

Sanders County Fair Commission
Minutes
January 16, 2012 Meeting

The meeting was called to order at 7:00 p.m. in the pavilion by Chairman Bruce Icenogge with Fair Commission Directors Chris McGuigan, John Gallaher and Jim Newman present. Mike Hashisaki, Fair Manager, and Ruth Hamilton, Fair Secretary also were present. Guests included County Commissioner Glen Magera, County Extension Agent Meghan Phillippi, Karen Dwyer representing the 4-H Council, Glen Cummings representing the Fair's PRCA Rodeo Committee, Michele McGuigan representing ChicksnChaps, Larry Rivinius representing the Fair Concessions Group, Jim Gillibrand representing the Wildhorse Plains VFW Post, and Dorothea Gallaher.

No changes to the agenda were made.

Minutes of the November 2011 meeting were approved on a motion by Jim Newman, seconded by Chris McGuigan and passed.

Mike reviewed the correspondence with the Fair Commission. Please refer to the January 16th booklet for further information.

The DUI Task Force's request for the servers in the beer garden to receive server training was discussed. The VFW will not pay to have the 50 plus servers to attend training. After much discussion, centering on DUI's during and immediately following the fair, the Fair Commission decided to take no action on the issue but left the matter up to the Fair Concessions Group, the Plains VFW Post and the DUI Task Force to resolve.

Michele briefed the Fair Commission on ChicksnChaps plans for a Jackpot Roping to be held on Plains Day, the first Saturday in June as well as their program on Friday of the fair. She asked for, and received approval for, moving their venue from the beer garden to the grass area located adjacent to the horse arena crowd's nest.

Mike briefed the Fair Commission on events scheduled for the fairgrounds this year to include spring motocross races, the Jackpot Roping event, the late June Home and Garden Show, fireworks on the 4th of July, the First Church of God's state youth camp, the Oregon Bike Tour event, Relay for Life and the fair.

The Cancer Network of Sanders County New Years Eve Sky Lantern event was discussed. The Network sold 104 lanterns, raising over \$1000.00 for the network to disburse to needy Sanders County families facing expenses arising from cancer treatments.

Meghan told the Fair Commission there were 13 market steer projects as well as 9 cow breeding projects which will be displayed at this year's fair, placing a premium on space. The

Open Class beef barn is full, so outside pens will have to be utilized to accommodate the projects.

Mike stated the County Sanitarian will address the wash rack problem with the county's Board of Health and will let the fair know when that meeting is scheduled.

Mike told the Fair Commission the demolition derby start time would be moved from 5 p.m. back to 7 p.m. because the earlier start time had a negative impact on food/beverage sales and hurt the percentage the fair receives from those sales. Additionally, the Plains Lions Club should have the new demolition derby rules ready soon. And there is no news on a spring demolition derby which was produced by Rick Sanders last year.

Mike briefed the Fair Commission on the fair's monetary status and this month's claims. On a motion by John, seconded by Chris, the claims were approved for payment.

There being no further business, the meeting was adjourned at 7:40 p.m.

Approved: _____ Date: _____

Sanders County Fair Commission
February 20, 2012
Meeting Minutes

The meeting was called to order at 7:00 p.m. in the pavilion on the Sanders County fairgrounds by Chairman Bruce Icenogge. Fair Commission directors present included Vice Chairman Chris McGuigan, John Gallaher and Jim Newman. Director Roberta Smith was not present. Also present were Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton. Guests included County Commissioner Carol Brooker, County Extension Agents John Halpop and Meghan Phillippi, Karen Dwyer representing the 4-H Council and Dorothea Gallaher.

There were no changes to the agenda.

The minutes from the Fair Commission's January 19th meeting were approved on a motion by John Gallaher, seconded by Jim Newman and passed.

Mike reviewed the correspondence with the Fair Commission. Please refer to the February 20th booklet for further information.

The ChicksNChaps team roping event on Plains Day, June 2nd, was confirmed. Food and beverage vendors will be recruited for the event to support those attending. ChicksNChaps also requested permission to paint a section of the grandstands pink to designate where their members will sit during the fair's Friday night PRCA Rodeo event. Several options were discussed and ChicksNChaps will make a decision and let the Fair Commission know at a later date.

The spring West-Mont Motocross Schedule was briefed to the Fair Commission. Currently races are scheduled for March 18th, June 10th and July 1st. Those dates are all on Sunday. The Plains Lions Club will furnish gate attendants for all events. Additionally, the High Country Motocross Association will sponsor a race on Sunday, July 8th.

The Spring Demolition Derby produced by Rick Sanders has requested the date of Saturday, May 26th for the derby this year. Food and beverage vendors will be solicited for this event.

Bruce opened the meeting to public comment. 4-H requested the water hydrant next to the horse barn be repaired as it leaks profusely. Additionally, the fire hydrant located near the 4-H show arena needs to be repositioned so that it does not interfere with animal check-in activities. 4-H requested that the organization place gravel in the stalls in the horse barn to bring them back up to level. Mike asked 4-H to talk to Dan Miles, flood plain administrator, to get that project approved. The final area of discussion was the concept of placing gates on the various stalls in the 4-H beef barn since there is a perceived safety issue of people intermixing with the 4-H beef projects resulting in possible injury. The Fair Commission took no action on the request for pen gates.

Mike briefed the Fair Commission on the financial status of the fair, the February claims and projected equipment purchases which will be included in the 2012-2013 expense budget. Those items included two electric deep fat fryers, a pizza dough roller, an ice cream freezer server unit and one, possibly two, Sony VAIO computers for the office staff. Additionally he

told the Fair Commission that only two maintenance projects will be undertaken this year, refurbishment of the Ag bathroom and the installation of a drywell to service the wash rack. The February claims were approved for payment on a motion by Jim Newman, seconded by Chris McGuigan and passed.

The meeting adjourned at 7:45 p.m. The next meeting will be held on Monday, March 19th in the pavilion, starting at 7:00 p.m.

Approved _____ Date _____

Sanders County Fair Commission
March 19th Meeting
Minutes

The meeting was called to order by Chairman Bruce Icenoggle at 7:00 p.m. in the pavilion on the Sanders County fairgrounds with Vice Chairman Chris McGuigan and Directors Jim Newman, John Gallaher and Roberta Smith present. Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton also were present. Guests included State Representative Pat Ingraham, County Commissioners Tony Cox and Carol Brooker, Karen Dwyer representing 4-H, Juan Lulack and Carol Day representing Block Mountain Stone, Ed Moreth representing the Sanders County Ledger, Dorothea Gallaher, Bobby Mayes and Kirk McNutt.

There were no changes proposed to the agenda.

Minutes of the Fair Commission's February 20th meeting were approved on a motion by John Gallaher, seconded by Chris McGuigan and passed.

Mike reviewed the correspondence with the Fair Commission. Please refer to the March 19th booklet for further information.

Representatives of the Sanders County Park Board were not present but Mike stated the Park Board wanted to construct an open-air pavilion near the beach park. Mike will meet with a representative of the Park Board to facilitate the plan.

Juan Lulack and Carol Day presented the Fair Commission with a plan to add several stone stairways along the beach access wall. Such action will further stabilize the bank and make the area more user friendly to people using the park and beach area. A motion was made by Jim Newman, seconded by Chris McGuigan, to obtain approval for the project and direct Mike to schedule a meeting at the beach with Carol Brooker, Juan Lulack and Carol Day to finalize the project.

The June 2nd Jackpot Team event has garnered a great deal of interest among horsemen. Additionally, a food and beverage vendor will be on site from noon to 6 p.m. for the convenience of those participating in the event.

Representatives who wanted to discuss a youth rodeo, barrel racing, and Indian rodeo and a High School rodeo were not present.

Mike presented the members of the Fair Commission with the projected income statement for fiscal year 2012-2013 and the proposed expense budget for the same time frame. He requested the Fair Commission members review the documents and be prepared to discuss both items at next month's meeting in order to finalize the budget for presentation to the Board of County Commissioners.

Mike then reviewed the March claims with the Fair Commission. Those claims were approved for payment on a motion by Roberta Smith, seconded by Chris McGuigan and approved.

There being no further business to come before the Fair Commission, the meeting was adjourned at 7:35 p.m.

Approved: _____ Date: _____

Sanders County Fair Commission
April 16, 2012
Meeting Minutes

The meeting was called to order at 7:00 p.m. in the pavilion by Fair Commission Chairman Bruce Icenogge with Vice Chairman Chris McGuigan and Directors Jim Newman and Roberta Smith present. Also present were Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton. Guests included County Commissioners Carol Brooker and Glen Magera, County Extension Agent Meghan Phillippi, Karen Dwyer representing the Sanders County 4-H Council, Katy French and George Stone representing the Sanders County Republican Central Committee, Kim McNeil, Margaret McNeil and Bobby Mayes.

There were no changes to the agenda.

The minutes of the Fair Commission's March 19th meeting were approved on a motion made by Roberta Smith, seconded by Chris McGuigan and passed.

Mike reviewed the correspondence with the Fair Commission. Please refer to the April 19th booklet for further details.

Bruce Icenogge opened the business portion of the meeting by asking Katy French to address the Commission concerning the GOP's booth space at the fair. Based on the discussion which followed, the Fair Commission explained to the Republican Central Committee members present that the space they wanted was reserved for the Fair Commission's use during the fair and that the booth space they had at last year's fair was available for them for the 2012 fair. Bruce requested that the policy manual be reviewed prior to next month's meeting to see if further clarification is needed concerning leased spaces on the fairgrounds.

An update of the ChicksNChaps Jackpot Roping event was presented to the Fair Commission. The officials for the event will be John and Rae Herman. Sign-up will begin at least by 11 a.m. and the event will start at 1 p.m. on Saturday, June 2nd.

Mike asked the Fair Commission members present if they had any questions or comments concerning the proposed expense budget for fiscal year 2012-2013. There were none and Bruce asked that Mike schedule a time with the Board of County Commissioners to present the proposed budget to them.

Bruce opened the meeting to public comment.

Meghan stated that it appears there is not enough room for all the beef projects this year. Discussion then centered on where to put the outdoor pens to hold the extra projects. Mike asked if the current set of outdoor pens were fully utilized and was told yes so he suggested we move that set of 20 pens so that they butt up to the west end of the Horse Barn and then request additional pens from Western Ranch Supply. Those

pens would be placed adjacent to the moved set of pens. The only concern then was the unavailability of a fenced "runway" from the pens to the 4-H Show Arena. Meghan said she'd get us an exact count of the number of pens needed. She also stated Susan Wooden would be the Poultry Superintendent and Marla Burgess would be the Rabbit Superintendent.

Meghan then told the Fair Commission that the Extension Office would hold a tour of the fairgrounds, including a dinner meal, on Wednesday, May 30th for all the Extension Agents who would be attending an event sponsored by the Sanders County Extension Office. The Fair Commission members were asked to attend if available.

Mike then briefed the Fair Commission on the financial status of the fair and reviewed the April claims and petty cash claims with the Commission. The claims were approved for payment on a motion made by Roberta Smith, seconded by Jim Newman and passed.

There being no further business, the meeting adjourned at 7:50 p.m.

The next meeting will be held on Monday, May 21st at 7:00 p.m. in the pavilion.

Approved: _____ Date: _____

Sanders County Fair Commission
May 21, 2012
Meeting Minutes

The meeting was called to order at 7:00 p.m. in the pavilion by Fair Commission Chairman Bruce Icenogge with Vice Chairman Chris McGuigan and Directors John Gallaher, Jim Newman and Roberta Smith present. Also present were Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton. Guests included County Commissioners Carol Brooker and Glen Magera, County Extension Agents John Halpop and Meghan Phillippi, Malcolm McDonald and Carrie Guenzler representing the Sanders County 4-H Livestock Committee, Larry Rivinius representing the Fair Concessions Group, Charlie Gray representing the Longhorn Association, Kirk McNutt, Sandra Davis and Dorothea Gallaher.

Several items were added to the agenda: ChicksNChaps Jackpot Roping, 4th of July Fireworks display and Heavenly Horses pony rides.

The minutes of the Fair Commission's April 16th meeting were approved on a motion made by Roberta Smith, seconded by John Gallaher and passed.

Mike reviewed the correspondence with the Fair Commission. Please refer to the May 21st booklet for further details.

The Fair Commission was notified of the contract award by the Sanders County Park Board to Susic Construction for an open-air pavilion-like structure near the beach park area.

The results of the May Military Veterans Stand-Down was presented to the Fair Commission.

County Commissioner Glen Magera briefed the Fair Commission on the results of the County Surplus Auction held on the fairgrounds on May 19th.

The Fair Commission, Fair Manager, County Extensions Agents, representatives of the 4-H Livestock Council and Charlie Gray discussed the following issues: 4-H beef projects and the need for additional display pens; the proposed Northwest U.S. Longhorn Show and the need for 40 additional outdoor pens and a show arena for the longhorns; outdoor pen placement and the impact on 4-H camping; and, the requirement for a fire lane running the length of the 4-H camping area to provide access for emergency service vehicles. Carrie requested that additional rings be added to the 4-H Beef Barn to alleviate the need for so many additional outdoor pens for 4-H projects. The 4-H Livestock Committee was given permission to add one more ring per stall in the 4-H Livestock Barn. The Longhorn Show, it's 40 pens and show arena was discussed on a tour of the grounds following the meeting and it was decided to put the pens and show arena on the Vendor's Midway bounded by the Sheep,Pig,Llama barn on one side and the Open Class Beef Barn on the adjacent side with the pens and show

arena butting-up against both barns. Access for unloading/loading the Longhorns will be through the gate located between the caretaker's house and the Sheep Barn. Additionally, one additional container of chips will be requested from Thompson River Lumber to be used as bedding for the Longhorn pens.

The Fair Commission was presented with information concerning the proposed purchase of a 2520 series John Deere Utility Tractor with loader (bucket and fork attachments), mid-deck mower with collection system and a roto-tiller attachment which fits on the rear of the tractor. The tractor is to be equipped with turf tires to protect the fair's lawns. John Gallaher made a motion to authorize Mike to pursue the purchase of the utility tractor, but the motion died for lack of a second. The Fair Commission decided to table the purchase request until after the 2nd half taxes are received to see how the fair is standing financially. The decision is postponed until the June 18th meeting.

The Fair Manager briefed the Fair Commission on the status of Independent Food Vendors, to include who sponsors the independents onto the fairgrounds. Most are sponsored by the Sanders County Fair Foundation with some sponsored by local churches. Baskin & Robbins from Missoula requested to be on the grounds but the Fair Manager rejected their request because of the possible impact on sales by the Fair Concessions Group.

Due to budgetary constraints, there will be no public fireworks display on the 4th of July.

Heavenly Horses pony rides requested a space on the fairgrounds during the fair. The Fair Commission decided to evaluate that business when it appears at the Plains Day festivities in downtown Plains on June 2nd prior to giving approval to be on the grounds during the fair.

ChicksNChaps has cancelled their June 2nd Jackpot Roping event due to liability concerns for the livestock required to host the event. Roberta then asked about them painting the grandstands pink for the fair. Mike responded that they were approved for painting section 3 of the south grandstands pink and black for their ChicksNChaps section. Mike recommended they paint the entire grandstands' seating area (sections 1, 2 and 3) pink and black.

Chairman Bruce Icenoggle then opened the meeting to public comment. Larry Rivinius asked about electrical upgrades to the corn dog booth and was told those upgrades are in progress to handle three electric deep fat fryers instead of the normal two. Charlie Gray then talked about the specifics of Longhorn Show, answering the Fair Commission's questions.

Mike then briefed the Fair Commission on the financial status of the fair and reviewed the May claims and petty cash expenditures with the Commission. The claims were approved for payment on a motion made by Roberta Smith, seconded by Chris McGuigan and passed.

There being no further business, the meeting adjourned at 7:45 p.m.

The next meeting will be held on Monday, June 18th at 7:00 p.m. in the pavilion.

Approved: _____ Date: _____

Sanders County Fair Commission
June 18, 2012
Meeting Minutes

The meeting was called to order at 7:05 p.m. in the pavilion by Fair Commission Chairman Bruce Icenogge with Vice Chairman Chris McGuigan and Directors John Gallaher, Jim Newman and Roberta Smith present. Also present were Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton. Guests included Malcolm McDonald and Carrie Guenzler representing the Sanders County 4-H Livestock Committee and Karen Dwyer representing the 4-H Council.

Two items were added to the agenda: modify the policy manual and Heavenly Horses.

The minutes of the Fair Commission's May 21st meeting were approved on a motion made by Roberta Smith, seconded by Chris McGuigan and passed.

Mike reviewed the correspondence with the Fair Commission. Please refer to the June 18th booklet for further details. One correspondence item was discussed at length, that of the National Anthem contest being sponsored by the Wrangler National Finals Rodeo. It was the consensus of the Fair Commission that the fair invite prospective National Anthem singers to a special meeting, where the top three contestants would then be asked to sing at one of the PRCA performances during the fair. And the winner would be submitted as our PRCA Rodeo Committee's contestant at the NFR.

Mike briefed the Fair Commission on the results of the May 19th County Surplus Auction, the Spring Demolition Derby, and the June 10th West-Mont Motocross Races. It was suggested that the Plains Lions Club contact the demolitions derbies occurring prior to the fair's derby, and ask them to help promote the fair's derby. Mike said the Lions Club has contacted the Western Montana Fair Demolition Derby and they'll hand out our entry forms. But he'll ask the Lions Club to pursue the other derbies as well.

The Fair Commission then discussed the John Deere 2520 Utility Tractor. Mike stated there were several options available to the Commission: outright purchase by financing through the Rocky Mountain Bank where the fair would receive a 20% discount on the tractor and attachments; purchase through John Deere and receive 0% interest on the purchase but we lose the 20% discount; or, lease to purchase through John Deere where we once again lose the discount and are charge lease/finance fees. The Fair Commission decided to purchase the utility tractor by financing it through Rocky Mountain Bank, contingent upon approval by the Board of County Commissioners. John Gallaher made the motion to purchase the utility tractor. The motion was seconded by Chris McGuigan and passed unanimously. The final decision now rests with the Board of County Commissioners. Mike stated the financing is set up for 5 years with yearly payments which permits the fair to pay off the debt early if funds are available to do so.

Bruce Icenogge opened the meeting to public comment.

Carrie stated Susan Wood was the poultry superintendent and Marla Burgess was the rabbit superintendent. Malcolm asked about barn patrol and if they were responsible for the open class animals, in particular the Longhorns. He was told no, the barn patrol was not responsible for the Longhorns and they should contact Charlie Gray if there are any problems. He then stated the 4-H was concerned about Search & Rescue riding horses into the 4-H camping area late at night like they did last year. Mike asked why he hadn't heard of that incident. Malcolm stated they also were messing around in the main arena attempting to do something that resembled calf roping. Mike will talk with the president of Search & Rescue to stop this from occurring again.

Malcolm and Carrie then asked if there was somewhere appropriate where a small animal scale could be placed and stored. It was suggested the Extension Office in the Open Class Beef Barn.

The Fair Commission, through consensus, approved the expense budget for Fiscal Year 2012-2013 be presented to the Board of County Commissioners.

Mike then asked the Fair Commission to modify their policy manual regarding political signs. Currently, they are allowed only in political party or candidate booths. Mike wants to sell sign space to the candidates - \$250 for county candidates and \$500 for statewide candidates – resulting in additional revenue for the fair. The signs will not be allowed in the arena but will be placed on the outside of the grandstands so that people on the midways will be able to see them. John Gallaher made a motion to modify the policy manual so that political signs, professionally made and of uniform size, could be placed on the grandstands during campaign years. Roberta Smith seconded the motion and the motion passed unanimously.

Mike stated that Heavenly Horses pony rides were at Plains Day and was well run and told the Commission he was entering into a contract with the owner to provide pony rides during the annual county fair. The fee will be assessed at 20% of their gross income.

Mike then briefed the Fair Commission on the financial status of the fair and reviewed the June claims and petty cash expenditures with the Commission. The claims were approved for payment on a motion made by Roberta Smith, seconded by Chris McGuigan and passed.

There being no further business, the meeting adjourned at 8:26 p.m.

The next meeting will be held on Monday, July 16th at 7:00 p.m. in the pavilion.

Approved: _____ Date: _____

Sanders County Fair Commission
July 16, 2012
Meeting Minutes

The meeting was called to order at 7:05 p.m. in the pavilion by Fair Commission Chairman Bruce Icenogge with Vice Chairman Chris McGuigan and Directors John Gallaher, Jim Newman and Roberta Smith present. Also present were Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton. Guests included County Commissioner Carol Brooker, County Extension Agents John Halpop and Meghan Phillippi, Malcolm McDonald and Carrie Guenzler representing the Sanders County 4-H Livestock Committee, Karen Dwyer and Nancy Beech representing the 4-H Council, Larry Rivinius representing the Sanders County Fair Concessions Group and Michele McGuigan.

Two items were added to the agenda: Community Service Award winner and water results.

The minutes of the Fair Commission's June 18th meeting were approved on a motion made by Roberta Smith, seconded by John Gallaher and passed.

Mike reviewed the correspondence with the Fair Commission. Please refer to the July 16th booklet for further details

Mike briefed the Fair Commission on the John Deere 2520 Utility Tractor which was approved for purchase by the Board of County Commissioner – the tractor should be here August 8th, updated the Commission on the current year's fair ticket sales, briefed the Commission on the construction status of the various projects, stated that two pieces of concessions equipment were purchased by the fair, a dough roller and a new electric deep fat fryer, and concluded with the results of the recent water test of the fair's water system by Montana Environmental Laboratories. The water is pure.

The Fair Commission then discussed the proposed duties of each Fair Commission member during the fair.

Chairman Icenogge then opened the discussion for public comment. 4-H wants everyone to wear green in celebration of 4-Hs 100th birthday. The members of the fair commission agreed to wear green too. The Longhorn Show was discussed, primarily the need for 100 panels. Big R in Great Falls has panels for use, at \$15 per panel but we'd have to pick up and return the panels adding to the expense. Nancy Beech wanted to know if the horse trailers could continue to park near the horse barn for 4-H members. After much discussion, Mike asked Nancy to meet with him and they'd work out a solution. Then Chicks & Chaps were asked about painting section 3 of the South Grandstands. It will be done within a couple of weeks; the fair will pay for the paint.

Mike then briefed the Fair Commission on the financial status of the fair and reviewed the July claims expenditures with the Commission. And since the August Fair

Commission meeting will occur on the 20th, there would not be enough time for the Clerk & Records office to process the claims for the fair, so those claims were also presented for payment. The claims were approved for payment on a motion made by Jim Newman, seconded by John Gallaher and passed.

There being no further business, the meeting adjourned at 7:55 p.m.

The next meeting will be held on Monday, August 20th at 7:00 p.m. in the pavilion.

Approved: _____ Date: _____

Sanders County Fair Commission
August 20, 2012
Meeting Minutes

The meeting was called to order at 7:00 p.m. in the pavilion by Fair Commission Chairman Bruce Icenogge with Vice Chairman Chris McGuigan and Directors Jim Newman and Roberta Smith present. Also present were Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton. Guests included County Commissioners Carol Brooker and Glen Magera, County Extension Agents John Halpop and Meghan Phillippi, Malcolm McDonald and Carrie Guenzler representing the Sanders County 4-H Livestock Committee, Karen Dwyer representing the 4-H Council, Larry Rivinius representing the Sanders County Fair Concessions Group, Charlie Gray representing the Northern Rockies Longhorn Association, and Michele McGuigan.

No changes were made to the agenda.

The minutes of the Fair Commission's July 16th meeting were approved on a motion made by Roberta Smith, seconded by Jim Newman and passed.

Mike reviewed the correspondence with the Fair Commission. Please refer to the July 16th booklet for further details

Mike briefed the Fair Commission on the John Deere 2520 Utility Tractor, the Bicycles Northwest Tour, fair ticket sales, 2012 construction projects (which were toured following the meeting), television contracts with KPAX and KXLY television stations, radio advertising on KWAL and KERR, and newspaper advertising in the Sanders County Ledger. Mike also included documentation on the INTERCAP loan program and the loans which the fair currently has.

Bruce asked Charlie about the Longhorn show, the amount of panels committed so far, and how many head of cattle might be at the show. A discussion ensued.

Mike then briefed the Fair Commission on the financial status of the fair and reviewed the August claims expenditures with the Commission. The claims were approved for payment on a motion made by Roberta Smith, seconded by Chris McGuigan and passed.

There being no further business, the meeting adjourned at 7:55 p.m.

The next meeting will be held on Monday, September 17th at 7:00 p.m. in the pavilion. That meeting will be the Cashier's report on the financial aspects of the 2012 fair as well as a fair critique. No other business will be discussed.

Approved: _____ Date: _____

Sanders County Fair Commission
September 17, 2012
Meeting Minutes

The meeting was called to order at 7:00 p.m. in the pavilion by Fair Commission Chairman Bruce Icenogge with Vice Chairman Chris McGuigan and Directors Jim Newman and Roberta Smith present. Also present were Fair Manager Mike Hashisaki, Fair Secretary Ruth Hamilton and Fair Cashier Pat Bursell. Guests included County Commissioners Carol Brooker and Glen Magera, County Extension Agents John Halpop and Meghan Phillippi, Carrie Guenzler and Nancy Beech representing the Sanders County 4-H Livestock Committee, Karen Dwyer representing the 4-H Council, Larry Rivinius, Don Burrell, Bob Heckman, Debbie Heckman, James Thomas and Jim Engebretson representing the Sanders County Fair Concessions Group and Bobby Mayes, Kirk McNutt and Ed Moreth.

Since the September meeting is always dedicated to the Cashier's report as well as the annual fair critique, no changes were allowed to the agenda.

The minutes of the Fair Commission's August 20th meeting were approved on a motion made by Roberta Smith, seconded by Jim Newman and passed.

Mike reviewed the correspondence with the Fair Commission. Please refer to the September 17th booklet for further details

The Fair Cashier, Pat Bursell, asked Mike to make her presentation to the Fair Commission. Printouts of Pat's report, to include her after-action Lessons Learned report, were provided to the Fair Commission and reviewed by Mike with the Commission members.

The Chairman of the Fair Commission, Bruce Icenogge, then laid the rules for the fair critique, stating all comments would be positive, that the meeting was a public meeting whereby the Fair Commission informs the public of fair activities, and that each group or participant in the fair would have a chance to address any issues concerning the fair.

4-H had no major problems during the fair, either in the livestock area or the 4-H dining hall. Nancy Beech, the horse barn superintendent discussed the moving of the fire hydrant near the 4-H arena, repairing the water faucet at the horse barn, movement of manure during the fair using a skid steer loader to push the waste to the back of each of the 40 cubic yard containers, and overscheduling of the horse arena to the point that the 4-H members were restricted from use of the arena for working their horse entries suggesting that the fair build another practice arena. Bruce stated maybe the best location for such an arena would be the field to the south of the fairgrounds, across River Road West. Funding would be the only deterrent. Carol Brooker stated ChicksNChaps could perhaps set-up earlier and conclude earlier so that their event wouldn't impact 4-H riders.

The Fair Concessions Group stated there were no electrical problems, but they found the electric fryers were slower than the gas-fired fryers and that slowed that booth's ability to rapidly serve their customers. Additionally, the group was upset that the Chocolate Delitz vendor blocked their access to the reefer truck through the gate near the long concessions stand. Larry stated he was told the A&W Root Beer booth was selling Coca Cola products but Bruce stated he'd checked that booth several times, and the only Coke products being consumed were ones the booth operators had purchased. They were not selling Coca Cola products except for the A&W Root Beer which the Concessions Group does not sell. Larry then stated the Beer Booth closed early one evening, whereupon Pat Bursell stated her people were told to close by the VFW personnel operating the Beer Booth. Larry stated he's the only one who authorizes closure of the booths operated by the Concessions Group. Pat pointed out in her Lessons Learned that Larry was not always present to make those decisions. Don Burrell complained about the duplication of bottled water and was told by Larry that that item is not specified in their contract. And besides, the Clark Fork Valley Hospital was passing out free water to whomever wanted it. Mike then stated if he had one, he had over 500 complaints about the wrist bands and ID checking at the gates entering the Beer Booth and wanted to know who implemented that procedure and why? Larry stated it wasn't the Fair Concessions Group. After discussion, it was discovered that the DUI Task Force had been using grant money to do that at the beer booth. Mike's comment was it would be nice if that group had come to the Fair Commission and Fair Management to ask for permission to do what they did. Mike stated it would not be allowed next year.

Parking was discussed, with Mike stating we'd never used, or parked, so many cars in overflow parking before. However, parking revenues were slightly down. So Mike is going to meet with Ron Warren to reach a decision to remove the motocross track from the fairgrounds which will permit many more cars and RVs to be parked on the main fairgrounds property. Bruce stated the fair is looking for a group to manage the parking for the fair next year since the Assembly of God Church has decided to quit doing the job.

Deb Heckman had several comments on the Fair Cashier's report, primarily on why the fair considers cash from the beer booth to be fair income. Mike explained that the County's Auditor, Bob Denning, told him that any money collected by the fair office or fair cashier, was to be considered fair income and reported as such. This includes the beer sales receipts as well as the carnival ride-all-day-for-one-price presale tickets. And those figures are dutifully reported as fair income. Then that income is balanced out on the expenditure side of the fair budget so it's basically a wash. Deb didn't think that was a reasonable way to handle the beer booth receipts, stating they should be turned over to the Concessions Group for deposit into their account. Mike stated he was following the dictates of the County's Auditor.

Mike then discussed the fair's financial status and reviewed all the claims with the Fair Commission. Bruce then asked for a motion to approve the claims for payment. Chris made the motion to pay the claims as presented, seconded by Roberta and passed.

The meeting was adjourned at 8:30 p.m.

The next meeting will be held on Monday, October 15th at 7:00 p.m. in the pavilion.

Approved: _____ Date: _____

Sanders County Fair Commission
October 15, 2012
Meeting Minutes

The meeting was called to order at 7:00 p.m. in the pavilion by Fair Commission Chairman Bruce Icenogge with Vice Chairman Chris McGuigan and Director Jim Newman present. Also present were Fair Manager Mike Hashisaki, Fair Secretary Ruth Hamilton and Fair Cashier Pat Bursell. Guests included County Commissioner Carol Brooker, County Extension Agent John Halpop, Karen Dwyer representing the 4-H Council, Debbie Heckman from the Fair Concessions Group and Glenn Hadley, Bob Heckman, Bobby Mayes and Michele McGuigan.

The minutes of the Fair Commission's September 17th meeting were approved on a motion made by Chris McGuigan, seconded by Jim Newman and passed.

Mike reviewed the correspondence with the Fair Commission. Please refer to the October 15th booklet for further details

The Fair Commission was informed that Mike had signed a contract with the "Singing Sons Of Beaches" for the free grounds entertainment for the 2013 fair. The trio will stroll among the fair patrons on the main/food court midway singing songs. They will perform three times daily on Friday, Saturday and Sunday of the fair.

The remodeling project for the Cashier's Office, proposed to be accomplished next year prior to the fair, was briefed to the Fair Commission.

Mike then briefed the Fair Commission on his moneyless fair proposal utilizing a coupon system similar to the Texas State fair. The coupons will be in four denominations: \$10, \$5, \$1 and \$0.50 and each denomination will be of a separate color. Those coupons may be purchased on line through the fair's Vendini portal, from the fair office starting July 1st, and at the cashier's office during the fair. The coupons will be the size of a dollar bill so that they can be easily counted by the fair's bill counting machine. Additionally, each food and beverage vendor will be provided a double keyed cash box in which the coupons will be deposited. Then, when the booth is closed for the day, the cash box will be brought to the Cashier's Office and opened. The vendor will have his key, the Cashier will have her key and both keys are required to open the cash box. The coupons will then be sorted by color and then counted, twice, by the bill counting machine. Once the count is completed, the vendor will be issued a receipt by the Fair Cashier which provides the vendor with the gross sales for the day. This process will be accomplished daily by all food and beverage vendors. Then, on Monday following the conclusion of the fair, the Fair Cashier will issue a two-signature check to the food/beverage vendor for eighty percent (80%) of the vendor's gross sales. The fair will retain the 20%. The members of the Fair Commission asked about the safety of the coupons, regarding counterfeiting. Mike explained that the paper which will be used cannot be duplicated, much like medical prescription paper cannot be duplicated. Mike

will ask Randy Garrison to give the Fair Commission a presentation at their next meeting.

Bruce then opened the floor to public discussion. Comments were made against the moneyless fair proposal by the Debbie Heckman; Carol Brooker informed the Fair Commission that four positions on the Commission were up, two in November – Chris McGuigan’s and John Gallaher’s - and two in December – Jim Newman’s and Roberta Smith’s. The Board of County Commissioners will solicit applicants for the four positions. Additionally, the Board of County Commissioners will host a board training program for all volunteer boards on Thursday at 5 p.m. in the pavilion.

Mike then discussed the fair’s financial status and reviewed all the claims with the Fair Commission. Bruce then asked for a motion to approve the claims for payment. Jim made the motion to pay the claims as presented, seconded by Chris and passed.

The meeting was adjourned at 8:30 p.m.

The next meeting will be held on Monday, November 19th at 7:00 p.m. in the pavilion.

Approved: _____ Date: _____

Sanders County Fair Commission
November 19, 2012
Meeting Minutes

The meeting was called to order at 7:00 p.m. in the pavilion by Fair Commission Chairman Bruce Icenogge with Vice Chairman Chris McGuigan and Directors John Gallaher, Jim Newman and Roberta Smith present. Also present were Fair Manager Mike Hashisaki, Fair Secretary Ruth Hamilton and Fair Cashier Pat Bursell. Guests included County Commissioners Tony Cox and Carol Brooker, County Extension Agent Meghan Phillippi, Karen Dwyer representing the 4-H Council, Michele McGuigan representing Chicks N Chaps, Randy Garrison of the Printery, Ed Moreth of the Sanders County Ledger, Phil Crismore of the Sanders County Park Board, and Rick Van Nest, Carrie Van Nest, Dennis Bursell, Dorothea Gallaher, Bob Heckman, Deb Heckman, Jim Gillibrand, Ron Hawkinson, Bobby Mayes, Deb Warren, Jim Engebretson, Larry Rivinius, Jean Morrison, Glenda Wolverton, Mary Halling, Ronald Berry and Katy French.

The minutes of the Fair Commission's October 15th meeting were approved on a motion made by Jim Newman, seconded by Chris McGuigan and passed with no dissenting votes.

Mike reviewed the correspondence with the Fair Commission. Please refer to the November 19th booklet for further details

Phil Crismore of the Park Board addressed the Fair Commission to discuss the riverside park and its maintenance. Also discussed was the status of the proposed river trail.

Chairman Icenogge then asked Mike to present his moneyless fair proposal which was first presented at the October meeting. Following the presentation, Bruce opened the floor to public comment. The Fair Commission stated, following the conclusion of public comment, that no action would be taken at this time concerning the moneyless fair proposal.

Bruce then asked if the Fair Commission wanted to meet in December as their usual custom is no meeting in December due to the holidays. Roberta made a motion to dispense with the December meeting, seconded by Chris and passed with no dissenting votes.

Mike then discussed the fair's financial status and reviewed all the claims with the Fair Commission. Bruce then asked for a motion to approve the claims for payment. Roberta made the motion to pay the claims as presented, seconded by Chris and passed with no dissenting votes.

Following the financial briefing, the Fair Commission met in executive session to discuss a personnel issue. The Commission then exited the executive session and adjourned at 9:30 p.m.

The next meeting will be held on Monday, January 21, 2013 at 7:00 p.m. in the pavilion.

Approved: _____ Date: _____