

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 3, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 3, 2016 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner, and Anthony B. Cox, Commissioner.

The Boards and Committees that the Commissioners will attend in 2017 are as follows:

<u>Commissioner Cox</u>	<u>Commissioner Brooker</u>	<u>Commissioner Magera</u>
Avista Management Committee	Child Development Center Board	Sanders County 911 Advisory Board
Flathead Valley Chemical Dependency Corporation, Board of Directors	of Directors, Chairman	Area Agency on Aging Board Area VI, Chairman
Sanders County Board of Health	Governors Board of County Printing	
Sanders County Solid Waste Refuse Disposal District	MACo Natural Resources/Public Lands	Community Action Partnership
MACo Board of Directors	Litigation Fund Committee	Hot Springs Refuse Disposal District
Sanders County Aquatic Invasive Plants (AIP) Task Force	MACo Public Land Committee	Sanders County Board of Health
Boards Attended:	Sanders County Board of Health	Sanders County Community Housing Organization
Sanders County DUI Task Force Committee	Sanders County Community Development Corporation, Board of Directors	Sanders County Council on Aging
Resource Advisory Committee	Sanders County Solid Waste Refuse Disposal District Board	Sanders County Council on Aging Financial Committee
Terrestrial Resources Tech Advisory Committee	Thompson Falls Community Trails Committee	Sanders County Solid Waste Refuse Disposal District
Thompson Falls Airport Advisory Board	Western Montana Regional Mental Health Center Board of Directors, Chairman	Sanders County Transportation Task Force
Sanders County Fair Commission		Board Attended: Dixon Refuse Disposal District
Sanders/Lolo National Forest Collaborative Group	Wildhorse Sports Authority Board	Hot Springs Airport Advisory Board
	Joint Powers Trust Board of Directors	Sanders/Lolo National Forest Collaborative Group
	Boards Attended:	Sanders County Weed District
	Sanders/Lolo National Forest Collaborative Group	Sanders County Fair Commission
	Paradise Elementary School Preservation Committee	Eastern Sanders County Hospital Board
	Plains/Stohr Airport Advisory Board	
	Middle Clark Fork River Plains	
	Reach Committee	
	Sanders County Fair Commission	
	Thompson Falls Main Street Committee	

The Board met with Richard Wallace, Director of Human Resources, to discuss: Safety Report/Injury Update-13 day's injury free. Open County positions: Thompson Falls Airport, three applicants have applied and Mr. Wallace is reviewing applicants with Commissioner Cox. Road Department #1, Mechanic/Operator is posted externally until January 13, 2017. Solid Waste Relief Attendant has three candidates, interviews scheduled for tomorrow. Solid Waste Truck Driver interviews are scheduled for January 4, 2017. Further discussions were held on Job Classification status and the Joint Powers Trust Health Webinar that will be on January 10 and 11th, 2017.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the upcoming public hearing on Waterfront East and Waterfront West scheduled for January 18th, 2017 at 11:00 a.m.

The Board adjourned at noon and resumed the regular session at 2:00 p.m.

The Board met with David Wrobleski, Biologist, United States Forest Service (USFS); Bruce Sterling, Biologist, Montana Fish Wildlife and Parks (FWP); Mark Sheets, Mayor, Thompson Falls; Ryan Kreiner, Biologist, Montana FWP; and Katherine Maudrone, Director of Land Services for the regular quarterly Wildlife Meeting. Mr. Wrobleski discussed the following: maintaining highly suitable conditions for grizzly bear habitat, lynx habitat, elk habitat, healthy dry forests; and fishers. Mr. Sterling discussed the following: Viral Pneumonia in domesticated and wild sheep and goats, 2016 hunting season for elk, deer, and wolves in Sanders County. Mr. Kreiner touched base on the following: Walleye studies and impacts in Sanders County.

Robert Zimmerman, County Attorney-Public Administrator requested to meet with the Board as he was not on the scheduled agenda, to discuss: hiring a detective for the County Attorney's office. Further discussion on hiring a victim advocate to comply with Marsy's Law that has recently come into effect.

The Board adjourned at 3:30 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 5, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 5, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner, and Anthony B. Cox, Commissioner.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: the open Solid Waste Refuse Disposal District open Truck Driver position. Commissioner Cox motioned to hire Greg Makinster contingent on a reference check and passing a drug test. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Kathy Conlin, Receptionist/Recycling Coordinator to review the Solid Waste Refuse Disposal District business fee reassessment project.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Shelley Murphy, Marketing Coordinator, Montana Association of Counties (MACo) Health Care Trust (HCT) and Taylaur Nordhagen, HCT Wellness Coordinator, MACo to introduce Mrs. Nordhagen as MACo's new HCT Wellness Coordinator. Also in attendance were Nichol Scribner, Clerk and Recorder and Rich Wallace, Director of Human Resources.

The Board met with Shawn Sorenson, Sanitarian to discuss: current projects and activities, and new and closed businesses in Sanders County. Statistics are as follows: Inspections- 95.6% as of December 31, 2016, Soil/Site Analyses- 32 completed in 2016 calendar year, Wastewater Permits- 47 permits in fiscal year 2017, Local Subdivision Reviews- average review is 12 days for initial review, and Food Training- 8 participants in the 8 hour manager course thus far and the next course later this month.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to approve December 21st and December 28-29th, 2016 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:15 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 10, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 10, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with David Hattis, District Ranger, Lolo National Forest to discuss: updates on the Copper King Salvage Sale and the status on the Sanders County Resource Advisory Committee (RAC).

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-20 day's injury free. Open County positions: Commissioner Cox motioned to make an employment offer to Hal Christenson as seasonal relief for the Thompson Falls Airport Plow position. Commissioner Brooker seconded the motion. The motion was passed unanimously. Road Department #1, Mechanic/Operator is posted externally until January 13, 2017. Commissioner Cox motioned to make an employment offer to Lisa Koker as the Deputy Clerk for the Treasurer's Office effective the next pay period. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussions were held on the County Job Classification status updates, Human Resources Action Forms, and updates on the Human Resources Policy Handbook.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to sign the Landowner Fuels Reduction Cost-Share Agreement between Sanders County and Larry and Mary Ziegler. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Brooker to sign the Secure Rural Schools (SRS) and Community Self-Determination Act of 2000 Certification of Title III Expenditures by Participating County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 1:45 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 11, 2017

Commissioner Brooker proceeded to audit County Claims at 10:00 a.m. and instructed the Clerk to draw warrants in the amount of \$186,749.50. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 11, 2017 at 1:30 p.m. Present were Carol Brooker, Presiding Officer, and Anthony B. Cox, Commissioner.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to sign the Sanders County Independent Contractor Agreement between Sanders County and Cheryl Hardy for snowplowing and sanding services. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Brooker to sign the Department of Natural Resources and Conservation (DNRC) Conservation and Resource Development Division Aquatic Invasive Species Grant Application for an Invasive Milfoil Management Alternative Analysis for Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Les Lantz, Maintenance Supervisor to discuss: updates on winter weather conditions. Mr. Lantz made a request for a loader and dump truck from the road departments, for snow berm removals around the courthouse.

The Board adjourned at 2:45 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 12, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 12, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: updates on routine business in Land Services.

That Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the Collective Bargaining Agreement (CBA) between the County of Sanders and Teamsters Union Local #2. Commissioner Cox motioned to approve the CBA between the County of Sanders and Teamsters Union Local #2 effective July 1, 2016 through June 30, 2019. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: Solid Waste Refuse Disposal District hiring two Relief Attendants. Commissioner Cox motioned to hire Gerald Braeten and Logan Dechenne as on call Solid Waste Relief Attendants on an as need basis. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Dave and C.J. Larsen, Citizens requested to meet with the Board as they were not on the scheduled agenda, to discuss: Rainbow Bend and Frontier River Lane, roads in Sanders County. Further discussion was held on whether Rainbow Bend Lane was a County road. Commissioner Brooker will enquire whether Rainbow Bend Lane is a County road.

Commissioner Cox motioned to approve January 3, 2017 to January 5th, 2017 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Kathleen French, Citizen to discuss: a Joint Application for Proposed Work in Montana's Floodplain. Further discussions were held on the .68 acres owned by Sanders County. Mrs. French requested to fill the County's section with approximately 12 inches of fill material and for the County to write a letter stating that the County is in approval with Mrs. French filling in their section of property. Commissioner Brooker requested a copy of a letter that was sent to the County in July of 2014 in response to the Sanders County Board of Health's correspondence to Mr. Mark and Mrs. Kathleen French on a septic inquiry. Mrs. French will be furnishing correspondence sent to the BOH in July 2014. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board adjourned at 2:45 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 18, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 18, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Jason Peterson, Supervisor, Jennifer Ekberg, Secretary and Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator. Commissioner Magera motioned to approve the December 21, 2016 minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously. New Business: Mrs. Conlin gave a status update on the E-Waste Event this summer that she is working on with Dusti Johnson from Montana Department of Environmental Quality (MDEQ). Unfinished Business: Mrs. Conlin gave a status report on the progress that she is making with the Business Fees and Reassessment Project. Mr. Peterson will be helping Mrs. Conlin with a recycle report for how much was recycled for 2016. Recycling Report: 20 bales of Mixed Paper, 76 bales of Cardboard, 40 yards loose of Aluminum Cans, a shipment of the Metal Pile was shipped on January 10, 2017, a shipment of Batteries was shipped on January 17, 2017 of 5,424 pounds, and 2 bales of Plastics 1 and 2. There was no public comment. The meeting adjourned at 10:30 a.m.

As it was 11:00 a.m. and the time and place as advertised Presiding Officer Carol Brooker opened the public hearing for the application of Developer Donald Oliver to Amend Final Plats of Waterfront East and Waterfront West Major Subdivisions, located in the SW ¼, Section 16 and portions of Sections 16, 21 and 22, Township 21 North, Range 29 West, P.M.M. Sanders County, Montana. More generally, it is located south of Thompson Falls, 2 miles on Cherry Creek Road. Also in attendance were Katherine Maudrone, Director of Land Services; Tim Smith, Timberline Land Surveyors; Paul Fielder, Property Owner adjacent to this project; and Robert Zimmerman, County Attorney-Public Administrator. Presiding Officer Brooker then turned the meeting over to Tim Smith. Mr. Smith presented the proposed Amended Final Plat for Waterfront West. The proposed changes to final plat for Waterfront West included decreasing the number of lots from 13 lots to 6, which would also require new Department of Environmental Quality (DEQ) approval. Paul Fielder then proceeded to enquire with Mr. Smith in regards to lot sizes, water and wastewater, and private parkland. Katherine Maudrone then proceeded to read the staff findings of fact, determination and conclusion. Mr. Fielder gave a statement supporting the proposed amended Final Plat of Waterfront West. Presiding Officer Brooker closed the hearing at 11:33 a.m. Commissioner Magera motioned to take this matter under advisement until January 26, 2017 at 10:00 a.m. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Smith then presented the proposed Amended Final Plat for Waterfront East. The proposed changes to final plat for Waterfront East included decreasing the number of lots from 34 lots to 25, which would also require new DEQ approval for amended lots. Ms. Maudrone then proceeded to read the staff findings of fact, determination and conclusion. Presiding Officer Brooker closed the hearing at 11:47 a.m. Commissioner Magera motioned to take this matter under advisement until January 26, 2017 at 10:15 a.m. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised Presiding Officer Carol Brooker opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Dr. Jack Lulack, Member; Tina Scott, Administrative Assistant/Environmental Health; Sandra Gubel, Tobacco Prevention Specialist; Karen Dwyer, Program Assistant, Public Health; Jennifer Ekberg, Secretary; Alan Lamb, Citizen; and Jennifer McPherson, Specialist, Flathead Valley Chemical Dependency Corporation (FV CDC). Commissioner Magera motioned to approve the November 29, 2016 minutes as presented. Dr. Lulack seconded the motion. The motion was passed unanimously. New Business: Mrs. Tina Scott discussed Ben Mill's Site Evaluation Summary, status on Paradise Ranchettes, and status on trailer court licensing. Mrs. Scott then turned the meeting over to Alan Lamb a resident of Hot Springs who advised the Board on properties that were near property that he would be purchasing. The residence he believed were in violation of junk vehicle law. The Board advised Mr. Lamb that they would conduct a follow up with Shawn Sorenson, Robert Zimmerman and Sheriff Tom Rummel with his inquiries. Karen Dwyer reported 26 confirmed cases of influenza in Sanders County. Ms. Dwyer advised that there are 58 cases of Mumps in Spokane, Washington. Montana recommends adolescent immunizations from 9-26 years of

age reported Ms. Dwyer. Sandi Gubel gave an update on activities, tobacco legislative bills (SB 41 & SB 49), and new Montana Tobacco Use Prevention Program (MTUPP) fact sheets on Electronic Cigarettes. Jennifer McPherson, Specialist from FVCDC requested that she be added to the next BOH agenda to give a presentation on Montana Prevention Needs Assessment on Drugs and Alcohol. The meeting adjourned at 2:22 p.m.

Commissioner Cox joined the Board at 1:56 p.m.

The Board adjourned at 2:25 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 19, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 19, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

Rich Wallace, Director of Human Resources cancelled his meeting due to a scheduling conflict.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: updates on routine business in the County Attorney's Office.

Commissioner Cox motioned to approve January 10, 2017 through January 12th, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Lori Methgen, GIS/Rural Addressing to discuss: Tyler Technologies vs Black Mountain Software, computer cord clean up in the courthouse and updates were given on maps.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Magera left the meeting at noon.

The Board met with Katherine Maudrone to discuss: updates on routine business in Land Services.

Jim Nash, Member, Cabinet Resource Group via teleconference requested to meet with the Board as he was not on the scheduled agenda, to discuss: the Board writing a Letter of Support for the Recreation Trails Program (RTP) for the Cabinet Resource Group. The Board agreed to write a Letter of Support before the deadline of February 1, 2017.

The Board adjourned at 2:35 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 25, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 25, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

Commissioner Brooker proceeded to audit County Claims and instructed the Clerk to draw warrants in the amount of \$100,859.45. (County Claims are on file in the Office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 14 day's injury free. Open County positions: Road Department #1, Mechanic/Operator interviews will be scheduled next week. Further discussions were held on the Human Resources Policy Handbook, County Job Classification status updates, and Rich Wallace and Karen Morey are now certified for drug and alcohol testing.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Jen Kreiner, Thompson Falls Trails Committee (TFTC) to discuss: a request for Sanders County to sponsor the 2017 Recreational Trails Program (RTP) grant application. Commissioner Cox motioned for the Board to sign the letter of support for sponsorship of the RTP Grant for the TFTC Committee. Commissioner Magera seconded the motion. The motion was passed unanimously. Mrs. Kreiner then gave a status update on the federal grant that she helping the Sheriff's office apply for, which would help to replace their SWIFT program.

Commissioner Magera motioned to reappoint Chris McGuigan to the Sanders County Fair Commission for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint James "Jim" Newman to the Sanders County Fair Commission for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Roberta Smith to the Sanders County Fair Commission for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox left the meeting at 2:00 p.m.

The Board met with Nathan Yoder, Chairman, Clark Fork Christian Fellowship Committee (CFCFC) to discuss: the new Solid Waste Refuse Disposal District transfer site that is adjacent to the Clark Fork Fellowship Committee's property. Further discussion was held on shared water possibilities for the adjacent property with Sanders County. Also in attendance were: Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Randell Zimmerman, CFCFC; Martin Weaver, CFCFC and Nichol Scribner, Clerk and Recorder.

The Board adjourned at 2:20 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 26, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 26, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place for the decision on Amending Final Plat of Waterfront West Major Subdivision. Commissioner Magera motioned to approve adopting submitted summary, findings, determination, and conclusion requiring the Amended Final Plat of Waterfront West Major Subdivision be signed by the Commissioners and filed, along with the Montana Department of Environmental Quality (MDEQ) Re-Write and amended covenants. Commissioner

Brooker seconded the motion. The motion was passed unanimously. Commissioner Cox abstained from voting as he was not at the hearing.

As it was 10:15 a.m. and the time and place for the decision on Amending Final Plat of Waterfront East Major Subdivision. Commissioner Magera motioned to approve adopting submitted summary, findings, determination, and conclusion requiring the Amended Final Plat of Waterfront East Major Subdivision be signed by the Commissioners and filed, along with the (MDEQ) Re-Write and amended covenants. Commissioner Brooker seconded the motion. The motion was passed unanimously. Commissioner Cox abstained from voting as he was not at the hearing. Ms. Maudrone then presented the final plat of Amended Lots 16 and 17 Mustang Haven II Major Subdivision for final approval and signatures as all conditions of preliminary approval are satisfied. Commissioner Cox motioned for final plat approval for Amended Lots 16 and 17 Mustang Haven II Major Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: hiring another Deputy County Attorney. A follow up will be conducted by Mr. Zimmerman for possible Deputy County Attorney hiring salaries.

Commissioner Cox motioned for Commissioner Brooker to sign the (MDEQ) Notification for Underground Storage Tanks for the Paradise Elementary School Preservation Committee. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candy Fisher, Clerk of Court; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder; Tom Rummel, Sheriff; Donald Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools; and Robert Zimmerman, County Attorney-Public Administrator. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, the Board proceeded to open the sealed bids for County Printing and Legal Advertising. Legal Advertising bids were received from: The Sanders County Ledger for Montana Code less 15% for publishing the legal advertising of Sanders County for the period February 1, 2017 to January 31, 2018. Commissioner Cox motioned to accept the Sanders County Ledger bid for Legal Advertising from February 1, 2017 to January 31, 2018. Commissioner Magera seconded the motion. The motion was passed unanimously. County Printing bids were received from: The Sanders County Ledger for Montana Code less 19% of the allowable charges as our bid for County Printing from February 1, 2017 to January 31, 2018, and The Printery for Montana Code less 20% of the allowable charges as our bid for County Printing from February 1, 2017 to January 31, 2018. Commissioner Magera moved to take the matter under advisement until February 1, 2017 at 1:30 p.m. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a review of the Sanders County Natural Resources Plan. Further discussion on revisions to the latest draft is scheduled for February 2, 2017 at 2:30 p.m. Also in attendance was Dawn Gandalf, Citizen.

The Board adjourned at 3:37 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 31, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 31, 2017 at 2:00 p.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board held the 2017 Employee Service Award Ceremony in the Commissioners' Conference Room. Those in attendance were: Carol Turk, Treasurer-Superintendent of Schools; Shawna Chenoweth, Supervisor, Detention; Theresa Milner, Sheriff's Office Administrator; Tom Rummel, Sheriff; Lanny Hensley, Undersheriff; Robyn Largent, Deputy Sheriff; Rachel Largent, Citizen; Martin Spring, Deputy Sheriff; Tammy Spring, Citizen; Roberta Kinser, Citizen; Debbi Rolleri, Administrative Assistant, Sheriff's Office; Jeff Friesz, Foreman, Road District No. 2; Michael Leichtnam, Road District No. 2; Mark Reeser, Road District No. 3; Dan Bloom, Road District No. 3; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Ron Paulsen; Solid Waste Refuse Disposal District; Steven Burrell, Solid Waste Refuse Disposal District; Kathleen Ann Conlin, Commissioners' Receptionist/Solid Waste Refuse Disposal District Billing Clerk/Recycling Coordinator; Robert Zimmerman, County Attorney-Public Administrator; Kendra Helvey, Legal Assistant; Allison Smith, Legal Secretary; Lori Methgen, GIS/ Rural Addressing; Katherine Maudrone, Director of Land Services; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant/Environmental Health; Karen Morey, Director of Public Health; Karen Dwyer, Program Assistant, Public Health and Rich Wallace, Director of Human Resources.

The Board adjourned at 3:00 p.m. and resumed the regular session at 5:30 p.m.

As it was 5:30 p.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the public hearing at the Sanders County Courthouse. In attendance were: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Gypsy Ray, Executive Director Lake County Community Development Corporation; Jen Kreiner, Executive Director, Sanders County Community Development Corporation; Randy Robinson, Paradise Water and Sewer; Katherine Maudrone, Director of Land Services; Shawn Sorenson, Sanitarian; Ernest Scherzer, Board Director, Sanders County Community Housing Organization (SCCHO); Jim Jacobson, Executive Director, SCCHO; Mark Sheets, Mayor, City of Thompson Falls; and Lanny Hensley, Undersheriff. Commissioner Brooker then turned the meeting over to Jen Kreiner who advised those in attendance that this hearing is to obtain public comment identifying the needs and priorities of Sanders County citizens and communities in the areas of Affordable Housing, Public Facilities and Economic Development and to advise local stakeholders of potential funding sources. Mrs. Kreiner held further discussion on types of community development, requirements for funding for public infrastructures, and funding for housing: the Montana Department of Commerce Programs (Treasure State Endowment Program (TSEP), Community Development Block Grants (CDBG), HOME and Big-Sky Trust Funds) Montana Department of Natural Resource Conservation (DNRC), State Revolving Loan Fund (SRF), and USDA Rural Utility Services (RUS). Public Comments as follows: Randy Robinson: Paradise is applying for a wastewater system and updated existing water systems. Paradise wastewater funding status is #1 on the TSEP funding list. Mark Sheets: Thompson Falls (TF) has many water mains that need to be replaced to stop leakage and infiltration, water storage needs to be increased for population growth and fire flow needs, and 566 residence are on septic systems that are failing. Both schools in TF, are also on septic and have had problems in the past. TF is currently having a Wastewater Preliminary Engineering Report (PER) done for the whole city and will have to repair the current system below the city train tracks, and construct a new system above the train tracks as well. Mr. Sheets continued discussion on needs for affordable housing, repairs to the swimming pool to increase safety, and a baseball field and park are both under construction and need funding to reach completion. TF does not have a Capital Improvement Plan or a Growth Policy. Both of which he stated are needed to keep development progressing in an orderly manner. Shawn Sorenson: in support of the Paradise community wastewater project. The townsite cannot safely support on-site wastewater disposal and about 65% of systems installed today are substandard. Approximately 95 structures generate wastewater within the townsite. Observed and reported structures include railroad tie cribs, cesspools, car bodies, fifty-five gallon drums, and direct discharge to soil. Of the 23 replacement permits since 1995, 15 were seepage pits and "last resort" systems. At present, 87 of the 95 wastewater generators are actively using substandard on-site wastewater disposal methods. Substandard systems are incapable of reducing nutrients and pathogens to safe levels prior to Montana's high quality waters. This is a serious concern as many drinking water supplies, including the Paradise public water supply, use shallow groundwater sources. Current wastewater issues are a barrier to residential and commercial growth. Interested parties are cautioned that wastewater treatment for new development and replacement of existing infrastructure is determined on a case-by-case basis. They are told space for proper

wastewater treatment and disposal is limited and Sanders County therefore cannot guarantee a system can be permitted and installed. Constructing an affordable central wastewater system is a long term solution that would resolve acute wastewater issues, promote community growth, prevent contamination of public and private drinking water supplies, and protect public health. Mr. Sorenson emphasized that if a central wastewater system wasn't installed then there may come a time when the County would be unable to issue permits. Commissioner Brooker read a note left by Judy Hutchins a resident from Heron, Montana: Heron needs a new Municipal Water System. Heron's system is obsolete, outdated, and needs help. Commissioner Cox: the County needs help with funding on the new Solid Waste Refuse Disposal District Transfer Station, safety improvements to the other Solid Waste Refuse Disposal District sites (Heron, Noxon, and Trout Creek), rehabilitation to the Noxon Bridge, deck needs replaced and old piers need to be removed from the Clark Fork River Bridge, Plains, Sanders County Fairgrounds need building improvements, a guardrail needs to be installed on Blue Slide Road at Copper Point, the courthouse needs a new heating/cooling system, and Sloans Bridge needs to be paved. Ernest Scherzer: requests the County appoint a Planning Board and write a Growth Policy. SCCHO is working with Hagedorn on their current project and would like to know if the Commissioners are working on a Growth Policy? Commissioner Brooker advised that they will tie the Capital Improvements Plan (CIP) into the Fiscal Year 2017/2018 Budget, last grant cycle this was something the County did not score points on in their grant application. She also advised that the County cannot have a Growth Policy without a Planning Board. The Commissioners are however in the process of working on a Natural Resource Plan. Katherine Maudrone followed up with a comment on the CIP that she is trying to make improvements to the CIP but is having little luck with getting information from Special Districts. Lanny Hensley: the Sheriff's office and the jail need to be updated and expanded. Buildings were out grown years ago and employees are under open heating and cooling ducts. Gypsy Ray advised that there are feasibility studies that the Sheriff's office might want to look into. Mr. Hensley also stated that they need to replace their records management system. The system they have is 20 years old. Because of the system being highly outdated there are many errors and it is not efficient to productivity. Mrs. Kreiner stated that she is in the process of helping the Sheriff's office with a Department of Justice grant to replace their records management system. The meeting then was turned over to Gypsy Ray who continued the public hearing to explain economic development programs and work force training: Montana Department of Commerce CDBG-Economic Development Projects, Montana Department of Commerce Big Sky Trust Fund (BSTF), Montana Office of Tourism, State Wood Products Revolving Loan Fund, Montana Department of Labor Workforce Training, Montana Arts Council Grant Programs, and Montana Department of Agriculture: Growth Through Agriculture. Public Comment as Follows: Jim Jacobson: the SCCHO needs increased inventory for affordable housing, and needs to be able to maintain the current affordable housing, emphasis on the Noxon Senior Housing project and the Dave Bennett housing purchases for the SCCHO. Mrs. Kreiner advised a County Growth Policy would work towards a study for citizens, housing, and businesses. Mrs. Ray gave information on cooperative housing and an example of cooperative housing that is being set up in Lake County. The meeting adjourned at 7:00 p.m.

The Board adjourned at 7:15 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 1, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 1, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 21 day's injury free. Open County positions: Road Department #1, Mechanic/Operator interviews are later today. Treasurer's office is currently on hold in the hiring process for a Clerk. Commissioner Cox motioned to adopt Resolution 2017-01: A Resolution to Adopt the Handbook of Human Resource Policies, Superseding All Other Personnel Policies and Procedures Manuals or Related Human Resource Manuals. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on the County Job Classification updates.

The Board met with Matt Arno, Local Government Forest Advisor, Montana Department of Natural Resources and Conservation (DNRC) and Tim Love, Coordinator, Montana Forest Collaborative Network to discuss: Montana Counties Forest Summit, Fire Salvage and Emergency Situation Determination (ESD), Montana Forest Collaborative Network, and possible grants for forest collaborative's.

The Board adjourned at 12:05 p.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised for the decision on the County Printing Bid, Commissioner Cox motioned to award the County Printing Bid to the Printery for February 1, 2017 to January 31, 2018. Commissioner Magera seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to reappoint Kenneth Benson to the Plains-Paradise TV District for a two year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board signed the Oath of Office for Kent Wilby who was elected by acclamation to the position of Supervisor for the Green Mountain Soil and Conservation District for a term through November 2020.

The Board signed the Oath of Office for Terry P. Hightower who was appointed to the position of Supervisor for the Green Mountain Soil and Conservation District for a term through December 2020.

The Board signed the Oath of Office for Joel King who was appointed to the position of Trustee for the Noxon Rural Fire District for a term through May 2019.

Commissioner Brooker left the meeting at 1:50 p.m. to conduct interviews for Road District #1 Mechanic/Operation position.

The Board met with Bill Naegeli, Office of Emergency Management (OEM) Coordinator to discuss: the Pre- Disaster Mitigation (PDM) Grant, and Emergency Management Preparedness Grant (EMPG), which Mr. Naegeli is in the process of filling out applications for. Further discussions were held on Mr. Naegeli hiring a Public Information Officer/Deputy for OEM. Mr. Naegeli will follow up with Rich Wallace, Director of Human Resources.

The Board adjourned at 3:00 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA February 2, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 2, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Noxious Weed and Revegetation Plan for Flathead River Estates II. Commissioner Cox motioned for Commissioner Brooker to sign the Noxious Weed and Revegetation Plan for Flathead River Estates II. Commissioner Magera seconded the motion. The motion was passed

unanimously. Further discussions were on possible new Wi-Fi tower going up in Plains Montana, and a Growth Policy vs Natural Resource Plan.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: a follow up on possibly hiring an additional Deputy County Attorney. Further discussion was held on the Sheriff's office and if the County Attorney's office was in support of the Sheriff's office replacing their records management system. Also in attendance was Nichol Scribner, Clerk and Recorder.

Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC) and Nichol Scribner, Clerk and Recorder requested to meet with the Board as they were not on the scheduled agenda, to discuss: Mrs. Kreiner helping the Sheriff's office with a Department of Justice grant to replace their records management system.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Shawn Sorenson, Sanitarian to discuss: current projects and activities, and new businesses in Sanders County. Statistics are as follows: Inspections- New Year initiated, currently 172 establishments, Soil/Site Analyses- none in new calendar year, Wastewater Permits- 51 permits in fiscal year 2017, Local Subdivision Reviews- approximately 19 so far in fiscal year 2017, and Food Training- met with the new Montana State University (MSU) extension agent and discussed initial plans to develop a cooperative training program.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned for Commissioner Brooker to sign the Federal Aviation Administration Airport Division: Federal Financial Report-Form 425 and the Request for Reimbursement for Construction Programs- Form 271. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve January 18-19th, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Katherine Maudrone, Director of Land Services to discuss: further review of the Sanders County Natural Resources Plan. Also in attendance was Dawn Gandalf, Citizen.

The Board adjourned at 3:50 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA February 8, 2017

Commissioner Brooker proceeded to audit County Claims at 10:00 a.m. and instructed the Clerk to draw warrants in the amount of \$140,902.23. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 8, 2017 at 2:00 p.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

Bob Henline, External Affairs, HECLA Mining requested to meet with the Board as he was not on the agenda, to introduce himself as a new employee with HECLA Mining.

Commissioner Magera motioned for Commissioner Brooker to sign the 2017 Contract for County Printing between the County of Sanders and The Printery. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Brooker to sign the 2017 Contract for Legal Advertising between the County of Sanders and The Sanders County Ledger. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Brooker to sign the Kenworth Sales Company: Account Information and Agreement. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 28 day's injury free. Open County positions: Mr. Wallace will begin posting for a Weed Department Seasonal position, which would start on March 20, 2017 or shortly thereafter. An update was given on the Sanders County Human Resources Policy Handbook which was adopted on February 1, 2017 by Sanders County Resolution 2017-01: A Resolution to Adopt the Handbook of Human Resource Policies, Superseding All Other Personnel Policies and Procedures Manuals or Related Human Resource Manuals and was rolled out to employees yesterday. Also in attendance was Nichol Scribner, Clerk and Recorder. Mr. Wallace then requested that the meeting be a closed session to discuss litigation and personnel issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board adjourned at 4:15 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 9, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 9, 2017 at 11:00 a.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with David Hattis, District Ranger, Lolo National Forest to discuss: updates on the Copper King Fire Salvage including the Emergency Situation Determination (ESD), Prescribed Burning planned for Spring 2017, Program of Work scheduled for Lolo National Forest and the status on the Sanders County Resource Advisory Committee (RAC). Also in attendance was Tom Eggensperger, The Sanders County Ledger.

The Board adjourned at 12:20 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 16, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 16, 2017 at 3:00 p.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with Tom Rummel, Sheriff to discuss the Collective Bargaining Agreement between the County of Sanders and Teamsters Union Local No. 2. Commissioner Cox motioned to sign the Collective Bargaining Agreement between the County of Sanders and Teamsters Union Local No. 2 effective July 1, 2016 through June 30, 2019. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:35 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 22, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 22, 2017 at 10:00 a.m. Present were Glen E. Magera, Acting Presiding Officer; and Anthony B. Cox, Commissioner.

Commissioner Cox proceeded to audit County Claims and instructed the Clerk to draw warrants in the amount of \$50,439.17. (County Claims are on file in the Office of the Clerk and Recorder)

As it was 11:00 a.m. and the time and place as advertised, the Board opened the sealed bids for the Request for Qualifications (RFQ) for an Alternatives Analysis of Treatment Methods for Eurasian Milfoil for the Sanders County Aquatic Invasive Plants (AIP) Task Force. Bids were received from Ecosystem Research Group, LLC, Creative Resource Strategies, LLC, and Habitat Solutions. Commissioner Cox motioned to take the bids under advisement until March 1st, 2017 at 1:30 p.m. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance were: Kim Bergstrom, Pinnacle Research and Jason Badger, Extension Agent.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 13 day's injury free. An update was given on the Sanders County Human Resources Policy Handbook and the Sanders County Job Classification Study update. Further discussions were held on the Sanders County Safety Committee, and the Emergency Management Plan. Also in attendance was: Bill Naegeli, Office of Emergency Management (OEM) Coordinator.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

Commissioner Brooker joined the Board at 1:30 p.m.

The Board met with Carol Turk, Treasurer-Superintendent of Schools to discuss: abatement of 2012-2015 taxes on Taxpayer No. 5038 and to add them to Taxpayer No. 5651. Ms. Turk advised that the Taxpayer due to an error by the Department of Revenue taxes were paid on property Taxpayer No. 5651, which were included on Taxpayer No. 5038's tax bill. Ms. Turk advised that she spoke with Zac Leeman at the Department of Revenue (DOR) requesting DOR send a letter to Taxpayer No. 5651 as to the reason why they were sent a corrected tax bill. The Board agreed that this would be appropriate. Commissioner Magera motioned to abate Taxpayer No. 5038 for 2012-2015 taxes and for those years added to Taxpayer No. 5651. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Brooker to sign Grant Agreement RITA-17-8834: Invasive Milfoil Management Alternatives Analysis for Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously. Also in attendance was Jason Badger, Extension Agent.

Commissioner Cox motioned to accept Judge Don Strine's resignation from Justice of the Peace effective August 18, 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Cox to sign the Weight Log Purchase Agreement # W-5945 between Sanders County and Thompson River Lumber Company of Montana, Inc. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Brooker to sign the Federal Aviation Administration Division: Federal Financial Report and the Outlay Report and Request for Reimbursement for Construction Programs for the Thompson Falls Airport. Commissioner Cox seconded the motion. The motion was passed unanimously

Commissioner Cox motioned to approve January 25-31st, 2017 and February 1st and 2nd, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:10 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 23, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 23, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: final plat approval Flathead River Estates II Minor Subdivision including approval of a Subdivision Improvement Agreement for treatment of Noxious Weeds. Commissioner Cox motioned approve the Subdivision Improvement Agreement between Walt and Karvel Pickering and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on Flathead River Estates II Minor Subdivision. Commissioner Magera motioned to approve the Final Plat for Flathead River Estates II Minor Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously. Ms. Maudrone then held discussion on a growth policy vs natural resources plan. Commissioner Brooker will follow up with Anne Cossitt, Montana Department of Commerce.

Commissioner Magera motioned to sign the Oath of Office for Steve Dagger who was elected by acclamation to the position of Supervisor for the Eastern Sanders County Conservation District for a term through November 2020. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to sign the Oath of Office for Doug King who was elected by acclamation to the position of Supervisor for the Eastern Sanders County Conservation District for a term through November 2020. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to sign the Oath of Office for Jimmy L Veach who has been appointed to the position of Trustee for the Thompson Falls Rural Fire District for a term through May 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to sign the Oath of Office for Sean Moran who has been appointed to the position of Supervisor for the Green Mountain Soil and Conservation District for a term through December 2020. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve February 8, 9th and 16th, 2017 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the records management system that he uses for County Attorney business and possibilities of switching the records management

system to another company. Discussion was also held on Global Positioning Systems (GPS) on County cell phones and vehicles. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board adjourned at 12:10 p.m. and resumed the regular session at 2:00 p.m.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the public hearing on the Petition for Annexation of Adjacent Territory into Plains-Paradise Rural Fire District. Also in attendance were Brian Reed, Lieutenant, Plains-Paradise Rural Fire District (PPRFD); James Russell, Chief, PPRFD; Luke Underhill, Executive Director, Camp Bighorn; Dave Colyer, Trustee, PPRFD; and Dawn Gandalf, Citizen. Presiding Officer Brooker then turned the meeting over to Luke Underhill. Mr. Underhill then advised the Board on the process that Ruben Stafford and Mr. Underhill undertook as they went to the residence that live in the petition area and educated them on the process that they were trying to accomplish. Commissioner Brooker then read the Petition for Annexation of Adjacent Territory into Plains-Paradise Rural Fire District. Commissioner Magera then proceeded to inquire with Mr. Underhill in regards to the citizens that live in the affected area that didn't sign the petition. Mr. Russell gave a statement supporting the proposed Petition for Annexation of Adjacent Territory into Plains-Paradise Rural Fire District by the PPRFD. Mr. Colyer gave a statement that Quinn's Hot Springs Resort was in support of the petition as well. Presiding Officer Brooker closed the hearing at 2:20 p.m. Commissioner Cox motioned to take the matter under advisement until Wednesday, March 1st, 2017 at 3:00 p.m. Commissioner Magera seconded the motion. The motion was passed unanimously.

Dave Colyer, Trustee, PPRFD requested to meet with the Board as he was not on the scheduled agenda, to discuss: a proposed Veteran's Memorial and Amphitheater in Paradise, Montana. Further discussions were held on possible funds that could be raised. Also in attendance was Dawn Gandalf, Citizen.

The Board met with Dawn Gandalf, Citizen to discuss: a petition that was circulated by Ms. Gandalf and Melinda Ferrell to citizens of Sanders County that oppose the transfer or sale of any Federal Public Lands to the State of Montana or any other entity. Ms. Gandalf provided 110 signatures of Sanders County citizens who had signed the petition. Commissioner Magera inquired with Ms. Gandalf on where in Sanders County the petition was circulated. Ms. Gandalf then requested that the Commissioners be in support of the petition opposing the transfer or sale of any Federal Public Lands to the State of Montana or any other entity.

The Board requested to meet with Lanny Hensley, Undersheriff as he was not on the scheduled agenda, to discuss: the records management system that the Sheriff's office has. Further discussions were on proposed possibilities of switching the records management system from SWIFT to another company such as RIMS by Sun Ridge Systems, Inc, ADSI by Public Safety Software or Zuercher Technologies. Also in attendance was Theresa Milner, Administrator, Sheriff's Office; and Nichol Scribner, Clerk and Recorder.

The Board adjourned at 4:00 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 1, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 1, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 20 day's injury free. An update was given on the Sanders County Human Resources Policy Handbook and the Sanders County Job Classification Study update. Further discussions were held on the upcoming University of Montana, I Pharm for Sanders County employees, Sanders County Insurance Committee, and the Sanders County Fair Manager resignation.

Commissioner Cox motioned to revise the Pay and Benefits under A.) Non-Exempt Overtime Pay in the Sanders County, Montana Human Resources Policy Handbook and to subtract the statement: Absences while in a leave status (e.g., annual leave, sick leave, personal leave, etc.) shall not be considered hours worked for the purpose of calculating overtime payments or compensatory time earned. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Wallace then held discussion on the open county positions: Weed Department Seasonal positions. Commissioner Cox motioned to bring the following individuals back onto the Weed Department Seasonal positions starting March 20, 2017 to September 30, 2017, weather permitting: Terry Schumaker, Brad Laury, Rory Nygaard, and Hal Christenson. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Wallace then requested that the meeting be a closed session to discuss litigation and personnel issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board met with Katherine Maudrone, Director of Land Services to discuss: Ms. Maudrone has updated the Sanders County Floodplain Emergency Notification form. Ms. Maudrone advised that she has received no communication in regards to Mitchell's Floodplain Violation nor any communication in regards to Kathleen French's Joint Application for Proposed Work in Montana's Floodplain.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Montana Board of Crime Control a Request for Proposals for Victims of Crime for City/County Prosecutors and/or City/County Law Enforcement Agencies. Commissioner Brooker is having Jen Kreiner, Sanders County Community Development Corporation (SCCDC) look into who could conduct the grant writing for the proposal. Further discussions were held on the correspondence from a resident in Plains who has sent correspondence to nearby neighbors informing them that a road will be closed on March 20, 2017. Mr. Zimmerman will conduct research into the matter. Discussion was then held on the upcoming Special Election that will be held for Congressman Ryan Zinke's position since he has been appointed to the Interior Secretary. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised for the decision on the Request for Qualifications for an Alternatives Analysis of Treatment Methods for Eurasian Watermilfoil for the Aquatic Invasive Plants (AIP) Task Force. Commissioner Cox moved to continue the matter under advisement until March 7, 2017 at 1:30 p.m. for additional time to review bids received by AquaTechnex, LLC and Lakeland Restoration Services, LLC. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance was Kim Bergstrom, Pinnacle Research and Jason Badger, Extension Agent.

The Board met with Shawn Sorenson, Sanitarian to discuss: current projects and activities, including food related legislative bills and Sanitarian related legislative bills that Mr. Sorenson is watching (HB 245, HB 352, and HB 507), and new and recently purchased businesses in Sanders County. Statistics are as follows: Inspections- new inspection year initiated, currently 172 establishments, Soil/Site Analyses- 3 in new calendar year, Wastewater permits- 55 permits in fiscal year 2017, Local Subdivision Reviews- approximately 20 in fiscal year 2017, and Food Training- Certified Food Protection Manager (CFPM) class scheduled for March 30, 2017.

The Board met with Rita Lundgren, Thompson Falls Beautification Committee (TFBC) and Robin Hagedorn, TFBC to discuss: 2017 Beautification Days in Thompson Falls and funding support. Also in attendance was Kathy Conlin, TFBC and Receptionist/Recycling Coordinator.

Commissioner Cox motioned to approve the Petition for Annexation of the Adjacent Territory into Plains-Paradise Rural Fire District. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Bill Naegeli, Office of Emergency Management (OEM) to discuss: winter weather conditions and damages to private structures around Sanders County. Mr. Naegeli advised the Board that the County was unable to declare a Disaster Declaration or an Emergency Declaration because there wasn't imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or artificial cause. There was also no imminent threat of a disaster causing immediate peril to life or property that timely action can avert or minimize. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board adjourned at 4:10 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 7, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 7, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 0 days without injury. An update was given on the Sanders County Job Classification Study update and topics to be covered in the upcoming Department Head Meeting on March 8th, 2017. Mr. Wallace then held discussion on the open county positions: Road Department #1, Mechanic/Operator, Treasurer's office Clerk's position, Weed Department Sprayer position and the Sanders County Fair Manager position. Commissioner Magera motioned to hire Richard Jennison as the Mechanic/Operator for Road Department #1 beginning March 13, 2017. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Wallace then requested that the meeting be a closed session to discuss litigation and personnel issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

Commissioner Cox joined the Board at 10:20 a.m.

The Board met with Kathy Conlin, Receptionist/Recycling Coordinator to review the Solid Waste Refuse Disposal District business fee reassessments.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised for the decision on the Request for Qualifications (RFQ) for an Alternatives Analysis of Treatment Methods for Eurasian Milfoil for the Sanders County Aquatic Invasive Plants (AIP) Task Force. Commissioner Cox motioned to grant the bid award to Creative Resource Strategies, LLC. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance was Kim Bergstrom, Pinnacle Research and Kevin Kerr, Citizen.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to accept the resignation of Geri Lee from the Trout Creek-Heron-Noxon TV District Board effective March 1, 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to accept the resignation of Ernie Scherzer from the Trout Creek-Heron-Noxon TV District Board effective March 7, 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Margaret Harker to the Heron-Noxon Cemetery District for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Daniel Lilja to the Plains Airport Advisory Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Bev Bangen to the Hot Springs TV District Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker left the meeting at 2:30 p.m.

Commissioner Magera motioned to reappoint Chris Sullivan to the Dixon Refuse Disposal District for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:40 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 8, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 8, 2017 at 10:30 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Department Heads for their quarterly meeting. In attendance were: Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Judson Shively, Coordinator, Weed District; Les Lantz, Supervisor, Maintenance; Karen Morey, Director of Public Health; Nichol Scribner, Clerk and Recorder; Shawn Sorenson, Sanitarian/Environmental Health; Candy Fisher, Clerk of District Court; Bill Naegeli, Office of Emergency Management; Rich Wallace, Director of Human Resources; Don Strine, Justice of the Peace; and Robert Zimmerman, County Attorney-Public Administrator. Presiding Officer Brooker opened the meeting. There was no Old Business. New Business: Mr. Wallace presented a Human Resources Risk Issues: Discipline and Termination training segment. Mrs. Scribner advised the Department Heads that she would be providing budget sheets the end of April for department heads to fill out for the Fiscal Year (FY) 2017-2018, a due date will be provided and then Mrs. Scribner will set up a meeting with individual department heads. A further update was given on the Special Election that will be held for Montana's United States Representative Ryan Zinke's vacated position. There was no Unfinished Business. Department Head updates: Judge Strine- has a new fax machine and its working well. Judson Shively- Weed Season is coming up, Weed shop employees will be starting March 20, 2017. Karen Morey- 60 reported cases of influenza in the County, three resulted in deaths. All three who died had underlying medical conditions and influenza was the secondary cause of death. The ages of those who died were 59, 63, and 87. Ms. Morey then informed the Board that she and Mr. Wallace are now certified for the Breathalyzer to conduct alcohol testing. Lori Methgen- working on County maps, they are now online, along with pricing. Shawn Sorenson- appreciated the updates that are given to him by Ms. Methgen on new construction in the County. Bill Naegeli- reported a noticeable increase in County employee participation on the new safety online training compared to the last system that was used. An update was given on the 46 individuals that had contacted Mr. Naegeli in regards to this year's snowfall damage to private structures. Rich Wallace- I Pharm update (we need at least 40% County employee participation), department heads need to review their employee's timesheets before submission for accuracy, new signs for the Courthouse's two entrances will be coming soon, and a mandatory meeting will be held on Front Desk Safety and Security: a front desk guide to handling security threats, emergencies, and other unexpected situations. Mr. Wallace gave further updates on a revision for the Sanders County Human Resource Policy Handbook, and the County Job Classification Study. Commissioner Magera- gave updates on the winter and stated that the County had worked with Federal Emergency Management Agency in the past for Little Bitterroot road in Hot Springs for flooding, and the Sanders County Fair Manager open position.

The Board adjourned at 11:50 a.m. and resumed the regular session at 1:30 p.m.

The Board met with Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC) to discuss: Thompson Falls Community Trails Project Phase II Completion. Commissioner Cox motioned for Commissioner Brooker to sign the Agreement between Sanders County and Taylor Services for the Thompson Falls Trails Project- Phase II Completion. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on the 2017 Recreational Trails Program: Thompson Falls Community Trail Phase II Grant Management Contract. Commissioner Magera motioned for Commissioner Brooker to sign the 2017 Recreational Trails Program: Thompson Falls Community Trail Phase II Grant Management Contract between Sanders County and SCCDC. Commissioner Cox seconded the motion. The motion was passed unanimously. Ms. Kreiner followed up with the Board on a

possible grant writer for the Montana Board of Crime Control: Request for Proposals Responding to Victims of Crime. Also in attendance: Nichol Scribner, Clerk and Recorder.

The Board adjourned at 2:40 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 9, 2017**

Commissioner Brooker proceeded to audit County Claims at 10:00 a.m. and instructed the Clerk to draw warrants in the amount of \$179,716.20. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 9, 2017 at 11:00 a.m. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned for Commissioner Brooker to sign the General Services Agreement between Sanders County and Harvester Logging. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Brooker to sign the Weight Log Purchase Agreement # W-5948 between Sanders County and Thompson River Lumber Company of Montana, Inc. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve February 22-23rd, 2017 and March 1st, 2017 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: hangar leases that are coming up for renewal at the Thompson Falls Airport and a possible grant writer for the Montana Board of Crime Control: Request for Proposals Responding to Victims of Crime.

The Board adjourned at 11:50 a.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 15, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 15, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Anthony B. Cox, Member; Jason Peterson, Supervisor; Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator and Jennifer Ekberg, Secretary. Commissioner Magera motioned to approve the January 18, 2017 minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. Mr. Peterson held discussion on the brush pile and ways that the pile could be reduced. The Board decided that leaves, grass clippings and pine needles could be put into non-typical disposal containers. Mr. Peterson advised the Board that the compactor's main ram at the Solid Waste Transfer Station was not operational. The seals need to be replaced and so the Compactor will be out of service for approximately a week. Unfinished Business: Mrs. Conlin is still working with Montana Department of Environmental Quality (MDEQ) for an E-Waste event this summer. Recycling report: 25 bales of Mixed Paper, 37 bales of Cardboard, 20 yards loose of Aluminum Cans, 10 yards of Metal Pile, ½ a pallet of Batteries, and 2 bales and 40 yards loose of Plastics 1 and 2. There was no public comment. The meeting adjourned at 10:33 a.m.

The Board met with Lori Methgen, GIS/Rural Addressing to discuss: a new computer and monitor that were purchased for the incoming Sanders County Fair Manager. Further discussion was held on the Fire District Maps. Ms. Methgen received clarification from Commissioner Brooker and Commissioner Magera on boundaries including no man's land, mutual aid agreements, and petitioned fire districts.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 8 day's injury free. Open County positions: Treasurer's office Clerk position is still on hold, Fair Manager is posted externally until March 17, 2017, and a resignation was made by Levi Herbert, Deputy Coroner. Further discussion was held by Mr. Wallace on the Sick Leave Fund participation.

Commissioner Magera left the meeting at noon.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Chad Campbell, Regional Director Northwest Montana, U.S. Senator Jon Tester's office to discuss: status on Secure Rural Schools (SRS) and loss without reauthorization; House Bill (HB) 472 a proposed Gas Tax and Special Fuel Tax increase; opposition on the transfer or sale of any public lands to the State of Montana or any other entity; and Senator Tester meeting with President Trump seeking relief for the Veteran Affairs (VA) hiring freeze. Also in attendance was Nichol Scribner, Clerk and Recorder.

As it was 2:00 p.m. and the time and place as advertised, the Board proceeded to open the sealed Chemical Bids. Bids were received from Wilbur-Ellis and Crop Production Services (CPS). There was no public present. Commissioner Brooker closed the meeting at 2:10 p.m. Commissioner Cox motioned to take the bid under advisement until March 29, 2017 at 2:00 p.m. in order to consult with the Sanders County Weed District Board. Also in attendance was Judson Shively, Weed District Coordinator and Nichol Scribner, Clerk and Recorder.

Commissioner Cox motioned for Commissioner Brooker to execute the Contract for Alternatives Analysis between Sanders County and Creative Resource Strategies, LLC. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the General Services Agreement between Sanders County and Milner Brothers. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: Resolution 2017-02 a Resolution Requesting a Mail Ballot Election for the 2017 Federal Special Election to Fill the Office of the United States Representative for Montana, Contingent Upon Passage of SB 305. Commissioner Cox motioned to execute Resolution 2017-02 a Resolution Requesting a Mail Ballot Election for the 2017 Federal Special Election to Fill the Office of the United States Representative for Montana, Contingent Upon Passage of SB 305. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussion was held on SRS and the loss if not reauthorized. Further follow ups will be conducted by Commissioner Brooker, Nichol Scribner and Rich Wallace on options that would be available to execute if SRS was not reauthorized. Also in attendance was Rich Wallace, Director of Human Resources.

The Board adjourned at 3:57 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 16, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 16, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the extension for preliminary plat approval for Larchwood South Shore Subdivision. Commissioner Cox motioned to approve a one year extension of Preliminary Approval for Larchwood South Shore Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussions were held on County flooding, rock slides and the new Solid Waste Refuse Transfer Site property.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the grant writer for the Montana Board of Crime Control a Request for Proposals for Victims of Crime. Further discussions were held on a resolution for County road limits, the new Solid Waste Refuse Transfer Site Property, Thompson Falls Airport Hangar Leases up for renewal, and the Justice Court becoming a Court of Record.

The Board met with Dave Hattis, District Ranger, Lolo National Forest, United States Forest Service (USFS) and John Gubel, District Ranger, Kootenai National Forest, USFS to discuss: the Resource Advisory Committee (RAC) applications that are being compiled and sent to the Washington Office. Further discussions were held on the status of the Copper King Fire Timber Salvage. Mr. Gubel gave updates on the Elk Rice, Pilgrim Creek, Minton-Trout Creek, and Purple Marten project. An update was given by Mr. Gubel on the U.S. Capitol Christmas Tree's being provided by the Kootenai National Forest and other counties in Montana. Also in attendance were Bill Naegeli, Office of Emergency Management and Katherine Maudrone, Director of Land Services.

Commissioner Magera left the Board at 12:05 p.m.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:25 p.m.

Commissioner Magera joined the meeting at 1:25 p.m.

Dawn Gandalf, Citizen requested to meet with the Board as she was not on the scheduled agenda, to discuss: an update on the petition that was circulated by Ms. Gandalf and Melinda Ferrell to citizens of Sanders County opposing the transfer or sale of any public lands to the State of Montana or any other entity. Ms. Gandalf presented additional signatures that she has received for the opposing transfer of public lands. Further discussion by Ms. Gandalf was a request for a letter of support on SB 305.

The Board met with Howard Bakke, Chairman, Trout Creek-Heron-Noxon TV District Board; Bill Meadows, Member, Thompson Falls TV District Board; and Dewey Duffel, Secretary, Thompson Falls TV District Board to discuss: possibly combining the Thompson Falls TV District Board and the Trout Creek-Heron-Noxon TV District Board. Mr. Bakke, Mr. Meadows, and Mr. Duffel supported combining the two TV District Boards. Further follow ups will be conducted with the County Attorney.

Commissioner Brooker left the Board at 1:45 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to reappoint Manford Tempero to the Hot Springs TV District for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Acting Presiding Officer Commissioner Cox to sign the Release and Waiver of Claims Agreement Avista Contract R-41363. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:15 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 21, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 21, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 0 days without injury. Open County positions: Weed Department (Assistant) Sprayer, Daniel Schaff accepted offer, then declined due to another offer. Fair Manager, has 6 applicants that will be reviewed by the Fair Commission on March 22, 2017. Deputy Coroner position is posted externally in the Sanders County Ledger and the Clark Fork Valley Press until March 24, 2017. A further update was given on the County Job Classification Study that Mr. Wallace is working on. Mr. Wallace will be conducting follow up meetings on the Job Classification Study with four separate departments, as well as looking at changing titles of four positions that have the same title but work in four different departments. Mr. Wallace then requested that the meeting be a closed session to discuss personnel issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board met with Kathy Conlin, Receptionist/Recycling Coordinator to review the Solid Waste Refuse Disposal District business fee reassessment project.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to approve the March 7-9th, 2017 and March 15-16th, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:00 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 22, 2017

Commissioner Brooker proceeded to audit County Claims at 10:00 a.m. and instructed the Clark to draw warrants in the amount of \$100,092.25. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 22, 2017 at 11:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Jonathan Mahrt, Auditor, Denning, Downing and Associates (DDA) to discuss his findings from the recently completed audit. Mr. Mahrt advised that he had just completed the 2016 Financial Statement and Federal Audit. He advised that this year DDA will give the County an unmodified opinion on both, fairly stated in all respects, based on reasonable assurances. Last year's audit comment on the Weed and Road Districts, were on inventory reports. The balances were updated and Mr. Mahrt advised that Rich Wallace, Director of Human Resources is working with the departments to have a procedure for their inventory reports. Discussion was held on the road departments and items that are considered to be inventory as well as how they would be inventoried (example: gravel pits) For this year, Mr. Mahrt noted that the Comprehensive Liability Insurance Coverage had a deficit fund balance, a law enforcement block grant needed to be closed out as well as a special fund grant. Per auditor, everything else that he saw checked out, with Sanders County, he didn't come across many issues. In closing, Mr. Mahrt gave information on the new Other Post Employment Benefit (OPEB) report that DDA has complied along with their assistance if needed for the County if Secure Rural Schools (SRS) is not reauthorized in Congress. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

Carol Turk, Treasurer-Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to discuss: Taxpayer No. 15195 paid taxes in error on Taxpayer No. 19157. Therefore, Ms. Turk requested that Taxpayer No. 15195 be reimbursed for \$742.44. The Board agreed that Taxpayer No. 15195 be reimbursed for \$742.44.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: County employee's that work outside their job classification, in the same office. Mr. Wallace advised that there is a procedure for such an occurrence in the Sanders County Human Resources Policy Handbook.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: Fiscal Year (FY) 2017-2018 budget preparations and options that would be available to execute if Secure Rural Schools (SRS) was not reauthorized. Also in attendance was Kim Bergstrom, Pinnacle Research.

Kim Bergstrom, Pinnacle Research requested to meet with the Board as she was not on the scheduled agenda, to discuss: requesting support for a grant application. The Board supports Ms. Bergstrom submitting a grant application to NorthWestern Energy for funding to complete the pedestrian access trail in Plains.

The Board adjourned at 3:55 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 23, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 23, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a proposed Floodplain Substantial Damage/Improvement Determination Procedure. The Board took the matter under review until March 30th, 2017 at 10:00 a.m. Further discussion was held on flood damage throughout the County, and an update was given on the Kathleen French's proposed Joint Application to Work in Montana's Floodplain. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

Commissioner Magera left the Board at 10:22 a.m.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the Thompson Falls TV District and the Trout Creek-Heron-Noxon TV District Board possibly combing into one district. Mr. Zimmerman will conduct further research into the matter. Due to a litigation meeting Mr. Zimmerman will resume this meeting today at 1:30 p.m. Also in attendance was Howard Bakke, Chairman, Trout Creek-Heron-Noxon TV District Board.

The Board met with Bill Naegeli, Office of Emergency Management (OEM) to discuss: the Pre-Disaster Mitigation (PDM) Letter of Support. Commissioner Cox motioned for Commissioner Brooker to execute the Assurances Non-Construction Programs: Authorization for Local Reproduction Standard Form 424B. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussion was held on the Emergency Management Preparedness Grant (EMPG) Letter. Commissioner Cox motioned for Commissioner Brooker to execute the Sanders County Federal Fiscal Year (FFY) 2017-2018 EMPG Funding Commitment Letter. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Naegeli than gave updates on the flooding throughout the County and the wages of the proposed deputy for OEM.

Commissioner Magera joined the meeting at 11:37 a.m.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Robert Zimmerman, County Attorney-Public Administrator continuing his meeting from 11:00 a.m. to discuss: Resolution 2010-32 Burial of Human Remains on Private Property. Mr. Zimmerman will look into Resolution 2010-32 and questions that were brought to him by Tina Scott, Administrative Assistant, Environmental Health. Also in attendance was Tina Scott, Administrative Assistant, Environmental Health and Nichol Scribner, Clerk and Recorder.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: Fiscal Year (FY) 2017-2018 budget preparations and options that would be available to execute if Secure Rural Schools (SRS) was not reauthorized.

The Board adjourned at 3:30 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 29, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 29, 2017 at 10:00 a.m. Present were Glen E. Magera, Acting Presiding Officer and Anthony B. Cox, Commissioner.

Commissioner Cox motioned for Commissioner Magera to be Acting Presiding Officer for the week of March 27-31st, 2017 while Carol Brooker, Presiding Officer was absent. Commissioner Magera seconded the motion. The motion was passed unanimously.

As it was 10:00 a.m. and the time and place as advertised, Acting Presiding Officer Magera opened the public hearing for the Sanders County Board of Health: Sanders County Wastewater Treatment Regulations Update. In attendance were: Glen E. Magera, Commissioner; Anthony B. Cox, Commissioner; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant, Environmental Health; and Beverly Brumbaugh, Citizen. Acting Presiding Officer Magera then turned the meeting over to Shawn Sorenson. Mr. Sorenson advised the Board that by statute the Sanitarian needed to bring the wastewater treatment regulations up to date as well as the Sanders County Board of Health needed to have wastewater permit regulations. The Sanders County Wastewater Regulations will now be up to date with the state and Department of Environmental Quality (DEQ) rules. Mr. Sorenson further noted that the regulations were brought up to DEQ standards but dropped standards that went above and beyond what DEQ regulates. Public Comment: Beverly Brumbaugh commented her home had either the first or second sand mound wastewater system built in the County, and has yet to have ever failed. Acting Presiding Officer Magera closed the hearing at 10:12 p.m. Commissioner Cox motioned to approve Resolution 2017-04 A Resolution to Adopt the Revised Sanders County Wastewater Treatment Regulations for the Sanders County Board of Health, Superseding All Other Wastewater Treatment Regulations. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 7 day's injury free. Open County positions: Weed Department (Assistant) Sprayer, will make an offer to the second candidate. Fair Manager, have interviewed three candidates and still have one more yet to interview. Deputy Coroner position application deadline closes today March 29, 2017 at noon. Mr. Wallace then held discussion on the Justice Court office. Commissioner Cox motioned to approve the temporarily pay increase for Jeff Lundberg while the Justice Court/ Restitution Clerk is out on Family Medical Leave Act (FMLA). Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was on Road District No. 2. Commissioner Cox motioned to accept the resignation of Jeff Friesz and Michael Leichtnam from Road District No. 2. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Mark Mulcahy, Northwest Drug Task Force to discuss: the Northwest Drug Task Force Local Drug Task Force Memorandum of Understanding (MOU) for Fiscal Year (FY) 2017-2018. Commissioner Cox motioned for Commissioner Magera to sign the Northwest Drug Task Force Local Drug Force Agreement for FY 2017-2018. Commissioner Magera seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS

The Board examined and reviewed the County's official bonds and securities from SunTrust Bank; Federal Home Loan Bank (FHLB). (Bonds and Securities records are on file in the Treasurer's office)

Commissioner Cox motioned for Commissioner Magera to sign the Indemnity Bonds for Warrants No. 96631, 96632, and 96633 for Montana Association of Counties (MACo). Commissioner Magera seconded the motion. The motion was passed unanimously.

As it was 2:00 p.m. and the time and placed as advertised, Commissioner Cox motioned to award the 2017 Chemical Bid award to Crop Productions Services (CPS) for the FY 2017-2018, as recommended by the Sanders County Weed District Board. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:05 p.m.

ATTEST:

Glen E. Magera, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 30, 2017

Commissioner Cox proceeded to audit County Payroll at 9:00 a.m. and instructed the Clerk to draw warrants in the amount of \$447,387.61. (County Payroll Claims are on file in the office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 30, 2017 at 10:00 a.m. Present were Glen E. Magera, Acting Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Final Plat Approval of Mountain View Minor Subdivision. Commissioner Cox motioned for Final Plat Approval of Mountain View Minor Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously. Ms. Maudrone held further discussion on the Floodplain Substantial Damage/Improvement Determination Procedure and the Rural Special Improvement District (RSID) Procedures she is in the process of compiling.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: follow up conversation on combining the Thompson Falls TV District and the Trout Creek-Heron-Noxon TV District Boards. Mr. Zimmerman is in the process of drafting a resolution to combine the Thompson Falls TV District and the Trout Creek-Heron-Noxon TV District Boards. Further discussion was on Resolution 2010-32 Burial of Human Remains on Private Property. Mr. Zimmerman is still looking into the matter.

Bill Naegeli, Office of Emergency Management (OEM) and Patricia English, Citizen requested to meet with the Board as they were not on the scheduled agenda, to discuss: water erosion that is occurring near a bridge on Whitepine Creek in Sanders County due to the rising creek. Ms. English requested that the load limit restrictions be lifted so that rip rap could be constructed to redirect the flooding that is occurring. Commissioner Cox telephoned Lee Smith, Foreman, Road District No. 3. Follow ups will be made to Patricia English, Citizen.

Jason Peterson, Supervisor, Solid Waste Refuse Disposal District requested to meet with the Board as he was not on the scheduled agenda, to discuss: repairs that are being made on the Compactor's main ram. Mr. Peterson advised that the repairs needed were going to be more extensive than the original estimate of \$5,000. A cylinder will also need to be replaced bringing the repair cost to \$25,000. The Board agreed that the repairs needed to be made on the Compactor.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to sign the Amended General Services Agreement between Sanders County and Milner Brothers Logging, Inc. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve March 21-23rd, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Mike Hashisaki and Nancy Mehaffie to the Sanders County Tax Appeal Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Glen E. Magera, Commissioner; Anthony B. Cox, Commissioner; Candy Fisher, Clerk of Court; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder; Tom Rummel, Sheriff; Donald Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools; and Robert Zimmerman, County Attorney-Public Administrator. Commissioner Magera seconded the motion. The motion was passed unanimously.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: the Weed Department (Assistant) Sprayer. Commissioner Cox motioned to hire Lonnie Jennings as Weed Department (Assistant) Sprayer effective April 3, 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:05 p.m.

ATTEST:

Glen E. Magera, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 5, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 5, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Montana Department of Transportation (MDOT) and a Joint Application to Work in Montana's Floodplain Application for a resident in Paradise, Montana. Old Hickory Sheds Minor Subdivision was presented for final plat approval. As a condition of approval, Commissioner Magera motioned to approve the Subdivision Weed Management Plan and the Subdivision Improvement Agreement between Sanders County and Jonathan Yoder for Old Hickory Sheds Minor Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Cox motioned for Final Plat Approval of Old Hickory Sheds Minor Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously. Ms. Maudrone held further discussion on the Floodplain Substantial Damage/Improvement Determination Procedure Policy and the Rural Special Improvement District (RSID) Procedures Policy she is in the process of compiling. Ms. Maudrone has sent the draft SD/SI Determination Policy onto Traci Sears at the Department of Natural Resources and Conservation (DNRC) for review. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 14 day's injury free. Mr. Wallace advised the Board that he and Mr. Naegeli worked with Payne West Insurance and measured the main entrance stairs leading up to the second floor. Pat McCarthy, Senior Loss Control Specialist, Payne West Insurance advised Mr. Wallace that the stairs were in compliance with tolerance rates. Open County positions: Weed Department (Assistant) Sprayer, will seek new applicants from Sanders County Job Services. Fair Manager, last interview will be conducted on April 12th, 2017. Deputy Coroner position, application deadline closed March 29, 2017. Mr. Wallace will be reviewing candidates later this afternoon with the Kathryn Harris, Coroner for the Deputy Coroner position. Mr. Wallace gave an update on the County Job Classification Study Update, he has a few department heads that he will need to meet with to review the rating process. Further discussion was held on the County Sick Leave Fund. For the initial start nine employees have participated. Mr. Wallace will be meeting with Brenda Franck to coordinate the administrative process. Discussion was then held on a memo to department heads notifying them a spending freeze would be implemented due to Secure Rural Schools (SRS) not being reauthorized. Any department head purchases over \$2,000.00 would need to have approval from the Commissioners before a purchase is made. The Board has consensus to send out the memo to department heads.

The Board adjourned at 12:18 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: designating polling places within each voting precinct and appointment of Election Judges for the May 25, 2017 Special Election. Also in attendance was Troy Hick, Warden, MFWP; and Mark Sheets, Mayor, Thompson Falls.

Commissioner Magera motioned to appoint the Election Judges of each precinct and designate the polling places as notated below. Commissioner Cox seconded the motion. The motion was passed unanimously.

<u>PRECINCT NO.</u>	<u>NAME</u>	<u>POLLING SITE</u>
Precinct No. 1	Heron-HD13	Heron Community Center 6 Upper River Rd., Heron
Precinct No. 2	Noxon-HD13	Emergency Services Building 311 Noxon Ave., Noxon
Precinct No. 3	Trout Creek-HD13	Trout Creek School 4 School Ln., Trout Creek
Precinct No. 4	Thompson Falls-HD13	Thompson Falls Community Center 410 Golf St., Thompson Falls
Precinct No. 5	Thompson Falls-HD13	Thompson Falls Community Center

Precinct No. 6	Plains-HD14	410 Golf St., Thompson Falls Plains Paradise Senior Center 205 W. Meany St., Plains
Precinct No. 7	Plains-HD14	Plains Paradise Senior Center 205 W. Meany St., Plains
Precinct No. 8	Hot Springs	Hot Springs Senior Center 101 Main St., Dixon
Precinct No. 9	Dixon	Dixon Senior Center 35 3 rd St., Dixon

PRECINCT #1- HERON- HD13

*Melody A. Powell	Caryene Bledsoe	Beverly J. Exner
Ernest J Exner	Patricia “Maggie” Gillingham	Margaret Harker
Phylli Michelle Onofrey	Laura Peterson	

PRECINCT #2- NOXON- HD13

*Sharon Larkin	**Joyce Hilt	Ronelle Helmbrecht
Nancy Jo Howarth	Barbara Lampshire	Peggy (Pinkie) D. Nelsen
Teresa Nelson		

PRECINCT #3- TROUT CREEK- HD13

*Shirley A. McLinden	**Cyndie M. Wilby	Dawn Gandalf
Beth Heller	Linda A. Keister	Mary Kendziorski
Debbie J. O’Toole	Karen D. Rasor	Kay A. Shanley

PRECINCT #4- THOMPSON FALLS- HD13

*Ginger Lee Ward	**Sandra True	Nancy Fields
Valerie Hoynacki	Lorraine Rayment	Karen Sheets
Doris M. Stowe	Suzanne Wallace	Nancy Wedemeyer

PRECINCT #5- THOMPSON FALLS- HD13

*Janice M. Arnold	**Nora Verpoorten	Kathy Altman
Lark Lenore Chadwick	Paul C. Fielder	Frank Parker

PRECINCT #6- PLAINS- HD14

*Jane Bates	Ruth Hamilton	Carol L. Harris
Carolyn J. Jones	Shirley A. King	Jacklyn (Jaki) Linderman
Dolores (Dee) A. Porter	Margo Tanner	

PRECINCT #7- PLAINS- HD14

*Judith M. Stephens	**Janet D. Sheridan	Judy Hawley
Karval Pickering	Jeanie L. Pinkley	Bibi Smith
Karen S. Willoughby		

PRECINCT #8- HOT SPRINGS- HD14

*Carol Webb	Deb Pier	Jeannie Bequette
Linda Cirincione	Janell Clarke	Geraldine Detienne
Richard Hogan	M’ Lin Kendrick-Stafford	Lawrence Kennedy
Rebecca McClellan	William Subda	Mary Whitsett
Maura Williams		

PRECINCT #9- DIXON- HD14

*Mary E. Cole	**Delene Tufly	Adam Athearn
Marilyn Athearn	Joey Hettick	Irita “Rita” Dawn Thompson

Bobbi Christenson	Brenda Franck	Tracy Vanicek
Lisa Wadsworth	Cheryl Godfrey	Dawn Gandalf
Linda Haywood	Bernice Robbins	Deb O' Toole
Sandra True		

ABSENTEE BALLOT EARLY PREPARATION JUDGES OF ELECTION

Jane Bates	Cheryl Godfrey	Linda Haywood
Valerie Hoynacki	Rebecca McClellan	Deb O' Toole
Judy Stephens	Sandra True	Suzanne Wallace
Ginger Lee Ward	Dawn Gandalf	Lorraine Rayment

POST-ELECTION AUDIT BOARD MEMBERS

Janice Butte	Lonna Derenburger	Sue Garrison
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Note: *denotes Chief Election Judge **denotes Co-Chief or Assistant Chief

Commissioner Cox motioned to approve Resolution 2017- 05 Cancellation of Warrants in the Clerk and Recorder's Office. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Kim Annis, Wildlife Management Specialist, Montana Fish, Wildlife and Parks (MFWP); Bruce Sterling, Wildlife Biologist, MFWP; Ryan Kreiner, Fisheries Biologist, MFWP; Troy Hick, Warden, MFWP; and Mark Sheets, Mayor, Thompson Falls for the regular quarterly wildlife meeting. Kim Annis discussed the following: monitoring of captured and augmented bears, extra Deoxyribonucleic Acid (DNA) snags were put out by the Forest Service. The Plains Ranger Station will hand out extra bear aware information to the Mushroom permit purchasers for the Copper King Fire Burn area. Ms. Annis offered assistance and possible funding on electric fencing on the Solid Waste Roll-Off Site in Heron and the Solid Waste New Transfer Site. Troy Hinck: has written tickets recently for refuse (animal carcasses) littering. Mr. Hinck met with other law enforcement agencies and the Department of Natural Resource and Conservation (DNRC) and discussed Mushroom permits. Mushroom permits, will be required on state and forest service lands. Bruce Sterling discussed: harvest statistics; Perma Sheep herd statistics; April 17th, 2017 conducting helicopter fly overs for elk; the week of April 10th, 2017 conducting helicopter fly overs for the Thompson Falls Sheep herd. Ryan Kreiner: NorthWestern Energy Dam fish ladder opened last week. Because of the high flow of water through the ladder there have not been many fish through; testing efficiency of the fish ladder; Walleye testing. Mr. Kreiner advised that the Forest Service along with the Clark Fork River Committee are working on a watershed for Thompson River. Thompson Falls State Park has a new fishing dock, will be stocked soon with fish and would like to work with Avista to improve the boat ramp as well.

Nichol Scribner, Clerk and Recorder requested to meet with the Board as she was not on the scheduled agenda, to discuss: updates and deadlines on the Special Election. Further discussion was on County notaries.

The Board adjourned at 3:30 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 6, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 6, 2017 at 10:30 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Montana Department of Transportation (MDOT) and a Joint Application to Work in Montana's Floodplain Application for a resident in

Paradise, Montana. A follow up will be conducted with Jean Riley, Transportation Planning Engineer, MDOT. Discussion was then held on a business in Paradise, MT that had constructed roads without a permit. Mr. Zimmerman then advised the Board that he is still looking into Resolution 2010-32 Burial of Human Remains on Private Property.

The Board adjourned at 11:20 a.m. and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to appoint Dan Normandeau to the Thompson Falls Airport Advisory Board to serve the remainder of Mark Bronner's term ending June 20, 2018. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Brooker to execute the Noxious Weed Trust Fund Project: Grant Agreement MDA No. 2017- 025. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Brooker to execute the Community Block Grant (CDBG) Program: Contract MT-CDBG-13PL-19 Request for Funds. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve March 29-30th, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to appoint Howard Martin to the Plains Cemetery District Board for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Shawn Emmett to the Plains Cemetery District Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to appoint Greg Eitelberg to the Plains Cemetery District Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:00 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA April 11, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, April 11, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Nate Kegel, Engineer, United States Forest Service (USFS), Jared Koskela, Engineer, USFS; Dave Hattis, District Ranger, Lolo National Forest, USFS and Ben Bache, Foreman, Road District No. 1 to discuss: Schedule A; and possible project agreements in the near future. Mr. Bache will review the Big Hole project and follow up with Mr. Koskela. Dave Hattis gave updates on the Copper King Fire Burn; Collaborative Meeting held last month; and an update on Mushroom Foraging which will start Monday, April 17, 2017.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 21 day's injury free. Open County positions: Weed Department (Assistant) Sprayer, opening is posted until April 17, 2017. Fair Manager, last applicant interview is tomorrow April 12, 2017. Deputy Coroner position, two interviews are scheduled for later today. Road District No. 2: Heavy Equipment Operator, posted internally until April 13, 2017, then will post externally. Further discussions were held on the Joint Powers Trust (JPT) Health Benefits renewal proposal; Sanders County Drug Testing and an update on the County Job Classification Study. Mr. Wallace then requested that the meeting be a closed session to discuss

litigation issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board adjourned at 12:25 p.m. and resumed the regular session at 2:00 p.m.

Commissioner Cox was absent at 2:00 p.m.

The Board met with Kathy Conlin, Receptionist/Recycling Coordinator to review the Solid Waste Refuse Disposal District business fee reassessments.

Commissioner Cox joined the Board at 2:20 p.m.

The Board adjourned at 4:00 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 13, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 13, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: followed up on a Joint Application for Work in Montana's Floodplain for a resident in Paradise, Montana. Further discussions were held on a property owner who has made improvements in a floodplain area. Traci Sears, Department of Natural Resources and Conservation (DNRC) will work in September with Ms. Maudrone on a Floodplain Violation in Paradise, Montana. Ms. Maudrone is still conducting research to whether or not Rainbow Bend is a County road.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: follow up on a resolution combing Thompson Falls TV District Board and the Trout Creek-Heron-Noxon TV District Board. Further discussion was held on a Sanders County Wastewater Regulation violation. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board met with Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC) and Juli Thurston, Extension Agent, Sanders County to discuss: day two proposal for the Boards and Committee's Training. The Board has consensus to share the Facilitator's cost on day two for the Boards and Committee's Training. Also in attendance were Rich Wallace, Director of Human Resources and Kathy Conlin, Receptionist/Recycling Coordinator.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the regular scheduled agenda, to discuss: the open County position for Deputy Coroner. Commissioner Magera motioned to hire Greg Davis and Roy Scott as Deputy Coroner's. Commissioner Cox seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to reappoint Alan Dettwiler to the Sanders County Weed District Board for a two year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve April 5-6th, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: Fiscal Year (FY) 2017-2018 budget preparations and options that would be available to execute if Secure Rural Schools (SRS) was not reauthorized. Also in attendance was Rich Wallace, Director of Human Resources.

The Board adjourned at 3:15 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 19, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 19, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Anthony B. Cox, Member; Jason Peterson, Supervisor; Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator; and Jennifer Ekberg, Secretary. Commissioner Magera motioned to approve the March 15, 2017 minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. New Business: Mr. Peterson advised the Board that he is working with Bob Church, Vice President, Great West Engineering on the electric fencing for the new Solid Waste Refuse Transfer site. Mrs. Conlin gave a date of May 6th, 2017 for the Thompson River Clean up. Unfinished Business: Mrs. Conlin gave an update on the business fee assessments. She will draft a letter to businesses that will receive a raise of three or more units on their tax bill. Mrs. Conlin will also send a letter to Town Pump letting them know of their unit increase as well as an approved decrease in the units for the recycling and cardboard containers that they allow the County to place on their property. The decrease was made by a consensus of the Board. Kathy gave the date for an E-Waste Event of June 17th, 2017 sponsored by Dusti Johnson, Montana Department of Environmental Quality (MDEQ) and Shelly Mitchell, Owner, Oreo's Refining. Mr. Peterson then gave a collection total of over 500 tires during Beautification Days. Further discussion was made on the hardship of such a huge amount for the County to take in free of charge. Recycling Report: 26 bales of Mixed Paper, 42 bales of Cardboard, 40 yards loose of Aluminum Cans, 50 yards of Metal Pile, 1 pallet of Batteries, and 40 yards loose of Plastic 2. There was no public comment. The meeting adjourned at 10:30 a.m.

The Board met with Katherine Maudrone, Director of Land Services to discuss: traffic counters for this year, including roads removed and roads added to the list. Further discussion was held on Ferry Crossing and State Highway 461. Ms. Maudrone is still researching whether the road is a County road, or not.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-29 day's injury free. Open County positions: Weed Department (Assistant) Sprayer has two applicants that will be interviewed April 20th, 2017 and the week of April 24th, 2017. Road Department #2, Operator position is posted externally until April 25, 2017. Mr. Wallace gave an update on the Joint Powers Trust (JPT) renewal rate proposal. Further discussed was the County Job Classification Study update. Mr. Wallace has met with all department heads and employees where applicable. A spreadsheet was provided by Mr. Wallace identifying the classification status of employees along with pay rates for specific job classifications.

Commissioner Cox left the meeting at 11:15 a.m.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member;

Anthony B. Cox, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Sandra Gubel, Tobacco Prevention Specialist; Tina Scott, Administrative Assistant/Environmental Health; Shawn Sorenson, Sanitarian; Karen Morey, Director of Public Health; Jennifer McPherson, Prevention Specialist, Flathead Valley Chemical Dependency Corporation and Jennifer Ekberg, Secretary. Dr. Lulack motioned to approve the January 18, 2017 minutes as presented. Commissioner Magera seconded the motion. The motion was passed unanimously. New Business: Karen Morey reported two residents in Sanders County that were clinically diagnosed with mumps. Further testing was done on one individual and was ruled negative for mumps. Ms. Morey advised that a female in Sanders County was ruled out for Rubella during testing. Another resident Ms. Morey advised was diagnosed with Middle East Respiratory Syndrome (MERS) but came back negative and was positive for Salmonella. The Sanders County Mental Health does not have a nurse on site so Ms. Morey has been administering Haldol, Abilify and Invega injections to mental health patients per standing orders from Dr. Finsaas. The Board has consensus that Ms. Morey could give injections to mental health patients per orders from Dr. Finsaas. Sandra Gubel gave an update on Countrywide Kick Butts Day Activities that she had done. These activities included Celebration on the Hill in Helena, Montana, a Through with Chew Assembly, and an E-Cigarettes Presentation in Plains, Montana. Shawn Sorenson gave a summary of variances that were approved via email in the past five months. Further discussions were held on the legislative actions that Mr. Sorenson was watching on HB325, HB352 and HB507. Mr. Sorenson gave updates on an unpermitted system in Paradise, Montana and advised the Board that a revised Sanders County Wastewater Regulations has been approved and published. Jennifer McPherson gave a presentation on Montana Prevention Needs and an assessment on drugs and alcohol comparing the State of Montana and Sanders County. There was no Unfinished Business. There was no public comment. The meeting adjourned at 2:45 p.m.

Commissioner Cox joined the meeting at 1:52 p.m.

As it was 3:00 p.m. and the time and place as advertised, the Board proceeded to open the sealed bids received for Asphalt, Magnesium Chloride and Road Oil. No bids were received for Culvert and Bands. Asphalt bids were received from Interstate Concrete & Asphalt, Co. and Knerr, Inc. Commissioner Cox motioned to award the Asphalt bid to Knerr, Inc at \$59.00 per ton FOB for the 2017-2018 season. Commissioner Magera seconded the motion. The motion was passed unanimously. Two bids were received for Magnesium Chloride: We Dust Control & De-Icing Inc., and Dustbusters Inc. Commissioner Cox motioned to award the bid for Magnesium Chloride to Dustbusters Inc. for the 2017-2018 season. Commissioner Magera seconded the motion. The motion was passed unanimously. Two bids were received for Road Oil: Calumet Montana Refining, LLC and Idaho Asphalt Supply, Inc. Commissioner Cox motioned to take the Road Oil bid under advisement until April 26th, 2017 at 1:30 p.m. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance was John Knerr, Knerr Inc. (Bid information is filed in the office of the Clerk and Recorder)

The Board adjourned at 3:50 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 20, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 20, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Gary Hablutzel, President, Innovative Benefit Plans, LLC, to discuss: Joint Powers Trust (JPT) and Employee Benefit Management Services (EBMS) Health Insurance proposed renewal rates. JPT renewal tentatively scheduled for June 6, 2017. There will be some new changes including Dial-A-Doc. Where an employee that needs medical services will be able to talk with a registered nurse on the phone and then a doctor will call back within sixty minutes, if

needed. Mr. Hablutzel also advised of an increase on the dental benefit maximum from \$1,000.00 to \$1,500.00. Also in attendance were Nichol Scribner, Clerk and Recorder; Brenda Franck, Deputy, Recordings/Payroll; Lisa Wadsworth, Deputy, Accounts Payable/Claims; and Rich Wallace, Director of Human Resources.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Resolution 2017-06 and Resolution 2017-07. Commissioner Magera motioned to adopt Resolution 2017-06 Resolution of Intent to Dissolve the Trout Creek-Heron-Noxon TV District. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to adopt Resolution 2017-07 Resolution of Intent to Alter the Boundaries of the Thompson Falls TV District to Include the Area of the Dissolved Trout Creek-Heron-Noxon TV District and Change the Name of the Thompson Falls TV District to the Western Sanders County TV District. Commissioner Cox seconded the motion. The motion was passed unanimously. Public Hearings are scheduled for May 11, 2017 at 11:00 a.m., at which time the Board will hear testimony of all interest persons in regards to Resolution 2017-06 and Resolution 2017-07. Also in attendance was Howard Bakke, Member, Trout Creek-Heron-Noxon TV District.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to execute Schedule A: Road Maintenance agreement between the U.S. Department of Agriculture-Forest Service and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 47 between Sanders County and Raymond McKinnon. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve April 11-13th, 2017 Board minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Pat Kelly to the Sanders County Weed District for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox left the meeting at 11:30 a.m.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not scheduled on the agenda, to discuss the request from Land Services to rehire John Chamblin as the seasonal Subdivision Weed Plan Specialist. Commissioner Magera motioned to hire John Chamblin for the seasonal Subdivision Weed Plan Specialist for Land Services effective April 26, 2017. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at noon.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA April 27, 2017

Commissioner Magera and Commissioner Cox proceeded to audit County Payroll at 9:45 a.m. and instructed the Clerk to draw warrants in the amount of \$459,781.32. (County Payroll is on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 27, 2017 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer; and Glen E. Magera, Commissioner.

Commissioner Magera motioned to appoint Commissioner Cox as Acting Presiding Officer while Carol Brooker, Presiding Officer was absent. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 0 days without injury. Open County positions: Commissioner Magera motioned to hire McKenna Wallace starting April 27, 2017 for the seasonal Weed Department (Assistant) Sprayer position. Commissioner Cox seconded the motion. The motion was passed unanimously. Road District No. 2 Operator position, has a total of 8 applicants that will be reviewed next week and scored for the interview process. Commissioner Magera motioned to accept the resignation of Chris McGuigan and Jim Newman effective April 24, 2017 from the Sanders County Fair Commission. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to approve the Personnel Action Form and Flexible Workweek Agreement for Chris McGuigan for the Sanders County Fair Manager position. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussions were held on the new Hire Orientation starting April 28, 2017, and Wage Survey information provided by various other counties grades and positions. Mr. Wallace then requested that the meeting be a closed session to discuss litigation matters. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: a Grinding Contract for Road District No. 1, and discussed the Noxon Motel that was purchased by Mike Hatchel. Follow ups will be conducted by Commissioner Cox in regards to the Noxon Motel.

The Board adjourned at 11:30 and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and time and places as advertised for the decision on the 2017 Road Oil Bid, Commissioner Magera motioned to award the 2017 Road Oil Bid to Calumet Montana Refining, LLC for the 2017 season. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Bill Naegeli, Office of Emergency Management (OEM) to discuss: County Flooding, a proposed deputy for OEM, updates on the Emergency Management Preparedness Grant (EMPG) and the Voluntary Fire Association Grant (VFA).

The Board met with Katherine Maudrone, Director of Land Services to discuss: Longhorn Estates. Commissioner Magera motioned to grant Longhorn Estates a 30 day Extension of Preliminary Plat Approval. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussions were held on the Joint Application to Work in Montana's Floodplain status update for a resident in Paradise, Montana, and the Noxon Motel. Commissioner Cox will follow up on the Noxon Motel.

The Board met with Ron Catlett, North West Field Representative, Senator Daines to discuss: new legislation introduced today presented by Senator Daines and Amy Klobuchar to encourage the bipartisan Empowering State Forestry to Improve Forest Health Act of 2017. Further discussions were held on the repealed Cottonwood Decision, Continuing Resolution, Secure Rural Schools (SRS) and Payment in Lieu of Taxes (PILT). Commissioner Magera and Commissioner Cox stressed the matter to Mr. Catlett on the negative impact Sanders County would have if SRS and PILT were not passed. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

The Board adjourned at 3:50 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 2, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, May 2, 2017 at 10:30 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Tom Phillips, Account Executive, McKinstry to discuss: McKinstry's expertise on consulting, construction and energy and facility services. Further discussion was on the energy building systems to energy-efficient technologies that McKinstry could offer the County that would get the most for every energy dollar.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 2017/2018 Budget Preparations. Further updates were given on the School and Special Elections for 2017.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Magera motioned to reappoint Wade Rehbein to the Sanders County Fair Commission for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to renew the Montana Association of Counties (MACo): Health Care Trust Final Renewal Rates for Sanders County for July 1, 2017- June 30, 2018. Commissioner Magera seconded the motion. The motion was passed unanimously.

Consensus of the Board was met to sign the Extension of Log Purchase Agreement #W5948 between Thompson River Lumber Company of Montana, Inc and Sanders County.

As it was 2:00 p.m. and time and places as advertised, the Board proceeded to open the sealed bids for the Whitepine Creek Road Washout. Bids were received from: Pardee Excavating LLC, Elk Creek Contracting Inc. bidding along with NLC Inc. and Taylor Services, Inc. Commissioner Cox recused himself from any decision making, as per MCA 2-2-105(4), When a public employee who is a member of a quasi-judicial board of commission or of a board, commission or committee with rulemaking authority is required to take official action on a matter as to which the public employee has a conflict created by a personal or private interest that would directly give rise to an appearance of impropriety as to the public employee's influence, benefit, or detriment in regard to the matter, the public employee shall disclose the interest creating the conflict prior to participating in the official action. Commissioner Magera motioned to award the bid to Taylor Services, Inc. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance were: Rick Sorlie, Sorlie Excavating and Bill Naegeli, Office of Emergency Management (OEM). (Bid information is filed in the office of the Clerk and Recorder)

The Board adjourned at 2:10 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 4, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 4, 2017 at 10:00 a.m. Present Glen E. Magera, Acting Presiding Officer and Anthony B. Cox, Commissioner.

Commissioner Cox motioned to appoint Commissioner Magera as Acting Presiding Officer while Carol Brooker, Presiding Officer was absent. Commissioner Magera seconded the motion. The motion was passed unanimously.

Katherine Maudrone, Director of Land Services cancelled her meeting.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: an information and procedure request on planning.

The Board adjourned at 11:30 a.m. and resumed the regular session at 1:30 p.m.

The Board met with Karen Morey, Director of Public Health to discuss: a Flexible Workweek Agreement for Ms. Morey. Ms. Morey will follow up with Rich Wallace, Director of Human Resources. Further discussion was on a new refrigerator that Public Health has obtained. Recommendations were made on how Ms. Morey could advertise that the old refrigerator was for sale.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to approve the April 19, 20, and 27th, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 48 between Sanders County and Ron Belger. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 50 between Sanders County and Garland Slider. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 8 day's injury free. A courthouse safety round was conducted by Mr. Wallace, Shawn Sorenson and Les Lantz. Discussion was held on three key issues found during the safety round that would need to be addressed. Next week Mr. Wallace will be meeting with Jim Muskovich, Loss Control Specialist, Montana Association of Counties (MACo) and Emelia McEwan, Senior Loss Control Specialist, MACo to conduct a workers compensation rate and safety audit. Open County positions: Road District No. 2 Operator position, will be conducting interviews starting on May 9, 2017. Further discussions were held on a new hire orientation, lost and found, and County Job Descriptions. Also in attendance in a portion of the meeting were Bobbi Christenson, Election Deputy, Clerk and Recorder's and Nichol Scribner, Clerk and Recorder. Mr. Wallace then requested that the meeting be a closed session to discuss litigations matters. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board adjourned at 3:40 p.m.

ATTEST:

Glen E. Magera, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg