

Sanders County Fair Commission
January 21, 2013 Meeting
Minutes

The meeting was called to order at 7:00 p.m. in the pavilion by Fair Commission Chairman Bruce Icenogge. Also in attendance were Vice Chairman Chris McGuigan and Directors Bill Kenyon, Jim Newman and Regina Skoczylas. Fair Manager Mike Hashisaki, Fair Secretary Ruth Hamilton and Fair Cashier Pat Bursell also were in attendance. Guests included Tony Cox and Carol Brooker, Sanders County Commissioners, Meghan Phillippi County Extension Agent, Carrie Gunzler representing the 4-H Livestock Committee, Michele McGuigan representing Chicks N Chaps, Melanie Crowson of the Clark Fork Valley Press, Kim and Margaret McNeil, Bobby Mayes, Katy French, Mary Halling, Judy Woolley, Kim Robinson, Kirk McNutt, Glenda Olson and several others who did not sign in.

No changes were made to the agenda.

The minutes of the Fair Commission's November 19th meeting were approved on a motion by Chris McGuigan, seconded by Jim Newman and passed with no dissenting votes.

Mike then briefed the Fair Commission on the correspondence. Please refer to the January 21st booklet for further information.

This meeting was primarily an orientation for the two new Fair Commission members and the fair's by-laws, policy manual and 2012-2013 fiscal budget were reviewed.

The Fair Commission then reviewed a list of proposed fair themes and decided to make a decision on the fair theme at their February meeting.

Mike then briefed the Fair Commission on the emergency repairs being made to the pavilion roof. Mike contacted six local contractors, of which only one responded. Bill Susic of Thompson Falls provided a bid on the repair of the pavilion roof, utilizing the existing metal sheeting, adding 18 additional sheets of metal to allow for a double overlapping of the metal roofing, and installing a 50 year membrane underneath the metal roofing. All the roofing will be secured with extra-long screws to ensure the metal sheets remain in place. Bids were not required on the project since it did not exceed the \$50,000 thresh-hold as set by state law.

Chairman Icenogge then opened the floor to public comment.

Following public comment, Mike briefed the Fair Commission on the financial status of the fair as well as the January claims and payroll. The January claims were approved for payment on a motion by Jim Newman, seconded by Bill Kenyon and unanimously passed.

The Chairman then called an executive session to discuss personnel issues. Following the executive session, the Fair Commission adjourned at 9:30 p.m.

Approved: _____ Date: _____

Sanders County Fair Commission
February 18, 2013 Meeting
Minutes

The meeting was called to order at 7:00 p.m. in the pavilion by Fair Commission Chairman Bruce Icenogge. Also in attendance were Vice Chairman Chris McGuigan and Directors Bill Kenyon, Jim Newman and Regina Skoczylas. Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton also were in attendance. Guests included Tony Cox and Glen Magera, Sanders County Commissioners, John Halpop County Extension Agent, Karen Dwyer representing the 4-H Council, Michele McGuigan representing Chicks N Chaps, Melanie Crowson of the Clark Fork Valley Press, Kim and Margaret McNeil, John Haines, Deb and Ron Warren, Celia and Jim Huygens, Ed Schramm, Linda Parker, Sharlene and Larry Rivinius, Chris Allen, Mike Brinson, Mayor of Plains, Linda Parker, Debbie and Bob Heckman, Mary Halling, Judy Woolley, and several others whose signature was illegible.

Two modifications were made to the agenda. The item dealing with the PRCA Rodeo application was deleted since the application had not been returned from the rodeo company and the item on the Fair's Policy manual was modified to include a full review of the policy manual.

The minutes of the Fair Commission's January 21st meeting were approved on a motion by Jim Newman, seconded by Chris McGuigan and passed with no dissenting votes.

Mike then briefed the Fair Commission on the correspondence. Please refer to the February 18th booklet for further information.

The first item on the agenda was election of officers of the Fair Commission. Regina nominated Chris for Chairman, seconded by Jim with no further nominations for the position made. Chris was elected by acclamation. Bruce was nominated for Vice Chairman by Jim, seconded by Regina with no further nominations for the position made. Bruce was elected by acclamation.

Bruce turned the meeting over to the new chairman, Chris.

Proposed amendments to the fair's by-laws were reviewed with the Fair Commission's meeting date changed from the 3rd Monday of the month to the 3rd Tuesday of the month, excluding December. The other proposed amendments were accepted as presented. The by-laws changes were approved on a motion by Bill, seconded by Regina and passed unanimously. A copy of the revised by-laws will be made available to all Fair Commission members and the Board of County Commissioners at the March 19th meeting.

The fair's policy manual was reviewed page by page with Mike's proposed changes in red and Regina's in blue type. All the proposed modifications were approved on a motion by Bill, seconded by Jim and passed unanimously. A copy of the revised policy manual will be made available to all Fair Commission members and the Board of County Commissioners at the March 19th meeting.

The moneyless fair decision was the next item on the agenda. Regina asked about the cost of the proposal and Mike responded that just the coupon system would be roughly about \$6,500.00 but that did not include the modifications necessary to be made to the Cashier's office to provide outlets for the sale of the coupons. However, Mike stated that since the Fair Commission and County Commissioners had reached the conclusion that the funds necessary

to replace the pavilion would not be available in the near term, they had decided to fix the current structure as funds would permit. Therefore, adequate funds would not be available to modify both the Cashier's Office and the Pavilion so Mike recommended the Fair Commission table the moneyless fair proposal. Bruce made a motion to table the moneyless fair proposal for a year, seconded by Jim and unanimously carried.

Chairman Chris appointed three Fair Commission members to negotiate with the Fair Concessions Group for a contract for this year's fair. He named Jim, Bill and Regina to the committee. Mike asked that the agreement be reached as soon as possible so that he could send out the Independent Food Vendor agreements in late March. Deb Heckman asked if the independent food vendors donating to the Fair Foundation was legal. Chris replied yes and Mike read her the part of the policy manual which directs the process. Mike then addressed the Fair Commission concerning the fact that the Fair Concessions Group did not have IRS approved 501c3 status and should the Fair Commission be negotiating with them? The Fair Concessions Group was directed to apply for and receive non-profit status.

Because of the inaccurate information being discussed about the rodeo's profit and loss status at the previous two meetings, Mike presented the Fair Commission with a breakdown of all income/expenses for the rodeo events and included the other incomes and expenses of the fair with a percentage of those incomes and expenses assigned to the three rodeo events. The conclusion Mike reached was the three arena events on Thursday, Friday and Saturday nights showed a profit of over \$5,000, not a loss of over \$40,000 which had been presented previously by other parties.

The Fair Commission picked "Country fresh family fun" as this year's fair theme on a motion by Jim, seconded by Bruce and unanimously carried.

Since no response has been received by the former Miss Sanders County Queen Pageant winner, no action on her request to provide her the scholarship money would occur until further information was provided.

Following the completion of public comment, Mike briefed the Fair Commission on the financial status of the fair and presented the claims and payroll for approval. The payroll and all of the claims except the final payment to Bill Susic Construction were approved for payment on a motion made by Bill, seconded by Jim and unanimously passed.

The meeting adjourned at 9:05 p.m.

Approved _____ Date _____

Sanders County Fair Commission
March 19, 2013 Meeting
Minutes

The meeting was called to order at 7:03 p.m. in the pavilion by Fair Commission Chairman Chris McGuigan. Also in attendance were Vice Chairman Bruce Icenogge and Directors Bill Kenyon, Jim Newman and Regina Skoczylas. Fair Manager Mike Hashisaki, Fair Secretary Ruth Hamilton and Fair Cashier Pat Bursell also were in attendance. Guests included Tony Cox and Carol Brooker, Sanders County Commissioners, Meghan Phillippi, County Extension Agent, Karen Dwyer representing the 4-H Council, Carrie Gunzler representing the 4-H Livestock Committee, Michele McGuigan representing Chicks N Chaps, Krista Standeford of the DUI Task Force, Larry Rivinius of the Fair Concessions Group, Kathy Harris Coroner, Phil Cook, Ed Schramm, Debbie and Bob Heckman, Judy Woolley, Paula Snyder, Bobby Mayes, Dennis Bursell, Jerry Ingraham, Polly Icenogge, Cynthia Howard and William Howard.

The minutes of the Fair Commission's February 18th meeting were approved on a motion by Bill, seconded by Bruce and passed with no dissenting votes.

Mike then briefed the Fair Commission on the correspondence. Please refer to the March 19th booklet for further information.

Chairman McGuigan stated the Fair Commission will take public comment at the beginning of the Business Section of the meeting. Those people who wanted to address the Commission would be allowed to speak a minimum of 3 minutes and may address any item on the agenda or any fair-related topic. Personal attacks were not permitted. Those making comments should act in a professional, courteous manner. And the audience would not be permitted to interrupt the Commission after the conclusion of Public Comment. Chris continued by stating the sign-up sheet provided an opportunity for those who would like to address to Commission to indicate their intention to do so. The sign-up sheet for this meeting indicated four people wished to address the Commission: Debbie Heckman (a maybe), Edward Schramm, Paula Snyder and Judy Woolley. He asked those individuals to please address the Commission. Only Edward Schramm and Paula Snyder decided to do so. Following public comment, the Fair Commission proceeded with its Business agenda.

Krista Standeford briefed the Fair Commission on the on-going project undertaken by the DUI Task Force to ensure underage people were not provided alcoholic beverages during the fair and that those people who appeared inebriated were no longer served alcohol. She indicated that most people had no problems with the ID check procedures with most having their IDs available when they reached the beer garden entrances. The only negative feedback received by the ID checkers was from locals. At the conclusion of her presentation Mike stated the fair had hired the band Southern Comfort to play in the beer booth on Friday and Saturday nights from 9 p.m. to midnight and was concerned about teenagers. Krista thought some youth-support groups might be able to provide some assistance with the teenagers. Mike stated perhaps a temporary dance floor could be set-up near the bandstand but outside of the beer garden. The two will coordinate on the teenager issue.

Phil Cook briefed the Fair Commission on his findings concerning the fair's main well. That it is slowly failing and without the addition of the Hermiston well to the water system last year, the fair would not have had enough potable water for the patrons. Phil and Mike will develop a plan on how to alleviate the water problem. Phil was given permission by the Fair Commission to study the main well and the motocross well on a motion by Bruce and seconded by Bill. The

motion also included authority to spend up to \$400 on water tests with the Montana Environmental Laboratory. The motion carried unanimously.

The approved PRCA rodeo application as well as the Auditor's out-brief paperwork were presented to the Fair Commission for their information.

The revised Sanders County Fair Policy Manual, approved at last month's meeting, was revised to reflect the Auditor's findings and comments. Bruce made a motion to approve the Policy Manual as revised, seconded by Bill and passed unanimously.

Mike then informed the Commission of the Tri-State Military Veteran's Stand-Down scheduled for May 4th and 5th.

The final item of business was the Sanders County Board of Health request for a special area for the use of tobacco users. Mike stated in his discourse with Dr. Lulack, that Mike didn't believe we should restrict adults who use tobacco products to a special area outdoors. The State Fire Marshall has deemed all buildings, including the concession stands to be non-smoking areas, as well as all livestock barns and the covered grandstands. Mike objects to nanny-statism and feels the fair shouldn't be telling adults what they can, or cannot do as long as their actions are within the law. However, a compromise was reached where the fair would designate an area for tobacco use but the signage would state "This area is provided as a courtesy to our tobacco using patrons for their use." There will be no "herding" of adults into the area, it's strictly voluntary.

Mike then briefed the Fair Commission on the financial status of the fair and presented the claims and payroll for approval. The payroll and all of the claims were approved for payment on a motion made by Regina, seconded by Bill and unanimously passed.

The meeting adjourned at 8:15 p.m.

Approved _____ Date _____

Sanders County Fair Commission
April 17, 2013 Meeting
Minutes

The meeting was called to order at 7:04 p.m. in the pavilion by Fair Commission Chairman Chris McGuigan. Also in attendance were Vice Chairman Bruce Icenogge and Directors Jim Newman and Regina Skoczylas. Fair Manager Mike Hashisaki, Fair Secretary Ruth Hamilton and Fair Cashier Pat Bursell also were in attendance. Guests included Tony Cox and Carol Brooker, Sanders County Commissioners, Kimberly Bates the County Commissioners administrative assistant, Meghan Phillippi, County Extension Agent, Michele McGuigan representing ChicksNChaps, Ed Moreth representing the Sanders County Ledger, Larry Rivinius representing the Fair Concessions Group, Don Bursell, Debbie Heckman, Dennis Bursell, Margaret McNeil, Kim McNeil, Phil Cook, Ron Warren, Ed Schramm, Mary Halling and Paula Snyder.

The minutes of the Fair Commission's March 19th meeting were approved on a motion by Bruce, seconded by Regina and passed with no dissenting votes.

Mike then briefed the Fair Commission on the correspondence. Please refer to the April 17th booklet for further information.

Chairman McGuigan stated the Fair Commission will take public comment at the beginning of the Business Section of the meeting. Those people who wanted to address the Commission would be allowed to speak a minimum of 3 minutes and may address any item on the agenda or any fair-related topic. Personal attacks were not permitted. Those making comments should act in a professional, courteous manner. And the audience would not be permitted to interrupt the Commission after the conclusion of Public Comment. Chris continued by stating the sign-up sheet provided an opportunity for those who would like to address to Commission to indicate their intention to do so. The sign-up sheet for this meeting indicated one person wanted to address the Commission, Mary Halling. Following public comment, the Fair Commission proceeded with its Business agenda.

Phil Cook updated the Fair Commission on his findings concerning the fair's water system. The main well and motocross well were both evaluated by Montana Environmental Laboratories and both were found to be potable. The main well has a trace of manganese but it was well below EPA levels. A source of water has been witched at between 60 and 70 feet and is available on the main fairgrounds as well as the 20 acres south of River Road West. It was the consensus of the Fair Commission to have the well drilled south of River Road West and connected to the main well house for utilization of the UV sanitization equipment as well as pressure tanks and distribution system. Mike stated the Fair Foundation had received anonymous donations totaling \$6000 for use in drilling the main well and connecting it to the main well house. NorthWestern Energy has stated true three phase power is available on the south side of River Road West; the connection would be made from the pole near the 'T' intersection. Phil stated that since the well would be twice as deep as the current main well, it would require the purchase of a new pump in order to lift the water from that depth and pump it to the main well house. Phil and Mike will continue to work the issue.

Jim stated that negotiations with the concessions are proceeding. Mike stated the independent food vendor contracts will be mailed out tomorrow.

Any upgrades to the pavilion are on hold pending budget review since the Fair Commission will need to make a decision on a replacement well. Once the cost of that new well is determined,

and the budget for the next fiscal year drafted, the Fair Commission will determine if enough discretionary funds exist to facilitate any further repair to the pavilion. Plans call for the foundation underneath the main hall to be replaced with a concrete foundation, then the floor joists and floor in the kitchen to be replaced and repaired followed by the entire building being covered with white metal.

Like the pavilion, the Cashier's office remodel is on hold until the cost of the water system upgrade is determined. If funds do exist the Cashier's office will be remodeled.

The Fair Commission then discussed a policy manual violation which occurred at last year's fair when a political party was hired to work a charitable non-profit food/beverage booth and received payment for that work. The individual who violated the policy was not present but a copy of an email she sent to the local Lions Club president stated the political party had permission from the Fair Concessions Secretary to work the booth. The Fair Concessions Secretary stated that was an inaccurate statement. After considerable discussion between members of the Fair Commission and the Fair Concessions Group, it was decided to seek the advice of the County Attorney regarding what action to take concerning the violation of the policy manual. Bruce made a motion to table the issue until the Fair Commission gets an opinion from the County Attorney, seconded by Regina and passed unanimously.

Meghan Phillippi gave the Sanders County 4-H comments stating the Travis Standley from Choteau was hired to judge sheep, swine, beef and dairy (if needed) for both open class and 4-H. Additionally, Meghan stated that the same cooks would be running the 4-H dining hall.

Carol Brooker stated that Road District #1 has started to level the motocross track and will prepare the area for seeding. Mike stated Charlie Grey will seed the area with the fair buying the grass seed mixture. Carol recommended the Sanders County mix from Westland seed. Carol also asked that the fair keep an exact record of how many cubic yards of material was removed from the fairgrounds/flood plain so that if fill was needed later, the permitting process would be easier.

Mike stated that the search for an organization to perform the fair's parking duties is ongoing. He noted that Camp Bighorn had declined due to scheduling conflicts over the Labor Day weekend, as did the "specialty" schools located on the west end of the county. However, in a meeting that he, Bruce and Regina attended, it was mentioned that perhaps the Cabinet Ridge Riders group from Trout Creek might be interested. That group has been contacted and their president, Jim Anderson, will let the fair know as soon as possible if they'll be able to handle the job.

Mike then briefed the Fair Commission on the financial status of the fair and presented the claims and payroll for approval. The payroll and all of the claims were approved for payment on a motion made by Jim, seconded by Bruce and unanimously passed.

The meeting adjourned at 7:52 p.m.

Approved _____ Date _____

Sanders County Fair Commission
May 15, 2013 Meeting
Minutes

The meeting was called to order at 7:02 p.m. in the pavilion by Fair Commission Chairman Chris McGuigan. Also in attendance were Vice Chairman Bruce Icenoggle and Directors Bill Kenyon, Jim Newman and Regina Skoczylas. Fair Manager Mike Hashisaki also was in attendance. Guests included Tony Cox, Carol Brooker and Glen Magera, Sanders County Commissioners, Meghan Phillippi, County Extension Agent, Larry Rivinius of the Fair Concessions Group, Phil Cook representing Phil Cook's Pump & Water Service, Debbie and Bob Heckman and Don Burrell.

The minutes of the Fair Commission's April 17th meeting were approved on a motion by Regina, seconded by Bill and passed with no dissenting votes.

Mike then briefed the Fair Commission on the correspondence. Please refer to the May 15th booklet for further information.

Chairman McGuigan stated the Fair Commission will take public comment at the beginning of the Business Section of the meeting. Those people who wanted to address the Commission would be allowed to speak a minimum of 3 minutes and may address any item on the agenda or any fair-related topic. Personal attacks were not permitted. Those making comments should act in a professional, courteous manner. And the audience would not be permitted to interrupt the Commission after the conclusion of Public Comment. Chris continued by stating the sign-up sheet provided an opportunity for those who would like to address to Commission to indicate their intention to do so. No one signed up to address the Fair Commission.

Regina presented to the Fair Commission a request from the Thompson Falls Youth Wrestling Group about raffling off a 4-wheeler during the county fair. Mike stated that since the group wanted to display the vehicle, they should purchase a 10 foot by 10 foot spot. Those spaces lease for \$150.00 to non-profits. Regina stated she'd contact the group and have them contact Mike concerning leasing a space.

Mike briefed the Commission on the outcome of the Tri-State Veterans Military Stand-Down which was held on the fairgrounds May 4th & 5th, stating the event was a success and, to date, has been the largest stand-down held in the U.S. The event has reserved the fairgrounds for similar dates in 2014 and 2015. The fair will receive \$2,500.00 for the use of the facility for this year's event.

Phil Cook addressed the Fair Commission about the status of the water system on the fairgrounds, noting that the main well has decreased in deliverable water to below 70 gallons per minute and that the manganese problem in the well is now requiring the UV filters to be replaced monthly. Phil stated that Mike had met with Cyclone Drilling and the new well will be drilled across River Road West. That well will be somewhere between 60 and 80 feet in depth where water, in the amount of 110 to 150 gallons a minute, should be found. Cyclone Drilling will drill the hole at a 6 inch diameter, than if water is found, the hole will be enlarged to host an 8 inch casing. Phil stated that due to the depth of the water, a new pump will be necessary because the pump in the main well house cannot lift the water from that depth.

Cost of the pump and associated panels and controls and surge suppressor will be around \$6,000.00. Mike stated NorthWestern Energy had examined the site and decided to bury the power line to the well, connecting to available service at the pole by Browning's. Cost to bury the electrical line, including the transformer, will be less than \$2,000.00. 600 feet of 4 inch PVC pipe, including two 45 degree joints and six 90 degree joints, is required. Mike stated that the fair also would lay the same amount of 3 inch PVC pipe back to the well to provide potable water to the acreage south of River Road West. Chris stated the pipe would be purchase at wholesale through a distributor that Felstett Concrete uses. Additionally, a multi-wire electrical cable will be buried with the pipe for controlling the three phase pump. Drilling of the new well will commence immediately, since donated funds exist in the Fair Foundation account to pay for the well drilling. All other work will be started July 1st, the beginning of the new fiscal year.

Chris stated the Fair Commission is awaiting a response from the County Attorney on the Policy Manual violation which occurred during last year's fair. He also told Larry that the Fair Commission feels this is an internal Fair Concessions Group problem and that he expected Larry and his group to resolve the issue. Larry indicated the Group would take action.

Bill then presented a proposal for an agreement between the Fair Commission and the Fair Concessions Group concerning a food/beverage vendor contract for the 2013 fair. Bill stated he felt a flat fee of \$23,000.00 was a fair price and made a motion that the fair enter into a contract with the Concessions Group for that amount. Regina seconded the motion. During discussion prior to the vote, Jim stated he felt that the contract should be for no less than \$24,000.00 since the Fair Concessions Group paid the fair just under \$25,000.00 last year. Comments were made that the Concessions Group needs to raise its prices on goods sold, with the price of hamburgers mentioned specifically since they sold for \$3 at last year's fair and you can't purchase a hamburger in Plains for under \$5. Mike stated the VFW had informed him that the price of beer and wine coolers was going up \$1 to match what is charged in Plains. Chris then called for a vote on the matter, Bill and Regina voted in favor of the motion, Jim and Bruce voted against. Chris broke the tie by voting against the motion. Jim then made a motion to offer a one year flat fee contract with a payment due of \$24,000.00 Bruce seconded the motion. Jim and Bruce voted in favor of the motion, Bill and Regina voted against the motion. Chris broke the tie voting in favor of the motion. Chris then stated that the Fair Concessions Contract issue must be resolved by the end of the month, because on June 1st, in accordance with the fair's Policy Manual, the Fair Manager would open the concession booths to anyone who'd like to operate them. Following discussion on the matter, members of the Concessions Group decided they'd meet with the Fair Commission after the end of the meeting and negotiate the contract. A food and beverage contract between the Fair Commission and the Fair Concessions Group, for the 2013 fair, with a \$24,000.00 flat fee, was signed following the meeting.

Mike then briefed the Fair Commission on the proposed fair expense budget for fiscal year 2013-2014 and asked the Commission members to contact him if they had any questions.

Following the conclusion of the business section of the meeting, Mike briefed the Fair Commission on the financial status of the fair and presented the May claims and payroll for approval. The payroll and claims were approved for payment on a motion made by Jim, seconded by Regina and unanimously passed.

The meeting adjourned at 8:49 p.m.

Approved _____ Date _____

Sanders County Fair Commission
June 26, 2013 Meeting
Minutes

The meeting was called to order at 7:02 p.m. in the pavilion by Fair Commission Chairman Chris McGuigan. Also in attendance were Vice Chairman Bruce Icenoggle and Directors Bill Kenyon and Jim Newman. Fair Manager Mike Hashisaki also was in attendance. Guests included Tony Cox, Carol Brooker and Glen Magera, Sanders County Commissioners, Regina Skoczylas, Sanders County Personnel Director, Meghan Phillippi, County Extension Agent, Karen Dwyer representing the 4-H Council, Carrie Gunzler and Malcolm McDonald representing the 4-H Livestock Committee, Justyna Tomtas of the Clark Fork Valley Press, Phil Cook representing Phil Cook's Pump & Water Service, Ron Warren, Ed Schramm, Paula Snyder and Linda Hohenstein.

The minutes of the Fair Commission's May 15th meeting were approved on a motion by Bruce, seconded by Jim and passed with no dissenting votes.

Mike then briefed the Fair Commission on the correspondence. Please refer to the June 25th booklet for further information.

Prior to the start of the Business Section of the Fair Commission's agenda, Chairman McGuigan asked if anyone was recording the meeting, stating they needed permission so that everyone present would be aware that the meeting was being recorded. Justyna Tomtas stated she would be recording the meeting to assist her in writing a story for the Valley Press. Chris then stated the Fair Commission will take public comment at the beginning of the Business Section of the meeting. Those people who wanted to address the Commission would be allowed to speak a minimum of 3 minutes and may address any item on the agenda or any fair-related topic. Personal attacks were not permitted. Those making comments should act in a professional, courteous manner. And the audience would not be permitted to interrupt the Commission after the conclusion of Public Comment. Chris continued by stating the sign-up sheet provided an opportunity for those who would like to address to Commission to indicate their intention to do so. Regina Skoczylas signed up to speak to the Commission, commenting on the decrease in premium money being offered for this year's fair and asking about the parking contract. No one Else addressed the Commission.

Phil Cook addressed the Fair Commission about the status of the water system on the fairgrounds, noting that the proposed well site did not pan out and no water was found at the depth drilled. So the consensus is to drill the replacement well near the intersection of the pavilion entrance road and the road leading to the riverside park. We'll need 3 phase power there and, based on the amount of water pumped, we may need an additional UV unit installed in the main pump house. UV units only handle up to 40 gallons per minute. Cyclone Drilling will drill the well shortly. And that only leaves the route from the well to the main pump house to be determined, trenched and a 4 inch pipe installed. Phil was concerned about the route and the obstacles which would have to be breached using that route. Mike stated that, after reviewing the route, Mike felt it would be better to head east from the well to the county road, then follow the county road to the pig/sheep barn and at the barn turn right onto the fairgrounds and proceed directly to the main pump house. Mike will call and have all buried

power and telephone cables located. Phil asked the Fair Commission if he had their approval to proceed and was told yes.

Mike briefed the Fair Commission on a possible revision of their Policy Manual based on comments received from both the DOJ and attorney for the Montana Association of Counties. It concerned a possible free speech conflict in reference to political parties. Mike suggested striking language within the policy manual concerning political parties, stating they are already prohibited from selling food during the fair because the fair's policy is that only charitable non-profits and commercial vendors may sell food and beverages. Bill made a motion to strike the language, the motion was seconded by Jim and unanimously passed.

Two individuals were nominated for the annual Sanders County Community Service Award. After reviewing the two letters, the Fair Commission, by secret ballot, chose Sally Braun as this year's Community Service Award recipient.

The proposed fiscal 2013-2014 Sanders County Fair budget was reviewed by the Fair Commission with the revenue and expense breakdowns forwarded to the Clerk and Recorder.

Chris asked how many carnival wrist band pre-sale tickets were sold. Mike stated they would check and get him an answer. It appears, from the cashier's report that over 2,166 presale tickets were sold.

During the 4-H comments period, the Livestock Committee representatives asked for permission to name the swine barn in memory of Kathy Legard. The Commission agreed readily to the suggestion. Meghan discussed the cost of the proposed electrical upgrade stating 4-H did not feel they could afford to accomplish the task, especially since a new, upgraded service will be required. Mike asked if Meghan and the 4-H could redo the pavilion floor prior to the fair instead. 4-H will contact Kim McNeil to get the pavilion's schedule and they attempt to refinish the floor prior to the fair.

During the Fair Manager's report, Mike stated he had been approached by Scot and Chris Legard about a memorial service for their mother here on the fairgrounds. Mike stated the pavilion would not be available because it was leased by Kevin Hill for an estate auction but suggested they hold their mom's memorial in the 4-H area on the grass. They agreed to the suggestion. Mike stated the fair would place 25 picnic tables in the area for their use and would also provide the fair's table-top lectern for them to use for amplified sound. 2013 fair tickets go on sale Monday, July 1st and Mike stated that, after talking with Chris, that he'd set up a "Rodeo Lover's" package – reserved center grandstand seats for the bull riding and two PRCA rodeos and a weekly parking pass, a \$60 value, which the fair will sell for \$45. The 2013 Fair Premium Tabloids are in and Mike asked audience members to take bundles with them to their home communities. There will be a public fireworks display at 11 p.m. on July 4th with the fairgrounds beach park open to individuals who wish to fire off their private caches of fireworks. The Plains Lions Club will be in the Agriculture Building selling fireworks and there will be root beer floats and hot dogs for sale from 7 p.m. to the time the fireworks display starts.

Mike stated he'd purchased 10 more picnic tables and 12 umbrellas for this year's fair. The 2 extra umbrellas replace two which were damaged last year. Also, the replacement flags, 5 service flags and the large national ensign, have been ordered. When the new U.S. flag

arrives, the one currently on the pole will be donated to the Hot Springs school system. Mike concluded his remarks addressing the refuse site on the fairgrounds, stating it was chosen by Barbara Woodbury the previous sanitarian to ensure the site would not affect the neighbors well. And the site was approved by the refuse department for its ease of access onto and off of the fairgrounds during the fair. He stated since there's been a complaint from the neighbor about the site, the container could be placed in the old dumpster site and the new site used immediately prior to, during and immediately following the annual county fair. The Commissioners agreed with that proposal and the dumpster will be moved.

During the County Commissioners comment period, Glen stated that perhaps it would be better to place the water line within the fair's chain link fence since the fair would need to apply for an encroachment permit from the County Planner if the line was placed alongside River Road. Tony suggested carnival wrist band presale tickets be sold in Noxon too, stating the Noxon Merchantile would be a good location. Tony closed by stating the fair needs to look closely at its budget since the Commissioners will be asking all departments to cut their budgets by 10%. Carol asked that the new county sanitarian check the dumpster site to ensure there isn't a container installed in the site while there's standing water in it. She also stated no public dumping is allowed in the fair dumpster since it's unattended. Glen then asked if he could speak as the Rodeo Committee chairman, which Chris stated was fine. Glen has talked with Shane about the mutton busting event, and the sheep are available. Chris stated we had to have the vests and helmets for the event, helmets for sure. Chris asked Mike to contact Troy at Western Ranch Supply to make sure we can borrow the mini-bucking chute. He also said we need extra panels and will get a list to Mike.

Following the conclusion of the business section of the meeting, Mike briefed the Fair Commission on the financial status of the fair and presented the June claims and payroll for approval. The payroll and claims were approved for payment on a motion made by Bruce, seconded by Jim and unanimously passed.

The meeting adjourned at 8:00 p.m.

Approved _____ Date _____

Sanders County Fair Commission
July 17, 2013 Meeting
Minutes

The meeting was called to order at 7:03 p.m. in the pavilion by Fair Commission Chairman Chris McGuigan. Also in attendance were Vice Chairman Bruce Icenoggle and Directors Bill Kenyon and Jim Newman. Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton also were in attendance. Guests included Glen Magera, Sanders County Commissioner, Meghan Phillippi, County Extension Agent, Karen Dwyer representing the 4-H Council, Phil Cook representing Phil Cook's Pump & Water Service, Bob Heckman, Paula Snyder and Linda Hohenstein.

The minutes of the Fair Commission's June 26th meeting were approved on a motion by Bruce, seconded by Jim and passed with no dissenting votes.

Mike then briefed the Fair Commission on the correspondence. Please refer to the July 17th booklet for further information.

Public Comment: Paula Snyder signed up to speak to the Commission regarding open meeting laws and recording official, public meeting. No one else addressed the Commission.

Phil Cook addressed the Fair Commission about the status of the water system on the fairgrounds, stating Mike had prepared a synopsis of what they had discovered concerning the fair's main well, how the filter system was no longer clogged with manganese, and that as it now stands, the fair should be able to meet all of its water demands using the main well and Hermiston well together. However, if there is a cataclysmic failure of the system, a backup plan is in place where the motocross well will be put into use and sanitized using the fair's chlorine injection system. At this time, no further action will be taken regarding the water system with the exception being that the new well, near the pavilion, will be drilled when Cyclone Drilling is available.

Mike then briefed the Fair Commission on the proposed 2013-2014 Fair Budget, including the projected revenue, anticipated expenses and the modification of the convenience fee the fair charges for credit/debit card use, raising the fee from 3% to 5% to more closely cover the costs with offering the electronic service to customers.

The 4-H report was truncated, with Meghan stating the sheep shearing scheduled for July 21st has been cancelled; that 4-H will mail out a proxy bidding form to all previous livestock sale buyers; and, that Meghan was working the refinishing of the pavilion floor. Chris asked that the 4-H, on fair readiness day, remove the pile of shavings located between the sheep and horse barn because it had been contaminated with rocks, gravel and dirt.

Mike reported that the fair had completed its purchase of materials necessary for the upcoming fair, noting all bathroom supplies were in, that the yearly supply of garbage bags had arrived, and that the ten additional picnic tables and umbrellas would be delivered to the grounds tomorrow. Mike also stated that a group is interested in leading a fundraising effort to replace the money redacted from the expense budget which would be used for purchasing fireworks for the 2014 4th of July fireworks display. Chris asked Mike to ensure that the west

corner of the horse arena be repaired. A steer hit the corner during last year's fair and the 90 degree connectors were dislodged from the continuous rail fencing.

Commissioner Magera gave an update on the county's budgeting process stating that the 2.1% COLA requested for this year was not going to occur. He also stated the fair would probably lose a mil of tax money, approximately \$34,000.00, and that Mike should plan for that exigency now.

Following the conclusion of the business section of the meeting, Mike briefed the Fair Commission on the financial status of the fair and presented the July claims and payroll for approval. The payroll and claims were approved for payment on a motion made by Bill, seconded by Jim and unanimously passed.

The meeting adjourned at 7:57 p.m.

Approved _____ Date _____

Sanders County Fair Commission
August 21, 2013 Meeting
Minutes

The meeting was called to order at 7:01 p.m. in the pavilion by Fair Commission Chairman Chris McGuigan. Also in attendance were Vice Chairman Bruce Icenogge and Directors Bill Kenyon, Jim Newman and Roberta Smith. Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton also were in attendance. Guests included Carol Brooker and Glen Magera, Sanders County Commissioners, Pat Bursell, Sanders County Fair Cashier, John Halpop and Meghan Phillippi, County Extension Agents, Karen Dwyer representing the 4-H Council, Carrie Gunzler representing the 4-H Livestock Committee, Phil Cook representing Phil Cook's Pump & Water Service, Ed Moreth representing the Sanders County Ledger, Michele McGuigan representing ChicksnChaps, Bobbie Kolby, Paul Shelton, Robert Paro, Ken Jones, Howard Martin, Margaret McNeil, Kim McNeil, Glen Cummings, Bob Heckman, Paula Snyder and Judy Woolley.

The minutes of the Fair Commission's July 17th meeting were approved on a motion by Jim, seconded by Bruce and passed with no dissenting votes.

Mike then briefed the Fair Commission on the correspondence. Please refer to the August 21st booklet for further information.

Public Comment: Ken Jones spoke to the Fair Commission regarding the Community Market held every Saturday on the fairgrounds, thanking the Fair Commission for allowing the Market to use the grounds, picnic table and umbrellas. He stated the Market is undergoing fund raising efforts for the Cancer Network to assist Jennine Robbins, the Fair Foundation to bring back the Christmas Light display next year, and then a massive Community Yard Sale event for next spring. No one else addressed the Commission.

Phil Cook addressed the Fair Commission about the status of the water system on the fairgrounds, stating there's 110 gallons a minute available which should be more than adequate for the run of the fair. He asked that 4-H ensure the wash rack hoses are turned off when not in use to keep the outflow from the well to a minimum. Additionally, he stated he'd taken a "raw" sample from both the main well and Hermiston well to have them checked, and that was water taken prior to passing through the UV sanitizers, and the Montana Environmental Lab stated both wells were delivering pure water which was safe for human consumption. Phil will be on site during the fair as a precautionary measure in case something happens to the water system.

The Fair Commission then selected Energy Partners as the propane provider for the fair for next year on a motion made by Bill, seconded by Roberta and passed.

Mike briefed the Fair Commission on the credit card system, stating the fair would transition to Square next year since it charges less than other credit card redemption systems. More discussion on this concept will occur at a later date.

Mike then briefed the Fair Commission on the finalized 2013-2014 Fair Budget.

The 4-H report was truncated as was the Fair Manager's report.

Following the conclusion of the business section of the meeting, Mike briefed the Fair Commission on the financial status of the fair and presented the August claims and payroll for

approval. The payroll and claims were approved for payment on a motion made by Bill, seconded by Roberta and unanimously passed.

The meeting adjourned at 8:00 p.m.

Approved _____ Date _____

Sanders County Fair Commission

September 25, 2013 Meeting

Minutes

The meeting was called to order at 7:03 p.m. in the pavilion by Fair Commission Chairman Chris McGuigan. Also in attendance were Vice Chairman Bruce Icenoggle and Directors Bill Kenyon, Jim Newman and Roberta Smith. Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton also were in attendance. Guests included Carol Brooker, Sanders County Commissioner, Pat Bursell, Sanders County Fair Cashier, Meghan Phillippi, County Extension Agent, Karen Dwyer and Nancy Beech representing the 4-H Council, Ed Moreth representing the Sanders County Ledger, Michele McGuigan representing ChicksnChaps, Larry Rivinius and Don Burrell representing the Sanders County Fair Concessions Group, Bobbie Kolby, Paul Shelton, Ken Jones, Howard Martin, Margaret McNeil, Kim McNeil, Judy Woolley, Pat Legard, Carol Biggs, Bob Heckman, Jacob Bischoff, Paula Snyder and Mary Halling.

The minutes of the Fair Commission's August 21st meeting were approved on a motion by Bill, seconded by Roberta and passed with no dissenting votes.

Mike then briefed the Fair Commission on the correspondence. Please refer to the September 25th booklet for further information.

Public Comment: Pat Legard thanked the Fair Commission for allowing one of the show barns to be named in Kathy's honor.

The Cashier's report was presented to the Fair Commission. Two areas of concern for the Cashiers were: the inoperability of the ATM and the Cashier's office space. Both will be addressed prior to next year's fair.

With no representation present from the Sheriff's office, Search and Rescue, Hot Springs Fire, Parking, Grounds Cleaning and Water/Sewage, the Fair Commission felt there were no areas of major concern with those areas of responsibility.

Meghan stated the fair went quite well for 4-H. She asked Mike for his plans relative to the wash rack drainage which will be provided to 4-H. She also requested that open class livestock information be presented to 4-H prior to the fair to ensure adequate space is available for all fair participants in the livestock barns. Nancy Beech thanked the Fair Commission for having a veterinarian on the grounds. She also stated that they ran short of shavings and asked if we needed to procure more for next year's fair. She asked about scheduling a water truck from Road District #1 to water the small arena prior to 4-H using it during the year. Mike answered by stating the fair had a big squirt as well as garden hoses which could be used to ensure the arena is not dusty, pointing out that the previous horse superintendent ensure the big squirt was set-up and used prior to 4-H using the arena. Using available equipment would ensure the county would not have to pay overtime to have a road district employee water the arena weekly for 4-H.

Open Class pre-entries were nearly the same as last year, but actual entries were down in floriculture and horticulture, probably due to the weather. Payouts for blue ribbon winners was down from last year due to the monetary award for blue ribbons being lowered from

\$7.50 to \$5.00. That brought the premium award payout to a level the fair could live with.

Regarding Concessions, Larry felt they had a good year, stating he didn't have numbers yet, but he thinks everything was up, noting they had very little products returned to the vendors. There was discussion concerning Coca Cola providing mix vs. bottles which will be addressed prior to next year's fair. Mike stated that since there were problems associated with some of the independent food vendors, some may not be returning next year. The issue of a discrimination claim, involving members manning the corn dog/French fry booth was discussed and Larry stated he would follow-up on the complaint. Bill Kenyon addressed his findings regarding concessions and stated the beer booth needed additional seating and asked if the fair was going to hire a band for the beer garden again next year and would the fair contribute money or materials towards the seating; he felt closer attention to duplication of main entrée items would help the vendors; noted that there was inadequate amperage provided to the booths in the long concessions stand and recommended an electrician be hired to upgrade the amperage for each circuit; that there appeared to be "weakened" circuit breakers serving the coffee booth; and, Bill concluded by stating he would be attending the Concessions Group meeting in October.

Carol Brooker stated she had a question regarding access to the beach area during the fair; does the fair charge people to park when they're going to the beach. She was told it is fair policy, that during the fair, everyone who drives onto the fairgrounds is required to either pay the parking fee or have a pre-paid parking pass.

Mike briefed the Fair Commission on the credit card system, stating the fair would transition to Square next year since it charges less than other credit card redemption systems. More discussion on this concept will occur at a later date.

Following the conclusion of the business section of the meeting, Mike briefed the Fair Commission on the financial status of the fair and presented the September claims and payroll for approval. The payroll and claims were approved for payment on a motion made by Jim, seconded by Bill and unanimously passed.

The meeting adjourned at 8:15 p.m.

Approved _____ Date _____

Sanders County Fair Commission
October 16, 2013 Meeting
Minutes

The meeting was called to order at 7:04 p.m. in the pavilion by Fair Commission Chairman Chris McGuigan. Also in attendance were Directors Bill Kenyon, Jim Newman and Roberta Smith. Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton also were in attendance. Guests included Carol Brooker and Glen Magera, Sanders County Commissioners, Karen Dwyer representing the 4-H Council, Phil Crismore and Jack Stamm representing the Sanders County Park Board, Kathy Gregg representing the Sanders County Fair Foundation, Ed Moreth representing the Sanders County Ledger, Casey Thompson representing Boy Scout Troop 1957, Ken Jones, Howard Martin, Bobby Mayes and Kim and Margaret McNeil.

The minutes of the Fair Commission's September 25th meeting were approved on a motion by Bill, seconded by Roberta and passed with no dissenting votes.

Mike then briefed the Fair Commission on the correspondence. Please refer to the October 16th booklet for further information.

There was no public comment as the audience members present were listed on the agenda.

Kathy Gregg addressed the Commission as the Treasurer of the Fair Foundation, stating the Foundation had received \$5,000 in donations from area residents with the balance in the Foundation account now in excess of \$12,000. Based on Kathy's statement to the Commission, Chairman Chris McGuigan announced that the annual Christmas Light display would continue this year, noting the many members of the community had "stepped up" and volunteered to assist Mike and Kim in getting the display ready. Mike stated that some of the money donated to the Foundation was earmarked for replacing the incandescent rope lights with LED rope lights which will use 1/10th of the power currently consumed. Additionally, Mike stated another community member had donated \$1200 to help offset the cost of leasing an 80 foot man-lift, needed to replace the rope lights in the tall trees.

Scoutmaster Casey Thompson with the assistance of Ken Jones stated that Boy Scout Troop 1957, sponsored by the local Mormon Church, would like to invest their community service time by working on the fairgrounds with whatever jobs the young men could do to assist the fair. The Fair Commission graciously accepted their offer of assistance and stated they would be contacted concerning possible projects.

President of the Sanders County Park Board, Jack Stamm, addressed the Commission stating the Park Board would like to enhance the riverside park with the addition of playground equipment if the Commission would concur to their proposal. The plan is to install the equipment on a base of pea gravel in the area between the vaulted toilet and the covered picnic tables early next spring. The Commission agreed to the project. Jack closed by stating the Park Board had refurbished two of the four bar-b-que grills at the park, with the final two to be repaired by next spring. The fair will pay for the cost of refurbishing the last two bar-b-que grills.

Mike addressed Construction Priorities for next year, stating the one item which had to be accomplished was the refurbishment of the Cashier's Office. Additionally, Cyclone Drilling will be on site shortly to drill the new well and then the trench which will connect the well to the pump house will have to be excavated, four inch pipe purchased as well as control wiring for

the submersible pump, to complete the project which also is scheduled for next year. Mike stated the path of the water line will be parallel to the county road from the entrance road to the pavilion to the gate between the caretaker's house and the sheep barn. He will apply for an encroachment permit from the Land Planning Department for the project and then have the power and telephone lines in the area located prior to digging the six foot deep trench. Four inch pipe will connect the submersible pump in the new well to the existing well house equipments.

Karen Dwyer addressed 4-H issues stating that the rehabilitation of the pavilion floor will occur next spring which will enable 4-H to replace the damaged 4x8 sheets of flooring with new material prior to the floor receiving a new gloss coating. Chris stated he had talked to Nancy Beech, the 4-H Horse Project superintendent, about the outdoor pens next to the horse barn, stating the pens were for open class animal projects first, and then, if any were unused, they could be used by 4-H for 4-H projects. The issue of upgrading the power in both the pig/sheep barn and horse barn was raised by Jim and Mike told him that Weatherly Electric would be providing a bid on the cost of the proposed project.

The Commissioners addressed the discrimination complaint that occurred during the fair. They also asked Mike to prepare a five year prioritized construction plan so the Board of County Commissioners could prepare to take over the budgeting for major infrastructure repair on the fairgrounds.

Mike told the Fair Commission that he had met with a group of Demolition Derby drivers and that a new set of rules, vetted through the drivers, would be used for next year's fair. Additionally, he stated the drivers had asked is electrical flood lighting could be installed in the demo staging areas since it's quite dark and dangerous in that area during the staging of the derby. Mike said he would contact Weatherly Electric to see what the cost would be and request a pole be donated by NorthWestern Energy. Mike was told that one of the power stations on the 4-H midway was inoperable; that will be repaired prior to the fair.

Following the conclusion of the business section of the meeting, Mike briefed the Fair Commission on the financial status of the fair and presented the October claims and payroll for approval. The payroll and claims were approved for payment on a motion made by Roberta, seconded by Bill and unanimously passed.

The Fair Commission then went into an Executive Session to discuss personnel issues with the two County Commissioners present.

The Commission ended the Executive Session at 9:15 p.m. and then adjourned.

Approved _____ Date _____

Sanders County Fair Commission
November 20, 2013 Meeting
Minutes

The meeting was called to order at 7:03 p.m. in the pavilion by Fair Commission Chairman Chris McGuigan. In attendance were Vice Chairman Bruce Icenogge and Director Jim Newman. Also attending were Fair Manager Mike Hashisaki and Fair Secretary Ruth Hamilton. Guests included Carol Brooker, Sanders County Commissioner, Ed Moreth of the Sanders County Ledger, Justyna Tomtas of the Clark Fork Valley Press, Mary Halling, Billy Hill, Ken Jones, Bobbi Kolby, Howard Martin, Michele McGuigan, Kim McNeil, Margaret McNeil, Paul Shelton, Paula Snyder, Gale Styger, Tim Willis and two other individuals.

The minutes of the Fair Commission's October 16th meeting were approved on a motion by Jim, seconded by Bruce and passed with no dissenting votes.

Mike then briefed the Fair Commission on the correspondence. Please refer to the November 20th booklet for further information.

Public comment was provided by Mary Halling concerning a VFW ladies program for military members and Ken Jones regarding the "Made in Montana" program.

The Commission then addressed the proposed veteran's military stand-down for 2014 and the lack of full payment for use of the fairgrounds for the 2013 stand-down. Billy Hill addressed the Commission stating he was working towards hosting another stand-down in 2014 as well as a similar type of program for private citizens in need and asked that the Fair Commission support both projects by providing the fairgrounds for free because he couldn't afford to pay for the use of the grounds. Mike stated the fee set for the 2013 stand-down was based on the previous year's stand-down where the facilities four major barns were used for almost 3 months for secure storage and then prior to and during the stand-down, the pavilion and other structures such as the new long concessions stand were used. That led to a fee of \$2,500 for three months use of the fairgrounds which Billy agreed to and was furnished a letter stating the costs of the facility for the 2013 stand-down. Chairman McGuigan stated everyone pays for use of the grounds and if the policy was altered allowing the stand-down to use the grounds for free, the fair would not be able to charge anyone for use of the grounds. That would have a serious, detrimental effect on the fair's income. Tim Willis, who hosts a stand-down in Dillon, briefed the Commission about Beaverhead County's stand-down. Fair Manager Mike Hashisaki told the Fair Commission he has contacted Congressman Daines' office and asked for a complete financial break-down of the previous two stand-downs as well as a list of all equipment provided to the two stand-downs. During further discussion it was stated the government has made available \$3,000 for a one day stand-down and \$6,000 for a two day stand-down, it's just getting the government to pay those fees; that the supplies must be ordered soon so that they arrive in time for the early May stand-down; and, that the Fair Commission needs to make a decision immediately so that all the planning and preparation can be implemented. It was the

consensus of the Fair Commission that the Commission wait until they have the data about the previous two stand-downs before they make a decision regarding the proposed 2014 stand-down. Chairman McGuigan stated the earliest the Fair Commission could make a decision was at their January 15th meeting and that was dependent upon information being provided by the federal government.

The Fair Commission was briefed on the Carnival reconciliation payment and would be asked to approve payment later in the financial portion of their meeting. This is the second year that carnival receipts for the four day fair has exceeded \$100,000.00, due in large part to the fair's work at making "ride-all-day-for-one-price" pre-sale tickets available in numerous outlets throughout northwest Montana. And Mike noted the fair has been asked to make those tickets available in Noxon and Kalispell and, if possible, in Libby and Troy.

The Fair Commission was informed the Christmas Lighting Ceremony would occur on the Sunday prior to Thanksgiving, starting at 6 p.m. with chili dogs, hot chocolate and cake donated by NorthWestern Energy, Santa will arrive at 6:30 p.m. and fireworks will end the event at 7 p.m.

Patty Waldock briefed the Fair Commission on a proposed event to be held on the fairgrounds during the Plains Day weekend. Michele McGuigan stated that if the event was a success, the Open Ranch Horse Show would probably change to the format that Patty is proposing.

Mike then briefed the Fair Commission on the fair's financial status and presented with the Fair Commission with the November claims and payroll for approval. Bruce made a motion to pay the claims, seconded by Jim and unanimously passed.

The meeting was adjourned at 8:07 p.m.

Approved: _____ Date: _____