy and then if and only if the presiding officer determines that the demands of individual privacy clearly exceed the merits of public disclosure. The right of individual privacy may be waived by the individual about whom the discussion pertains and, in that event, the meeting must be open.”

The Fair Commission came out of the executive session at 7:45 p.m. and adjourned.

Approved: _____ Date: _____

Sanders County Fair Commission
April 21, 2008 Meeting

The meeting was called to order at 7:00 p.m. in the pavilion by Chairman Glen Magera. All Fair Commission Directors were present. Also present were Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton. Guests included Walt & Karval Pickering, Jim Newman and Michele McGuigan representing the 4-H Livestock Committee, Karen Dwyer representing Sanders County 4-H, and Sanders County Extension Agents Meghan Phillippi and John Halpop.

No changes were made to the agenda.

The minutes of the Fair Commission's March 17th, 2008 meeting were approved on a motion made by Lynn and seconded by Roberta.

Mike reviewed the correspondence with the Fair Commission. Please refer to the April 21st booklet for further information.

Bruce Icenoggle made a motion, seconded by Roberta, that the Sanders County PRCA Rodeo committee vote for member-at-large Dean Oliver. Motion Carried.

Glen reviewed a letter received from the American Cancer Society asking if the fair wanted to be a sponsor of this year's Relay for Life. Additionally, the letter requested the fair sponsor a team in the Relay. The requests were tabled until the May 19th meeting. At that time, the issue will be discussed and a decision made.

Free Grounds Entertainment was discussed. The Fair Commission decided to invite Ken Overcast to perform at this year's fair. Mike will handle the contractual requirements.

The two PRCA rodeos were discussed. First, the Friday night rodeo was designated by the Fair Commission as a Tough Enough To Wear Pink rodeo, promoting cancer awareness. Mike stated his research showed the phrase Tough Enough To Wear Pink was copyrighted and required the Fair Commission to raise funds which would be donated to the Cancer Society. Glen then appointed a committee of

three Fair Commission members to organize the Tough Enough To Wear Pink activities to raise funds for the Cancer Society. The committee members are Chris, Lynn and Roberta. Roberta stated Dick Vinson has agreed to sponsor both saddle bronc and bareback events with a stipend of \$100 per event. If the winner of the event is wearing pink, he will be the recipient of the \$100 sponsorship in addition to the standard purse.

Mike then discussed the Saturday night rodeo, reviewing what is already in place: U.S. flag giveaway to all rodeo spectators; a set of two tickets to the first three rounds of the PBR finals in Las Vegas to be raffled off to an active duty service member or a veteran – no one else is eligible to win the tickets; presentation of each service flag along with the playing of the service song, at which time, people who are serving, or have served in that branch of the military, will rise and be recognized by the crowd; a performance by the Sanders County Mounted Drill Team; and possibly, a fly-over by a bomber of the United States Air Force, either a B-1, B-2 Stealth, or B-52 BUFF. The paperwork (DD form 2535) for the fly-over request has been completed, submitted to the local FAA office for approval, been approved by the FAA, and forwarded to the Secretary of the Air Force for final approval or denial. Members of the Army Guard unit in Kalispell have been asked to present the colors and each service flag. And, if an Abrams tank is available, have it on display in the rodeo arena as well.

Mike reviewed the cost break-down of the various elements of the INTERCAP loan for upgrade of the rodeo arena and holding pens. He recommended the Fair Commission request the County Commissioners apply for the INTERCAP loan in the amount of \$205,000.00. The remaining balance of the current INTERCAP loan will be paid off from this loan, and the improvements paid for with the additional funds. Following a lengthy discussion, Chris made a motion to approve the INTERCAP loan, seconded by Bruce, and passed.

Mike briefed the Fair Commission on the Rocky Mountain Association of Fairs (RMAF) spring meeting held at the fairgrounds on Friday, April 18. There were nine fairs present, including Sanders, and the Missoula Chamber of Commerce. The morning was dedicated to

presentations: the Missoula Chamber of Commerce's presentation was on "You Chamber, Your Fair, Working Together For Success." Deb Warren of the Plains/Paradise Chamber of Commerce attended and listened to the Missoula Chamber's presentation. Mike then presented the moneyless fair concept to everyone present. The group decided to pursue the moneyless concept as a standard for all RMAF member fairs. The final presentation was by Matt Hermes of KPAX television, discussing how you can get the most effect from your advertising dollars. The group then ate lunch which was followed by a tour of the fairgrounds. The remainder of the afternoon was a round-table discussion of problems, successes and other issues the individual fairs had encountered.

The issue of liquor liability insurance was discussed. The Fair Commission decided to make no decision until the county's insurance representative explains exactly what is required concerning liquor liability. The issue arose because Mike enforced the Fair Commission's requirement that events serving alcoholic beverages provide liquor liability insurance naming the Sanders County Fair and Sanders County as additional insured's. The establishment providing the liquor for the Rocky Mountain Elk Foundation's banquet objected to the requirement and may be on next month's agenda to discuss the issue. Until the fair hears from the county's insurance carrier, the current policy remains in effect.

Glen then addressed the legal liabilities of the Fair Commission. He stated we do most things correctly but there are some items which need clarification. Executive sessions can only be called by the chairman, not individual commission members, and the employee being discussed must be provided the opportunity to close the meeting or keep it open to the public. Minutes must be kept of the executive session and must be sealed. Motions may be made and passed during the session as well. Also, the Fair Commission members are liable for gross negligence if something occurs on the fairgrounds and they were aware of the danger and did nothing to correct the deficiency. Glen requested this item be added to next month's agenda so the Fair Commission can get Commissioner Brooker's input as well.

The Fair Commission then elected the Chairman and Vice Chairman for a two year term. Glen Magera was re-elected Chairman and Chris McGuigan was re-elected Vice Chairman on a motion by Bruce and seconded by Lynn.

Glen opened the floor to public comment.

Jim Newman spoke of actions the livestock committee is looking at taking including shade for the swine barn, the welding of pipes at the wash rack, gate, etc. Mike asked Karen if 4-H still was committed to painting all the shelving in the Home Economics building if the fair paid for the paint. Karen said 4-H would do the painting. Chris and John then discussed the placement of dumpsters in the 4-H area during the fair, talking about concrete pads, etc., to make entrance into the dumpsters better for the 4-H members. Mike asked about chips since the fairs which attended the spring RMAF meeting were finding chips were no longer being donated because of their worth. John will check to ensure TRL will continue to donate the chips.

Glen then asked the Fair Commission what they would like to do with the lightweight panels which had been used for the rodeo holding pens. Mike stated they were about 40 panels and three gates available and that he had been approached about selling the whole lot to a local individual who raises horses and other animals. Chris objected to selling the panels and stated the Fair Commission should hold onto them until after the fair when we would know if we have too many on hand.

Mike briefed the Fair Commission on the monetary status of the fair as well as the April claims. Roberta moved to pay the claims, seconded by Lynn and passed.

The meeting was adjourned at 8:20 p.m.

Approved: _____ Date: _____

Sanders County Fair Commission

July 21, 2008 Minutes

The meeting was called to order at 7:07 p.m. in the pavilion by Chairman Glen Magera. Fair Commission Directors Bruce Icenoggle, Lynn Lanzoni, Chris McGuigan and Roberta Smith were present as were Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton. Guests included County Commissioner Carol Brooker, Jim Newman and Michele McGuigan representing the 4-H Livestock Committee and County Extension Agents John Halpop and Megan Phillippi.

No changes were made to the agenda.

The minutes of the June 16th, 2008 Fair Commission meeting were approved on a motion made by Bruce and seconded by Roberta.

Mike reviewed the correspondence with the Fair Commission. Please refer to the July 21st booklet for further information. A question was asked about slack for barrel racing. Mike stated he would contact the Franzens for the answer. On Monday, July 28th, Lori told Mike there would be barrel racing slack only if the amount of entries required slack.

The proposed changes to the policy manual and horsemanship activities release and hold harmless waiver were discussed. On a motion by Bruce, seconded by Lynn, the Fair Commission decided to take the recommended changes under advisement and tabled the proposed changes. The Commission will make a decision at their August meeting.

Mike briefed the Fair Commission on the proceeds from both the 4th of July motocross races and the HCMA sanctioned motocross races held on July 19th and 20th.

The Fair Commission was briefed on the television advertising agreements reached with KPAX of Missoula and KXLY of Spokane.

Portable toilet bids were discussed. Two were received, one from M&MT Septic Services and one from Superior Septic Services. The bid received from M&MT was the lowest, so Lynn made a motion, seconded by Roberta, to award the portable toilet contract to the firm from Hot Springs.

Mike briefed the Commission on the correspondence with the Huckleberry vendor. Larchwood Farms received their food vendor contract in March, as did all Independent Food Vendors. All other Independent Food Vendors returned their signed contracts by April 1st. The contract from Larchwood Farms was not returned and by direction of the Chairman, Mike sent a

registered letter to Marla Hedman stating she had until June 30th to return the signed contract otherwise she would not be allowed on the grounds for the fair. The contract was not returned and Mike leased the space to another vendor.

Due to discussions last meeting concerning Fair Commission responsibilities, Mike copied sections for Montana Code Annotated which applies to the Fair Commission and made it available for each Fair Commission Director to review. Copies of the applicable MCA are in each Director's folder.

Mike briefed the Fair Commission on the status of the arena upgrade. Then Ruth briefed the Commission on this year's ticket sales, comparing them to last year. Currently, the fair is about \$5,000.00 ahead of last year's sales.

Glen opened the meeting to public comment. Jim stated 4-H would hang sunshade blinds on the west side of the pig/sheep barn. Additionally, 4-H will begin painting all the shelving in the Home Economics building shortly. Mike was asked if there was a possibility to have the 4-H show arena painted prior to the fair using community service juveniles. Mike stated we do not get community service juveniles anymore but that he'd contact the powder coating business in Thompson Falls to get a cost estimate. If not too expensive, that is the route Mike would like to take to upgrade the arena fencing. Mike stated Joe Brown had stopped by the office to discuss 4-H camping and fire lanes. Mike stated Joe was in charge of that and whatever he decided would work to satisfy fire codes would be fine with him. Michele asked if the trees could be trimmed to allow large RVs better access to the 4-H camping area and Chris discussed the placement of refuse containers in the 4-H area. Jim Inman will be contacted to see if the fair can get the containers as early as possible, at least prior to the campers moving into the 4-H camping area. Sawdust/chips were discussed and Mike suggested they be stored in the refuse container area since Jim wants the containers placed along the main exit road for ease of removal. Roberta stated she has two more prospective businesses to support the Tough Enough To Wear Pink rodeo. She stated she needs someone to donate \$100 added to the headers and heelers in the calf tie down competition.

Mike then briefed the Fair Commission on the fair's financial status and July claims. Chris made a motion to approve the claims, seconded by Roberta and passed.

The meeting was adjourned at 8:00 p.m.

Approved: _____ Date: _____

Sanders County Fair Commission

August 18, 2008 Minutes

The meeting was called to order at 7:05 p.m. in the pavilion by Chairman Glen Magera. Fair Commission Directors Bruce Icenogge, Lynn Lanzoni, and Chris McGuigan were present as were Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton. Guests included County Commissioner Carol Brooker, Jim Newman and Michele McGuigan representing the 4-H Livestock Committee, Karen Dwyer representing the 4-H Council and County Extension Agent Megan Phillippi.

No changes were made to the agenda.

The minutes of the July 21st, 2008, Fair Commission meeting were approved on a motion made by Chris and seconded by Lynn.

Mike reviewed the correspondence with the Fair Commission. Please refer to the August 18th booklet for further information.

The proposed changes to the policy manual and horsemanship activities release and hold harmless waiver were discussed and tabled until after the fair. The Commission will make a decision at their September meeting.

The Fair Commission then discussed the upcoming fair, assigning duties to each Commission member. Also discussed was: 4-H midway gates will close and be locked on Wednesday, August 27th at 9:00 p.m. and remain closed and locked until Sunday after the beginning of the demolition derby; the Friday and Saturday night rodeos were discussed and it was decided to ask the mounted drill team to perform at both rodeos with the Friday night rodeo being our Tough Enough To Wear Pink rodeo and the Saturday night performance dedicated to the U.S. military, both active duty and veterans; Chris stated a young lady from Trout Creek would like to sing the national anthem at all events and he was instructed to contact the child to let her know when to be available; Bruce volunteered to pick-up the carnival wrist band pre-sale receipts and remaining tickets at our locations in Hot Springs, Dixon, Charlo, Polson, Ronan, St. Ignatius, Missoula, Superior and St. Ignatius on Thursday, August 28th; Mike briefed the Commission on the Plains Police Department's vehicle check scheduled for Friday of the fair between the hours of 10 a.m. and 2 p.m. with checks made of every tenth vehicle leaving the fair; Fair Readiness Day was discussed with Glen stating he would be on the grounds to ensure the concession booths were properly cleaned and no problems arose.

Glen then opened the meeting to public comment; there was none.

Mike then briefed the Fair Commission on the fair's financial status and July claims. Bruce moved to approve the claims, seconded by Lynn and passed.

The Fair Commission then toured the fairgrounds.

The meeting was adjourned at 8:30 p.m.

Approved: _____

Date: _____

Sanders County Fair Commission

September 22, 2008 Minutes

The meeting was called to order at 7:00 p.m. in the pavilion by Chairman Glen Magera. Fair Commission Directors Bruce Icenogge and Chris McGuigan were present as were Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton. Guests included Sanders County Extension Agents John Halpop and Megan Phillippi, Karen Dwyer representing the 4-H Council, Jim Newman and Michele McGuigan representing the 4-H Livestock Committee, Larry Revinius and Don Burrell representing the Sanders County Fair Concessions Group and Bobby Mayes.

The minutes of the August 18th meeting were approved on a motion made by Chris, seconded by Bruce and passed.

Mike reviewed the correspondence with the Fair Commission. Please refer to the September booklet for further information.

Prior to the fair critique, Mike briefed the Fair Commission on the results of the September 21st motocross races. Glen then stated the purpose of the meeting was a critique of the 2008 fair and opened the floor to comments. Mike started by presenting the Cashier's report. That was followed by a discussion of the arena events, noting the Thursday night motocross and Saturday afternoon miniature bull riding events were history. An attempt will be made to schedule a "Christian Concert" for Thursday evening; no replacement was discussed for the miniature bull riding. Also discussed was having the Shriners detail additional manpower for the two main entrance gates to alleviate the long lines waiting to get into the various events. Commercial vendors were discussed with the decision made to increase the vendor space fees from the current \$200, \$225 and \$250 to \$250, \$300 and \$350. Space will be dedicated near the beer booth for those vendors requiring access to their materials. Additionally, the paint ball arena will not be back, instead Mike will work to establish an agricultural display in that area with Western Ranch Supply, Big Sky Tractor and Triple-W Equipment. Parking was then discussed noting that the long horse trailers were taking up too much space, usually the space would hold five cars. Additionally, they parked poorly and obstructed other vehicles from parking nearby. Mike stated the parking crew would be asked to personally park each horse trailer next year and that the fee for horse trailers parking on the fairgrounds would be increased to cover the lost revenue. Additionally, the demo staging area would be cleared no later than 8 a.m. on Sunday of the fair with vehicles towed if they were not moved. Vehicles entering the fairgrounds on Saturday will be provided a hand-out stipulating the parking restrictions for the demo staging area. People who attend the Sunday Church services will not be charged to park on the

fairgrounds. A problem with overflow parking occurred when the landowner required the fair's clean-up crew to empty the garbage generated by the vendors she had on her property. The fee assessed to the fair for that service will be deducted from the payment made to her for leasing her land for overflow parking. Food concessions were then discussed with it noted a problem with the cash collection employed by the Fair Concessions Group. Bruce wants a "two man" policy implemented by the group whereby two people are always present when money is handled. After much discussion, Glen appointed a committee of himself and Bruce to interact with a committee from the Concessions Group to reach an arrangement agreeable to all parties. Don stated the electric and gas deep fat fryers in the Corn Dog booth need to be switched to prevent the electric plugs from melting and Larry asked if the Fair Commission had a better idea for moving supplies to the food booths. 4-H alerted the Fair Commission to a problem with the women's showers where one shower always was cold. Mike stated we'd have a plumber adjust the water flow mechanism in the shower to increase the supply of hot water.

Following the fair critique, Mike briefed the Fair Commission on the fair's financial status and the September claims. Bruce moved to approve payment of the claims, seconded by Chris and passed.

The meeting was adjourned at 8:25 p.m.

Approved: _____
Date: _____

Sanders County Fair Commission

October 20, 2008 Minutes

The meeting was called to order at 7:00 p.m. in the pavilion by Chairman Glen Magera. Fair Commission Directors Bruce Icenogge, Roberta Smith and Lynn Lanzoni were present as were Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton. Guests Jim Newman and Michele McGuigan representing the 4-H Livestock Committee and Larry Revinius representing the Sanders County Fair Concessions Group.

There were no changes to the agenda.

The minutes of the September 22nd meeting were approved on a motion made by Bruce, seconded by Roberta and passed.

Mike reviewed the correspondence with the Fair Commission. The bid from Steve Taylor regarding powder coating of the 4-H show arena was reviewed and Mike was instructed to contact Steve and have the arena panels powder coated. Please refer to the October 20th booklet for further correspondence information.

The two issues tabled since the July meeting, the revisions of the policy manual and horsemanship activities release waiver, was discussed. On a motion by Roberta, seconded by Lynn, the Fair Commission modified both documents to reflect that children aged 15 or under who participate in non-fair related activities on the fairgrounds must be supervised at all times by a parent, guardian or another adult designated by the parent or guardian. Mike was instructed to make the changes to both documents.

The financial results of the October 12th motocross races were briefed to the Fair Commission.

A proposal to host a two day rough stock rodeo and associated country & western entertainment performance was discussed by the Fair Commission. All were in favor of the concept and Mike was instructed to further develop the proposal for the Commission's review.

The by-laws of the proposed Montana Association of Fairs organization were presented to the Fair Commission for their review.

Mike then discussed an idea of requesting an additional two mils of tax monies from the county commissioners with those two mils, plus one of the two mils the fair currently received, dedicated to the upgrade/rehabilitation of the fairgrounds physical plant. The Fair Commission accepted the idea and directed Mike to prepare a presentation

for the Fair Commission to review and modify as appropriate. Once the Fair Commission has approved the plan, the concept will be presented to the Board of County Commissioners for their action.

During public comment, Larry Revinius discussed the milk shake booth and its discrepancies, including adequate hot water and dishwashing sinks. Also discussed was the power problems in the long concessions stand where the milk shake booth is located. Mike asked Larry to meet with him and the two will develop a plan for addressing the Concessions Group concerns. Also discussed was the power problem in the coffee booth; Mike responded by stating it was on the "to do" list for the fair's electrician. Bruce asked about the hamburger booth #1 money problems. Larry replied he has not completed his investigation as to what actually happened and wants to wait to discuss the issue if anything actually did happen. Both Bruce and Glen stated a need for the Concessions Group to better control their money handling procedures. Towards that end, Mike suggested that Carol Turk, the Group's treasurer, meet with Mike, Ruth and Pat Bursell, the Fair's new cashier, to see if there is enough room within the Cashier's office for the Concessions Group to do their money counting and other cash handling activities. Larry asked that the door to the Concessions Group storage area be replaced with a "Dutch" door which could be locked from the inside. That modification will be made next spring. Larry also requested two ticket sellers be available in the beer booth during the demolition derby. Mike stated the new cashier would fully man the beer booth for both Saturday and Sunday of the fair.

Following the fair critique, Mike briefed the Fair Commission on the fair's financial status and the October claims. Bruce moved to approve payment of the claims, seconded by Roberta and passed.

The meeting was adjourned at 8:15 p.m.

Approved: _____

Date: _____

Sanders County Fair Commission
November 19, 2007 Meeting

The meeting was called to order at 7:10 p.m. in the fair office by Chairman Glen Magera. Directors present included Chris McGuigan and Bruce Icenogge. Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton also were present. Guests included Sanders County Commissioner Carol Brooker and Michele McGuigan representing Sanders County 4-H.

There were no changes made to the agenda.

The minutes of the Fair Commission's October 15th meeting were approved on a motion made by Chris and seconded by Bruce.

Mike reviewed the correspondence with the Fair Commission. Please refer to the November 19th booklet for further information.

Bruce asked for a meeting with the Relay for Life since he felt there were unresolved issues with the group. Glen asked where and when Bruce would like to have the meeting adding that they responded negatively to Glen's letter inviting them to the November Fair Commission meeting. Bruce suggested a "neutral" spot for the meeting perhaps sometime during the first week in December, any evening after 5 p.m. One of the issues of contention was the perception the fairgrounds were not held for the Relay. Mike said the fairgrounds are reserved on a "first come, first served" basis, adding Ken Knight (Plains Church of God) had approached Kim after the Church's week-long event, asking to reserve the grounds for the first week and weekend in August for the next three years. Kim told Ken that the first weekend in August had been used in the past by the Relay for Life and he would have to wait to see if they wanted to use the grounds again. The Relay for Life did not contact Kim about using the grounds in 2008, so, after a week, he told Ken the grounds could be reserved for the Church. This discussion led into the leasing of the fairgrounds and the current policy for leasing the grounds.

Mike provided the Fair Commission a copy of the lease agreement, stating they had approved the document over a year ago, adding the document was developed because the county's insurance carrier

requested such a document. The draft was provided to the County Commissioners, who in turn, provided a copy to both MACO (Montana Association of Counties) and the county's insurance carrier. Minor changes were made and then the Fair Commission adopted the agreement. Glen asked the item be tabled and placed on the January agenda for further review, stating he wanted the agreement amended to show: 1) that the facility was not reserved until payment was made; and 2) that each agreement must be accompanied by a refundable cleaning fee. The Facilities Lease Agreement will be placed on the January agenda.

Mike then presented the Fair Commission with the proposed rodeo holding pens design, plus cost estimate, which was compiled in 2005. This could be used as a basis for developing a plan for replacing the current rodeo holding pens since the stock contractor who provides the bucking stock for the PBR event is not satisfied with the rodeo holding pens the fair currently has. This item was tabled until the January 2008 meeting.

The draft five year construction plan was discussed and tabled until the January meeting so the Fair Commission members could prioritize what construction projects they wanted as opposed to the order presented by the Fair Manager.

Mike presented the Fair Commission with the new "boiler plate" for the Fair Concessions Group contract, explaining the fees paid to the fair by the group changes each year, based on a five year average of the previous five fairs. That necessitates a new cover page showing the amount the group owes the fair for selling food stuffs during the annual county fair. Since no one from the Concessions Group was present, Mike stated he would give Larry a call prior to the January meeting to ensure he was there to get the new figures.

Mike then reviewed the financial status of the fair, to include the November claims. Chris made a motion to approve the claims which was seconded by Bruce and passed.

The meeting was adjourned at 8:15 p.m.

Approved: _____ Date: _____