

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 3, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 3, 2016 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner, and Anthony B. Cox, Commissioner.

The Boards and Committees that the Commissioners will attend in 2017 are as follows:

<u>Commissioner Cox</u>	<u>Commissioner Brooker</u>	<u>Commissioner Magera</u>
Avista Management Committee	Child Development Center Board	Sanders County 911 Advisory Board
Flathead Valley Chemical Dependency Corporation, Board of Directors	of Directors, Chairman	Area Agency on Aging Board Area VI, Chairman
Sanders County Board of Health	Governors Board of County Printing	
Sanders County Solid Waste Refuse Disposal District	MACo Natural Resources/Public Lands	Community Action Partnership
MACo Board of Directors	Litigation Fund Committee	Hot Springs Refuse Disposal District
Sanders County Aquatic Invasive Plants (AIP) Task Force	MACo Public Land Committee	Sanders County Board of Health
Boards Attended:	Sanders County Board of Health	Sanders County Community Housing Organization
Sanders County DUI Task Force Committee	Sanders County Community Development Corporation, Board of Directors	Sanders County Council on Aging
Resource Advisory Committee	Sanders County Solid Waste Refuse Disposal District Board	Sanders County Council on Aging Financial Committee
Terrestrial Resources Tech Advisory Committee	Thompson Falls Community Trails Committee	Sanders County Solid Waste Refuse Disposal District
Thompson Falls Airport Advisory Board	Western Montana Regional Mental Health Center Board of Directors, Chairman	Sanders County Transportation Task Force
Sanders/Lolo National Forest Collaborative Group	Wildhorse Sports Authority Board	Board Attended:
	Joint Powers Trust Board of Directors	Dixon Refuse Disposal District
	Boards Attended:	Hot Springs Airport Advisory Board
	Sanders/Lolo National Forest Collaborative Group	Sanders/Lolo National Forest Collaborative Group
	Paradise Elementary School Preservation Committee	Sanders County Weed District
	Plains/Stohr Airport Advisory Board	Sanders County Fair Commission
	Middle Clark Fork River Plains	Eastern Sanders County Hospital Board
	Reach Committee	
	Sanders County Fair Commission	
	Thompson Falls Main Street Committee	

The Board met with Richard Wallace, Director of Human Resources, to discuss: Safety Report/Injury Update-13 day's injury free. Open County positions: Thompson Falls Airport, three applicants have applied and Mr. Wallace is reviewing applicants with Commissioner Cox. Road Department #1, Mechanic/Operator is posted externally until January 13, 2017. Solid Waste Relief Attendant has three candidates, interviews scheduled for tomorrow. Solid Waste Truck Driver interviews are scheduled for January 4, 2017. Further discussions were held on Job Classification status and the Joint Powers Trust Health Webinar that will be on January 10 and 11th, 2017.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the upcoming public hearing on Waterfront East and Waterfront West scheduled for January 18th, 2017 at 11:00 a.m.

The Board adjourned at noon and resumed the regular session at 2:00 p.m.

The Board met with David Wroblewski, Biologist, United States Forest Service (USFS); Bruce Sterling, Biologist, Montana Fish Wildlife and Parks (FWP); Mark Sheets, Mayor, Thompson Falls; Ryan Kreiner, Biologist, Montana FWP; and Katherine Maudrone, Director of Land Services for the regular quarterly Wildlife Meeting. Mr. Wroblewski discussed the following: maintaining highly suitable conditions for grizzly bear habitat, lynx habitat, elk habitat, healthy dry forests; and fishers. Mr. Sterling discussed the following: Viral Pneumonia in domesticated and wild sheep and goats, 2016 hunting season for elk, deer, and wolves in Sanders County. Mr. Kreiner touched base on the following: Walleye studies and impacts in Sanders County.

Robert Zimmerman, County Attorney-Public Administrator requested to meet with the Board as he was not on the scheduled agenda, to discuss: hiring a detective for the County Attorney's office. Further discussion on hiring a victim advocate to comply with Marsy's Law that has recently come into effect.

The Board adjourned at 3:30 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 5, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 5, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner, and Anthony B. Cox, Commissioner.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: the open Solid Waste Refuse Disposal District open Truck Driver position. Commissioner Cox motioned to hire Greg Makinster contingent on a reference check and passing a drug test. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Kathy Conlin, Receptionist/Recycling Coordinator to review the Solid Waste Refuse Disposal District business fee reassessment project.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Shelley Murphy, Marketing Coordinator, Montana Association of Counties (MACo) Health Care Trust (HCT) and Taylaur Nordhagen, HCT Wellness Coordinator, MACo to introduce Mrs. Nordhagen as MACo's new HCT Wellness Coordinator. Also in attendance were Nichol Scribner, Clerk and Recorder and Rich Wallace, Director of Human Resources.

The Board met with Shawn Sorenson, Sanitarian to discuss: current projects and activities, and new and closed businesses in Sanders County. Statistics are as follows: Inspections- 95.6% as of December 31, 2016, Soil/Site Analyses- 32 completed in 2016 calendar year, Wastewater Permits- 47 permits in fiscal year 2017, Local Subdivision Reviews- average review is 12 days for initial review, and Food Training- 8 participants in the 8 hour manager course thus far and the next course later this month.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to approve December 21st and December 28-29th, 2016 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:15 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 10, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 10, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with David Hattis, District Ranger, Lolo National Forest to discuss: updates on the Copper King Salvage Sale and the status on the Sanders County Resource Advisory Committee (RAC).

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-20 day's injury free. Open County positions: Commissioner Cox motioned to make an employment offer to Hal Christenson as seasonal relief for the Thompson Falls Airport Plow position. Commissioner Brooker seconded the motion. The motion was passed unanimously. Road Department #1, Mechanic/Operator is posted externally until January 13, 2017. Commissioner Cox motioned to make an employment offer to Lisa Koker as the Deputy Clerk for the Treasurer's Office effective the next pay period. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussions were held on the County Job Classification status updates, Human Resources Action Forms, and updates on the Human Resources Policy Handbook.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to sign the Landowner Fuels Reduction Cost-Share Agreement between Sanders County and Larry and Mary Ziegler. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Brooker to sign the Secure Rural Schools (SRS) and Community Self-Determination Act of 2000 Certification of Title III Expenditures by Participating County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 1:45 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA January 11, 2017

Commissioner Brooker proceeded to audit County Claims at 10:00 a.m. and instructed the Clerk to draw warrants in the amount of \$186,749.50. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 11, 2017 at 1:30 p.m. Present were Carol Brooker, Presiding Officer, and Anthony B. Cox, Commissioner.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to sign the Sanders County Independent Contractor Agreement between Sanders County and Cheryl Hardy for snowplowing and sanding services. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Brooker to sign the Department of Natural Resources and Conservation (DNRC) Conservation and Resource Development Division Aquatic Invasive Species Grant Application for an Invasive Milfoil Management Alternative Analysis for Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Les Lantz, Maintenance Supervisor to discuss: updates on winter weather conditions. Mr. Lantz made a request for a loader and dump truck from the road departments, for snow berm removals around the courthouse.

The Board adjourned at 2:45 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 12, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 12, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: updates on routine business in Land Services.

That Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the Collective Bargaining Agreement (CBA) between the County of Sanders and Teamsters Union Local #2. Commissioner Cox motioned to approve the CBA between the County of Sanders and Teamsters Union Local #2 effective July 1, 2016 through June 30, 2019. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: Solid Waste Refuse Disposal District hiring two Relief Attendants. Commissioner Cox motioned to hire Gerald Braeten and Logan Dechenne as on call Solid Waste Relief Attendants on an as need basis. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Dave and C.J. Larsen, Citizens requested to meet with the Board as they were not on the scheduled agenda, to discuss: Rainbow Bend and Frontier River Lane, roads in Sanders County. Further discussion was held on whether Rainbow Bend Lane was a County road. Commissioner Brooker will enquire whether Rainbow Bend Lane is a County road.

Commissioner Cox motioned to approve January 3, 2017 to January 5th, 2017 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Kathleen French, Citizen to discuss: a Joint Application for Proposed Work in Montana's Floodplain. Further discussions were held on the .68 acres owned by Sanders County. Mrs. French requested to fill the County's section with approximately 12 inches of fill material and for the County to write a letter stating that the County is in approval with Mrs. French filling in their section of property. Commissioner Brooker requested a copy of a letter that was sent to the County in July of 2014 in response to the Sanders County Board of Health's correspondence to Mr. Mark and Mrs. Kathleen French on a septic inquiry. Mrs. French will be furnishing correspondence sent to the BOH in July 2014. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board adjourned at 2:45 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 18, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 18, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Glen E. Magera, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Jason Peterson, Supervisor, Jennifer Ekberg, Secretary and Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator. Commissioner Magera motioned to approve the December 21, 2016 minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously. New Business: Mrs. Conlin gave a status update on the E-Waste Event this summer that she is working on with Dusti Johnson from Montana Department of Environmental Quality (MDEQ). Unfinished Business: Mrs. Conlin gave a status report on the progress that she is making with the Business Fees and Reassessment Project. Mr. Peterson will be helping Mrs. Conlin with a recycle report for how much was recycled for 2016. Recycling Report: 20 bales of Mixed Paper, 76 bales of Cardboard, 40 yards loose of Aluminum Cans, a shipment of the Metal Pile was shipped on January 10, 2017, a shipment of Batteries was shipped on January 17, 2017 of 5,424 pounds, and 2 bales of Plastics 1 and 2. There was no public comment. The meeting adjourned at 10:30 a.m.

As it was 11:00 a.m. and the time and place as advertised Presiding Officer Carol Brooker opened the public hearing for the application of Developer Donald Oliver to Amend Final Plats of Waterfront East and Waterfront West Major Subdivisions, located in the SW ¼, Section 16 and portions of Sections 16, 21 and 22, Township 21 North, Range 29 West, P.M.M. Sanders County, Montana. More generally, it is located south of Thompson Falls, 2 miles on Cherry Creek Road. Also in attendance were Katherine Maudrone, Director of Land Services; Tim Smith, Timberline Land Surveyors; Paul Fielder, Property Owner adjacent to this project; and Robert Zimmerman, County Attorney-Public Administrator. Presiding Officer Brooker then turned the meeting over to Tim Smith. Mr. Smith presented the proposed Amended Final Plat for Waterfront West. The proposed changes to final plat for Waterfront West included decreasing the number of lots from 13 lots to 6, which would also require new Department of Environmental Quality (DEQ) approval. Paul Fielder then proceeded to enquire with Mr. Smith in regards to lot sizes, water and wastewater, and private parkland. Katherine Maudrone then proceeded to read the staff findings of fact, determination and conclusion. Mr. Fielder gave a statement supporting the proposed amended Final Plat of Waterfront West. Presiding Officer Brooker closed the hearing at 11:33 a.m. Commissioner Magera motioned to take this matter under advisement until January 26, 2017 at 10:00 a.m. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Smith then presented the proposed Amended Final Plat for Waterfront East. The proposed changes to final plat for Waterfront East included decreasing the number of lots from 34 lots to 25, which would also require new DEQ approval for amended lots. Ms. Maudrone then proceeded to read the staff findings of fact, determination and conclusion. Presiding Officer Brooker closed the hearing at 11:47 a.m. Commissioner Magera motioned to take this matter under advisement until January 26, 2017 at 10:15 a.m. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised Presiding Officer Carol Brooker opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Dr. Jack Lulack, Member; Tina Scott, Administrative Assistant/Environmental Health; Sandra Gubel, Tobacco Prevention Specialist; Karen Dwyer, Program Assistant, Public Health; Jennifer Ekberg, Secretary; Alan Lamb, Citizen; and Jennifer McPherson, Specialist, Flathead Valley Chemical Dependency Corporation (FVDC). Commissioner Magera motioned to approve the November 29, 2016 minutes as presented. Dr. Lulack seconded the motion. The motion was passed unanimously. New Business: Mrs. Tina Scott discussed Ben Mill's Site Evaluation Summary, status on Paradise Ranchettes, and status on trailer court licensing. Mrs. Scott then turned the meeting over to Alan Lamb a resident of Hot Springs who advised the Board on properties that were near property that he would be purchasing. The residence he believed were in violation of junk vehicle law. The Board advised Mr. Lamb that they would conduct a follow up with Shawn Sorenson, Robert Zimmerman and Sheriff Tom Rummel with his inquiries. Karen Dwyer reported 26 confirmed cases of influenza in Sanders County. Ms. Dwyer advised that there are 58 cases of Mumps in Spokane, Washington. Montana recommends adolescent immunizations from 9-26 years of age reported Ms. Dwyer. Sandi Gubel gave an update on activities, tobacco legislative bills (SB 41 & SB 49), and new Montana

Tobacco Use Prevention Program (MTUPP) fact sheets on Electronic Cigarettes. Jennifer McPherson, Specialist from FVCDC requested that she be added to the next BOH agenda to give a presentation on Montana Prevention Needs Assessment on Drugs and Alcohol. The meeting adjourned at 2:22 p.m.

Commissioner Cox joined the Board at 1:56 p.m.

The Board adjourned at 2:25 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 19, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 19, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

Rich Wallace, Director of Human Resources cancelled his meeting due to a scheduling conflict.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: updates on routine business in the County Attorney's Office.

Commissioner Cox motioned to approve January 10, 2017 through January 12th, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Lori Methgen, GIS/Rural Addressing to discuss: Tyler Technologies vs Black Mountain Software, computer cord clean up in the courthouse and updates were given on maps.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Magera left the meeting at noon.

The Board met with Katherine Maudrone to discuss: updates on routine business in Land Services.

Jim Nash, Member, Cabinet Resource Group via teleconference requested to meet with the Board as he was not on the scheduled agenda, to discuss: the Board writing a Letter of Support for the Recreation Trails Program (RTP) for the Cabinet Resource Group. The Board agreed to write a Letter of Support before the deadline of February 1, 2017.

The Board adjourned at 2:35 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 25, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 25, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

Commissioner Brooker proceeded to audit County Claims and instructed the Clerk to draw warrants in the amount of \$100,859.45. (County Claims are on file in the Office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 14 day's injury free. Open County positions: Road Department #1, Mechanic/Operator interviews will be scheduled next week. Further discussions were held on the Human Resources Policy Handbook, County Job Classification status updates, and Rich Wallace and Karen Morey are now certified for drug and alcohol testing.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Jen Kreiner, Thompson Falls Trails Committee (TFTC) to discuss: a request for Sanders County to sponsor the 2017 Recreational Trails Program (RTP) grant application. Commissioner Cox motioned for the Board to sign the letter of support for sponsorship of the RTP Grant for the TFTC Committee. Commissioner Magera seconded the motion. The motion was passed unanimously. Mrs. Kreiner then gave a status update on the federal grant that she helping the Sheriff's office apply for, which would help to replace their SWIFT program.

Commissioner Magera motioned to reappoint Chris McGuigan to the Sanders County Fair Commission for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint James "Jim" Newman to the Sanders County Fair Commission for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Roberta Smith to the Sanders County Fair Commission for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox left the meeting at 2:00 p.m.

The Board met with Nathan Yoder, Chairman, Clark Fork Christian Fellowship Committee (CFCFC) to discuss: the new Solid Waste Refuse Disposal District transfer site that is adjacent to the Clark Fork Fellowship Committee's property. Further discussion was held on shared water possibilities for the adjacent property with Sanders County. Also in attendance were: Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Randell Zimmerman, CFCFC; Martin Weaver, CFCFC and Nichol Scribner, Clerk and Recorder.

The Board adjourned at 2:20 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 26, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 26, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place for the decision on Amending Final Plat of Waterfront West Major Subdivision. Commissioner Magera motioned to approve adopting submitted summary, findings, determination, and conclusion requiring the Amended Final Plat of Waterfront West Major Subdivision be signed by the Commissioners and filed, along with the Montana Department of Environmental Quality (MDEQ) Re-Write and amended covenants. Commissioner

Brooker seconded the motion. The motion was passed unanimously. Commissioner Cox abstained from voting as he was not at the hearing.

As it was 10:15 a.m. and the time and place for the decision on Amending Final Plat of Waterfront East Major Subdivision. Commissioner Magera motioned to approve adopting submitted summary, findings, determination, and conclusion requiring the Amended Final Plat of Waterfront East Major Subdivision be signed by the Commissioners and filed, along with the (MDEQ) Re-Write and amended covenants. Commissioner Brooker seconded the motion. The motion was passed unanimously. Commissioner Cox abstained from voting as he was not at the hearing. Ms. Maudrone then presented the final plat of Amended Lots 16 and 17 Mustang Haven II Major Subdivision for final approval and signatures as all conditions of preliminary approval are satisfied. Commissioner Cox motioned for final plat approval for Amended Lots 16 and 17 Mustang Haven II Major Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: hiring another Deputy County Attorney. A follow up will be conducted by Mr. Zimmerman for possible Deputy County Attorney hiring salaries.

Commissioner Cox motioned for Commissioner Brooker to sign the (MDEQ) Notification for Underground Storage Tanks for the Paradise Elementary School Preservation Committee. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candy Fisher, Clerk of Court; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder; Tom Rummel, Sheriff; Donald Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools; and Robert Zimmerman, County Attorney-Public Administrator. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, the Board proceeded to open the sealed bids for County Printing and Legal Advertising. Legal Advertising bids were received from: The Sanders County Ledger for Montana Code less 15% for publishing the legal advertising of Sanders County for the period February 1, 2017 to January 31, 2018. Commissioner Cox motioned to accept the Sanders County Ledger bid for Legal Advertising from February 1, 2017 to January 31, 2018. Commissioner Magera seconded the motion. The motion was passed unanimously. County Printing bids were received from: The Sanders County Ledger for Montana Code less 19% of the allowable charges as our bid for County Printing from February 1, 2017 to January 31, 2018, and The Printery for Montana Code less 20% of the allowable charges as our bid for County Printing from February 1, 2017 to January 31, 2018. Commissioner Magera moved to take the matter under advisement until February 1, 2017 at 1:30 p.m. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a review of the Sanders County Natural Resources Plan. Further discussion on revisions to the latest draft is scheduled for February 2, 2017 at 2:30 p.m. Also in attendance was Dawn Gandalf, Citizen.

The Board adjourned at 3:37 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 31, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 31, 2017 at 2:00 p.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board held the 2017 Employee Service Award Ceremony in the Commissioners' Conference Room. Those in attendance were: Carol Turk, Treasurer-Superintendent of Schools; Shawna Chenoweth, Supervisor, Detention; Theresa Milner, Sheriff's Office Administrator; Tom Rummel, Sheriff; Lanny Hensley, Undersheriff; Robyn Largent, Deputy Sheriff; Rachel Largent, Citizen; Martin Spring, Deputy Sheriff; Tammy Spring, Citizen; Roberta Kinser, Citizen; Debbi Roller, Administrative Assistant, Sheriff's Office; Jeff Friesz, Foreman, Road District No. 2; Michael Leichtnam, Road District No. 2; Mark Reeser, Road District No. 3; Dan Bloom, Road District No. 3; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Ron Paulsen; Solid Waste Refuse Disposal District; Steven Burrell, Solid Waste Refuse Disposal District; Kathleen Ann Conlin, Commissioners' Receptionist/Solid Waste Refuse Disposal District Billing Clerk/Recycling Coordinator; Robert Zimmerman, County Attorney-Public Administrator; Kendra Helvey, Legal Assistant; Allison Smith, Legal Secretary; Lori Methgen, GIS/ Rural Addressing; Katherine Maudrone, Director of Land Services; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant/Environmental Health; Karen Morey, Director of Public Health; Karen Dwyer, Program Assistant, Public Health and Rich Wallace, Director of Human Resources.

The Board adjourned at 3:00 p.m. and resumed the regular session at 5:30 p.m.

As it was 5:30 p.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the public hearing at the Sanders County Courthouse. In attendance were: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Gypsy Ray, Executive Director Lake County Community Development Corporation; Jen Kreiner, Executive Director, Sanders County Community Development Corporation; Randy Robinson, Paradise Water and Sewer; Katherine Maudrone, Director of Land Services; Shawn Sorenson, Sanitarian; Ernest Scherzer, Board Director, Sanders County Community Housing Organization (SCCHO); Jim Jacobson, Executive Director, SCCHO; Mark Sheets, Mayor, City of Thompson Falls; and Lanny Hensley, Undersheriff. Commissioner Brooker then turned the meeting over to Jen Kreiner who advised those in attendance that this hearing is to obtain public comment identifying the needs and priorities of Sanders County citizens and communities in the areas of Affordable Housing, Public Facilities and Economic Development and to advise local stakeholders of potential funding sources. Mrs. Kreiner held further discussion on types of community development, requirements for funding for public infrastructures, and funding for housing: the Montana Department of Commerce Programs (Treasure State Endowment Program (TSEP), Community Development Block Grants (CDBG), HOME and Big-Sky Trust Funds) Montana Department of Natural Resource Conservation (DNRC), State Revolving Loan Fund (SRF), and USDA Rural Utility Services (RUS). Public Comments as follows: Randy Robinson: Paradise is applying for a wastewater system and updated existing water systems. Paradise wastewater funding status is #1 on the TSEP funding list. Mark Sheets: Thompson Falls (TF) has many water mains that need to be replaced to stop leakage and infiltration, water storage needs to be increased for population growth and fire flow needs, and 566 residence are on septic systems that are failing. Both schools in TF, are also on septic and have had problems in the past. TF is currently having a Wastewater Preliminary Engineering Report (PER) done for the whole city and will have to repair the current system below the city train tracks, and construct a new system above the train tracks as well. Mr. Sheets continued discussion on needs for affordable housing, repairs to the swimming pool to increase safety, and a baseball field and park are both under construction and need funding to reach completion. TF does not have a Capital Improvement Plan or a Growth Policy. Both of which he stated are needed to keep development progressing in an orderly manner. Shawn Sorenson: in support of the Paradise community wastewater project. The townsite cannot safely support on-site wastewater disposal and about 65% of systems installed today are substandard. Approximately 95 structures generate wastewater within the townsite. Observed and reported structures include railroad tie cribs, cesspools, car bodies, fifty-five gallon drums, and direct discharge to soil. Of the 23 replacement permits since 1995, 15 were seepage pits and "last resort" systems. At present, 87 of the 95 wastewater generators are actively using substandard on-site wastewater disposal methods. Substandard systems are incapable of reducing nutrients and pathogens to safe levels prior to Montana's high quality waters. This is a serious concern as many drinking water supplies, including the Paradise public water supply, use shallow groundwater sources. Current wastewater issues are a barrier to residential and commercial growth. Interested parties are cautioned that wastewater treatment for new development and replacement of existing infrastructure is determined on a case-by-case basis. They are told space for proper wastewater treatment and disposal is limited and Sanders County therefore cannot guarantee a system can be permitted and installed. Constructing an affordable central wastewater system is a long term solution that would resolve acute wastewater

issues, promote community growth, prevent contamination of public and private drinking water supplies, and protect public health. Mr. Sorenson emphasized that if a central wastewater system wasn't installed then there may come a time when the County would be unable to issue permits. Commissioner Brooker read a note left by Judy Hutchins a resident from Heron, Montana: Heron needs a new Municipal Water System. Heron's system is obsolete, outdated, and needs help. Commissioner Cox: the County needs help with funding on the new Solid Waste Refuse Disposal District Transfer Station, safety improvements to the other Solid Waste Refuse Disposal District sites (Heron, Noxon, and Trout Creek), rehabilitation to the Noxon Bridge, deck needs replaced and old piers need to be removed from the Clark Fork River Bridge, Plains, Sanders County Fairgrounds need building improvements, a guardrail needs to be installed on Blue Slide Road at Copper Point, the courthouse needs a new heating/cooling system, and Sloans Bridge needs to be paved. Ernest Scherzer: requests the County appoint a Planning Board and write a Growth Policy. SCCHO is working with Hagedorn on their current project and would like to know if the Commissioners are working on a Growth Policy? Commissioner Brooker advised that they will tie the Capital Improvements Plan (CIP) into the Fiscal Year 2017/2018 Budget, last grant cycle this was something the County did not score points on in their grant application. She also advised that the County cannot have a Growth Policy without a Planning Board. The Commissioners are however in the process of working on a Natural Resource Plan. Katherine Maudrone followed up with a comment on the CIP that she is trying to make improvements to the CIP but is having little luck with getting information from Special Districts. Lanny Hensley: the Sheriff's office and the jail need to be updated and expanded. Buildings were out grown years ago and employees are under open heating and cooling ducts. Gypsy Ray advised that there are feasibility studies that the Sheriff's office might want to look into. Mr. Hensley also stated that they need to replace their records management system. The system they have is 20 years old. Because of the system being highly outdated there are many errors and it is not efficient to productivity. Mrs. Kreiner stated that she is in the process of helping the Sheriff's office with a Department of Justice grant to replace their records management system. The meeting then was turned over to Gypsy Ray who continued the public hearing to explain economic development programs and work force training: Montana Department of Commerce CDBG-Economic Development Projects, Montana Department of Commerce Big Sky Trust Fund (BSTF), Montana Office of Tourism, State Wood Products Revolving Loan Fund, Montana Department of Labor Workforce Training, Montana Arts Council Grant Programs, and Montana Department of Agriculture: Growth Through Agriculture. Public Comment as Follows: Jim Jacobson: the SCCHO needs increased inventory for affordable housing, and needs to be able to maintain the current affordable housing, emphasis on the Noxon Senior Housing project and the Dave Bennett housing purchases for the SCCHO. Mrs. Kreiner advised a County Growth Policy would work towards a study for citizens, housing, and businesses. Mrs. Ray gave information on cooperative housing and an example of cooperative housing that is being set up in Lake County. The meeting adjourned at 7:00 p.m.

The Board adjourned at 7:15 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 1, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 1, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 21 day's injury free. Open County positions: Road Department #1, Mechanic/Operator interviews are later today. Treasurer's office is currently on hold in the hiring process for a Clerk. Commissioner Cox motioned to adopt Resolution 2017-01: A Resolution to Adopt the Handbook of Human Resource Policies, Superseding All Other Personnel Policies and

Procedures Manuals or Related Human Resource Manuals. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on the County Job Classification updates.

The Board met with Matt Arno, Local Government Forest Advisor, Montana Department of Natural Resources and Conservation (DNRC) and Tim Love, Coordinator, Montana Forest Collaborative Network to discuss: Montana Counties Forest Summit, Fire Salvage and Emergency Situation Determination (ESD), Montana Forest Collaborative Network, and possible grants for forest collaborative's.

The Board adjourned at 12:05 p.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised for the decision on the County Printing Bid, Commissioner Cox motioned to award the County Printing Bid to the Printery for February 1, 2017 to January 31, 2018. Commissioner Magera seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to reappoint Kenneth Benson to the Plains-Paradise TV District for a two year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board signed the Oath of Office for Kent Wilby who was elected by acclamation to the position of Supervisor for the Green Mountain Soil and Conservation District for a term through November 2020.

The Board signed the Oath of Office for Terry P. Hightower who was appointed to the position of Supervisor for the Green Mountain Soil and Conservation District for a term through December 2020.

The Board signed the Oath of Office for Joel King who was appointed to the position of Trustee for the Noxon Rural Fire District for a term through May 2019.

Commissioner Brooker left the meeting at 1:50 p.m. to conduct interviews for Road District #1 Mechanic/Operation position.

The Board met with Bill Naegeli, Office of Emergency Management (OEM) Coordinator to discuss: the Pre- Disaster Mitigation (PDM) Grant, and Emergency Management Preparedness Grant (EMPG), which Mr. Naegeli is in the process of filling out applications for. Further discussions were held on Mr. Naegeli hiring a Public Information Officer/Deputy for OEM. Mr. Naegeli will follow up with Rich Wallace, Director of Human Resources.

The Board adjourned at 3:00 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA February 2, 2017

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 2, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Noxious Weed and Revegetation Plan for Flathead River Estates II. Commissioner Cox motioned for Commissioner Brooker to sign the Noxious Weed and Revegetation Plan for Flathead River Estates II. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussions were on possible new Wi-Fi tower going up in Plains Montana, and a Growth Policy vs Natural Resource Plan.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: a follow up on possibly hiring an additional Deputy County Attorney. Further discussion was held on the Sheriff's office and if the

County Attorney's office was in support of the Sheriff's office replacing their records management system. Also in attendance was Nichol Scribner, Clerk and Recorder.

Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC) and Nichol Scribner, Clerk and Recorder requested to meet with the Board as they were not on the scheduled agenda, to discuss: Mrs. Kreiner helping the Sheriff's office with a Department of Justice grant to replace their records management system.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Shawn Sorenson, Sanitarian to discuss: current projects and activities, and new businesses in Sanders County. Statistics are as follows: Inspections- New Year initiated, currently 172 establishments, Soil/Site Analyses- none in new calendar year, Wastewater Permits- 51 permits in fiscal year 2017, Local Subdivision Reviews- approximately 19 so far in fiscal year 2017, and Food Training- met with the new Montana State University (MSU) extension agent and discussed initial plans to develop a cooperative training program.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned for Commissioner Brooker to sign the Federal Aviation Administration Airport Division: Federal Financial Report-Form 425 and the Request for Reimbursement for Construction Programs- Form 271. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve January 18-19th, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Katherine Maudrone, Director of Land Services to discuss: further review of the Sanders County Natural Resources Plan. Also in attendance was Dawn Gandalf, Citizen.

The Board adjourned at 3:50 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA February 8, 2017

Commissioner Brooker proceeded to audit County Claims at 10:00 a.m. and instructed the Clerk to draw warrants in the amount of \$140,902.23. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 8, 2017 at 2:00 p.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

Bob Henline, External Affairs, HECLA Mining requested to meet with the Board as he was not on the agenda, to introduce himself as a new employee with HECLA Mining.

Commissioner Magera motioned for Commissioner Brooker to sign the 2017 Contract for County Printing between the County of Sanders and The Printery. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Brooker to sign the 2017 Contract for Legal Advertising between the County of Sanders and The Sanders County Ledger. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Brooker to sign the Kenworth Sales Company: Account Information and Agreement. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 28 day's injury free. Open County positions: Mr. Wallace will begin posting for a Weed Department Seasonal position,

which would start on March 20, 2017 or shortly thereafter. An update was given on the Sanders County Human Resources Policy Handbook which was adopted on February 1, 2017 by Sanders County Resolution 2017-01: A Resolution to Adopt the Handbook of Human Resource Policies, Superseding All Other Personnel Policies and Procedures Manuals or Related Human Resource Manuals and was rolled out to employees yesterday. Also in attendance was Nichol Scribner, Clerk and Recorder. Mr. Wallace then requested that the meeting be a closed session to discuss litigation and personnel issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board adjourned at 4:15 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 9, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 9, 2017 at 11:00 a.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with David Hattis, District Ranger, Lolo National Forest to discuss: updates on the Copper King Fire Salvage including the Emergency Situation Determination (ESD), Prescribed Burning planned for Spring 2017, Program of Work scheduled for Lolo National Forest and the status on the Sanders County Resource Advisory Committee (RAC). Also in attendance was Tom Eggenesperger, The Sanders County Ledger.

The Board adjourned at 12:20 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 16, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 16, 2017 at 3:00 p.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with Tom Rummel, Sheriff to discuss the Collective Bargaining Agreement between the County of Sanders and Teamsters Union Local No. 2. Commissioner Cox motioned to sign the Collective Bargaining Agreement between the County of Sanders and Teamsters Union Local No. 2 effective July 1, 2016 through June 30, 2019. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:35 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 22, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 22, 2017 at 10:00 a.m. Present were Glen E. Magera, Acting Presiding Officer; and Anthony B. Cox, Commissioner.

Commissioner Cox proceeded to audit County Claims and instructed the Clerk to draw warrants in the amount of \$50,439.17. (County Claims are on file in the Office of the Clerk and Recorder)

As it was 11:00 a.m. and the time and place as advertised, the Board opened the sealed bids for the Request for Qualifications (RFQ) for an Alternatives Analysis of Treatment Methods for Eurasian Milfoil for the Sanders County Aquatic Invasive Plants (AIP) Task Force. Bids were received from Ecosystem Research Group, LLC, Creative Resource Strategies, LLC, and Habitat Solutions. Commissioner Cox motioned to take the bids under advisement until March 1st, 2017 at 1:30 p.m. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance were: Kim Bergstrom, Pinnacle Research and Jason Badger, Extension Agent.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 13 day's injury free. An update was given on the Sanders County Human Resources Policy Handbook and the Sanders County Job Classification Study update. Further discussions were held on the Sanders County Safety Committee, and the Emergency Management Plan. Also in attendance was: Bill Naegeli, Office of Emergency Management (OEM) Coordinator.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

Commissioner Brooker joined the Board at 1:30 p.m.

The Board met with Carol Turk, Treasurer-Superintendent of Schools to discuss: abatement of 2012-2015 taxes on Taxpayer No. 5038 and to add them to Taxpayer No. 5651. Ms. Turk advised that the Taxpayer due to an error by the Department of Revenue taxes were paid on property Taxpayer No. 5651, which were included on Taxpayer No. 5038's tax bill. Ms. Turk advised that she spoke with Zac Leeman at the Department of Revenue (DOR) requesting DOR send a letter to Taxpayer No. 5651 as to the reason why they were sent a corrected tax bill. The Board agreed that this would be appropriate. Commissioner Magera motioned to abate Taxpayer No. 5038 for 2012-2015 taxes and for those years added to Taxpayer No. 5651. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Brooker to sign Grant Agreement RITA-17-8834: Invasive Milfoil Management Alternatives Analysis for Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously. Also in attendance was Jason Badger, Extension Agent.

Commissioner Cox motioned to accept Judge Don Strine's resignation from Justice of the Peace effective August 18, 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Cox to sign the Weight Log Purchase Agreement # W-5945 between Sanders County and Thompson River Lumber Company of Montana, Inc. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned for Commissioner Brooker to sign the Federal Aviation Administration Division: Federal Financial Report and the Outlay Report and Request for Reimbursement for Construction Programs for the Thompson Falls Airport. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve January 25-31st, 2017 and February 1st and 2nd, 2017 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:10 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 23, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 23, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: final plat approval Flathead River Estates II Minor Subdivision including approval of a Subdivision Improvement Agreement for treatment of Noxious Weeds. Commissioner Cox motioned approve the Subdivision Improvement Agreement between Walt and Karvel Pickering and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on Flathead River Estates II Minor Subdivision. Commissioner Magera motioned to approve the Final Plat for Flathead River Estates II Minor Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously. Ms. Maudrone then held discussion on a growth policy vs natural resources plan. Commissioner Brooker will follow up with Anne Cossitt, Montana Department of Commerce.

Commissioner Magera motioned to sign the Oath of Office for Steve Dagger who was elected by acclamation to the position of Supervisor for the Eastern Sanders County Conservation District for a term through November 2020. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to sign the Oath of Office for Doug King who was elected by acclamation to the position of Supervisor for the Eastern Sanders County Conservation District for a term through November 2020. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to sign the Oath of Office for Jimmy L Veach who has been appointed to the position of Trustee for the Thompson Falls Rural Fire District for a term through May 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to sign the Oath of Office for Sean Moran who has been appointed to the position of Supervisor for the Green Mountain Soil and Conservation District for a term through December 2020. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve February 8, 9th and 16th, 2017 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the records management system that he uses for County Attorney business and possibilities of switching the records management system to another company. Discussion was also held on Global Positioning Systems (GPS) on County cell phones and vehicles. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board adjourned at 12:10 p.m. and resumed the regular session at 2:00 p.m.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Carol Brooker opened the public hearing on the Petition for Annexation of Adjacent Territory into Plains-Paradise Rural Fire District. Also in attendance were Brian Reed, Lieutenant, Plains-Paradise Rural Fire District (PPRFD); James Russell, Chief, PPRFD; Luke Underhill, Executive Director, Camp Bighorn; Dave Colyer, Trustee, PPRFD; and Dawn Gandalf, Citizen. Presiding Officer Brooker then turned the meeting over to Luke Underhill. Mr. Underhill then advised the Board on the process that Ruben Stafford and Mr. Underhill undertook as they went to the residence that live in the petition area and educated them on the process that they were trying to accomplish. Commissioner Brooker then read the Petition for Annexation of Adjacent Territory into Plains-Paradise Rural Fire District. Commissioner Magera then proceeded to inquire with Mr. Underhill in regards to the citizens that live in the affected area that didn't sign the petition. Mr. Russell gave a statement supporting the proposed Petition for Annexation of Adjacent Territory into Plains-Paradise Rural Fire District by the PPRFD. Mr. Colyer gave a statement that Quinn's Hot Springs Resort was in support of the petition as well. Presiding Officer Brooker closed the hearing at 2:20 p.m. Commissioner Cox

motioned to take the matter under advisement until Wednesday, March 1st, 2017 at 3:00 p.m. Commissioner Magera seconded the motion. The motion was passed unanimously.

Dave Colyer, Trustee, PPRFD requested to meet with the Board as he was not on the scheduled agenda, to discuss: a proposed Veteran's Memorial and Amphitheater in Paradise, Montana. Further discussions were held on possible funds that could be raised. Also in attendance was Dawn Gandalf, Citizen.

The Board met with Dawn Gandalf, Citizen to discuss: a petition that was circulated by Ms. Gandalf and Melinda Ferrell to citizens of Sanders County that oppose the transfer or sale of any Federal Public Lands to the State of Montana or any other entity. Ms. Gandalf provided 110 signatures of Sanders County citizens who had signed the petition. Commissioner Magera inquired with Ms. Gandalf on where in Sanders County the petition was circulated. Ms. Gandalf then requested that the Commissioners be in support of the petition opposing the transfer or sale of any Federal Public Lands to the State of Montana or any other entity.

The Board requested to meet with Lanny Hensley, Undersheriff as he was not on the scheduled agenda, to discuss: the records management system that the Sheriff's office has. Further discussions were on proposed possibilities of switching the records management system from SWIFT to another company such as RIMS by Sun Ridge Systems, Inc, ADSI by Public Safety Software or Zuercher Technologies. Also in attendance was Theresa Milner, Administrator, Sheriff's Office; and Nichol Scribner, Clerk and Recorder.

The Board adjourned at 4:00 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 1, 2017**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 1, 2017 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 20 day's injury free. An update was given on the Sanders County Human Resources Policy Handbook and the Sanders County Job Classification Study update. Further discussions were held on the upcoming University of Montana, I Pharm for Sanders County employees, Sanders County Insurance Committee, and the Sanders County Fair Manager resignation. Commissioner Cox motioned to revise the Pay and Benefits under A.) Non-Exempt Overtime Pay in the Sanders County, Montana Human Resources Policy Handbook and to subtract the statement: Absences while in a leave status (e.g., annual leave, sick leave, personal leave, etc.) shall not be considered hours worked for the purpose of calculating overtime payments or compensatory time earned. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Wallace then held discussion on the open county positions: Weed Department Seasonal positions. Commissioner Cox motioned to bring the following individuals back onto the Weed Department Seasonal positions starting March 20, 2017 to September 30, 2017, weather permitting: Terry Schumaker, Brad Laury, Rory Nygaard, and Hal Christenson. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Wallace then requested that the meeting be a closed session to discuss litigation and personnel issues. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board met with Katherine Maudrone, Director of Land Services to discuss: Ms. Maudrone has updated the Sanders County Floodplain Emergency Notification form. Ms. Maudrone advised that she has received no communication in regards to Mitchell's Floodplain Violation nor any communication in regards to Kathleen French's Joint Application for Proposed Work in Montana's Floodplain.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Montana Board of Crime Control a Request for Proposals for Victims of Crime for City/County Prosecutors and/or City/County Law Enforcement Agencies. Commissioner Brooker is having Jen Kreiner, Sanders County Community Development Corporation (SCCDC) look into who could conduct the grant writing for the proposal. Further discussions were held on the correspondence from a resident in Plains who has sent correspondence to nearby neighbors informing them that a road will be closed on March 20, 2017. Mr. Zimmerman will conduct research into the matter. Discussion was then held on the upcoming Special Election that will be held for Congressman Ryan Zinke's position since he has been appointed to the Interior Secretary. Also in attendance was Nichol Scribner, Clerk and Recorder.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised for the decision on the Request for Qualifications for an Alternatives Analysis of Treatment Methods for Eurasian Watermilfoil for the Aquatic Invasive Plants (AIP) Task Force. Commissioner Cox moved to continue the matter under advisement until March 7, 2017 at 1:30 p.m. for additional time to review bids received by AquaTechnex, LLC and Lakeland Restoration Services, LLC. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance was Kim Bergstrom, Pinnacle Research and Jason Badger, Extension Agent.

The Board met with Shawn Sorenson, Sanitarian to discuss: current projects and activities, including food related legislative bills and Sanitarian related legislative bills that Mr. Sorenson is watching (HB 245, HB 352, and HB 507), and new and recently purchased businesses in Sanders County. Statistics are as follows: Inspections- new inspection year initiated, currently 172 establishments, Soil/Site Analyses- 3 in new calendar year, Wastewater permits- 55 permits in fiscal year 2017, Local Subdivision Reviews- approximately 20 in fiscal year 2017, and Food Training- Certified Food Protection Manager (CFPM) class scheduled for March 30, 2017.

The Board met with Rita Lundgren, Thompson Falls Beautification Committee (TFBC) and Robin Hagedorn, TFBC to discuss: 2017 Beautification Days in Thompson Falls and funding support. Also in attendance was Kathy Conlin, TFBC and Receptionist/Recycling Coordinator.

Commissioner Cox motioned to approve the Petition for Annexation of the Adjacent Territory into Plains-Paradise Rural Fire District. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Bill Naegeli, Office of Emergency Management (OEM) to discuss: winter weather conditions and damages to private structures around Sanders County. Mr. Naegeli advised the Board that the County was unable to declare a Disaster Declaration or an Emergency Declaration because there wasn't imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or artificial cause. There was also no imminent threat of a disaster causing immediate peril to life or property that timely action can avert or minimize. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board adjourned at 4:10 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg