

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**January 3, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 3, 2016 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner, and Anthony B. Cox, Commissioner.

The Boards and Committees that the Commissioners will attend in 2017 are as follows:

<u>Commissioner Cox</u>	<u>Commissioner Brooker</u>	<u>Commissioner Magera</u>
Avista Management Committee	Child Development Center Board	Sanders County 911 Advisory Board
Flathead Valley Chemical Dependency Corporation, Board of Directors	of Directors, Chairman	Area Agency on Aging Board Area VI, Chairman
Sanders County Board of Health	Governors Board of County Printing	
Sanders County Solid Waste Refuse Disposal District	MACo Natural Resources/Public Lands	Community Action Partnership
MACo Board of Directors	Litigation Fund Committee	Hot Springs Refuse Disposal District
Sanders County Aquatic Invasive Plants (AIP) Task Force	MACo Public Land Committee	Sanders County Board of Health
Boards Attended:	Sanders County Board of Health	Sanders County Community Housing Organization
Sanders County DUI Task Force Committee	Sanders County Community Development Corporation, Board of Directors	Sanders County Council on Aging
Resource Advisory Committee	Sanders County Solid Waste Refuse Disposal District Board	Sanders County Council on Aging Financial Committee
Terrestrial Resources Tech Advisory Committee	Thompson Falls Community Trails Committee	Sanders County Solid Waste Refuse Disposal District
Thompson Falls Airport Advisory Board	Western Montana Regional Mental Health Center Board of Directors, Chairman	Sanders County Transportation Task Force
Sanders County Fair Commission		Board Attended: Dixon Refuse Disposal District
Sanders/Lolo National Forest Collaborative Group	Wildhorse Sports Authority Board	Hot Springs Airport Advisory Board
	Joint Powers Trust Board of Directors	Sanders/Lolo National Forest Collaborative Group
	Boards Attended:	Sanders County Weed District
	Sanders/Lolo National Forest Collaborative Group	Sanders County Fair Commission
	Paradise Elementary School Preservation Committee	Eastern Sanders County Hospital Board
	Plains/Stohr Airport Advisory Board	
	Middle Clark Fork River Plains	
	Reach Committee	
	Sanders County Fair Commission	
	Thompson Falls Main Street Committee	

The Board met with Richard Wallace, Director of Human Resources, to discuss: Safety Report/Injury Update-13 day's injury free. Open County positions: Thompson Falls Airport, three applicants have applied and Mr. Wallace is reviewing applicants with Commissioner Cox. Road Department #1, Mechanic/Operator is posted externally until January 13, 2017. Solid Waste Relief Attendant has three candidates, interviews scheduled for tomorrow. Solid Waste Truck Driver interviews are scheduled for January 4, 2017. Further discussions were held on Job Classification status and the Joint Powers Trust Health Webinar that will be on January 10 and 11<sup>th</sup>, 2017.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the upcoming public hearing on Waterfront East and Waterfront West scheduled for January 18<sup>th</sup>, 2017 at 11:00 a.m.

The Board adjourned at noon and resumed the regular session at 2:00 p.m.

The Board met with David Wroblewski, Biologist, United States Forest Service (USFS); Bruce Sterling, Biologist, Montana Fish Wildlife and Parks (FWP); Mark Sheets, Mayor, Thompson Falls; Ryan Kreiner, Biologist, Montana FWP; and Katherine Maudrone, Director of Land Services for the regular quarterly Wildlife Meeting. Mr. Wroblewski discussed the following: maintaining highly suitable conditions for grizzly bear habitat, lynx habitat, elk habitat, healthy dry forests; and fishers. Mr. Sterling discussed the following: Viral Pneumonia in domesticated and wild sheep and goats, 2016 hunting season for elk, deer, and wolves in Sanders County. Mr. Kreiner touched base on the following: Walleye studies and impacts in Sanders County.

Robert Zimmerman, County Attorney-Public Administrator requested to meet with the Board as he was not on the scheduled agenda, to discuss: hiring a detective for the County Attorney's office. Further discussion on hiring a victim advocate to comply with Marsy's Law that has recently come into effect.

The Board adjourned at 3:30 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
January 5, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 5, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner, and Anthony B. Cox, Commissioner.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: the open Solid Waste Refuse Disposal District open Truck Driver position. Commissioner Cox motioned to hire Greg Makinster contingent on a reference check and passing a drug test. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Kathy Conlin, Receptionist/Recycling Coordinator to review the Solid Waste Refuse Disposal District business fee reassessment project.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Shelley Murphy, Marketing Coordinator, Montana Association of Counties (MACo) Health Care Trust (HCT) and Taylaur Nordhagen, HCT Wellness Coordinator, MACo to introduce Mrs. Nordhagen as MACo's new HCT Wellness Coordinator. Also in attendance were Nichol Scribner, Clerk and Recorder and Rich Wallace, Director of Human Resources.

The Board met with Shawn Sorenson, Sanitarian to discuss: current projects and activities, and new and closed businesses in Sanders County. Statistics are as follows: Inspections- 95.6% as of December 31, 2016, Soil/Site Analyses- 32 completed in 2016 calendar year, Wastewater Permits- 47 permits in fiscal year 2017, Local Subdivision Reviews- average review is 12 days for initial review, and Food Training- 8 participants in the 8 hour manager course thus far and the next course later this month.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to approve December 21<sup>st</sup> and December 28-29<sup>th</sup>, 2016 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:15 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**January 10, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 10, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with David Hattis, District Ranger, Lolo National Forest to discuss: updates on the Copper King Salvage Sale and the status on the Sanders County Resource Advisory Committee (RAC).

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-20 day's injury free. Open County positions: Commissioner Cox motioned to make an employment offer to Hal Christenson as seasonal relief for the Thompson Falls Airport Plow position. Commissioner Brooker seconded the motion. The motion was passed unanimously. Road Department #1, Mechanic/Operator is posted externally until January 13, 2017. Commissioner Cox motioned to make an employment offer to Lisa Koker as the Deputy Clerk for the Treasurer's Office effective the next pay period. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussions were held on the County Job Classification status updates, Human Resources Action Forms, and updates on the Human Resources Policy Handbook.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to sign the Landowner Fuels Reduction Cost-Share Agreement between Sanders County and Larry and Mary Ziegler. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Brooker to sign the Secure Rural Schools (SRS) and Community Self-Determination Act of 2000 Certification of Title III Expenditures by Participating County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 1:45 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**January 11, 2017**

Commissioner Brooker proceeded to audit County Claims at 10:00 a.m. and instructed the Clerk to draw warrants in the amount of \$186,749.50. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 11, 2017 at 1:30 p.m. Present were Carol Brooker, Presiding Officer, and Anthony B. Cox, Commissioner.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to sign the Sanders County Independent Contractor Agreement between Sanders County and Cheryl Hardy for snowplowing and sanding services. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Brooker to sign the Department of Natural Resources and Conservation (DNRC) Conservation and Resource Development Division Aquatic Invasive Species Grant Application for an Invasive Milfoil Management Alternative Analysis for Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Les Lantz, Maintenance Supervisor to discuss: updates on winter weather conditions. Mr. Lantz made a request for a loader and dump truck from the road departments, for snow berm removals around the courthouse.

The Board adjourned at 2:45 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
January 12, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 12, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: updates on routine business in Land Services.

That Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the Collective Bargaining Agreement (CBA) between the County of Sanders and Teamsters Union Local #2. Commissioner Cox motioned to approve the CBA between the County of Sanders and Teamsters Union Local #2 effective July 1, 2016 through June 30, 2019. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: Solid Waste Refuse Disposal District hiring two Relief Attendants. Commissioner Cox motioned to hire Gerald Braeten and Logan Dechenne as on call Solid Waste Relief Attendants on an as need basis. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Dave and C.J. Larsen, Citizens requested to meet with the Board as they were not on the scheduled agenda, to discuss: Rainbow Bend and Frontier River Lane, roads in Sanders County. Further discussion was held on whether Rainbow Bend Lane was a County road. Commissioner Brooker will enquire whether Rainbow Bend Lane is a County road.

Commissioner Cox motioned to approve January 3, 2017 to January 5<sup>th</sup>, 2017 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Kathleen French, Citizen to discuss: a Joint Application for Proposed Work in Montana's Floodplain. Further discussions were held on the .68 acres owned by Sanders County. Mrs. French requested to fill the County's section with approximately 12 inches of fill material and for the County to write a letter stating that the County is in approval with Mrs. French filling in their section of property. Commissioner Brooker requested a copy of a letter that was sent to the County in July of 2014 in response to the Sanders County Board of Health's correspondence to Mr. Mark and Mrs. Kathleen French on a septic inquiry. Mrs. French will be furnishing correspondence sent to the BOH in July 2014. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board adjourned at 2:45 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**January 18, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 18, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Jason Peterson, Supervisor, Jennifer Ekberg, Secretary and Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator. Commissioner Magera motioned to approve the December 21, 2016 minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously. New Business: Mrs. Conlin gave a status update on the E-Waste Event this summer that she is working on with Dusti Johnson from Montana Department of Environmental Quality (MDEQ). Unfinished Business: Mrs. Conlin gave a status report on the progress that she is making with the Business Fees and Reassessment Project. Mr. Peterson will be helping Mrs. Conlin with a recycle report for how much was recycled for 2016. Recycling Report: 20 bales of Mixed Paper, 76 bales of Cardboard, 40 yards loose of Aluminum Cans, a shipment of the Metal Pile was shipped on January 10, 2017, a shipment of Batteries was shipped on January 17, 2017 of 5,424 pounds, and 2 bales of Plastics 1 and 2. There was no public comment. The meeting adjourned at 10:30 a.m.

As it was 11:00 a.m. and the time and place as advertised Presiding Officer Carol Brooker opened the public hearing for the application of Developer Donald Oliver to Amend Final Plats of Waterfront East and Waterfront West Major Subdivisions, located in the SW ¼, Section 16 and portions of Sections 16, 21 and 22, Township 21 North, Range 29 West, P.M.M. Sanders County, Montana. More generally, it is located south of Thompson Falls, 2 miles on Cherry Creek Road. Also in attendance were Katherine Maudrone, Director of Land Services; Tim Smith, Timberline Land Surveyors; Paul Fielder, Property Owner adjacent to this project; and Robert Zimmerman, County Attorney-Public Administrator. Presiding Officer Brooker then turned the meeting over to Tim Smith. Mr. Smith presented the proposed Amended Final Plat for Waterfront West. The proposed changes to final plat for Waterfront West included decreasing the number of lots from 13 lots to 6, which would also require new Department of Environmental Quality (DEQ) approval. Paul Fielder then proceeded to enquire with Mr. Smith in regards to lot sizes, water and wastewater, and private parkland. Katherine Maudrone then proceeded to read the staff findings of fact, determination and conclusion. Mr. Fielder gave a statement supporting the proposed amended Final Plat of Waterfront West. Presiding Officer Brooker closed the hearing at 11:33 a.m. Commissioner Magera motioned to take this matter under advisement until January 26, 2017 at 10:00 a.m. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Smith then presented the proposed Amended Final Plat for Waterfront East. The proposed changes to final plat for Waterfront East included decreasing the number of lots from 34 lots to 25, which would also require new DEQ approval for amended lots. Ms. Maudrone then proceeded to read the staff findings of fact, determination and conclusion. Presiding Officer Brooker closed the hearing at 11:47 a.m. Commissioner Magera motioned to take this matter under advisement until January 26, 2017 at 10:15 a.m. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised Presiding Officer Carol Brooker opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Dr. Jack Lulack, Member; Tina Scott, Administrative Assistant/Environmental Health; Sandra Gubel, Tobacco Prevention Specialist; Karen Dwyer, Program Assistant, Public Health; Jennifer Ekberg, Secretary; Alan Lamb, Citizen; and Jennifer McPherson, Specialist, Flathead Valley Chemical Dependency Corporation (FV CDC). Commissioner Magera motioned to approve the November 29, 2016 minutes as presented. Dr. Lulack seconded the motion. The motion was passed unanimously. New Business: Mrs. Tina Scott discussed Ben Mill's Site Evaluation Summary, status on Paradise Ranchettes, and status on trailer court licensing. Mrs. Scott then turned the meeting over to Alan Lamb a resident of Hot Springs who advised the Board on properties that were near property that he would be purchasing. The residence he believed were in violation of junk vehicle law. The Board advised Mr. Lamb that they would conduct a follow up with Shawn Sorenson, Robert Zimmerman and Sheriff Tom Rummel with his inquiries. Karen Dwyer reported 26 confirmed cases of influenza in Sanders County. Ms. Dwyer advised that there are 58 cases of Mumps in Spokane, Washington. Montana recommends adolescent immunizations from 9-26 years of

age reported Ms. Dwyer. Sandi Gubel gave an update on activities, tobacco legislative bills (SB 41 & SB 49), and new Montana Tobacco Use Prevention Program (MTUPP) fact sheets on Electronic Cigarettes. Jennifer McPherson, Specialist from FVCDC requested that she be added to the next BOH agenda to give a presentation on Montana Prevention Needs Assessment on Drugs and Alcohol. The meeting adjourned at 2:22 p.m.

Commissioner Cox joined the Board at 1:56 p.m.

The Board adjourned at 2:25 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
January 19, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 19, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

Rich Wallace, Director of Human Resources cancelled his meeting due to a scheduling conflict.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: updates on routine business in the County Attorney's Office.

Commissioner Cox motioned to approve January 10, 2017 through January 12<sup>th</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Lori Methgen, GIS/Rural Addressing to discuss: Tyler Technologies vs Black Mountain Software, computer cord clean up in the courthouse and updates were given on maps.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Magera left the meeting at noon.

The Board met with Katherine Maudrone to discuss: updates on routine business in Land Services.

Jim Nash, Member, Cabinet Resource Group via teleconference requested to meet with the Board as he was not on the scheduled agenda, to discuss: the Board writing a Letter of Support for the Recreation Trails Program (RTP) for the Cabinet Resource Group. The Board agreed to write a Letter of Support before the deadline of February 1, 2017.

The Board adjourned at 2:35 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**January 25, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 25, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

Commissioner Brooker proceeded to audit County Claims and instructed the Clerk to draw warrants in the amount of \$100,859.45. (County Claims are on file in the Office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 14 day's injury free. Open County positions: Road Department #1, Mechanic/Operator interviews will be scheduled next week. Further discussions were held on the Human Resources Policy Handbook, County Job Classification status updates, and Rich Wallace and Karen Morey are now certified for drug and alcohol testing.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Jen Kreiner, Thompson Falls Trails Committee (TFTC) to discuss: a request for Sanders County to sponsor the 2017 Recreational Trails Program (RTP) grant application. Commissioner Cox motioned for the Board to sign the letter of support for sponsorship of the RTP Grant for the TFTC Committee. Commissioner Magera seconded the motion. The motion was passed unanimously. Mrs. Kreiner then gave a status update on the federal grant that she helping the Sheriff's office apply for, which would help to replace their SWIFT program.

Commissioner Magera motioned to reappoint Chris McGuigan to the Sanders County Fair Commission for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint James "Jim" Newman to the Sanders County Fair Commission for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Roberta Smith to the Sanders County Fair Commission for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox left the meeting at 2:00 p.m.

The Board met with Nathan Yoder, Chairman, Clark Fork Christian Fellowship Committee (CFCFC) to discuss: the new Solid Waste Refuse Disposal District transfer site that is adjacent to the Clark Fork Fellowship Committee's property. Further discussion was held on shared water possibilities for the adjacent property with Sanders County. Also in attendance were: Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Randell Zimmerman, CFCFC; Martin Weaver, CFCFC and Nichol Scribner, Clerk and Recorder.

The Board adjourned at 2:20 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**January 26, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 26, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place for the decision on Amending Final Plat of Waterfront West Major Subdivision. Commissioner Magera motioned to approve adopting submitted summary, findings, determination, and conclusion requiring the Amended Final Plat of Waterfront West Major Subdivision be signed by the Commissioners and filed, along with the Montana Department of Environmental Quality (MDEQ) Re-Write and amended covenants. Commissioner

Brooker seconded the motion. The motion was passed unanimously. Commissioner Cox abstained from voting as he was not at the hearing.

As it was 10:15 a.m. and the time and place for the decision on Amending Final Plat of Waterfront East Major Subdivision. Commissioner Magera motioned to approve adopting submitted summary, findings, determination, and conclusion requiring the Amended Final Plat of Waterfront East Major Subdivision be signed by the Commissioners and filed, along with the (MDEQ) Re-Write and amended covenants. Commissioner Brooker seconded the motion. The motion was passed unanimously. Commissioner Cox abstained from voting as he was not at the hearing. Ms. Maudrone then presented the final plat of Amended Lots 16 and 17 Mustang Haven II Major Subdivision for final approval and signatures as all conditions of preliminary approval are satisfied. Commissioner Cox motioned for final plat approval for Amended Lots 16 and 17 Mustang Haven II Major Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: hiring another Deputy County Attorney. A follow up will be conducted by Mr. Zimmerman for possible Deputy County Attorney hiring salaries.

Commissioner Cox motioned for Commissioner Brooker to sign the (MDEQ) Notification for Underground Storage Tanks for the Paradise Elementary School Preservation Committee. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candy Fisher, Clerk of Court; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder; Tom Rummel, Sheriff; Donald Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools; and Robert Zimmerman, County Attorney-Public Administrator. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, the Board proceeded to open the sealed bids for County Printing and Legal Advertising. Legal Advertising bids were received from: The Sanders County Ledger for Montana Code less 15% for publishing the legal advertising of Sanders County for the period February 1, 2017 to January 31, 2018. Commissioner Cox motioned to accept the Sanders County Ledger bid for Legal Advertising from February 1, 2017 to January 31, 2018. Commissioner Magera seconded the motion. The motion was passed unanimously. County Printing bids were received from: The Sanders County Ledger for Montana Code less 19% of the allowable charges as our bid for County Printing from February 1, 2017 to January 31, 2018, and The Printery for Montana Code less 20% of the allowable charges as our bid for County Printing from February 1, 2017 to January 31, 2018. Commissioner Magera moved to take the matter under advisement until February 1, 2017 at 1:30 p.m. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a review of the Sanders County Natural Resources Plan. Further discussion on revisions to the latest draft is scheduled for February 2, 2017 at 2:30 p.m. Also in attendance was Dawn Gandalf, Citizen.

The Board adjourned at 3:37 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg



**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**January 31, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 31, 2017 at 2:00 p.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board held the 2017 Employee Service Award Ceremony in the Commissioners' Conference Room. Those in attendance were: Carol Turk, Treasurer-Superintendent of Schools; Shawna Chenoweth, Supervisor, Detention; Theresa Milner, Sheriff's Office Administrator; Tom Rummel, Sheriff; Lanny Hensley, Undersheriff; Robyn Largent, Deputy Sheriff; Rachel Largent, Citizen; Martin Spring, Deputy Sheriff; Tammy Spring, Citizen; Roberta Kinser, Citizen; Debbi Rolleri, Administrative Assistant, Sheriff's Office; Jeff Friesz, Foreman, Road District No. 2; Michael Leichtnam, Road District No. 2; Mark Reeser, Road District No. 3; Dan Bloom, Road District No. 3; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Ron Paulsen; Solid Waste Refuse Disposal District; Steven Burrell, Solid Waste Refuse Disposal District; Kathleen Ann Conlin, Commissioners' Receptionist/Solid Waste Refuse Disposal District Billing Clerk/Recycling Coordinator; Robert Zimmerman, County Attorney-Public Administrator; Kendra Helvey, Legal Assistant; Allison Smith, Legal Secretary; Lori Methgen, GIS/ Rural Addressing; Katherine Maudrone, Director of Land Services; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant/Environmental Health; Karen Morey, Director of Public Health; Karen Dwyer, Program Assistant, Public Health and Rich Wallace, Director of Human Resources.

The Board adjourned at 3:00 p.m. and resumed the regular session at 5:30 p.m.

As it was 5:30 p.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the public hearing at the Sanders County Courthouse. In attendance were: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Gypsy Ray, Executive Director Lake County Community Development Corporation; Jen Kreiner, Executive Director, Sanders County Community Development Corporation; Randy Robinson, Paradise Water and Sewer; Katherine Maudrone, Director of Land Services; Shawn Sorenson, Sanitarian; Ernest Scherzer, Board Director, Sanders County Community Housing Organization (SCCHO); Jim Jacobson, Executive Director, SCCHO; Mark Sheets, Mayor, City of Thompson Falls; and Lanny Hensley, Undersheriff. Commissioner Brooker then turned the meeting over to Jen Kreiner who advised those in attendance that this hearing is to obtain public comment identifying the needs and priorities of Sanders County citizens and communities in the areas of Affordable Housing, Public Facilities and Economic Development and to advise local stakeholders of potential funding sources. Mrs. Kreiner held further discussion on types of community development, requirements for funding for public infrastructures, and funding for housing: the Montana Department of Commerce Programs (Treasure State Endowment Program (TSEP), Community Development Block Grants (CDBG), HOME and Big-Sky Trust Funds) Montana Department of Natural Resource Conservation (DNRC), State Revolving Loan Fund (SRF), and USDA Rural Utility Services (RUS). Public Comments as follows: Randy Robinson: Paradise is applying for a wastewater system and updated existing water systems. Paradise wastewater funding status is #1 on the TSEP funding list. Mark Sheets: Thompson Falls (TF) has many water mains that need to be replaced to stop leakage and infiltration, water storage needs to be increased for population growth and fire flow needs, and 566 residence are on septic systems that are failing. Both schools in TF, are also on septic and have had problems in the past. TF is currently having a Wastewater Preliminary Engineering Report (PER) done for the whole city and will have to repair the current system below the city train tracks, and construct a new system above the train tracks as well. Mr. Sheets continued discussion on needs for affordable housing, repairs to the swimming pool to increase safety, and a baseball field and park are both under construction and need funding to reach completion. TF does not have a Capital Improvement Plan or a Growth Policy. Both of which he stated are needed to keep development progressing in an orderly manner. Shawn Sorenson: in support of the Paradise community wastewater project. The townsite cannot safely support on-site wastewater disposal and about 65% of systems installed today are substandard. Approximately 95 structures generate wastewater within the townsite. Observed and reported structures include railroad tie cribs, cesspools, car bodies, fifty-five gallon drums, and direct discharge to soil. Of the 23 replacement permits since 1995, 15 were seepage pits and "last resort" systems. At present, 87 of the 95 wastewater generators are actively using substandard on-site wastewater disposal methods. Substandard systems are incapable of reducing nutrients and pathogens to safe levels prior to Montana's high quality waters. This is a serious concern as many drinking water supplies, including the Paradise public water supply, use shallow groundwater sources. Current wastewater issues are a barrier to residential and commercial growth. Interested parties are cautioned that wastewater treatment for new development and replacement of existing infrastructure is determined on a case-by-case basis. They are told space for proper

wastewater treatment and disposal is limited and Sanders County therefore cannot guarantee a system can be permitted and installed. Constructing an affordable central wastewater system is a long term solution that would resolve acute wastewater issues, promote community growth, prevent contamination of public and private drinking water supplies, and protect public health. Mr. Sorenson emphasized that if a central wastewater system wasn't installed then there may come a time when the County would be unable to issue permits. Commissioner Brooker read a note left by Judy Hutchins a resident from Heron, Montana: Heron needs a new Municipal Water System. Heron's system is obsolete, outdated, and needs help. Commissioner Cox: the County needs help with funding on the new Solid Waste Refuse Disposal District Transfer Station, safety improvements to the other Solid Waste Refuse Disposal District sites (Heron, Noxon, and Trout Creek), rehabilitation to the Noxon Bridge, deck needs replaced and old piers need to be removed from the Clark Fork River Bridge, Plains, Sanders County Fairgrounds need building improvements, a guardrail needs to be installed on Blue Slide Road at Copper Point, the courthouse needs a new heating/cooling system, and Sloans Bridge needs to be paved. Ernest Scherzer: requests the County appoint a Planning Board and write a Growth Policy. SCCHO is working with Hagedorn on their current project and would like to know if the Commissioners are working on a Growth Policy? Commissioner Brooker advised that they will tie the Capital Improvements Plan (CIP) into the Fiscal Year 2017/2018 Budget, last grant cycle this was something the County did not score points on in their grant application. She also advised that the County cannot have a Growth Policy without a Planning Board. The Commissioners are however in the process of working on a Natural Resource Plan. Katherine Maudrone followed up with a comment on the CIP that she is trying to make improvements to the CIP but is having little luck with getting information from Special Districts. Lanny Hensley: the Sheriff's office and the jail need to be updated and expanded. Buildings were out grown years ago and employees are under open heating and cooling ducts. Gypsy Ray advised that there are feasibility studies that the Sheriff's office might want to look into. Mr. Hensley also stated that they need to replace their records management system. The system they have is 20 years old. Because of the system being highly outdated there are many errors and it is not efficient to productivity. Mrs. Kreiner stated that she is in the process of helping the Sheriff's office with a Department of Justice grant to replace their records management system. The meeting then was turned over to Gypsy Ray who continued the public hearing to explain economic development programs and work force training: Montana Department of Commerce CDBG-Economic Development Projects, Montana Department of Commerce Big Sky Trust Fund (BSTF), Montana Office of Tourism, State Wood Products Revolving Loan Fund, Montana Department of Labor Workforce Training, Montana Arts Council Grant Programs, and Montana Department of Agriculture: Growth Through Agriculture. Public Comment as Follows: Jim Jacobson: the SCCHO needs increased inventory for affordable housing, and needs to be able to maintain the current affordable housing, emphasis on the Noxon Senior Housing project and the Dave Bennett housing purchases for the SCCHO. Mrs. Kreiner advised a County Growth Policy would work towards a study for citizens, housing, and businesses. Mrs. Ray gave information on cooperative housing and an example of cooperative housing that is being set up in Lake County. The meeting adjourned at 7:00 p.m.

The Board adjourned at 7:15 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 1, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 1, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 21 day's injury free. Open County positions: Road Department #1, Mechanic/Operator interviews are later today. Treasurer's office is currently on hold in the hiring process for a Clerk. Commissioner Cox motioned to adopt Resolution 2017-01: A Resolution to Adopt the Handbook of Human Resource Policies, Superseding All Other Personnel Policies and Procedures Manuals or Related Human Resource Manuals. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on the County Job Classification updates.

The Board met with Matt Arno, Local Government Forest Advisor, Montana Department of Natural Resources and Conservation (DNRC) and Tim Love, Coordinator, Montana Forest Collaborative Network to discuss: Montana Counties Forest Summit, Fire Salvage and Emergency Situation Determination (ESD), Montana Forest Collaborative Network, and possible grants for forest collaborative's.

The Board adjourned at 12:05 p.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised for the decision on the County Printing Bid, Commissioner Cox motioned to award the County Printing Bid to the Printery for February 1, 2017 to January 31, 2018. Commissioner Magera seconded the motion. The motion was passed unanimously.

### **ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to reappoint Kenneth Benson to the Plains-Paradise TV District for a two year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board signed the Oath of Office for Kent Wilby who was elected by acclamation to the position of Supervisor for the Green Mountain Soil and Conservation District for a term through November 2020.

The Board signed the Oath of Office for Terry P. Hightower who was appointed to the position of Supervisor for the Green Mountain Soil and Conservation District for a term through December 2020.

The Board signed the Oath of Office for Joel King who was appointed to the position of Trustee for the Noxon Rural Fire District for a term through May 2019.

Commissioner Brooker left the meeting at 1:50 p.m. to conduct interviews for Road District #1 Mechanic/Operation position.

The Board met with Bill Naegeli, Office of Emergency Management (OEM) Coordinator to discuss: the Pre- Disaster Mitigation (PDM) Grant, and Emergency Management Preparedness Grant (EMPG), which Mr. Naegeli is in the process of filling out applications for. Further discussions were held on Mr. Naegeli hiring a Public Information Officer/Deputy for OEM. Mr. Naegeli will follow up with Rich Wallace, Director of Human Resources.

The Board adjourned at 3:00 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA February 2, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 2, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Noxious Weed and Revegetation Plan for Flathead River Estates II. Commissioner Cox motioned for Commissioner Brooker to sign the Noxious Weed and Revegetation Plan for Flathead River Estates II. Commissioner Magera seconded the motion. The motion was passed

unanimously. Further discussions were on possible new Wi-Fi tower going up in Plains Montana, and a Growth Policy vs Natural Resource Plan.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: a follow up on possibly hiring an additional Deputy County Attorney. Further discussion was held on the Sheriff's office and if the County Attorney's office was in support of the Sheriff's office replacing their records management system. Also in attendance was Nichol Scribner, Clerk and Recorder.

Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC) and Nichol Scribner, Clerk and Recorder requested to meet with the Board as they were not on the scheduled agenda, to discuss: Mrs. Kreiner helping the Sheriff's office with a Department of Justice grant to replace their records management system.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Shawn Sorenson, Sanitarian to discuss: current projects and activities, and new businesses in Sanders County. Statistics are as follows: Inspections- New Year initiated, currently 172 establishments, Soil/Site Analyses- none in new calendar year, Wastewater Permits- 51 permits in fiscal year 2017, Local Subdivision Reviews- approximately 19 so far in fiscal year 2017, and Food Training- met with the new Montana State University (MSU) extension agent and discussed initial plans to develop a cooperative training program.

### **ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned for Commissioner Brooker to sign the Federal Aviation Administration Airport Division: Federal Financial Report-Form 425 and the Request for Reimbursement for Construction Programs- Form 271. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve January 18-19<sup>th</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Katherine Maudrone, Director of Land Services to discuss: further review of the Sanders County Natural Resources Plan. Also in attendance was Dawn Gandalf, Citizen.

The Board adjourned at 3:50 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA February 8, 2017**

Commissioner Brooker proceeded to audit County Claims at 10:00 a.m. and instructed the Clerk to draw warrants in the amount of \$140,902.23. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 8, 2017 at 2:00 p.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

Bob Henline, External Affairs, HECLA Mining requested to meet with the Board as he was not on the agenda, to introduce himself as a new employee with HECLA Mining.

Commissioner Magera motioned for Commissioner Brooker to sign the 2017 Contract for County Printing between the County of Sanders and The Printery. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Brooker to sign the 2017 Contract for Legal Advertising between the County of Sanders and The Sanders County Ledger. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Brooker to sign the Kenworth Sales Company: Account Information and Agreement. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 28 day's injury free. Open County positions: Mr. Wallace will begin posting for a Weed Department Seasonal position, which would start on March 20, 2017 or shortly thereafter. An update was given on the Sanders County Human Resources Policy Handbook which was adopted on February 1, 2017 by Sanders County Resolution 2017-01: A Resolution to Adopt the Handbook of Human Resource Policies, Superseding All Other Personnel Policies and Procedures Manuals or Related Human Resource Manuals and was rolled out to employees yesterday. Also in attendance was Nichol Scribner, Clerk and Recorder. Mr. Wallace then requested that the meeting be a closed session to discuss litigation and personnel issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board adjourned at 4:15 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 9, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 9, 2017 at 11:00 a.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with David Hattis, District Ranger, Lolo National Forest to discuss: updates on the Copper King Fire Salvage including the Emergency Situation Determination (ESD), Prescribed Burning planned for Spring 2017, Program of Work scheduled for Lolo National Forest and the status on the Sanders County Resource Advisory Committee (RAC). Also in attendance was Tom Eggenesperger, The Sanders County Ledger.

The Board adjourned at 12:20 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 16, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 16, 2017 at 3:00 p.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with Tom Rummel, Sheriff to discuss the Collective Bargaining Agreement between the County of Sanders and Teamsters Union Local No. 2. Commissioner Cox motioned to sign the Collective Bargaining Agreement between the County of Sanders and Teamsters Union Local No. 2 effective July 1, 2016 through June 30, 2019. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:35 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 22, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 22, 2017 at 10:00 a.m. Present were Glen E. Magera, Acting Presiding Officer; and Anthony B. Cox, Commissioner.

Commissioner Cox proceeded to audit County Claims and instructed the Clerk to draw warrants in the amount of \$50,439.17. (County Claims are on file in the Office of the Clerk and Recorder)

As it was 11:00 a.m. and the time and place as advertised, the Board opened the sealed bids for the Request for Qualifications (RFQ) for an Alternatives Analysis of Treatment Methods for Eurasian Milfoil for the Sanders County Aquatic Invasive Plants (AIP) Task Force. Bids were received from Ecosystem Research Group, LLC, Creative Resource Strategies, LLC, and Habitat Solutions. Commissioner Cox motioned to take the bids under advisement until March 1<sup>st</sup>, 2017 at 1:30 p.m. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance were: Kim Bergstrom, Pinnacle Research and Jason Badger, Extension Agent.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 13 day's injury free. An update was given on the Sanders County Human Resources Policy Handbook and the Sanders County Job Classification Study update. Further discussions were held on the Sanders County Safety Committee, and the Emergency Management Plan. Also in attendance was: Bill Naegeli, Office of Emergency Management (OEM) Coordinator.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

Commissioner Brooker joined the Board at 1:30 p.m.

The Board met with Carol Turk, Treasurer-Superintendent of Schools to discuss: abatement of 2012-2015 taxes on Taxpayer No. 5038 and to add them to Taxpayer No. 5651. Ms. Turk advised that the Taxpayer due to an error by the Department of Revenue taxes were paid on property Taxpayer No. 5651, which were included on Taxpayer No. 5038's tax bill. Ms. Turk advised that she spoke with Zac Leeman at the Department of Revenue (DOR) requesting DOR send a letter to Taxpayer No. 5651 as to the reason why they were sent a corrected tax bill. The Board agreed that this would be appropriate. Commissioner Magera motioned to abate Taxpayer No. 5038 for 2012-2015 taxes and for those years added to Taxpayer No. 5651. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Brooker to sign Grant Agreement RITA-17-8834: Invasive Milfoil Management Alternatives Analysis for Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously. Also in attendance was Jason Badger, Extension Agent.

Commissioner Cox motioned to accept Judge Don Strine's resignation from Justice of the Peace effective August 18, 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Cox to sign the Weight Log Purchase Agreement # W-5945 between Sanders County and Thompson River Lumber Company of Montana, Inc. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Brooker to sign the Federal Aviation Administration Division: Federal Financial Report and the Outlay Report and Request for Reimbursement for Construction Programs for the Thompson Falls Airport. Commissioner Cox seconded the motion. The motion was passed unanimously

Commissioner Cox motioned to approve January 25-31<sup>st</sup>, 2017 and February 1<sup>st</sup> and 2<sup>nd</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:10 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 23, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 23, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: final plat approval Flathead River Estates II Minor Subdivision including approval of a Subdivision Improvement Agreement for treatment of Noxious Weeds. Commissioner Cox motioned approve the Subdivision Improvement Agreement between Walt and Karvel Pickering and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on Flathead River Estates II Minor Subdivision. Commissioner Magera motioned to approve the Final Plat for Flathead River Estates II Minor Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously. Ms. Maudrone then held discussion on a growth policy vs natural resources plan. Commissioner Brooker will follow up with Anne Cossitt, Montana Department of Commerce.

Commissioner Magera motioned to sign the Oath of Office for Steve Dagger who was elected by acclamation to the position of Supervisor for the Eastern Sanders County Conservation District for a term through November 2020. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to sign the Oath of Office for Doug King who was elected by acclamation to the position of Supervisor for the Eastern Sanders County Conservation District for a term through November 2020. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to sign the Oath of Office for Jimmy L Veach who has been appointed to the position of Trustee for the Thompson Falls Rural Fire District for a term through May 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to sign the Oath of Office for Sean Moran who has been appointed to the position of Supervisor for the Green Mountain Soil and Conservation District for a term through December 2020. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve February 8, 9<sup>th</sup> and 16<sup>th</sup>, 2017 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the records management system that he uses for County Attorney business and possibilities of switching the records management

system to another company. Discussion was also held on Global Positioning Systems (GPS) on County cell phones and vehicles. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board adjourned at 12:10 p.m. and resumed the regular session at 2:00 p.m.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the public hearing on the Petition for Annexation of Adjacent Territory into Plains-Paradise Rural Fire District. Also in attendance were Brian Reed, Lieutenant, Plains-Paradise Rural Fire District (PPRFD); James Russell, Chief, PPRFD; Luke Underhill, Executive Director, Camp Bighorn; Dave Colyer, Trustee, PPRFD; and Dawn Gandalf, Citizen. Presiding Officer Brooker then turned the meeting over to Luke Underhill. Mr. Underhill then advised the Board on the process that Ruben Stafford and Mr. Underhill undertook as they went to the residence that live in the petition area and educated them on the process that they were trying to accomplish. Commissioner Brooker then read the Petition for Annexation of Adjacent Territory into Plains-Paradise Rural Fire District. Commissioner Magera then proceeded to inquire with Mr. Underhill in regards to the citizens that live in the affected area that didn't sign the petition. Mr. Russell gave a statement supporting the proposed Petition for Annexation of Adjacent Territory into Plains-Paradise Rural Fire District by the PPRFD. Mr. Colyer gave a statement that Quinn's Hot Springs Resort was in support of the petition as well. Presiding Officer Brooker closed the hearing at 2:20 p.m. Commissioner Cox motioned to take the matter under advisement until Wednesday, March 1<sup>st</sup>, 2017 at 3:00 p.m. Commissioner Magera seconded the motion. The motion was passed unanimously.

Dave Colyer, Trustee, PPRFD requested to meet with the Board as he was not on the scheduled agenda, to discuss: a proposed Veteran's Memorial and Amphitheater in Paradise, Montana. Further discussions were held on possible funds that could be raised. Also in attendance was Dawn Gandalf, Citizen.

The Board met with Dawn Gandalf, Citizen to discuss: a petition that was circulated by Ms. Gandalf and Melinda Ferrell to citizens of Sanders County that oppose the transfer or sale of any Federal Public Lands to the State of Montana or any other entity. Ms. Gandalf provided 110 signatures of Sanders County citizens who had signed the petition. Commissioner Magera inquired with Ms. Gandalf on where in Sanders County the petition was circulated. Ms. Gandalf then requested that the Commissioners be in support of the petition opposing the transfer or sale of any Federal Public Lands to the State of Montana or any other entity.

The Board requested to meet with Lanny Hensley, Undersheriff as he was not on the scheduled agenda, to discuss: the records management system that the Sheriff's office has. Further discussions were on proposed possibilities of switching the records management system from SWIFT to another company such as RIMS by Sun Ridge Systems, Inc, ADSI by Public Safety Software or Zuercher Technologies. Also in attendance was Theresa Milner, Administrator, Sheriff's Office; and Nichol Scribner, Clerk and Recorder.

The Board adjourned at 4:00 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 1, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 1, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 20 day's injury free. An update was given on the Sanders County Human Resources Policy Handbook and the Sanders County Job Classification Study update. Further discussions were held on the upcoming University of Montana, I Pharm for Sanders County employees, Sanders County Insurance Committee, and the Sanders County Fair Manager resignation.



Commissioner Cox motioned to revise the Pay and Benefits under A.) Non-Exempt Overtime Pay in the Sanders County, Montana Human Resources Policy Handbook and to subtract the statement: Absences while in a leave status (e.g., annual leave, sick leave, personal leave, etc.) shall not be considered hours worked for the purpose of calculating overtime payments or compensatory time earned. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Wallace then held discussion on the open county positions: Weed Department Seasonal positions. Commissioner Cox motioned to bring the following individuals back onto the Weed Department Seasonal positions starting March 20, 2017 to September 30, 2017, weather permitting: Terry Schumaker, Brad Laury, Rory Nygaard, and Hal Christenson. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Wallace then requested that the meeting be a closed session to discuss litigation and personnel issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board met with Katherine Maudrone, Director of Land Services to discuss: Ms. Maudrone has updated the Sanders County Floodplain Emergency Notification form. Ms. Maudrone advised that she has received no communication in regards to Mitchell's Floodplain Violation nor any communication in regards to Kathleen French's Joint Application for Proposed Work in Montana's Floodplain.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Montana Board of Crime Control a Request for Proposals for Victims of Crime for City/County Prosecutors and/or City/County Law Enforcement Agencies. Commissioner Brooker is having Jen Kreiner, Sanders County Community Development Corporation (SCCDC) look into who could conduct the grant writing for the proposal. Further discussions were held on the correspondence from a resident in Plains who has sent correspondence to nearby neighbors informing them that a road will be closed on March 20, 2017. Mr. Zimmerman will conduct research into the matter. Discussion was then held on the upcoming Special Election that will be held for Congressman Ryan Zinke's position since he has been appointed to the Interior Secretary. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised for the decision on the Request for Qualifications for an Alternatives Analysis of Treatment Methods for Eurasian Watermilfoil for the Aquatic Invasive Plants (AIP) Task Force. Commissioner Cox moved to continue the matter under advisement until March 7, 2017 at 1:30 p.m. for additional time to review bids received by AquaTechnex, LLC and Lakeland Restoration Services, LLC. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance was Kim Bergstrom, Pinnacle Research and Jason Badger, Extension Agent.

The Board met with Shawn Sorenson, Sanitarian to discuss: current projects and activities, including food related legislative bills and Sanitarian related legislative bills that Mr. Sorenson is watching (HB 245, HB 352, and HB 507), and new and recently purchased businesses in Sanders County. Statistics are as follows: Inspections- new inspection year initiated, currently 172 establishments, Soil/Site Analyses- 3 in new calendar year, Wastewater permits- 55 permits in fiscal year 2017, Local Subdivision Reviews- approximately 20 in fiscal year 2017, and Food Training- Certified Food Protection Manager (CFPM) class scheduled for March 30, 2017.

The Board met with Rita Lundgren, Thompson Falls Beautification Committee (TFBC) and Robin Hagedorn, TFBC to discuss: 2017 Beautification Days in Thompson Falls and funding support. Also in attendance was Kathy Conlin, TFBC and Receptionist/Recycling Coordinator.

Commissioner Cox motioned to approve the Petition for Annexation of the Adjacent Territory into Plains-Paradise Rural Fire District. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Bill Naegeli, Office of Emergency Management (OEM) to discuss: winter weather conditions and damages to private structures around Sanders County. Mr. Naegeli advised the Board that the County was unable to declare a Disaster Declaration or an Emergency Declaration because there wasn't imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or artificial cause. There was also no imminent threat of a disaster causing immediate peril to life or property that timely action can avert or minimize. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board adjourned at 4:10 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 7, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 7, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 0 days without injury. An update was given on the Sanders County Job Classification Study update and topics to be covered in the upcoming Department Head Meeting on March 8<sup>th</sup>, 2017. Mr. Wallace then held discussion on the open county positions: Road Department #1, Mechanic/Operator, Treasurer's office Clerk's position, Weed Department Sprayer position and the Sanders County Fair Manager position. Commissioner Magera motioned to hire Richard Jennison as the Mechanic/Operator for Road Department #1 beginning March 13, 2017. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Wallace then requested that the meeting be a closed session to discuss litigation and personnel issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

Commissioner Cox joined the Board at 10:20 a.m.

The Board met with Kathy Conlin, Receptionist/Recycling Coordinator to review the Solid Waste Refuse Disposal District business fee reassessments.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised for the decision on the Request for Qualifications (RFQ) for an Alternatives Analysis of Treatment Methods for Eurasian Milfoil for the Sanders County Aquatic Invasive Plants (AIP) Task Force. Commissioner Cox motioned to grant the bid award to Creative Resource Strategies, LLC. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance was Kim Bergstrom, Pinnacle Research and Kevin Kerr, Citizen.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to accept the resignation of Geri Lee from the Trout Creek-Heron-Noxon TV District Board effective March 1, 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to accept the resignation of Ernie Scherzer from the Trout Creek-Heron-Noxon TV District Board effective March 7, 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Margaret Harker to the Heron-Noxon Cemetery District for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Daniel Lilja to the Plains Airport Advisory Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Bev Bangen to the Hot Springs TV District Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker left the meeting at 2:30 p.m.

Commissioner Magera motioned to reappoint Chris Sullivan to the Dixon Refuse Disposal District for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:40 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 8, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 8, 2017 at 10:30 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Department Heads for their quarterly meeting. In attendance were: Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Judson Shively, Coordinator, Weed District; Les Lantz, Supervisor, Maintenance; Karen Morey, Director of Public Health; Nichol Scribner, Clerk and Recorder; Shawn Sorenson, Sanitarian/Environmental Health; Candy Fisher, Clerk of District Court; Bill Naegeli, Office of Emergency Management; Rich Wallace, Director of Human Resources; Don Strine, Justice of the Peace; and Robert Zimmerman, County Attorney-Public Administrator. Presiding Officer Brooker opened the meeting. There was no Old Business. New Business: Mr. Wallace presented a Human Resources Risk Issues: Discipline and Termination training segment. Mrs. Scribner advised the Department Heads that she would be providing budget sheets the end of April for department heads to fill out for the Fiscal Year (FY) 2017-2018, a due date will be provided and then Mrs. Scribner will set up a meeting with individual department heads. A further update was given on the Special Election that will be held for Montana's United States Representative Ryan Zinke's vacated position. There was no Unfinished Business. Department Head updates: Judge Strine- has a new fax machine and its working well. Judson Shively- Weed Season is coming up, Weed shop employees will be starting March 20, 2017. Karen Morey- 60 reported cases of influenza in the County, three resulted in deaths. All three who died had underlying medical conditions and influenza was the secondary cause of death. The ages of those who died were 59, 63, and 87. Ms. Morey then informed the Board that she and Mr. Wallace are now certified for the Breathalyzer to conduct alcohol testing. Lori Methgen- working on County maps, they are now online, along with pricing. Shawn Sorenson- appreciated the updates that are given to him by Ms. Methgen on new construction in the County. Bill Naegeli- reported a noticeable increase in County employee participation on the new safety online training compared to the last system that was used. An update was given on the 46 individuals that had contacted Mr. Naegeli in regards to this year's snowfall damage to private structures. Rich Wallace- I Pharm update (we need at least 40% County employee participation), department heads need to review their employee's timesheets before submission for accuracy, new signs for the Courthouse's two entrances will be coming soon, and a mandatory meeting will be held on Front Desk Safety and Security: a front desk guide to handling security threats, emergencies, and other unexpected situations. Mr. Wallace gave further updates on a revision for the Sanders County Human Resource Policy Handbook, and the County Job Classification Study. Commissioner Magera- gave updates on the winter and stated that the County had worked with Federal Emergency Management Agency in the past for Little Bitterroot road in Hot Springs for flooding, and the Sanders County Fair Manager open position.

The Board adjourned at 11:50 a.m. and resumed the regular session at 1:30 p.m.

The Board met with Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC) to discuss: Thompson Falls Community Trails Project Phase II Completion. Commissioner Cox motioned for Commissioner Brooker to sign the Agreement between Sanders County and Taylor Services for the Thompson Falls Trails Project- Phase II Completion. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on the 2017 Recreational Trails Program: Thompson Falls Community Trail Phase II Grant Management Contract. Commissioner Magera motioned for Commissioner Brooker to sign the 2017 Recreational Trails Program: Thompson Falls Community Trail Phase II Grant Management Contract between Sanders County and SCCDC. Commissioner Cox seconded the motion. The motion was passed unanimously. Ms. Kreiner followed up with the Board on a

possible grant writer for the Montana Board of Crime Control: Request for Proposals Responding to Victims of Crime. Also in attendance: Nichol Scribner, Clerk and Recorder.

The Board adjourned at 2:40 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 9, 2017**

Commissioner Brooker proceeded to audit County Claims at 10:00 a.m. and instructed the Clerk to draw warrants in the amount of \$179,716.20. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 9, 2017 at 11:00 a.m. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned for Commissioner Brooker to sign the General Services Agreement between Sanders County and Harvester Logging. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Brooker to sign the Weight Log Purchase Agreement # W-5948 between Sanders County and Thompson River Lumber Company of Montana, Inc. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve February 22-23<sup>rd</sup>, 2017 and March 1<sup>st</sup>, 2017 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: hangar leases that are coming up for renewal at the Thompson Falls Airport and a possible grant writer for the Montana Board of Crime Control: Request for Proposals Responding to Victims of Crime.

The Board adjourned at 11:50 a.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 15, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 15, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Anthony B. Cox, Member; Jason Peterson, Supervisor; Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator and Jennifer Ekberg, Secretary. Commissioner Magera motioned to approve the January 18, 2017 minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. Mr. Peterson held discussion on the brush pile and ways that the pile could be reduced. The Board decided that leaves, grass clippings and pine needles could be put into non-typical disposal containers. Mr. Peterson advised the Board that the compactor's main ram at the Solid Waste Transfer Station was not operational. The seals need to be replaced and so the Compactor will be out of service for approximately a week. Unfinished Business: Mrs. Conlin is still working with Montana Department of Environmental Quality (MDEQ) for an E-Waste event this summer. Recycling report: 25 bales of Mixed Paper, 37 bales of Cardboard, 20 yards loose of Aluminum Cans, 10 yards of Metal Pile, ½ a pallet of Batteries, and 2 bales and 40 yards loose of Plastics 1 and 2. There was no public comment. The meeting adjourned at 10:33 a.m.

The Board met with Lori Methgen, GIS/Rural Addressing to discuss: a new computer and monitor that were purchased for the incoming Sanders County Fair Manager. Further discussion was held on the Fire District Maps. Ms. Methgen received clarification from Commissioner Brooker and Commissioner Magera on boundaries including no man's land, mutual aid agreements, and petitioned fire districts.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 8 day's injury free. Open County positions: Treasurer's office Clerk position is still on hold, Fair Manager is posted externally until March 17, 2017, and a resignation was made by Levi Herbert, Deputy Coroner. Further discussion was held by Mr. Wallace on the Sick Leave Fund participation.

Commissioner Magera left the meeting at noon.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Chad Campbell, Regional Director Northwest Montana, U.S. Senator Jon Tester's office to discuss: status on Secure Rural Schools (SRS) and loss without reauthorization; House Bill (HB) 472 a proposed Gas Tax and Special Fuel Tax increase; opposition on the transfer or sale of any public lands to the State of Montana or any other entity; and Senator Tester meeting with President Trump seeking relief for the Veteran Affairs (VA) hiring freeze. Also in attendance was Nichol Scribner, Clerk and Recorder.

As it was 2:00 p.m. and the time and place as advertised, the Board proceeded to open the sealed Chemical Bids. Bids were received from Wilbur-Ellis and Crop Production Services (CPS). There was no public present. Commissioner Brooker closed the meeting at 2:10 p.m. Commissioner Cox motioned to take the bid under advisement until March 29, 2017 at 2:00 p.m. in order to consult with the Sanders County Weed District Board. Also in attendance was Judson Shively, Weed District Coordinator and Nichol Scribner, Clerk and Recorder.

Commissioner Cox motioned for Commissioner Brooker to execute the Contract for Alternatives Analysis between Sanders County and Creative Resource Strategies, LLC. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the General Services Agreement between Sanders County and Milner Brothers. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: Resolution 2017-02 a Resolution Requesting a Mail Ballot Election for the 2017 Federal Special Election to Fill the Office of the United States Representative for Montana, Contingent Upon Passage of SB 305. Commissioner Cox motioned to execute Resolution 2017-02 a Resolution Requesting a Mail Ballot Election for the 2017 Federal Special Election to Fill the Office of the United States Representative for Montana, Contingent Upon Passage of SB 305. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussion was held on SRS and the loss if not reauthorized. Further follow ups will be conducted by Commissioner Brooker, Nichol Scribner and Rich Wallace on options that would be available to execute if SRS was not reauthorized. Also in attendance was Rich Wallace, Director of Human Resources.

The Board adjourned at 3:57 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 16, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 16, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the extension for preliminary plat approval for Larchwood South Shore Subdivision. Commissioner Cox motioned to approve a one year extension of Preliminary Approval for Larchwood South Shore Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussions were held on County flooding, rock slides and the new Solid Waste Refuse Transfer Site property.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the grant writer for the Montana Board of Crime Control a Request for Proposals for Victims of Crime. Further discussions were held on a resolution for County road limits, the new Solid Waste Refuse Transfer Site Property, Thompson Falls Airport Hangar Leases up for renewal, and the Justice Court becoming a Court of Record.

The Board met with Dave Hattis, District Ranger, Lolo National Forest, United States Forest Service (USFS) and John Gubel, District Ranger, Kootenai National Forest, USFS to discuss: the Resource Advisory Committee (RAC) applications that are being compiled and sent to the Washington Office. Further discussions were held on the status of the Copper King Fire Timber Salvage. Mr. Gubel gave updates on the Elk Rice, Pilgrim Creek, Minton-Trout Creek, and Purple Marten project. An update was given by Mr. Gubel on the U.S. Capitol Christmas Tree's being provided by the Kootenai National Forest and other counties in Montana. Also in attendance were Bill Naegeli, Office of Emergency Management and Katherine Maudrone, Director of Land Services.

Commissioner Magera left the Board at 12:05 p.m.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:25 p.m.

Commissioner Magera joined the meeting at 1:25 p.m.

Dawn Gandalf, Citizen requested to meet with the Board as she was not on the scheduled agenda, to discuss: an update on the petition that was circulated by Ms. Gandalf and Melinda Ferrell to citizens of Sanders County opposing the transfer or sale of any public lands to the State of Montana or any other entity. Ms. Gandalf presented additional signatures that she has received for the opposing transfer of public lands. Further discussion by Ms. Gandalf was a request for a letter of support on SB 305.

The Board met with Howard Bakke, Chairman, Trout Creek-Heron-Noxon TV District Board; Bill Meadows, Member, Thompson Falls TV District Board; and Dewey Duffel, Secretary, Thompson Falls TV District Board to discuss: possibly combining the Thompson Falls TV District Board and the Trout Creek-Heron-Noxon TV District Board. Mr. Bakke, Mr. Meadows, and Mr. Duffel supported combining the two TV District Boards. Further follow ups will be conducted with the County Attorney.

Commissioner Brooker left the Board at 1:45 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to reappoint Manford Tempero to the Hot Springs TV District for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Acting Presiding Officer Commissioner Cox to sign the Release and Waiver of Claims Agreement Avista Contract R-41363. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:15 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 21, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 21, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 0 days without injury. Open County positions: Weed Department (Assistant) Sprayer, Daniel Schaff accepted offer, then declined due to another offer. Fair Manager, has 6 applicants that will be reviewed by the Fair Commission on March 22, 2017. Deputy Coroner position is posted externally in the Sanders County Ledger and the Clark Fork Valley Press until March 24, 2017. A further update was given on the County Job Classification Study that Mr. Wallace is working on. Mr. Wallace will be conducting follow up meetings on the Job Classification Study with four separate departments, as well as looking at changing titles of four positions that have the same title but work in four different departments. Mr. Wallace then requested that the meeting be a closed session to discuss personnel issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board met with Kathy Conlin, Receptionist/Recycling Coordinator to review the Solid Waste Refuse Disposal District business fee reassessment project.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to approve the March 7-9<sup>th</sup>, 2017 and March 15-16<sup>th</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:00 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**March 22, 2017**

Commissioner Brooker proceeded to audit County Claims at 10:00 a.m. and instructed the Clark to draw warrants in the amount of \$100,092.25. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 22, 2017 at 11:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Jonathan Mahrt, Auditor, Denning, Downing and Associates (DDA) to discuss his findings from the recently completed audit. Mr. Mahrt advised that he had just completed the 2016 Financial Statement and Federal Audit. He advised that this year DDA will give the County an unmodified opinion on both, fairly stated in all respects, based on reasonable assurances. Last year's audit comment on the Weed and Road Districts, were on inventory reports. The balances were updated and Mr. Mahrt advised that Rich Wallace, Director of Human Resources is working with the departments to have a procedure for their inventory reports. Discussion was held on the road departments and items that are considered to be inventory as well as how they would be inventoried (example: gravel pits) For this year, Mr. Mahrt noted that the Comprehensive Liability Insurance Coverage had a deficit fund balance, a law enforcement block grant needed to be closed out as well as a special fund grant. Per auditor, everything else that he saw checked out, with Sanders County, he didn't come across many issues. In closing, Mr. Mahrt gave information on the new Other Post Employment Benefit (OPEB) report that DDA has complied along with their assistance if needed for the County if Secure Rural Schools (SRS) is not reauthorized in Congress. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

Carol Turk, Treasurer-Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to discuss: Taxpayer No. 15195 paid taxes in error on Taxpayer No. 19157. Therefore, Ms. Turk requested that Taxpayer No. 15195 be reimbursed for \$742.44. The Board agreed that Taxpayer No. 15195 be reimbursed for \$742.44.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: County employee's that work outside their job classification, in the same office. Mr. Wallace advised that there is a procedure for such an occurrence in the Sanders County Human Resources Policy Handbook.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: Fiscal Year (FY) 2017-2018 budget preparations and options that would be available to execute if Secure Rural Schools (SRS) was not reauthorized. Also in attendance was Kim Bergstrom, Pinnacle Research.

Kim Bergstrom, Pinnacle Research requested to meet with the Board as she was not on the scheduled agenda, to discuss: requesting support for a grant application. The Board supports Ms. Bergstrom submitting a grant application to NorthWestern Energy for funding to complete the pedestrian access trail in Plains.

The Board adjourned at 3:55 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**March 23, 2017**



The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 23, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a proposed Floodplain Substantial Damage/Improvement Determination Procedure. The Board took the matter under review until March 30<sup>th</sup>, 2017 at 10:00 a.m. Further discussion was held on flood damage throughout the County, and an update was given on the Kathleen French's proposed Joint Application to Work in Montana's Floodplain. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

Commissioner Magera left the Board at 10:22 a.m.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the Thompson Falls TV District and the Trout Creek-Heron-Noxon TV District Board possibly combing into one district. Mr. Zimmerman will conduct further research into the matter. Due to a litigation meeting Mr. Zimmerman will resume this meeting today at 1:30 p.m. Also in attendance was Howard Bakke, Chairman, Trout Creek-Heron-Noxon TV District Board.

The Board met with Bill Naegeli, Office of Emergency Management (OEM) to discuss: the Pre-Disaster Mitigation (PDM) Letter of Support. Commissioner Cox motioned for Commissioner Brooker to execute the Assurances Non-Construction Programs: Authorization for Local Reproduction Standard Form 424B. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussion was held on the Emergency Management Preparedness Grant (EMPG) Letter. Commissioner Cox motioned for Commissioner Brooker to execute the Sanders County Federal Fiscal Year (FFY) 2017-2018 EMPG Funding Commitment Letter. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Naegeli than gave updates on the flooding throughout the County and the wages of the proposed deputy for OEM.

Commissioner Magera joined the meeting at 11:37 a.m.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Robert Zimmerman, County Attorney-Public Administrator continuing his meeting from 11:00 a.m. to discuss: Resolution 2010-32 Burial of Human Remains on Private Property. Mr. Zimmerman will look into Resolution 2010-32 and questions that were brought to him by Tina Scott, Administrative Assistant, Environmental Health. Also in attendance was Tina Scott, Administrative Assistant, Environmental Health and Nichol Scribner, Clerk and Recorder.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: Fiscal Year (FY) 2017-2018 budget preparations and options that would be available to execute if Secure Rural Schools (SRS) was not reauthorized.

The Board adjourned at 3:30 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 29, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 29, 2017 at 10:00 a.m. Present were Glen E. Magera, Acting Presiding Officer and Anthony B. Cox, Commissioner.

Commissioner Cox motioned for Commissioner Magera to be Acting Presiding Officer for the week of March 27-31<sup>st</sup>, 2017 while Carol Brooker, Presiding Officer was absent. Commissioner Magera seconded the motion. The motion was passed unanimously.

As it was 10:00 a.m. and the time and place as advertised, Acting Presiding Officer Magera opened the public hearing for the Sanders County Board of Health: Sanders County Wastewater Treatment Regulations Update. In attendance were: Glen E. Magera, Commissioner; Anthony B. Cox, Commissioner; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant, Environmental Health; and Beverly Brumbaugh, Citizen. Acting Presiding Officer Magera then turned the meeting over to Shawn Sorenson. Mr. Sorenson advised the Board that by statute the Sanitarian needed to bring the wastewater treatment regulations up to date as well as the Sanders County Board of Health needed to have wastewater permit regulations. The Sanders County Wastewater Regulations will now be up to date with the state and Department of Environmental Quality (DEQ) rules. Mr. Sorenson further noted that the regulations were brought up to DEQ standards but dropped standards that went above and beyond what DEQ regulates. Public Comment: Beverly Brumbaugh commented her home had either the first or second sand mound wastewater system built in the County, and has yet to have ever failed. Acting Presiding Officer Magera closed the hearing at 10:12 p.m. Commissioner Cox motioned to approve Resolution 2017-04 A Resolution to Adopt the Revised Sanders County Wastewater Treatment Regulations for the Sanders County Board of Health, Superseding All Other Wastewater Treatment Regulations. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 7 day's injury free. Open County positions: Weed Department (Assistant) Sprayer, will make an offer to the second candidate. Fair Manager, have interviewed three candidates and still have one more yet to interview. Deputy Coroner position application deadline closes today March 29, 2017 at noon. Mr. Wallace then held discussion on the Justice Court office. Commissioner Cox motioned to approve the temporarily pay increase for Jeff Lundberg while the Justice Court/ Restitution Clerk is out on Family Medical Leave Act (FMLA). Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was on Road District No. 2. Commissioner Cox motioned to accept the resignation of Jeff Friesz and Michael Leichtnam from Road District No. 2. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Mark Mulcahy, Northwest Drug Task Force to discuss: the Northwest Drug Task Force Local Drug Task Force Memorandum of Understanding (MOU) for Fiscal Year (FY) 2017-2018. Commissioner Cox motioned for Commissioner Magera to sign the Northwest Drug Task Force Local Drug Force Agreement for FY 2017-2018. Commissioner Magera seconded the motion. The motion was passed unanimously.

### **ROUTINE COUNTY BUSINESS**

The Board examined and reviewed the County's official bonds and securities from SunTrust Bank; Federal Home Loan Bank (FHLB). (Bonds and Securities records are on file in the Treasurer's office)

Commissioner Cox motioned for Commissioner Magera to sign the Indemnity Bonds for Warrants No. 96631, 96632, and 96633 for Montana Association of Counties (MACo). Commissioner Magera seconded the motion. The motion was passed unanimously.

As it was 2:00 p.m. and the time and placed as advertised, Commissioner Cox motioned to award the 2017 Chemical Bid award to Crop Productions Services (CPS) for the FY 2017-2018, as recommended by the Sanders County Weed District Board. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:05 p.m.

ATTEST:

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Glen E. Magera, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**March 30, 2017**

Commissioner Cox proceeded to audit County Payroll at 9:00 a.m. and instructed the Clerk to draw warrants in the amount of \$447,387.61. (County Payroll Claims are on file in the office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 30, 2017 at 10:00 a.m. Present were Glen E. Magera, Acting Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Final Plat Approval of Mountain View Minor Subdivision. Commissioner Cox motioned for Final Plat Approval of Mountain View Minor Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously. Ms. Maudrone held further discussion on the Floodplain Substantial Damage/Improvement Determination Procedure and the Rural Special Improvement District (RSID) Procedures she is in the process of compiling.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: follow up conversation on combining the Thompson Falls TV District and the Trout Creek-Heron-Noxon TV District Boards. Mr. Zimmerman is in the process of drafting a resolution to combine the Thompson Falls TV District and the Trout Creek-Heron-Noxon TV District Boards. Further discussion was on Resolution 2010-32 Burial of Human Remains on Private Property. Mr. Zimmerman is still looking into the matter.

Bill Naegeli, Office of Emergency Management (OEM) and Patricia English, Citizen requested to meet with the Board as they were not on the scheduled agenda, to discuss: water erosion that is occurring near a bridge on Whitepine Creek in Sanders County due to the rising creek. Ms. English requested that the load limit restrictions be lifted so that rip rap could be constructed to redirect the flooding that is occurring. Commissioner Cox telephoned Lee Smith, Foreman, Road District No. 3. Follow ups will be made to Patricia English, Citizen.

Jason Peterson, Supervisor, Solid Waste Refuse Disposal District requested to meet with the Board as he was not on the scheduled agenda, to discuss: repairs that are being made on the Compactor's main ram. Mr. Peterson advised that the repairs needed were going to be more extensive than the original estimate of \$5,000. A cylinder will also need to be replaced bringing the repair cost to \$25,000. The Board agreed that the repairs needed to be made on the Compactor.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to sign the Amended General Services Agreement between Sanders County and Milner Brothers Logging, Inc. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve March 21-23<sup>rd</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Mike Hashisaki and Nancy Mehaffie to the Sanders County Tax Appeal Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Glen E. Magera, Commissioner; Anthony B. Cox, Commissioner; Candy Fisher, Clerk of Court; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder; Tom Rummel, Sheriff; Donald Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools; and Robert Zimmerman, County Attorney-Public Administrator. Commissioner Magera seconded the motion. The motion was passed unanimously.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: the Weed Department (Assistant) Sprayer. Commissioner Cox motioned to hire Lonnie Jennings as Weed Department (Assistant) Sprayer effective April 3, 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:05 p.m.

ATTEST:

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Glen E. Magera, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
April 5, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 5, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Montana Department of Transportation (MDOT) and a Joint Application to Work in Montana's Floodplain Application for a resident in Paradise, Montana. Old Hickory Sheds Minor Subdivision was presented for final plat approval. As a condition of approval, Commissioner Magera motioned to approve the Subdivision Weed Management Plan and the Subdivision Improvement Agreement between Sanders County and Jonathan Yoder for Old Hickory Sheds Minor Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Cox motioned for Final Plat Approval of Old Hickory Sheds Minor Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously. Ms. Maudrone held further discussion on the Floodplain Substantial Damage/Improvement Determination Procedure Policy and the Rural Special Improvement District (RSID) Procedures Policy she is in the process of compiling. Ms. Maudrone has sent the draft SD/SI Determination Policy onto Traci Sears at the Department of Natural Resources and Conservation (DNRC) for review. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 14 day's injury free. Mr. Wallace advised the Board that he and Mr. Naegeli worked with Payne West Insurance and measured the main entrance stairs leading up to the second floor. Pat McCarthy, Senior Loss Control Specialist, Payne West Insurance advised Mr. Wallace that the stairs were in compliance with tolerance rates. Open County positions: Weed Department (Assistant) Sprayer, will seek new applicants from Sanders County Job Services. Fair Manager, last interview will be conducted on April 12<sup>th</sup>, 2017. Deputy Coroner position, application deadline closed March 29, 2017. Mr. Wallace will be reviewing candidates later this afternoon with the Kathryn Harris, Coroner for the Deputy Coroner position. Mr. Wallace gave an update on the County Job Classification Study Update, he has a few department heads that he will need to meet with to review the rating process. Further discussion was held on the County Sick Leave Fund. For the initial start nine employees have participated. Mr. Wallace will be meeting with Brenda Franck to coordinate the administrative process. Discussion was then held on a memo to department heads notifying them a spending freeze would be implemented due to Secure Rural Schools (SRS) not being reauthorized. Any department head purchases over \$2,000.00 would need to have approval from the Commissioners before a purchase is made. The Board has consensus to send out the memo to department heads.

The Board adjourned at 12:18 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: designating polling places within each voting precinct and appointment of Election Judges for the May 25, 2017 Special Election. Also in attendance was Troy Hick, Warden, MFWP; and Mark Sheets, Mayor, Thompson Falls.

Commissioner Magera motioned to appoint the Election Judges of each precinct and designate the polling places as notated below. Commissioner Cox seconded the motion. The motion was passed unanimously.

<b><u>PRECINCT NO.</u></b>	<b><u>NAME</u></b>	<b><u>POLLING SITE</u></b>
Precinct No. 1	Heron-HD13	Heron Community Center 6 Upper River Rd., Heron
Precinct No. 2	Noxon-HD13	Emergency Services Building 311 Noxon Ave., Noxon
Precinct No. 3	Trout Creek-HD13	Trout Creek School 4 School Ln., Trout Creek
Precinct No. 4	Thompson Falls-HD13	Thompson Falls Community Center 410 Golf St., Thompson Falls
Precinct No. 5	Thompson Falls-HD13	Thompson Falls Community Center

Precinct No. 6	Plains-HD14	410 Golf St., Thompson Falls Plains Paradise Senior Center 205 W. Meany St., Plains
Precinct No. 7	Plains-HD14	Plains Paradise Senior Center 205 W. Meany St., Plains
Precinct No. 8	Hot Springs	Hot Springs Senior Center 101 Main St., Dixon
Precinct No. 9	Dixon	Dixon Senior Center 35 3 <sup>rd</sup> St., Dixon

**PRECINCT #1- HERON- HD13**

*Melody A. Powell	Caryene Bledsoe	Beverly J. Exner
Ernest J Exner	Patricia “Maggie” Gillingham	Margaret Harker
Phylli Michelle Onofrey	Laura Peterson	

**PRECINCT #2- NOXON- HD13**

*Sharon Larkin	**Joyce Hilt	Ronelle Helmbrecht
Nancy Jo Howarth	Barbara Lampshire	Peggy (Pinkie) D. Nelsen
Teresa Nelson		

**PRECINCT #3- TROUT CREEK- HD13**

*Shirley A. McLinden	**Cyndie M. Wilby	Dawn Gandalf
Beth Heller	Linda A. Keister	Mary Kendziorski
Debbie J. O’Toole	Karen D. Rasor	Kay A. Shanley

**PRECINCT #4- THOMPSON FALLS- HD13**

*Ginger Lee Ward	**Sandra True	Nancy Fields
Valerie Hoynacki	Lorraine Rayment	Karen Sheets
Doris M. Stowe	Suzanne Wallace	Nancy Wedemeyer

**PRECINCT #5- THOMPSON FALLS- HD13**

*Janice M. Arnold	**Nora Verpoorten	Kathy Altman
Lark Lenore Chadwick	Paul C. Fielder	Frank Parker

**PRECINCT #6- PLAINS- HD14**

*Jane Bates	Ruth Hamilton	Carol L. Harris
Carolyn J. Jones	Shirley A. King	Jacklyn (Jaki) Linderman
Dolores (Dee) A. Porter	Margo Tanner	

**PRECINCT #7- PLAINS- HD14**

*Judith M. Stephens	**Janet D. Sheridan	Judy Hawley
Karval Pickering	Jeanie L. Pinkley	Bibi Smith
Karen S. Willoughby		

**PRECINCT #8- HOT SPRINGS- HD14**

*Carol Webb	Deb Pier	Jeannie Bequette
Linda Cirincione	Janell Clarke	Geraldine Detienne
Richard Hogan	M’ Lin Kendrick-Stafford	Lawrence Kennedy
Rebecca McClellan	William Subda	Mary Whitsett
Maura Williams		

**PRECINCT #9- DIXON- HD14**

*Mary E. Cole	**Delene Tufly	Adam Athearn
Marilyn Athearn	Joey Hettick	Irita “Rita” Dawn Thompson

Bobbi Christenson	Brenda Franck	Tracy Vanicek
Lisa Wadsworth	Cheryl Godfrey	Dawn Gandalf
Linda Haywood	Bernice Robbins	Deb O' Toole
Sandra True		

**ABSENTEE BALLOT EARLY PREPARATION JUDGES OF ELECTION**

Jane Bates	Cheryl Godfrey	Linda Haywood
Valerie Hoynacki	Rebecca McClellan	Deb O' Toole
Judy Stephens	Sandra True	Suzanne Wallace
Ginger Lee Ward	Dawn Gandalf	Lorraine Rayment

**POST-ELECTION AUDIT BOARD MEMBERS**

Janice Butte	Lonna Derenburger	Sue Garrison
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Note:           \*denotes Chief Election Judge                   \*\*denotes Co-Chief or Assistant Chief

Commissioner Cox motioned to approve Resolution 2017- 05 Cancellation of Warrants in the Clerk and Recorder's Office. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Kim Annis, Wildlife Management Specialist, Montana Fish, Wildlife and Parks (MFWP); Bruce Sterling, Wildlife Biologist, MFWP; Ryan Kreiner, Fisheries Biologist, MFWP; Troy Hick, Warden, MFWP; and Mark Sheets, Mayor, Thompson Falls for the regular quarterly wildlife meeting. Kim Annis discussed the following: monitoring of captured and augmented bears, extra Deoxyribonucleic Acid (DNA) snags were put out by the Forest Service. The Plains Ranger Station will hand out extra bear aware information to the Mushroom permit purchasers for the Copper King Fire Burn area. Ms. Annis offered assistance and possible funding on electric fencing on the Solid Waste Roll-Off Site in Heron and the Solid Waste New Transfer Site. Troy Hinck: has written tickets recently for refuse (animal carcasses) littering. Mr. Hinck met with other law enforcement agencies and the Department of Natural Resource and Conservation (DNRC) and discussed Mushroom permits. Mushroom permits, will be required on state and forest service lands. Bruce Sterling discussed: harvest statistics; Perma Sheep herd statistics; April 17<sup>th</sup>, 2017 conducting helicopter fly overs for elk; the week of April 10<sup>th</sup>, 2017 conducting helicopter fly overs for the Thompson Falls Sheep herd. Ryan Kreiner: NorthWestern Energy Dam fish ladder opened last week. Because of the high flow of water through the ladder there have not been many fish through; testing efficiency of the fish ladder; Walleye testing. Mr. Kreiner advised that the Forest Service along with the Clark Fork River Committee are working on a watershed for Thompson River. Thompson Falls State Park has a new fishing dock, will be stocked soon with fish and would like to work with Avista to improve the boat ramp as well.

Nichol Scribner, Clerk and Recorder requested to meet with the Board as she was not on the scheduled agenda, to discuss: updates and deadlines on the Special Election. Further discussion was on County notaries.

The Board adjourned at 3:30 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
April 6, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 6, 2017 at 10:30 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Montana Department of Transportation (MDOT) and a Joint Application to Work in Montana's Floodplain Application for a resident in

Paradise, Montana. A follow up will be conducted with Jean Riley, Transportation Planning Engineer, MDOT. Discussion was then held on a business in Paradise, MT that had constructed roads without a permit. Mr. Zimmerman then advised the Board that he is still looking into Resolution 2010-32 Burial of Human Remains on Private Property.

The Board adjourned at 11:20 a.m. and resumed the regular session at 1:30 p.m.

### **ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to appoint Dan Normandeau to the Thompson Falls Airport Advisory Board to serve the remainder of Mark Bronner's term ending June 20, 2018. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Brooker to execute the Noxious Weed Trust Fund Project: Grant Agreement MDA No. 2017- 025. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Brooker to execute the Community Block Grant (CDBG) Program: Contract MT-CDBG-13PL-19 Request for Funds. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve March 29-30<sup>th</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to appoint Howard Martin to the Plains Cemetery District Board for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Shawn Emmett to the Plains Cemetery District Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to appoint Greg Eitelberg to the Plains Cemetery District Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:00 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA April 11, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, April 11, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Nate Kegel, Engineer, United States Forest Service (USFS), Jared Koskela, Engineer, USFS; Dave Hattis, District Ranger, Lolo National Forest, USFS and Ben Bache, Foreman, Road District No. 1 to discuss: Schedule A; and possible project agreements in the near future. Mr. Bache will review the Big Hole project and follow up with Mr. Koskela. Dave Hattis gave updates on the Copper King Fire Burn; Collaborative Meeting held last month; and an update on Mushroom Foraging which will start Monday, April 17, 2017.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 21 day's injury free. Open County positions: Weed Department (Assistant) Sprayer, opening is posted until April 17, 2017. Fair Manager, last applicant interview is tomorrow April 12, 2017. Deputy Coroner position, two interviews are scheduled for later today. Road District No. 2: Heavy Equipment Operator, posted internally until April 13, 2017, then will post externally. Further discussions were held on the Joint Powers Trust (JPT) Health Benefits renewal proposal; Sanders County Drug Testing and an update on the County Job Classification Study. Mr. Wallace then requested that the meeting be a closed session to discuss

litigation issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board adjourned at 12:25 p.m. and resumed the regular session at 2:00 p.m.

Commissioner Cox was absent at 2:00 p.m.

The Board met with Kathy Conlin, Receptionist/Recycling Coordinator to review the Solid Waste Refuse Disposal District business fee reassessments.

Commissioner Cox joined the Board at 2:20 p.m.

The Board adjourned at 4:00 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**April 13, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 13, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: followed up on a Joint Application for Work in Montana's Floodplain for a resident in Paradise, Montana. Further discussions were held on a property owner who has made improvements in a floodplain area. Traci Sears, Department of Natural Resources and Conservation (DNRC) will work in September with Ms. Maudrone on a Floodplain Violation in Paradise, Montana. Ms. Maudrone is still conducting research to whether or not Rainbow Bend is a County road.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: follow up on a resolution combing Thompson Falls TV District Board and the Trout Creek-Heron-Noxon TV District Board. Further discussion was held on a Sanders County Wastewater Regulation violation. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board met with Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC) and Juli Thurston, Extension Agent, Sanders County to discuss: day two proposal for the Boards and Committee's Training. The Board has consensus to share the Facilitator's cost on day two for the Boards and Committee's Training. Also in attendance were Rich Wallace, Director of Human Resources and Kathy Conlin, Receptionist/Recycling Coordinator.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the regular scheduled agenda, to discuss: the open County position for Deputy Coroner. Commissioner Magera motioned to hire Greg Davis and Roy Scott as Deputy Coroner's. Commissioner Cox seconded the motion. The motion was passed unanimously.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to reappoint Alan Dettwiler to the Sanders County Weed District Board for a two year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve April 5-6<sup>th</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.



The Board met with Nichol Scribner, Clerk and Recorder to discuss: Fiscal Year (FY) 2017-2018 budget preparations and options that would be available to execute if Secure Rural Schools (SRS) was not reauthorized. Also in attendance was Rich Wallace, Director of Human Resources.

The Board adjourned at 3:15 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**April 19, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 19, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Anthony B. Cox, Member; Jason Peterson, Supervisor; Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator; and Jennifer Ekberg, Secretary. Commissioner Magera motioned to approve the March 15, 2017 minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. New Business: Mr. Peterson advised the Board that he is working with Bob Church, Vice President, Great West Engineering on the electric fencing for the new Solid Waste Refuse Transfer site. Mrs. Conlin gave a date of May 6<sup>th</sup>, 2017 for the Thompson River Clean up. Unfinished Business: Mrs. Conlin gave an update on the business fee assessments. She will draft a letter to businesses that will receive a raise of three or more units on their tax bill. Mrs. Conlin will also send a letter to Town Pump letting them know of their unit increase as well as an approved decrease in the units for the recycling and cardboard containers that they allow the County to place on their property. The decrease was made by a consensus of the Board. Kathy gave the date for an E-Waste Event of June 17<sup>th</sup>, 2017 sponsored by Dusti Johnson, Montana Department of Environmental Quality (MDEQ) and Shelly Mitchell, Owner, Oreo's Refining. Mr. Peterson then gave a collection total of over 500 tires during Beautification Days. Further discussion was made on the hardship of such a huge amount for the County to take in free of charge. Recycling Report: 26 bales of Mixed Paper, 42 bales of Cardboard, 40 yards loose of Aluminum Cans, 50 yards of Metal Pile, 1 pallet of Batteries, and 40 yards loose of Plastic 2. There was no public comment. The meeting adjourned at 10:30 a.m.

The Board met with Katherine Maudrone, Director of Land Services to discuss: traffic counters for this year, including roads removed and roads added to the list. Further discussion was held on Ferry Crossing and State Highway 461. Ms. Maudrone is still researching whether the road is a County road, or not.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-29 day's injury free. Open County positions: Weed Department (Assistant) Sprayer has two applicants that will be interviewed April 20<sup>th</sup>, 2017 and the week of April 24<sup>th</sup>, 2017. Road Department #2, Operator position is posted externally until April 25, 2017. Mr. Wallace gave an update on the Joint Powers Trust (JPT) renewal rate proposal. Further discussed was the County Job Classification Study update. Mr. Wallace has met with all department heads and employees where applicable. A spreadsheet was provided by Mr. Wallace identifying the classification status of employees along with pay rates for specific job classifications.

Commissioner Cox left the meeting at 11:15 a.m.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member;

Anthony B. Cox, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Sandra Gubel, Tobacco Prevention Specialist; Tina Scott, Administrative Assistant/Environmental Health; Shawn Sorenson, Sanitarian; Karen Morey, Director of Public Health; Jennifer McPherson, Prevention Specialist, Flathead Valley Chemical Dependency Corporation and Jennifer Ekberg, Secretary. Dr. Lulack motioned to approve the January 18, 2017 minutes as presented. Commissioner Magera seconded the motion. The motion was passed unanimously. New Business: Karen Morey reported two residents in Sanders County that were clinically diagnosed with mumps. Further testing was done on one individual and was ruled negative for mumps. Ms. Morey advised that a female in Sanders County was ruled out for Rubella during testing. Another resident Ms. Morey advised was diagnosed with Middle East Respiratory Syndrome (MERS) but came back negative and was positive for Salmonella. The Sanders County Mental Health does not have a nurse on site so Ms. Morey has been administering Haldol, Abilify and Invega injections to mental health patients per standing orders from Dr. Finsaas. The Board has consensus that Ms. Morey could give injections to mental health patients per orders from Dr. Finsaas. Sandra Gubel gave an update on Countrywide Kick Butts Day Activities that she had done. These activities included Celebration on the Hill in Helena, Montana, a Through with Chew Assembly, and an E-Cigarettes Presentation in Plains, Montana. Shawn Sorenson gave a summary of variances that were approved via email in the past five months. Further discussions were held on the legislative actions that Mr. Sorenson was watching on HB325, HB352 and HB507. Mr. Sorenson gave updates on an unpermitted system in Paradise, Montana and advised the Board that a revised Sanders County Wastewater Regulations has been approved and published. Jennifer McPherson gave a presentation on Montana Prevention Needs and an assessment on drugs and alcohol comparing the State of Montana and Sanders County. There was no Unfinished Business. There was no public comment. The meeting adjourned at 2:45 p.m.

Commissioner Cox joined the meeting at 1:52 p.m.

As it was 3:00 p.m. and the time and place as advertised, the Board proceeded to open the sealed bids received for Asphalt, Magnesium Chloride and Road Oil. No bids were received for Culvert and Bands. Asphalt bids were received from Interstate Concrete & Asphalt, Co. and Knerr, Inc. Commissioner Cox motioned to award the Asphalt bid to Knerr, Inc at \$59.00 per ton FOB for the 2017-2018 season. Commissioner Magera seconded the motion. The motion was passed unanimously. Two bids were received for Magnesium Chloride: We Dust Control & De-Icing Inc., and Dustbusters Inc. Commissioner Cox motioned to award the bid for Magnesium Chloride to Dustbusters Inc. for the 2017-2018 season. Commissioner Magera seconded the motion. The motion was passed unanimously. Two bids were received for Road Oil: Calumet Montana Refining, LLC and Idaho Asphalt Supply, Inc. Commissioner Cox motioned to take the Road Oil bid under advisement until April 26<sup>th</sup>, 2017 at 1:30 p.m. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance was John Knerr, Knerr Inc. (Bid information is filed in the office of the Clerk and Recorder)

The Board adjourned at 3:50 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
April 20, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 20, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Gary Hablutzel, President, Innovative Benefit Plans, LLC, to discuss: Joint Powers Trust (JPT) and Employee Benefit Management Services (EBMS) Health Insurance proposed renewal rates. JPT renewal tentatively scheduled for June 6, 2017. There will be some new changes including Dial-A-Doc. Where an employee that needs medical services will be able to talk with a registered nurse on the phone and then a doctor will call back within sixty minutes, if

needed. Mr. Hablutzel also advised of an increase on the dental benefit maximum from \$1,000.00 to \$1,500.00. Also in attendance were Nichol Scribner, Clerk and Recorder; Brenda Franck, Deputy, Recordings/Payroll; Lisa Wadsworth, Deputy, Accounts Payable/Claims; and Rich Wallace, Director of Human Resources.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Resolution 2017-06 and Resolution 2017-07. Commissioner Magera motioned to adopt Resolution 2017-06 Resolution of Intent to Dissolve the Trout Creek-Heron-Noxon TV District. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to adopt Resolution 2017-07 Resolution of Intent to Alter the Boundaries of the Thompson Falls TV District to Include the Area of the Dissolved Trout Creek-Heron-Noxon TV District and Change the Name of the Thompson Falls TV District to the Western Sanders County TV District. Commissioner Cox seconded the motion. The motion was passed unanimously. Public Hearings are scheduled for May 11, 2017 at 11:00 a.m., at which time the Board will hear testimony of all interest persons in regards to Resolution 2017-06 and Resolution 2017-07. Also in attendance was Howard Bakke, Member, Trout Creek-Heron-Noxon TV District.

### **ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute Schedule A: Road Maintenance agreement between the U.S. Department of Agriculture-Forest Service and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 47 between Sanders County and Raymond McKinnon. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve April 11-13<sup>th</sup>, 2017 Board minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Pat Kelly to the Sanders County Weed District for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox left the meeting at 11:30 a.m.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not scheduled on the agenda, to discuss the request from Land Services to rehire John Chamblin as the seasonal Subdivision Weed Plan Specialist. Commissioner Magera motioned to hire John Chamblin for the seasonal Subdivision Weed Plan Specialist for Land Services effective April 26, 2017. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at noon.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA April 27, 2017**

Commissioner Magera and Commissioner Cox proceeded to audit County Payroll at 9:45 a.m. and instructed the Clerk to draw warrants in the amount of \$459,781.32. (County Payroll is on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 27, 2017 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer; and Glen E. Magera, Commissioner.

Commissioner Magera motioned to appoint Commissioner Cox as Acting Presiding Officer while Carol Brooker, Presiding Officer was absent. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 0 days without injury. Open County positions: Commissioner Magera motioned to hire McKenna Wallace starting April 27, 2017 for the seasonal Weed Department (Assistant) Sprayer position. Commissioner Cox seconded the motion. The motion was passed unanimously. Road District No. 2 Operator position, has a total of 8 applicants that will be reviewed next week and scored for the interview process. Commissioner Magera motioned to accept the resignation of Chris McGuigan and Jim Newman effective April 24, 2017 from the Sanders County Fair Commission. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to approve the Personnel Action Form and Flexible Workweek Agreement for Chris McGuigan for the Sanders County Fair Manager position. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussions were held on the new Hire Orientation starting April 28, 2017, and Wage Survey information provided by various other counties grades and positions. Mr. Wallace then requested that the meeting be a closed session to discuss litigation matters. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: a Grinding Contract for Road District No. 1, and discussed the Noxon Motel that was purchased by Mike Hatchel. Follow ups will be conducted by Commissioner Cox in regards to the Noxon Motel.

The Board adjourned at 11:30 and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and time and places as advertised for the decision on the 2017 Road Oil Bid, Commissioner Magera motioned to award the 2017 Road Oil Bid to Calumet Montana Refining, LLC for the 2017 season. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Bill Naegeli, Office of Emergency Management (OEM) to discuss: County Flooding, a proposed deputy for OEM, updates on the Emergency Management Preparedness Grant (EMPG) and the Voluntary Fire Association Grant (VFA).

The Board met with Katherine Maudrone, Director of Land Services to discuss: Longhorn Estates. Commissioner Magera motioned to grant Longhorn Estates a 30 day Extension of Preliminary Plat Approval. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussions were held on the Joint Application to Work in Montana's Floodplain status update for a resident in Paradise, Montana, and the Noxon Motel. Commissioner Cox will follow up on the Noxon Motel.

The Board met with Ron Catlett, North West Field Representative, Senator Daines to discuss: new legislation introduced today presented by Senator Daines and Amy Klobuchar to encourage the bipartisan Empowering State Forestry to Improve Forest Health Act of 2017. Further discussions were held on the repealed Cottonwood Decision, Continuing Resolution, Secure Rural Schools (SRS) and Payment in Lieu of Taxes (PILT). Commissioner Magera and Commissioner Cox stressed the matter to Mr. Catlett on the negative impact Sanders County would have if SRS and PILT were not passed. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

The Board adjourned at 3:50 p.m.

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
May 2, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, May 2, 2017 at 10:30 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Tom Phillips, Account Executive, McKinstry to discuss: McKinstry's expertise on consulting, construction and energy and facility services. Further discussion was on the energy building systems to energy-efficient technologies that McKinstry could offer the County that would get the most for every energy dollar.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 2017/2018 Budget Preparations. Further updates were given on the School and Special Elections for 2017.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Magera motioned to reappoint Wade Rehbein to the Sanders County Fair Commission for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to renew the Montana Association of Counties (MACo): Health Care Trust Final Renewal Rates for Sanders County for July 1, 2017- June 30, 2018. Commissioner Magera seconded the motion. The motion was passed unanimously.

Consensus of the Board was met to sign the Extension of Log Purchase Agreement #W5948 between Thompson River Lumber Company of Montana, Inc and Sanders County.

As it was 2:00 p.m. and time and places as advertised, the Board proceeded to open the sealed bids for the Whitepine Creek Road Washout. Bids were received from: Pardee Excavating LLC, Elk Creek Contracting Inc. bidding along with NLC Inc. and Taylor Services, Inc. Commissioner Cox recused himself from any decision making, as per MCA 2-2-105(4), When a public employee who is a member of a quasi-judicial board of commission or of a board, commission or committee with rulemaking authority is required to take official action on a matter as to which the public employee has a conflict created by a personal or private interest that would directly give rise to an appearance of impropriety as to the public employee's influence, benefit, or detriment in regard to the matter, the public employee shall disclose the interest creating the conflict prior to participating in the official action. Commissioner Magera motioned to award the bid to Taylor Services, Inc. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance were: Rick Sorlie, Sorlie Excavating and Bill Naegeli, Office of Emergency Management (OEM). (Bid information is filed in the office of the Clerk and Recorder)

The Board adjourned at 2:10 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
May 4, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 4, 2017 at 10:00 a.m. Present Glen E. Magera, Acting Presiding Officer and Anthony B. Cox, Commissioner.

Commissioner Cox motioned to appoint Commissioner Magera as Acting Presiding Officer while Carol Brooker, Presiding Officer was absent. Commissioner Magera seconded the motion. The motion was passed unanimously.

Katherine Maudrone, Director of Land Services cancelled her meeting.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: an information and procedure request on planning.

The Board adjourned at 11:30 a.m. and resumed the regular session at 1:30 p.m.

The Board met with Karen Morey, Director of Public Health to discuss: a Flexible Workweek Agreement for Ms. Morey. Ms. Morey will follow up with Rich Wallace, Director of Human Resources. Further discussion was on a new refrigerator that Public Health has obtained. Recommendations were made on how Ms. Morey could advertise that the old refrigerator was for sale.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to approve the April 19, 20, and 27<sup>th</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 48 between Sanders County and Ron Belger. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 50 between Sanders County and Garland Slider. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 8 day's injury free. A courthouse safety round was conducted by Mr. Wallace, Shawn Sorenson and Les Lantz. Discussion was held on three key issues found during the safety round that would need to be addressed. Next week Mr. Wallace will be meeting with Jim Muskovich, Loss Control Specialist, Montana Association of Counties (MACo) and Emelia McEwan, Senior Loss Control Specialist, MACo to conduct a workers compensation rate and safety audit. Open County positions: Road District No. 2 Operator position, will be conducting interviews starting on May 9, 2017. Further discussions were held on a new hire orientation, lost and found, and County Job Descriptions. Also in attendance in a portion of the meeting were Bobbi Christenson, Election Deputy, Clerk and Recorder's and Nichol Scribner, Clerk and Recorder. Mr. Wallace then requested that the meeting be a closed session to discuss litigations matters. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board adjourned at 3:40 p.m.

ATTEST:

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Glen E. Magera, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
May 10, 2017**

Commissioner Brooker proceeded to audit County Claims at 10:00 a.m. and instructed the Clerk to draw warrants in the amount of \$263,032.59. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 10, 2017 at 11:00 a.m. Present Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 15 day's injury free. Mr. Wallace met with Jim Muskovich, Loss Control Specialist, Montana Association of Counties (MACo) and Emelia McEwan, Senior Loss Control Specialist, MACo to conduct a workers compensation rate and safety audit. Mr. Muskovich went through a three year look back on the Experience Modification Rate and severity of claims for Worker's Compensation, Property and Casualty claims. Big targets were repetitive motion/ergonomics; strains and lifting; as well as slips, trips, and falls. Mr. Muskovich will be returning on June 14-15, 2017 where he will include a 30 minute training for Department Heads. Ms. McEwan conducted a Safety Audit with Safety Committee Members Shawn Sorenson, Les Lantz Bill Naegeli, Jason Peterson and Mr. Wallace. Ms. McEwan advised in areas for improvement: investigation process into accidents is a big goal, revise the Hazardous Communication Plan and lastly to reduce incidents. Open County positions: Road District No. 2 Operator position, interviews were conducted and are now under review. Justice of the Peace, Mr. Wallace provided a draft posting to the Board that will be posted internally till May 15, 2017, and then will be posted externally until June 9, 2017. Commissioner Cox motioned to hire Rusty Kinkade as the Deputy for Office of Emergency Management, on an as need basis. Commissioner

Magera seconded the motion. The motion was passed unanimously. Further discussion was held on the County Job Classification Study.

The Board adjourned at 12:05 p.m. and resumed their regular session at 1:30 p.m.

Commissioner Magera motioned to reappoint Laurence Walchuk to the Hot Springs Airport Advisory Board for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Gerald Cuvillier, Citizen to discuss: a proposed county planning board for Sanders County. Mr. Cuvillier made a statement and presented to the Board a signed letter that he is against forming a county planning commission. Mr. Cuvillier also read a letter provided by Paul Fielder a resident from Thompson Falls, Montana: stating he wanted to be on the record as opposing establishment of a Sanders County planning board or commission. Bev Cuvillier, made a statement to the Board that she is against a planning board and that she believes people in Sanders County who own property should make their own decisions, without having to ask a planning board, that's property owner's Constitutional Right. Jim Greaves, asked the Board if a planning board is needed to receive a grant. Commissioner Brooker responded to his inquiry. Ron Chisenhall, made a statement that he is against a planning board and Agenda 21. Lark Chadwick, responded to comments by stating this was another layer of government requirements that takes away more of people's freedom/rights. Nancy Mehaffie, asked the Board if the needs assessment data was added to the last grant package. Commissioner Brooker and Commissioner Cox responded to her inquiry. Ms. Mehaffie then made a statement and presented to the Board a signed letter that she is against a Sanders County zoning and panning department and another letter signed by Bruce Hunn stating he is against a planning and zoning office for Sanders County. George Stone, made a statement that the Sanders County Commissioners were against a business being established like The Cogen Plant in Sanders County. Commissioner Brooker made a statement to the inaccurate statement of Mr. Stone's statement, the Board was in complete support of The Cogen Plant establishing in Sanders County and even offered assistance. Greg Hinkle, made a statement that the Board was not the reason why Cogen did not establish in Sanders County, that it was circumstances with the State of Montana and The Cogen Plant themselves. Mr. Hinkle, then gave a statement that he was the chairman of the last planning board in Sanders County and was adamantly opposed to another planning board. He would however support the idea of a planning board, if the Commissioners were the planning board. Commissioner Brooker made a statement in regards to other Commissioner appointed boards. Lark Chadwick, submitted to the Board information on Agenda 21. Jim Greaves, made a statement that he does not want taxation on services that are not provided, as well as no planning and zoning board/commission telling people how to decorate their own homes. Mr. Greaves, would also like the Board to write a letter to the United State Forest Service (USFS) invoking coordination between the two entities. Mr. Stone, asked the Board if the county recycling program was effective. The Board responded to his inquiry. Also in attendance were Bev Culliver, Citizen; Katherine Maudrone, Director of Land Services; Greg Hinkle, Citizen; Lark Chadwick, Citizen; Jim Greaves, Citizen; Nancy Mehaffie, Citizen; George Stone, Citizen; and Ron Chisenhall, Citizen.

The Board adjourned at 3:20 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
May 11, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 11, 2017 at 10:00 a.m. Present Glen E. Magera, Acting Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Rainbow Bend Road and Frontier River Lane. Ms. Maudrone spoke with Robin Jermyn, Lolo National Forest Realty Specialist, United States Forest Service (USFS) as there is Forest Service Road # 18478 for the Ferry access road on the north side of the river, part of the

Forest Highway System. Commissioner Magera determined Frontier River Lane is County maintained and Rainbow Bend Road is under review. Commissioner Magera will follow up with the residents on Rainbow Bend Road. Ms. Maudrone then gave updates on Morton Minor and Longhorn Estates Minor Subdivisions.

Commissioner Brooker joined the meeting at 11:00 a.m.

As it was 11:00 a.m. and the time and place as advertised Presiding Officer Brooker opened the public hearing to hear testimony of all interested persons on whether the Trout Creek-Heron-Noxon TV District should be dissolved and to hear testimony of all interested persons on whether the area once served by the Trout Creek-Heron-Noxon TV District should be incorporated into the Thompson Falls TV District which will thereafter be named the Western Sanders County TV District. Presiding Officer Brooker then turned the meeting over to Commissioner Cox. Discussion was held on why the Trout Creek-Heron-Noxon TV District was requested to be dissolved and incorporated into the Thompson Falls TV District and would hereafter be named the Western Sanders County TV District. Dewey Duffel, Secretary, Thompson Falls TV District made a statement and supports the incorporation of the two TV Districts. Presiding Officer Brooker closed the hearing at 11:10 a.m. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the Plains City Election and a status update on Secure Rural Schools (SRS).

Karen Morey, Director of Public Health requested to meet with the Board as she was not on the scheduled agenda, to discuss: the Tobacco Prevention Specialist which will now be sub-contracted out of Flathead County.

The Board adjourned at 11:30 a.m. and resumed the regular session at 1:30 p.m.

Commissioner Brooker did not join the meeting at 1:30 p.m.

The Board met with Shawn Sorenson, Sanitarian to discuss: current projects and activities, businesses in Sanders County. Statistics are as follows: Inspections- new inspection year initiated, currently 184 establishments, Soil/Site Analyses- 13 in new calendar year, Wastewater Permits- 82 permits in fiscal year 2017, Local Subdivision Reviews- approximately 25 so far in fiscal year 2017. Food Training- last class is scheduled for June 2017.

Commissioner Brooker joined the meeting at 2:17 p.m.

#### **ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to approve the May 2 and 4<sup>th</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve Resolution 2017-08 Resolution Dissolving the Trout Creek-Heron-Noxon TV District. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve Resolution 2017-09 Resolution Altering the Boundaries of the Thompson Falls TV District to Include the Area of the Dissolved Trout Creek-Heron TV District and Changing the Name of the Thompson Falls TV District to the Western Sanders County TV District. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Dave Hattis, District Ranger, Lolo National Forest, United States Forest Service (USFS) to discuss: a status update on the Copper King Fire Salvage Project Environmental Assessment (EA). Mr. Hattis requested that the Board send in a letter of support for the EA. Mr. Hattis reported that Mushroom harvesting was in full swing and commercial buyers were paying anywhere from \$10-\$44.00 a pound. Further discussion was held on the Forest Supervisor's Order identifying special road closures and the National Forest System of Trails types of traffic or mode of transport prohibited in designated areas. Also in attendance was Josh Hattis.

The Board adjourned at 3:45 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor



BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
May 17, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 17, 2017 at 10:00 a.m. Present Glen E. Magera, Acting Presiding Officer and Anthony B. Cox, Commissioner.

Commissioner Cox motioned to appoint Commissioner Magera as Acting Presiding Officer while Carol Brooker, Presiding Officer was absent. Commissioner Magera seconded the motion. The motion was passed unanimously.

As it was 10:00 a.m. and the time and place as advertised, Acting Presiding Officer Glen E. Magera opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Jason Peterson, Supervisor; Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator; and Jennifer Ekberg, Secretary. Commissioner Cox motioned to approve the April 19, 2017 minutes. Commissioner Magera seconded the motion. The motion was passed unanimously. New Business: Mrs. Conlin requested that the Sanders County Solid Waste Refuse Disposal District Board be retitled to the Sanders County Refuse District. Discussion was held on possible changes to the name. The Board is taking options under review and requested other names to be researched as well. Mrs. Conlin then advised the Board of a Tax ID on the Business Reassessment that she had questions regarding. Mrs. Conlin will follow up with the Department of Revenue. Mr. Peterson advised the Board of trailer modifications that he is making to be able to utilize a trailer for cans, cardboard, and paper. It was the consensus of the Board for him to continue with these modifications. Unfinished Business: Kathy provided a draft letter that will be sent to business owners who will receive more than a three unit increase on their upcoming tax bills. The Board took the matter under advisement. Mrs. Conlin gave an update on the E-Waste Event that will be held on June 17, 2017 at the Sanders County Solid Waste Refuse Transfer Station. Dusti Johnson, Montana Department of Environmental Quality (DEQ) will be coming the night before to give a presentation on Recycling in Montana. Recycling Report: approximately 25 bales of Mixed Paper, 39 bales of Cardboard, 40 yards loose of Aluminum Cans, 2 loads of Metal Pile shipped on May 3<sup>rd</sup>, 2017 and May 10<sup>th</sup>, 2017, 1 pallet of Batteries, and two 40 yards containers of Plastic 1 and 4 bales of Plastic 2. There was no public comment. The meeting adjourned at 10:32 a.m. Also in attendance was Lori Methgen, GIS/Rural Addressing.

The Board met with Lori Methgen, GIS/Rural Addressing to discuss: Rural Addressing updates, Reverse 911 and special mapping projects.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 22 day's injury free. Open County positions: Commissioner Cox motioned to promote Destry Torgeson as the Road District No. 2 Heavy Equipment Operator, full time starting May 30, 2017. Commissioner Magera seconded the motion. The motion was passed unanimously. Justice of the Peace, posted externally until June 6, 2017. Further discussions was held on job related training and education.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned for Robert Peccia and Associates to conduct the Disadvantaged Business Enterprise (DBE) Program requirements on behalf of Sanders County airports. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No.52 between Sanders County and Hugh Lloyd. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve a one year extension on the Junk Vehicle Bid award to Saints Towing & Wrecker Services, LLC for the 2017-2018 calendar year. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Contract between Sanders County and Taylor Services, Inc. for the Whitepine Creek Road Repair. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: preparations for the 2017/18 Budget.

The Board adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
May 18, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 18, 2017 at 10:00 a.m. Present Anthony B. Cox, Acting Presiding Officer and Glen E, Magera, Commissioner.

Commissioner Magera motioned to appoint Commissioner Cox as Acting Presiding Officer while Carol Brooker, Presiding Officer was absent. Commissioner Cox seconded the motion. The motion was passed unanimously.

Lisa Read, Flatiron and Longhorn Estates rescheduled her meeting with the Board for the following week.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Rainbow Bend Road and Frontier River Lane. Commissioner Magera determined Frontier River Lane is County maintained and Rainbow Bend Road is privately maintained. Further discussion was on the plat and the public road designations and what that entailed.

Jason Peterson, Supervisor, Solid Waste Refuse Disposal District requested to meet with the Board as he was not on the scheduled agenda, to discuss: the Volvo truck that needed repair. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Public Roads and the County's obligation to maintain them. Further discussion was on the Thompson Falls Airport property setbacks and firewalls. Also in attendance for part of the meeting was Katherine Maudrone, Director of Land Services. Mr. Zimmerman then requested that the meeting be a closed session to discuss litigation matters. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. Also in attendance during this matter was Rich Wallace, Director of Human Resources. (Closed session minutes are sealed and on file in the office of the County Attorney)

Commissioner Magera motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 53 between Sanders County and Kyle Mitchell. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:10 p.m.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**May 23, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, May 23, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 28 day's injury free. Open County positions: Justice of the Peace, is posted externally until June 6, 2017. Mr. Wallace was contacted by Thompson Falls City Hall and was inquired to whether or not the County would be interested in combing the Justice of the Peace as a City/County Judge. Mr. Wallace will conduct further research into the feasibility of having the Justice of the Peace as a City/County Judge. Further discussions were held on the upcoming Joint Powers Trust (JPT) Renewal meeting and the Star Awards and recognition.

The Board met with Lisa Read, Citizen to discuss: Flat Iron and Longhorn Estates. Mrs. Read provided a status update on Longhorn Estates Minor Subdivision and requested that the Board proceed towards granting Mrs. Read a Family Conveyance Exemption. Commissioner Magera motioned to take the matter under advisement until Tuesday, May 30<sup>th</sup>, 2017 at 2:00 p.m. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussion was held on Flat Iron Estates Minor Subdivision. Ms. Read conducted a feasibility study on Flat Iron Estates Minor Subdivision and found that she would need to request a three year extension for final plat approval. It was the consensus of the Board to take the matter under advisement. Ms. Read will follow up with Ms. Maudrone on a formal request for a three year extension for final plat approval. Also in attendance were Katherine Maudrone, Director of Land Services and Kim Bergstrom, Facilitator, Aquatic Invasive Plants (AIP) Task Force.

The Board met with Kim Bergstrom, Facilitator, AIP Task Force to discuss: Sanders County sponsoring a grant proposal to the Montana Department of Natural Resources and Conservation (DNRC) by the AIP Task Force. Commissioner Magera motioned to support a grant proposal to the DNRC for the AIP Task Force for invasive milfoil management in Noxon and Cabinet Reservoirs in Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed their regular session at 1:30 p.m.

The Board requested to meet with Nichol Scribner, Clerk and Recorder as she was not on the scheduled agenda, to discuss: upcoming insurance renewal rates.

Commissioner Magera motioned to execute the 2017 National Community Action Month Proclamation proclaiming Tuesday, May 30<sup>th</sup>, 2017 as Community Action Day in recognition of the hard work and dedication of the volunteer Board and staff of the Community Action Partnership of Northwest Montana. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Memorandum of Agreement-Clark Fork River Bridge Undercrossing MT-200 (P-6) between Sanders County and the Montana Department of Transportation. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Copper King Culvert Replacement and Road Maintenance Project Agreement between Sanders County and the USDA, Forest Service, Lolo National Forest. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:00 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**May 25, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 25, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Bill Naegeli, Office of Emergency Management (OEM) to discuss: a replacement for the SWIFT 911 equipment and software; status on the Whitepine Creek Road repair; Energy Keepers Emergency Preparedness drill, Mr. Naegeli attended; and the new state ambulance licensing fees.

Howard Bakke, Trout Creek-Heron-Noxon TV District requested to meet with the Board as he was not on the scheduled agenda, to discuss: the Trout Creek-Heron-Noxon TV District now being incorporated with the Thompson Falls TV District with a new name of the Western Sanders County TV District. Mr. Bakke has turned over all the possessions of the Trout Creek-Heron-Noxon TV District to Bruce Laube. Also in attendance was Mark Sheets, Mayor of Thompson Falls.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to appoint Tom Rummel, Sheriff to the Sanders County Salary Compensation Board to fill the vacancy made by Candy Fisher, Clerk of District Court. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 57 between Sanders County and Nick Moschetti. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Weight Log Purchase Agreement No. W-5952 between Sanders County and Thompson River Lumber Company of Montana, Inc. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute Task Order No. 18-07-6-11-047-0 to Sanders County Unified Government Master Contract that covers the period of July 1, 2012 through June 30, 2019 for Public Health Emergency Preparedness. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve May 10-11<sup>th</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candy Fisher, Clerk of District Court; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder; Tom Rummel, Sheriff; Donald Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools; and Robert Zimmerman, County Attorney-Public Administrator. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: a proposal by Mark Sheets, Mayor of Thompson Falls entertaining the idea of combining the City Judge as well as the Justice of the Peace into one position and having a Justice of the Peace for City/County. Mr. Zimmerman will look into the legalities of the matter. Commissioner Brooker gave an update to Mr. Zimmerman on the Dodge pickup that was stolen a few years back from the Solid Waste Refuse Transfer Station yard. Further discussion was held on Indigent Burials in Sanders County.

The Board met with John Marshall, Coordinator, Sanders County DUI Task Force and Jennifer McPherson, Prevention Specialist, Flathead Valley Chemical Dependency Corporation (FVCDC) to discuss: the Sanders County DUI Task Force 2017/2018 annual budget and scope of work. Commissioner Magera motioned to accept the Sanders County DUI Task Force 2017/2018 annual budget and scope of work. Commissioner Cox seconded the motion. The motion was passed unanimously. Jennifer McPherson then gave a status update on the youth billboard contest hosted by the Sanders County DUI Task Force and FVCDC.

The Board adjourned at 12:10 p.m. and resumed their regular session at 2:00 p.m.

The Board met with Shannon Shanholtzer, PCT/WCT Trust Administrator, Montana Association of Counties (MACo) and Dave Montelius, Vice President, PayneWest Insurance to discuss: the renewals of the County's General Liability and Worker Compensation Policies. Also in attendance were: Rich Wallace, Director of Human Resources and Lisa Wadsworth, Deputy, Accounts Payable/Claims.

Commissioner Cox motioned due to budget constraints the County will discontinue Aflac contributions of \$25.00 for County employee's effective July 1, 2017. The employee can continue with Aflac at their own expense. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera left the meeting at 3:05 p.m.

Commissioner Magera joined the Board at 3:18 p.m.

Commissioner Cox motioned for Dave Montelius, Vice President, PayneWest Insurance to be the sole agent for Sanders County, Montana. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve the May 17-18<sup>th</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:25 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
May 30, 2017**

Commissioner Brooker proceeded to audit County Payroll at 9:00 a.m. and instructed the Clerk to draw warrants in the amount of \$484,354.68. (County Payroll Claims are on file in the office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, May 30, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board requested to meet with Katherine Maudrone, Director of Land Services as she was not on the scheduled agenda, to discuss Flat Iron and Longhorn Estates that are under advisement until 2:00 p.m. today. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

Commissioner Brooker proceeded to audit County Claims and instructed the Clerk to draw warrants in the amount of \$120,820.80. (County Claims are on file in the office of the Clerk and Recorder)

The Board adjourned at noon and resumed their regular session at 1:45 p.m.

Commissioner Cox joined the meeting at 1:50 p.m.

The Board met with Karen Dwyer, Program Assistant, Public Health to discuss: Sanders County Indigent Burial policies and possible changes to the Indigent Burial Memorandum of Understanding. The Board has consensus to take the matter under advisement.

As it was 2:05 p.m. and the time and place for the decision on Flat Iron and Longhorn Estates. Commissioner Magera motioned to approve the Read Family Conveyance Exemption Determination for Longhorn Estates. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to take Flat Iron Estates under advisement until June 30, 2017 for additional time to review. Commissioner Magera seconded the motion. The motion was passed unanimously. Ms. Maudrone gave an update on a Paradise resident who has completed a Joint Application to Work in Montana's Floodplain. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board adjourned at 3:25 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
May 31, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 31, 2017 at 10:30 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the possibility of the Justice of the Peace being a City/County Judge. Mr. Zimmerman will follow up on some questions that were brought forward. Further discussion was held on the County's subdivision extension regulations.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 36 days without incident. Through positive feedback that was obtained on the courthouse stair steps the Board has consensus to complete the remaining steps in the courthouse with the same safety tape. Mr. Wallace will follow up with maintenance to have the remaining steps completed. Open County positions: Justice of the Peace, posted externally until June 6, 2017. Further discussion was on the County Job Classification Study. A follow up on the County job Classification Study will be conducted during the FY 2017/2018 Budget Preparation process. Mr. Wallace then requested that the meeting be a closed session to discuss litigation issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board adjourned at noon and resumed their regular session at 2:05 p.m.

The Board met with Shawn Sorenson, Sanitarian to discuss: trailer court violations in Paradise and Dixon, Montana. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to renew with Joint Powers Trust Insurance: Option #1 for County employees. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve the May 23<sup>rd</sup> and 25<sup>th</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:45 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**June 7, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 7, 2017 at 9:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Ben Bache, Foreman, Road District No. 1 and No. 2; Lee Smith, Foreman, Road District No. 3 for their quarterly meeting to discuss: the FY 2017/18 Budget. Also in attendance was Rich Wallace, Director of Human Resources.

The Board of Commissioners of Sanders County, acting as the County Canvassing Board of Sanders County, Montana, do hereby certify that the foregoing abstract of election returns consisting of page 346 of book 2 of Abstract of Election Returns, records of Sanders County, is a full and correct abstract of all the votes cast in the Special Federal Election held in Sanders County, May 25, 2017 as the same as shown upon the Detail Results report printed from the DS850 #8515090201 and from the Tally Sheets for the Provisional Voters in Sanders County, Montana. Also in attendance were: Nichol Scribner, Clerk and Recorder and Recorder/Election Administrator, and Roberta "Bobbi" Christenson, Deputy Election Administrator.

Commissioner Magera motioned declaring Greg Gianforte the winner in the Special Elections held on May 25, 2017 in Sanders County, Montana. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 2017/18 Budget Preparations.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 43 days without incident. Mr. Wallace advised the Board he is putting together an Incident Investigation Team of County employees per the recommendations of Montana Association of Counties (MACo) Loss Prevention Specialists. The team will consist of 7 members. Mr. Wallace will follow up with an update periodically on the progress of the team being established. Open County positions: Justice of the Peace, external posting ended yesterday June 6, 2017. There were a total of 13 applicants. Interviews will be conducted on June 19, 2017. Further discussion was held on the County employee insurance open enrollment meeting that had a total of 38 employees in attendance. Mr. Wallace then requested that the meeting be a closed session to discuss litigation issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

Commissioner Magera left the meeting at 11:50 a.m.

The Board adjourned at 12:05 p.m. and resumed their regular session at 1:30 p.m.

Commissioner Brooker did not return at 1:30 p.m. to join the Board.

Commissioner Magera motioned to appoint Commissioner Cox as Acting Presiding Officer while Carol Brooker, Presiding Officer was absent. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Karen Dwyer, Program Assistant, Public Health to discuss: an indigent burial for a resident of Hot Springs, Montana. Ms. Dwyer will follow up with the County Attorney on the legalities of family member's contributions to burial costs.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 54 and No. 55 between Sanders County and Debora Fratzke. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 58 between Sanders County and Frank Tully. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute Task Order 18-07-5-01-045-0 between the Montana Department of Health and Human Services (DPHHS) and Sanders County for the Maternal and Child Health Block Grant Program. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board has consensus to sign the Montana Department of Transportation Certificate of Completion for the STPE 45(52) for the Bike/Ped Path in Thompson Falls, Montana.

Commissioner Magera motioned to accept the resignation of Howard Bakke from the Trout Creek-Heron- Noxon TV District effective May 1, 2017. Commissioner Cox seconded the motion. The motion was passed unanimously.

As it was 2:00 p.m. and the time and place as advertised, the Board proceeded to open the sealed bids for the Request for Proposals for the Aquatic Vegetation Monitoring for the Sanders County Aquatic Invasive Plants (AIP) Task Force. Bids were received from: Water and Environmental Technologies; Lakeland Restoration Services, LLC; and Mississippi State University. Commissioner Magera motioned to take the bids under advisement until June 14, 2017 at 1:30 p.m. Commissioner Cox seconded the motion. The motion was passed unanimously. Also in attendance was Kim Bergstrom, Pinnacle Research.

The Board adjourned at 2:40 p.m.

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
June 8, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 8, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Peterson Agricultural Exemption. The Board has consensus on approval for the Peterson Agricultural Exemption. Ms. Maudrone inquired with the Board on County easements thru United States Forest Service (USFS) land and citizen's being able to work on County easements. The Board will follow up with the County Attorney on the matter. Further discussion was held on updates in regards to the proposed Joint Application to Work in Montana's Floodplain by a resident in Paradise, Montana and an update on Mitchell's Cowboy Cherries Floodplain Violation. Also in attendance was Mark Sheets, Mayor of Thompson Falls.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the possibility of the Justice of the Peace being a City/County Judge. Mr. Zimmerman is still researching the Justice of the Peace being a City/County Judge and further discussion is set for June 15, 2017. Further discussion was held on the County hiring a Victim Witness Coordinator to comply with Marsy's Law. Also in attendance was Mark Sheets, Mayor of Thompson Falls.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 2017/2018 Budget Preparations.

The Board adjourned at 12:10 p.m. and resumed their regular session at 1:30 p.m.

The Board met with Kathy Conlin, Receptionist/Recycling Coordinator to discuss: an update on the business fee reassessment project. Commissioner Cox motioned to approve the business fee reassessments for the 2017/2018 tax year. Commissioner Magera seconded the motion. The motion was passed unanimously.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to approve Resolution 2017-10 A Resolution Establishing Policy for Assigning A Tax Lien When More Than One Person Seeks Assignment of A Tax Lien. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve the May 30-31<sup>st</sup>, 2017 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Noxious Weed Control Agreement between Montana Department of Transportation and the Sanders County Weed District for FY 2017/2018. Commissioner Cox seconded the motion. The motion was passed unanimously.



The Board met with Nichol Scribner, Clerk and Recorder to discuss: continued FY 2017/2018 Budget Preparations.

Commissioner Cox motioned to appoint Heidi Kirkwood to the Sanders County Fair Commission to fill the vacancy until January 25, 2019. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to appoint Rachel Berge to the Sanders County Fair Commission to fill the vacancy until January 25, 2019. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 4:20 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
June 14, 2017**

Commissioner Brooker proceeded to audit County Claims at 8:30 a.m. and instructed the Clerk to draw warrants in the amount of \$170,231.77. (County Claims are on file in the office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 14, 2017 at 10:30 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Department Heads for their quarterly meeting. In attendance were: Jason Badger, Extension Agent; Les Lantz, Supervisor, Maintenance; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Tom Rummel, Sheriff; Rich Wallace, Director of Human Resources; Carol Turk, Treasurer-Superintendent of Schools; Chris McGuigan, Manager, Sanders County Fair; Bill Naegeli, Office of Emergency Management; Nichol Scribner, Clerk and Recorder; Karen Morey, Director of Public Health; Robert Zimmerman, County Attorney-Public Administrator; Donald Strine, Justice of the Peace; and Kathy Harris, Coroner. Presiding Officer Brooker opened the meeting. There was no Old Business. New Business: Jim Muskovich, Loss Prevention Specialist, Montana Association of Counties (MACo) provided a training segment on Safety Responsibilities as Leaders. Les Lantz provided information and paperwork on the new Sanders County Maintenance-Work Order that department heads will now fill out for work that they would like completed. Mrs. Scribner gave an update on insurance increases that the County has received this year. Which included insurance increases on liability, health, workers compensation, and the County's employee retirement contribution. Due to the insurance increases Mrs. Scribner again notified department heads that the County is no longer contributing \$25.00 to the additional AFLAC Insurance for employees. Employees are able to continue the coverage at their own expense. Mrs. Scribner then gave additional information on the Secure Rural Schools (SRS) anticipated funding that the County has not received. Due to the lack of funding the County is moving forward with the fiscal year 2017/2018 budget minus \$1.2 million dollars that they had anticipated receiving from SRS. Commissioner Brooker then advised the department heads that the Board will be meeting with each department head to go over their budget. Commissioner Cox advised the department heads that the road tax revenue that the County receives doesn't even cover the road departments' salaries and health benefits. Commissioner Magera pointed out the difference in receiving the 25% fund vs SRS. The County received \$161,343.28 and last year received \$1,121,003.15. That's a difference of \$959,659.87 that the County has anticipated, but has not received. Department Head updates: Carol Turk- the Treasurer's office has received 98% of the taxes collected for this tax season. Chris McGuigan- on track for the Sanders County Fair. The Fairgrounds is receiving a lot of revenue from the camp grounds. Mr. McGuigan is working on building relationships with entities such as the forest service to insure continuing campground use throughout the year. Don Strine- busy in Justice Court. Tom Rummel- very busy in the Sheriff's office. Mr. Rummel emphasized locking cars, garages and houses due to break-ins that are happening around the County.

The Board adjourned at 12:05 p.m. and resumed their regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised for the decision on the Request for Proposals for the Aquatic Vegetation Monitoring for the Sanders County Aquatic Invasive Plants (AIP) Task Force. Commissioner Magera motioned to award the bid to Water & Environmental Technologies per the recommendations by the Sanders County AIP Task Force. Commissioner Cox seconded the motion. The motion was passed unanimously. Also in attendance was Jason Badger, Extension Agent.

Commissioner Magera motioned to execute the Authority to Cremate with Foster Funeral Home & Crematory for a male, county resident that passed away on April 16<sup>th</sup>, 2017. Commissioner Cox seconded the motion. The motion was passed unanimously.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Brooker opened the Salary Compensation Board meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Anthony B. Cox, Member; Jennifer Ekberg, Secretary; Dan Whittenburg, Member; Linda McKahan, Member; Nichol Scribner, Member; Tom Rummel, Member and Rich Wallace, Director of Human Resources. Mr. Whittenburg called the meeting to order. The Board read MCA 7-4-2503 to reference the criteria for a quorum. Due to the lack of elected officials it was decided there was not a quorum. The meeting continued with discussion. As it was customary at the first Salary Compensation Board meeting of the year, Mr. Whittenburg entertained suggestions for recommendations for Elected Officials salaries. Mrs. Scribner recommended maintaining the current salaries for Elected Officials salaries. The Board has consensus to maintain the current Elected Officials salaries as a recommendation, after no objections were made. The public hearing will be set forthcoming based on availability dates of the members. There was no additional public comment, therefore it was the consensus of the Board to adjourn at 2:25 p.m.

Nichol Scribner, Clerk and Recorder requested to meet with the Board as she was not on the regular scheduled agenda, to discuss: the Memorandum of Understanding between the Sanders County Board of Commissioners and Sanders County Coalition for Families that was executed on January 27<sup>th</sup>, 2016. Also in attendance was Rich Wallace, Director of Human Resources.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 50 days without incident. Mr. Wallace advised the Board of an incident that happened on June 13, 2017 that involved the Justice Court employees pressing the panic button for the Sheriff's office assistance. It was noted that the Sheriff's office had a quick response time to the use of the panic button. Further discussion was held on the County hiring a Victims Advocate to comply with Marsy's law. Mr. Wallace advised the Board on hearing testing that is completed in the Solid Waste and Road Departments. It was the consensus of the Board to no longer pay for hearing testing due to employee's insurance policies will cover the expense.

The Board adjourned at 3:50 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
June 15, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 15, 2017 at 9:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Bob Church, Vice President, Great West Engineering via teleconference to discuss: updates on the Sanders County Transfer Station project. Discussions were held on the United States Department of

Agriculture Rural Development Application, and the updated schedule for the new Sanders County Transfer Station site. Also in attendance was Jason Peterson, Supervisor, Solid Waste Refuse Disposal District.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the MACo/PCT County Attorney Roundtable that she attended in Helena, Montana. Ms. Maudrone provided handouts she received while at the roundtable from Tara DePuy. Ms. Maudrone discussed developing a Road Policy for County road easements on United States Forest Service land. Ms. Maudrone then requested an update on Secure Rural Schools (SRS) funding. The Board advised Ms. Maudrone that the funding was not anticipated to be received by the County and department heads were to move forward with their 2017/2018 fiscal year budgets without the funding. Also in attendance were: Mark Sheets, Mayor of Thompson Falls; and Tom Eggensperger, Ward 3, Thompson Falls City Council.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the proposal of the City of Thompson Falls entering into an Interlocal Agreement with Sanders County for the Justice of the Peace acting as the City/County Judge. Mark Sheets, Mayor of Thompson Falls advised the Board that the City Council will hold a Special Meeting to discuss the proposal for the Justice of the Peace as the City/County Judge, as well as the monetary amount the City would be willing to pay the County. Further discussion was on Marsy's Law, Mr. Zimmerman provided resources for the Sheriff's office and City Police. After discussion it was consensus the Sheriff's office would need to have the Montana Crime Victim's Rights-Marsy's Card printed in triplicate for all the copies that would be needed to go to certain individuals to comply with the law. Also in attendance were: Mark Sheets, Mayor of Thompson Falls; Tom Eggensperger, Ward 3, Thompson Falls City Council and Rich Wallace, Director of Human Resources.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 2017/2018 budget preparations. The discussions included consensus of the Board to transfer Payment in Lieu of Taxes (PILT) revenue to the General Fund; County cellphone reimbursements; and Town Hall meetings to inform the public of the anticipated revenue that the County has not received and plays a factor in the services the County provides. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

The Board adjourned at 12:17 p.m. and resumed their regular session at 1:30 p.m.

#### **ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to accept the resignation of Jeanne Bras from the Sanders County Bookmobile Advisory Board effective May 1, 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to appoint Sandra Thompson to the Sanders County Bookmobile Advisory Board for the remaining term thru June 30, 2018. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint John Marshall to the Sanders County DUI Task Force for a one year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker left the meeting at 1:50 p.m.

The Board adjourned at 2:00 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**June 19, 2017**

The Board of Commissioners of Sanders County, Montana, met in special session on Monday, June 19, 2017 at 9:15 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board proceeded to conduct Justice of the Peace interviews. Also in attendance were Rich Wallace, Director of Human Resources and Robert Zimmerman, County Attorney-Public Administrator.

The Board adjourned at noon and resumed their special session at 1:05 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to approve Resolution 2017-11 Resolution to Authorize Submission of Montana Community Development Block Grant (CDBG) Application. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve Resolution 2017-12 Resolution for Designating the Environmental Certifying Official. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Designation of Environmental Official for the Paradise Wastewater CDBG Grant. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Montana (CDBG) Program Consolidated Environmental Assessment Form. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board requested to meet with Rich Wallace, Director of Human Resources as he was not on the scheduled agenda to discuss: the Sanders County Road Districts.

The Board proceeded to resume Justice of the Peace interviews at 2:15 p.m. Also in attendance were Rich Wallace, Director of Human Resources and Robert Zimmerman, County Attorney-Public Administrator.

The Board adjourned at 3:10 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**June 22, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 22, 2017 at 9:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: the FY 2017/2018 budget for the Sheriff's Office. Also in attendance were: Tom Rummel, Sheriff; Lanny Hensley, Undersheriff; and Theresa Milner, Office Administrator.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Peterson Agricultural Exemption and Covenant. Commissioner Cox motioned to approve the Peterson Agricultural Exemption and Covenant as presented. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussions were held on the request for Flat Iron Estates preliminary approval extension, a planning grant with the Montana Community Development Block Grant (CDBG) identifying Public Water system needs in the County and discussion on a County road maintenance policy.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the proposal by Mark Sheets, Mayor of Thompson, the City of Thompson Falls is willing to contribute to the County if the County

would combine the Justice of the Peace as a City/County Judge. Mr. Sheets also advised the Board that the City of Thompson was moving forward with annexation of Elk Street and Hill Street in Thompson Falls. Further discussion was on the liability of Sanders County residents completing work on County roads. Commissioner Brooker gave an update on the Montana Association of Counties (MACo) lawsuit that has been filed against Marsy's Law, which takes effect July 1, 2017. Also in attendance was Mark Sheets, Mayor of Thompson Falls and Katherine Maudrone, Director of Land Services.

The Board adjourned at 12:20 p.m. and resumed their special session at 1:30 p.m.

The Board met with Carol Turk, Treasurer-Superintendent of Schools to discuss: two property tax Refuse Appeals for the Solid Waste Refuse Disposal District. Commissioner Magera motioned to deny the refuse appeal for Tax ID: 300714. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to deny the refuse appeal for Tax ID: 300443 unless the status of Commercial Property was removed. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was on the Treasurer's Office closing the office on June 28, 2017 from 10:00 a.m. to 1:00 p.m. so that the Treasurer's Office employees would be able to attend Tax Lien training. Ms. Turk will post the closing around the Courthouse, and on the appropriate Facebook sites.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 66 days without incident. Open County positions: Crime Victims Advocate, (to comply with Marsy's Law) with the consensus of the Board Mr. Wallace will post externally on June 26, 2017. Further discussions were held on the Plains Cemetery, County Job Classification Study and a salary survey spreadsheet. Mr. Wallace then requested that the meeting be a closed session to discuss litigation and personnel matters. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board met with David Hattis, District Ranger, Lolo National Forest to discuss: updates on the Copper King Fire Salvage Sale. Mr. Hattis presented the Mushroom Permits: 553 Commercial Permits, and 264 Personal Use Free Permits were issued in Sanders County. Further discussions were held on the Big Hole Restoration Ribbon cutting on June 27, 2017 and the Sanders County Collaborative Group.

The Board met with Bruce Hunn, Citizen to discuss: Mr. Hunn's proposal, volunteering to do maintenance on Silver Butte Road, a minimally maintained County road. Further discussion addressed the County's liability, what a Voluntary Maintenance Agreement would entail, and what the project would consist of. Also in attendance were: Robert Zimmerman, County Attorney-Public Administrator; Katherine Maudrone, Director of Land Services and David Hattis, District Ranger, Lolo National Forest.

Commissioner Brooker left the meeting at 3:55 p.m.

#### **ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the Noxious Weed Control Agreement between the Montana Department of Transportation and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve June 7-8<sup>th</sup>, 2017 and June 14-15<sup>th</sup>, 2017 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Robert Zimmerman, County Attorney-Public Administrator requested to meet with the Board as he was not on the scheduled agenda, to discuss: the Justice of the Peace as a City/County Judge and whether or not the Justice of the Peace was open to the new job description. Further discussion will be held on June 27, 2017 at 9:00 a.m. Also in attendance was Donald Strine, Justice of the Peace.

The Board adjourned at 4:42 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**June 26, 2017**

The Board of Commissioners of Sanders County, Montana, met in special session on Monday, June 26, 2017 at 5:30 p.m. at the County Fair Pavilion. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder and the Sanders County Fair Commission Board of Directors to discuss the Fiscal Year 2017-2018 Fair Budget. Also in attendance were: Chris McGuigan, Fair Manager; Jenny Garrison, Chairman; Heidi Kirkwood, Director; Rachel Berge, Director; Ed Moreth, Clark Fork Valley Press; and Ruth Hamilton, Secretary. This meeting served as the preliminary budget meeting for the Fair Commission Board. A current cash report, expense report, revenue report, and a detailed ledger was available for review. Some of the budget requests included: a long term plan for building improvements including the Pavilion.

The special session meeting ended at 7:00 p.m.

Commissioner Brooker attended the regular Sanders County Fair Commission Board of Directors meeting at the Fair Pavilion at 7:00 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**June 27, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, June 27, 2017 at 9:00 a.m. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the proposal by Mark Sheets, Mayor of Thompson, the City of Thompson Falls is willing to contribute to the County, if the County would combine the Justice of the Peace as a City/County Judge. Doug Dryden (who will become the Justice of the Peace when Judge Strine retires on August 15, 2017) advised the Board that he is against combining the Justice of the Peace as the City/County Judge. Further discussions were held on the transition of Mr. Dryden from a Sanders County Sheriff's office detective to the Sanders County Justice of the Peace. Also in attendance were: Don Strine, Justice of the Peace; Doug Dryden, Detective, Sheriff's Office; and Rich Wallace, Director of Human Resources.

The Board met with Dan Johnson, Area Specialist Rural Development (RD), United States Department of Agriculture (USDA) to discuss: the status of the RD application for the new Solid Waste Refuse Disposal District transfer site. Also in attendance was Jason Peterson, Supervisor, Solid Waste Refuse Disposal District.

The Board adjourned at 10:20 a.m.

ATTEST:

\_\_\_\_\_

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
June 28, 2017**

Commissioner Brooker and Commissioner Cox proceeded to audit County Claims at 9:00 a.m. and instructed the Clerk to draw warrants in the amount of \$125,567.94. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 28, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 72 days without incident. Open County positions: Mr. Wallace is working with Lori Methgen, GIS/Rural Addressing on the County website to post open positions, as well as referring individuals to Job Services. Crime Victims Advocate, posted internally until June 29, 2017. Deputy Sheriff, posted internally until July 6, 2017. Further discussions were held on the County Job Classification Study and a Salary Survey Spreadsheet. Mr. Wallace then requested that the meeting be a closed session to discuss litigation issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board met with Nichol Scribner, Clerk and Recorder to discuss: the FY 2017/2018 budget.

The Board adjourned at noon and resumed their regular session at 1:30 p.m.

Commissioner Magera motioned to execute Landowner Fuels Reduction Cost-Share Agreement No.63 between Sanders County and Bill and Marge Thompson. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Lori Methgen, GIS/Rural Addressing to discuss: FY 2017/2018 budget preparations for Ms. Methgen’s office. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board met with Chas Vincent, Senator; and Doug Stiles, General Manager, Hecla to discuss the following: 1) status of the Rock Creek Mine, 2) status of the Montanore Mine due to litigation setbacks, 3) Hecla open house meeting next month.

The Board met with Kathy Conlin, Receptionist/Recycling Coordinator to finalize the updated Solid Waste Refuse Disposal District business fee reassessments. After receiving consensus from the Board, Mrs. Conlin will be sending out a letter shortly for businesses that will have increased unit amounts on their property tax bill.

The Board adjourned at 4:05 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**June 29, 2017**

Commissioner Brooker proceeded to audit County Payroll at 9:00 a.m. and instructed the Clerk to draw warrants in the amount of \$462,735.15. (County Payroll Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 29, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: FY 2017/2018 budget for Ms. Maudrone's office. Further discussion was held on Bursell Minor Subdivision. Commissioner Cox motioned to approve Preliminary Plat Approval for Bursell Minor Subdivision with the following conditions and finding of fact and conclusions: 1) That a no-access easement be established on the High Country Road frontage of these lots with all driveway access permitted through the County. 2) That this subdivision files a Waiver of the Right to Protest a Rural Special Improvement District for the construction, maintenance and other improvements of roads, prior to or concurrent with the final plat. 3) That the subdivider contact the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan and complete initial treatment prior to final plat approval. 4) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval 5) That the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to Final Plat approval all lots less than 20 acres in size must be approved by the Montana DEQ as the reviewing authority under MCA 76-4-101. 6) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws administrative rules of the State of Montana. Commissioner Magera seconded the motion. The motion was passed unanimously. Ms. Maudrone gave an update on a discussion she had with Bob Church, Great West Engineering on a Capital Improvement Plan addendum grant that she was interested in completing. Commissioner Magera motioned to approve a one year extension for Flat Iron Estates per the recommendations presented by Ms. Maudrone. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the proposal by Mark Sheets, Mayor of Thompson Falls, willing to contribute to the County, if the County would combine the Justice of the Peace as a City/County Judge. Commissioner Brooker advised Mayor Sheets that the new Justice of the Peace was not willing to be a City/County Judge. Further discussions were held on Marsy's Law, a Voluntary Road Maintenance Agreement Mr. Zimmerman will draft for Bruce Hunn to complete road maintenance on Silver Butte Road, and liability insurance for airport hangar leases that are up for renewal or new lessees for airport hangars.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 2017/2018 budget preparations.

The Board requested to meet with Rich Wallace, Director of Human Resources as he was not on the scheduled agenda, to discuss: the new Justice of the Peace and transition.

The Board adjourned at 11:55 a.m. and resumed their regular session at 1:30 p.m.

Commissioner Cox motioned to approve June 19 and 22<sup>nd</sup>, 2017 Board meeting minutes. Commissioner Magera seconded. The motion was passed unanimously.

Karen Morey, Director of Public Health requested to meet with the Board as she was not on the scheduled agenda, to discuss: the Public Health FY 2017/2018 and hourly changes she would like to make to her staff.

The Board met with Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC) to discuss: SCCDC being the recipient of a Livability, Opportunity and Responsibility (LOR) \$100,000 grant award. SCCDC 2017-2018 LOR Grant proposal will include: 1) Assessing the feasibility of creating a city/county financial district to maintain and strengthen the City's capacity to operate and maintain public recreation spaces. 2) Provide capital investments into existing City park construction projects. 3) Fund the formal engineering design for a main thoroughfare trail along the Thompson Falls Reservoir and MT Highway 200 that enhances safety, recreational access and connectivity between Wild Goose Landing and the outlying business district. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board met with Carol Turk, Treasurer-Superintendent of Schools to discuss: FY 2017/2018 budget for Ms. Turk's office. Special budget requests were as follows: new printers, new chairs, a laptop or computer for the office, standing desks for the employee's and funding for extra help. Also in attendance was Nichol Scribner, Clerk and Recorder.



The Board met with Judson Shively, Weed Coordinator to discuss: FY 2017/2018 budget for Mr. Shively's office. Special budget requests were as follows: request by Mr. Shively to increase wages for two employees in the Weed Department, purchase ability for additional chemical tanks. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board met with Candace Fisher, Clerk of Court to discuss: FY 2017/2018 budget for Mrs. Fisher's office. Special budget requests were as follows: keeping an extra help line in the budget due to the workload in the Clerk of Court's office. Also, in attendance was Nichol Scribner, Clerk and Recorder.

The Board adjourned at 4:30 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
July 5, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, July 5, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Theresa Milner, Office Administrator and Lanny Hensley, Undersheriff to discuss: Sheriff's office FY 2017/2018 budget. Also in attendance were: Nichol Scribner, Clerk and Recorder and Rich Wallace, Director of Human Resources.

The Board adjourned at 12:05 p.m. and resumed their regular session at 1:25 p.m.

The Board met with John Thorson, Secretary, Paradise Elementary School Preservation Committee (PESPC) and Karen Thorson, Member, PESPC to discuss: the Lease between Sanders County and the PESPC. Presiding Officer Brooker turned the meeting over to John Thorson. Mr. Thorson provided an update on the PESPC as well as projects that the committee would like to complete. Karen Thorson gave an annual report on The Paradise Center (formerly the Paradise Elementary School), which included a summary of notable activities from July 2016 to July 2017, general improvement that have been accomplished, as well as future plans for The Paradise Center. Benita "Jo" Hanson, Treasurer, PESPC gave an update on the PESPC's financial statements as well as the yearly rent fee to Sanders County. Kenton Pies, Member, PESPC advised the Board of signage that will possibly go along MT Hwy 200 directing people to The Paradise Center.

The Board met with Bruce Sterling, Biologist, Montana Fish, Wildlife, and Parks; David Wroblecki, Biologist, United States Forest Service (USFS) and David Hattis, District Ranger, Lolo National Forest, USFS for the regular quarterly Wildlife Meeting. Mr. Sterling discussed the following: increased bear activities around Sanders County and possible goat and sheep augmentation in Sanders County. Mr. Wroblecki discussed the following: proposed prescribed burnings for 2018-2020, funding received for back country bear education, a lynx study analysis this summer that will be conducted up Prospect Creek. As well as funding from the Elk Foundation and Montana State University (MSU) for the employment of two MSU students to do an ecosystem testing on five forests on national forest and Bureau of Land Management (BLM) land in northwest Montana. Mr. Hattis discussed the following: updates on the Copper King Fire Salvage, updates on the Clear Creek Fire and the status of the Resource Advisory Committee (RAC) applications.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 5 days without incident. Open County positions: Crime Victims Advocate, posted externally until July 21, 2017. Deputy Sheriff, posted internally until July 7, 2017. Commissioner Cox motioned to execute the Personnel Action Form for Jeff Lundberg to extend his rate of pay for additional duties in Justice Court while another employee is out for an extended period of time. Commissioner Magera seconded the motion. The motion was passed unanimously.

Nichol Scribner, Clerk and Recorder requested to meet via teleconference as she was not on the regular agenda, to discuss: the Sanders County Fair Manager and financial accounts needed for fair operations.

The Board adjourned at 4:05 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
July 6, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 6, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a planning grant with the Montana Community Development Block Grant (CDBG) identifying Public Water system needs in the County that Ms. Maudrone would like to prepare with Bob Church, Great West Engineering. Further discussions were held on updates for the Sanders County Park Commission as well as the proposed encroachment excavation permits.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: a Voluntary Release for Bruce Hunn for the voluntary road maintenance of Silver Butte Road. Further discussion was held on Marsy's Law and the need for a Crime Victim Advocate. Nichol Scribner, Clerk and Recorder joined the meeting and gave an update on a Secretary of State Directive that she was waiting for. The directive would direct any voter ballots that have questionable signatures to be turned over to the county attorney for investigation. Mrs. Scribner will follow up with Mr. Zimmerman once she has received that directive.

The Board adjourned at noon and resumed their regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 59 between Sanders County and Autumn Parmenter. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve June 26-28<sup>th</sup>, 2017 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Voluntary Release entered into by Bruce Hunn for the voluntary road maintenance of Silver Butte Road. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Shawn Sorenson, Sanitarian to discuss: FY 2017/2018 budget preparations for Mr. Sorenson's office. Further discussion was held on current projects and activities, and businesses in Sanders County. Statistics were as follows: Inspections- 35% through June 30<sup>th</sup>, 2017. Temporary Events- 54 permitted in FY 2017 (21 in FY 2016). Soil Site Analyses- 25 so far in FY 2017. Wastewater Permits- 107 permits in FY 2017. Local Subdivision Reviews- approximately 29 in FY 2017. Junk Vehicle- 7 vehicles so far in FY 2017. Food Training- last class in June and will have another class the beginning of August.

As it was 2:30 p.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Anthony B. Cox, Member; Jason Peterson, Supervisor; Kathy Conlin, Billing Clerk/Recycling Coordinator; Nichol Scribner, Clerk and Recorder; and Jennifer Ekberg, Secretary. Commissioner Cox motioned to approve the May 17, 2017 minutes.

Commissioner Magera seconded the motion. The motion was passed unanimously. Unfinished Business: Mr. Peterson gave an update on the repaired bailer. He also advised the Board that the recycling trailers that had been temporarily out of service while the bailer was under repair would be returned to their designated locations next week for recycling opportunities. Mrs. Conlin gave an update on the business fee reassessments. A letter will be going out shortly to all the businesses that will see an increase of Solid Waste Refuse Disposal fees on their next property tax bills. New Business- Mrs. Conlin advised the Board that the new owner of the Sanders County Ledger will have an ad once a month in regards to recycling. The first ad published will address the recycling trailers being returned to their designated locations while the bailer was being repaired. Nichol Scribner then went over the Solid Waste Refuse Disposal District's FY 2017/2018 budget. Special budget requests were as follows: the ability to purchase a used semi-truck and two new refuse disposal containers. Recycling Report: 54 bales of Cardboard, 40 yards loose of Aluminum Cans, 100 yards of Metal Pile, 1 pallet of Batteries, and 40 yards loose of Plastics 1 and 2. There was no public comment. The meeting adjourned at 2:50 p.m.

The Board met with Daniel Lucas, Western Region Department Head, Montana State University (MSU) Extension to discuss: FY 2017/2018 budget preparations. The Board provided a status of Secure Rural Schools (SRS) the County has not received as well as information on insurance increases the County is now paying for County employee's. Also in attendance were Jason Badger, Agent, MSU Extension and Juli Thurston, Agent, MSU Extension.

The Board adjourned at 4:25 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
July 12, 2017**

Commissioner Brooker proceeded to audit County Claims at 8:00 a.m. and instructed the Clerk to draw warrants in the amount of \$452,178.68. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, July 12, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Shawna Chenoweth, Detention/Dispatch Supervisor to discuss: FY 2017/2018 budget preparations for Ms. Chenoweth's office. Special budget requests were as follows: updating the 911 system, as well as building improvements. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board met with County Department Heads to discuss the FY 2017/2018 budget. In attendance were: Jason Badger, Extension Agent; Bill Naegeli, Office of Emergency Management (OEM); Lori Methgen, GIS/Rural Addressing; Shawn Sorenson, Sanitarian; Karen Dwyer, Program Assistant, Public Health; Les Lantz, Supervisor, Maintenance; Carol Turk, Treasurer-Superintendent of Schools; Rich Wallace, Director of Human Resources; Tom Rummel, Sheriff; Nichol Scribner, Clerk and Recorder; and Robert Zimmerman, County Attorney-Public Administrator. Presiding Officer Brooker turned the meeting over to Nichol Scribner. Mrs. Scribner presented a handout on benefit increases the County has received for employees including health, worker's compensation, and general liability insurance as well as an increase in retirement. Commissioner Brooker advised the department heads that the County has not received Secure Rural Schools (SRS) funding which has led to a funding decrease of approximately \$1.2 million. Commissioner Brooker requested department heads cut non-essential items in their budgets. If enough items are not cut then the County will have to cut employees. Nichol Scribner, advised the County's labor is 1/3 of the overall budget. The Board advised that they are open to any suggestions department heads have for the budget. Commissioner Cox advised department heads that cuts have already been made in the road departments: open positions are not being filled, District 2 Road Foreman retired and is being consolidated with Road District #1, and there will

be no dust abatement this year. Commissioner Magera advised the public is already calling with concerns and questions on services provided by the road department. Commissioner Brooker advised that there would be no extra help for departments. Shawn Sorenson suggested that the County scale back to essential functions and that the County educate the public so that they are aware when they have to stand in line. Mr. Sorenson also requested the public's input on what type of services they are willing to do without.

The Board adjourned at noon and resumed their regular session at 1:30 p.m.

### **ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to execute the Chronic Disease Prevention and Health Bureau Program Sub-contractor Agreement between Flathead City-County Health Department and Sanders County Health Department. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 60 between Sanders County and Carmen Groff. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker joined the Board at 1:35 p.m.

As it was 2:30 p.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the Public Hearing for Salaries of Elected Officials. In attendance were: Carol Brooker, Commissioner, SCB Member; Glen E. Magera, Commissioner, SCB Member; Anthony B. Cox, Commissioner, SCB Member; Nichol Scribner, Clerk and Recorder, SCB Member; Tom Rummel, Sheriff, SCB Member; Don Strine, Justice of the Peace, SCB Member; Robert Zimmerman, County Attorney-Public Administrator, SCB Member; Dan Whittenburg, Chairman, SCB Member; Linda McKahan, SCM Member; Jennifer Ekberg, Secretary, SCB; Rich Wallace Director of Human Resources and Doug Dryden, Detective. Presiding Officer Brooker turned the hearing over to Mr. Whittenburg, who provided an overview of the previous SCB meeting on June 14, 2017 not having a quorum and at that meeting Mr. Whittenburg advised it was the consensus of the Board to maintain the current Elected Officials salaries. Mr. Zimmerman motioned to approve the June 16, 2016 meeting minutes as presented. Linda McKahan seconded the motion. The motion was passed unanimously. Nichol Scribner motioned to approve the June 14, 2017 meeting minutes as presented. Commissioner Magera seconded the motion. The motion was passed unanimously. Mr. Whittenburg called several times for public comment. There being no public present to comment the hearing was closed at 2:34 p.m. The Board held discussion on who would be the new Chairman. It was consensus of the Board to designate Dan Whittenburg as the new Chairman. Discussion was held on the FY 2017/2018 budget preparations. Chairman Whittenburg moved to recommend to maintain the current Elected Officials salaries. Robert Zimmerman motioned to maintain the current Elected Officials salaries with no changes. Nichol Scribner seconded the motion. The motion was passed unanimously. Robert Zimmerman moved to adjourn the meeting. Don Strine seconded the motion. The motion was passed unanimously. There was no public comment. The meeting adjourned at 2:46 p.m.

The Board met with Galen Steffens, Land Use Planning Specialist, Montana Department of Commerce to discuss: Sanders County planning options and alternative options for funding opportunities. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board adjourned at 4:45 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 13, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: an update on the County Vehicle Maintenance budget. Commissioner Cox motioned for Final Amended Plat of Waterfront West Major Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussions were held on a Rural Special Improvement District (RSID). Mr. Zimmerman is looking into the jurisdictions of RSID's. Also in attendance was Robert Zimmerman. County Attorney-Public Administrator.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: private maintenance completed on County roads. Further discussion was held on the Federal Aviation Administration (FAA) Policy on non-aeronautical use of airport hangars. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board met with Howard Bakke and Wanda Thorpe, Thompson River Animal Care Shelter (TRACS) to discuss: TRACS closed their doors for the next two month due to construction scheduled to happen on the grounds. TRACS will take the City and County animals but will have a sign posted on their closed gate turning community members away. TRACS will reopen September 1, 2017. Also in attendance were Mark Sheets, Mayor of Thompson Falls and Tom Rummel, Sheriff.

The Board adjourned at noon and resumed their regular session at 1:30 p.m.

The Board met with Candace Fisher, Clerk of Court to discuss: Mrs. Fisher's FY 2017/2018 budget for her office. Mrs. Fisher made a special request for extra help in her budget. Commissioner Brooker provided an update on the County Department Head Meeting Mrs. Fisher was unable to attend because of scheduling conflicts. Commissioner Brooker emphasized that the County has a deficit of \$1.2 million due to Secure Rural Schools (SRS) funding not being reauthorized. Also in attendance were Nichol Scribner, Clerk and Recorder and Rich Wallace, Director of Human Resources.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 13 days without incident. Open County positions: Crime Victims Advocate, posted externally until July 21, 2017. Deputy Sheriff, posted externally until July 21, 2017. Further discussion was held on the recognition rebranding of the Spontaneous Tribute and Recognition (STAR) award for County employees. Mr. Wallace is waiting for feedback from department heads. Also in attendance was Nichol Scribner, Clerk and Recorder.

Commissioner Brooker left the meeting at 2:20 p.m.

Commissioner Cox motioned for Commissioner Magera to be Acting Presiding Officer while Carol Brooker, Presiding Officer was absent. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Judson Shively, Weed Coordinator to discuss: FY 2017/2018 budget for Mr. Shively's office. Also in attendance were Nichol Scribner, Clerk and Recorder and Rich Wallace, Director of Human Resources.

Commissioner Cox motioned to approve the June 29, 2017 and July 5-6<sup>th</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:55 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
July 18, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, July 18, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with Bill Naegeli, Office of Emergency Management (OEM) to discuss: the FY 2017/2018 budget for Mr. Naegeli's office. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 2017/2018 budget preparations. Further discussion was held on budgets from departments that have not been received.

The Board adjourned at 11:40 a.m. and resumed their regular session at 1:30 p.m.

The Board requested to meet with Jason Peterson, Supervisor, Solid Waste Refuse Disposal District to discuss: an incident that occurred Friday July 14, 2017 with a Solid Waste Driver heading to Missoula. Also in attendance was Rich Wallace, Director of Human Resources.

The Board met with Tom Rummel, Sheriff; Lanny Hensley, Undersheriff; and Theresa Milner, Office Administrator to discuss: Sheriff's Office FY 2017/2018 budget. Special budget request was as follows: leasing two new vehicles for Sheriff Deputies. Also in attendance were Nichol Scribner, Clerk and Recorder and Rich Wallace, Director of Human Resources.

The Board met with Jason Badger, Extension Agent to discuss: FY 2017/2018 budget for Mr. Badger's office. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board adjourned at 4:00 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
July 19, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, July 19, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with Les Lantz, Maintenance Supervisor as he was not on the scheduled agenda, to discuss: FY 2017/2018 budget preparations and the County cutting extra help lines for departments. Also in attendance was Rich Wallace, Director of Human Resources.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 0 days without incident. Open County positions: Crime Victims Advocate, posted externally until July 21, 2017. Deputy Sheriff, posted externally until July 21, 2017. Further discussions were held on Justice Court staffing for the new Justice of the Peace, who will be sworn in July 26, 2017. The City of Thompson Falls, Montana would like Sanders County to conduct their drug testing. Mr. Wallace will be working with the City of Thompson to make arrangements to conduct the drug testing.

Commissioner Cox motioned to approve the July 12-13<sup>th</sup>, 2017 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 11:40 a.m. and resumed their regular session at 1:05 p.m.

Jason Badger, Extension Agent requested to meet with the Board as he was not on the scheduled agenda, to discuss: a follow up with the Board on a complaint that was made to the Sanders County Weed Board on a resident in Trout Creek, MT who has noxious weed Oxeye Daisy present in their field. Mr. Badger will provide a copy of the letter that Judson Shively, Coordinator, Sanders County Weed Department is writing in regards to the complaint.

As it was 1:30 p.m. and the time and place as advertised Presiding Officer Carol Brooker opened the Sanders County Board of Health (BOH) meeting. In attendance were: Carol Brooker, Member; Anthony B. Cox, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Sandra Gubel, Tobacco Prevention Specialist, Tina Scott, Administrative Assistant/Environmental Health, Shawn Sorenson, Sanitarian; Karen Morey, Director of Public Health and Jennifer Ekberg, Secretary. Shawn Sorenson motioned to approve the April 19, 2017 minutes as presented. Dr. Gregg seconded the motion.

The motion was passed unanimously. New Business: Mrs. Gubel provided a fiscal year work plan for 2017/2018. Sanders County Public Health will soon hold Walk with Ease, a program of the Arthritis Foundation. For the first session, it will be open to all County employees who want to participate, whether or not they have arthritis. Mrs. Gubel gave an update on the summer activities Tobacco Prevention will be conducting at the Huckleberry Festival and the Sanders County Fair. Shawn Sorenson provided a draft on proposed well drilling regulations and requested review and comment by August 31, 2017 from the Board. Further discussion was held on the posting of food inspections. Mr. Sorenson advised Lincoln County reported favorable feedback from the public and most of their licensed retail food establishments. Lincoln County's posting of food inspections has increased compliance with retail food rules, thus resulting in safer food handling practices. Mr. Sorenson requested the Board review and comment on the proposed policy on posting of food inspections so that implementation can be made January 2018. Tina Scott then gave an update on her progress on burials of persons on private property. A revised resolution has been drafted and is waiting for approval by Robert Zimmerman, County Attorney. Karen Morey provided an updated Communicable Disease Surveillance Protocol. Dr. Lulack motioned for the BOH to execute the Communicable Disease Surveillance Protocol. Dr. Gregg seconded the motion. The motion was passed unanimously. Ms. Morey reported a sixty-six year old male was reported for having Mumps, testing was resent for review and Ms. Morey is waiting for results. Further updates were given on possible cases of Campylobacter, Hepatitis A and Hepatitis C. There was no Unfinished Business. There was no public comment. The meeting adjourned at 2:56 p.m.

The Board adjourned at 3:15 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
July 20, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 20, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: updates on routine business in Land Services.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the County is requiring \$1,000,000.00 liability policies on all new, renewed, or transferred lease agreements for hangar space at the County owned airports.

The Board adjourned at 11:05 a.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**July 26, 2017**

Commissioner Magera proceeded to audit County Claims at 8:50 a.m. and instructed the Clerk to draw warrants in the amount of \$483,791.51. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, July 26, 2017 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer and Glen E. Magera, Commissioner.

Commissioner Magera motioned to appoint Commissioner Cox as Acting Presiding Officer while Carol Brooker, Presiding Officer was absent for the week of July 24, 2017, on County business. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox gave the Oath of Office to Doug Dryden to take office July 26, 2017 for the remainder of Donald Strine, Justice of the Peace's term. Also in attendance were: Don Strine, Justice of the Peace; Lanny Hensley, Undersheriff; Jeff Lundberg, Clerk, Justice Court; Meagan Stevens, Clerk, Justice Court; Rich Wallace, Director of Human Resources; Jolene Dryden, Citizen; and Mary Dryden, Citizen.

The Board adjourned at 10:15 a.m. and resumed their regular session at 11:00 a.m.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 11 days without incident. Open County positions: Crime Victims Advocate, posting closed July 21, 2017. Mr. Wallace will follow up with Robert Zimmerman, County Attorney for a strategy in the hiring of a Crime Victims Advocate. Deputy Sheriff, posting closed July 21, 2017, interviews may start the week of August 14, 2017. Further discussion was held on Justice Court staff reorganization, for the new Justice of the Peace.

The Board adjourned at 11:55 a.m. and resumed their regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to execute Resolution 2017-14 A Resolution Declaring Stage II Fire Restrictions. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 45 between Sanders County and Jeff Dornes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 64 between Sanders County and Gary Hjerpe. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Shane Stack, Missoula Project Engineer, Montana Department of Transportation (MDT); Steve Felix, Missoula Maintenance, MDT; and Ben Nunnallee, Missoula Engineer, MDT to discuss: project updates for Sanders County. (Project Map is available in the Commissioners' files)

Commissioner Magera and Commissioner Cox attended the county wide Transportation Committee meeting at 3:00 p.m. Also in attendance were: Carol Turk, Treasurer-Superintendent of Schools; Kathy McElderly, Deputy, Superintendent of Schools; Mary Meyer, District Clerk, Trout Creek Elementary; Mike Perry, Superintendent of Hot Springs Schools; Sandra Muster, Thompson Falls Schools; John Mosher, Director, Thompson Falls and Trout Creek Transportation and Jason Slater, Superintendent of Thompson Falls Schools.

The Board adjourned at 3:50 p.m.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg



**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**July 27, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 27, 2017 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer and Glen E. Magera, Commissioner.

The Board met Bill Naegeli, Office of Emergency Management (OEM) to discuss: a possible Firewise Agreement with Woodland Park Subdivision. Further discussion was on a resolution for an emergency mil and a Stage II Fire Declaration throughout Sanders County that took effect at 00:01 on today's date. Also in attendance was Nichol Scribner, Clerk and Recorder.

Commissioner Magera motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candace Fisher, Clerk of Court; Kathryn Harris, Coroner; Tom Rummel, Sheriff; Nichol Scribner, Clerk and Recorder; Don Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools; and Robert Zimmerman, County Attorney-Public Administrator. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: closing the Hot Springs Junk Vehicles program car lot. Mr. Zimmerman will look into the legalities of the matter. Further discussions were held on the Northern Light, Inc. extension of services request for a right of way easement with the County; smoking at the fairgrounds and a proposed maintenance agreement for citizens to work on County roads that are not maintained by the County. Also in attendance were Katherine Maudrone, Director of Land Services and Lee Smith, Foreman, Road District No. 3.

The Board adjourned at 11:45 a.m. and resumed their regular session at 1:30 p.m.

The Board met with Don Strine, Justice of the Peace and Doug Dryden, Justice of the Peace (in training) to discuss: FY 2017/2018 budget for Justice Court. Special requests was as follows: a copier and additional monies in mileage and travel for mandated continuing education.

The Board adjourned at 2:25 p.m.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**August 1, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, August 1, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Dan Johnson, Area Specialist Rural Development (RD), United States Department of Agriculture (USDA) to discuss: the Letter of Conditions; Letter of Intent to Meet Conditions and the Request for Obligation of Funds with the USDA RD, on the proposal to construct a new Solid Waste Transfer Station and to make safety and efficiency improvements at four container sites. Commissioner Cox motioned to execute the Letter of Intent to Meet Conditions with USDA RD. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to execute the Request for Obligation of Funds with the USDA RD. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance was Bob Church, Vice President, Great West Engineering (via teleconference); Carol Turk, Treasurer-Superintendent of Schools; and Robert Zimmerman, County Attorney-Public Administrator.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 4 days without incident. Open County Positions: Crime Victims Advocate, Mr. Wallace will follow up with Robert Zimmerman, County Attorney for a strategy in the hiring of a Crime Victims Advocate. Deputy Sheriff, reviewing applications and may conduct interviews the week of August 21, 2017. Commissioner Cox motioned to execute the Human Resources Personal Action Form for Jeff Lundberg, he received a temporary pay increase for additional duties in Justice Court for the time period of July 26-31<sup>st</sup>, 2017 and is now restored to his regular rate of pay effective on today's date, August 1, 2017. Commissioner Magera seconded the motion. The motion was passed unanimously. Mr. Wallace then requested that the meeting be a closed session to discuss litigation and personnel issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board adjourned at 11:55 a.m. and resumed their regular session at 1:30 p.m.

### **ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to reappoint Judy Stephens to the Paradise Cemetery Association for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Julie Molzahn to the Sanders County Park Commission for a two year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to adopt Resolution 2017-15 A Resolution Setting Fees for Notification of Delinquent Taxes. Commissioner Magera seconded the motion. The motion was passed unanimously.

By consensus of the Board Commissioner Brooker executed the Right-of-Way Easement with Northern Lights, Inc. for the property of John Harris to extend electrical service to Mr. Harris's property.

The Board met with Patrick Malone, Deputy Director, Community Action Partnership of Northwest Montana (CAPNM); Tracey Diaz, CAPNM; and Jackson Diaz, CAPNM to discuss: fiscal year 2018-2019 Community Services Block Grant request for endorsement; the Regional and County Human Service Priorities from the 2017 CAPNM Needs Assessment Report; and services provided to Sanders County residents in fiscal year 2016-2017. Commissioner Magera motioned for the Board to execute the letter of support endorsing the Work Plan and Budget as written for the Community Services Block Grant Program for fiscal year 2018 and 2019 for CAPNM. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Galen Steffens, Planning Specialist, Montana Department of Commerce (MDOC) and Gus Byrom, Outreach Specialist, MDOC via teleconference to discuss: Sanders County planning options when there is no local match money for grants. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board adjourned at 3:45 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA August 3, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, August 3, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met Katherine Maudrone, Director of Land Services to discuss: Morton Minor Subdivision Noxious Weed Plan. Commissioner Cox motioned to approve the Noxious Weed Plan for Morton Minor Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Allison Smith. Commissioner Cox motioned to execute the Human Resources Personnel Action Form for Allison Smith for the time period Mrs. Smith worked outside her job classification from March 2017-May 2017. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on monitoring airport leases. Also in attendance were: Rich Wallace, Director of Human Resources; Shawna Chenoweth, Supervisor, Detention/Dispatch and Nichol Scribner, Clerk and Recorder.

The Board met with Nichol Scribner, Clerk and Recorder and Shawna Chenoweth, Supervisor, Detention/Dispatch to discuss: FY 2017-2018 budget preparations for Ms. Chenoweth's office. Special budget requests were as follows: updating the 911 system, a new freezer(s) to replace damaged chest freezers, building improvements to the intake entrance roof; a sewer grinder system for the Sheriff's Office; and a pay increase for a lead position in Detention.

The Board adjourned at noon and resumed their regular session at 1:30 p.m.

The Board requested to speak with Bob Church, Vice President, Great West Engineering via teleconference to discuss: the proposed budget for the Solid Waste Transfer Station. Mr. Church will follow up with the Commissioners on August 14<sup>th</sup>, 2017 at 1:00 p.m. to discuss a detailed budget for the proposed Solid Waste Transfer Station as well as the proposed Engineering Contracts Amendment for Design.

Commissioner Cox motioned to approve July 18-20<sup>th</sup> and July 26-27<sup>th</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Shawn Sorenson, Sanitarian to discuss: current projects and activities, and new and closed businesses in Sanders County. Statistics are as follows: Inspections- 40% through July 31<sup>st</sup>, 2017, Soil/Site Analyses- 32 so far in the 2017 calendar year, Wastewater Permits- 14 permits so far in fiscal year 2018, Local Subdivision Reviews- average review is 11 days for initial review, Junk Vehicles- 10 vehicles so far in the 2017 calendar year, and Food Training- 1 management class in fiscal year 2018.

The Board adjourned at 2:30 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
August 8, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, August 8, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Kim Earhart, Supervisor, Youth Conservation Corps (YCC); Jessica Thompson, Peer Leader, YCC; Tyler McGaughey, Crew Member, YCC; Kylee Altmiller, Crew Member, YCC; and Trey Fisher, Crew Member, YCC to give a presentation on the education and work experience the YCC crew members have received this season. This included projects on historic structures, restoring native species, disappearing trails, and the eradication of invasive species, to name a few. The YCC crew members also attended educational meetings at a nursery, dam, and a smoke jumper center. Also in attendance were: Dave Hattis, District Ranger, Lolo National Forest; and Nate Kegel, Engineer, United States Forest Service (USFS).

The Board met with Dave Hattis, District Ranger, Lolo National Forest and Nate Kegel, Engineer, USFS to discuss: projects and updates in Sanders County including a proposal for the County to do road maintenance and repairs on the Peninsula Access Road #18659 from MP 0.00 to MP 0.30. The Board has consensus to work with the forest service on the road maintenance and repair for the Peninsula Access Road.

The Board met with Katherine Maudrone, Director of Land Services to discuss: proposed amendments to River West Estates covenants. Ms. Maudrone will follow up with the developer to notice lot owners.

### **ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to execute the Montana Wool Growers Association Predator Control Fund: Memorandum of Understanding. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Zachary Whipple-Kilmer to the Sanders County Park Commission for a two year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 11:55 a.m. and resumed their regular session at 1:30 p.m.

The Board requested to meet with Jason Peterson, Supervisor, Solid Waste Refuse Disposal District as he was not on the scheduled agenda, to discuss: the Trout Creek refuse container site that was reported by residents to be closed early on Sunday August 7<sup>th</sup>, 2017. Mr. Peterson will follow up with the attendant at that site. Also in attendance was Rich Wallace, Director of Human Resources.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 5 days without incident. This month's safety training with Montana Association of Counties (MACo) is Fire Safety and Evacuation. The safety training meetings will be held tomorrow August 9, 2017 throughout the day at various locations in the County. Open County Position: Deputy Sheriff, Mr. Wallace is meeting with Tom Rummel, Sheriff and Lanny Hensley, Undersheriff on August 10, 2017 to determine candidates that will be interviewed. Further discussion was held on the Sanders County Fair budget and staffing.

The Board adjourned at 3:50 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA August 9, 2017**

Commissioner Brooker proceeded to audit County Claims at 9:00 a.m. and instructed the Clerk to draw warrants in the amount of \$447,520.26. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 9, 2017 at 11:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: routine County Attorney business.

The Board adjourned at 11:15 a.m. and resumed their regular session at 3:00 p.m.

The Commissioners attended Don Strine, Justice of the Peace's retirement party in the Justice Courtroom at 2:00 p.m.

Commissioner Cox did not join the Board at 3:00 p.m. due to the Sanders County Safety Committee Meeting he was attending.

Jason Peterson, Supervisor, Solid Waste Refuse Disposal District requested to meet with the Board as he was not on the scheduled agenda, to discuss: the Trout Creek refuse container site that was closed early on August 7, 2017. Mr. Peterson advised the Board as to the information that he received by the attendant in regards to the closure.

### **ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to approve August 1 and 3<sup>rd</sup>, 2017 Board meeting minutes.

Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:30 p.m.

The Commissioners attended the Montana Association of Counties (MACo) Safety Training: Fire and Evacuation in the County Attorney's Conference Room at 4:00 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
August 14, 2017**

The Board of Commissioners of Sanders County, Montana, met in special session on Monday, August 14, 2017 at 1:00 p.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Bob Church, Vice President, Great West Engineering to discuss: the proposed budget for the new Solid Waste Refuse Disposal District Transfer site from Great West Engineering. Also in attendance were: Mike Baxter, First Security Bank of Missoula; Carol Turk, Treasurer-Superintendent of Schools; Kathy Conlin, Receptionist/Recycling Coordinator; Rich Wallace, Director of Human Resources and Shawna Chenoweth, Supervisor, Detention/Dispatch.

The Board adjourned at 3:05 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
August 15, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, August 15, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder and Katherine Maudrone, Director of Land Services to discuss: updating the Capital Improvement Plan (CIP) for the FY 2017/2018 Budget. Updates were made in the CIP as follows: Courthouse, upgraded restrooms, paint/carpet were moved to a later date on the CIP; the Courthouse fire alarm system project is complete; in Plains the second phase trail along Airport Road from Central Avenue to the existing trailhead is complete; Thompson Falls Community Trail Phase II is complete; paving on the Clark Fork Road in Heron has been moved to a later date; the Paradise Water and Sewer District project has been moved up to a closer date; the Sheriff's office has purchased

a new van for the Jail and added to the Sheriff's office was the purchase of new chest freezers and a grinder sewage system; Hot Springs Airport has completed wiring of runway lights; Road District # 3 has purchased a new broom unit and the four replacement haul trucks have been moved to a later date; Clerk and Recorder has purchased a new microfiche machine/processor; County Extension has purchased a new copier; and the Weed Department has replaced some of the requested existing rental tanks and replaced the 4-Runner with the purchase of a side by side ATV. Further discussion was held on the County's Entitlement Revenue Sharing and Permissive Mill Levy.

The Board adjourned at 12:10 p.m. and resumed their regular session at 2:00 p.m.

The Board met with Nichol Scribner, Clerk and Recorder to continue the FY 2017/2018 Budget preparations. Further discussion was held on the Treasurer's office FY 2017/2018 revenue as well as the Solid Waste Refuse Disposal District fees. Also in attendance was Carol Turk, Treasurer-Superintendent of Schools.

The Board adjourned at 4:35 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
August 16, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 16, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Anthony B. Cox, Member (joined at 10:13 a.m.); Jason Peterson, Supervisor; Jennifer Ekberg, Secretary and Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator. Commissioner Magera motioned to approve the July 6, 2017 minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously. New Business: none at this time. Unfinished Business: Mrs. Conlin gave a status report on the Business Fees Reassessment Project. A total of 448.5 units will be added to the Solid Waste fees for the next tax cycle. Mr. Peterson gave an update on the Solid Waste incident that occurred on July 14, 2017 in Missoula. Recycling Report: 34 bales of Mixed Paper; 78 bales of Cardboard, 36 bales of Cardboard was shipped on July 18, 2017; 4 bales of Aluminum Cans was shipped on August 9, 2017; 150 yards loose of Metal Pile; 2 full pallets of Batteries; and 40 yards of Plastics 1 and 2 bales of Plastics 2. There was no public comment. The meeting adjourned at 10:28 a.m.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 13 days without incident. Open County Positions: Deputy Sheriff, interviews set for August 23, 2017 with finalist candidates to be interviewed in a second interview on August 24, 2017. Further discussions were held on County Job Descriptions and County Job Title changes.

The Board adjourned at 12:05 p.m. and resumed their regular session at 1:30 p.m.

The Board met with Lori Methgen, GIS Rural Addressing to discuss: Ms. Methgen has added 46 new addresses this year in the County. Further discussion was held on routine GIS Rural Addressing business.

Commissioner Magera motioned to approve August 8 and 9<sup>th</sup>, 2017 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker left the meeting at 2:00 p.m.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 2017/2018 budget preparations.

The Board adjourned at 4:40 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**August 17, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, August 17, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Kraft LLC Minor Subdivision. Commissioner Cox motioned to grant the Variance request for Kraft LLC Minor Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously. Ms. Maudrone then proceeded to read the staff findings of fact, determination and conclusion. Commissioner Cox motioned to approve the Preliminary Plat Approval of Kraft LLC Minor Subdivision with the following conditions and finding of fact and conclusions: 1) That a one (1) foot no-access easement be established on the Blue Slide Road frontage of these lots with each driveway being permitted with Sanders County. 2) That this subdivision files a Waiver of the Right to Protest a Rural Special Improvement District for the construction, maintenance and other improvements of roads, prior to or concurrent with the final plat. 3) That the subdivider has a Noxious Weed & Re-vegetation Plan and completes initial treatment of noxious weeds prior to final plat approval. 4) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval. 5) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on Larchwood South Shore Subdivision. Commissioner Cox motioned to adopt Resolution 2017-17 Annual Maintenance Levy for Rural Special Improvement District # 1. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the County's Crime Victims Advocate; County Extension property lease and County Attorney's office documents. Also in attendance was Rich Wallace, Director of Human Resources.

The Board adjourned at 11:55 a.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**August 22, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, August 22, 2017 at 9:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Mike Baxter, First Security Bank of Missoula (FSBM) and Mike Thilmony, Commercial Loan Officer, FSBM to discuss: interim financing from FSBM for the Solid Waste Refuse Disposal District project. Commissioner Cox left the meeting at 9:58 a.m.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 2017/2018 budget preparations.

The Board adjourned at noon and resumed their regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Brooker opened the Solid Waste Refuse Disposal District Board Special Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Jennifer Ekberg, Secretary; Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator and Carla Neiman, Chief Financial Officer, Clark Fork Valley Hospital (CFVH). Presiding Officer Brooker then turned the meeting over to Mrs. Conlin who presented the process the Solid Waste Refuse Disposal District went through in conducting the Business Fee Reassessment Project. Mrs. Conlin advised the business fee reassessment was last conducted in 2000. Mrs. Neiman presented a proposal that CFVH would be able to pay in light of the large fee increase the hospital would be receiving. The hospital would also request time to research alternative options for cutting down on their waste. Mrs. Neiman will send a proposal to the Board by the end of the week. There was no public comment. The meeting adjourned at 1:55 p.m.

Commissioner Magera motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 65 between Sanders County and Scott Morris. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Aircraft Hangar Ground Lease between Mark and Joyce Polhamus and Sanders County for a hangar at the Thompson Falls Airport. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board requested to meet with Les Lantz, Maintenance as he was not on the scheduled agenda, to discuss: FY 2017/2018 budget for Mr. Lantz's office. Including special requests as follows: new carpet on the third floor of the courthouse and new heat pumps for nine offices. Also in attendance was Rich Wallace, Director of Human Resources.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 20 days without incident. Open County Positions: Deputy Sheriff, first round of interviews will be conducted on August 23, 2017 and the finalist will be interviewed on August 24, 2017. Further discussions were held on County Health Benefits; the County Job Classification Study; and the employee recognition award of "Going the Sanders County Mile."

The Board adjourned at 4:07 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**August 23, 2017**

Commissioner Brooker proceeded to audit County Claims at 9:20 a.m. and instructed the Clerk to draw warrants in the amount of \$31,330.02. (County Claims are on file in the Office of the Clerk and Recorder)



The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 23, 2017 at 11:00 a.m. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner

The Board met with Bill Naegeli, Office of Emergency Management (OEM) to discuss: an Emergency Mill and OEM training schedules. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

Commissioner Cox joined the Board at 11:15 a.m.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: a trailer court issue in Hot Springs, Montana and an issue in Camas, Montana.

The Board adjourned at noon and resumed their regular session at 1:30 p.m.

Commissioner Brooker joined the Board at 1:50 p.m.

Commissioner Cox left the meeting at 2:00 p.m. to attend the Sanders County Aquatic Invasive Plant (AIP) Task Force Meeting in the Courthouse.

The Board met with Katherine Maudrone, Director of Land Services to discuss: River West Estates Subdivision proposed amendments to covenants, conditions and restrictions.

Doug Dryden, Justice of the Peace requested to meet with the Board as he was not on the scheduled agenda, to discuss: possible litigation and personnel issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board adjourned at 5:05 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
August 24, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, August 24, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 2017/2018 budget preparations.

The Board adjourned at noon and resumed their regular session at 1:30 p.m.

The Board met with Ben Bache, Foreman, Road District No. 1 and No. 2; Lee Smith, Foreman, Road District No. 3 to discuss: the FY 2017/2018 road budget.

The Board met with Nichol Scribner, Clerk and Recorder to continue discussion: on the FY 2017/2018 budget preparations.

The Board adjourned at 5:00 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

BY: \_\_\_\_\_

Nichol Scribner, Clerk and Recorder

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
August 28, 2017**

The Board of Commissioners of Sanders County, Montana, met in special session on Monday, August 28, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 2017/2018 budget preparations. Also in attendance were Rich Wallace, Director of Human Resources and Robert Zimmerman, County Attorney-Public Administrator.

Robert Zimmerman, County Attorney-Public Administrator requested to meet with the Board as he was not on the scheduled agenda, to discuss: the County's Crime Victims Advocate; County Extension property lease and County Attorney's office documents. Also in attendance was Rich Wallace, Director of Human Resources.

The Board adjourned at noon and resumed their regular session at 1:30 p.m.

Commissioner Cox did not return at 1:30 p.m. but did join the Board at 2:00 p.m.

The Board met with Nichol Scribner, Clerk and Recorder to continue discussion on: FY 2017/2018 budget preparations.

The Board adjourned at 4:20 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
August 29, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, August 29, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 27 days without incident. Open County Positions: Deputy Sheriff, in the process of selecting a candidate. Further discussion was held on the Sanders County Fair. Commissioner Cox motioned to hire Whitney Micklon and Paula Symington temporarily for the Sanders County Fair. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board requested to meet with the Tom Rummel, Sheriff and Lanny Hensley, Undersheriff as they were not on the scheduled agenda, to discuss: the Sheriff's office FY 2017/2018 budget. Special budget request was as follows: a new records management system. Also in attendance were: Nichol Scribner, Clerk and Recorder and Rich Wallace, Director of Human Resources.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Rock Hill #2 Minor Subdivision. Commissioner Cox motioned for final plat approval for Rock Hill #2 Minor Subdivision. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussion was held on Waterfront East Subdivision. With consensus of the Board Commissioner Brooker signed the Subdivision Improvement Agreement executed November 30, 2015 for Waterfront East off Cherry Creek Road in Thompson Falls, Montana.

The Board adjourned at 11:40 a.m. and resumed their regular session at 1:30 p.m.

The Board met with Bob Church, Vice President, Great West Engineering (GWE) (via teleconference); Craig Erickson, Certified Grant Writer, GWE (via teleconference); Bob Murdo, Bond Counsel, Jackson, Murdo and Grant, PC(via teleconference); and Kathy Conlin, Receptionist/Recycling Coordinator to discuss: the Contract Amendment No. 2 for Design and Additional Services for the Solid Waste Project. Further discussions were held on the funding status; project management and updated schedule for the Solid Waste project. The Board has consensus that Commissioner Cox is the County's point of contact for the Solid Waste project.

### **ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the Disadvantaged Business Enterprise Program for Thompson Falls and Penn Stohr Field (Plains) Airports. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Neighborhood Stabilization Program Grant MT-NSP-023-0001 Closeout Checklist, Closeout Certification, and Grant Closeout Agreement. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute Landowner Fuels Reduction Cost-Share Agreement No.'s 66-72 between Sanders County and George Elliott. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 74 between Sanders County and Robert Stein. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Don Theeler to the Hot Springs Airport Advisory Board for a three year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve August 14-17<sup>th</sup>, 2017 Board meeting minutes. Commissioner Brooker seconded. The motion was passed unanimously.

Mike Thilmony, Commercial Loan Officer, First Security Bank requested to meet with the Board as he was not on the scheduled agenda, to discuss: interim financing for the Solid Waste project. Mr. Thilmony presented the Board with a Conditional Loan Commitment Confirmation letter for the Solid Waste project.

Tom Rummel, Sheriff; Lanny Hensley, Undersheriff; and Theresa Milner, Office Administrator requested to meet with the Board as they were not on the scheduled agenda, to continue discuss on the FY 2017/2018 Sheriff's office budget and the request for a new records management system.

The Board adjourned at 5:00 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA August 30, 2017**

Commissioner Magera proceeded to audit County Payroll at 10:00 a.m. and instructed the Clerk to draw warrants in the amount of \$468,812.22. (County Payroll is on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 30, 2017 at 11:00 a.m. Present were Glen E. Magera, Acting Presiding Officer and Anthony B. Cox, Commissioner.

Commissioner Cox motioned to appoint Commissioner Magera as Acting Presiding Officer as Carol Brooker, Presiding Officer was absent on County business. Commissioner Magera second the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: routine County Attorney business.

The Board adjourned at noon and resumed their regular session at 1:30 p.m.

The Board met with Linda Haywood and Peggy Johnson to discuss: the Road to the Buffalo and a letter of support from the Board. The Board has consensus to execute the letter of support for the application to the Montana Office of Tourism and Business Development Infrastructure grant program.

As it was 2:00 p.m. and the time and place as advertised, Acting Presiding Officer Glen E. Magera opened the Public Hearing on the Loan Resolution authorizing Sanders County to borrow \$3,538,000.00 from the United States Department of Agriculture for the County's Solid Waste management facilities. Also in attendance were Mike Baxter, First Security Bank of Missoula; Claude Burlingame, Attorney; and Robert Zimmerman, County Attorney-Public Administrator. Acting Presiding Officer Magera and Commissioner Cox presented the Solid Waste project. Mr. Baxter then proceeded to inquire with the Board in regards to financing. Mr. Burlingame inquired to specifics on the solid waste project. Acting Presiding Officer Magera closed the hearing at 2:38 p.m. Commissioner Cox motioned for Acting Presiding Officer Magera to execute Resolution 2017-17 Loan Resolution (Solid Waste). Commissioner Magera seconded. The motion was passed unanimously.

The Board adjourned at 4:10 p.m.

ATTEST:

\_\_\_\_\_  
Glen E. Magera, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
September 5, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, September 5, 2017 at 9:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board requested to meet with Nichol Scribner, Clerk and Recorder; Bill Naegeli, Office of Emergency Management (OEM); and Rich Wallace, Director of Human Resources as they were not on the scheduled agenda, to discuss: the Hwy 200 corridor near Plains and Thompson Falls, MT fires that occurred due to lightning. Also in attendance was: Erin Jusseaume, Reporter, Clark Fork Valley Press newspaper. Ms. Jusseaume enquired to the fires in Sanders County as well as precautions citizens should make with animals fleeing from fire danger. Commissioner Cox motioned to adopt Resolution 2017-18 a County Emergency Declaration. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to adopt Resolution 2017-19 an Emergency Mill. Commissioner Magera seconded the motion. The motion was passed unanimously.

As it was 10:00 a.m., and the time and place as advertised, Presiding Officer Brooker opened the Public Hearing for the 2017/2018 Fiscal Year Budget and Permissive Mill Levy. Nichol Scribner, Clerk and Recorder provided an overview of the proposed Budget, and Permissive Mill Levy. There was no public present. The meeting adjourned at 10:55 a.m.

Bill Naegeli, OEM requested to meet with the Board as he was not on the scheduled agenda, to give an update on the Hwy 200 fire complex.

The Board adjourned at noon and resumed their regular session at 1:25 p.m.

Jason Peterson, Supervisor, Solid Waste Refuse Disposal District requested to meet with the Board as he was not on the scheduled agenda, to discuss: a billing issue with a business in Plains, MT. The Solid Waste Refuse Disposal District secretary and billing clerk will follow up with letters to the business in Plains.

**ROUTINE COUNTY BUSINESS**

The Board has consensus to execute the Road Project Agreement between Sanders County and the United States Department of Agriculture (USDA) Forest Service (FS) for the Peninsula Access Road Project.

The Board has consensus to execute the Modification of Agreement between Sanders County and the USDA FS for the Copper King Fire road maintenance.

The Board has consensus to execute the Aircraft Hangar Ground Lease (Thompson Falls Airport) between James M. Vanicek and Sanders County.

The Board requested to meet with Doug Dryden, Justice of the Peace as he was not on the scheduled agenda, to discuss: the Justice of the Peace position and hiring of substitute judges. Also in attendance were: Nichol Scribner, Clerk and Recorder and Rich Wallace, Director of Human Resources.

The Board adjourned at 4:50 p.m.

ATTEST:

\_\_\_\_\_  
Glen E. Magera, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
September 6, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, September 6, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Noxon Properties Minor Subdivision. Ms. Maudrone then proceeded to read the staff findings of fact, determination and conclusion. Commissioner Cox motioned to approve Preliminary Plat Approval of Noxon Properties Minor Subdivision with the following conditions and finding of fact and conclusions: 1) That a one (1) foot no-access easement be established on the Noxon Avenue & Third Street frontages of these lots with each driveway being permitted with Sanders County. 2) That this subdivision files a Waiver of the Right to Protest a Rural Special Improvement District for the construction, maintenance and other improvements of roads, prior to or concurrent with the final plat. 3) That the subdivider has a Noxious Weed & Re-vegetation Plan and completes initial treatment of noxious weeds prior to final plat approval. 4) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval. 5) That the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to Final Plat approval all lots less than 20 acres in size must be approved by the Montana DEQ as the reviewing authority under MCA 76-4-101. 6) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on proposed amendments to the covenants for Big Sky Ranch Estates.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 3 days without incident. Open County Positions: Deputy Sheriff, selected candidate, running background and reference checks. Firewise Position, County employees requiring light duty are possible candidates. Further discussion was held on proposed changes to Montana Association of Counties (MACo) HR Handbook. Mr. Wallace is reviewing the changes and will have more to discuss next week. Mr. Wallace then requested that the meeting be a closed session to discuss litigation and personnel issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board adjourned at noon and resumed their regular session at 1:30 p.m.

The Board requested to meet with Rich Wallace, Director of Human Resources as he was not on the scheduled agenda, to discuss: updating County employee's on the finalization of the County Job Classification Study.

The Board met with Carol Turk, Superintendent of Schools and Kathy McElderly, Deputy, Superintendent of Schools to discuss: the final budget report for the Sanders County Education Services Cooperative for Fiscal Year (FY) 2017-2018 as well as the Sanders County Mills for FY 2017/2018. The Board has consensus to execute the Sanders County Education Services Cooperative FY 2017/2018 Final Budget Report and the Sanders County Mills for FY 2017/2018.

The Board met with Shawn Sorenson, Sanitarian to discuss: a summary for the Sanders County Fair; current projects and activities, and new and closed businesses in Sanders County. Statistics are as follows: Inspections- 50% through August 31<sup>st</sup>, 2017, Soil/Site Analyses- 32 so far in the 2017 calendar year, Wastewater Permits- 22 permits so far in fiscal year 2018, Local Subdivision Reviews- 6 so far in the 2017 calendar year, Junk Vehicles- 13 vehicles so far in the 2017 calendar year, and Food Training- 1 management class in fiscal year 2018.

The Board adjourned at 3:15 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
September 7, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, September 7, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: the adoption of the 2017/2018 Fiscal Year Budget (FY) and Tax Levies. Commissioner Cox motioned to adopt Resolution 2017-21 A Resolution to Fix the Sanders County Tax Mill Levies for FY 2017/2018. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to adopt Resolution 2017-20 A Resolution Adopting the Special District and Sanders County Budget for Fiscal Year 2017-2018. Commissioner Magera seconded the motion. The motion was passed unanimously. The Board has consensus to execute the Entitlements for FY 2017-2018.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: a possible trespass and felony theft occurring in Plains, MT.

Bill Naegeli, Office of Emergency Management (OEM) requested to meet with the Board as he was not on the scheduled agenda, to discuss: updates on the Hwy 200 complex fires. Also in attendance was Karen Morey, Director of Public Health and Karen Dwyer, Program Assistant, Public Health.

Karen Morey, Director of Public Health and Karen Dwyer, Program Assistant, Public Health requested to meet with the Board as they were not on the scheduled agenda, to discuss: information on the Request to Order/Purchase Form that was sent to Department Heads on September 6, 2017. Further discussion was held on the fires in Sanders County and air quality conditions.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the Oath of Office for Bertha Jo Lunnen who has been appointed to the position of Commissioner for the Heron Park District through May 2021. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board has consensus to execute the Equipment Ownership Transfer for the transfer of Trunking Equipment from Pat's Knob Communication Site to Boulder Hill Communication (Jefferson County).

The Board adjourned at noon and resumed their regular session at 1:30 p.m.

The Board met with Kim Bergstrom, Pinnacle Research to discuss: the 2017 contract for Aquatic Plant Mapping and Assessment. Commissioner Cox motioned to execute the 2017 Contract for Aquatic Plant Mapping and Assessment between Sanders County and Water and Environmental Technologies. Commissioner Magera seconded the motion. The motion was passed unanimously.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: personnel issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board adjourned at 4:20 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
September 12, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, September 12, 2017 at 10:00 a.m. Present were Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Dave Hattis, District Ranger, Lolo National Forest to discuss: updates on the Hwy 200 complex fires; and updates on the Copper King Salvage Sale. Further discussion was held on Title III monies.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 9 days without incident. Open County Positions: Detention Officer, will post externally on September 15, 2017. Deputy Sheriff, running background and reference checks. Further discussions were held on: the Montana Association of Counties (MACo) Human Resources (HR) Handbook, which will have updates that need to be added to the County HR Handbook; longevity policy (current policy vs what the County has been paying out); moving the Plat Clerk in the Clerk and Recorder's office to a full time position; and the upcoming Quarterly Department Head meeting.

Julie Walker, Public Relations Specialist, Department of Labor and Industry called and requested to meet with the Board via teleconference as she was not on the scheduled agenda, to discuss: Governor Steve Bullock's office putting together a Fire Response Task Force to help with financial assistance for areas in Montana that have been devastated by the fire season. Ms. Walker will follow up with Jennifer Ekberg, Administrative Assistant, Commissioners to set dates and times for town hall and open house meetings. Also in attendance was Bill Naegeli, Office of Emergency Management.

Carol Brooker joined the Board at 11:53 a.m.

The Board adjourned at 12:11 p.m. and resumed their regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the Agreement between Sanders County and the Montana Department of Transportation for the Noxon Maintenance Facility Paving project. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Agreement between Sanders County and the Montana Department of Transportation for the Thompson Falls Maintenance Facility Paving project. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Thompson Falls Community Trails Interpretive Sign Contractor Agreement between Sanders County and Interpretive Graphics. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Amendment to Owner-Engineer Agreement Amendment No. 2 between Sanders County and Great West Engineering, Inc. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to sign the Certificate of Appropriation for the Intercap Revolving Program for the Sanders County Fair. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Mike Baxter, First Security Bank of Missoula (FSBM), Mike Thilmony, Commercial Loan Officer, FSBM; Bob Murdo, Bond Counsel, Jackson, Murdo and Grant (JMG), PC (via teleconference); and Nathan Bilyeu, Attorney, JMG, PC (via teleconference) to discuss: the Solid Waste Refuse Disposal District funding status; project funding and bond anticipation notes.

The Board adjourned at 3:50 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
September 13, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, September 13, 2017 at 9:30 a.m. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner.

The Board met with the Ben Bache, Foreman, Road District No. 1 & 2; Lee Smith, Foreman, Road District No. 3 for their quarterly Road Foreman meeting to discuss: the new Request to Order/Purchase form that was sent to Department Heads on September 6 & 7<sup>th</sup>, 2017. Further discussion was held on the final Fiscal Year 2017/2018 Road Budget.

The Board met with Department Heads for their quarterly meeting. In attendance were: Judson Shively, Coordinator, Weed District; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Candace Fisher, Clerk of District Court; Kathy Harris, Coroner; Katherine Maudrone, Director of Land Services; Shawn Sorenson, Sanitarian/Environmental Health; Lori Methgen, GIS/Rural Addressing; Roberta "Bobbi" Christenson, Deputy, Clerk and Recorder; Rich Wallace, Director of Human Resources and Chris McGuigan, Manager, Sanders County Fair. New Business: Rich Wallace presented the new employee recognition "Going the Sanders County Mile." With no objections from Department Heads "Going the Sanders County Mile," was unanimously approved by the Board. Old Business: Mr. Wallace finalized the County Job Classification Study and presented the findings with Department Heads. Mr. Wallace will handle the study on a department by department basis shortly. Departments with changes will be provided with their individual's results next week. There was no Unfinished Business. Department Head updates: Commissioner Brooker requested if Department Heads would be willing to take classes on dealing with difficult situations. There were no Department Heads opposed to the idea of having a class. Further updates given by Commissioner Brooker were: No cost of living increases to employees for fiscal year 2017/2018. Only increases to employees found during the County Job Classification Study that were below the minimum pay rate for their job. Commissioner Brooker- also provided an update on the fire at the Sanders County Fair Pavilion. Commissioner Magera-gave a status update on the progress of the Solid Waste Refuse Disposal District transfer station and clarified the temporarily Request to Order/Purchase form that was sent out to Department Heads on September 6 & 7<sup>th</sup>, 2017. Kathy Harris- has two employees that will be attending training shortly. Bobbi Christenson- gave election updates.

The Board adjourned at 11:30 a.m. and resumed their regular session at 1:30 p.m.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: an update on the ergonomics study that was completed by Jim Muskovich, Loss Control Specialist, Montana Association of Counties (MACo) on two County employees.



Robert Zimmerman, County Attorney-Public Administrator requested to meet with the Board as he was not on the scheduled agenda, to discuss: a proposal from Bob Murdo, Bond Counsel, Jackson, Murdo and Grant, P.C for bond counsel.

Commissioner Magera motioned to approve August 22-30<sup>th</sup>, 2017 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker proceeded to audit County Claims at 2:00 p.m. and instructed the Clerk to draw warrants in the amount of \$139,997.28. (County Claims are on file in the Office of the Clerk and Recorder)

The Board adjourned at 3:10 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
September 14, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, September 14, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: subdivisions in the wild urban interface. Further discussions were held on beginning a 1316 Violation Declaration to the Federal Insurance Administration against a noncompliance in the floodplain, as well as moving forward with the Joint Application to Work in Montana's Floodplain filed by a resident in Plains, Montana.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the County's new aircraft hangar leases.

The Board adjourned at 12:10 p.m. and resumed their regular session at 1:15 p.m.

Judith Beaudet, resident request to meet with the Board as she was not on the scheduled agenda, to discuss: a Tort Claim that she would be filing against the Sanders County Sheriff's office.

Commissioner Magera joined the Board at 1:35 p.m.

Commissioner Magera motioned to approve September 5-7<sup>th</sup>, 2017 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Les Lantz, Maintenance to discuss: the need for new heat pumps in the Courthouse, four are in need of replacement. Further discussion was held on Mr. Lantz winterizing the Courthouse.

The Board adjourned at 2:50 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**September 20, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, September 20, 2017 at 10:00 a.m. Present were Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

Commissioner Magera motioned to appoint Commissioner Cox as Acting Presiding Officer while Presiding Officer Brooker was absent on County business, for the week of September 18, 2017. Commissioner Cox seconded the motion. The motion was passed unanimously.

As it was 10:00 a.m. and the time and place as advertised, Acting Presiding Officer Cox opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Jennifer Ekberg, Secretary; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; and Ms. Kathy Conlin, Billing Clerk/Recycling Coordinator. Commissioner Magera motioned to approve August 16th & 22<sup>nd</sup>, 2017 meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. New Business: Mr. Peterson updated the Board on a new used truck that he proposed purchasing for Solid Waste. Mr. Peterson advised the Board on the frequency of hauling's that the Solid Waste drivers are hauling to Missoula as well as the influx of people to Sanders County and the effect this will have to all the roll off sites in the future. Unfinished Business: There was no unfinished business. Recycling Report: 34 bales of Mixed Paper; 112 bales of Cardboard; 1 bale and 20 yards loose of Aluminum Cans; 2 full pallets of Batteries; and 5 bales and 10 yards loose of Plastics 1 and 2. There was no public comment. The meeting adjourned at 10:40 a.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to adopt Resolution 2017-22 A Resolution Rescinding Stage I and Stage II Fire Restrictions. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Commercial Lease between Sanders County and TLC Rentals for the Extension Office. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Memorandum of Understanding between the U.S. Department of Interior, Confederated Salish and Kootenai Tribes, State of Montana, and Lake and Sanders County concerning agency cooperation on the National Bison Range Comprehensive Conservation Plan and Environmental Impact Statement. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute Task Order No. 18-07-5-21-017-0 to Sanders County Unified Government Master Contract that covers the period of July 1, 2012- June 30, 2019 for the Sanders County WIC Program. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 17 days without incident. Open County Positions: Detention Officer, posted externally until September 25<sup>th</sup>, 2017; Deputy Sheriff, selected candidate-running background and reference checks; Fair Administrative Assistant, posting externally on September 22, 2017. Further discussions were held in ergonomic station requests in the Courthouse and Extension offices.

The Board adjourned at 11:50 a.m.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**September 21, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, September 21, 2017 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer; and Glen E. Magera, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Kraft Minor Subdivision. Commissioner Magera motioned to approve the Noxious Weed Plan for Kraft Minor Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously. Ms. Maudrone then updated the Board on a Community Planning Assistance for Wildfire Grant that she was applying for, that is due at the end of this month.

Commissioner Magera motioned to approve September 12-14<sup>th</sup>, 2017 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Jason Badger, Agent, Extension to discuss: a renewal of Extension's copier lease. The Board has consensus for Extension to lease a new copier without the stapler function from Office Solutions.

The Board adjourned at 11:50 a.m.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**September 27, 2017**

Commissioner Brooker proceeded to audit County Claims at 9:00 a.m. and instructed the Clerk to draw warrants in the amount of \$96,694.33. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, September 27, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Bob Church, Vice President, Great West Engineering (GWE) (via teleconference); Craig Erickson, Certified Grant Writer, GWE (via teleconference); Bob Murdo, Jackson, Murdo and Grant (JMG) PC (via teleconference); Nathan Bilyeu, Attorney, JMG, PC (via teleconference); Jason Peterson, Supervisor, Solid Waste Refuse Disposal District and Kathy Conlin, Billing Clerk/Recycling Coordinator to discuss: the Solid Waste Refuse Disposal District funding status; project funding; bond anticipation notes and water supply.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 24 days without incident. Open County Positions: Detention Officer, extended external posting until October 2, 2017. Deputy Sheriff, running background and reference checks. Also, a Deputy Sheriff has submitted a resignation letter. Fair Secretary, no applications received as of yet. External posting until October 2, 2017. The Board has consensus to approve the Sanders County Human Resources Handbook with changes made.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to execute the Agreement between Sanders County and B & P Services for non-typical garbage and fire camp garbage tipping fees. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Contract between Sanders County and Robert Murdo, Bond Counsel, Jackson, Murdo & Grant P.C. for the Bond Counsel Proposal for the Solid Waste Revenue Bond. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candace Fisher, Clerk of District Court; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder; Tom Rummel, Sheriff; Carol Turk, Treasurer-Superintendent of Schools; and Robert Zimmerman, County Attorney-Public Administrator. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:15 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
September 28, 2017**

Commissioner Brooker proceeded to audit County Payroll at 9:30 a.m. and instructed the Clerk to draw warrants in the amount of \$461,371.13. (County Payroll Claims are on file in the office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, September 28, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the proposed amended covenants for Big Sky Ranch Estates. Further discussion was held on the Community Planning Assistance for Wildfire Grant application and letter of support from the Board.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: a petition to abandon a street in Camas, Montana; a Torte Claim that was received by a resident in Hot Springs, Montana; and the Miller Estate Encroachment in Noxon, Montana. Mr. Zimmerman will follow up with Katherine Maudrone, Director of Land Services to discuss an Encroachment Permit for the Miller Estate. Also in attendance was Ricky Hagedorn, Surveyor, Hagedorn Land Surveying.

Ginger Ward and Charlotte Rowe, Friends of the Quilting House requested to meet with the Board as they were not on the scheduled agenda, to present: a quilted Christmas tree skirt to the Board. Mrs. Ward and Mrs. Rowe advised that they have also provided a quilted Christmas tree skirt for the White House for this year's Kootenai National Forest Christmas tree.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the Clerk and Recorder's office Selby's HP T2500 Multifunction Printer Preventive Contract between Sanders County and Selby's. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve September 20-21<sup>st</sup>, 2017 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC); Julie Ehlers, Director of Client Relations, Montana Community Development Corporation (MTCDC); Tom Rummel, Sheriff and Lanny Hensley, Undersheriff to discuss: MTCDC offers direct loans to non-profits, public bodies and federally-recognized tribes to improve essential community facilities, purchase equipment, and pay other project-related expenses. Sheriff Rummel and Undersheriff Hensley discussed the need for expanding the Sheriff's Department facilities.

The Board adjourned at 4:00 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
October 3, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, October 3, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Greg Hinkle, Citizen to discuss: firewise applications on Sanders County subdivisions. Mr. Hinkle requested the Board make clarifications to the fire protection plan in the Sanders County Subdivision Regulations. Also in attendance were: John Chamblin, Coordinator, Sanders County Firewise; Jeff Muenster, Fire Management Officer, United States Forest Service; Bill Naegeli, Office of Emergency Management; Mark Reeser, Chief, Thompson Falls Rural Fire Department; and Katherine Maudrone, Director of Land Services.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Lisa Richmond, Office of Public Assistance (OPA) and Geni Holden, OPA requested to meet with the Board as they were not on the scheduled agenda, to discuss: Montana Governor Steve Bullocks MCA 17-7-140 Reduction Plan. Mrs. Richmond and Ms. Holden advised the Board their office has been notified of a possible office closure due to the 10% budget cuts and what the impact would be on the County if OPA was closed. A letter of support from the Board was requested to emphasize the impact the Sanders County community would have if OPA was closed.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to adopt Resolution 2017-23 Fiscal Year 2017-2018 Elected Officials Salaries. Commissioner Magera motioned seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 79 between Sanders County and Frank Winnberg. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 80 between Sanders County and Don Feist. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Kim Annis, Wildlife Management Specialist, Montana Fish, Wildlife and Parks (MFWP); David Wrobleski, Biologist, United States Forest Service (USFS); and Dave Hattis, District Ranger, Lolo National Forest for the regular quarterly Wildlife Meeting. Kim Annis discussed the following: it was a great year for bears. Ms. Annis provided information on bear habitat, migration, and augmentation status's. Dave Wrobelski, due to the fires in Sanders County it should benefit the wildlife food habitat in a positive way. Dave Hattis, advised that Mr. Wrobelski will be leaving Sanders County to take up residence as the new District Ranger for the Swan District. Mr. Hattis also provided a Hwy 200 Complex, Copper King Salvage and Mushroom Permit updates.

The Board adjourned at 3:10 p.m.

ATTEST:

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
October 4, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, October 4, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: fiscal year 2016/2017 budget amendments to the Sanders County funds. Commissioner Magera motioned to adopt Resolution 2017-24 A Resolution to Amend the 2016/2017 Budget for Sanders County Funds for 2393 Records Preservation, 2952 Special Projects, 2841 MILFOIL, 2964 Public Health Miscellaneous, 2903 Montana Land Information Act, and 6011 for the County Mechanic. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to adopt Resolution 2017-25 A Resolution to Amend the 2016/2017 Budget for Sanders County Funds for 2260 Emergency Disaster. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to adopt Resolution 2017-26 A Resolution to Amend the 2016/2017 Budget for Sanders County Funds for 2190 Comprehensive Insurance. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to adopt Resolution 2017-27 A Resolution to Amend the 2016/2017 Budget for Sanders County Funds for 7390 for the Trout Creek-Heron-Noxon TV District. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to adopt Resolution 2017-28 A Resolution to Amend the 2016/2017 Budget for Sanders County Funds for 2841 MILFOIL for the Army Corps of Engineers. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to adopt Resolution 2017-29 A Resolution to Amend the 2016/2017 Budget for Sanders County Funds for 2110 Road. Commissioner Cox seconded the motion the motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 2 days without incident. Open County Positions: Detention Officer, reviewing applicants for interview panel. Deputy Sheriff, Commissioner Cox motioned to execute the Human Resources (HR) Personnel Action form for Roy Scott as Deputy Sheriff. Commissioner Magera seconded the motion. The motion was passed unanimously. Fair Secretary, reviewing applicants for interview panel. Justice Court Clerk/Restitution Officer, posting externally on today's date. Commissioner Cox motioned to sign the HR Personnel Action form for a pay increase for Brad Lowry in the Sanders County Weed Department. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to execute the HR Personnel Action form for the termination of Gerald Braeten in the Solid Waste Refuse Disposal District. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to execute the HR Personnel Action form for Gordon "Lee" Smith for a pay increase as the Road Foreman, Road District No. 3. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussions were held on the Sanders County Safety Committee new by-laws and membership appointments and the new Mobile Eye that Montana Association of Counties (MACo) is providing to the Sanders County Sheriff's office.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute Great America Financial Services (GAFS) Agreement between Sanders County and GAFS for Sanders County Extension Office Sharp MX-4070N printer system. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Wayne Vannice, Secretary, Plains/Paradise TV District to discuss: the United States Forest Service (USFS) requesting the TV Districts to relocate their equipment from Pat's Knob. Sheriff Rummel advised that through technical advisors the TV Districts would not be able to relocate to the Emergency Services tower. The Board advised they would follow up with Dave Hattis, District Ranger, Lolo National Forest for clarification on the relocation of the

TV Districts from Pat's Knob on October 10, 2017. Also in attendance were: Dewey Duffel, Western Sanders County TV District; Ken Benson, Plains/Paradise TV District; Greg Welty, Plains/Paradise TV District; Bill Meadows, Western Sanders County TV District; Bruce Cameron, Electronic Technician, TV Districts; Tom Rummel, Sheriff and Shawna Chenoweth, Supervisor, Detention/Dispatch.

The Board adjourned at 3:10 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
October 5, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, October 5, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Big Sky Ranch Estates. Ms. Maudrone has not yet received the amended covenants. Therefore, she will reschedule Big Sky Ranch Estates for a later date. Further discussion was held on Elk Creek Road. It was brought to Ms. Maudrone's attention that there is no county road easement where the road leaves U.S. Forest Service Land in Section 28, Township 26 N, Range 34 W (584 Elk Creek Road to 611 Elk Creek Road). Ms. Maudrone will follow up with the County Attorney.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Sanders County Airport Hangar Leases. Mr. Zimmerman requested the meeting be rescheduled to hold a public meeting on the airport hangar leases. The Board rescheduled the public meeting for Tuesday, October 10, 2017 at 11:00 a.m. Also in attendance were: Pete Linzmaier, Chairman, Thompson Falls Airport Advisory Board; Mike Nichols, Owner, Thompson Falls Airport Hangar; James Vanicek, Owner, Thompson Falls Airport Hangar; Kim Roberts, Manager, Thompson Falls Airport; and Dan Schultz. Further discussion was held on the Miller Estate Encroachment in Noxon, Montana. Mr. Zimmerman will follow up with Katherine Maudrone, Director of Land Services.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: Road District No. 3. Commissioner Cox motioned to execute the Human Resources Personnel Action form for Daniel Kaharl for temporary employment for Road District No.3. Commissioner Magera seconded the motion. The motion was passed unanimously.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to approve September 27-28<sup>th</sup>, 2017 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at noon.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
October 10, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, October 10, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Dave Hattis, District Ranger, Lolo National Forest to discuss: the Hwy 200 Complex Fires and the need for an Emergency Determination Situation (ESD). Mr. Hattis advised the Board that the area fires were being looked at region wide for timber salvage sales. Further discussions were held on road and maintenance agreements for salvage sales; and the U.S. Forest Service requesting the Sanders County TV Districts to relocate their equipment off Pat's Knob. Mr. Hattis will follow up with the Sanders County TV Districts.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Sanders County Airport Hangar Leases. New lessees will be required to have an initial term of 10 years with an option to renew the lease for one (1) additional 10-year term. Lessees will also be required to provide General Liability Insurance for the hangar in an amount of \$1,000,000 per occurrence and name Sanders County as an additional insured. (Further information can be requested from the County Attorney's Office)

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to execute the Emergency Equipment Land Use Agreement for the Thompson Falls Airport. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board has consensus to execute the Quarterly Certification for the Emergency Management Preparedness Grant for William Naegeli for the time period of July 1, 2017 through September 30, 2017.

Commissioner Cox left the meeting at 1:45 p.m.

The Board adjourned at 1:50 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
October 11, 2017**

Commissioner Brooker proceeded to audit County Claims at 9:45 a.m. and instructed the Clerk to draw warrants in the amount of \$158,422.65. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, October 11, 2017 at 11:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 9 days without incident. Open County Positions: Detention Officer, reviewing applicants for interview panel later in the week. Deputy Sheriff, Commissioner Magera motioned to execute the HR Personnel Action Form for Eric



Elliott as a Deputy Sheriff for the Sanders County Sheriff's office. Commissioner Cox seconded the motion. The motion was passed unanimously. Fair Secretary, interviews scheduled for October 16, 2017. Justice Court Clerk/Restitution Officer, posted externally until October 20, 2017. Further discussion was held on the Sanders County Weed Department. Commissioner Cox motioned for the termination of Terry Shumaker, Hal Christenson, Rory Nygaard, and Brad Lowry for seasonal work with the option of returning next year to the Sanders County Weed Department. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was on the Sanders County Extension office. Commissioner Magera motioned to accept the resignation of Jason Badger, Agent for the Sanders County Extension office. Commissioner Cox seconded the motion. The motion was passed unanimously.

### **ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to execute the Maintenance Agreement for the Sharp MX-4070N Printer System. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board requested to meet with Rich Wallace, Director of Human Resources as he was not on the scheduled agenda, to discuss: the Sanders County Extension office. Mr. Wallace will follow up with Juli Thurston, Agent, Sanders County Extension office.

The Board adjourned at 2:05 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA October 12, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, October 12, 2017 at 10:00 a.m. Present were Glen E. Magera, Acting Presiding Officer and Anthony B. Cox, Commissioner.

Commissioner Cox motioned to appoint Commissioner Magera as Acting Presiding Officer while Presiding Officer Carol Brooker was absent. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Twentieth Judicial District Court, Sanders County, Montana Cause Number DV 02-48. Ms. Maudrone will follow up with the County Attorney. Further discussion was held on an easement request for a residence on Elk Creek Road in Heron, Montana. Ms. Maudrone will follow up with the County Attorney.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the Miller Estate Encroachment. Mr. Zimmerman will follow up with a letter to Stephen and Christina Miller in regards to the encroachment in Noxon, Montana. Further discussion was held on the Twentieth Judicial District Court, Sanders County, Montana Cause Number DV 02-48. Mr. Zimmerman will follow up with a letter to Ms. Hinds. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board met with Bill Burkland, Engineer, Robert Peccia and Associates, Inc. via teleconference to discuss: Plains and Thompson Falls Airports Capital Improvement Plans. Also in attendance was Katherine Maudrone, Director of Land Services.

### **ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to appoint the following elected judges to the following Board for the 2017 Municipal and Special Elections as notated below. Commissioner Magera seconded the motion. The motion was passed unanimously.

**ABSENTEE BALLOT EARLY PREPARATION BOARD**

Jane Bates	Bobbi Christenson	Paul Fielder
Cheryl Godfrey	Linda Haywood	Judith Stephen
Sandra True	Suzanne Wallace	Ginger Ward

**COUNTING BOARD FOR 2017 MUNICIPAL GENERAL ELECTION**

Jane Bates	Bobbi Christenson	Paul Fielder	
Brenda Franck	Cheryl Godfrey	Linda Haywood	Janet Sheridan
Rebecca McClellan	Deb Pier	Lisa Wadsworth	
Sandra True	Tracy Vanicek	Carol Webb	
Suzanne Wallace	Ginger Ward		

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:40 p.m.

Commissioner Cox left the meeting at 1:45 p.m.

Commissioner Cox joined the Board at 2:05 p.m.

Commissioner Cox motioned to execute Sanders County, Montana Final Budget Document Budget Certification for fiscal year ended June 30, 2018. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board has consensus to execute the five year Capital Improvement Plan (CIP) for Plains and Thompson Falls Airport.

Commissioner Cox motioned to approve October 3-5<sup>th</sup>, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:30 p.m.

ATTEST:

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Glen E. Magera, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
October 24, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, October 24, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Jennifer Ekberg, Secretary; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; and Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator. Commissioner Magera motioned to approve September 20, 2017 meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously. New Business: Mrs. Conlin advised the Board that Clark Fork Valley Hospital (CFVH) has contacted the County in regards to the rental of a 20 cubic yard container on a permanent basis. Commissioner Brooker will follow up with Barry Fowler, Director of Human and System Resources, CFVH. Mr. Peterson and Mrs. Conlin then gave an update on the Lake County solid waste transfer station that the two toured. Lake County's site would be similar to Sanders County's new solid waste transfer station. Mr. Mark Nelson provided insight to what would be beneficial in the new construction of the Sanders County solid waste transfer station. As well as items that would not be utilized. Mrs. Conlin also advised the Board that China is no longer taking the U.S.'s recyclables. This is going to have an impact on

plastics and unsorted paper at the bare minimum. Mrs. Conlin and Mr. Peterson will research what specific recyclable's will not be taken in so that the public can be notified. Unfinished Business: Commissioner Brooker advised on possible options that the County could make to get water at the new solid waste transfer station. Recycling Report: 34 bales of Mixed Paper; 58 bales of Cardboard (42 bales were shipped on October 4, 2017 and 40 bales were shipped on October 10, 2017); 40 yards loose of Aluminum Cans; ½ pallet of Batteries (4,437 pounds of Batteries were shipped on September 29, 2017); 40 yards loose of Plastics 1 and 2. There was no public comment. The meeting adjourned at 10:50 a.m.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 22 days without incident. Open County Positions: Detention Officer, two candidates with be interviewed on tomorrow's date October 25, 2017. Fair Administrative Assistant, Commissioner Magera motioned to execute the HR Personnel Action form for Lynn Felstet as the new Administrative Assistant for the Sanders County Fair. Commissioner Brooker seconded the motion. The motion was passed unanimously. Justice Court Clerk/Restitution Officer, reviewing applicants for interview panel next week. Land Services, Commissioner Magera motioned for the termination of John Chamblin for seasonal work as the Sanders County Firewise Coordinator with the option of returning next year. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussions were held on an equipment issuance procedure and fleet management for Sanders County owned vehicles.

The Board adjourned at 12:05 p.m. and resumed the regular session at 1:30 p.m.

### **ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to execute the Agreement between Sanders County and Montana Department of Transportation for the Plains Maintenance Facility Paving Project. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute Amendment No. 1 to Contract No. 17-07-04-31-141-0 between the Department of Health and Human Services and Sanders County Health Department. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Michael Tempero to the Hot Springs TV District for a two year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Lori Methgen, GIS/Rural Addressing to discuss: Rural Addressing updates, Reverse 911 and Courthouse computers.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: updates on the Emergency Management Preparedness Grant; Pre-Disaster Mitigation Grant and the October 19<sup>th</sup> Earthquake Preparedness Drill.

Robert Zimmerman, County Attorney-Public Administrator requested to meet with the Board as he was not on the scheduled agenda, to discuss: the County Attorney's office final job classification and wage. Further discussion was held on County vehicles.

The Board adjourned at 3:55 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
October 25, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, October 25, 2017 at 11:00 a.m. Glen E. Magera, Acting Presiding Officer; and Anthony B. Cox, Commissioner.

Commissioner Cox motioned to appoint Commissioner Magera to be Acting Presiding Officer while Carol Brooker, Presiding Officer was absent on County business. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board proceeded to audit County Claims and instructed the Clerk to draw warrants in the amount of \$106,050.49. (County Claims are on file in the Office of the Clerk and Recorder)

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised Acting Presiding Officer Glen Magera opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member (left the meeting at 2:00 p.m.); Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Sandra Gubel, Tobacco Prevention Specialist; Karen Morey, Director of Public Health; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant/ Environmental Health; and Jennifer Ekberg, Secretary. Dr. Gregg motioned to approve July 19, 2017 minutes as presented. Dr. Lulack seconded the motion. The motion was passed unanimously. New Business: Sandra Gubel, provided an update on activities, committees and programs within the Tobacco Prevention program. A new product Mrs. Gubel wanted people to be aware of is the "heat-not burn" cigarettes. The cigarettes are electronic devices that heat tobacco and produce an inhalable aerosol, instead of burning tobacco like traditional cigarettes. They are different from e-cigarettes because they use real tobacco, not the flavored liquid nicotine typically found in e-cigarettes. Shawn Sorenson, provided information on a variance request from Clearview Horizons. The Board will respond via email when the formal request has been made. Mr. Sorenson then advised the Board of three wastewater systems that have failed within the last two weeks in Thompson Falls. The systems present serious challenges in replacement, one of which has very limited acceptable alternatives. Karen Morey, reported that Montana's current flu activity is sporadic. The Sanders County Health Department has provided 380 flu shots to residents so far. Ms. Morey advised that a new provider in the area for flu shots will be Clark Fork Valley Hospital. In Sanders County there were positive results of Pertussis in a three month old, two Salmonella cases, Giardia, Campylobacteriosis, and recently invasive Streptococcus Pneumonia in a 66 year old male. There was no Unfinished Business. There was no public comment. The meeting adjourned at 2:30 p.m.

The Board adjourned at 2:30 p.m.

ATTEST:

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Glen E. Magera, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
October 26, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, October 26, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Furry Family Conveyance Exemption Appeal. Also in attendance was Ron Warren, Rocky Mountain Surveyors. Mr. Warren provided insight as to why an appeal was requested for the Furry Family Conveyance Exemption. Ms. Maudrone presented clarification that was recently passed into law. Commissioner Cox motioned to grant the Furry Family Conveyance Exemption. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on Big Sky Ranch Estates. Commissioner Cox motioned to accept the Declaration of Conditions, Covenants, and Restrictions for Big Sky Ranch Estates Subdivision amended September of 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Twentieth Judicial District Court, Sanders County, Montana Cause Number DV 02-48.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to reappoint Dr. Robert Gregg to the Sanders County Board of Health for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve October 10-12<sup>th</sup>, 2017 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Aircraft Hangar Ground Lease (Thompson Falls Airport) between Sanders County and Michael H. Nichols. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Dawn Gandalf, Citizen to discuss: the Sanders County Courthouse Kiosk. Ms. Gandalf requested to update and restore the kiosk. The Board has consensus for Ms. Gandalf to move forward with the improvement and restoration of the Courthouse Kiosk.

The Board met with Mark Sheets, Mayor of Thompson Falls and Lynne Kersten, Director, Thompson Falls Public Library to discuss: the City of Plains and Plains Public Libraries taxes. Due to individuals that had requested the meeting not in attendance the meeting was not held.

The Board adjourned at 2:45 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
October 31, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, October 31, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner.

The Board met with Dan Lucas, Western Region Department Head, Montana State University (MSU) Extension to discuss: the Sanders County Extension office. Mr. Lucas advised the Board that MSU will not be filling a vacant position at this time, due to budget constraints. Also in attendance was Rich Wallace, Director of Human Resources.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 29 days without incident. Open County Positions: Detention Officer, Commissioner Magera motioned to execute the HR Personnel Action Form for Carl Marquardt as a part-time Detention Officer. Commissioner Brooker seconded the motion. The motion was passed unanimously. Justice Court Clerk/Restitution Officer, reviewing applicants for interview panel with a tentative schedule of November 9, 2017 for interviews. The Board has consensus to execute the HR Personal Action Form for Jared Hutchings who has resigned from the Sanders County Sheriff's office. Discussion was held on an equipment issuance procedure. Mr. Wallace will be taking a one on one approach with each department head so that employee's will have an equipment issuance form as well as an equipment return form when they leave Sanders County. The Board requested that Mr. Wallace research county departments and job description and duties for a Controller or Chief Financial Officer.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Kathy Conlin; Lori Methgen and Jen Kreiner from the Thompson Falls Trails Committee to discuss: the Thompson Falls High Bridge Signage Application Letter from the Board to Montana Department of Transportation requesting permission for installation of directional signage along Montana Highway 471. The Board has consensus to execute a letter for the Thompson Falls Trails Committee as the official fiscal sponsor of the project.

Commissioner Brooker left the meeting at 1:50 p.m.

The Board adjourned at 1:50 p.m.

Commissioner Magera met with Bob Church, Vice President, Great West Engineering (GWE) via teleconference; Craig Erickson, Certified Grant Writer, GWE via teleconference; Bob Murdo, Bond Counsel, Jackson, Murdo and Grant (JMG) PC via teleconference; Nathan Bilyeu, Attorney, JMG PC via teleconference; Jason Peterson, Supervisor, Sanders County Solid Waste Refuse Disposal District; Robert Zimmerman, County Attorney-Public Administrator and Mike Thilmony, Commercial Loan Officer, First Security Bank to discuss: the status as well as updates on the future Solid Waste Refuse Disposal District transfer station. Mr. Murdo will be sending the bond anticipation note shortly to the Board, for a resolution to be passed. Mr. Church set a meeting for Thursday November 9, 2017 at 10:00 a.m. in the Board's conference room to go over the site and building layout for the future transfer station. The meeting adjourned at 2:30 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
November 2, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, November 2, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: updates on routine business in Land Services. The Board executed a letter to William and Michele Furry advising that on October 26, 2017 the Board unanimously approved the Furry Family Conveyance.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the loan with First Security Bank for the future Solid Waste Refuse Disposal District transfer station and what person(s) would be the signer(s) on the account. Further discussion was held on a possible mill levy increase as well as combining County departments, and the hiring of a Controller or Chief Financial Officer for the County.

The Board met with Karen Morey, Director of Public Health to discuss: the County Health Department received a \$5,000 grant from Town Pump for the Backpack Program; the County Employee Health Fair will be January 10, 2018. At the employee health fair the Health Department will start signups for the Arthritis Foundation's Walk with Ease Program.

The Board adjourned at 11:45 a.m. and resumed the regular session at 1:30 p.m.

The Board met with Theresa Milner, Sheriff's Office Administrator; and Lanny Hensley, Undersheriff to discuss: a proposal to rent Valley Bank's basement rooms. This would free up space that the County is renting outside the Courthouse. Possible space could also be utilized by other departments. Mr. Hensley will follow up with Valley Bank to get floor measurements for available space for other departments to use. Further discussion was held on the Software Lease Agreement with Application Data Systems, Inc., (ADSi) Mr. Hensley will follow up with ADSi for clarification on the agreement. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the Used Materials Sales Agreement between Sanders County and Montana Rail Link, Inc., for sixty-eight tons of table grade salt. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 84 between Sanders County and Jetta Shaver. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Indemnity Bond for Jennifer McCrea. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve October 24-26<sup>th</sup>, 2017 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:10 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
November 9, 2017**

Commissioner Brooker proceeded to audit County Claims at 9:00 a.m. and instructed the Clerk to draw warrants in the amount of \$150,380.95. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, November 9, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Bob Church, Vice President, Great West Engineering to discuss: the Sanders County Solid Waste new transfer station site layout and building design features. Also in attendance were: Jason Peterson, Supervisor, Sanders County Solid Waste Refuse Disposal District; Kathy Conlin, Billing Clerk/ Recycling Coordinator; and Mike Thilmony, Commercial Loan Officer, First Security Bank of Missoula.

The Board adjourned at 12:30 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the Twentieth Judicial District Court, Sanders County, Montana Cause Number DV 02-48. Mr. Zimmerman advised the Board that no action is required from Sanders County. Further discussion was held on the Heron Bridge and an incident involving a car going through the construction of the bridge.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/ Incident Update- 37 days without incident. Mr. Wallace attended the Montana Association of Counties (MACo) Safety Coordinator Training. Feedback was given on the new MACo Dashboard and claims system that will be unveiled in 2018; and Mr. Wallace was encouraged to set goals and measurements on safety for the County for 2018. The next monthly MACo Training with Jim Muskovich will be on November 7-8<sup>th</sup>, 2017 and will be on Winter Weather Exposure. Open County Positions: Detention Officer, will be posted internally due to Tom Harris's resignation. Commissioner Magera motioned to accept Tom Harris's resignation from the Sheriff's office as a Detention/Bailiff/Transport Officer. Commissioner Cox seconded the motion. The motion was passed unanimously. Justice Court Clerk/Restitution Officer, close to a decision on the applicants that were interviewed. Road Department District No. 1 and 2, Commissioner Cox motioned to execute the HR Personnel Action Form/Temporary Employee Agreement for Tom Peterson as an Operator on an as needed basis. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on the financial proposal of combining the Clerk and Recorder and the Treasurer's offices as one department and hiring a controller or chief financial officer for the County. The Board will follow up with the two elected officials, for those departments.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the General Services Agreement between Sanders County and NLC Inc. for the logging of the Trout Creek Gravel Pit. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Landowner Fuels Reduction Cost- Share Agreement No. 82 between Sanders County and Susan Jones. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Fiscal Year 2018 Department of Environmental Quality Motor Vehicle Recycling and Disposal Program for Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:30 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
November 14, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, November 14, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer and Anthony B. Cox, Commissioner.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the Montana State University Fiscal Year 2018 Extension Services Agreement between Montana State University Extension and Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve October 31<sup>st</sup>, 2017 and November 2<sup>nd</sup>, 2017 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 11:50 a.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
November 15, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, November 15, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.



The Board attended the Kootenai National Forest Capitol Christmas Tree tour display in downtown Thompson Falls.

Commissioner Cox left the meeting at 11:00 a.m. to attend County safety training in the courthouse.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/ Incident Update- 43 days without incident. Open County Positions: Detention Officer, posted externally until Tuesday, November 21, 2017. Justice Court Clerk/Restitution Officer, close to a decision on the applicants that were interviewed. Further discussion was held on the financial proposal of combining the Clerk and Recorder and the Treasurer's offices as one department and hiring a controller or chief financial officer for the County. The Board has a meeting scheduled with the Clerk and Recorder and the Treasurer for later today.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

### **ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to approve November 9<sup>th</sup>, 2017 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Ross Middlemist to the Sanders County Weed District Board for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Jenny Garrison to the Sanders County Fair Commission Board for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder and Carol Turk, Treasurer-Superintendent of Schools to discuss: the Boards intentions to consolidate the office of the Clerk and Recorder with the office of the Treasurer. Also in attendance was Rich Wallace, Director of Human Resources.

The Board adjourned at 3:30 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA November 16, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, November 16, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer and Glen E. Magera, Commissioner.

Commissioners Carol Brooker and Glen E. Magera, along with Carol Turk, Treasurer-Superintendent of Schools, of Sanders County, acting as the County Canvassing Board of Sanders County, Montana, do hereby certify that the foregoing abstract of election returns consisting of page 347 of book 2 of Abstract of Election Returns, records of Sanders County, is a full and correct abstract of all the votes cast in the City of Thompson Falls, Town of Hot Springs, Town of Plains Municipal Elections and the Plains Special Election District No. 1- Street Maintenance held in Sanders County, November 7<sup>th</sup>, 2017 as the same as shown upon the tally sheets returned by the Judges of Election of Sanders County, Montana. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board met with Katherine Maudrone, Director of Land Services to discuss: final plat approval for Morton Minor Subdivision. Commissioner Magera motioned to approve Final Plat Approval for Morton Minor Subdivision. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussion was held on Dead End Road in Trout Creek, Montana. Ms. Maudrone will follow up with Lee Smith, Foreman, Road District No. 3.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the Bond Anticipation Note Resolution for the Solid Waste Refuse Disposal District new transfer station. Further discussion was held on the consolidation of the Clerk and Recorder and the Treasurer.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: the open County position for the part time Justice Court Clerk/Restitution Officer. Commissioner Magera motioned to execute the HR Personnel Action form for Chelsea Kirkland as the part time Justice Court Clerk/Restitution Officer. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 11:50 a.m. and resumed the regular session at 2:00 p.m.

Commissioner Cox joined the Board at 2:00 p.m.

The Board met with Rich Wallace, Director of Human Resources to discuss: the consolidation of the Clerk and Recorder and the Treasurer. Also in attendance was Nichol Scribner, Clerk and Recorder. The Board has consensus to consolidate the Clerk and Recorder and the Treasurer. The Board will follow up with the County Attorney to draw up a resolution for intent to consolidate the Clerk and Recorder and Treasurer. A meeting is scheduled for Monday, November 20, 2017 at 10:00 a.m. to execute the resolution of intent.

Robert Zimmerman, County Attorney-Public Administrator requested to meet with the Board as he was not on the scheduled agenda, to discuss: a resolution of intent to consolidate the Clerk and Recorder and Treasurer. Mr. Zimmerman also proposed the consolidation of the Sheriff and Coroner.

The Board requested to meet with Tom Rummel, Sheriff and Lanny Hensley, Undersheriff to discuss: the consolidation of the offices of the Sheriff and Coroner. Also in attendance was Rich Wallace, Director of Human Resources. Mr. Rummel and Mr. Hensley were unanimously in favor of the consolidation. Follow ups will be conducted by Mr. Rummel and Mr. Hensley on other County's that have a consolidated Sheriff and Coroner. Mr. Wallace will follow up with other counties on the position of deputy coroner's.

The Board adjourned at 4:30 p.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
November 20, 2017**

The Board of Commissioners of Sanders County, Montana, met in special session on Monday, November 20, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met to discuss: a resolution of intention to consolidate offices. Also in attendance were: Dawn Gandalf, Citizen; Rich Wallace, Director of Human Resources; Katherine Maudrone, Director of Land Services and Nichol Scribner, Clerk and Recorder. Dawn Gandalf inquired into why the Board was moving towards a consolidation of offices. Presiding Officer Carol Brooker presented the proposed intention of consolidation. Commissioner Cox motioned to adopt Resolution 2017-30 A Resolution of Intention to Consolidate the Offices of Sanders County Clerk and Recorder/Assessor/Surveyor and County Treasurer/Superintendent of School. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on a meeting scheduled on Wednesday, November 22, 2017 for proposed Resolution 2017-32 A Resolution of Intention to Consolidate the Offices of Sanders County Sheriff and County Coroner.

The Board adjourned at 11:45 a.m.

ATTEST:

\_\_\_\_\_  
Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
November 22, 2017**

Commissioner Brooker proceeded to audit County Claims at 8:00 a.m. and instructed the Clerk to draw warrants in the amount of \$59,299.82. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, November 22, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the consolidation of the offices of the Sheriff and Coroner. The Board has discussed the consolidation with both elected officials. Neither the Sheriff nor the Coroner are opposed to the idea of combining the Coroner with the Sheriff's office. Further discussion was held on the County Attorney's office getting an estimate for security cameras and video door access.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 50 days without incident. Open County Positions: Detention Officer, posted externally until today at 5:00 p.m. Commissioner Cox motioned to execute the HR Personnel Action Form for James Alexander as a Deputy Coroner on a part-time, as needed, on call basis starting November 24, 2017. Commissioner Brooker seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to execute the HR Personnel Action Form for Tracy Vanicek from part-time to a full-time Plat Clerk effective November 26, 2017. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance was Nichol Scribner, Clerk and Recorder.

As it was 11:30 a.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Carol Brooker, Member; Anthony B. Cox, Member; Kathy Conlin, Billing Clerk/Recycling Coordinator and Jennifer Ekberg, Secretary. Commissioner Cox motioned to approve the October 24, 2017 meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously. New Business: Mrs. Ekberg presented Resolution 2017-31. Commissioner Cox motioned to adopt Resolution 2017-31 A Resolution Relating to the Purchase By First Security Bank of Missoula, A Division of Glacier Bank, of Bond Anticipation Notes to be Issued by the Sanders County Solid Waste Refuse Disposal District in Anticipation of Issuance of a District Solid Waste Revenue Bond; Fixing the Form and Details, Making Covenants with Respect Thereto, and Authorizing the Issuance, Execution and Delivery of the Bond Anticipation Notes. Commissioner Brooker seconded the motion. The motion was passed unanimously. Unfinished Business: Mrs. Conlin provided Sanders County Tax ID #'s 85 and 6982 that have requested a Solid Waste Refuse Disposal District Business Assessment Fee adjustment. Commissioner Cox motioned to adjust Tax ID # 85 from 4 units down to 2 units. Commissioner Brooker seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to adjust Tax ID # 6982 from 2 units down to 1 unit. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mrs. Conlin then gave a report on the Tax Exempt Billing for 2017-2018. A total of \$17,903.75 was billed out to businesses. Recycling Report: none to report at this time. There was no public comment. The meeting adjourned at 11:50 a.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to adopt Resolution 2017-32 A Resolution of Intention to Consolidate the Offices of the Sanders County Sheriff and County Coroner. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Software Lease Agreement between Application Data Systems, Inc. (ADSi) and Sanders County for the use of ADSi's software programs. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve November 14-16<sup>th</sup>, 2017 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candace Fisher, Clerk of Court; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder; Tom Rummel, Sheriff; Carol Turk, Treasurer-Superintendent of Schools and Robert Zimmerman, County Attorney-Public Administrator. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:10 p.m.

ATTEST:

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Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg