

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 6, 2015

The Board of County Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 6th, 2015 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with County staff who recently received a Spontaneous Tribute and Recognition (STAR) Award.

The scheduled Wildlife Update meeting was cancelled due to conflicting schedules of the invitees.

The Board adjourned at 3:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 7, 2015

The Board of County Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 7th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner; and Anthony B. Cox, Commissioner.

The Board proceeded to audit County Claims in the amount of \$187,202.63 and instructed the Clerk to drawn warrants from respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 8, 2015

The Board of County Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 8th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; and Carol Brooker, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following issues: 1) review of Compensation Time Policy 3.0 for Exempt Employees, 2) Employee Classifications, 3) update on Fair Manager Job Description and open position posting schedule, 4) meeting scheduled with Weed Coordinator to discuss open positions in the Weed Department, 5) Juvenile Probation Office, 6) Sheriff Office: Deputy has concerns about vacation scheduling; concern about failure to negotiation new union contract, 7) CPR/First Aid Training to be scheduled, 8) one new injury to report: Employee in the Treasurer's office fell on ice/snow while walking to the Bank, 9) Open County Positions: in-house posting for County Mechanic; pending open positions in the Weed Department, and 10) Personnel: Deputy Coroner Dan Bates resigned as of 12/31/14, a replacement is pending. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

Commissioner Anthony B. Cox joined the Board at 10:10 a.m. during the above mentioned meeting.

The Board met with Robert Zimmerman, County Attorney, to discuss the following issues: 1) Juvenile Probation Office, 2) Bache Gravel Pit, new appraisal needed before proceeding, and 3) Bid Law.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following issues: 1) Russ Minor Subdivision, 2) unfounded Flood Plain violation in Plains, 3) research update on annexed streets (5th Street

between 2nd and 4th Avenue South in Plains, 4) Turkey Flats, clarification on easement, 5) Land Information Grants, 6) Heron Parkland, and 7) Flood Plain Permit for Cabinet Gorge Bridge in Heron.

Ms. Matthew presented a request on behalf of Russ Minor Subdivision for preliminary plat approval. Commissioner Cox moved to grant approval for preliminary plat for Russ Minor Subdivision with the following proposed conditions, findings of facts and conclusions:

1. That a (1) one foot no-access easement be established on the Harker Road frontage of these lots with the agreed upon exceptions permitted by Sanders County.
2. That this subdivision files a Waiver of the Right to Protest a Rural Special Improvement District for the construction, maintenance and other improvements of roads, prior to or concurrent with the final plat.
3. That the subdivider contacts the Sanders County Land Services Department for A Noxious Weed and Revegetation Plan within 30 days of preliminary plat approval, provide for initial treatment of weeds and file the approved plan with final plat.
4. That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval.
5. That the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to Final Plat approval all lots less than 20 acres in size must be approved by the Montana DEQ as the reviewing authority under MCA 76-4-101.
6. That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana.

Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve Sanders County Resolution No. 2015-01: A Resolution to amend the 2014/2015 Budget for Expenditures, Child Development Center. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to amend Sanders County Resolution No. 2014-36: Sanders County Fiscal Year 2015 Per Diem and Legal Holidays. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Resolutions are filed in the Clerk and Recorder's Office)

Commissioner Brooker moved to amend her April 9th, 2014 motion regarding Department of Transportation (DOT) Physicals; with the addition requirement that Employees must first file the claim through their personal insurance, and the County will cover any co-pays related to the charge. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Elizabeth Wormword, Trout Creek Park Board (TCPB) and Trout Creek Community Improvement Association (TCCIA); Elizabeth Haagenson, TCPB and TCCIA to discuss the following issues: 1) joint meetings between TCPB and TCCIA, 2) payroll for TCCIA Maintenance Employee, 3) Board appointments and proper protocol for replacements, 4) revamping the bylaws to serve as an "umbrella" set of bylaws to cover both boards, and 5) Board Minutes and Financial Reporting, it was determined that for the matter of minutes; it is acceptable to have one set of minutes for both boards. In regard to reporting, since there are two boards and the TCPB monies are public funds, financials need to be kept separate. Also in attendance were Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; and Robert Zimmerman, County Attorney.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board examined and signed the Noxon Senior Citizens Quarterly Report for the period ending December 31st, 2014. (Report is on file in the Clerk and Recorder's Office)

The Board signed the Oath of Office for Dillion Lee who was elected by acclamation to the position of Trustee for the Heron Rural Fire District for a term through May 2017. (Oath of Office is on file in the Clerk and Recorder's Office)

Commissioner Brooker attended the Paradise Elementary School Preservation Committee meeting at 6:00 p.m. at the Paradise Methodist Church Clubhouse.

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 13, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 13th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; and Carol Brooker, Commissioner.

The Board proceeded to audit County Claims in the amount of \$32,544.23 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County Claims are on file in the Clerk and Recorder)

The Board adjourned at 3:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 14, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Wednesday, January 14th, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 15, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Thursday, January 15th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following issues: 1) distribution and review of Montana Association of Counties (MACo) training materials/outlines, 2) Allocation of personal protective equipment funds, 3) draft County Policy: Personal Safety Equipment, 4) draft County Policy: Montana Department of Transportation (MDOT) Physicals, 5) draft County Policy: Good Samaritan, 6) draft County Policy: Food/Beverage consumed as a public expense, 7) draft County Policy: Use of personal cell phones, 8) continued discussion on prorated Holiday Pay for Part-Time Employees, 9) clarification on the distribution of changes/updates to County Policy, 10) update on Union negotiations at the Sheriff's Office, 11) Injury Report: 1/9/15 Elected Official injured right shoulder when slipping on ice in the Courthouse Parking Lot, 12) Open Positions: County Mechanic posting closed on 1/15/15; Weed Department will have postings in March for a Counterperson and Weed Coordinator, 13) CPR/First Aid Training required by March 2015, working

to get this scheduled, and 14) personnel issues, therefore as per MCA 2-3-203(3), this portion of the meeting was closed. Also in attendance for a portion of the meeting was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

Commissioner Anthony B. Cox joined the Board at 10:10 a.m. during the above mentioned meeting.

The Board met with Robert Zimmerman, County Attorney, to discuss the following issues: 1) Bache Pit, appraisal needed, 2) no new updates concerning possible Larchwood South Shore Bridge litigation, 3) replacement of Heron Bridge scheduled to begin July 2015.

Commissioner Cox left the meeting at 11:15 a.m. to attend the Sanders County DUI Task Force meeting in the Personnel Director's Office.

Commissioner Magera left the meeting at 12:30 p.m. to attend the Sanders County Transportation Advisory Committee Meeting and Sanders County Council on Aging Meeting at the Thompson Falls Senior Center.

Commissioner Cox rejoined the Board at 1:30 p.m. and it was the unanimous decision of the members present that he assume the role of Presiding Officer.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following issues: 1) discussion on the pursuance of an abandonment and resolution for Turkey Flats, and 2) Conservation easement reviewed and supported a 90 acre tract located North of Thompson Falls. Also in attendance for a portion of the meeting was Roberta Kinsler, Title Officer, First American.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

Commissioner Cox motioned to accept the resignation of Garry Keirn from the Sanders County Council on Aging Board of Directors. Commissioner Brooker seconded the motion. The motion passed unanimously.

Commissioner Cox motion to appoint Dale Bartelmey to the Sanders County Council on Aging Board of Directors as the new representative for the Trout Creek Senior Center; and appoint Pat Bartelmey has the alternate representative. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera signed the County's Certification of Title III Expenditures and Unobligated Funds for the 2014 calendar year. (Document on file in the Clerk and Recorder's Office)

The Board signed the Quarterly Certification Form for the Montana Emergency Management Performance Grant (EMPG). (Document on file in the Clerk and Recorder's Office)

The Board examined and signed the Claims Approval List for the period ending January 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of 32,544.23 were drawn from respective funds in payment of the same. (Claims approval list is on file in the Clerk and Recorders Office)

The Board adjourned at 3:30 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA January 20, 2015

The Board of County Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 20th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Tom Rummel, Sheriff; Lanny Hensley, Undersheriff, and Theresa Milner, Sheriff's Office Administrator to discuss the Sanders County Christmas Relief Fund Budget.

Commissioner Cox motion to approve Sanders County Resolution 2015-02, A Resolution to amend the 2014/2015 Budget for the Sanders County Christmas Relief Fund. Commissioner Magera seconded the motion. The motion was passed unanimously. (Resolutions are filed in the Clerk and Recorder's Office)

Commissioner Magera attended the Sanders County Community Housing Organization meeting at noon in the Commissioners' Conference Room.

The Board met with Ryan Kreiner, Fisheries Biologist, Montana Fish, Wildlife and Parks (FWP); Nate Kegel, Lolo Ranger District, United States Forest Service (USFS); Bruce Sterling, Wildlife Biologist, FWP, and Troy Hinck, FWP Game Warden, to discuss the following issues: 1) wildlife harvest data and update: 28 Mountain Lions, 14 Wolves; progressing with trapping through February 5th and hunting through March 1. Quotas for male Mountain Lions have been established by zone; White Tail Deer improving, Elk harvest was better in the Archery season, survey has been put out and results are expected in April, Wild Turkey population is increasing 2) about 15 radio collars have been put on Bighorn Sheep in the Perma/Paradise areas, part of a 6 year study to test for disease, 3) zone quotas for male Montana Lions have been set by zone, 4) there has been a lot of feeding of wildlife in town, 5) update on the Wolf/Coyote hunt in Trout Creek: about 100 registrants and 1 wolf was trapped. Federal Bureau of Investigations (FBI) was there in regard to specific threats, 6) there will be a new Mitigation Biologist with Avista in about two weeks, 7) due to elevated levels of mercury, PCB's, dioxins and furans; a Fish Consumption Advisory has been issued in the Noxon Reservoir, 8) FWP tests fish for mercury every 5 years and next testing will be in 2016, 9) FWP will be taking ownership of Thompson Falls State Park, 10) Survey sampling of fish in the Noxon and Cabinet Gorge Reservoirs, 11) Walleye studies are expected back from contractors in June, no plans for suppression in 2015, 12) nine Bass Tournaments have been scheduled for 2015, and 13) Bull Trout Study in the lower part of the Thompson River.

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 21, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 21st, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; and Anthony B. Cox, Commissioner.

As it was 10:05 a.m., Presiding Officer Magera open the Sanders County Solid Waste District Board meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox; Member, Jason Peterson, Solid Waste Supervisor; and Mrs. Kathy Conlin, Solid Waste Billing Clerk. Commissioner Cox moved to approve the December 17th, 2014 meeting minutes as presented. Commissioner Magera seconded the motion. The motion was passed unanimously. Unfinished Business: 1) no new updates on the Diesel Engine, serial numbers have been obtained and Mr. Peterson is working with District No. 1 Road Foreman to obtain quotes on the value, 2) Letter sent to Town Pump concerning Cardboard Disposal, Commissioner Cox will follow up, 3) Financials: Commissioner Magera suggested using Purchase Services lightly. He will work with Mr. Peterson after the meeting to see why expenditures are high. New Business: None. Billing Clerk and Recycling Update-Mrs. Conlin: 1) Charge Sheet and payment has been received from Clark Fork Custom Meats, 2) Noxon signage grant monies are being held until the fencing is completed in the spring, and 3) new signage needs to be ordered for the blue recycling trailers, Mr. Peterson will confirm the wording and provide this information to Mrs. Conlin. Commissioner Cox added that come spring/early summer, improvements will be made to the slope where the recycling trailer sits in Thompson Falls. Recycling Report: 47 Bales of Mixed Paper; 13 Bales of Cardboard (38 bales were shipped on 1/15/15); 1 Bale of Aluminum Cans; Metal Pile was crushed and shipped on 1/7/15, (167.73 Tons at \$110.00 per Ton for a total of \$18,450.00); 1 Pallet of Batteries; and 9 Bales of Plastics 1 & 2. Supervisor Update-Jason Peterson: 1) having issues with pressure gauge on Baler-Mr. Peterson will have new County Mechanic assess what is wrong and make necessary repairs, 2) still searching for a truck that will fit within budget, 3) concern about billing for waste disposal, employees have been instructed to keep track of dumping schedule, 4) Truck repairs, Peterbuilt has new lights and Volvo needs brakes, and 5) relief attendant resigned, Mr. Peterson will consult with the Personnel Director

to post the position. There was no public comment. The meeting adjourned at 10:55 a.m. (Solid Waste District Board Meeting Minutes in their entirety are on file in the Commissioners' Office)

The Board proceeded to audit County Claims in the amount of \$223,675.26 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County Claims are on file in the Clerk and Recorder's Office)

As it was 1:30 p.m., Presiding Officer Magera open the Sanders County Board of Health meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg; Shawn Sorenson, R.S, Sanitarian; Beth Rice, Administrative Assistant, Environmental Health, and Karen Dwyer, Public Health Aide/Receptionist. Dr. Gregg moved to approve the December 3rd, 2014 minutes as presented. Commissioner Cox seconded the motion. The motion was passed unanimously. Public Health Update-Karen Dwyer: 1) ICS400 Training in Libby, 2) 4 positive cases of Influenza A in the County, 3) non new Pertussis cases, 4) Public Health Director to attend Child Safety Passenger Technician Training in March, 5) Stericycle, vendor for sharps (hypodermic needles) disposal, has made their first pick up for the County. Sanitarian Update-Shawn Sorenson: 1) Montana Food Safety Rules: Mr. Sorenson request that the Board repeal the current Sanders County Food Safety Rules as they are outdated. It is understood that the County will follow the state regulations at this time. Dr. Lulack moved to repeal the current Sanders County Food Safety Rules. Dr. Gregg seconded the motion. The motion was passed unanimously. Mr. Sorenson then presented a request to the Board to adopt and approve the state's regulations as they are written, with the understanding that there possibly will be edits during the printing phase. Dr. Lulack moved to adopt and approve the Montana Food Safety Rules as provided by the State of Montana. Dr. Gregg seconded the motion. The motion was passed unanimously. Mr. Sorenson is working on a press release concerning the new state regulations and will provide a copy to the Board, 2) draft copy of new Sanders County Food Safety Rules, a supplement to the state regulations, should be provided at the next meeting, 3) Water flow complaint in Heron, 4) issues with installation of a however installed wastewater system in Heron, 5) confirmation the Deemer Creek Market in Plains is officially closed, and 6) occupancy status of a residential structure in the floodplain on River Road West, Plains. New Business: None. Unfinished Business: None. There was no public comment. The Board adjourned at 2:05 p.m. (Board of Health Meeting Minutes in their entirety are on file in the Commissioners' Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 22, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Thursday, January 22nd, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Ben Bache, Foreman, Road District No.1; Jeff Friesz, Foreman, Road District No. 2; Jason Peterson, Solid Waste Supervisor; Tom Rummel, Sheriff; and Judson Shively, Weed Department Supervisor, to discuss the departmental contributions for the County Mechanic position. It was agreed that the following departments will utilize the services of the County Mechanic and would pay a percentage of the salary, with the understanding that it would be revisited during the next budget season. (Road Districts No. 1 and 2, Solid Waste, Maintenance, Sheriff's Department, and Weed District) Also in attendance were Lanny Hensley, Undersheriff; and Theresa Milner, Sheriff's Office Administrator.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following issues: 1) Holiday Pay Compensation for Part-Time Employees. It was advised that as per MCA 2-18-604, this pay is required to be prorated and therefore no change is warranted, and 2) Two pending Americans with Disabilities Act (ADA) Cases are pending. Those County Employees will receive an undue hardship analysis. Also in attendance was: Nichol Scribner, Clerk and Recorder-Assessor-

Surveyor.

The Board met with Mike Hashisaki, Fair Manager, to discuss the following issues: 1) Cell phone reimbursement, 2) Fair Concession Group and recommendation to the Fair commission to hire a Food Operations Officer, 3) Fair Budget, 4) Barrel Racing Application, 5) Fair Manager Job Description, and 6) discussion on possible changes to the fair: no bingo booths; gate fees, and Motor Sports Package. Also in attendance were: Regina Skoczylas, Personnel Director; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; and Robert Zimmerman, County Attorney.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following issues: 1)

As it was 2:30 p.m. and the time and place as advertised, the Board proceeded to open the seals bids for County Printing. Present for the bid opening was Bina Eggenesperger, The Sanders County Ledger. Bids were received from: The Printery for Montana Code less 16%; and The Sanders County Ledger for Montana State Code less 10% of the allowable charges. Commissioner Cox motioned to take the matter under advisement until January 28, 2015 at 1:30 p.m. (Details on the County Printing Bid are on file in the Clerk and Recorder's Office)

As it was 2:45 p.m. and the time and place as advertised, the Board proceeded to open the seals bids for Legal Advertising. Present for the bid opening was Bina Eggenesperger, The Sanders County Ledger. One Bid was received from The Sanders County Ledger for Montana State Code less 19% for the publishing of legal advertising for the period of February 1, 2015 through January 31, 2016. Commissioner Cox motioned to accept The Sanders County Ledger Legal Advertising Bid. Commissioner Magera seconded the motion. The motion was passed unanimously. (Details on the County Legal Advertising Bid are on file in the Clerk and Recorder's Office)

ROUTINE COUNTY BUSINESS AS FOLLOWS:

Commissioner Magera signed, on behalf of the Sanders County Aquatic Invasive Plants (AIP) Task Force the Montana Department of Environmental Quality Form AR3, Pesticides Annual Report Form for Tier II Facilities. (Document is on file in the AIP Task Force Board's File)

The Board examined and approved the Claims Approval List for the period ending January 31st, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$223,675.26 were drawn from respective funds in payment of the same. (Claims Approval Lists are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 27, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Tuesday, January 27th, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 28, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 28th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner; and Anthony B. Cox, Commissioners.

As it was the time and place for the decision on the County printing bid, Commissioner Cox motioned to award the 2015/2016 contract to The Printery as it was the lowest and/or best bid. Commissioner Brooker seconded the motion. The motion was passed unanimously. There was no public present for the bid decision. (Details on the County printing bid are on file in the Clerk and Recorder's Office)

Commissioners Cox and Magera attended the Sanders County Aquatic Invasive Plants (AIP) Task Force meeting at 2:00 p.m. in the Commissioners' Conference Room.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board examined and signed the Quarterly Sheriff's Report for the period ending December 31st, 2014. (Report is on file in the Clerk and Recorder's Office)

The Board signed the Oath of Office for Phillip Lewis who was Elected to the position of Trustee for the Thompson Falls Rural Fire District for the term through May 2015 (Oath of Office is on file in the Clerk and Recorder's Office)

The Board signed the Construction and Maintenance Agreement between the Montana Department of Transportation; Montana Rail Link; and Sanders County for the Cabinet Gorge project in Heron, Montana. (Agreement is on file in the Clerk and Recorder's Office)

The Board adjourned at: 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 29, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Thursday, January 29th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner; and Anthony B. Cox, Commissioner.

The Board proceeded to audit County payroll claims in the amount of \$415,090.01 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County payroll claims are on file in the Clerk and Recorder's Office)

The Board met with Regina Skoczylas, Personnel Director, to discuss the following issues: 1) follow up on the allocation of personal protective equipment funds and proposed draft County Policy: Personal Safety Equipment; it was determined that further discussion was needed before a decision or change should be made, 2) draft County Policy: Montana Department of Transportation (MDOT) Physicals, 3) draft County Policy: Good Samaritan, 4) draft County Policy: Food/Beverage consumed as a public expense, 5) ongoing negotiations between the County and the Teamsters Union concerning the Collective Bargaining Agreement, 6) Subdivision Weed Plan Specialist, 7) Family and Medical Leave Act (FLMA) request was approved for Employee in County Attorney's Office, 8) draft for proposed new County Gift Policy is incomplete, 9) Injury Report: January 21, 2015- Sheriff's Deputy was injured while attempting to place a suspect in custody, 10) Open County

Positions: external posting for Solid Waste Relief Attendant closes on February 3rd; internal posting for Weed Department Counterperson posted today, 11) Upcoming Events: CPR/First Aid Training scheduled for March 26th in Plains, and 12) personnel issues, therefore as per MCA 2-3-203(3), this portion of the meeting was closed.

Commissioner Cox moved to adopt Sanders County Personnel Policy No. 40: Department of Transportation (DOT) Physicals/Medical Examiner's Certificate, as listed below. Commissioner Brooker seconded the motion. The motion was passed unanimously.

POLICY REFERENCE: Department of Transportation (D.O.T) Physicals/Medical Examiner's Certificate, 40.0

OTHER REFERENCES: Title 49 CFR, Part 391, Title 49 CFR, 391.43 U.S. DOT

Sanders County acknowledges under the requirements of the Montana Motor Carrier Safety Regulations, C.D.L. drivers are required to have in their possession a current valid Medical Examiner's Certificate (MEC) showing that he or she is physically qualified to drive a commercial motor vehicle.

A medical examiner's certificate must be renewed every two years. Some medical conditions may require more frequent recertification.

Any employee who is renewing his/her medical certification must schedule the appointment with a medical provider who can conduct this testing and submit the bill through his/her medical insurance provider. Sanders County will reimburse the employee for the out-of-pocket co-payment for this doctor's visit, provided a) the employee provides an original receipt for the co-payment, b) a copy of the new/current Medical Examiner's Certificate has been filed with Sanders County Personnel Department, and c) the receipt is attached to a completed County claim form approved and signed by his/her supervisor. All reimbursements will be paid by the Sanders County claims process, by check, once per month.

Employment requiring a C.D.L. with Sanders County Road Department or Solid Waste Department is contingent on the employee holding a valid Medical Examiner's Certificate at all times.

Commissioner Brooker motioned to adopt Sanders County Personnel Policy No. 41: Good Samaritan, as presented with corrections, as listed below. Commissioner Cox seconded the motion. The motion was passed unanimously.

POLICY REFERENCE: Good Samaritan, 41.0

OTHER REFERENCES: 27-1-714 MCA

Sanders County recognizes that by virtue of the work done by the Road Department, the Solid Waste Department, the Weed Department and all other departments where travel in a County vehicle may occur, that there may be a circumstance when an employee, when in the course of his/her driving duties, may encounter a driver and or a disabled vehicle in need of assistance. The Good Samaritan Rule gives protection to a person who comes to the aid of an injured or ill person, from being sued for contributory negligence as long as the volunteer aid-giver acted with reasonable care. The Good Samaritan doctrine is used by rescuers to avoid civil liability for injuries arising from their negligence. This rule also aims to remove the fear of bystanders to attend an injured or ill person for fear of being sued for unintentional injury or wrongful death. It helps to avoid reluctance of the people to help people in distress and also can do it without any fear of legal consequences.

The main ingredients for successful invocation of the Good Samaritan doctrine are:

1. The care rendered was performed as the result of the emergency.
2. The initial emergency or injury was not caused by the person invoking the defense.
3. The emergency care was not given in a grossly negligent or reckless manner.

Employees encountering traffic accidents or injured persons should:

1. Notify Emergency Service via Sanders County Sheriff Office Dispatch.
2. Do not transport any persons, regardless of the circumstance.
3. Notify your immediate Supervisor of your location, your status and await instructions.
4. Be sure your truck flashers are on to warn others coming upon the scene to use caution.
5. Do what you can to aid victims to the extent of your First Aid training.
6. Do not leave the scene until emergency services have arrived.

When emergency services arrive, notify your supervisor and return to your duties.

Commissioner Brooker motioned to adopt Sanders County Personnel Policy No. 42: Food/Beverages consumed as a public expense, as presented with corrections, as listed below. Commissioner Cox seconded the motion. The motion was passed unanimously.

Policy Reference: Food/Beverages consumed as a public expense, 42.0

Other References: 27-1-714 M.C.A.

This policy defines the circumstances under which Sanders County will pay or reimburse using County funds for a meal or the cost of food and/or beverages when the employee is not in travel status. County funds include any money deposited into any County fund through the County Treasurer. Grant and gift funds are treated the same as property tax funds.

This policy applies to all County Employees, including all Elected County Officials, appointed members of boards, commissions and councils, department heads, volunteers, and anyone acting as an agent of Sanders County.

Elected Officials/Department Heads are responsible for the implementation and administration of this policy within their departments. Departments must be conservative and act in a fiscally responsible manner with appropriate budget authority. Departments may apply additional requirements as long as they are equal to or more restrictive than these standards.

The following four criteria need to be present before public money can be expended on food and/or beverages. In order to receive reimbursement or process payment, documentation of all these criteria must be received with the reimbursement or payment request.

- 1) The identity of those consuming the food and beverages, which should take the form of a sign-in sheet and should include name and positions/titles of attendees. If identity is protected by law, only first names should be used.
- 2) Documentation that the meeting had a public purpose of conducting County business.
- 3) Document that the food is necessary to achieve the objectives of the training or meeting and it would be disruptive to the success of the training if employees dispersed for lunch or breaks.
- 4) Original itemized receipt.

Examples of situations that meet the requirements for payment or reimbursement and are considered furnished for the convenience of the County are:

- Meetings/trainings that go beyond 4 hours without being relieved of duty.

- Staff meetings or trainings that are designed to exceed four hours, such as an all-staff training day
- A meeting involving multiple agencies or nongovernmental participants.

Examples include:

- Public Meetings where public is invited, such as board meetings or informational meetings.
- Training sessions that involve other agencies from outside Sanders County
- Boards and Committee Training
- Hosting a seminar that specifically includes a fee for meals.
- Meetings that involve reward and recognition programs scheduled or approved by the County Board of Commissioners

The following categories of expenditures are not allowable County costs and will not be considered for payment or reimbursement.

- Food at regularly scheduled departmental staff meetings unless they meet one of the above requirements.
- Meals furnished to boost morale.
- Food or beverage provided to vendors outside of contract requirements.
- Alcoholic beverages.

Commissioner Brooker left the meeting at 11:00 a.m. for a teleconference concerning Secure Rural School (SRS) Funding.

The Board met with Robert Zimmerman, County Attorney, to discuss the following issues: 1) draft real estate lease for Specialty Beams, and 2) proposal for the Bache Pit appraisal.

Commissioner Brooker rejoined the Board at 11:30 a.m.

Jerry Pauli, a Thompson Falls resident requested to meet with the Board, as he was not on the scheduled agenda, to discuss his concern that Sanders County has been listed as the poorest County in Montana. Mr. Pauli requested that the Board schedule an “Economic Summit” meeting with city councils, area chambers, schools, and Clark Fork Valley Hospital representatives to address the challenges Sanders County is facing in regard to poverty.

The Board met with Eric Grace, Executive Director, Kanisku Land Trust; and Regan Plumb, Land Protection Specialist, Kanisku Land Trust to discuss: 1) Kanisku Land Trust and its mission and programs, 2) the management committee and how mitigation funds are spent, 3) conservation easements, and 4) projects in Sanders County. Also in attendance was Katherine Matthew, FPM, Director of Land Services.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following issues: 1) a request from Hagedorn Land Surveying, Inc. on behalf of their client to override the County Planner’s decision to deny a family conveyance exemption; the Board will hold a public hearing to addressing the denial of the Conlin Family Conveyance Survey, date to be determined, 2) House Bill 182 and the ramifications should it pass; and 3) initial discussion on land available for the relocation of the Solid Waste Transfer site.

The Board held the 2015 Employee Service Award Ceremony in the Commissioners’ Conference Room. Those in attendance were: Tom Rummel, Sheriff; Roy Mosher, Detention Officer; Shawna Chenoweth, Detention Supervisor; Theresa Milner, Sheriff’s Office Administrator; Judson Shively, Weed Department Coordinator; Dwight Miller, Road District No. 2; Jeff Friesz, Foreman, Road District No. 2; Regina Skoczylas, Personnel Director; Mike Jenson, Road District No. 3; Sandy Hough, Sanders County Bookmobile; Katherine Matthew, CFM, Director of Land Services; Ronda Heise, Treasurer’s Office.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Contract for County Printing between The Printery and Sanders County for the February 1, 2015 through January 31, 2016 contract period.

The Board signed the Contract for Legal Advertising between The Sanders County Ledger and Sanders County for the 1, 2015 through January 31, 2016 contract period.

The Board signed the Consultant Services Agreement between Shari A. Johnson and Associates Engineering, PLLC and Sanders County for the project development and design for the Federal-aid Project Number STPE 45(51), Uniform Project Number 883, Bike/Pedestrian Path-Thompson Falls, Montana.

The Board signed Consultant Services Agreement between Shari A. Johnson and Associates Engineering, PLLC and Sanders County for the project development for the Community Transportation Enhancement Program (CTEP) path project located in Plains, Montana. (All agreements and contracts are filed in the Clerk and Recorder's Office)

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 3, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Tuesday, February 3rd, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 4, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 4th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Rita Lundgren, Beautification Committee Chair, to discuss the following issues: 1) Beautification Days Event has been scheduled for April 9th through April 11th, 2015, 2) request for the Board to contact Montana Rail Link (MRL) in regard to a scheduling a spring burn through the city corridor, bordering the railroad tracks, 3) request for the County to print seventy-five (75) Beautification Day and Thumbs Up posters, 4) request for funding of advertising for both events; it was the mutual decision of the Board to approve funding for 2015; it was also mentioned that funding for next year might not be possible, due to budget constraints, 4) discussion on allowing tire and paint disposable at all County waste sites during the event, and 5) coordinating with the City of Thompson Falls in regard to access to the Thompson Falls Transfer Site on Friday when the site is normally closed. Also in attendance were: Kathy Conlin, Beautification Committee Member; and Jason Peterson, Solid Waste Supervisor.

The Board met with Jason Peterson, Solid Waste Supervisor, to discuss removal of approximately a half dozen dead pine trees located at the roll off site in Plains. It was the mutual decision of the Board to allow the trees to be removed and used for educational purposes. Staff from Plains High School will remove the trees and will be processed through the school saw mill; wood will then be used for community benefit.

The Board met with Edward Hanson, Benchmark Land Services; Dave Olsen, Unit Manager, Montana Department of Natural Resources and Conservation (DNRC); Norm Kuennen, Right-of-Way Specialist, DNRC; and Ben Bache, Foreman, Road District No. 1 to discuss the following issues: 1) gauging the County's interest in obtaining easements along Highway 56-Thompson River Road/Drainage area, 2) the area is a primary haul route for resource management and it

would secure much needed access for timber sales, and 3) Cost Share Program easements.

Spenser Merwin, Legislative Correspondent for Senator Steve Daines, requested to meet with the Board, as he was not on the scheduled agenda, to introduce himself and provide overview of the recently held forest reform town hall meeting.

Commissioner Brooker motioned to adopt Sanders County Resolution No. 2015-03, A Resolution to amend the 2014/2015 Budget for Sanders County Funds; Sanders County Ambulance Fund and Sanders County Senior Citizens Fund. Commissioner Cox seconded the motion. The motion was passed unanimously. (Filed in the Clerk and Recorder's Office)

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Assignment of Lease between DuCharme Realty, LLC and Sanders County for the original lease for James Nash and Kathryn Slora (Specialty Beams). (Filed in the Clerk and Recorder's Office)

The Board signed the Economic Development Project Progress Report for Grant Contract No. MT-CDBG-ED14-01, Feasibility study-Paradise Elementary School. (Filed in the Clerk and Recorder's Office)

The Board examined and signed the Dixon Senior Center Quarterly report for the period ending December 31st, 2014. (Filed in the Clerk and Recorder's Office)

The Board proceeded to audit County claims in the amount of \$19,477.37 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County claims are on file in the Clerk and Recorder's Office)

The Board adjourned at 5:00 p.m.

Commissioner Brooker attended the Thompson Falls Community Trails Committee Meeting at 6:00 p.m. at the state building in Thompson Falls.

Commissioners Cox and Magera attended the Heron Town Meeting at 7:00 p.m. at the Heron Community Center.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 5, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Thursday, February 5th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following issues: 1) ongoing negotiations between the County and the Teamsters Union concerning the Collective Bargaining Agreement, no meeting has been scheduled, 2) still working on a draft for the proposed County gifting policy, 3) review of the Sanders County Workmen's Compensation Injury Trending Report for 2014, 4) Open County Positions: external posting for Solid Waste Relief Attendant closed, in process of reviewing applicants; external posting for Weed Department Counterperson closed next week. Future postings pending: Rush Skeleton Weed Grant Coordinator and Tobacco Prevention Specialist/Bioterrorism, 5) Upcoming Events: CPR/First Aid Training scheduled for March 26th in Plains, and 12) personnel issues, therefore as per MCA 2-3-203(3), this portion of the meeting was closed. Also in attendance for a portion of the meeting was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Robert Zimmerman, County Attorney, to discuss the following issues: 1) review proposal for the Bache Pit appraisal, 2) how to resolve issue concerning a registered voter who wishes to no longer be registered, 3) term limits for Sanders County Bookmobile Board Members and state statute, and 4) need to review Turkey Flats easement, is there a need to proceed.

Howard Bakke, Noxon TV District Board Member, requested to meet with the Board, as he was not on the scheduled agenda, to discuss the possibility of combining the County TV Districts into one. The Commissioners offered to schedule a joint meeting at a later time for further discussion.

Commissioner Brooker motioned to appoint Abigail Maxwell to the Preston Hot Springs Town-County Library Board to fill the seat vacated by Will Triplett, for a term through December 31st, 2017. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to reappoint Linda Landrum to the Preston Hot Springs Town-County Library Board for a second five year term through December 31st, 2018. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to appoint Lynette Ek to the Sanders County Bookmobile Advisory Board for a five year term through February 4th, 2020. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following issues: 1) Heron Bridge replacement, 2) County to issue press release concerning Firewise, wildfire preparedness. Commissioner Brooker requested that Ms. Matthew forward the information to local fire departments as well, 3) request for information concerning the County easement on Diehl Ranch Road in Plains, 4) inquiry from Gene Jopling concerning a bond to put overpass back in at Larchwood South Shore Subdivision, and 5) upcoming public hearing discussing the denial of the Conlin family conveyance survey.

The Board met with Shawn Sorenson, R.S, Sanitarian, to discuss the following issues: 1) Regulations update: Local draft to the Board of Health for review, 2) inspections in process with new State rules-good establishments will be fine, others will struggle, 3) Mr. Sorenson recently passed Servsafe instructor exam and the County will now be able to provide Food Protection Manager Training, approximately 75 establishments that need certification or recertification this year, 4) wastewater complaint/overflow issue at Glacier Crossroads in Plains, 5) license issued for Stageline Pizza in Plains, 6) delinquent license reminder notices sent, approximately 6 currently, 7) County has approximately 170 licenses establishments that require inspections- 11 have been inspected to date, 8) site evaluator and re-certification course will be scheduled for May, new changes will include probationary period, and 9) Financials, as of period 6 under budget.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed an agreement between the Montana Department of Transportation (MDOT) and Sanders County for work to be accomplished under Federal Aid Project No. STPB 9045 (38), Cabinet Gorge, UPN 6286000.

The Board signed a Professional Valuation Services Contract between Nichol J. Hogan, MAI, Hall-Widdoss and Co., PC and Sanders County for a commercial appraisal for the Bache Gravel Pit.

(Agreements and Contracts are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

The Board of County Commissioners of Sanders County, Montana, met in special session on Friday, February 6th, 2015 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Bob Denning, Certified Public Accountant(CPA) and Certified Government Financial Manager (CGFM), Denning, Downing and Associates (DDA), P.C.; and Rob Hall, CPA, DDA, to discuss the following Fiscal Year 2013-2014 audit findings: 1) Mill Levy Calculation, 2) internal controls weakness in District Court, 3) Treasurers Office: lack of dual signatures on Treasurer checks; accrued interest calculate amounts for CD's not recorded on the books , 4) Sheriff's Office, segregation of duties for receipting cash. 6) Corrective action is needed for each department with a finding. The County received a rating of un-modified. Also in attendance were: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Robert Zimmerman, County Attorney, and Mike Hashisaki, Fair Manager.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board proceeded to audit County Claims in the amount of \$202,112.24 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County Claims are on file in the Clerk and Recorder)

The Board adjourned at 1:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 10, 2015**

The regularly scheduled meeting of the Board of Commissioners of Sanders County, Montana, for Tuesday, February 10th, 2015 at 10:00 a.m. was cancelled due to the conflicting schedules of the board members.

Commissioners Anthony B. Cox and Glen E. Magera were attending the 2015 Mid-Winter Montana Association of Counties (MACo) Conference in Helena.

Glen E. Magera, Presiding Officer

ATTEST:

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 11, 2015**

The regularly scheduled meeting of the Board of Commissioners of Sanders County, Montana, for Wednesday, February 11th, 2015 at 10:00 a.m. was cancelled due to the conflicting schedules of the board members.

Commissioners Anthony B. Cox and Glen E. Magera were attending the 2015 Mid-Winter Montana Association of Counties (MACo) Conference in Helena.

Glen E. Magera, Presiding Officer

ATTEST:

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 12, 2015**

The regularly scheduled meeting of the Board of Commissioners of Sanders County, Montana, for Thursday, February 12th, 2015 at 10:00 a.m. was cancelled due to the conflicting schedules of the board members.

Commissioners Anthony B. Cox and Glen E. Magera were attending the 2015 Mid-Winter Montana Association of Counties (MACo) Conference in Helena.

Glen E. Magera, Presiding Officer

ATTEST:

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 17, 2015**

The regularly scheduled meeting for the Board of Commissioners of Sanders County, Montana, was cancelled on Tuesday, February 17th, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 18, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 18th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner; and Anthony B. Cox, Commissioner.

As it was 10:00 a.m., Presiding Officer Magera opened the regularly scheduled Solid Waste District Board Meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Anthony B. Cox, Member; Jason Peterson, Solid Waste District Supervisor; Mrs. Kathy Conlin, Solid Waste Billing Clerk; Peter DelGuidice and Becky DelGuidice, B & P Services. Commissioner Brooker motioned to approve the January 21st, 2015 meeting minutes as presented. Commissioner Cox seconded the motion. The motion was passed unanimously. New Business: 1) Mr. and Mrs. DelGuidice presented information concerning 20 yard dumpsters that they are interesting in purchasing and inquired about fee to dump at the Thompson Falls Transfer Station. Mr. DelGuidice advised that the containers would be used to service things like fire camps, construction debris/non-typical waste, and possibly a bigger container for the Clark Fork Valley Hospital (CFVH). After much discussion, the Board decided to take it under review and will notify B & P Services when they have reached a decision. 2) Sorlie Septic/port-a-pots: Mr. Peterson advised that a new arrangement has been made, dumping will occur every other month. He also advised that he has asked his staff to keep record of when Sorlie Septic comes. Commissioner Brooker inquired if the port-

a-pots had some type of service tracking log requiring the driver sign/date. Mr. Peterson will follow up and report back to the Board. 3) new safety signage for roll off sites was ordered on January 20th, 2015, Mrs. Conlin will follow up on expected delivery. Unfinished Business: 1) diesel engine, Mr. Peterson advised that he conferred with Cummins in Missoula and they didn't seem interested in obtaining the engine. Discussion included options for listing it for sale, Mr. Peterson will obtain the engine specifications, value and enlist the aid of Commissioners staff as needed, in order to facilitate the process. 2) Town Pump cardboard disposal: Commissioner Cox advised that he is in touch with a representative in Butte and they are working on the possibility of putting a recycle trailer in the Town Pump parking lot. He also advised that Town Pump's insurance does not allow their employees to haul. 3) Financials: discussion on whether all repair and maintenance purchases were taken out of the correct line item, 4) the removal of half dozen dead pine trees at the Plains roll off site is completed. Billing Clerk/Recycling Update, Mrs. Conlin: 1) Beautification Days: researched disposal options: tires and paint cans are to be thrown out; it was also suggested that all paint cans should have sawdust placed inside before disposing, 2) electronics pick-up: corresponding with Dusti Johnson, Recycling and Marketing Development Specialist, Montana Department of Environmental Quality (DEQ) DEQ, to coordinate another event in Sanders County, 3) recent shredding event for the Courthouse went well, 4) receipting at all Solid Waste Sites, Mrs. Conlin advised there are still some discrepancies (missing receipts and out of sequence) and she is working with Mr. Peterson concerning this issue, and 4) CFVH Solid Waste Billing, Mrs. Conlin will research. Recycling Report: 10 Bales of Mixed Paper (37 bales were shipped through Sage Recycling on 2/5/15); 36 Bales of Cardboard; 1 Bale of Aluminum Cans; Metal Pile pretty low; less than 1 Pallet of Batteries; and 9 Bales of Plastics 1 & 2. Supervisor Update-Jason Peterson: 1) update on safety improvement for roll off sites, research on-going. Mr. Peterson discussed the possibility of adding a chain rope off area with signage and fencing; will follow up with loss control concerning height standards and safety requirements. There was no public comment. The meeting adjourned at 10:40 a.m. (Solid Waste District Board meeting minutes are on file in the Commissioners' Office)

The Board met with Jason Peterson, Solid Waste District Supervisor, to discuss personnel issues, therefore as per MCA 2-3-203(3), this meeting was closed to the public.

As it was 11:00 a.m. and the time and place as advertised, Presiding Officer Magera opened the hearing to discuss the denial of the Conlin Family Conveyance Survey. Also in attendance were: Katherine Matthew, CFM, Director of Land Services; Rick Hagedorn, Land Surveyor, and Earl Townsend, Property Owner. Ms. Matthew advised that it was an error to advertise this meeting as a Public Hearing as it's simply an open meeting. With that being said, Ms. Matthew advised the Board that she denied the request for an exemption of the Montana Subdivision and Platting Act based on the Sanders County Subdivision Regulations V-E-2(d)(i) Rebuttable Presumptions, "Any proposed use of the family gift or sale exemption to divide a tract that was previously created through the use of an exemption to divide a tract that was previously created through the use of an exemption will be presumed to be adopted for purposes of evading the MSPA" and Sanders County Resolution 2000-43 Adopting Criteria for Local Determination of Evasion of the Subdivision and Platting Act, B.5. Mr. Hagedorn and Mr. Townsend provided additional background on the property ownership and property deed. Commissioner Cox recused himself from any decision making, as per MCA 2-2-105(4), When a public employee who is a member of a quasi-judicial board or commission or of a board, commission, or committee with rulemaking authority is required to take official action on a matter as to which the public employee has a conflict created by a personal or private interest that would directly give rise to an appearance of impropriety as to the public employee's influence, benefit, or detriment in regard to the matter, the public employee shall disclose the interest creating the conflict prior to participating in the official action. Commissioner Brooker motioned to deny the appeal request and further requested that the Land Services Department provide a "streamlined" minor subdivision application that would be cost effective and timely. Commissioner Magera seconded the motion. The motion was passed unanimously. There was no public comment. The meeting adjourned at 11:45 p.m.

Commissioner Brooker left the Board meeting at 2:00 p.m. to attend the Sanders County Community Development Meeting at the state building in Thompson Falls.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board examined and signed the Claims Approval List for the period ending February 28th, 2015, and instructed the Clerk to file said list. Warrants in the amount of \$202,112.24 were drawn from respective funds in payment of the same. (Claims Approval List is on file in the Clerk and Recorder's Office)

The Board proceeded to audit County claims in the amount of \$65,205.96 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County claims are on file in the Clerk and Recorder's Office)

The Board examined and signed the County Cash Report for the period ending December 31st, 2014 and instructed the Clerk to file said list.

The Board examined and signed the County Cash Report for the period ending January 31st, 2015 and instructed the Clerk to file said list. (Cash Reports are on file in the Clerk and Recorder's Office)

The Board examined and signed the Journal Voucher Details Report for the period ending December 31st, 2014 and instructed the Clerk to file said list.

The Board examined and signed the Journal Voucher Details Report for the period ending January, 31st, 2015 and instructed the Clerk to file said list. (Journal Voucher Details Reports are on file in the Clerk and Recorder's Office)

The Board signed the Agreement for the use of Salvaged Milled Materials between the Montana Department of Transportation and Sanders County for the federal aid highway project located Plains S of Hot Springs, S'TPP36-1(28)0. (Agreement is on file in the Clerk and Recorder's Office)

The Board signed the grant authorization form for the DNRC AIS Grant Application, February 2015 for the management of aquatic invasive plants in Sanders County. (Grant information is on file in the Commissioners' Office)

The Board adjourned at 4:30 p.m.

Commissioners Brooker and Magera attended the Sanders County Fair Commission Board meeting at 7:00 p.m. at the Fair Pavilion in Plains.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 19, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Thursday, February 19th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following issues: 1) per diem discussion on daily rate-other than commercial lodging, 2) draft County Gifting Policy, under review-pending until February 26th, 3) due to audit finding, there was discussion on whether or not the County needed a Petty Cash Policy, 4) draft Fair Management job description, posting scheduled confirmed with Fair Commission Chairman, 5) Public Health: preliminary discussion concerning new position descriptions for Tobacco Prevention Specialist and part-time Registered Nurse (RN), postings for Rush Skeleton Weed Grant positions are pending the Grant Award Notice, 6) no new injuries to report, 7) open County positions: Solid Waste Relief Attendant-seven applicants, interview scheduled for February 24th. 8) Upcoming Events: CPR/First Aid Training scheduled for March 26th in Plains; I-Pharm scheduled for April 23rd and 24th, 9) ongoing Americans with Disabilities Act (ADA) undo hardship analysis for Detention Officer, District Court Employee and Road District No. 1 Employee, 10) preliminary calculations for items listed in the proposed Collective Bargaining Agreement, 11) discussion on other Counties Overtime Policy for Road Departments, and 13) personnel issues, therefore as per MCA 2-3-203(3), this portion of the meeting was closed. Also in attendance for a portion of the meeting was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; and Chris McGuigan, Chairman, Sanders County Fair Commission Board.

The Board met with Robert Zimmerman, County Attorney, to discuss the following issues: 1) overview of the Turkey Flats easement, Mr. Zimmerman's opinion is that the County doesn't need to abandon the strip of land. Property Owners would need to follow the petition process if they would like to review, he will draft a letter for the Board to review, 2) Correspondence received from Larchwood South Shore property owners; Mr. Zimmerman will draft a response letter, for the Board to review, 3) Larchwood South Shore Litigation/discovery request, 4) review of contract for weed shop/Bonneville power

lines, 5) per diem discussion on daily rate-other than commercial lodging, Mr. Zimmerman will research, 6) update on research for Sanders County Bookmobile Board Members term limits, Mr. Zimmerman confirmed that 5 year terms are required as per state statute.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following issues: 1) pre application discussion on proposed 5 lot minor subdivision in Stevens Creek area, 2) Heron Park/Boat Ramp, 3) vacant seat on Sanders County Park Board, 4) Guy Hall Road, discussion on unrecorded abandonment, and 5) Diehl Ranch Road, no abandonment records located for new road portion.

The Board met with Jen Kreiner, Chair; Thompson Falls Community Trails Committee (TFCTC), who presented a formal request that the County act as sponsor for the 2015 Recreational Trails Program (RTP) grant application. The grant would match existing funds to complete a segment of Phase II of the trail to the Thompson Falls State Park. Approval of this request would guarantee that the TFCTC application is the only sponsored application from Sanders County for 2015. Also in attendance was Nichol Scribner, Clerk and Recorder.

Commissioner Cox moved to approve the request for Sanders County to act as sponsor on behalf of TFCTC, and that this application will be the only Sanders County sponsored RTP grant application for 2015. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve Sanders County Resolution 2015-04, A Resolution to amend the 2014/2015, for the Board approved Sanders County Mechanic and Equipment Repair Fund. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve Sanders County Resolution 2015-05, A Resolution to amend the 2014/2015, for the Board approved Sanders County Records Preservation Fund. Commissioner Magera seconded the motion. The motion was passed unanimously. (Resolutions are filed in the Clerk and Recorder's Office)

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Training Authorization Form between the Sanders County Search and Rescue Team and Sanders County Board of Commissioners; and Sanders County Sheriff providing full authorization to fulfill the following outlined training: Advanced OTS Vehicle Operators and Avalanche Training; February 25th through February 27, 2015; Island Park, Idaho.

The Board signed the Training Authorization Form between the Sanders County Search and Rescue Team and Sanders County Board of Commissioners; and Sanders County Sheriff providing full authorization to fulfill the following outlined training: Winter Rescue, Equipment and Vehicle Operations; February 19th through February 21, 2015; Seeley Lake, Montana. (Training Authorizations are filed in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 25, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 25th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner; and Anthony B. Cox, Commissioners.

The Board met with Sheriff Tom Rummel; and Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the following issues: 1) Sheriff's Department overtime budget, 2) Maintenance Garage, 3) Detention Center; repairs needed and long term solution for remodel and/or expansion; 4) ideas and options for financing improvements, grants;

loans; Public Safety Mill Levy; and Capital Expenditure Levy. Also in attendance were: Lanny Hensley, Undersheriff; Shawna Chenoweth, Detention Supervisor; and Theresa Milner, Administrator.

The Board met with Howard Bakke, Noxon-Trout Creek-Heron TV District Board; Bruce Laube, Thompson Falls TV District Board, and Wayne Vannice, Plains TV District Board to discuss the following issues: 1) Communication between TV Districts in regard to outages and repairs/maintenance, 2) review of the process to combine the Thompson Falls TV District with the Trout Creek-Noxon-Heron TV District; additional research is needed. Also in attendance were: Geri Lee, Noxon-Trout Creek-Heron TV District Board; Bruce Cameron, Electronic Technician; and Bill Meadows, Citizen.

Commissioner Cox motioned to accept the resignation of Stacy Swingley from the Thompson Falls TV District Board. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to appoint Bill Meadows to the Thompson Falls TV District Board for a three year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Don Strine, Justice of the Peace, asked to meet with the Board, as he was not the scheduled agenda, to discuss the following issues: 1) Justice Courtroom remodel, 2) possible relocation of Justice Court to first floor, and 3) upcoming Judge's training conference in Missoula.

The Board met with Kim Bergstrom, to discuss the Wildhorse Sports Association trail project in Plains. The following was discussed: 1) Construction and maintenance of a pedestrian access trail within Sanders County right-of-way on Old Airport Rd., Plains. Funding will come from an RTP grant and CTEP funds, with June 1, 2015 being the deadline for the design work. 2) A consensus was made by the County Commissioners to send a letter of support and approval for the construction. Kim Bergstrom will draft a maintenance agreement for the Boards review and approval.

Commissioners Cox and Magera attended the Sanders County Aquatic Invasive Plants (AIP) Task Force meeting at 2:00 p.m. in the Commissioners' Conference Room.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board examined and signed the Claims Approval List for the period ending February 28th, 2015, and instructed the Clerk to file said list. Warrants in the amount of \$65,205.96 were drawn from respective funds in payment of the same. (Claims Approval List is on file in the Clerk and Recorder's Office)

The Board adjourned at: 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA February 26, 2015

The Board of County Commissioners of Sanders County, Montana, met in regular session on Thursday, February 26th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner; and Anthony B. Cox, Commissioners.

The Board proceeded to audit County payroll claims in the amount of \$419,932.98 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County payroll claims are on file in the Clerk and Recorder's Office)

The Board proceeded to audit County claims in the amount of \$8,104.00 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County claims are on file in the Clerk and Recorder's Office)

The Board met with Regina Skoczylas, Personnel Director, to discuss the following issues: 1) draft for the proposed County gifting policy, the Board will review, 2) new position descriptions for the upcoming openings in Public Health: Tobacco Prevention/Bioterrorism, preliminary discussion and posting schedule, 3) review of Per Diem, other than

commercial lodging, per MCA \$12.00 fee is allowed., Resolution to be amended, 4) Overtime/Comp Policy in other Montana Counties, 5) No new injuries to report, 6) Open County Positions: Solid Waste Relief Attendant, two candidates selected; Weed Department Counterperson and Rush Skeleton Weed Grant Coordinator: 7 applicants, 7) Upcoming Events: CPR/First Aid Training, March 26th; I-Pharm April 23rd and 24th, 8) Commercial Driver's License (CDL)-Medical Card, 9) ongoing negotiations between the County and the Teamsters Union concerning the Collective Bargaining Agreement, and 10) personnel issues, therefore as per MCA 2-3-203(3), this portion of the meeting was closed. Also in attendance for portions of the meeting were: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, and Karen Morey, R.N, Public Health Director.

The Board met with Robert Zimmerman, County Attorney, to discuss the following issues: 1) draft letter to Larchwood South Shore property owners under review by litigation attorney, 2) still researching/review information for letter to Turkey Flats area property owner, 3) Mental Health Commitments, Mr. Zimmerman will provide Board with numbers, and 4) procedure/resolution to combine TV Districts, Mr. Zimmerman will research.

Commissioner Cox left the meeting at noon.

The Board met with Katherine Matthew, Director of Land Services, to discuss the following issues: 1) Diehl Ranch Road: Surveyor hired to determine physical/legal address description, Easement will then be drawn up, 2) Paradise Alley way abandonment from 20123 never completed. Resolution to be drafted and scheduled, 3) County Maps online, and Herd and Horse Districts.

Commissioner Cox rejoined the board at 2:30 p.m.

The Board asked to meet with Don Strine, Justice of the Peace; Karen Morey, R.N, Public Health Director, and Karen Dwyer, Public Health Receptionist/Aid, as they were not on the scheduled agenda, to discuss possible relocation of Justice Court to first floor; additional review and discussion is needed before a decision can be made.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board examined and signed the Claims Approval List for the period ending February 28th, 2015, and instructed the Clerk to file said list. Warrants in the amount of \$7,736.00 were drawn from respective funds in payment of the same. (Claims Approval List is on file in the Clerk and Recorder's Office)

The Board signed the Termination Agreement for Grant RIT-12-8721 between Montana Department of Natural Resources and Conservation (DNRC) and Sanders County for project: Managing Aquatic Invasive Species to Protect Montana's Water Resources. (Agreements are file in the Clerk and Recorder's Office)

The Board adjourned at: 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA February 27, 2015

The Board of County Commissioners of Sanders County, Montana, met in special session on Friday, February 27th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; and Tony Cox, Commissioner.

As it was the time and place as advertised, Presiding Officer Magera, opened the Public Hearing at noon for the purpose of obtaining public comment regarding the needs and priorities of Sanders County citizens, organizations and communities in the areas of economic development, public infrastructure and affordable housing. In attendance were: Gypsy Ray, Executive Director, Lake County Community Development Corp (LCCDC); Deb Achatz, Sanders County Community Housing Organization (SCCHO); Jen Kreiner, Sanders County Community Development Corporation (SCCDC); Roland Godan, LCCDC; Carol Parks, Mayor, City of Thompson Falls; Carolyn Hidy, Women for a Better Sanders County; Lisa Camara, North West Women's Academy(NWWA); Ernest Scherzer, SCCHO; Martha Humphreys, SCCHO; Tom Humphreys, SCCHO; Judith Schaefer, Citizen; and Alex Violo, Clark Fork Valley Press. After introductions, Ms. Rose provided a brief overview of

the meeting purpose, which is to help identify needs and priorities for the County and advise of potential funding sources; as well as and what role LCCDC, SCCHO, and SCCDC play in helping the County with those needs. Representatives from LCCDC; SCCHO, and SCCDC discussed the following topics: 1) infrastructure needs and possible funding sources: Community Development Block Grant (CDBG)/Planning Grants, Treasure State Endowment Program (TSEP), planning grants, State revolving Loan Fund (SRF), 2) Montana Department of Commerce Housing Programs, 3) home repair program for seniors, 4) first time home buyers program, 5) recent planning grant awarded for affordable living in Noxon, 6) Economic Development Programs and funding sources, 7) Septic Loan Program through SCCDC, 8) workforce training, 9) tourism grants, 10) Food and Agriculture Development Program. County needs identified (short term and long term): relocation of the Sanders County Solid Waste Transfer site; City of Thompson Falls-upper residential area sewer needs; sewer needs in Paradise and Heron; adequate broadband support; remodel or rebuild of Sheriff's Office; public transportation; feed lot development/processing plant. Issues commented on by the public were as follows: Ms. Camara advised that she is working towards opening a Veterans Women's Home in Heron/repurposing existing 25,000 sq. ft. building into dorm style boarding school, which will offer onsite call center/job placement assistance; Mr. Scherzer: how funding is obtained and how the County gets a growth program; Mayor Parks: having a growth plan for Sanders County is very important, current transportation bill in the Legislature looks at obtaining different funding by added tax on rental vehicles, and upper residential area for Thompson Falls does not have sewer; downtown planning for housing. Ms. Hidy: need for improved public transportation in Sanders County; need for local processing/shipping for timber. Ms. Schaefer: need for a Community College in Sanders County. Mr. Humphries: funding bill for Junior Colleges; need for accessible broadband. Mr. Scherzer: need for planning and growth policy/advisory board. County scores lower on grant applications because we do not have one. The following letters from the public were received and read aloud: Proposal for Sanders County Public Bus Transportation- Judith Schaefer; Community and economic development priorities for Sanders County- John and Karen Thorson; a need for the Executive Director/SCCDC position to be full-time-Carla Park. The meeting adjourned at 2:00 p.m. (Copies of meeting handouts and letters from the public are on file in the Commissioner's office.)

Glen E. Magera, Presiding Officer

ATTEST:

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 3, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 3rd, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer; and Carol Brooker, Commissioner.

Regina Skoczylas, Personnel Director, asked to meet with the Board, as she was not on the scheduled agenda, to discuss personnel issues, therefore as per MCA 2-3-203(3), this meeting was closed to the public.

The Board met with Bill Naegeli, Office of Emergency Management to discuss the following issues: 1) Mutual Aid Agreements between Cities and the County to cooperate in the provision of Disaster Services, 2) Automatic Electronic Defibrillator (AED) grant opportunities, 3) Firewise, direction for the seasonal program start up; utilizing the trailer for informational/education purposes and public awareness.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor to discuss initial budget prep for the 2015/2016 fiscal year.

As it was 1:30 p.m. and the time and place as advertised, the Board proceeded to open the Request for Qualifications (RFQ) for Architectural Services/ senior affordable living structure, Noxon. Present were: Deb Achatz, Executive Director, Sanders County Community Housing Corporation (SCCHO); Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC); Ernie Scherzer, SCCHO; Roland Godan, Lake County Community Development Corporation (LCCDC); Nichol Scribner, Clerk and Recorder. RFQ's were received from the following: Jackola Engineering & Architecture; Encompassv2, LLC; Dowling Studio Architects; Slate Architecture; Irvine Design Studio, LLC and

Oz Architects. Once the proposals were opened, there was discussion about the following: 1) Cost and funding parameters for the proposed Noxon facility, 2) The interim period after the retirement of Deb Achatz and a new SCCHO Executive Director, 3) The need to educate the public on planning boards in lieu of the losses of grant funding, and the idea of forming an infrastructure committee with an advisory capacity. It was the consensus of the Board take all of the proposals under advisement and based on recommendation from SCCHO, the Board will offer three firms the opportunity for interviews. Correspondence will be sent to all parties advising them of the decisions with further follow-up. An award date will be made public once all interviews are completed. (RFQ's are on file in the Clerk and Recorder's Office)

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed an agreement between Wildhorse Sports Association and Sanders County for the construction and maintenance of the non-motorized pedestrian access within the Sanders County easement for Oil Airport Rd, Plains. (Agreement is on file in the Clerk and Recorder's Office)

The Board signed a Memorandum of Understanding between the City of Thompson Falls and Sanders County to cooperate in the Implementation of Evacuation.

The Board signed a Memorandum of Understanding between the City of Thompson Falls and Sanders County to cooperate in the Provision of Disaster Services.

The Board signed a Memorandum of Understanding between the City of Plains and Sanders County to cooperate in the Provision of Disaster Services.

The Board signed a Memorandum of Understanding between the City of Hot Spring and Sanders County to cooperate in the Provision of Disaster Services. (Memorandums of Understanding are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:00 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 4, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 4th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Anthony B. Cox, Commissioner; and Carol Brooker, Commissioner.

The Board met with Naomi Leisz, Trout Creek Park Board (TCPB) and Elizabeth Haagenson, Trout Creek Community Improvement Association (TCCIA) to discuss the bi-laws for the TCPB. Questions were proposed as to whether or not the TCPB is under the TCCIA umbrella and if they could have one set of bi-laws. Commissioner Cox advised that TCPB Elected Officials should be the only entity voting on tax dollars and this must be made clear; Mr. Zimmerman and Commissioner Brooker were in agreement. The Board recommended further research to be done concerning the overlap of the two Trout Creek entities as well as the number of board members permitted. Recommendation was made to possibly increase the number of members on the TCPB from three to a range of seven to nine. It was advised this would have to go before the voters, the Board has no authority to change. Also in attendance were: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Robert Zimmerman, County Attorney; Elizabeth Manning, TCCIA; JoAnn Ross, Citizen; TCCIA Jean Manning, TCCIA; Roberta Green, TCCIA; Kathy Hill; TCCIA; and Sandy Green, Trout Creek.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Carol Turk, Treasurer; Tom Rummel, Sheriff; and Candace Fisher-Clerk of District Court to discuss their respective department's audit finding. All audit findings were addressed and resolved. Also present were Shawna Chenoweth, Detention Supervisor; and Theresa Milner,

Sheriff Office Administrator. (Audit information is on file in the Clerk and Recorder's Office)

Commissioner Cox motioned to approve Sanders County Resolution 2015-06, A Resolution to Amend the 2014-2015 Budget for the Sanders County Treasurer Fund. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Resolutions are filed in the Clerk and Recorder's Office)

The Board adjourned at 4:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 5, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 5th, 2015 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Robert Zimmerman, County Attorney, to discuss the following issues: 1) challenges in the possibility of combining the TV Districts, 2) Employee claim has been turned over to the Claims Adjustor. Safety fencing has been completed at the Trout Creek Roll Off Site and will be constructed at all County refuse sites, 3) Letter was sent to Rob Bell, legal counsel for Sanders County; regarding South Shore Bridge, 4) Possible sale of Noxon Shop building, previously held Public Auction resulted in non-attendance and no bids.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following requests for Preliminary Approval Extensions for River West Estates; Amended Lots 16 and 17, Mustang Haven II; and Clark Fork Vista.

Commissioner Cox moved to grant a one year extension for Preliminary Plat Approval for River West Estates. Commissioner Magera seconded the motion. The motion passed unanimously.

Commissioner Cox moved to grant a one year extension for Preliminary Plat Approval for Mustang Haven II, Amended Lots 16 and 17. Commissioner Magera seconded the motion. The motion passed unanimously.

Commissioner Cox moved to grant a one year extension for Preliminary Plat Approval for Clark Fork Vista. Commissioner Magera seconded the motion. The motion passed unanimously. (Subdivision records are located in the Land Services Department).

Commissioner Cox moved to approve an abatement of the 2013/2014 tax for Taxpayer No. 307661, a trailer house which had been removed for scrap. Commissioner Magera seconded the motion, which passed unanimously.

The Board adjourned at 1:45 p.m.

ATTEST:

Glen E. Magera, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 10, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Tuesday, March 10th, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 11, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 11th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner; and Anthony B. Cox, Commissioners.

Commissioner Brooker motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candace Fisher, Clerk of Court; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Tom Rummel, Sheriff; Donald Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools; Robert Zimmerman, County Attorney-Public Administrator.

The Board examined and reviewed the County's official bonds and securities from SunTrust Bank and Federal Home Loan Bank. (Bonds and Securities records are on file in the Treasurer's Office)

The Board met with Jeff Friesz, Foreman, Road District No. 2; Ben Bache, Foreman, Road District No. 1; and Lee Smith, Foreman, Road District No. 3 to discuss the following issues: 1) upcoming Notice to Call for Bids: Culvert and Bands, Asphalt and Road oil, 2) Fuel Tax Map Calculations, 3) Montana Association of County Road Supervisors (MACRS) convention, door prize, 4) Budget for upcoming 2015-2016 fiscal year, cuts needed. Additional discussion to be had during Department Head Meeting. Also in attendance was Regina Skoczylas, Personnel Director.

The Board attended the regularly scheduled Department Head/Safety Committee meeting. Presiding Officer Magera opened the meeting at 10:35 a.m. Those present were: Kathy Harris, Coroner; Jeff Friesz; Judson Shively, Weed District Supervisor; Ben Bache, Foreman, Road District No. 1; Meghan Phillippi, County Extension Agent; Karen Dwyer, Public Health Aide/Receptionist; Lee Smith, Foreman, Road District No. 3; Regina Skoczylas, Personnel Director; Bill Naegeli, Office of Emergency Management; Mike Hashisaki, Fair Manager; Lanny Hensley, Undersheriff; Theresa Milner, Sheriff's Office Administrator; Les Lantz, Maintenance; Shawn Sorenson, R.S., Sanitarian; Jason Peterson, Solid Waste District Supervisor; Kathy Matthew, Director of Land Services; Don Strine, Justice of the Peace; Tom Rummel, Sheriff; Lori Methgen, Addressing and Geographic Information Systems(GIS) and Information Technology (IT)Technician; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Carol Turk, Treasurer-Superintendent of Schools; Shawna Chenoweth, Detention Supervisor. Mike Hashisaki motioned to approve the December 10th, 2014 meeting minutes. Meghan Phillippi seconded the motion. The motion was passed unanimously. New Business: 1) Budget: preliminary budget workup shows the County is short about a million dollars due to the lack of Secure Rural Schools Funds (SRS) and uncertainty of funding level for Payment in Lieu of Taxes (PILT). Each department will have to cut at least 10% from their budget. The Board has asked that department heads review their budgets and figure out where they can cut. Budget worksheets were handed out to each department head to be working on, 2) Department of Revenue reassessment cycle, assessed values are likely to decrease, 3) Claims process changes: all claims will be paid by the 2nd Thursday of each month. Claims are due by the 2nd day of each month for the previous month's bills. For example February bills should be turned in by March 2nd, March bills should be turned in by April 2nd and so forth. Claims must be reviewed and signed off by department heads prior to submitting, 5) meeting schedules, with upcoming budget season approaching, the Board is considering having the department head meeting at least once per month. If not more with specific departments. Budgets have been scheduled on the agenda for every Tuesday, from 10:00 to noon. Safety Update: 1) Workmen's Compensation Injury Trending for 2014, numbers up a little over last year. 2) Safety training, if a department provides any type of safety training to their staff please log and provide a sign off sheet so the County is credited, this aids with insurance cost. Department Head Updates: Jeff Friesz: gravel out on roads, several complaints, taking plows off; Ben Bache: getting ready for summer, taking down winter equipment; Jason Peterson: safety fence installed at the Trout Creek roll off site; Don Strine: looking forward to getting new Justice Courtroom completed, two Justice Court Clerk applied and were awarded grants to attend a training in Helena; Judson Shively: attending educational/training seminars

are needed, attended Montana Weed Control Seminar in Helena and Core Training/Testing, passed tests. Hiring some personnel for Weed District; Noxious Weed Trust Funds and Rush Skeleton Weed Grant, should know by the end of the month if the County was awarded the grant; getting trucks serviced for the season, hoist made for sprayers, testing new ARC/GIS software which tracks on a map where sprayers have been. Kathy Matthew: more inquires, and will be attending a Floodplain Conference in Helena next week, traffic counts will begin soon. Carol Turk: not much going on except, extremely busy with motor vehicles, people are buying. Meghan Phillippi: lots of education, just completed 8 weeks of strong women classes, grant for strong heart study/program, recruiter hired, master gardener class starting this week, 4-H intern position for Summer/ awaiting funding, and vehicle donated by Avista Corporation. Karen Dwyer: Public Health Emergency Preparedness (PHEP) conference in Dillon (Karen Morey and Jan Parmelee attending), Karen Morey will also be attending a training for installing car seats, immunization and WIC re-training scheduled for April, I-Pharm scheduled, Jan Parmelee is retiring June 1st, a few more influenza cases in the County. Bill Naegeli: not a whole lot going on, Coordinators workshop in Helena and putting office back together after new carpet installation. Lori Methgen: lots of mapping, training every week, working to get maps online. Working with Kathy Matthew to apply for the Montana Land Information Act grant for this year, if awarded funds will be used for more surveys to get data more accurate. Shawn Sorenson: routine food inspections with new state food rules, a few wastewater projects-new and failures, now certified to do Safeserv training, site evaluator/wastewater class scheduled for May, attending wastewater workshop in Kalispell. Les Lantz: more carpets coming, eventually the entire first floor will be carpeted, working on keeping things running, had some major projects in the last 6 months, if anyone has anything to be fixed to please let him know. Lee Smith: slowly taking sanders off, getting ready for spring grading, Mike Hashisaki: Montana Association of Counties (MACo) conference, looking at raising funds by bringing in Monster Truck Even, suggestion to implement a gate fee. Kathy Harris: Dan Bates retired, Larry Nelson replaced him, took a class working on becoming certified, finished Missoula inquest, waiting on Lincoln County to get theirs ready. Tom Rummel: Sheriff Department signed Memorandum of Understanding (MOU) with the United States Forest Service (USFS) to provide campground checks, this will result in earnings of \$5,800.00, radar recertification, researching and getting self-educated on available grants. Lanny Hensley: the County has seen a huge increase in meth use in the last 8-10 months, lots of break-ins of cars and houses, lots of thefts at storage units, People should be really aware of leaving doors open, lock up everything. Highway 200 is part of a local meth distribution network and is being used as a drug haul route, at least 2 packages have been located and sent off to crime lab for analysis, be aware of people/vehicles that seem out of place-get descriptions and contact Sheriff's Office. Regina Skoczylas: I-Pharm scheduled for April, update on County positions, STAR Award. Shawna Chenoweth: working on new state jail standards, meetings implemented and getting MACo involved. Glen Magera: improvements needed for the facilities at the Sheriff's Office, Detention Center recent recognition. Mr. Magera then read two appreciation letters, on behalf of the Board, for the Treasurer's and Detention Departments. There was no public comment. The meeting adjourned at 11:30 a.m.

Nichol Scribner, Clerk and Recorder-Assessor-Surveyor asked to meet with the Board, as she was not on the regularly scheduled agenda, to discuss the following issues: 1) Dixon Rural Fire Building, and 2) Noxon School District Boundaries.

Commissioner Cox motioned to accept the resignation of Eve Stuckey from the Thompson Falls TV District Board. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to appoint accept the resignation of Deb Gaither and appointed Judy Hulme to the Sanders County Council on Aging Executive Board of Directors, Western Montana Area VI Agency Representative. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox moved to appoint Earlene Powell to the Sanders County Council on Aging Executive Board of Directors as a non-voting, advisor for the City of Thompson Falls. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Boards and Committee files are available in the Commissioners' Office)

The Board discussed strategy for ongoing litigation and therefore as per MCA 2-3-203(3), this meeting was closed to the public.

Commissioner Cox moved to amend Sanders County Resolution 2014-36, a resolution to set the Sanders County 2015 Fiscal Year Per Diem Rates. Resolution was amended to reference the correct MCA with additional clarification on the lodging policy. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Resolution filed in the Clerk and Recorder's Office)

ROUTINE COUNTY BUSINESS AS FOLLOWS:

Commissioner Cox and Commissioner Magera signed the Oath of Office for Tony Mascaro who was elected by acclamation to the position of Trustee for the Noxon Rural Fire District for a term through May, 2017.

Commissioner Brooker and Commissioner Magera signed the Oath of Office for Kenneth Matthiesen who was elected by acclamation to the position of Trustee for the Plains/Paradise Rural Fire District for a term through May, 2018.

Commissioner Cox and Commissioner Magera signed the Oath of Office for Harley G. Alder who was elected by acclamation to the position of Trustee for the Noxon Rural Fire District for a term through May, 2017.

Commissioner Cox and Commissioner Magera signed the Oath of Office for George Krueger who was appointed to the position of Trustee for the Noxon Rural Fire District for a term through May, 2018.

The Board examined and signed the Claims Approval List for the period ending February 28th, 2015, and instructed the Clerk to file said list. Warrants in the amount of \$600.00 were drawn from respective funds in payment of the same.

The Board examined and signed the Claims Approval List for the period ending February 28th, 2015, and instructed the Clerk to file said list. Warrants in the amount of \$705.89 were drawn from respective funds in payment of the same. (Claims Approval Lists are on file in the Clerk and Recorder's Office)

The Board proceeded to audit County Claims in the amount of \$203,099.47 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County Claims are on file in the Clerk and Recorder's Office)

The Board adjourned at: 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 12, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Thursday, March 12th, 2015 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following issues: 1) no new injuries to report, 2) update on open County positions: Weed Department Counterperson-interviews scheduled, postings for Tobacco Prevention Specialist, Public Health Nurse/PHEP, and Weed District Sprayer, 3) upcoming events: CPR/First Aid Training March 26th and I-Pharm April 23rd and 24th, and 4) personnel issues, therefore as per MCA 2-3-203(3), this portion of the meeting was closed to the public. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Diane Brittain, Area Manager, Montana Department of Revenue (DOR) to discuss the following issues: 1) introduction as the new Area Manager for Lincoln and Sanders County, 2) County Tax Appeal Board, 3) reassessment of real property expected to be completed by the end of May with notices going out by middle of June, 4) Legislation determines the date in which to set value and the exemption rate. For this cycle period the date is January 1, 2014 and the exemption rate is 40%, 5) DOR determines values by looking at previous year's sales, looks at market drop as the market sets the value, 6) still working on final determination of value, majority of residential in Sanders County is expected to drop by 10-20%, 7) Property Tax Program, 8) Communication between DOR and Treasurer's Office, and 9) tax appeal process.

Commissioner Cox moved that the County sell the Noxon shop and two lots (Noxon Original Town site, Block 1, Lots 1-2, in section 19-T26N-R32W) to John Johnson of Noxon for a cost of \$21,500. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Katherine Matthew, Director of Land Services, to discuss the following issues: 1) Conlin Minor Subdivision, 2) railroad/bridge easement on Heron Ave/Railroad Ave Heron, and 3) record retention.

Commissioner Cox moved to approve a variance request for the Conlin Minor Subdivision to be excused from the preparing and implementing a Noxious Weed and Re-vegetation Plan, as all development is already present and there will not be any additional ground disturbance, landowner is currently treating noxious weeds. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to grant preliminary plat approval for Conlin Minor Subdivision with the following proposed conditions, finding of facts and conclusions:

1. That an approved turnaround must be constructed for emergency vehicle turnaround at the end of Raccoon Lane and a maintenance agreement filed with final plat.
2. That the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to Final Plat approval all lots less than 20 acres in size must be approved by the Montana DEQ as the reviewing authority under MCA 76-4-101.
3. That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana.

Commissioner Magera seconded the motion. The motion was passed unanimously. (Subdivision files are available in the Land Services Department)

As it was 2:30 p.m. and the time and place as advertised, the Board proceeded to open the sealed Chemical Bids. Bids were received from the following companies: Wilber-Ellis Company, and Crop Production Services (CPS). There was no public present for the meeting. Commissioner Cox motioned to take the bids under advisement, in order to consult with the Sanders County Weed District Board. The motion was seconded by Commissioner Cox. The motion was unanimously carried. Chemical Bid Award has been scheduled for Thursday, March 19th at 2:30 p.m. (Details on the Chemical Bid are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:00 p.m.

Commissioner Brooker attended the Paradise Elementary School Preservation Committee meeting at 6:00 p.m. at the Paradise Methodist Church Clubhouse.

ATTEST:

Glen E. Magera, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 17, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 17th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Carol Brooker, Commissioner.

Commissioner Anthony B. Cox was absent as he was attending the Clark Fork Management Committee meeting in Sandpoint, Idaho.

Robert Zimmerman, County Attorney, who was not on the scheduled agenda, briefly met with the Board to discuss his concern about a pending criminal case.

Gregory Bonilla, MACo Defense Counsel, asked to meet with the Board, as he was not on the scheduled agenda, to discuss litigation strategy. Therefore as per MCA 2-3-203(3), this meeting was closed to the public.

Lori Methgen, Addressing and Geographic Information Systems (GIS) and Information Technology (IT) Technician, asked to meet with the Board, as she was not on the scheduled agenda, to discuss workload and need for additional staff. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor to discuss the following issues: 1) initial feedback from department heads about budget cuts, 2) Permissive Mill Levy for insurance, 3) questions concerning County Cash Report for the period ending February 28th, 2015, 4) insurance reimbursements and budget amendments, and 5) County school district boundaries. Also in attendance were: Regina Skoczylas, Personnel Director; and Mike Hashisaki, Fair Manager.

The Board met with Mike Hashisaki, Fair Manager, to discuss the following issues: 1) requested letter of support for his nomination to the Rocky Mountain Association of Fairs 2) proposed cuts to the County Fair's budget, 3) proposed gate fee and concern for the fair's revenue, 4) accessible water for the Plains parkland, which will aid volunteers to do landscaping/maintenance work, and 5) County Fair website and meeting minutes. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Community Development Block Grant (CDBG) Contract No. MT-CDBG-14PL-18 between the Montana Department of Commerce and Sanders County for a planning grant for the Noxon Affordable Living Project. (Agreements are on file in the Clerk and Recorder's Office)

The Board examined and signed the Claims Approval List for the period ending February 28th, 2015, and instructed the Clerk to file said list. Warrants in the amount of \$203,099.47 were drawn from respective funds in payment of the same. (Claims Approval List is on file in the Clerk and Recorder's Office)

The Board examined and signed the County Cash Report for the period ending February 28th, 2015 and instructed the Clerk to file said list. (Cash Reports are on file in the Clerk and Recorder's Office)

The Board examined and signed the Journal Voucher Details Report for the period ending February 28th, 2015 and instructed the Clerk to file said list. (Journal Voucher Details Reports are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 18, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 18th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

As it was 10:10 a.m., Presiding Officer Magera opened the regularly scheduled Solid Waste District Board Meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Jason Peterson, Solid Waste District Supervisor, and Mrs. Kathy Conlin, Solid Waste Billing Clerk. Commissioner Brooker motioned to approve the February 18th, 2015 meeting minutes as presented. Commissioner Magera seconded the motion. The motion was passed unanimously. Unfinished Business: 1) agreement sent to B and P Disposal for the dumping of non-typical waste via their containers, 2) Amount of waste generated at Clark Fork Valley Hospital (CFVH) versus units billed. Additional research needed, 3) Safety improvements have been made to the Trout Creek roll off site, complaints received about the fencing. Additional gravel will be installed to bring the height to Occupational Safety and Hazard Administration (OSHA) standards, 4) New safety signage is ready for pick up, 5) Port-a pots, service tracking log, issue resolved, 6) Noxon roll off site, per Mr. Peterson he is waiting for Specialty Beams to remove some equipment they have on the line where the fencing will be installed, until that happens fence work can't commence. He will contact owner of Specialty Beams and fencing contractor about timeline, 7) Recycling Trailer signage is ready, 8) Diesel engine, Mr. Peterson advised that he will be taking it to the Thompson Falls Transfer Station, for some people to look at it., 9) Financials, 10) Utilization of County Mechanic for Solid Waste needs is going well, 11) The Board advised that all future safety improvements for the sites should be put out for bid. Bid should include proper specs, needs and will require the contractor to be properly insured. Mr. Peterson will work with Commissioners Assistant in regard to this bid process. Billing Clerk/Recycling Update, Mrs. Conlin: 1) electronics pick-up: corresponding with Dusti Johnson, Recycling and Marketing

Development Specialist, Montana Department of Environmental Quality (DEQ) DEQ, to coordinate another event in Sanders County, details still be worked out. Supervisor Update-Jason Peterson: 1) request presented to the Board for the purchase of a 2007 Kenworth truck, \$71,000 plus \$2,000 for delivery, the Board gave the okay to proceed. Truck does not have a roll off installed. Mr. Peterson will be obtaining quotes on the cost to add one to the truck. 2) Thompson River clean up to be scheduled sometime in April, Commissioner Magera advised that volunteers should have access to the Thompson Falls transfer site and not be charged, 3) Budget work up, 4) discussion on the process to relocate the transfer site, initial talks with professional who special in this area are needed. 5) Thompson Falls transfer station lease, meeting will be scheduled with property owner, and 6) burning at Plains roll off site. Recycling Report: 13 Bales of Mixed Paper; 24 Bales of Cardboard (40 bales were shipped through Sage Recycling on 3/6/15); 4 Bales of Aluminum Cans; 1/3 of a pile of Metal; 1/4 Pallet of Batteries; and 10 Bales of Plastics 1 & 2. There was no public comment. The meeting adjourned at 11:10 a.m.

Commissioner Anthony B. Cox joined the Board at 1:00 p.m.

As it was 1:30 p.m., Presiding Officer Magera open the Sanders County Board of Health Meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Anthony B. Cox, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg; Shawn Sorenson, R.S, Sanitarian; Beth Rice, Administrative Assistant, Environmental Health, Jan Parmelee, Tobacco Prevention Specialist; Karen Dwyer, Public Health Aide/Receptionist, and Ronald G. Warren, Rocky Mountain Surveyors. Dr. Lulack moved to approve the January 21st, 2015 minutes as presented. Dr. Gregg seconded the motion. The motion was passed unanimously. Public Health Update-Karen Dwyer and Jan Parmelee: 1) Influenza in the County, 21 cases of A and 1 case of B. Vaccine still available. 2) Two grant applications have been submitted for Automated External Defibrillator (AED), 3) Measles, 170 cases in 17 states, none in Montana, 4) updated Pneumococcal recommendations, new vaccines available, 5) Jan Parmelee's upcoming retirement and job postings for the open grant positions, Tobacco Prevention Specialist and Public Health Emergency Preparedness (PHEP) LPN/RN, 6) numerous trips and falls down the front staircase in the Courthouse, 7) Tobacco Prevention funding is working through the legislative process, one million was approve for tobacco prevention, and \$150,000 for colorectal cancer, 8) Montana Quit Line: Sanders County has enrolled 1075 from May 2004 through February 2015, 9) PHEP funding for Sanders County will be \$31,689 with an additional \$9, 657 for Ebola work, 10) Public Health recently travelled to Dillon, Montana to take two Federal Emergency Management Agency (FEMA) courses concerning rural isolation and quarantine. Sanitarian Update-Shawn Sorenson: 1) Sanders County Food Safety Rules, will confer with County Attorney to see if Public Hearing is required before adopting new rules. 2) Robbins variance request to install components of a wastewater treatment system within 10 feet of a property line. Dr. Gregg motioned to approve the variance request providing the proposed use and configuration are not altered. Dr. Lulack seconded the motion. The motion passed unanimously. 3) Manley Variance/Deviation Request from Circular Montana Department of Environmental Quality (DEQ) 4, 3.1.2. Dr. Gregg moved that the Board grant the variance request providing the current use and configuration are not altered. Dr. Lulack seconded the motion with the addition that the RV's remain seasonal and that septic safe products are used. The motion passed unanimously. (Complete records for variances are on file in the Environmental Health Department) 4) Mr. Sorenson presented a revised fee schedule which reflects actual costs for service categories. Dr. Lulack motion to approve the new fee schedule. Dr. Gregg seconded. The motion was passed unanimously. New Business: 1) Montana Association of Counties (MACo) detention standards checklist, 2) Spring Creek property south, meeting with new owners to discuss preliminary planning for water, wastewater, and general licensing. Unfinished Business: 1) Trailer Courts, Thompson Falls, current practice of licensing existing Trailer Courts is creating a financial burden for land owner, and 2) Sanders County will enter into a subdivision review contract with the DEQ beginning in July, 2015. There was no public comment. The Board adjourned at 2:50 p.m.

Commissioner Brooker left the Board of Health meeting at 1:45 p.m. during to attend the Sanders County Community Development Corporation meeting at 2:00 p.m. at the state building in Thompson Falls.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed an agreement between B & P Disposal and Sanders County Solid Waste District for the disposal of non-typical garbage. (Agreements are on file in the Clerk and Recorder's Office)

The Board proceeded to audit County claims in the amount of \$500.00 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

Commissioners Brooker and Magera attended the Sanders County Fair Commission Board meeting at 7:00 p.m. at the Fair Pavilion in Plains.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 19, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Thursday, March 19th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following issues: 1) recent Solid Waste Relief Attendant new hires have both left the position, 2) review of proposed draft County Gifting Policy, 3) Work Comp denial for Employee who only recently reported an injury that took place last year, 4) District No. 2 Road District Employee to be out in mid-May will take leave through the Family and Medical Leave Act (FMLA), 5) no new injuries to report, 6) update on open County positions: new hire for Weed Department Counterperson; external postings for Tobacco Prevention Specialist and Public Health Emergency Preparedness (PHEP) LPN/RN; external posting for Solid Waste Relief Attendant; external posting for Weed Department Sprayer, 6) Rush Skeleton Weed Grant, awaiting approval, will post position with the notation that this position is available based on grant funding, 7) Fair Manager position; could it be a ¾ time position, 8) Upcoming Events: CPR/First Aid Training, March 26th; I-Pharm April 23rd and 24th, and 9) personnel issues, therefore as per MCA 2-3-203(3), this portion of the meeting was closed. Also in attendance was: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

Commissioner Cox moved to adopt Sanders County Personnel Policy No. 43, Gifting Policy, as listed below. Commissioner Brooker seconded the motion. The motion was passed unanimously.

POLICY REFERENCE: Gifting Policy, 43.0

OTHER REFERENCES: 2-2-104 (1) (b) M.C.A

It is the policy of Sanders County that no public funds will be used to purchase souvenirs, trinkets or gifts, of any kind, without the written authorization of the Board of County Commissioners.

An employee or elected official of Sanders County shall not accept or solicit anything of economic value, such as a gift, gratuity, favor, entertainment, or loan which may appear to influence his/her official conduct. (Section 2-2-104 (1) (b), M.C.A.). This does not prohibit the acceptance of unsolicited advertising material of insignificant value, the acceptance of refreshment in the ordinary course of a meeting, the solicitation of loans on customary financial terms or the solicitation or acceptance of gifts to the County or any of its departments.

Commissioner Cox left the meeting at 11:00 a.m. to attend the Thompson Falls Junior High Etiquette Luncheon being held in the Elementary School Cafeteria.

The Board met with Robert Zimmerman, County Attorney, to discuss the following issues: 1) potential buyer for the County Shop Building in Noxon, agreement to be drafted, 2) Search and Rescue Building in Dixon, additional discussion needed with all parties involved, meeting to be scheduled, 3) litigation update concerning Keith v. Sanders County, 4) Thompson Falls and Trout Creek/Noxon/Heron TV Districts to hold joint meetings, 5) still researching Turkey Flats easement, 6) opinion concerning the proposed relocation of two departments within in the Courthouse, and 6) writs of execution for mobile homes.

Commissioner Cox rejoined the Board at 1:30 p.m.

The Board met with Carol Turk, Treasurer and Cynthia Leib, Tax Payer No. 301803 to discuss a Writ

of Execution. Ms. Leib advised the Board that she was requesting an abatement of the 2008 taxes as the mobile home has never been hooked up with water or sewer and is decomposing, used mainly as storage. Ms. Turk advised that if Ms. Leib wanted to discuss this she would need to come to the Treasurer's Office and left the meeting. Ms. Leib then provided pictures of the mobile home in question and asked the Board for assistance. It was the decision of the Board that additional research was needed. The meeting adjourned without resolution.

Commissioner Cox moved to motioned to accept the amended bylaws for the Sanders County Aquatic Invasive Plants Task Force. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board requested to meet with Don Strine, Justice of the Peace, as he was not on the scheduled agenda, to discuss his request to relocate the Justice Court offices downstairs and the Public Health Department upstairs. Upon much review and discussion by the Board, it was advised at this time the Board was not in favor of the move and other alternatives should be considered.

As it was 2:30 p.m. and the time and place as advertised, Commissioner Cox motioned to award the Chemical Bid to Crop Production Services (CPS) for the 2015-2016 fiscal year, as recommended by the Sanders County Weed District Board. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Details on the Chemical Bid are on file in the Clerk and Recorder's Office)

Commissioner Cox moved that the County revise the Overtime and Compensatory Time, Non-Exempt Employees, 25.0 Policy, paragraph A. Overtime, as follows:

- A. Overtime: Time worked by a non-exempt employee in excess of forty (40) hours per week. Compensatory (Comp) time used while in a leave status shall not be consider hours worked for the purpose of calculating overtime payments.

Commissioner Brooker seconded the motion. The motion was passed unanimously. In addition, though not part of the motion, Commissioner Cox advised the change should be retroactive to payroll period ending on January 25th, 2015.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed an agreement between B & P Disposal and Sanders County Solid Waste District for the disposal of non-typical garbage. (Agreements are on file in the Clerk and Recorder's Office)

The Board proceeded to audit County claims in the amount of \$500.00 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

Commissioners Brooker and Magera attended the Sanders County Fair Commission Board meeting at 7:00 p.m. at the Fair Pavilion in Plains.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 24, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 24th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Carol Brooker, Commissioner.

Commissioner Anthony B. Cox was absent as he was attending the Flathead Valley Chemical Dependency meeting in Kalispell.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor to discuss the following issues: 1) the County's Juvenile Detention costs, 2) Rush Skeletonweed grant awarded, though less than last year, 3) feedback

from department heads about budget cuts; it was acknowledged that there was already not a lot of “fluff” in the budgets, but that departments would need to find areas to cut expenses. Department Head would need to look at essential versus non-essential needs, a meeting has been scheduled for April 8th, 3) Permissive Mill Levy for insurance, and 4) need for method to generate new money to County, suggestions include possibly adding a Road Levy, Gas Tax, and/or Public Safety Mill Levy. questions concerning County Cash Report for the period ending February 28th, 2015, 4) insurance reimbursements and budget amendments, and 5) County school district boundaries. Also in attendance were: Regina Skoczylas, Personnel Director; and Mike Hashisaki, Fair Manager.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Hazard Reduction Agreement (HRA) Contract No. 45-B-42901 between the Montana Department of Natural Resources and Conservation and Sanders County. (Agreements are on file in the Clerk and Recorder’s Office)

The Board examined and signed the Claims Approval List for the period ending March 31st, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$500.00 were drawn from respective funds in payment of the same. (Claims Approval List is on file in the Clerk and Recorder’s Office)

Commissioner Magera signed the Oath of Office for Diane Mosely who was has been Elected by Acclamation to the position of Trustee for the Noxon-Heron Public Hospital District, for a term through May, 2018.

Commissioner Magera signed the Oath of Office for John Bras who was has been Elected by Acclamation to the position of Trustee for the Eastern Sanders County Hospital District, for a term through May, 2018.

The Board adjourned at 4:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 25, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 25th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board proceeded to audit County claims in the amount of \$78,866.38 and instructed the Clerk to draw warrants from respective funds in payment of the same.

The Board met with Nate Kegel, West Zone Engineer, United States Forest Service (USFS)-Lolo National Forest; and Jared Koskela, Civil Engineer, USFS- Lolo National Forest, to discuss the following issues: 1) Lolo National Forest, Schedule A, 2) road maintenance, 3) gravel pits, 4) working to schedule collaborative meeting, 5) initiating spring burning, and considering burning at the game range to treat hazard fuels, and 6) update on the search and application process to fill the open District Ranger/ Lolo National Forest position.

Commissioner Cox motioned to appoint the following election judges for the May 5, 2015 School District Elections. Commissioner Brooker seconded the motion. The motion passed unanimously.

PLAINS PUBLIC SCHOOLS DISTRICT NO. 1

Jane Bates

Shirley A. King

Janet D. Sheridan

THOMPSON FALLS PUBLIC SCHOOLS DISTRICT NO. 2

Sandra True

Ginger Lee Ward

Autumn Kostka

CENTRAL TABULATING JUDGES OF ELECTION

Roberta "Bobbi" Christenson

Brenda Franck

Lisa Wadsworth

Tracy Vanicek

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to review the draft of the County's latest audit.

Commissioners Cox and Magera attended the Sanders County Aquatic Invasive Plants Task Force meeting at 2:00 p.m. in the Commissioners' Conference Room.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Oath of Office for Phillip L. Lewis who was Elected by Acclamation to the position of Trustee for the Thompson Falls Rural Fire District for a term through May, 2018.

The Board signed the Oath of Office for Fred Barrett who was Elected by Acclamation to the position of Trustee for the Thompson Falls Rural Fire District for a term through May, 2018.

The Board signed the Oath of Office for George Milliken who was Elected by Acclamation to the position of Trustee for the Thompson Falls Rural Fire District for a term through May, 2017.

Commissioners Cox and Magera signed the Oath of Office for Deborah Lyman who was Elected by Acclamation to the position of Commissioner for the Heron Park District, for a term through May, 2019.

Commissioners Cox and Magera signed the Oath of Office for Michael T. Hardin who was Elected by Acclamation to the position of Trustee for the Heron Rural Fire District, for a term through May, 2018.

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 26, 2015**

The Board of County Commissioners of Sanders County, Montana, met in regular session on Thursday, March 26th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following issues: 1) County Policy updates and sign off sheets, 2) working on job description for Rush Skeletonweed grant personnel, 3) no new updates in regard to posting of the Fair Manager position, 4) Joint Powers Trust/Wellness Update, 5) Intermittent Family Medical Leave Act (FMLA) granted for an employee in District Court, 6) suggestion by employee to name the downstairs Justice Courtroom, possibly have a contest, 7) no new injuries to report, 8) update on open County positions: interviews scheduled for Weed Department Sprayer; Tobacco Prevention Specialist and Public Health Emergency Preparedness (PHEP) LPN/RN; perpetual external posting at the job service for a Solid Waste Relief Attendant, awaiting approval, will post position with the notation that this position is available based on grant funding, Upcoming Events: CPR/First Aid Training, March 26th; I-Pharm April 23rd and 24th, and 9) personnel issues, therefore as per MCA 2-3-203(3), this portion of the meeting was closed. Also in attendance was: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, though she was not on the scheduled agenda, to discuss the following issues: 1) Search and Rescue building in Dixon, 2) Collective Bargaining Agreement/Shift Differential, and 3) Plains Rural Fire District/Workmen's Compensation for volunteers.

The Board met briefly with Robert Zimmerman, County Attorney, to discuss the potential purchase of the County shop in Noxon, and the Bache Gravel Pit.

The Board met with Commissioner Brooker moved to adopt Sanders County Resolution 2015-07, a resolution to abandon and alley located in Block 9 between the east lot line of Lots 1-5 and the west lot line of Lot 25, Section 20 of Township 19 North, Range 25 West in the townsite of Paradise, Montana. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following issues: 1) North Street in Dixon, 2) traffic counts, will begin in the West End this year, 3) trial date set for Keith v. Sanders County, 4) certified letter sent to Mike Mitchell concerning floodplain permit and log structure on property; Ms. Mathews will be making a site visit, 5) working with Green Mountain Conservation District to send out a mailer to property owners within floodplains to advise them of regulations and procedures, 6) Secure Rural Schools funding, 7) coordinating with Weed District Supervisor and County Extension Agent for weed control assistance, 8) one pending weed plan in Dixon need to be reviewed by Weed District Board, 9) Thompson Falls Waste Transfer Site and possible relocation, what that will entail, 10) request for permission to paint a wall in Land Service Department, and 11) review of recent Kaniksu Land Trust meeting.

Commissioner Cox motion to appoint Dewey Duffel to the Thompson Falls TV District Board for a 3 year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

Commissioner Magera signed the Montana Department of Transportation Mileage Certification Form for 2014 Fuel Tax Allocation. (Filed in the Commissioner's Office)

The Board signed the Schedule A Agreement and Maintenance between the United States Forest Service (USFS)/Lolo National Forest and Sanders County for 2015. (Agreements are on file in the Clerk and Recorder's Office)

The Board examined and approve the Claims Approval list for the period ending March 31st, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$78,866.28 were drawn from respective funds in payment of the same. (Claims Approval List is on file in the Clerk and Recorder's Office)

The Board audited County claims in the amount of \$6,737.01 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 30, 2015**

Commissioner Glen E. Magera proceeded to audit County payroll claims in the amount of \$392,601.26 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County payroll claims are on file in the Clerk and Recorder's Office)

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 31, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 31st, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the following issues: 1) status of Secure Rural Schools (SRS) funding, 2) Department of Revenue Office in Thompson Falls, 3) County's funding support for Sanders County Community Development Corporation, 4) Special Districts 2015/2016 Budget worksheets, 5) Sanders County Bookmobile usage report, 6) 2015/2016 Budget preparation, two departments have cut their budgets so far, 7) cost of employee benefits, 8) Salary Compensation Board, and 9) Teamsters Union/Collective Bargaining Agreement and shift differential. Also in attendance were Mike Hashisaki, Fair Manager, and Regina Skoczylas, Personnel Director.

Commissioner Cox attended the Thompson Falls Airport Advisory Board meeting at 2:00 p.m. in the Commissioners' Conference Room.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board examined and approve the Claims Approval list for the period ending March 31st, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$6,737.01 were drawn from respective funds in payment of the same. (Claims Approval List is on file in the Clerk and Recorder's Office)

The Board audited County claims in the amount of \$10,000.00 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

Commissioners Brooker and Cox attended the Noxon Town meeting at 6:00 p.m. at the Noxon Elementary School.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 1, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, April 1st, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with students and teachers from the 7th Day Adventist School of Trout Creek: Rachel Evans; Dustin Evans; Brianna Habegger; David Shannon; Steven Habegger; Emily Biegler; Catalina Biegler; Sharon Habegger; Cynthia Habegger; Jackson Biegler; Brian Iseminger, and Ella Habegger. The Board answered questions presented by the students in regard to County Commissioner duties and responsibilities; County roads; revenue and budgets, and recent robberies in Noxon. Also in attendance for a portion of the meeting was Mrs. Kathy Conlin, Commissioner's Receptionist.

The Board met with Dan Claridge, Thompson River Lumber (TRL), to discuss the Solid Waste Transfer Site Lease. Mr. Claridge confirmed that TRL have plans to make use of the land and will not be renewing the lease. He did advise that TRL is willing to extend the lease if needed, to allow the County additional time to relocate the transfer site. In attendance for a portion of the meeting was Jason Peterson, Solid Waste Supervisor; and Tom Eggensperger, Sanders County Ledger.

The Board met with Tom Eggensperger of the Sanders County Ledger, though he was not on the scheduled agenda, to discuss the relocation of the Solid Waste Transfer Site in Thompson Falls, and Noxon town meeting.

The Board met with Michael Bedick, Chairman, Sanders County Search and Rescue (SCSR), to discuss the SCSR building in Dixon. It was determined the building was purchased with mill levy funds and is owned by the County not SCSR. It was suggested that the County lease the building to Dixon Rural Fire and allow those funds to be put back into SCSR budget. It was the consensus of the Board that revenue generated from the building should go back into the SCSR budget. Also in attendance were: Kathy Harris, Treasurer, SCSR; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Tom Rummel, Sheriff; Jared Hutchings, Sanders County Deputy; Linda Matsumi, Secretary, SCSR; and Robert Zimmerman, County Attorney.

The Board met with Sheriff Tom Rummel, though he was not on the scheduled agenda, to discuss the following issues: 1) Noxon town meeting, 2) Crime stoppers reward being offer for information concerning the recent Noxon incidents, 3) status of new patrol vehicles- about a week out, waiting for grill guards, and 4) clarification on detective roles and how often they work outside of the office.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following issues: 1) Conlin Minor Subdivision, 2) Stonesriver Parks Subdivision, 3) Noxon town meeting, 4) possible junk vehicles near Noxon parkland, Ms. Matthew advised that strip of land was never transfer from the State to the County, 5) Plains parkland and volunteer's letter, 6) Hope Valley Road, floodplain letters/good compliance, and 7) warehouse on Bluebird Lane, Paradise.

Commissioner Cox motioned to approve the final plat approval for Conlin Minor Subdivision. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approval an Extension of Preliminary Plat Approval for Stonesriver Parks. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Subdivision Records are available in the Land Services Department)

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board examined and approve the Claims Approval list for the period ending March 31st, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$10,000.00 were drawn from respective funds in payment of the same. (Claims Approval List is on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

Commissioners Brooker and Cox attended the Noxon Town meeting at 6:00 p.m. at the Noxon Elementary School.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 2, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Thursday, April 2, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 7, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, April 7th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Gypsy Ray, Executive Director, Lake County Community Development Corporation (LCCDC), and Roland Godan, Project Manager, LCCDC, to discuss the following issues: 1) LCCDC role and level of involvement for the Noxon affordable living project and future projects; as well as future grant opportunities, 2) changes within LCCDC's organization and how it will effect Sanders County, with regard to fiscal responsibility, and implementation of a more formal process, 3) Sanders County planning needs, and 4) Montana Economic Development Association (MEDA) Resource Team Assessment; scheduling one for Sanders County in the fall. Also in attendance were: Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC); Debra Achatz, Executive Director, Sanders County Community Housing Organization (SCCHO), and Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

As it was the time and place as advertised; and after review of the Request for Qualifications (RFQ) and completion of in-person interviews, SCCHO recommended that the Board select Jackola Engineering & Architecture, PC to develop the Preliminary Architectural Report (PAR) for the Noxon affordable living project. Also in attendance were: Debra Achatz, Executive Director, SCCHO; and Ernie Scherzer, SCCHO Board; Gypsy Ray, LCCDC; Roland, LCCDC; Jen Kreiner Executive Director, SCCDC, and Nichol Scriber, Clerk and Recorder-Assessor-Surveyor.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor to discuss preparation of for the 2015/2016 fiscal year budget. Also in attendance was Regina Skoczylas, Personnel Director.

Commissioner Brooker moved that based on the recommendation from SCCHO, the County should select Jackola Engineering & Architecture, PC to develop the Preliminary Architectural Report (PAR) for the Noxon affordable living project. Commissioner Cox seconded. The motion passed unanimously.

Commissioner Brooker motion for the Board to approve and sign the Collective Bargaining Agreement between Sanders County and Teamsters Union Local No. 2 for the period of July 1, 2014 through June 30, 2016. Commissioner Cox seconded. The motion passed unanimously.

The Board met with Wayne Kasworm, United States Fish and Wildlife Service (USWFS); Kim Annis, Montana Fish, Wildlife and Parks(FWP); Bruce Sterling, FWP, Mickey Carr, Civil Engineer, United States Department of Agriculture (USDA) Forest Service; Judy Erwin, Road Engineer, USDA Forest Service; John Gubel, District Ranger, USDA Forest Service, for the quarterly wildlife meeting. Topics discussed were: 1) Cabinet/Yak grizzly bear population, 2) plans/monitoring for the upcoming field season, 3) trapping/collaring; may move one to two bears to the Cabinet Range this year, 4) delisting proposal for the Northern Continental Divide, 5) bighorn sheep and elk surveys, 6) new sheep fencing expected to be completed once highway 200 project is completed, 7) new FWP Fisheries Biologist hired, 8) turkey tags available, 9) outreach and education concerning black bears, lots of bear activity on River Road West in Plains, 10) status of Rock Creek fencing project, and 11) deer feeding in Thompson Falls and recent newspaper article. Also in attendance was Alex Violo, Clark Fork Valley Press.

The Board met with John Gubel, District Ranger, USDA Forest Service; Mickey Carr, Civil Engineer, USDA Forest Service; and Judy Erwin, Road Engineer, USDA Forest Service, to discuss the following issues: 1) Schedule A-Cabinet Ranger District; review of current roads listed and proposed changes, 2) Pilgrim Creek Timber Sale Project EIS, 3) Pit Run Gravel, Free Use Permit 36 CFR 228.62 and 4) Larchpoint gravel pit.

The Board met with John Marshall, DUI Task Force Coordinator, to discuss the following issues: 1) 2015 Annual Plan, 2) reinstatement fees, 3) lack of participation for DUI Task Force meetings, 4) request to amend bylaws to change meeting frequency.

County Attorney Robert Zimmerman requested to meet with the Board, as he was not on the scheduled agenda, to discuss legal strategy.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed an agreement between the United States Department of Transportation/Federal

Aviation Administration and Sanders County for the Transfer of Entitlements-Thompson Falls Airport.

The Board signed the Collective Bargaining Agreement between Sanders County and Teamsters Union Local No. 2 for the period of July 1, 2014 through June 30, 2016. (Agreements are filed in the Clerk and Recorder's Office)

The Board signed the Local Drug Task Force Memorandum of Understanding between Northwest Drug Task Force and Sanders County for Fiscal Year 2015-2016. (Memorandum of Understanding is filed in the Clerk and Recorders Office)

Commissioner Magera signed the Montana Department of Natural Resources and Conservation (DNRC) application for Administrative Grant Funds for July 1, 2015 through June 30, 2016.

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 8, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 8th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner; and Anthony B. Cox, Commissioner.

Commissioners Brooker and Cox attend the Joint Powers Trust Wellness Meeting held in the Justice Courtroom.

The Board met with department heads for a special meeting to discuss proposed budget cuts. In attendance were: Robert Zimmerman, County Attorney-Public Administrator; Mike Hashisaki, Fair Manager; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Don Strine, Justice of the Peace; Shawna Chenoweth, Detention Supervisor; Carol Turk, Treasurer-Superintendent of Schools; Candace Fisher, Clerk of Court; Shawn Sorenson, R.S, Sanitarian; Tom Rummel, Sheriff; Meghan Phillippi, Extension Agent; Jeff Friesz, Foreman, Road District No. 2; Theresa Milner, Administrator-Sheriff's Office; Judson Shively, Weed District Supervisor; Kathy Harris, Coroner; Katherine Matthew, CFM, Director of Land Services; Lori Methgen, GIS Rural Addressing and Information Technology; Ben Bache, Foreman, Road District No. 1; Jason Peterson, Solid Waste Supervisor, and Regina Skoczylas, Personnel Director;

The Board requested to meet with Sheriff Tom Rummel, as he was not on the scheduled agenda, to discuss the following issues: 1) DUI Task Force funds from reinstatement fees, 2) Step Grant/new stipulations, 3) ideas to get new revenue for the Sheriff's Office, 4) Computer Aided Dispatch (CAD) System.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board proceeded to audit County claims in the amount of \$127,828.88 and instructed the Clerk for draw warrants from respective funds in payment of the same.

The Board adjourned at 4:30 p.m.

Commissioner Magera attended the Hot Springs Growth Policy Review Committee meeting at 7:00 p.m. at the Senior Center in Hot Springs.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 9, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 9th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner; and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following issues: 1) no new injuries to report, 2) update on open County positions: Weed Department Sprayer position filled; interviews completed for Tobacco Prevention Specialist and Public Health Nurse/ Public Health Emergency Preparedness (PHEP); and External Posting Rush Skeletonweed Project Coordinator, 3) I-Pharm scheduled for April 22nd and 23rd, and 4) personnel issues, therefore as per MCA 2-3-203(3), this portion of the meeting was closed to the public. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following issues: 1) bill from Geo Tech, 2) Board proposal to change Fair Manager position to ³/₄ time, 3) Noxon town meeting, 4) Search and Rescue Building/Dixon, 5) Noxon Shop Sale Contract, and 6) fence built on County Easement/Miners Lane, Plains.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following issues: 1) Kootenai Schedule A, 2) GIS mapping, population, 3) Plains Planning Board, jurisdiction outside municipal boundaries, 4) advisory guidance concerning Land Services Budget, 5) suggestion to change seasonal subdivision position to a contracted position, 6) Firewise Title III funds, and 7) mileage reimbursement for Land Services Department vehicles used by other departments.

The Board met with Shawn Sorenson, R.S, Sanitarian, to discuss the following issues: 1) Site Evaluator Class scheduled, 2) Subdivision Water Rights meeting May 6th, and 3) environmental complaint for Old Hickory Building/Helterline Rd, Plains, 4) illegal wastewater system in Heron, owner working to get it properly permitted, 5) subdivision reviews will increase revenue for Environmental Health Budget, and 6) trailer court in Hot Springs.

It was the consensus of the Board to accept the resignation of Bina Eggensperger from the Sanders County Salary Compensation Board.

It was the consensus of the Board to accept the resignation of Bruce from the Sanders County Fair Commissioner Board.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed Contract Number MM-D7-SandersWP-2015 between the United States Department of Agriculture (USDA)/Kootenai Forest Service Unit 011407 and Sanders County for the sale of mineral materials. (Contract filed in the Clerk and Recorder's Office)

The Board examined and approved the Quarterly Sheriff's Report for the period ending March 31st, 2015. (Filed in the Clerk and Recorder's Office)

The Board signed the Oath of Office for James E. Henry, who was appointed to the position of Trustee for the Plains/Paradise Rural Fire District for a term through May 2018. (Oath filed in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

Commissioner Brooker attended the Paradise Elementary School Preservation Committee meeting at 6:00 p.m. at the Paradise Methodist Church Clubhouse.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 14, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, April 14th, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the following issues: 1) 2015-2016 budget preparation books, 2) House Bill 366 and request for 2,000 addition to base salary be provided to Clerk of Court and Justice of the Peace, 3) claim for care of the insane and which budget should be covering the costs, 4) Fair budget and how many mills County gives to this budget, 6) process to have the fair be self-sufficient, and 5) mill values and reassessment. Also in attendance were: Candace Fisher, Clerk of Court; Don Strine, Justice of the Peace; Susie Bryan, Citizen, and Norris Bryan, Citizen.

The Board met with Matt Davison, DIS Technologies, to discuss DIS Technologies and the services they offer. Also in attendance were: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, and Lori Methgen, GIS and Information Technology.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

Presiding Officer Magera signed the Montana Department of Transportation Scope of Work Report for BH 6-1(142)28, Clark Fork-1M NW Trout Creek, UPN 8022000, 231-Major Bridge Rehabilitation. (Report on file in the Commissioner's Office)

The Board signed the Reclamation and Development Grant Agreement, RITA-15-8806 between the Montana Department of Natural Resources and Conservation and Sanders County for Sanders County 2015 Aquatic Invasive Species Management.

The Board signed the Schedule A Revised Agreement between U.S. Department of Agriculture/Forest Service and Sanders County. (Agreements are filed in the Clerk and Recorder's Office)

The Board signed the Oath of Office for Kenneth Matthiesen has been Elected by Acclamation to the position of Trustee for the Plains/Paradise Rural Fire District for a term through May 2016.

The Board examined and signed the Claims Approval List for the period ending March 31st, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$127,828.88 were drawn from respective funds in payment of the same. (Claims approval list is on file in the Clerk and Recorders Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

of Cardboard; 1 Bale of Aluminum Cans (3 Bales shipped to Missoula); 2 Pallets of Batteries; 3 yards of Aluminum Scrap; 10 Bales of Plastics 1 & 2. Solid Waste Supervisor Updates-Jason Peterson: 1) issue with business putting non typical waste in trash bags, metal pieces and shavings are causing issues with Baler. There was no public comment. The meeting adjourned at 4:05 p.m.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

Commissioner Brooker audited County claims in the amount of \$430.00 and instructed the Clerk to draw warrants for respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 15, 2015

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Wednesday, April 15, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 16, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 16th, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following issues: 1) Fair Manager job posting, 2) meeting at Hot Springs Road Department, employee requesting Family Medical Leave Act (FMLA), 3) one new injury, Clerk and Recorder Employee strained shoulder, 4) update on open County positions: Tobacco Prevention Specialist and Public Health Nurse/PHEP candidates selected and hired, and Rush Skeletonweed Coordinator-job posting closed on April 17th, 5) upcoming events; I-Pharm scheduled for April 22nd and 23rd, 6) uniform allowance.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following issues: 1) Fair Concessions Group Contract, 2) Memorandum of Agreement for Use of Drug Dog, and 3) Bache Gravel Pit.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following issues: 1) infrastructure bill, 2) subdivision weed position, 3) new software and iPad to coordinating weed mapping, 4) budget, 5) Firewise season, 6) floodplain informational flyer, 7) parkland maintenance, and 8) traffic courts started in the west end.

Ms. Matthew presented an extension request on behalf of Tempero Minor Subdivision for a one year extension for Preliminary Plat Approval. Commissioner Brooker moved to approve the request as presented. Commissioner Cox seconded the motion. The motion passed unanimously. (Subdivision records are on file in the Land Services Department)

As it was 2:30 p.m. and the time and place as advertised, the Board proceeded to open the sealed Road Oil Bids. One bid was received from Idaho Asphalt Supply, Inc. There was no public present. Commissioner Brooker motioned to accept the bid as presented and to award the Road Oil Bid for the 2015 season to Idaho Asphalt Supply, Inc. Commissioner Cox seconded the motion. The motion was passed unanimously. (Details on the Road Oil Bid are on file in the Clerk and Recorder's Office)

As it was 2:45 p.m. and the time and place as advertised, the Board proceeded to open the sealed Asphalt Bids. One bid was received from Knerr, Inc. There was no public present. Commissioner Brooker moved to accept the bid as presented and to award the Asphalt Bid for the 2015 season to Knerr, Inc. (Details on the Asphalt Bid are on file in the Clerk and Recorder's Office)

As it was 3:00 p.m. and the time and place as advertised, Acting Presiding Officer, opened the Solid Waste District Board meeting. In attendance were: Anthony B. Cox, Member; Carol Brooker, Commissioner; Jason Peterson, Solid Waste District Supervisor; and Kathy Conlin, Solid Waste Billing Clerk. Commissioner Brooker moved to approve the March 18, 2015 meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. Unfinished Business: 1) Clark Fork Valley Hospital, additional research needed. Ms. Conlin will follow up, 2) Town Pump/Thompson Falls cardboard disposal-going well, picking up once a week, 3) Safety upgrades to roll off sites, complaints concerning the Trout

Creek site, 4) Noxon roll-off site, path being cleared tomorrow and fencing to be installed Monday, 5) Diesel Engine, moved to the transfer station, no buyers yet, 6) Financials, 7) Thompson Falls transfer site, initial discussion concerning relocation, 8) used truck ordered should be delivered within two weeks, 9) money without a receipt. New Business: 1) Unit fees for RV sites/campers, additional research needed. Solid Waste Billing Clerk/Recycling Update-Mrs. Conlin: 1) Beautification Days was a success, 2) E Waste Event tentatively scheduled for May 29th and 30th. Recycling Report: 17 Bales for Mixed Paper; 44 Bales of Cardboard; 1 Bale of Aluminum Cans (3 Bales shipped to Missoula); 2 Pallets of Batteries; 3 yards of Aluminum Scrap; 10 Bales of Plastics 1 & 2. Solid Waste Supervisor Updates-Jason Peterson: 1) issue with business putting non typical waste in trash bags, metal pieces and shavings are causing issues with Baler. There was no public comment. The meeting adjourned at 4:05 p.m.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

Commissioner Brooker audited County claims in the amount of \$430.00 and instructed the Clerk to draw warrants for respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 21, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, April 21st, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

Commissioner Brooker motioned to approve Sanders County Resolution No. 2015-08, a resolution to amend the 2014/2015 budget for Sanders County Funds for the Care of the Insane. (Resolutions are filed in the Clerk and Recorder's Office)

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the following: 1) Fair Concession Group Contract, 2) County cost for Information Technology services, 3) scheduling budget meetings with Department Heads, 4) reducing extra help lines on all budgets, 5) monies spent to date for Larchwood South Shore Bridge situation; budget increase needed, 5) Paradise Improvement Board/ tax assessment for street lights, and 6) refunding of travel expenses for conference not attended.

The Board met with Jen Kreiner, Executive Director, Sanders County Community Development Corporation, to discuss the following: 1) Progress report and second invoice for Paradise Elementary School Repurposing Feasibility Study, Community Development Block Grant (CDBG); Sanders County has committed to a \$4,000.00 match and the funds are readily available for this project, 2) Montana Economic Development Association (MEDA) Resource Team Assessment; scheduling one for Sanders County in the fall, 3) Grant search done for elevator located in the courthouse, and 4) other grant opportunities and intercap loan funding.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) inappropriate conduct at the Thompson Falls Transfer Station reported by member of the public, 2) Montana Association of Counties (MACo) Safety Trainer scheduling training, 3) Subdivision Weed Specialist position, 4) Collective Bargaining Agreement, Article 12-Uniforms and Equipment, 5) one new injury to report: employee injured left shoulder while pick up materials, 6) update on open County positions: postings for Detention Office and Fair Manager. Rush Skeletonweed Project Coordinator position closed, and 7) personnel issues, therefore according to MCA 2-3-203(3) this portion of the meeting was closed to the public. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

Commissioner Brooker motioned to approve the abatement of taxes for Taxpayer No. 5161 and issue a refund in the amount of \$2,735.00, the Taxpayer was double charged for refuse and TV fees. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve the abatement of 2012 and 2013 taxes for Taxpayer No. 3550/301135 and issue a refund in the amount of \$250.00, for refuse fees. Commissioner Cox seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board examined and signed the Claims Approval List for the period ending April 30, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$430.00 were drawn from respective funds in payment of the same. (Claims approval list is on file in the Clerk and Recorder's Office)

The Board examined and signed the Cash Report for the period ending March 31st, 2015 and instructed the Clerk to file said report.

The Board examined and signed the Journal Voucher Report for the period ending March 31st, 2015 and instructed the Clerk to file said report. (Reports are filed in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 22, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 22nd, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Gary Hablutzel, Joint Powers Trust/Employee Benefit Management Services, Inc. (EBMS) to discuss the EBMS renewal. Also in attendance were: Regina Skoczylas, Personnel Director; Nichol Scribner, Clerk and Recorder, and Brenda Franck, Deputy Clerk and Recorder.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following issues: 1) Four Mile Minor Subdivision, and 2) Subdivision Weed Position.

Ms. Matthew presented the final plat for Four Mile Minor Subdivision for final approval and signatures as all conditions of preliminary approval are satisfied. Commissioner Brooker motioned to approve the Final Plat for Four Mile Minor Subdivision as presented. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following issues: 1) Noxon Public Meeting, April 30th. Mr. Zimmerman will not be able to attend. Commissioner Cox will be in attendance. 2) Progress on South Shore Bridge in Larchwood Shores Subdivision, Trout Creek. 3) Condition of septic cover at Noxon Road Shop which is being purchased by John Johnston. 4) Complaint about Henry Creek Rd. condition from resident. 5) 2015 Budget costs.

The Board met with Charlotte Olson, United States, Department of Health and Human Services (DHHS), Drug-Free Communities (DFC) Federal Coordinator to discuss the following: 1) Elevate Youth Student-Led Coalitions in Sanders County. Student representatives were present and spoke of the popularity of drugs and alcohol in the high school, and the need for alternative activities. They approved the idea of drug-testing for high school athletes. 2) Drug Free Communities Support Program Grant which both Sanders and Mineral Counties Elevate Youth Coalition groups are currently operating under. Grant goals are to establish, strengthen and support the efforts of local coalitions working to prevent and reduce substance use among youth. 3) A challenge was posed for the coalitions to come up with 100 things to do in Sanders County without drugs and alcohol involved, and 4) Grant term; grant is \$125,000 per year for five years, with one year remaining

before reapplication must be made. Mineral and Sanders Counties may reapply for the grant after recommendations are addressed, such as: a.) Initial Reports finalized, b.) Coalition member survey completed, c.) Documents and Bylaws rewritten, d.) Review of 2014-2015 budget, and e.) Memos of Understanding written by stakeholders. Also in attendance were: Greg Wadsworth; Student/Elevate Youth; Lindsey Laws; Student/Elevate Youth; Haley Wilson; Student/Elevate Youth; Chris Allen, Elevate Youth; Nichol Scribner, Clerk and Recorder; Krista Standeford, Secretary/Elevate Youth; Chuck Standeford, Director/Elevate Youth, and Brian Johnson, Sanders County Sheriff Deputy.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board audited County claims in the amount of \$94,459.91 and instructed the Clerk to draw warrants for respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 23, 2015**

The regularly scheduled meeting for the Board of Commissioners of Sanders County, Montana, was cancelled on Thursday, April 23, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 28, 2015**

The regularly scheduled meeting for the Board of Commissioners of Sanders County, Montana, was cancelled on Tuesday, April 28, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 29, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 29th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board proceeded to audit County Payroll Claims in the amount of \$431,456.04 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board met with Rod Stamm, House of Insurance, to discuss the sale of his business and the status of the County's insurance policies; which will remain in effect with no changes. Also in attendance were Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, and Regina Skoczylas, Personnel Director.

Commissioner Brooker motioned to appoint Wade Rehbein to the Sanders County Fair Board for a two year term. Commissioner Cox seconded the motion. The motion passed unanimously.

Commissioners Cox and Magera attended the Sanders County Aquatic Invasive Plants Task Force Meeting at 2:00 p.m. in the Commissioners' Conference Room.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Noxious Weed Trust Fund Project Grant Agreement between the Montana Department of Agriculture and Sanders County Weed District for the Rush Skeletonweed Project.

The Board signed the Truck Wreck Local Protocol for Sanders County for distressed foods and other consumer products resulting from a transportation accident or other emergency. (Agreements are filed in the Clerk and Recorder's Office)

The Board signed the Service Provider County Designated Form for alcohol tax monies designating Flathead Valley Chemical Dependency Clinic for the Fiscal Year 2015/2016. (Filed in the Clerk and Recorder's Office)

The Board signed the Oath of Office for Joel Smith who was appointed to the position of Trustee for the Trout Creek Rural Fire District for a term through May 2015.

The Board signed the Oath of Office for John Gubel who was elected by acclamation to the position of Trustee for the Trout Creek Rural Fire District for a term through May 2017.

The Board signed the Oath of Office for John Morigeau who was appointed to the position of Trustee for the Dixon Rural Fire District for a term through May 2018.

The Board signed the Oath of Office for Timothy Lee Lindeman who was appointed to the position of Trustee for the Heron Rural Fire District for a term through May 2016. (Oaths of Office are filed in the Clerk and Recorder's Office)

The Board signed the Claims Approval List for the period ending April 30, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$94,459.91 were drawn from respective funds in payment of the same. (Claims Approval List is filed in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA April 30, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 30th, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) draft of Sanders County Employee Safety Manual, 2) Safety Committee Appointments, 3) Annual review of the Exposure Control Plan/Blood Borne Pathogen Plan, 4) Hazard Material Policy, 5) one new injury to report: Environmental Health Employee sprained wrist, 6) update on open County positions: postings for Detention Office and Fair Manager. Rush Skeletonweed Project Coordinator hired, and candidate chosen for Sub-Division Weed Plan Specialist, 7) Occupational Safety Hazard Administrative (OSHA)

Reporting Standards, and 8) personnel issues, therefore according to MCA 2-3-203(3) this portion of the meeting was closed to the public. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

Commissioner Cox motioned to appoint the following Elected Officials to serve on the Salary Compensation Board through the remainder of their respective elected terms: Nichol Scribner, Clerk and Recorder; Candace Fisher, Clerk of District Court, and Don Strine, Justice of the Peace. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) possible Floodplain Violation on Blue Bird Lane in Paradise, site visit was made and Ms. Matthew will send a certified letter advising property owner of the violations, 2) Park Board meeting schedule for May will be held at the Riverpark in Plains, 3) Firewise Program, 4) Land Services Department recently has had several road and/or easement abandonment requests, 5) Flathead water rights compact, 6) Noxon Shop being sold to John Johnston, County Attorney generating the documents for the purchase, 7) Noxon Town Meeting scheduled for later today.

The Board met with Cindy Maxwell and Rachel Meech, Joint Powers Trust (JPT) via teleconference to discuss the JPT Wellness initiative; designing an incentive program at the County level, and participation bases programs and outreach programs. Also in attendance was Regina Skoczylas, Personnel Director.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Task Order 16-07-5-01-045-0 Unified Government Master Contract between the Montana Department of Public Health and Human Services and Sanders County for the Maternal and Child Health Block Grant Program for the period of July 1, 2012 to June 30, 2019. (Contract is on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

Commissioner Cox attended the Noxon Town Meeting at 6:00 p.m. at the Noxon High School.

Commissioner Magera attended a Collaborative Group Meeting at 6:30 p.m. in the Commissioners' Conference Room.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 5, 2015**

The regularly scheduled meeting for the Board of Commissioners of Sanders County, Montana, was cancelled on Tuesday, May 5, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 6, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, May 6, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Les Lantz, Maintenance Supervisor, to discuss the maintenance/facilities budget for fiscal year 2015/2016. Projects discussed for the upcoming budget season including: upgrading the Courthouse elevator; air conditioning controls; new carpeting for third floor. Estimates will be obtained prior to next budget meeting. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the County's Budget for fiscal year 2015/2016.

Commissioner Brooker motioned to appoint Dallas Deardorff to the Plains Citizens Airport Advisory Board for a three year term. Commissioner Cox seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned to appoint Betty King to the Heron/Noxon Cemetery District for a three year term. Commissioner Cox seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned to appoint Geri Lee to the Heron/Trout Creek/Noxon TV District for a three year term. Commissioner Cox seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned to appoint Jim Stobie to the Hot Springs Refuse Disposal District for a two year term. Commissioner Cox seconded the motion. The motion passed unanimously.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Quarterly Certification Form for the Montana State Disaster and Emergency Services Grant for the period of January 1, 2015 through March 31, 2015. (Filed in the Clerk and Recorder's Office)

The Board proceeded to audit County claims in the amount of \$4325.90 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 7, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 7, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) Safety Committee and upcoming visit from Montana Association of Counties (MACo) Safety Commissioner, 2) Family and Medical Leave Act (FLMA) for two County Employees, 3) Sample Training materials for Blood Borne Pathogens, 4) Workmen's Compensation Loss Report as of May 15th, 2015, 5) no new injuries to report, 6) Update on open County Positions: Detention Office posting closed on May 12th and three applicants are under review for the Fair Manager position, 7) signage for Courthouse

elevator, and 8) personnel issues, therefore according to MCA 2-3-203(3) this portion of the meeting was closed to the public. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) Noxon Shop Sale, 2) Search and Rescue Building in Dixon, 3) Noxon Town Meeting, 4) Complaint about a Reserve Deputy, 5) no new updates on Larchwood South Shore Bridge, 8) Floodplain Zone Violations, and 9) unpermitted wastewater system in Paradise and notification to Department of Revenue (DOR)

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) Larchwood South Shore Phase Two and Three, 2) Subdivision Weed position, 3) Firewise Training and utilizing Firewise Trailer in local parades, 4) County's forest service mapping is completed, will be paid through Title III funds, 5) Resource Action Committee meeting is scheduled for June, and 6) Floodplain violations and protocol.

Commissioner Brooker motioned to approve an extension request for Larchwood South Shore Phase II and III preliminary plat. Commissioner Cox seconded the motion. The motion was passed unanimously. (Subdivision records are on file in the Land Services Department)

Sheriff Tom Rummel asked to meet with the Board, as he was not on the scheduled agenda, to discuss the following: 1) Memorandum for Use of a Drug Dog, and 2) recent traffic incident in Thompson Falls, two Sheriff Employees fired their weapons.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Claims Approval List for the period ending April 30th, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$4325.90 were drawn from respective funds in payment of the same. (Claims Approval List is filed in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

Commissioner Brooker attended the Paradise School Preservation Committee Meeting at 6:00 p.m. at the Paradise Elementary School Cafeteria.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA May 12, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, May 12, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Ben Bache, Foreman, Road District No. 1; Jeff Friesz, Foreman, Road District No. 2; and Lee Smith, Foreman, Road District No. 3, to discuss the following: 1) Budget vs. Actual for 2014/2015 Fiscal Year to date, 2) Projections for 2015/2016 Fiscal Year, 3) Review of Road Districts' Salaries and increases in insurance, 3) Equipment and Building Improvement needs for all road districts in 2015/2016, and 4) Magnesium Chloride Expenditures and bid process.

The Board met with Tom Rummel, Sheriff; Lanny Hensley, Undersheriff, and Theresa Milner, Sheriff Administrator, to discuss the following: 1) Budget vs. Actual for 2014/2015 Fiscal Year to date; concern about overtime and going over budget, 2) Budget projections and needs for 2015/2016 Fiscal Year, 3) migrating to County issued phones for Sheriff's Office, 4) replacing portable radios, 4) Collective Bargaining Agreement (CBA) allowances go through payroll; budget amendments for shift differential, education, uniform allowances, 5) Sheriff's Office roof was inspected by contractor, issues were found with sagging tresses, structural issues that need to be addressed before a new roof is installed, follow up needed, 6) projected that Sheriff's Office needs up to six new vehicles for 2015/2016, 7) need for a van for Detention, 8) Crime Stoppers

and recent donation, and 9) internet/computer vendor and recent quotes. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

Commissioner Cox moved to appoint Dan Whittenburg to the Sanders County Salary Compensation Board for a three year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Kathy Harris, Coroner, to discuss the following issues: 1) Coroner's Budget for 2015/2016 Fiscal Year, 2) need for a transport vehicle, and 3) Search and Rescue Building in Dixon; discussion concerning recent appraisal and draft ad for sale. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Tom Rummel, Sheriff, and Robert Zimmerman, County Attorney-Public Administrator.

Commissioner Brooker motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candace Fisher, Clerk of Court; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Tom Rummel, Sheriff; Donald Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools; Robert Zimmerman, County Attorney-Public Administrator.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board audited County claims in the amount of \$64,849.35 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board signed a Memorandum of Agreement between Lynn Lanzoni, Reserve Deputy/Dog Owner; Sheriff Tom Rummel and Sanders County, for the Use of a Drug Dog.

The Board signed an agreement between Neopost US, Inc and Sanders County for the maintenance of the mail machine. (Agreements are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA May 13, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 13, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Candace Fisher, Clerk of District Court, to discuss the following: 1) Budget vs. Actual for 2014/2015 Fiscal Year to date, 2) Budget Projections for 2015/2016 Fiscal Year, and 3) payroll projections for 2015/2016 including increased insurance costs and cost of living (COLA) adjustments, and 4) request to increase staff hours and wages in District Court. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) Budget vs. Actual for 2014/2015 Fiscal Year to date, 2) Budget Projections for 2015/2016 Fiscal Year, and 3) payroll projections for 2015/2016 including increased insurance costs and cost of living (COLA) adjustments, and 4) proposal for pay increase for

Commissioner Cox moved to appoint Dan Whittenburg to the Sanders County Salary Compensation Board for a three year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Magera opened the regularly scheduled Board of Health Meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Anthony B. Cox, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Shawn Sorenson, R.S, Sanitarian; Karen Morey, R.N, Director

of Public Health; Karen Dwyer, Public Health Aide/Receptionist; Jan Parmelee, Tobacco Prevention Specialist, and Beth Rice, Administrative Assistant, Environmental Health; Katherine Matthew, Director of Land Services, and Tom Eggenesperger, Sanders County Ledger. Dr. Gregg moved to approve the March 18th, 2015 Meeting minutes as presented. Dr. Lulack seconded the motion. The motion was passed unanimously. Public Health Update: Karen Morey; Jan Parmelee, and Karen Dwyer: 1) New Employees in Public Health and Jan Parmelee's Retirement, 2) Standing Orders for Inmates/testing and treating of Sexually Transmitted Diseases (STD's), 3) Influenza in the County, 21 cases of A and one case of B. Three hospitalizations, no deaths from flu, 4) Breastfeeding Peer Counselor, applying for grant monies which would enable the hiring of community individual to work with breastfeeding moms in the County, 5) Adolescent immunizations; low rates looking to improve. Signage in front of the Courthouse has increased traffic and questions about immunizations, 6) Automated External Defibrillators (AED)-applying for grants, 7) Vaping Store in Sanders County, 8) US Food and Drug Administration (FDA) warning letters to tobacco manufacturers, and 9) World No Tobacco Day. Sanitarian Update-Shawn Sorenson: 1) Raw Honey Bill, 2) New Montana Cottage Food Law and substantial change, 3) delaying local regulation rule changes until Food and Consumer Safety Program (FCSP) guidelines are completed. New Business: None. Unfinished Business: 1) Thompson Falls "hill" long term wastewater solutions, recent meeting with Thompson Falls Mayor Carla Parks, 2) unpermitted wastewater system in Paradise; Department of Revenue to follow up, and 3) recent Site Evaluator Workshop. There was no public comment. The meeting adjourned at 2:25 p.m.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board audited County claims in the amount of \$64,849.35 and instructed the Clerk to draw warrants from respective funds in payment of the same.

The Board examined and signed the Claims Approval List for the period ending April 30, 2015, and instructed the Clerk to file said list. Warrants in the amount of \$64,849.35 were drawn from respective funds in payment of the same. (Claims and Claims Approval List is on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 14, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 14, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) Safety Committee membership update, 2) Workman's Compensation Loss Report update, 3) update on conference call with Montana Association of Counties (MACo) Claims Administrator, 4) follow up with Weed Department on scheduled closure, 5) follow-up/clarification concerning closure of District Courtroom, 6) No new injuries to report, 7) Update on open County positions: Detention Officer-posting closed, 2 applicants; Fair Manager applications being vetted, interviews to be scheduled, 8) Spontaneous Tribute and Recognition (STAR) Award nominations, 9) Sick Leave Policy and Procedures, and 10) personnel issues, therefore as per MCA 2-3-203(3), this portion of the meeting was closed.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) Deed/Resolution for the sale of the Noxon Shop property, 2) recent letter concerning reserve deputy incident, 3) review of Denning, Downey and Associates Contract, 4) irrigator lawsuit in Lake County, and 5) recent insurance settlements.

Commissioner Brooker motioned to accept the resignation of Phil Crismore from the Sanders County Park Board. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Katherine Mathew, Director of Land Services, to discuss the following: 1) budget calculations for Subdivision Weed Position, 2) Settlement of Keith v. Sanders County case, 3) meeting scheduled with property owner in regard to Floodplain Violation on Blue Bird Lane in Paradise, 4) Informational floodplain Mailing to be sent out soon, and 5) updating floodplain page on County website.

The Board met with Jim Seulke, Citizen, to discuss the following: 1) concern about attitude of staff at the Sheriff's department and Sheriff not returning calls, 2) dereliction of duty, 3) rules about conduct of Elected Officials, 4) Sheriff's Department Policy and Ethics Manual, 5) lack of policing in the west end of the County, 6) Sheriff's Office Annual Activity Report, and 7) need for a Citizens Review Board.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed an agreement between Denning, Downey and Associates, P.C. and Sanders County for audit services. (Agreements are filed in the Clerk and Recorder's Office)

The Board examined and signed the Claims Approval List for the period ending April 30, 2015, and instructed the Clerk to file said list. Warrants in the amount of \$73,838.38 were drawn from respective funds in payment of the same. (Claims and Claims Approval List is on file in the Clerk and Recorder's Office)

The Board examined and signed the Claims Approval List for the period ending May 3, 2015, and instructed the Clerk to file said list. Warrants in the amount of \$98.40 were drawn from respective funds in payment of the same. (Claims and Claims Approval List is on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA May 19, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, May 19, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

Commissioner Glen E. Magera was absent as he was attending the Western Montana Area VI Agency on Aging Board Meeting in Polson.

The Board met with Bill Naegeli, Office of Emergency Management (OEM), to discuss the following: 1) Budget vs. Actual for 2014/2015 Fiscal Year to date, 2) Budget Projections for 2015/2016 Fiscal Year, and 3) payroll projections for 2015/2016 including increased insurance costs and cost of living (COLA) adjustments, 4) back up for OEM position, and 5) Emergency Management and Preparedness Grant (EMPG). Also in attendance were: Nichol Scribner, Clerk and Recorder, and Katherine Mathew, Director of Land Services.

The Board met with Don Strine, Justice of the Peace, to discuss the following: 1) Budget Projections for 2015/2016 Fiscal Year, 2) payroll projections for 2015/2016 including increased insurance costs and cost of living (COLA) adjustments, 3) overview of staffing requirements, 4) need for security window for Justice Court Office, 5) delay of Civil Orders being served, and 6) Criminal/Traffic/Civil Case stats for 2013 and 2014. Also in attendance were: Nichol Scribner, Clerk and Recorder.

The Board met with Lori Methgen, Addressing and Geographic Information Systems (GIS) and Information Technology (IT) Technician to discuss the following: 1) Budget vs. Actual for 2014/2015 Fiscal Year to date, 2)

Budget Projections for 2015/2016 Fiscal Year, and 3) payroll projections for 2015/2016 including increased insurance costs and cost of living (COLA) adjustments, 4) IT Contract, 5) County Website and webhosting, 6) reallocating funds from IT budget to

Commissioner Brooker motioned to approve Sanders County Resolution 2015-09, a resolution to amend the 2014/2015 Budget for Sanders County Funds, Eurasian Watermilfoil Budget. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve Sanders County Resolution 2015-10, a resolution to amend the 2014/2015 Budget for Sanders County Funds, Noxious Weed Budget. Commissioner Cox seconded the motion. The motion was passed unanimously. (Resolutions are filed in the Clerk and Recorder's Office)

The Board met with Carol Turk, Treasurer, to discuss the following: 1) Budget Projections for 2015/2016 Fiscal Year, 2) payroll projections for 2015/2016 including increased insurance costs and cost of living (COLA) adjustments, 3) request to increase salary of employee in Treasurer's Office, 4) budgeting to replace the County's credit card machines, and 5) extra help budget and departmental needs. Also in attendance were: Nichol Scribner, Clerk and Recorder.

The Board adjourned at 4:30 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 20, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 20, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Magera opened the regularly scheduled Solid Waste District Board Meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Jason Peterson, Solid Waste Supervisor; Mrs. Kathy Conlin, Solid Waste Billing Clerk; John Muster, Citizen; John Knerr, Citizen, and Archie Knerr, Citizen. Commissioner Cox moved to approve the April 16th, 2015 Meeting minutes as presented. Unfinished Business: 1) Safety Upgrades to roll off sites, obtaining quotes and will budget monies during next fiscal year cycle, 2) signage for Noxon bear proof fencing will be installed this week, 3) no new updates on diesel engine, the Board has recommend that it be sold, 4) financials, 5) request from Mr. Peterson to purchase three uses 20 yard containers costing \$14,000. It was the consensus of the Board approving this purchase, 6) Thompson Falls Transfer Site, initial discussion concerning relocation, and 7) draft Request for Proposals (RFP) for Solid Waste Engineering and Planning. Commissioner Cox moved to approve the RFP with the added verbiage "including an economic study of privatization". Commissioner Magera seconded the motion. The motion was passed unanimously. Billing Clerk/Recycling Update-Mrs. Conlin: 1) E-Waste Even schedule for May 29th and 30th; 2) need to revise fee schedule to include RV lots, and 3) Solid Waste Fees billed for Clark Fork Valley Hospital, Rimrock, and Birdland Bay-additional research needed will revisit at next meeting. Recycling Report: 17 Bales of Mixed Paper; 35 Bales of Cardboard; 20 yards of Aluminum Cans; Metal Pile-approximately 45 yards; 2 Pallets of Batteries; Aluminum Scrap-approximately 4 yards; 12 Bales of Plastics 1 & 2. Public comments were as follows: Mr. Muster- County should look at recycling more and consider privatization of Solid Waste, has land available for purchase near the Thompson Falls Airport that can be used for new transfer station: Mr. John Knerr- County should look at reducing the stream to Missoula, glass recycling, classification of Trout Creek roll off site, tire recycling, has land available for purchase in Trout Creek that can be used for new transfer station. The meeting adjourned at 11:00 a.m.

The Board met with Shane Stack, Montana Department of Transportation (MDT); Jim Skinner, MDT; Ed Toavs, MDT, and Ben Nunnallee, MDT, to discuss the following: 1) various projects scheduled for Sanders County, 2) National Trust Fund/Federal Highway Bill funding and how it effects projects in Sanders County, 3) approach improvements near fishing access on Highway 135, 4) erosion issue near highway 200 bridge over Clark Fork river, 5) Idaho project near

Lookout Pass, increased wide loads in the area, and 6) guardrails needed for 2 miles stretch near Paradise East Section. Also in attendance was Katherine Matthew, Director of Land Services.

Commissioner Cox motioned to approve Sanders County Resolution 2015-11, a resolution approving the sale of Lots 1 and 2 of the Plat of Noxon, Sanders County, Montana to John C. Johnston. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with John C. Johnston, Buyer, and Julie Clark Fork Title Company to execute the closing documents for the sale of the Noxon Shop Property. Also in attendance was Robert Zimmerman, County Attorney, and Nichol Scribner, Clerk and Recorder.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) Budget vs. Actual for 2014/2015 Fiscal Year to date, 2) Budget Projections for 2015/2016 Fiscal Year, 3) payroll projections for 2015/2016 including increased insurance costs and cost of living (COLA) adjustments, and 4) request to increase County Attorney staff wages. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

Commissioner Cox moved to appoint Dale Neiman to the Sanders County Salary Compensation Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox moved to appoint Linda McKahan to the Sanders County Salary Compensation Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board requested to meet with Lanny Hensley, Undersheriff, to discuss the following issues: 1) projected overage of Payroll budget, specifically overtime, 2) quotes for vehicles, and 3) quote from Verizon for Sheriff Department phones. Also in attendance was Nichol Scribner, Clerk and Recorder.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board audited County claims in the amount of \$63,000.00 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA May 21, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 21, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) list of wages for all County Employees, 2) sick bank grant donation form, review draft, 3) Safety Committee Membership update, 4) Budget/Personnel Meeting held with several department heads, 5) Sheriff Office, workman's compensation claim denials, 6) one new injury to report: Road District No. 2 Employee, hearing issues after using Road Grader, 7) update on open County positions: Detention Officer, posting reopened until May 28th, and Solid Waste Relief Attendant external posting closes June 2nd, 8) upcoming events: scheduling hearing tests for Road and Solid Waste Departments, and interviews scheduled for Fair Manager position, 9) Employee Workman's Compensation Settlement, and 10) personnel issues, therefore as per MCA 2-3-203(3), this portion of the meeting was closed. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) Search and Rescue Building in Dixon, and 2) overview of drafting resolution of intent and publication for sale of building. Also in attendance was Kathy Harris, Search and Rescue.

Commissioner Cox motioned to award the Information Services Contract for 2015/2016 to DIS Technologies. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera left the meeting at 1:30 p.m. to attend the Sanders County Council on Aging Meeting in building 1, Clark Fork Valley Hospital in Plains. It was the consensus of the Board for Commissioner Cox to assume the role of Presiding Officer.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) Firewise Advertising in the Ledger and Clark Fork Valley Press, 2) Firewise Contract, 3) weed identification training, 4) pending subdivision weed plans, 5) Turkey Flats survey map, 6) Floodplain Violation on Blue Bird Lane in Paradise, 7) Larchwood South Shore Bridge lawsuit status, 8) toilet paper dispenser installed at Riverside Park in Plains, and 9) Scotchman's Peak and support from Bonner County Idaho Commissioners.

The Board met with Jason Peterson, Solid Waste District Supervisor, to discuss the following: 1) Budget vs. Actual for 2014/2015 Fiscal Year to date, 2) Budget Projections for 2015/2016 Fiscal Year, and 3) payroll projections for 2015/2016 including increased insurance costs and cost of living (COLA) adjustments, 4) request to increase wages for Solid Waste District Employees, and 5) equipment needs for fiscal year 2015/2016. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Ron Baldwin, Chief Information Officer, Montana Department of Administration; Matt Van Syckle, State Information Technology Services Division (SITSD), Department of Administration; Kris Harrison, SITSD, and Maura Fleetwood, SITSD to discuss the following: 1) SummitNet Network services and reduction in costs for the County, 2) Broadband Connectivity issues and options, 3) reorganization of departments (SITSD), more efficient turnaround times, priority processing, 4) key infrastructure services and enterprise level data storage, 5) Criminal Justice Information Network (CJIN) Fees, 6) IT Management Council (ITMC), Network Management Group (NMG), SITSD Customer newsletter, and 7) Enterprise Content Management. Also in attendance were: Garrett Johnson, DIS Technologies, and Lori Methgen, Information Technology (IT) Specialist/GIS Rural Addressing.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed an Information Services Contract between DIS Technologies and Sanders County to provide Information Technology (IT) services.

The Board signed the Contract for Education Coordinator Services between Pinnacle Research and Sanders County.

The Board signed the Detention Services Agreement between Community, Counseling, and Correctional Services, Inc. (CCCSI) and Sanders County. (Agreements and Contracts are on file in the Clerk and Recorder's Office)

The Board signed the Montana Board of Crime Control Sub Grant Application. (On file in the Commissioners' Office)

The Board examined and signed the Claims Approval List for the period ending May 30, 2015, and instructed the Clerk to file said list. Warrants in the amount of \$63,000.00 were drawn from respective funds in payment of the same. (Claims Approval List is on file in the Clerk and Recorder's Office)

The Board adjourned at 5:00 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 26, 2015**

The regularly scheduled meeting for the Board of Commissioners of Sanders County, Montana, was cancelled on Tuesday, May 26, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 27, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 27, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC) to discuss the following: 1) SCCDC budget and funding shortfalls, 2) Resource Team Assessment for Sanders County, 3) Paradise Elementary School Feasibility Study, final report due from consultant in mid-June, 4) Septic Loan Program, 5) Tourism Improvement District, 6) Road to the Buffalo signage, and 7) Fair Pavilion.

The Board met with John Tester field representatives Virginia Sloan and Chad Campbell, to discuss the following: 1) Federal Highway Trust Fund and Highway Bill, 2) economic struggles in Sanders County, 3) road/bridge projects in Sanders County, 4) Forest Jobs Bill, 5) Telecommunications, connecting rural counties to broadband, 6) long term stability for Secure Rural School (SRS) funds, 7) forest management and logging, 8) area hospitals and medical clinics, 9) crime in Sanders County, and 10) Veteran's services, Volunteers of Americas.

Commissioner Cox motioned to award the Information Services Contract for 2015/2016 to DIS Technologies. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox left the meeting at 2:00 p.m. to attend the Sanders County Aquatic Invasive Plants (AIP) Task Force Meeting in the downstairs Justice Courtroom. .

The Board met with Shawna Chenoweth, Detention Supervisor, to discuss the following: 1) radio contract, 2) upgrades needed for 9-1-1, and 3) burnt out rate for detention officers, trainings offered.

Commissioner Cox motioned to approve Sanders County Resolution No. 2015-14, a resolution to authorize the submission of the Treasure State Endowment Program (TSEP) planning grant application. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve Sanders County Resolution No. 2015-12, a resolution to amend the 2014/2015 budget for Sanders County funds, Sheriff's budget for overtime. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve Sanders County Resolution No. 2015-13, a resolution to amend the 2014/2015 budget for Sanders County funds, Road District Revenue budget. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Resolutions are filed in the Clerk and Recorder's Office)

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the DUI Task Force Coordinator Agreement between John Marshall and Sanders County for the term of July 1st, 2015 through June 30th, 2016.

The Board signed the Sanders County DUI Task Force Annual Plan for 2015/2016 Fiscal Year. (Agreements on file in the Clerk and Recorder's Office)

The Board signed the Oath of Office for Jeff Malinak who was elected by Acclamation to the position of Trustee for the Hot Springs Rural Fire District for a term through May 2018.

The Board signed the Oath of Office for Bruce White who was elected by Acclamation to the position of Trustee for the Hot Springs Rural Fire District for a term through May 2018. (Oaths of Office on file in the Clerk and Recorder's Office)

The Board audited County claims in the amount of \$100,445.72 and instructed the Clerk to draw warrants from respective funds in payment of the same.

The Board audited County payroll claims in the amount of \$415,595.50 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 28, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 28, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) sick bank grant donation form, draft approval, 2) awaiting meeting requests from department heads concerning wage increases, 3) scheduling conflict for Fair Manager Interviewee, 4) setting up Employee meeting with Insurance Companies to discuss plans offered by the County, 5) no new injuries to report, 6) update on open County positions: Detention Officer, posting reopened until May 28th, and Solid Waste Relief Attendant external posting closes June 2nd, 7) upcoming events: scheduling hearing tests for Road and Solid Waste Departments, and interviews scheduled for June 9, 2015 for Fair Manager position, and 8) personnel issues, therefore as per MCA 2-3-203(3), this portion of the meeting was closed.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) Search and Rescue Building in Dixon, 2) Turkey Flats easement, and 3) Larchwood South Shore Bridge, Sanders County v. Muth Engineering.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) Flat Iron Estates Minor Subdivision, 2) Longhorn Estates Minor Subdivision, 3) potential right of way issue in Heron near Railroad and Elk Creek, 4) pending subdivision weed plans, and, 6) Floodplain Violation on Blue Bird Lane in Paradise.

Commissioner Cox motioned to approve a one year extension request for Preliminary Plat Approval for Flat Iron Estates Minor Subdivision. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve a one year extension request for Preliminary Plat Approval for Longhorn Estates Minor Subdivision. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to appointed Dacy Holland to the Sanders County Tax Appeal Board for a three year term. Commissioner Cox seconded the motion. The motion passed unanimously.

The Board signed the Oath of Office for Joel Smith who was appointed to the position of Trustee for the Trout Creek Rural Fire District for a term through May 2018.

The Board attended the retirement party for Jan Parmelee, Tobacco Prevention Specialist, being held in the Commissioners' Conference Room.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Independent Contractor Agreement between John Chamblin and Sanders County for Firewise. (Agreements and Contracts are on file in the Clerk and Recorder's Office)

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 2, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, June 2, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Judson Shively, Weed District Supervisor, to discuss the following: 1) payroll projections for 2015/2016 including increased insurance costs and cost of living (COLA) adjustments, 2) budget projections for 2015/2016 fiscal year, 3) increased revenue due to more sales of chemicals to the Public, 4) increases spraying on County roads, 5) County Mechanic expense, and 6) increased sales and sprayer rentals. Also in attendance were: Dale Neiman, Weed District Board; and Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Shawna Chenoweth, Detention Supervisor, to discuss the following: 1) open house/job fair for detention officer position, 2) payroll projections for 2015/2016 including increased insurance costs and COLA adjustments, 2) budget projections for fiscal year 2015/2016, 3) inmate insurance costs, 4) Sanders County inmate being held in Lake County, 5) Commissary profits and inmate welfare fund laws, and 6) vehicle needed for detention to transport. Also in attendance were: Sheriff Tom Rummel; and Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

Commissioner Brooker left the meeting at noon.

The Board met with Mike Hashisaki, Fair Manager, to discuss the following: 1) budget projections for fiscal year 2015/2016, 2) soliciting bids for Fair Pavilion improvements, 3) Installation of swing set donated by Plans High School, and 4) needs for a new submergible pump. Also in attendance were: Jim Newman, Fair Commissioner Board; Wade Rehbein, Fair Commission Board; Nichol Scribner, Clerk and Recorder, and Alex Violo, Clark Fork Valley Press.

The Board met with Meghan Phillippi, Sanders County Extension, and Jason Badger, Sanders County Extension, to discuss the following: 1) payroll projections for 2015/2016 including increased insurance costs and COLA adjustments, 2) budget projections for fiscal year 2015/2016, 3) wage increase request for staff, and 4) initial discussion about available space to relocate Extension Office in an effort to save costs. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

Commissioner Cox motioned to approve Sanders County Resolution No. 2015-15, Intent to sell County storage facility. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve Sanders County Resolution No. 2015-16, Cancellation of Warrants in the Clerk and Recorders Office. Commissioner Magera seconded the motion. The motion was passed unanimously. (Resolutions are filed in the Clerk and Recorder's Office)

Commissioner Cox motioned to appoint Barbara Mosher to the Sanders County Salary Compensation Board for a 3 year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Claims Approval List for the period ending May 31st, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$100,445.72 were drawn from respective funds in payment of the same. (Claims Approval List is on file in the Clerk and Recorder's Office)

The Board signed the TSEP Infrastructure Planning Grant Application to aid in the cost of a Preliminary Engineering Report (PER) for the relocation of the Solid Waste Transfer Site located in Thompson Falls.

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 3, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 3, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) wage increase requests and job descriptions, 2) Fair Manager Candidates, interviews and scheduling conflict, 3) Health Insurance open enrollment meeting scheduled, 4) one new injury to report, Commissioners' Employee injured foot when wood keyboard holder fell out of desk, 5) open County positions: Detention Officer and Solid Waste Relief Attendant, 6) hearing tests to be scheduled for Road Districts and Solid Waste District Employees, and 7) personnel issues, therefore as per MCA 2-3-203(3), this portion of the meeting was closed.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) complaint concerning a Reserve Deputy, 2) difficulty in getting information out of Sheriff's Office for pending cases, 3) appraisal for Bache Gravel Pit, and 4) sales agreement and lease assignment need for sale of County storage facility in Dixon.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) petition received for abandonment of an alleyway in Noxon, hearing be schedule and notices posted, 2) Thompson Falls Community Center, 3) Subdivision Weed Plans, 4) floodplain violation protocols, 5) right of way issue in Heron, and 6) back up for Sanders County Emergency Services.

The Board met with Shawn Sorenson, R.S, Sanitarian, to discuss the following: 1) payroll projections for 2015/2016 including increased insurance costs and cost of living (COLA) adjustments, 2) budget projections for 2015/2016 fiscal year, 3) increased revenue due to additional services and rate increases, and 4) updating administrative assistant job description and wage increase request. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board adjourned at 4:30 p.m. to attend the Board and Committees training at the Thompson Falls Senior Center.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 9, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, June 9, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the Joint Powers Trust/EBMS Insurance quote for the 2015/2016 fiscal year. Also in attendance were: Brenda Franck, Deputy Clerk and Recorder, and Regina Skoczylas, Personnel Director.

Commissioner Brooker motioned for the County to choose renewal option number four of the EBMS Insurance quote and proceed with executing the contract. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Glen E. Magera joined the Board at 10:15 a.m. and it was the consensus of the Board for him to assume the role of Presiding Officer.

The Board met with Carol Turk, Treasurer-Superintendent of Schools, to discuss delinquent property and mobile home taxes. Ms. Turk presented a list requesting tax abatements. The Board requested the list be revised and a follow up meeting was scheduled for June 17, 2015.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the Clerk and Recorder's and Commissioners' Budgets. Also in attendance for a portion of the meeting was Regina Skoczylas, Personnel Director.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed Task Order/Contract No. 16-07-3-31-014-0 between the Montana Department of Public Health and Human Services and Sanders County for Montana Tobacco Use Prevention Program.

The Board signed the Volume Licensing Agreement and Affiliate Registration Form between Microsoft, SHI International Corporation and Sanders County. (Agreements and Contracts are on file in the Clerk and Recorder's Office)

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 10, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 10, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board attended the regularly scheduled Department Head Meeting. Presiding Officer Magera opened the meeting at 10:35 a.m. Those present were: Kathy Harris, Coroner; Judson Shively, Weed District Supervisor; Meghan Phillip, County Extension Agent; Regina Skoczylas, Personnel Director; Bill Naegeli, Office of Emergency Management; Mike Hashisaki, Fair Manager; Theresa Milner, Sheriff's Office Administrator; Les Lantz, Maintenance; Shawn Sorenson, R.S., Sanitarian; Katherine "Kathy" Matthew, Director of Land Services; Tom Rummel, Sheriff; Lori Methgen, Addressing and Geographic Information Systems(GIS) and Information Technology (IT) Technician; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Carol Turk, Treasurer-Superintendent of Schools; Robert "Bob" Zimmerman, County Attorney-Public Administrator; Sandra Gubel, Tobacco Prevention Specialist; Jill Lundstrom, Public Health Emergency

Preparedness (PHEP) Nurse; Karen Morey, R.N., Public Health Administrator, and Candace “Candy” Fisher, Clerk of Court. Bill Naegeli motioned to approve the March 11th, 2015 and April 8th, 2015 minutes. Bob Zimmerman seconded the motion. The motion was passed unanimously. Introduction of Department Heads and Elected Officials. Sandra Gubel and Jill Lundstrom were welcomed. Old Business: Majority of preliminary budgets are completed. Commissioners will be reviewing all requests, certain department heads maybe scheduled to have a second look over their budget. New Business: 1) Karen Morey- County will be receiving a new defibrillator through the Rural Montana Automated defibrillator project, training will be provided and scheduled. 2) County will be covering the health insurance increase. Cost of Living Adjustment (COLA) 1.6% will be decided after the Salary Compensation Board Meetings, 3) open enrollment for Health Insurance for June 16, 2015, and 4) County has contracted with DIS Technologies to provide Information Technology (IT) Services for the County. Safety Committee Update, Shawn Sorenson: new Safety Committee has been formed, County safety manual is forthcoming, and the committee serves on behalf of all County Employees, meeting every other month with next regular meeting on July 22nd. Information and meeting minutes for Safety Committee is located on the County’s shared drive. Department Head Updates- Nichol Scribner: trouble with travel advances, discussion concerning last minute requests, advances paid and conferences not attended, difficulties in recouping those monies, and per diem rates; ECIVIS Grants Warehouse and the services they offer. Bill Naegeli: nothing major going on, exercise planned for August 13th. Les Lantz: please let him know if you have any issues. Judson Shively: road spraying for noxious weeds is in full force, started in the east and going toward the west end. Contracts have been completed, Weed District is selling a lot of herbicides, and if you see any weed infestations please contact Weed District. Candy Fisher: prepping for new jury term, notices have gone out. Tom Rummel: bulletproof vests must be replaced every five years, Sheriff’s department has applied for a grant. Two new Sheriff Department vehicles are on the road. Department has participated in a domestic violence training through Sanders County Coalition of Families (SCCFFF). Update on issues in the west end of the County, shuffled around deputy schedules and a couple of arrests have been made. Shawn Sorenson: heavy into food even season, quite a few new mobile set ups. A lot of normal, wastewater and simple subdivision things going on. Regina: distributed gift cards for participants in the Wellness Program, distributed sick bank forms and discussed process for Employees to donate sick hours. New Employee orientation scheduled for June 17th. Employee injuries and the importance for the Employee and/or Department Head to fill out the injury packet and timely notification to appropriate staff. Karen Morey: working on getting grant deliverables and requirements completed. Kathy Matthew: some minor subdivision applications, floodplain permits. Seasonal Part-Time Subdivision Weed position filled. Recent award of the Montana Land Information Act grant. Meghan Phillippi: Summer Youth Program started, Jason Badger is working Forest Stewardship, department is on track for summer. Carol Turk: nothing going on in Treasurers office, except extremely busy with vehicle registrations. Mike Hashisaki: hooking up new well into wastewater system. 4th of July celebration schedule at the fairgrounds. Carol Brooker: reminder our first summer picnic is scheduled for today at noon. Anthony “Tony” Cox: Solid Waste Board is requested Request for Proposals from engineers for initial planning on the relocation of the transfer station in Thompson Falls. Road District No. 3 has finished spraying magnesium chloride, will begin paving in Heron near Elk Creek. Representatives from Blackfoot will be attending the picnic today. Bob Zimmerman moved to adjourn the meeting. Mike Hashisaki seconded the motion. The motion was passed unanimously. There was no public comment. The meeting adjourned at 11:30 a.m.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) County has received a reimbursement from insurance company for the costs associated with the arbitration and subsequent reinstatement of terminated Sheriff’s Deputy. 2) meeting with Employee at Road District No. 2 shop to discuss Return to Work process. 3) Fair Manager interviews completed. 4) Budget reminder for costs associated with Blood Alcohol/ Drug Testing and Hearing Testing. 5) No new injuries to report. 6) update on open County positions: Detention Officer and Solid Waste Relief Attendant. 7) Upcoming Events: scheduling hearing testing for Road and Solid Waste Districts. Insurance Open Enrollment meeting is scheduled for June 16th. 8) closed meeting laws, 9) cell phone reimbursement process, and 10) as per MCA 2-3-203(3) this portion of the meeting was closed to discuss personnel issues. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board proceeded to audit County claims in the amount of \$116,627.73 and instructed the Clerk to draw warrants from respective funds in payment of the same.

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 11, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 11, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board requested to meet with Sheriff Tom Rummel, as he was not on the schedule agenda, to discuss the following: 1) cell phone reimbursement claim and request for back pay, 2) dispatch employees using personal cell phones for work related activities, 3) denial of travel advance claim, 4) travel advance process, 5) Sheriff displayed his frustration concerning his need for a new Sheriff's Building and his quest for locating grants. 6) Other funding sources were discussed including Public Safety Levy, no decisions were made and it was advised that further discussion would need to be put on the agenda. Also in attendance were: Lanny Hensley, Undersheriff; Shawna Chenoweth, Detention Supervisor; Theresa Milner, Sheriff's Department Administrator; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, and Robert Zimmerman, County Attorney-Public Administrator (for a portion of the meeting).

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss the following: 1) agreement for sale of County storage facility, 2) County's lease with Dixon Rural Fire District, 3) Bache Gravel Pit, working on buy sell/contract for \$500,000.00, property was appraised at \$1,000,000.00, 4) Paradise Elementary School, who should rightly receive assets and possession of the school, and 5) County Attorney letter to Sheriff advising him of dismissal of cases due to failure to send drug evidence to state crime lab for analysis.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) weed plan for Eaton Minor Subdivision, and 2) Montana Land Information Act Grant Application and request for matching funds, signing put on next week's agenda.

Commissioner Magera left the meeting at 2:30 p.m. to sit in on interviews for a new Executive Director, Sanders County Housing Organization. Interviews were being conducted in the downstairs Justice Courtroom.

The Board adjourned at 4:30 p.m.

Commissioner Brooker attended the Paradise Elementary School Preservation Committee meeting at 6:30 p.m. at the school in Paradise.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 16, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, June 16, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

Commissioner Carol Brooker was absent as she was attending the Forest Counties Coalition Meeting in Reno, Nevada.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, for preparation of the 2015/2016 County budget.

The Board met with Tom Rummel, Sheriff; and Jerry Johnson, Deputy Sheriff; to discuss the 2015/2016 Search and Rescue Budget. Also in attendance were: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; and Kathy Harris, Coroner.

The Board met with Les Lantz, Maintenance Supervisor, to discuss the 2015/2016 Facilities/Maintenance budget and request for funds for special projects.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Claims Approval List for the period ending May 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$116,627.73 were drawn from respective funds in payment of the same. Claims

The Board signed the Health Insurance Renewal for fiscal year 2015/2016 between Employee Benefit Management Services, Inc. (EBMS)/Joint Powers Trust and Sanders County. (Filed in the Clerk and Recorder's Office)

The Board signed the Airports Owners & Operators Liability Policy Renewal between Northwest Insurance Group, Inc and Sanders County for the Hot Springs, Thompson Falls, and Plains Airports. (Filed in the County's insurance record/Clerk and Recorder)

The Board signed the Contract for Aquatic Plant Mapping and Assessment between Hanson Environmental and Sanders County.

The Board signed an Agreement between Clean Lakes, Inc and Sanders County for Aquatic Plant Herbicide Application in the Noxon Rapids and Cabinet Gorge Reservoirs. (Contracts are filed in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

Commissioner Magera attended the Sanders County Weed District meeting at 6:30 p.m. at the Weed District Office in Plains.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 17, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 17, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Magera opened the regularly scheduled Solid Waste District Board Meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Anthony B. Cox, Member; Jason Peterson, Solid Waste Supervisor; Mrs. Kathy Conlin, Solid Waste Billing Clerk. Commissioner Cox moved to approve the May 20, 2015 Meeting minutes as presented. Commissioner Brooker seconded the motion. The motion was passed unanimously. As it was the time and place as advertised the Solid Waste District Board proceeded to open the Request for Proposals (RFP) for Solid Waste Engineering and Planning. Three RFP's were received from the following firms: Tetra Tech; Great West Engineering, and TD&H Engineering. The Board instructed the Secretary to schedule interviews with each firm. Unfinished Business: 1) estimates for safety upgrades at roll off sites, Mr. Peterson is working to obtain more quotes and these costs will need to be budgeted for next fiscal year, 2) status of the diesel engine/taking it to Spokane, and 3) Financials. New Business: 1) fire at the Plains roll off site, 12,000 gallons of water was used on the burn pile. Department of Natural Resources and Conservation (DNRC) is assisting. Billing Clerk/Recycling Update, Mrs. Conlin: 1) E-Waste Event was a success

with 12,559 pounds of electronics disposed of. Thompson Falls School District won the Challenge. 2) County received a Recycling Achievement Award from Interwest Paper, Inc. 3) Trout Creek Class III Landfill, tires can be buried but no glass per Department of Environmental Quality. 4) Fees for RV Sites, Commissioner Magera will research to see what Hot Springs Refuse District Charges. Mrs. Conlin will also research and a decision will be made at the next Solid Waste Board meeting. 5) Clark Fork Valley Hospital Fees, Commissioner Brooker will follow up. Supervisor Update-Jason Peterson: 1) taking newly purchased Kenworth Truck to Spokane to have life installed, 2) Solid Waste Cell Phones, and 3) meeting scheduled with Jim Muskovich, Joint Powers Trust, to discuss safety. Recycling Report: 26 Bales of Mixed Paper; 21 Bales of Cardboard(40 Bales shipped on May 31st); 1 Bales of Aluminum Cans; Metal Pile is about 30 yards; 1 ½ Pallet of Batteries; 4 yards of Aluminum Scrap, 15 Bales of Plastics 1 and 2. There was no public comment. The meeting adjourned at 11:00 a.m.

The Board met with Marilyn Athern, Dixon Rural Fire and Mike Schroeder, Dixon Rural Fire to discuss the sale of the County Storage Facility in Dixon. Also in attendance were: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Robert Zimmerman, County Attorney-Public Administrator; and Kathy Harris, Coroner.

The Board signed the Buy Sell Agreement between Dixon Rural Fire Department and Sanders County for the County Storage Facility located at the Southeast corner of Lot 18 of Block 3 of McDonalds addition to Dixon, Montana. (Agreement is filed in the Clerk and Recorder's Office)

The Board met with Carol Turk, Treasurer-Superintendent of Schools, to discuss a revised list of tax abatements that she presented.

Commissioner Brooker motioned to accept the Treasurer's Report No. TX190F and abate mobile home taxes in the amount of \$145,326.31 for the following list of Taxpayers. Commissioner Cox seconded the motion. The motion was passed unanimously. (Report is filed in the Clerk and Recorder's Office)

<u>Taxpayer ID</u>	<u>Name</u>	<u>Amount</u>
300011	Paul & Mindy Phillips	2,496.94
300024	William & Cynthia Hawkins	2,872.83
300079	Connie Waldmier	3,253.69
300184	Miguel Vidaur	254.12
300195	Sharon Nichols	935.21
300196	Rod Bauer	244.80
300303	Jennifer Holman	2,964.41
300340	Peggy Relfe	2,196.18
300362	Richard Corbin Jr	2,659.94
300385	James Nickerson	3,072.12
300402	Christine & Andy Waldoch	1,063.86
300410	David Johnson	1,495.09
300513	Daniel Lapointe	436.76
300522	Steve Pearson	3,735.24
300552	Warren & Emma Wallers	1,904.33
300651	Gary Payzant	965.10
300721	Carmen Wallers	2,863.09
300722	James Raymond	2,345.23
300729	Libby Combs	3,885.65
300733	Roy Pierce	3,068.02
300782	Marvin & Darlene Sheppard	1,474.56
300792	Avery & Caryl Sherman	1,783.45
300800	Edward Shedrock	519.65
300841	Rita Layman	2,499.47
300842	C M Palmer	639.51
300875	William Gahl	248.56

300877	Allan Shank	1,119.84
301041	Leonard Resner	568.70
301085	Amanda Grazier	1,922.62
301111	Sylvia Ramirez	3,726.67
301115	Thomas & Sharon Powell	823.94
301130	Magaly Gamboa	1,688.31
301149	Shane Barnes	351.44
301511	Walter Schimmel	292.19
301512	Michael Herman	2,337.22
301609	Art McEwen	4,467.63
301740	Melissa Laws	2,787.51
301782	Dennis Lonnevik	584.46
301801	Rhett Runkle	228.48
301816	Shane Fischer	172.59
301831	Virgil Turner	80.83
301817	Mary Wardian	1,897.79
301837	Anita Petersen	1,257.92
302014	Sandra Coates	804.06
302031	Lyle Stout	1,988.76
302061	Matthew & Tanya Carroll	2,743.90
302126	Justin Clifton	1,500.52
302128	Arthur Schimmel	1,176.15
302518	Todd & Treasure Clayton	2,028.95
302535	James Nye	2,137.54
302543	Wally & Janice Grabenstein	730.91
302551	Jarret & Rikki Scott	1,027.29
302553	Holly Scott	2,743.92
302568	TY Platt	1,433.93
303001	Verlo & Gertrude Linderman	3,266.80
303006	Clarence Raines	635.52
303015	Randel Raines	2,986.76
303520	Steve & Felicia Roy	1,437.43
303561	Lamoyne Ross	328.96
303565	Justin Kingsman	2,460.74
303610	Clinton Pipkin	2,776.17
303671	George Fisher	2,299.35
303672	Stormy Batch	856.56
303688	Amy Runkle	697.76
303713	Freda Baird	294.03
303716	Walter Schimmel	160.63
303719	Curtis Tatum	754.15
304001	Paul Musser	439.71
304006	Darrell French	394.30
304550	Frank Redfern	2,020.52
304557	John & Nancy Clark	201.80
304568	Robert Jakabosky	2,023.42
305527	Edward Engel	737.91
305529	Roger Clark	73.09
305606	Loren Smith	2,853.33
305611	Charles Meyer	2,375.22

305648	Michael & Elizabeth White	241.96
306307	Marie ST John	2,481.69
306308	Allen Dickerson	178.69
306321	Anna Lee Brodmerkle	712.31
306332	Ruth & Alan Larson	375.29
306340	Alisha Reich	608.85
306506	Regeina Mayfield	1,830.59
306509	David & Cindy Orin	2,527.47
306522	David Baker	2,037.41
306524	Charlie & Julia Buffo	760.93
306532	Roger Clark	2,889.32
307586	Dean Kleppen	2,735.03
307607	Lorina Massey	3,057.11
307623	Andrea Wolff	1,856.76
307636	Nicole Giese	192.86
307703	Chanse Maier	264.03
	Total	145,326.31

Commissioner Brooker motioned to abate the taxes for Taxpayer No's. 2864, 2862, and 2856. These Taxpayers donated their Airport Hangars in early 2014 and this should have been taken off the tax roll. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera left the meeting at 1:30 p.m. to partake in interviews for a new Executive Director for the Sanders County Housing Organization. Interviews were being conducted in the downstairs Justice Courtroom. It was the unanimous decision of the remaining board members for Commissioner Cox to assume the role of Presiding Officer.

The Board of Health met in Special Session for time sensitive variance request for the Denson property in Thompson Falls. In attendance were: Anthony B. Cox, Member; Carol Brooker, Member, and Dr. Robert Gregg, Member, (via teleconference), and Beth Rice, Administrative Assistant/Environmental Health. New Business: Sanitarian Shawn Sorenson presented a request via email for the following variance: 1) approve a setback variance to allow the contractor to install the selected system 5 feet or greater from the property line. Due to potential for rock and bedrock, it is unknown precisely where the system will be located until the contractor digs. 2) Approve a deviation from Circular DEQ 4 to allow a 1500 gallon septic tank rather than the 2000 gallons required. 3) Require the guesthouse only be operated as a one-bedroom living unit, limiting flow to the tank and drainfield. After much discussion, Dr. Gregg moved to approve the requests as presented. Commissioner Brooker seconded the motion. The motion was passed unanimously. There was no public comment. The meeting adjourned at 1:50 p.m.

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 18, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 18, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) Employee in District Court resigned, 2) Employee in Environmental Health provided notice to leave Employment, 3) Bookmobile personnel issues, 4) salary review and increase requests, 5) no new injuries to report, 6) status of open County positions: open interviews

scheduled for today for Detention Officer, Solid Waste Relief Attendant- one interview scheduled, 7) upcoming events: hearing tests for Road and Solid Waste Districts has been pushed back to September, and 8) Policy concerning use of sick and vacation time to prolong retirement date. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) proposed Buy/Sell Agreement for the Bache Gravel Pit, 2) County Attorney Salaries, 3) review of Mutual Aid Law Enforcement Agreement between Bonner County, Idaho and Sanders County, 4) testing of narcotics for criminal cases, and 5) review of Cooperative Agreement for loaning of Equipment through the United States Department of Agriculture/Animal and Plant Health Inspection Service (USDA/APHIS).

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) Cabinet Gorge, LLC Subdivision Weed plan, 2) revision needed for Firewise Contract, 3) Firewise Posters, 4) Montana Land Information Grant, 5) Floodplain flyers have been distributed, 6) sprinkler issue at the Plains Parkland, and 7) Sanders County Park Board budget. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

Commissioner Brooker motioned for the Board to sign the Montana Land Information Act Grant Agreement between The Montana State Library and Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously.

Les Lantz, Maintenance Supervisor, requested to meet with the Board as he was not on the scheduled agenda to discuss extra help hours in the 2015/2016 fiscal year maintenance budget. Also in attendance were Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, and Regina Skoczylas, Personnel Director.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board audited County claims in the amount of \$11,176.00 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board signed the Montana Land Information Act FY 2016 Grant, MLIA_2016_09, an Agreement between The Montana State Library and Sanders County for the Public Land Survey System (PLSS) Accuracy Improvement. (Agreements are on file in the Clerk and Recorder's Office)

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 23, 2015**

The regularly scheduled meeting for the Board of Commissioners of Sanders County, Montana, was cancelled on Tuesday, June 23, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 24, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 24, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the 2015/2016 County Budget.

The Board met with Nate Kegel, United States Forest Service, USFS, and Dave Hattis, District Ranger, Lolo National Forest, USFS, to discuss the following: 1) introduction of Dave Hattis, new District Ranger; 2) Fire Season Restrictions, 3) collaborative groups and Resource Action Committee (RAC), 4) timber management in Sanders County, 5) Title III Funds, 6) Federal Forest Management Bills, and 6) current projects in Sanders County.

Commissioner Cox moved that the Board sign the Mutual Aid Law Enforcement Agreement between Bonner County, Idaho and Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to for the Board to sign Avista Contract R-40488/Eurasian Watermilfoil Control/Clark Fork Settlement Agreement. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox moved that the Board sign Task Order 16-07-6-11-047-0/Unified Master Contract between the Montana Department of Public Health and Human Services (DPPHS) for Public Health Emergency Preparedness. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for the Board to sign a Cooperative Agreement with the United States Department of Agriculture (USDA)/Animal and Plant Health Inspection Service (APHIS) for the loaning of equipment to combat grasshopper infestations within the County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox left the meeting at 2:00 p.m. to attend the Sanders County Aquatic Plants Task Force Meeting in the downstairs Justice Courtroom.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board audited County claims in the amount of \$360,610.01 and instructed the Clerk to drawn warrants from respective funds in payment of the same.

The Board signed the Claims Approval List for the period ending June 30th, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$41,176.00 were drawn from respective funds in payment of the same. (County Claims and Claims Approval Lists are filed in the Clerk and Recorder's Office)

The Board signed the Mutual Aid Law Enforcement Agreement between Bonner County, Idaho and Sanders County.

The Board signed the sign Avista Contract R-40488/Eurasian Watermilfoil Control/Clark Fork Settlement Agreement.

The Board signed Task Order 16-07-6-11-047-0/Unified Master Contract between the Montana Department of Public Health and Human Services (DPPHS) for Public Health Emergency Preparedness.

The Board signed a Cooperative Agreement between the USDA/APHIS and Sanders County for the loaning of equipment. (Agreements and Contracts are filed in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

Commissioners Brooker and Magera attended the Sanders County Fair Commissioner meeting at 7:00 p.m. at the Fair Pavilion in Plains.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 25, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 25, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

As it was 10:05 a.m. and the time and place as advertised, Presiding Officer Magera opened the Sanders County Salary Compensation Board Meeting. In attendance were: Dan Whittenburg, Member; Linda McKahan, Member; Barbara Mosher, Member; Dale Neiman, Member; Candace "Candy" Fisher, Clerk of District Court/Member; Donald "Don" M. Strine, Justice of the Peace/Member; Robert "Bob" Zimmerman, County Attorney/Member; Glen E. Magera, Commissioner/Member; Carol Brooker, Commissioner/Member; Anthony B. Cox, Commissioner/Member; and Nichol Scribner, Clerk and Recorder/Member (via teleconference). Introduction of new Board Members. Candace Fisher motioned to approve the July 16, 2014 Meeting Minutes as presented. Bob Zimmerman seconded the motion. The motion was passed unanimously. Presiding Officer Magera entertained a motion for designating Chairman of the Board. Candy Fisher nominated Dan Whittenburg for Chairman. Dale Neiman seconded the motion. The motion was passed unanimously. Presiding Officer Magera then turned the meeting over to Chairman Whittenburg. New Business: Suggestions for Proposal of Changes in Elected Officials Salary and Longevity Schedule for 2015-2016 Fiscal Year. Much discussion was had on this subject as all resident taxpayer members are new to the Board. Issues discussed included: background and duties of the Salary Compensation Board; County Attorney and Sheriff Salaries; Benefits and Health Insurance Costs; County Employee Appraisals and Salaries; Cost of Living Recommendation from Montana Association of Counties(MACo); current Elected Official Salaries; Mill Levy Calculations and budget projections. Chairman Whittenburg suggested that the longevity calculations be left as they are. It was the consensus of the Board that there would be no recommendation to change these figures. Dale Neiman motioned to recommend a 1.6 % salary increase for Elected Officials. Bob Zimmerman motioned for a 2.1 % salary increase. Nichol Scribner stated that she agreement with Bob to go for a higher increase. Barbara Mosher motioned to recommend a 1.8 % Salary increase for Elected Officials. Chairman Whittenburg asked if there was a second to any of the motions presented. Don Strine seconded to approve a 2.1% salary increase for Elected Officials. The motion was passed unanimously. A date for Public Hearing was scheduled for Thursday, July 16th at 2:30 p.m. Barbara Mosher moved to adjourn the meeting. Linda McKahan seconded the motion. The motion was passed unanimously. There was no public comment. The meeting adjourned at 11:00 a.m.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) Crime Lab/resignation of State Medical Examiner and effect on County, 2) protocol for transport to the Crime Lab in the interim and effect on the Coroners Budget, 3) Bache Gravel Pit, issues with closing the deal, 4) Paradise Elementary School, ownership of building and assets, and 5) County Attorney proposed that his salary should be increased to \$98,000.00 per year. Also in attendance for a portion of the meeting was Kathy Harris, Coroner.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Magera opened the Public Hearing for the Alley Abandonment, Greer Street in Noxon. Present were: Glen E. Magera, Commissioner; Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Katherine Matthew, CFM, Director of Land Services; Alice Cronk, Property Owner; Thomas Cronk; Property Owner; Bill Naegeli, Manager, Sanders County Office of Emergency Management (OEM); and Martha Smith, OEM, Montana Department of Military Affairs/Emergency Management, District Field Officer. Katherine Matthew provided an overview of the findings for the request to abandon the alley, named Greer Street, located between Lot 18, Block 4 and Lot 12, Block 5 in the Park Addition/Enlarged Park Addition to Noxon. Section 19, Township 26 North, Range 32 West. Findings were as follows: 20 foot wide alley was platted in 1955-Enlarged Park Addition to Noxon; adjacent portion of easement was previously abandoned to Second Street in 2005; roadway has not been built; there is no need for this portion to be built as lots are assessed by established public roads; and as per 7-14-2617 MCA, discontinuance of street not to affect utility easements. The Vacation authorized by 7-14-2616 MCA shall not affect the right of any public utility to continue to maintain its plant and equipment in any such street or alley. All adjacent land owners signed the petition and Commissioner Cox did a site visit and recommends the County abandon the alley. Public Comment was as follows: Mr. Cronk discussed spending \$600.00 on gravel. The hearing was closed at 1:45 p.m.

Commissioner Brooker motioned to approve the request to abandon the alley, named Greer Street, located between Lot 18, Block 4 and Lot 12, Block 5 in the Park Addition/Enlarged Park Addition to Noxon. As well as set a date to pass the Resolution. Commissioner Cox seconded the motion. The motion was passed unanimously. The Resolution was scheduled for June 2nd, 2015 at 10:00 am.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) impromptu fire drill, notification process and protocol, 2) Fire Season and upcoming restrictions/designations, 3) Firework restrictions, and 4) using social media for awareness, fire prevention. Also in attendance were: Bill Naegeli, Manager, Sanders County Office of Emergency Management (OEM); and Martha Smith, OEM, Montana Department of Military Affairs/Emergency Management, District Field Officer.

The Board met with Jim Muskovich, Montana Association of Counties (MACo); Dave Monteilus, Paynewest Insurance, and Rod Stamm, Agent, to discuss the MACo Property and Casualty/Workers' Compensation 2015-2016 Renewal. Also in attendance were: Lisa Wadsworth, Deputy, Clerk and Recorder.

The Board met with Garrett Johnson, DIS Technologies, to discuss an assessment of the Sheriff's Department and Courthouse technology, as well as required upgrades and repairs. Also in attendance were Lori Methgen, GIS Rural Addressing/Information Technology; Shawna Chenoweth, Detention Supervisor; Tom Rummel, Sheriff; Lanny Hensley, Undersheriff, and Theresa Milner, Sheriff's Office Administrator.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Oath of Office for Elizabeth Stender-Wormwood who was Elected by Acclamation to the position of Commissioner for the Trout Creek Park District for a four year term through May 2019.

The Board signed the Oath of Office for Taylor Etienne who was Elected by Acclamation to the position of Commissioner for the Trout Creek Park District for a four year term through May 2019. (Oath of Office are filed in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA June 29, 2015

The Board of Commissioners of Sanders County, Montana, met in special session on Monday, June 29, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

Commissioner Brooker proceeded to audit County Payroll Claims in the amount of \$460,244.99 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Payroll Claims are filed in the Clerk and Recorder's Office)

The Board met with Luke Russell, Hecla Mining Company, and Doug Stiles, Revett Mining, Inc, to discuss the following: 1) Helca's acquisition of Revett Mining, 2) Troy Mine closure and reclamation, and 3) status of Rock Creek Mine. Also in attendance were: Chas Vincent, Environomics; Katherine Matthew, CFM, Director of Land Services; Linda Haywood, Citizen, and Tom Eggensperger, The Sanders County Ledger. Public Comment included discussion about floating process and shipping by rail (Rock Creek Mine).

The Board met with Colin McCoy, Tetra Tech Engineering; Jon Angin, Tetra Tech Engineering; Jason Crawford, KLJ Engineering, and Joe Dooling, KLJ Engineering, to discuss their proposal for Solid Waste Engineering, Planning and Grant Writing/Administrative Services. Also in attendance was Jason Peterson, Supervisor, Solid Waste District.

The Board met with Bob Church, Great West Engineering, to discuss his proposal for Solid Waste Engineering, Planning and/or Grant Administration Services. Also in attendance was Jason Peterson, Supervisor, Solid Waste District, and Mrs. Kathy Conlin, Billing Clerk, Solid Waste District.

Commissioner Cox motioned to approve Sanders County Resolution 2015-17, A Resolution declaring a fire danger emergency in Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Resolutions are filed in the Clerk and Recorder's Office)

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board audited County Claims in the amount of \$2,000.00 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are filed in the Clerk and Recorder's Office)

The Board signed the Claims Approval List for the period ending June 30, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$360,610.01 were drawn from respective funds in payment of the same. (Claims Approval List is filed in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA June 30, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, June 30, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC), to discuss the final payment draw down and progress report for the Paradise Elementary School Preservation project. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Lori Methgen, GIS Rural Addressing/Information Technology, to discuss the IT Budget and defining of duties due to the outsourcing of IT Services. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Doug Peppmeier, TD&H Engineering; Michael Cullinane, SWT Engineering, Inc; and Michael Fraser, Fraser Management and Consulting, to discuss a proposal submitted for Solid Waste Engineering, Planning/Grant Administration Services. Also in attendance was Jason Peterson, Supervisor, Solid Waste District.

Commissioner Cox motioned to approve Sanders County Resolution 2015-17, A Resolution declaring a fire danger emergency in Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Resolutions are filed in the Clerk and Recorder's Office)

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the 2015/2016 County Budget.

Commissioner Brooker motioned for the Board to sign Contract No. 516027 between the Montana Department of Environmental Quality and Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox left the meeting at 2:00 p.m. to attend the Thompson Falls Airport Advisory Board meeting.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed Contract No. 516027 between the Montana Department of Environmental Quality and Sanders County for the review of certain water supply, wastewater, solid waste and stormwater systems in subdivision. (Contract filed in the Clerk and Recorder's Office)

The Board signed the Claims Approval List for the period ending June 30, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$2,000.00 were drawn from respective funds in payment of the same. (Claims Approval List is filed in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 1, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, July 1, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board attended a ribbon cutting ceremony at 10:00 a.m. at the Thompson Falls State Park.

Commissioner Cox attended the Sanders County DUI Task Force Meeting at 11:00 a.m. in the downstairs Justice Courtroom.

The Board met with Shawn Sorenson, R.S, Sanitarian, to discuss the following: 1) Site Evaluator training and Food Protection Manager training, 2) Trailer Courts/Campgrounds, 3) Contaminated sites: waste oil discharged on a public road and petroleum based project discharged onto the ground, burning of prohibited materials, 4) Montana Department of Environmental Quality Contract for subdivision reviews, 5) new businesses in the County: Creekside Dining/Heron; Smoke Showin' BBQ/Trout Creek, and Momma Crickets/Plains, 6) 176 licensed establishments in Sanders County, 55 inspections completed to date, 7) soil/site analysis, 20 visits through today, 8) 69 wastewater permits have been issued in FY15, 9) Budget, and 10) job opening for Administrative Assistant/Environmental Health.

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 2, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 2, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

Commissioner Brooker motioned to approve Sanders County Resolution 2015-19, A Resolution declaring Stage I Fire Restrictions. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) Fire Restrictions within Sanders County, 2) update on traffic counts, working near Cherry Creek Road then headed east, and 3) working on contracts for the Public Land Survey System (PLSS) Grant.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) Fire Restrictions and Fireworks Ban, penalties for offenses, and 2) Bache Gravel Pit negotiations, buy/sell agreement pending. Also in attendance: Tom Rummel, Sheriff, and Katherine Matthew, CFM, Director of Land Services.

The Board adjourned at 12:15 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 7, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, July 7, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

Commissioner Cox motioned to grant the Request for Proposal (RFP) for Solid Waste Engineering and Preliminary Engineering Report (PER) for the Solid Waste Relocation Project to GreatWest Engineering. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board signed a revised Mutual Aid Law Enforcement Agreement between Bonner County, Idaho and Sanders County. (Agreement is filed in the Clerk and Recorder's Office)

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) Fire Restrictions within Sanders County, 2) working on contracts for the Public Land Survey System (PLSS) Grant, 3) Floodplain violations, post construction, 4) minimal response from Firewise mailings, 5) revising Sanders County Park Board Master Plan, and 6) recent applicants for the Park Board are under review,

Ms. Matthew presented an Extension of Preliminary Approval request to the Board for Mountain View Minor Subdivision. Commissioner Cox moved to approve the request as presented and grant the extension for one year. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Subdivision records are available in the Land Services Department)

The Board met with Ryan Kreiner, Fisheries Biologist, Montana Fish, Wildlife and Parks (FWP); Dave Hattis, District Ranger, United States Forest Service (USFS)/Lolo National Forest; Dave W, Wildlife Biologist, Lolo National Forest/USFS, and Troy Hinck, FWP Game Warden to discuss the following: 1) water temps and Hoot Owl Restrictions in Regions 2 and 3, 2) 10,000th fish through the fish ladder so far in 2015 (highest record so far), 3) FWP Fishing Regulation changes in the works, 4) Endangered Species Act, 2) prescribed burning projects in Sanders County, 3) Big Horn Sheep populations in Sanders County and recent decline in population; suspected disease introduced by domestic sheep, 4) Grizzly Bear Conservation Strategy/delisting, 5) Timber Sales, 6) Swamp Eddy Project, 7) Collaborative Groups, and 8) Fire Restrictions in the County and Graves Creek Fire. Also in attendance was Katherine Matthew, CFM, Director of Land Services.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) Fire Restrictions and Fireworks Ban, penalties for offenses, and 2) Bache Gravel Pit negotiations, buy/sell agreement pending.

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 8, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, July 8, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board proceeded to audit County claims in the amount of \$301,408.96 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are filed in the Clerk and Recorder's Office)

The Board attended a lunch with County staff who recently received a Spontaneous Tribute and Recognition (STAR) Award.

As it was 1:35 p.m. and the time and place as advertised, Presiding Officer Magera opened the regularly scheduled Board of Health (BOH) Meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Anthony B. Cox, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Shawn Sorenson, R.S, Sanitarian; Karen Dwyer, Public Health Aide/Receptionist; Sandra Gubel, Tobacco Prevention Specialist, Jill Lundstrom, Public Emergency Health Preparedness (PHEP) Nurse, and Beth Rice, Administrative Assistant, Environmental Health. Dr. Gregg moved to approve the May 13th, 2015 Meeting minutes as presented. Dr. Lulack seconded the motion. The motion was passed unanimously. Dr. Gregg moved to approve the June 17th, 2015 Special Session Minutes as presented. Commissioner Brooker seconded the motion. The motion was passed unanimously. Introductions of those in attendance. Public Health Update+ Karen Dwyer and Jill Lundstrom: 1) Automated External Defibrillators (AED), 2) In the process of registering with the Montana Department of Health and Human Services (DPHHS), Emergency Management Systems and Trauma Section, 3) PHEP Grant Deliverables, 4) Grant received for Breastfeeding Peer Counselor, funds will be in the Women, Infants and Children (WIC) Budget and a Client has already been chosen to provide this service when needed. 5) WIC Budget and year to date figures, 6) new immunization requirements, and 7) the County's Ebola Response Team will now be headed by Jill Lundstrom. Tobacco Prevention-Sandra Gubel: 1) Education Booths planned for some upcoming events in the County, 2) finishing up Tobacco Prevention Grant Deliverables, 3) overview of Tobacco Prevention Specialist position and ways to improve communication and to increase community involvement, reduce youth initiation to tobacco and promote services such as the Montana Quit Line, and 4) Clean Indoor Air Act and exposure to secondhand smoke. The Board reviewed and signed the Communicable Disease Reporting Protocols and Transport Plan for Sanders County Public Health Jurisdiction. Sanitarian Update-Shawn Sorenson: 1) Beth Rice's retirement on October 1st, 2) Robbins variance request to connect to an existing wastewater treatment system. Commissioner motioned to approve the variance request provided by Mr. Sorenson providing the proposed use and configuration are not altered, and to require installation of an effluent filter on the existing septic tank. Also noting that failure and replacement will be the responsibility of the owner. Dr. Gregg seconded the motion. The motion was passed unanimously. 2) Howarth Trailer Court, Mr. Sorenson requested the BOH approval for him to assist the owner with DPHHS licensing for a Trailer Court/Campground containing two mobile homes. Dr. Gregg moved that to accept Mr. Sorenson's request. Commissioner Cox seconded the motion. Further discussion added that if a third trailer was to be added, then owner would need to go through the Montana Department of Environmental Quality (DEQ) process. The motion was passed unanimously. New Business: 1) Old Hickory Buildings complaint, issues reported are actively in process and will be appropriately corrected. 2) Smoke Showin' BBQ, Sanitarian issued a Food Code Variance with respect to cooking requirements, cooling requirements and packaging. The operation will process food at a licensed retail kitchen in Thompson Falls. Unfinished Business: 1) Sanders County wastewater regulation proposed final draft and review timeline, 2) Bass Point Trailer Court-owner has been instructed to pursue a subdivision rewrite, 2) unpermitted system in Paradise, working with the Montana Department of Revenue (DOR), awaiting assessment, 3) Riverfront Motel COSA non-compliance, owners are working with engineer for COSA rewrite. 4) Sand mount sand specifications, provided draft regulations need to be finalized and moved through the review and approval process. There was no public comment. The meeting adjourned at 2:50 p.m.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) Road District No. 2 employee who was out on Family and Medical Leave Act (FMLA) has returned to work, 2) updating GIS/Rural Addressing

job description, 3) no new injuries to report, 4) update on open Count positions: Deputy District Court-interviews scheduled; Detention Officer-interviews completed, offer pending; Solid Waste Relief Attendant-applications under review; Road District No. 3 position, posted internally and externally until July 24th; and Environmental Health Assistant position posted internally and externally until July 24th. 5) Upcoming Events: hearing tests for Road and Solid Waste Departments scheduled for September, and meeting with Emelia McEwen, Senior Loss Control Specialist on Thursday.

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 9, 2015**

The regularly scheduled meeting for the Board of Commissioners of Sanders County, Montana, was cancelled on Thursday, July 9, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 14, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, July 14, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board proceeded to audit County claims in the amount of \$434,545.66 and instructed the Clerk to draw warrants from respective funds in payment of the same.

The Board met with Shawn Chenoweth, Detention Supervisor; Sheriff Tom Rummel, and Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the 2015-2016 Detention Budget and departmental needs for the new fiscal year.

Commissioner Brooker motioned for the Board to sign an addendum to the 2015 Lake Management Agreement between Sanders County and Hanson Environmental. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for the Board to sign an agreement with Webgrain for services which include website design and web hosting. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned that he Board sign the Indigent Burial Memorandum of Understanding between Sanders County and Sunset Hills Funeral Homes

As it was 1:00 p.m. and the time and place as advertised, Acting Presiding Officer Cox opened the Solid Waste Board Meeting. In attendance were: Anthony B. Cox, Member; Carol Brooker, Member; Jason Peterson, Solid Waste District Supervisor, and Mrs. Kathy Conlin, Solid Waste Billing Clerk. Commissioner Brooker moved to approve the June 17, 2015 meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. Unfinished Business: 1) GreatWest selected to complete the Preliminary Engineering Report for the relocation of the Thompson Falls

Transfer Site, 2) priorities when designing the new site to include better litter control, 3) difficulty in getting estimates from contractors for the safety upgrades to roll off site, 4) diesel engine sold back to company it was purchased from for \$1,500.00, check on the way, and 5) Budget/Financials. New Business: None. Billing Clerk/Recycling Update: Mrs. Kathy Conlin- 1) working on a Cardboard Drive for September, and possibly an aluminum can drive, 2) Fee Schedule/Units Charged for RV Parks, much discussion was had on this subject and additional research/information gathering is needed, follow up at the next meeting. 2) Fees for Clark Fork Valley Hospital, additional follow up needed, and 3) Class III Landfills and household garbage. Solid Waste Supervisor Update-Jason Peterson: 1) lift getting installed on Kenworth truck, and 2) thefts issues at Thompson Falls Transfer Station. Recycling Report: 31 Bales of Mixed Paper; 54 Bales of Cardboard (pick up scheduled for 7-16-15); 40 yards and 1 Bale of Aluminum Cans; 50 yards of Metal Scrap, 1 ½ of a Pallet of Batteries; 4 yards of Aluminum Scrap, and 17 Bales of Plastics 1 & 2. There was not public comment. The meeting adjourned at 2:00 p.m.

Commissioner Cox left the meeting at 2:00 p.m. to attend the Thompson Falls Airport Advisory Board Meeting in the downstairs Justice Courtroom, he rejoined the Board at 3:00 p.m.

The Board met with Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC)/ Thompson Falls Community Trails (TFCT) Committee, to discuss a formal request that the County act as a sponsor for a 2015-2016 Transportation Alternatives (TA) Program grant application for a proposed 1.2 mile section of a multi-use trail to be located west of Wild Good Landing to Harvest Foods. Also in attendance were: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, and Robert Zimmerman, County Attorney-Public Administrator.

Commissioner Brooker motioned for the Board to approve the request presented by Jen Kreiner, for the County to act as sponsor on the 2015-2016 TA grant application. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) pending extension request for Firecloud Minor Subdivision, 2) Henry Creek Meadow Parkland, 3) parkland plan, 4) right of way issue in Heron, 6) FEMA Audit, and 7) City of Plains/annexations.

Commissioner Brooker motioned for the Board to abate the following taxes for the Taxpayer No. 303664: all of 2006, remainder of 2007, all of 2008, remainder of 2009, all of 2010 and 2011 and remainder of 2013, including any interest or penalties. Commissioner Cox seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

Commissioner Brooker motioned to appoint Melissa McJunkin to the Sanders County Bookmobile board for a five year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to appoint Zach Whipple-Kilmer to the Sanders County Park Commission for a two year. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to appoint Julie Molzahn to the Sanders County Park Commission to finish out the term through 8/1/15 vacated by Phil Crismore and to appoint for an additional two year term. . Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker moved to reappointed Mark Bronner to the Thompson Falls Airport Advisory Board for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board signed the Quarterly Certification Form for the Montana State Disaster and Emergency Services, Grant Program for the period of April 1, 2015 through June 30, 2015. (Filed in the Clerk and Recorder's Office)

The Board signed the Indigent Burial Memorandum of Understanding (MOU) between Sunset Hills Funeral Homs and Sanders County for fiscal year 2015-2016.

The Board signed an Agreement between Webgrain and Sanders County for website design and webhosting services. (Agreement and MOU filed in the Clerk and Recorder's Office)

The Board adjourned at 5:00 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 15, 2015**

The regularly scheduled meeting for the Board of Commissioners of Sanders County, Montana, was cancelled on Wednesday, July 15, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 16, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 16, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Emelia McEwen, Senior Loss Prevention Specialist, Montana Association of Counties (MACo), to discuss the evaluation of the Sanders County's Safety Program. Also present were Regina Skoczylas, Personnel Director; Jeff Friesz, Foreman, Road District No. 2; Jeff Lundberg, Clerk, Justice Court; Karen Dwyer, Public Health; Bill Naegeli, Office of Emergency Management; Shawn Sorenson, R.S, Sanitarian; Judson Shively, Weed District Supervisor.

Commissioner Brooker motioned to approve an extension request for preliminary plat approval for Firecloud Minor Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously. (Subdivision records are available in the Land Services Department)

Commissioner Brooker motioned to approve Sanders County Resolution 2015-20, Declaration of Drought. Commissioner Cox seconded the motion. The motion was passed unanimously. (Filed in the Clerk and Recorder's Office)

As it was 2:30 p.m. and the time and place as advertised, Acting Presiding Officer Cox opened the Public Hearing for Salaries of Elected Officials. In attendance were: Anthony B. Cox, Commissioner; Carol Brooker, Commissioner; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Candace Fisher, Clerk of District Court; Don Strine, Justice of the Peace; Dan Whittenburg, Chairman, Salary Compensation Board (SCB), and Regina Skoczylas, Personnel Director. Acting Presiding Officer Cox turned the hearing over to Mr. Whittenburg, who provided an overview of the previous SCB meeting and recommended 2.1 % increase for Elected Officials Salaries. Mr. Whittenburg called several times for public comment. There was none as there was no public present. The hearing was closed at 2:45 p.m.

Upon closure of the Public Hearing, the Board met as the Salary Compensation Board (SCB). In attendance were: Anthony B. Cox, Commissioner, SCB Member; Carol Brooker, Commissioner, SCB Member; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, SCB Member; Candace Fisher, Clerk of District Court, SCB Member; Don Strine, Justice of the Peace, SCB Member; Dan Whittenburg, Chairman, Chairman, SCB, and Regina Skoczylas, Personnel Director. Nichol Scribner moved to approve the June 25th, 2015 minutes as presented. Don Strine seconded the motion. The motion was passed unanimously. Chairman Whittenburg initiated a brief discussion concerning the recommended 2.1% increase and when the Commissioners would made a decision. Commissioner Brooker advised a decision would be made once, evaluations are received from the Department of Revenue. There was no public comment. The meeting adjourned at 3:00 p.m.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Claims Approval List for the period ending June 30, 2015 and instructed the

Clerk to file said list. Warrants in the amount of \$434,545.66 were drawn from respective funds in payment of the same.

The Board signed the Claims Approval List for the period ending June 30, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$301,408.96 were drawn from respective funds in payment of the same. (Filed in the Clerk and Recorder's Office)

The Board signed Noxon Senior Citizens Quarterly Report for the period of January 2015 through March 2015. (Filed in the Clerk and Recorder's Office)

The Board signed the Sheriff's Quarterly Report for the period ending June 30, 2015. (Filed in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

Commissioner Brooker attended the Paradise Elementary School Preservation Committee meeting at 6:00 p.m. in the school cafeteria.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 21, 2015**

The regularly scheduled meeting for the Board of Commissioners of Sanders County, Montana, was cancelled on Tuesday, July 21, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 22, 2015**

The regularly scheduled meeting for the Board of Commissioners of Sanders County, Montana, was cancelled on Wednesday, July 22, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 23, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 23, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

The Board audit County claims in the amount of \$29,400.00 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

The Board met with Regina Skoczylas, Personnel Director to discuss the following issues: 1) proposed updated job description for GIS position, 2) Safety Committee Liaison Report, and the Committees requests to the Board: acquire quotes for wrap around hand rails for the front steps; need for anti-slip tread cover for front stairs; support for Safety Committee in next County Newsletter, 3) no new injuries to report, 4) update on open County positions: Deputy for District Court and Detention Officer have been hired; applications under review for Solid Waste Relief Attendant; Sheriff Rummel pulled job posting for Deputy; external job postings for Road District No. 3 and Environmental Health, and 5) upcoming events in September, hearing tests for Road and Solid Waste Districts.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following issues: 1) letter from Manford Tempero concerning E Street in Hot Springs, additional research needed, 2) County Dog Ordinances, 3) Bache Gravel Pit, status of certificate of survey, and 4) litigation concerning Larchwood South Shore Bridge.

Commissioner Brooker motioned for the Board to sign an agreement between Sanders County and eCIVIS, Inc for grant services. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for the Board to sign an agreement between Sanders County and Pro Mechanical Services, Inc for a Mechanical System Controls upgrade. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the 2015/2016 fiscal year County Budget and possible relocation of Sheriff Department Offices to the basement of Valley Bank. Also in attendance were Sheriff Tom Rummel and Robert Zimmerman, County Attorney-Public Administrator.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed an agreement between Pro Mechanical Services, Inc and Sanders County for a Mechanical System Controls upgrade for the Courthouse heating/cooling system.

The Board signed a master subscription and service agreement between eCIVIS and Sanders County for access to the grant management system. (Agreements are filed in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 28, 2015**

The regularly scheduled meeting for the Board of Commissioners of Sanders County, Montana, was cancelled on Tuesday, July 28, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 29, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, July 29, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Robert Zimmerman, County Attorney; Regina Skoczylas, Personnel Director; Brenda Franck, Payroll Clerk; and Tom Rummel, Sheriff, to discuss the following: 1) timesheets for Sheriff Department Union Employees who claimed vacation/sick and holiday pay for the same day. 2) Flathead County pursuing new jail could impact Sanders County jail population, and 3) Memorandum of Understanding between TRACS and Thompson Falls, will obtain sample of this document for a possible template for Sanders County.

Commissioner Glen E. Magera joined the meeting at 9:25 a.m. and it was the consensus of the Board for him to assume the role of Presiding Officer.

The Board met with Regina Skoczylas, Personnel Director to discuss the following issues: 1) Family Medical and Leave Act (FMLA) request for Weed District Employee, 2) Board review and request for approval of Hazard Communications Plan, 3) request for the Board to approve changes to County's Hazard Communications Program, Policy No. 13.0, 4) Disciplinary action for Detention Employee who provided wrong medication to inmate, 5) update on work compensation and Americans with Disabilities Act (ADA)-undue hardship, for Road District Employee, 6) new injury report: 07/23/15 Employee experienced exposure to Glycol and requested medical follow-up, 7) open positions report: 21 applications were received for the Road District No. 3 position, interviews are scheduled, 12 applications received for Environmental Health position, interviews are scheduled., and 8) upcoming events: hearing tests to be scheduled for Sept. and CDL drug testing for the last quarter.

Commissioner Anthony B. Cox motioned to approve the changes to the County's Hazard Communications Plan, Policy No. 13.0, as follows. Commissioner Brooker seconded the motion. The motion was passed unanimously.

POLICY REFERENCE: Hazard Communication Program, 13.0

OTHER REFERENCES: Title 50, Chapter 78, M.C.A.

LAST REVISED: 7/29/15

These procedures apply to all Sanders County work sites.

I. DEFINITIONS

- A. Hazard Chemical: Any chemical that is considered to be a physical or health hazard.
- B. Health Hazard: Includes any chemical for which significant evidence has been established, based on at least one study conducted by established procedures and principles, proving that acute or chronic health effects may occur in exposed employees. These health hazard chemicals include carcinogens, toxic or highly toxic agents, reproductive toxins, irritants, corrosives, sensitizers, hepatotoxins, nephrotoxins, neurotoxins, agents that act on the hematopoietic system, and agents that damage the lungs, skin, eyes, or mucous membranes.
- C. Physical Hazard: A chemical for which valid scientific evidence exists that the chemical is a combustible liquid, compressed gas, explosive, flammable or organic peroxide, oxidizer, pyrophoric, unstable (reactive) or water reactive.
- D. Hazardous Materials Identification System (HMIS): A hazard communication system that utilizes colors, numbers, letters, and symbols to allow rapid identification of hazards in the work place. The system includes Hazard Notice Labels and Hazardous Materials Identification Wall Charts. The Hazard Notice Labels use ratings from 0 to 4 for health, flammability, and reactivity plus an alphabetical designation for personal protective equipment.

II. LABELING

Every Department Head shall verify that all containers received for use are clearly labeled:

- A. As to contents,
- B. With appropriate hazard warnings, and
- C. With the manufacturer's name and address.

Department supervisors shall ensure that all secondary containers are labeled with either an extra copy of the original manufacturer' label or with generic labels that allow for contents and hazard warning information. The Office of Emergency Management Coordinator (OEM) shall review the labeling system every 12 months and shall be responsible to update these procedures as appropriate.

III. SAFETY DATA SHEETS (SDS)

The OEM is responsible for maintaining the SDS system for Sanders County, including the review of incoming data sheets for new and significant health/safety concerns and informing affected employees of new information.

Copies of SDS for hazardous chemicals to which County employees may be exposed shall be maintained in designated locations within each department. SDS will be available to all employees in their work areas during each work shift.

IV. TRAINING and COMMUNICATION

The Board of County Commissioners shall be responsible for the employee training program that includes the following elements:

- A. Prior to starting work, each new employee will receive a health and safety orientation that will include the following information at a minimum:
 - 1. Overview of requirements in the Hazard Communication Standard;
 - 2. Chemicals present in their work place operations;
 - 3. Location and availability of written hazard program;
 - 4. Potential physical and health effects of hazardous materials;
 - 5. Methods and observation techniques used to determine the presence or release of hazardous chemicals in the work place;
 - 6. Methods to lessen or prevent exposure to hazardous chemicals;
 - 7. Emergency procedures if chemical exposure occurs;
 - 8. How to read labels and review SDS;
 - 9. Location of SDS file and location of hazardous chemical lists.

Following training, each employee shall sign a form to verify attendance, receipt of written materials, and understanding of County policies and procedures.

- B. Periodically, employees may be required to perform non-routine hazardous tasks. Prior to beginning such work, each employee shall be given information by their supervisor regarding hazardous chemicals to which they may be exposed during such tasks. The information will include, at a minimum:
 - 1. Specific chemical hazards,
 - 2. Protective/safety measures the employee should take, and
 - 3. Measures the County has taken to lessen the hazards, including possible ventilation, respirators, presence of another employee, and emergency procedure.
- C. The OEM shall provide the following information to contractors working on County property:
 - 1. Hazardous chemicals to which they may be exposed; and
 - 2. Precautions the contractors should take to lessen the possibility of exposure.

The OEM shall also contact each contractor before the contractor begins work on County property in order to obtain and disseminate information concerning chemical hazards that the contractor may bring to the work site.

V. DEPARTMENT RESPONSIBILITY

Each department shall maintain a list of all known hazardous chemicals used by employees within the department. The list shall be on the cover of the binder containing SDS for the department. Lists shall be updated when materials are added or deleted from their inventory.

VI. OEM RESPONSIBILITY

The Office of Emergency Management Coordinator shall ensure that Department Heads are adequately trained to identify hazardous materials covered by these procedures. The OEM Coordinator, in collaboration with Department Heads, shall

identify all Sanders County employees whose job duties may require that they come in contact with and/or handle hazardous materials in order to assure that affected employees are appropriately trained in accordance with these procedures.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following issues: 1) request to the Board to provide Commissioner Magera authorization to sign a buy sell agreement, 2) right of way issue in Heron, and 3) floodplain violation issue in Paradise.

The Board met with Robert Zimmerman, County Attorney-Public Administrator; and Gene Jopling, Property Owner, and Karen Bosch, Property Owner, to discuss litigation surrounding the Larchwood South Shore Subdivision Bridge Failure, as per MCA 2-3-203(3), this meeting was closed. (Closed session minutes are sealed and filed in the County Attorney's Office)

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) FEMA Audit, 2) Floodway issue/ Cowboy Cherry, 3) number of property owners in Sanders County that are required to have flood insurance and actually have flood insurance, and 4) status of traffic counts.

Commissioner Brooker motioned for the Board to sign the Montana Fish, Wildlife and Parks Recreational Trails Program Project Agreement 2015-36, trail near Thompson Falls State Park. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for the Board to sign the Engineering Consultant Contract between GreatWest Engineering and Sanders County for a Preliminary Engineering Report for the relocation of the Solid Waste Transfer Site in Thompson Falls. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Wanda Thorpe, TRACS, requested to meet with the Board as she was not on the scheduled agenda to discuss Memorandum of Understanding between Sanders County and her organization for stray/nuisance dogs.

The Board proceeded to audit County Payroll Claims in the amount of \$416,872.89 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Payroll Claims on file in the Clerk and Recorder's Office)

The Board proceeded to audit County Claims in the amount of \$7,409.32 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims on file in the Clerk and Recorder's Office)

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed an agreement between Montana Fish, Wildlife and Parks and Sanders County for the Recreational Trails Program Project Agreement 2015-36, trail near Thompson Falls State Park.

The Board signed Engineering Consultant Contract between GreatWest Engineering and Sanders County for a Preliminary Engineering Report for the relocation of the Solid Waste Transfer Site in Thompson Falls. (Agreements and Contracts are filed in the Clerk and Recorder's Office)

The Board signed the Claims Approval List for the period ending July 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$29,400.00 were drawn from respective funds in payment of the same.

The Board signed the Claims Approval List for the period ending July 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$1,950.00 were drawn from respective funds in payment of the same. (Filed in Clerk and Recorder's Office)

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA July 30, 2015

The regularly scheduled meeting for the Board of Commissioners of Sanders County, Montana, was cancelled on Thursday, July 30, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 4, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, August 4, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director to discuss the following issues: 1) intermittent time off per Family Medical and Leave Act (FMLA) for Road District Employee, 2) investigation of off-duty Sheriff Deputy's behavior, 3) update on hiring of Deputy without completing the proper hiring process, 4) request from Department Head for guidance in dealing with a personnel issue, and subsequent response, 5) clarification of accrual of benefit time for Seasonal Employees in the Weed Department, 6) update on work compensation and Americans with Disabilities Act (ADA)-undue hardship, for Road District Employee, 7) status of revised job descriptions for several employees, it was the consensus of the Board to accept the proposed changes 8) no new injuries to report, 9) open positions report: 21 applications were received for the Road District No. 3 position, interviews are scheduled, 12 applications received for Environmental Health position, interviews are scheduled, 10) Hazard Communications Plan, requests Board approval prior to September 1, 11) upcoming events: upcoming events: September/Hearing Tests; and Personnel Director scheduled vacation, 12) follow up on fire drill protocol, and 13) new hire orientation/ working on putting together a dvd.

Randy Hojem, Citizen, requested to meet with the Board as he was not on the scheduled agenda to discuss the United States Department of Agriculture (USDA) Kootenai National Forest proposal concerning young growth vegetation management across the forest.

Commissioner Cox moved to approve Lease Assignment (original file no. 4992) for Thompson Falls Airport Hangar No. Lot 11. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Patrick Malone, Community Action Partnership (CAP) of Northwest Montana, and Kim Wallace, CAP, to discuss the following: 1) fiscal year 2016-2017 Community Service Block Grant and request for endorsement, and 2) services provided to Sanders County residents in fiscal year 2014: Sanders County represents 8% of their client base and residents accessed about 9 % of CAP's available financial resources. Breakdown as follows: 2 received education and training services, 48 residents had their homes weatherized, 559 received energy assistance and twenty two received some form of housing assistance.

Commissioner Cox motioned for the Board to generate a letter or support for CAP. Commissioner Brooker seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Claims Approval List for the period ending July 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$1,950.00 were drawn from respective funds in payment of the same. (Filed in the Clerk and Recorder's Office)

The Board examined and approved the County Cash Reports for the periods ending April 30, 2015; May 31, 2015, and June 30, 2015. The Clerk was instructed to file said reports.

The Board examined and approved the Journal Voucher Detail Reports for the periods ending April 30, 2015; May 31, 2015, and June 30, 2015. The Clerk was instructed to file said reports.

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 5, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 5, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board audited County Claims in the amount of \$476,574.47 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the Clerk and Recorder's Office)

Karen Morey, R.N., Director of Public Health, requested to speak with the Board as she was not on the scheduled agenda, to discuss a personnel issue.

Shari Johnson, Engineer, requested to speak with the Board as she was not on the scheduled agenda to discuss the County contracting with her for the County's Engineering needs. The Board took her request under advisement and placed the item for further discussion on the August 11th agenda.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Claims Approval List for the period ending July 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$476,574.47 were drawn from respective funds in payment of the same. (Filed in Clerk in Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 6, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, August 6, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met Shawn Sorenson, R.S, Sanitarian, to discuss the following: 1) illegal system in Heron, letter being sent by the Board of Health, 2) gearing up for County Fair, food training to being a week before the fair, 3) Old Hickory Buildings/Plains complaint closed out, owner addressed issues appropriately, 4) County Business: Thompson Grill-Closed; Motherlode change of ownership, new name High Lead Saloon; Paradise Hall Convention Center (Quinn's)-new under plan review; Prospector Wood Fired Pizza-new mobile; Montana High Espresso/Plains relocating, and Stillwater RV Park in Hot Springs is in the process of getting licensed. 5) Inspections: approximately 180 licensed businesses in the County with 70 inspected to date, 27 site/soil visits thus far in 2015. 6) Financials, end of year was under budget, and 7) departmental staffing, recruitment in process and interviewing three applicants next week.

The Board met with Ben Bache, Foreman Road District No. 1; Joe Bache, Vice President, Lloyd Bache & Sons; Lloyd Bache, President, Lloyd Bache and Sons, and Robert Zimmerman, County Attorney-Public Administrator, to discuss the County's purchase of land/portion of a gravel pit from Lloyd Bache & Sons.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) review of Memorandum of Agreement for Law Enforcement between Sanders County and Salish/Kootenai Tribe, 2) monies from the sale of the storage facility in Dixon, 3) Board request for County Attorney to review the County's application to Montana Rail Link for lease, trail near airport road in Plains, 4) County/City road ownership issue in Hot Springs (E Street/Tempero), 5) proper notice and posting for agenda items, 6) proper storage of closed meeting minutes, and 7) as per MCA 2-3-203(3), this portion of the meeting was closed to discuss litigation strategy concerning Larchwood Subdivision. (Closed session minutes are sealed and filed in the County Attorney's Office)

Commissioner Brooker moved that the Board sign Sanders County Resolution 2015-21, a resolution authorizing Commissioner Glen E. Magera to execute the sale and purchase agreement between Sanders County and Lloyd Bache & Sons, A Montana Corporation. Commissioner Cox seconded the motion. The motion was passed unanimously.

Tom Rummel, Sheriff, met with the Board though he was not on the scheduled agenda. Mr. Rummel provided an update on the possible relocation of some of his department's offices to the Valley Bank. Due to the cost of the moving of internet and phone lines, his department will not be relocating to the Valley Bank location. Other locations maybe considered, though he will be looking into obtaining grants to build a new facility.

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 6, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, August 6, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met Shawn Sorenson, R.S, Sanitarian, to discuss the following: 1) illegal system in Heron, letter being sent by the Board of Health, 2) gearing up for County Fair, food training to being a week before the fair, 3) Old Hickory Buildings/Plains complaint closed out, owner addressed issues appropriately, 4) County Business: Thompson Grill-Closed; Motherlode change of ownership, new name High Lead Saloon; Paradise Hall Convention Center (Quinn's)-new under plan review; Prospector Wood Fired Pizza-new mobile; Montana High Espresso/Plains relocating, and Stillwater RV Park in Hot Springs is in the process of getting licensed. 5) Inspections: approximately 180 licensed businesses in the County with 70 inspected to date, 27 site/soil visits thus far in 2015. 6) Financials, end of year was under budget, and 7) departmental staffing, recruitment in process and interviewing three applicants next week.

The Board met with Ben Bache, Foreman Road District No. 1; Joe Bache, Vice President, Lloyd Bache & Sons; Lloyd Bache, President, Lloyd Bache and Sons, and Robert Zimmerman, County Attorney-Public Administrator, to discuss the County's purchase of land/portion of a gravel pit from Lloyd Bache & Sons.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) review of Memorandum of Agreement for Law Enforcement between Sanders County and Salish/Kootenai Tribe, 2) monies from the sale of the storage facility in Dixon, 3) Board request for County Attorney to review the County's application to Montana Rail Link for lease, trail near airport road in Plains, 4) County/City road ownership issue in Hot Springs (E Street/Tempero), 5) proper notice and posting for agenda items, 6) proper storage of closed meeting minutes, and 7) as per MCA 2-3-203(3), this portion of the meeting was closed to discuss litigation strategy concerning Larchwood Subdivision. (Closed session minutes are sealed and filed in the County Attorney's Office)

Commissioner Brooker moved that the Board sign Sanders County Resolution 2015-21, a resolution authorizing Commissioner Glen E. Magera to execute the sale and purchase agreement between Sanders County and Lloyd Bache & Sons, A Montana Corporation. Commissioner Cox seconded the motion. The motion was passed unanimously.

Tom Rummel, Sheriff, met with the Board though he was not on the scheduled agenda. Mr. Rummel provided an update on the possible relocation of some of his department's offices to the Valley Bank. Due to the cost of the moving of internet and phone lines, his department will not be relocating to the Valley Bank location. Other locations maybe considered, though he will be looking into obtaining grants to build a new facility.

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 11, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, August 11, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Bill Naegeli, Office of Emergency Management (OEM); Shawn Sorenson, R.S. Sanitarian and Safety Committee Chair, to discuss fire alarm protocol and the courthouse Emergency Evacuation Plan. After review of the plan it was determined that changes need to be made and another meeting to be scheduled to discuss further. Also in attendance was Regina Skoczylas, Personnel Director.

The Board met Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, for budget prep for the 2015/2016 fiscal year.

Kyle Schmuach, Northwest Field Representative at Senator Steve Daines, requested to meet with the Board, as he was not on the scheduled agenda, to discuss the following: 1) Senate Bill concerning satellite election offices for tribal members, 2) Secure Rural Schools Act, 3) forest management bills, and 4) grants. Also in attendance was John Fuller, Field Representative/Director at Senator Ryan Zinke.

Commissioner Cox left the meeting at 11:00 a.m. to participate in interviews for the open position in Road District No. 3.

Commissioner Brooker moved that the Board sign the renewal of Memorandum of Agreement regarding Law Enforcement between the State of Montana, Flathead County, Missoula County, City of Hot Springs, City of Ronan, City of Polson, Town of ST. Ignatius, The Confederated Salish and Kootenai Tribes of the Flathead Nation and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, for budget prep for the 2015/2016 fiscal year. Also in attendance for a portion of the meeting was Carol Turk, Treasurer-Superintendent of Schools, who discussed her personnel budget.

Commissioner Cox rejoined the board at 2:15 p.m.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board examined and approved the Noxon Senior Citizens, Inc. Transportation Funds Quarterly Report for the period ending June 30, 2015. (Filed in the Clerk and Recorder's Office)

The Board examined and approve the Dixon Senior Citizens Center and Transportation Quarterly Reports for the period ending June 30, 2015. (Filed in the Clerk and Recorder's Office)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 12, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 12, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Judson Shively, Weed District Coordinator, who was not on the scheduled agenda to discuss Federal Medical Leave Act (FMLA) and time off over the next few weeks.

The Board proceeded to audit County claims in the amount of \$19,677.60 and instructed the Clerk to draw warrants from respective funds in payment of the same.

Commissioner Brooker moved to reappoint Jack Stamm to the Sanders County Park Board for a two year term. Commissioner Cox seconded. The motion was passed unanimously.

The Board met Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, for budget prep for the 2015/2016 fiscal year. Also in attendance for a portion of the meeting was Carol Turk, Treasurer-Superintendent of Schools, who discussed school levies and reporting.

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 13, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, August 13, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) Federal Medical Leave Act (FMLA) for Weed District Employee, 2) update on the investigation of the behavior of an off duty Sheriff's Deputy, 3) appointment process for new hires, 4) Workmen's Compensation Quarterly Report, 5) approval signatures for updated job descriptions, 6) no new injuries to report, update on open positions: District Road, Environmental Health, 7) Dates to know: pending scheduling September for Hearing Tests for Road and Solid Waste Departments, 8) Request for approval of the Hazard Communications Plan, 9) MACO/Payne West Safety Inspections with the Road Shops and Solid Waste, scheduled for October 14th.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) review of application for Wilks Gravel Pit, 2) County Attorney drafted agreement for Sanders County Council on Aging to lease vehicles, while theirs are being repaired, 3) Montana Rail Link Lease Application for trail in Plains, 4) letter sent to Coroner concerning request of reports/documents, and 5) draft Memorandum of Agreement with Thompson River Animal Care Shelter (TRACS).

Sheriff Tom Rummel briefly met with the Board to provide an update on the wild fire emergency in Sanders County.

Commissioner Brooker motioned to adopt Sanders County Resolution No. 2015-22, Appointment of special counsel State v. Gunner Dye. Commissioner Cox seconded the motion. The motion was passed unanimously. (Filed in the Clerk and Recorders Office)

Commissioner Cox motioned to accept the resignation of John Nelson, Sanders County Weed District Board. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to appoint John Wozniak to the Thompson Falls Library Board for a 5 year term ending June 2020. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 17, 2015**

The Board of Commissioners of Sanders County, Montana, met in special session on Monday, August 17, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

Commissioner Brooker moved to approve the final plat for Eaton Minor Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously. (Subdivision records are on file in the Land Services Department)

The Board met Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, throughout the day for budget prep for the 2015/2016 fiscal year. Also in attendance for a portion of the morning meeting was Robert Zimmerman, County Attorney-Public Administrator, who discussed County Attorney Salaries.

Commissioner Cox motioned to approve the hiring of Thomas Lampshire for the open position in Road District No. 3. Commissioner Brooker seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board proceeded to audit County claims in the amount of \$75,000.00 and instructed the Clerk to draw warrants from respective funds in payment of the same.

The Board examined and signed the Claims Approval List for the period ending August 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$75,000.00 were drawn from respective funds in payment of the same.

The Board examined and signed the Claims Approval List for the period ending July 30, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$19,677.60 were drawn from respective funds in payment of the same. (Claims and Claims Approval Lists are on file in the office of the Clerk and Recorder)

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 18, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, August 18, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

Commissioner Glen E. Magera was absent as he was attending the Western Montana Area VI Agency on Aging Board Meeting in Polson.

Commissioner Brooker motioned to adopt Sanders County Resolution No. 2015-22, a resolution declaring Stage II Fire Restrictions. Commissioner Cox seconded the motion. The motion was passed unanimously. (Resolutions are on file in the office of the Clerk and Recorder)

The Board met Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, throughout the day for budget prep for the 2015/2016 fiscal year. Also in attendance for a portion of the morning meeting was Lori Methgen, GIS/Rural Addressing, who discussed her department's budget needs.

Commissioners Brooker and Cox attended the Avista Foundation Gathering at the Thompson Falls Senior Citizens Center.

Commissioner Brooker motioned to grant the Fisher Family a special burn permit for religious purposes. Commissioner Cox seconded the motion. The motion was passed unanimously. (On file in the Commissioners' Office)

The Board adjourned at 5:00 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 19, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 19, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

Commissioner Brooker proceeded to audit County claims in the amount of \$172,060.37 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

Commissioner Brooker motioned to amend Sanders County Resolution No. 2015-22, a resolution declaring Stage II Fire Restrictions, to reflect the correct Resolution No. 2015-23. Commissioner Cox seconded the motion. The motion was passed unanimously. (Resolutions are on file in the office of the Clerk and Recorder)

As it was 10:00 a.m. and the time and place as advertised, Presiding Office Magera opened the Sanders County Solid Waste District Board Meeting. In Attendance were: Glen E. Magera, Member; Carol Brooker, Member; Anthony B. Cox, Member; Jason Peterson, Solid Waste District Supervisor, and Mrs. Kathy Conlin, Solid Waste District Billing Clerk and

Recycling Coordinator. Commissioner Cox motioned to approve the July 14, 2015 minutes as presented. Commissioner Brooker seconded the motion. The motion passed unanimously. Unfinished Business: 1) estimates for safety upgrades to roll off sites; Mr. Peterson advised that he doesn't have any quotes in hand, but people are supposedly going to get them to him. The Board requested that he follow up. 2) Davis Diesel, status of payment for diesel engine, Mr. Peterson advised that he was told the payment was on the way. The Board suggested he write up an invoice/letter to follow up on the \$1,500.00 owed to the County for the sale of the engine. 3) Bob Church, GreatWest Engineering is scheduled to visit August 27th to tour facilities and gather information. 4) Fees for RV Parks, the Board will review the information provided and will decide on proposed increases before the next meeting. 5) Financials. New Business: Mrs. Conlin requested the Boards assistance with several past due accounts. Commissioner Brooker motioned to write off the accounts totaling \$1,137.05, with the understanding that these individuals would not be able to have services again until they paid what they owed. Commissioner Cox seconded the motion. The motion was passed unanimously. 6) 20 yard containers/rental fee; Mr. Peterson advised that he had to rent out a container and just charged the individual half of the 40 yard container. Commissioner Brooker motioned to approve the 20 yard container rental fee as \$225.00 with the additional drop and mileage charges which are currently in place for the 40 yard container rental. Commissioner Cox seconded the motion. The motion was passed unanimously. 8) the baler is broken and needs a new knotter, estimate was received from Cranston Machinery in the amount of \$20,858.00. It was the consensus of the Board to approve the purchase and repairs, as the baler has to be repaired. 9) metal prices have dropped significantly and Mr. Peterson requested the Board to okay shipping the metal at this lower rate. It was the consensus of the Board to ship the metal. 10) update on the Sheriff investigation concerning thefts at the Thompson Falls Transfer Station. 11) significant engine damage to newly purchased truck. Repairs are estimated to cost \$10,000.00 to \$12,000.00. This amount will need to be budgeted. The Board advised Mr. Peterson to meet with the Personnel Director in regard to this incident. Recycling Coordinator, Mrs. Conlin: American Recycles Day is November 15th, and the County will do an aluminum cans and cardboard drive. Will work with the schools. Recycling Report, Mr. Peterson: 42 Bales of Mixed Paper; 56 Bales for Cardboard; 5 Bales of Aluminum Cans; Metal Pile is approximately 75 yards; 2 Pallets of Batteries; 4 yards of Aluminum Scrap, and 19 Bales of Plastics 1 & 2. There was no public comment. The meeting adjourned at 11:00 a.m.

The Board met with Martha Smith, District Field Officer, Montana Department of Military Affairs/Emergency Management, to discuss the wild fire situation in Sanders County.

The Board met with Levi Herbert to discuss his interest in contracting for the maintenance and licensing of Sanders County radio communication systems. Also in attendance was Shawna Chenoweth, Detention Supervisor.

The Board met with Don Strine, Justice of the Peace, to discuss some on-going personnel issues. He requested assistance to handle the situation, the Board advised him to work with the Personnel Director. This meeting was not closed. Also in attendance was: Regina Skoczylas, Personnel Director.

The Board met Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to work on budget prep for the 2015/2016 fiscal year.

Commissioner Brooker motioned to adopt Sanders County Resolution No. 2015-25, a resolution declaring an emergency in Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to adopt Sanders County Resolution No. 2015-26, a resolution declaring an evacuation order. Commissioner Cox seconded the motion. The motion was passed unanimously. (Resolutions are on file in the office of the Clerk and Recorder)

The Board adjourned at 5:00 p.m.

Commissioner Magera attended the Sanders County Fair Commission Meeting at 7:00 p.m. at the Fair Pavilion in Plains.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 20, 2015

The Board of Commissioners of Sanders County, Montana, met in special session on Thursday, August 20, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

Commissioner Cox motioned to approve the hiring of Tina Scott for the open position in Environmental Health. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) negligence investigation concerning damaged Solid Waste Truck. 2) temporary fair week employees, it was the consensus of the Board that these new hires would not need to go through the normal hiring process as they are strictly hired for one week. 3) no new injuries to report. 5) no open positions. 7) dates to know: pending scheduling September for Hearing Tests for Road and Solid Waste Departments, 8) Request for approval of the Hazard Communications Plan, and 9) MACO/Payne West Safety Inspections with the Road Shops and Solid Waste, scheduled for October 14th.

The Board met Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to work on budget prep for the 2015/2016 fiscal year.

Dawn Gandalf, Citizen, requested to meet with the Board as she was not on the scheduled agenda, to discuss the property tax assistance program and need for changes. The Board referred her to the Department of Revenue as the County has no control over it.

Commissioner Cox motioned to amend Sanders County Resolution No. 2015-23, a resolution declaring Stage II Fire Restrictions, to reflect the exemption for agriculture operations. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Resolutions are on file in the office of the Clerk and Recorder)

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) Whitetail Bench Minor Subdivision preliminary plat approval, 2) Cabinet Gorge, LLC Minor Subdivision, extension request 3) Thompson River Place Minor Subdivision, extension request, 4) Ponderosa Preserve, extension request and Letter of Credit, 5) Firewise, getting information out to those property owners near wild fires in the County, 6) need for a deputy OEM, could be a volunteer position, 7) Fire Plan not being followed, 10) changing subdivision application to reflect a designation representative for information, 11) Certificate of Surveys, will research to see if these can be filed in the Clerk and Recorder's Office without the Planners signature.

Commissioner Brooker motioned to approve the preliminary plat for Whitetail Bench Minor Subdivision adopting the following conditions and finding of fact and conclusions. Commissioner Cox seconded the motion. The motion was passed unanimously.

1. As requested by Bonneville Power Administration the following will be placed on the face of the final plat;
"The Bonneville Power Administration (BPA) imposes certain conditions on the portions of these lots encumbered by its high voltage transmission line right-of-way. BPA does not allow structures to be built within the right-of-way, nor does it allow access to be blocked to any transmission facilities. Any activity that is to occur within the right-of-way needs to be permitted by BPA prior to installation or construction. Information regarding the permitting process for proposed uses of the right-of-way may be addressed to BPA Real Estate Field Services at (406) 751-7821".
2. That the subdivider contacts the Sanders County Land Services Department for A Noxious Weed and Re-vegetation Plan within 30 days of preliminary plat approval, provide for initial treatment of weeds and file the approved plan with final plat.
3. That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval.
4. That an easement be granted for a sixty (60) foot wide right-of-way for Whitetail Lane.
5. That the portion of Whitetail Lane used to provide access to all lots in this subdivision be brought up to current subdivision road standards.
6. If an existing road maintenance agreement exists, it is filed with final plat or if none exists, a road maintenance agreement be filed for the portion of Whitetail Lane that falls within the subdivision addressing snow removal, grading, dust abatement and maintenance of drainage ditches.

7. That the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to Final Plat approval all lots less than 20 acres in size must be approved by the Montana DEQ as the reviewing authority under MCA 76-4-101.
8. That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana.

Commissioner Cox motioned to approve a one year extension for preliminary approval for Cabinet Gorge, LLC Minor Subdivision as presented by Ms. Matthew. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve a one year extension for preliminary approval for Thompson River Place Minor Subdivision as presented by Ms. Matthew. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Shawna Chenoweth, Detention Supervisor; and Theresa Milner, Sheriff's Office Administrator, to discuss the 2015/2016 Sheriff's Budget. It was advised that the Board will still need to discuss this budget with the Sheriff. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board proceeded to audit County claims in the amount of \$3,170.51 and instructed the Clerk to draw warrants from respective funds in payment of the same.

The Board examined and signed the Claims Approval List for the period ending August 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$3,170.51 were drawn from respective funds in payment of the same. (Claims and Claims Approval Lists are on file in the office of the Clerk and Recorder)

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA August 25, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, August 25, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; and Anthony B. Cox, Commissioner.

Bill Naegeli, Sanders County OEM, requested to meet with the Board, as he was not on the scheduled agenda, to provide an update on the wild fire situation in Sanders County.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to work on budget prep for the 2015/2016 fiscal year.

Commissioner Carol Brooker joined the Board at 10:45 a.m.

Commissioner Cox motioned to appoint Jim Jacobson to the Sanders County Bookmobile for a five year term ending June 2020. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox moved that the Board sign the Memorandum of Agreement for Services between Thompson Falls Animal Care Shelter (TRACS) and Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to revise the special permit for the Fisher Family to correct the dates. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker left the meeting at 2:30 p.m. to participate in a conference call concerning the National Forest County Coalition.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to work on budget prep for the 2015/2016 fiscal year.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Memorandum of Agreement for Services between Thompson Falls Animal Care Shelter (TRACS) and Sanders County. (Agreement is on file in the office of the Clerk and Recorder)

The Board signed the Cell Phone Reimbursement Allowance for Deanna Steinebach, Fair Manager.

The Board proceeded to audit County claims in the amount of \$14,678.11 and instructed the Clerk to draw warrants from respective funds in payment of the same.

The Board examined and signed the Claims Approval List for the period ending August 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$172,060.37 were drawn from respective funds in payment of the same.

The Board examined and signed the Claims Approval List for the period ending August 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$3,200.00 were drawn from respective funds in payment of the same.

The Board examined and signed the Claims Approval List for the period ending August 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$11,478.11 were drawn from respective funds in payment of the same. (Claims and Claims Approval Lists are on file in the office of the Clerk and Recorder)

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 26, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 26, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC), to discuss the process for scheduling a Resource Team Assessment for the County. Also in attendance were: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Jim Jacobson, Executive Director, Sanders County Community Housing Corporation (SCCHO); Ernest Scherzer, SCCHO; Deb Achatz, SCCHO, and Mary Humphreys, SCCHO.

The Board met with Tom Rummel, Sheriff, and Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to work on budget prep for the 2015/2016 Sheriff's Department Budget. Also in attendance were: Lanny Hensley, Undersheriff; Shawn Chenoweth, Detention Supervisor, and Theresa Milner, Administrator, Sheriff's Department.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to work on budget prep for the 2015/2016 fiscal year.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Prepay CAP Contract for 2015/2016 between Energy Partners and Sanders County. (Contract is on file in the office of the Clerk and Recorder)

The Board adjourned at 4:50 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 27, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, August 27, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) update on employees who have requested leave as provided through the Family and Medical Leave Act (FMLA), 2) update on negligence investigation concerning damaged Solid Waste Truck. 3) draft for Board review of new policy concerning travel advances, 4) draft for Board review of new policy for use of County Vehicles, 5) Mrs. Skoczylas presented a proposed addendum to the current sick leave policy, no decision was made. 6) no new injuries to report, 7) no current open positions, 8) dates to know: pending scheduling September for Hearing Tests for Road and Solid Waste Departments, 8) Request the Board to approve the Hazard Communications Plan prior to September 1st, 9) MACO/Payne West Safety Inspections with the Road Shops and Solid Waste, scheduled for October 14th., 10) Solid Waste District Truck and Dumpster accident in Plains, overfilled and the dumpster fell over, and 11) Grievance filed by Sheriff's Office Employee.

Commissioner Brooker motioned to adopt Sanders County Personnel Procedure No. 44.0, as listed below. Commissioner Cox seconded the motion. The motion was passed unanimously.

POLICY REFERENCE: Reimbursement for travel, training and conferences, 44.0

OTHER REFERENCES: 2-18-501, 502, 503 M.C.A

EFFECTIVE DATE: August 27, 2015

LAST REVISED:

Prior to travel, Sanders County employees attending seminars, training or conferences can expect the county to pay for lodging and registration by county credit card or check. (Paid directly to the site where lodging/registration has been confirmed)

Employees will be reimbursed for meal and mileage costs at the current Sanders County per diem rates, as reflected in the annual resolution for fiscal year per diem rates. When the employee returns from training and provides proof of attendance acceptable to the Sanders County Board of Commissioners; meals and mileage costs will be paid through the normal claims process.

There will be no travel advances. However, the Board of Commissioners may use its discretion to avoid financial hardships for employees.

The Board met with Robert Zimmerman, County Attorney, to discuss the following: 1) status of draft sand and gravel agreement for Wilks Gulch Pit between Sanders County and Schellinger Construction, 2) status of Bache Pit sale/purchase; letter has been sent to the Montana Department of Environmental Quality, additional research needed, 3) Grievance filed by Sheriff's Office Employee.

The Board met Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to work on budget prep for the 2015/2016 fiscal year.

Commissioner Brooker motioned to approve the Hazard Communications Plan. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) Title III funds, 2) Pine Tree Lane resident requests the County to sand more of the road, 3) railroad crossing issue at Ponderosa Preserves Minor Subdivision, 5) Resource Team Assessment, County needs, and 6) Ms. Mathews will be attending a Planners Conference at the end of September.

The Board proceeded to audit county payroll claims in the amount of \$440,870.78 and instructed the Clerk to draw warrants from respective funds in payment of the same.

The Board adjourned at 4:10 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 1, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, September 1, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Magera opened the Public Hearing for the 2015-2016 Fiscal Year County Budget. Nichol Scribner, Clerk and Recorder-Assessor-Surveyor provided an overview of the proposed budget. Additional discussion included: Inmate Benefit Fund; Title III monies used for salary; Old Jail Museum roof replacement. There was no public present. The meeting adjourned at noon.

Commissioner Cox motioned for the Board sign the sand and gravel agreement for Wilks Gulch Pit between Schellinger Construction and Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the cancellation of Water and Sewer District Elections. It was the consensus of the Board as they were in agreement that the elections should be cancelled.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) Cole Minor Subdivision, and 2) Amended Lot 2 COS 3215, Williams Bench Minor Subdivision.

Ms. Matthew presented a variance request for Amended Lot 2 COS 3215, Williams Bench Minor Subdivision, Lot 2-A as it does not meet the design standards as per Sanders County Subdivision Regulations VI-E(f). Commissioner Cox motioned to grant the variance request as presented. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Ms. Matthew presented a request for preliminary plat approval for Amended Lot 2 COS 3215, Williams Bench Minor Subdivision. Commissioner Brooker moved to approve the request with a revision to include the following notation, Rush Skeletonweed, a priority 1-B noxious has been identified on the property and that herbicide treatment will be required as part of the Subdivision Noxious Weed Management Plan. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve the request for Final Plat Approval for Cole Minor Subdivision as all conditions of preliminary approval are satisfied. Commissioner Cox seconded the request. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Sand and Gravel Agreement for Wilks Gulch Pit between Schellinger Construction and Sanders County. (on file in the office of the Clerk and Recorder)

The Board signed the Emergency Facilities and Land Use Agreement No. AG-03R6-B-15-5044 between the United States Forest Service (USFS) and Sanders County for a helibase at Thompson Falls Airport for incident air operations.

The Board adjourned at 2:05 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 2, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, September 2, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Carol Turk, Treasurer-Superintendent of Schools, to discuss the 2015/2016 budgets and levies for each of the County's School Districts. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss and approve the Special District Budgets for fiscal year 2015/2016.

The Board met with Lori Methgen, GIS/Rural Addressing and Information Technology, to discuss the following: 1) rural addressing fees, 2) new internet connection and possible downtime, and 3) a County email address was found to have accessed a non-approved website, additional research will be forthcoming. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Magera opened the Board of Health Meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Anthony B. Cox, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Shawn Sorenson, R.S., Sanitarian; Beth Rice, Administrative Assistant, Environmental Health; Karen Morey, R.N., Director of Public Health; Jill Lundstrom, Public Health Preparedness (PHEP) Nurse; Sandra Gubel, Tobacco Prevention Specialist; Daniel G. Deprez; Nancy Deprez; Clyde Wilburn; Tina Scott, and Jason Marity. Introductions of those present. Dr. Lulack motioned to approve the July 8, 2015 minutes. Dr. Gregg seconded the motion. Presiding Officer Magera advised that the Deprez variance request would move to the top of the agenda as they were in attendance. Mr. Sorenson provided a timeline and brief overview of the existing wastewater system. Mr. and Mrs. Deprez advised that they were not aware that they were breaking any laws by installing the mobile homes and installed them out of necessity to care for their adult children. Much discussion was had between the parties, the Board decided not to vote on the variance request and advised Mr. and Mrs. Deprez that they had three options and the board would give them time to work with Mr. Sorenson to move toward one of the options, but they will be required to make changes. It was agreed that all parties would report back at the next Board of Health meeting scheduled for October 28th. Mr. Sorenson presented a variance request for Grace Sandpoint Bible College, this variance would divert wastewater flow from an existing substandard wastewater treatment system into an existing, permitted drainfield. Commissioner Cox motioned to approve the variance conditionally to as follows: 1) verification of flows, verification that the existing system can be expanded and does not require pressure distribution, and setback compliance. 2) no flow from greenhouse and identification of a construction timeline for the main wastewater treatment system. Dr. Lulack seconded the motion. The motion was passed unanimously. Mr. Sorenson presented handwashing sink variance for Wayside Bard. Dr. Gregg approved the request as follows: In accordance with Montana Administrative Rules and the FDA 2013 Food Code, Environmental Health shall review Food Code Variance requests by applying Food Code variance requirements and making a determination of approval. Determinations will be presented to the Board of Health prior to issuance. Variance determinations shall be logged in a database maintained by Environmental Health. Dr. Lulack seconded the motion. The motion was passed unanimously.

Public Health Update-Karen Morey and Jill Lundstrom 1) Automated External Defibrillators (AED) training completed and 10 employees were certified. A new AED has been placed on the third floor. 2) Change in school

immunization requirements beginning October 1st. 3) Blue Cross Blue Shield (BCBS) Care Van will be in the area on September 22nd, immunizations will be provided in Noxon and Hot Springs. 4) Air Quality (due to fire issue) and Sporting Events, and 5) recent preparedness/emergency training at Phillips-Conoco. Tobacco Prevention Update-Sandra Gubel 1) update on recent booths, fairs and festivals in Sanders County. An overview of the booth for the upcoming Sanders County Fair. 2) school days and planning activities with teens, 3) Montana Tobacco Use Prevention Program (MTUPP) Conference, and 4) vulnerable populations in Sanders County and tobacco use. There was no additional public comment. The meeting adjourned at 3:30 p.m.

Commissioner Cox moved to approve Sanders County Resolution 2015-27, a resolution adopting the Sanders County Budget for fiscal year 2015-2016. Commissioner Brooker seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board examined and acknowledged the City of Thompson Falls Resolution 667, a resolution determining the amount and fixing the City levy for all purposed to be levied and assessed against the taxable property in the City of Thompson Falls, Montana for the current fiscal year 2016. (on file in the office of the Clerk and Recorder)

The Board audited county claims in the amount of \$2,140.00 and instructed the clerk to draw warrants from respective funds in payment of the same. (claims are on file in the office of the Clerk and Recorder)

The Board adjourned at 4:50 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 3, 2015**

The regularly scheduled meeting for the Board of Commissioners of Sanders County, Montana, was cancelled on Thursday, September 3, 2015 due to conflicting schedules of the board members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 8, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, September 8, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

Commissioner Cox motioned to adopt Sanders County Resolution No. 2015-28, a resolution rescinding Stage I Fire Restrictions, Stage II Fire Restrictions and evacuation orders. Commissioner Brooker seconded the motion. The motion was passed unanimously. (On file in the office of the Clerk and Recorder)

The Board met with Gloria O'Rourke, Coordinator, Montana Economic Developers Association (MEDA) (via teleconference) to discuss scheduling a MEDA Resource Team Assessment for the County. Also in attendance were Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC)

The Board examined and reviewed the County's official bonds and securities from SunTrust Bank; Federal Home Loan Bank (FHLB). (Bonds and Securities records are on file in the Treasurer's Office)

Commissioner Brooker motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candace Fisher, Clerk of Court; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Tom Rummel, Sheriff; Donald Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools, and Robert Zimmerman, County Attorney-Public Administrator. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for the Board to sign the 2016 Fiscal Year Extension Services Agreement between Montana State University Extension and Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the 2016 Fiscal Year Extension Services Agreement between Montana State University Extension and Sanders County. (On file in the office of the Clerk and Recorder)

The Board adjourned at 2:15 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA September 9, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, September 9, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board attended the regularly scheduled Department Head Meeting. Presiding Officer Magera opened the meeting at 10:35 a.m. Those present were: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Les Lantz, Maintenance; Jason Peterson, Solid Waste Supervisor; Lori Methgen, Addressing and Geographic Information Systems(GIS) and Information Technology (IT) Technician; Karen Morey, R.N, Director of Public Health; Meghan Phillippi, County Extension Agent; Kathy Harris, Coroner; Candace "Candy" Fisher, Clerk of District Court; Mike Hashisaki, Fair; Don Strine, Justice of the Peace; Robert "Bob" Zimmerman, County Attorney-Public Administrator; Dede Steinebach, Fair Manager; Carol Turk, Treasurer-Superintendent of Schools; Bill Naegeli, Office of Emergency Management; Shawn Sorenson, R.S., Sanitarian; Regina Skoczylas, Personnel Director. Mike Hashisaki motioned to approve the June 10th, 2015 minutes. Candy Fisher seconded the motion. The motion was passed unanimously. Introduction of Department Heads and Elected Officials. Dede Steinebach was welcomed as the new Fair Manager. Unfinished Business: none. New Business: 1) FY15/16 budget has been adopted. Commissioner Magera reminded that some requests were granted, but to use funds wisely if you don't need to spend it, don't spend it. , 2) County received Worker's Compensation Trust(WCT) Safety Loss Control Credits for FY 14-15, 3) Family Medical Leave Act and County sick policy. Safety Committee Update-Shawn Sorenson: next Safety Committee meeting is scheduled for September 16th. Commissioner Brooker reminded that the Fire Alarm Protocol/Evacuation Plan still needs revision. Les Lantz will obtain estimates for handrail and non-slip step covers. Department Head Updates- Nichol Scribner: eCivis grant software, if any other users are interested to let her know. Les Lantz: lots of work going on and heating and air controls are being changed out this week, should be up and running next week. Repairs completed in areas that had pipe break. Mr. Zimmerman inquired about how many fans were purchased during system outage. He was advised twelve were purchased. Jason Peterson: County has hired engineer to do a Preliminary Engineering Report (PER) for relocating the transfer station. Newly purchased truck will be getting a lift installed on it. Carol Turk: working on preparing the tax roll, tons of vehicle renewals and trying to get AT&T

protested taxes settled. Karen Morey: 700 doses of flu vaccine have been received. Working on scheduling the next Health and Wellness Fair for County Employees. New Automatic Electronic Defibrillator (AED) will be put on third floor of the Courthouse. Ten County Employees were trained and three totally certified. Regina Skoczylas: Mike Jensen retired. New Hires include Tim Kelly, John Dean and Tina Scott. One employee was injured due to glycol exposure during the most recent pipe leak. Reminder to please remember to review all policy changes with department staff and return the sign off sheets. Shawn Sorenson: concluded the summer food schedule. Provided training for Fair Concessions, 27 inspections during the Fair and all in all things went pretty good. Bill Naegeli: busy fire season, three complexes this year which made it unique and currently in the mop up stage for Sanders County. Dede Steinbach: just competed Fair Week, still a few things to finish up. No final numbers yet, went fairly smooth. Meghan Phillippi: 4-H has a successful fair, very busy with agriculture and natural resources. Strong Heart Healthy Community grant is moving forward, with a final screening in October to determine which program participants will complete. Lori Methgen: mapped over sixty addresses this year. Working on improving the County mapping records/public land survey system, with the Land Information Act Grant. Internet speed has been increased, should start seeing improvements. Additional network revision will continue and email will be changed to a new network. Candy Fisher: Tristan Norwood was hired to fill the open position in District Court, there are now two full time deputies. Don Strine: staying busy in Justice Court. There was no public comment. The meeting was adjourned at 11:05 a.m.

The Board requested to meet with Don Strine, Justice of the Peace, though he was not on the scheduled agenda, to discuss a recently filed grievance in his department.

The Board met with Nells Holland, Western States Cat, to discuss the government lease program for equipment.

The Board met with Shelly Murphy, Health Care Trust Marketing Coordinator, to discuss a comparison of benefits. She also provided information on a supplemental Dental and Vision plan. Also in attendance were Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, and Regina Skoczylas, Personnel Director.

The Board proceeded to audit county claims in the amount of \$297,997.16 and instructed the clerk to draw warrants from respective funds in payment of the same. (claims are on file in the office of the Clerk and Recorder)

The Board adjourned at 4:45 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 10, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, September 10, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) review draft of new policy for use of a County vehicle, 2) reviewed recently approved addendum to Leave-Sick Policy No. 20, 3) Solid Waste District Truck Damage/ follow up on discipline, 4) request from Employee at the Weed Department to be compensated for temporary role as Supervisor, 5) Safety Committee Incentives, 6) Sanders County OEM and departmental structure, 7) one new injury, Road District Employee cut hand while storing a saw blade, 8) no open county positions, 10) upcoming events: hearing tests scheduled, new employee orientation scheduled for September 23rd, safety inspections scheduled for October 14th, 11) update on grievance filed by Sheriff's Office Employee, and 12) update concerning possible violation of County's internet policy by a County Employee.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) draft Memorandum of Agreement for the Paradise Elementary School, 2) request for Mr. Zimmerman to draft a letter for a special use permit for the Plains TV District, 3) update on grievance filed by Sheriff's Office Employee, 4) need to

hire a negotiator for the next Collective Bargaining Agreement, 5) salary increases for staff in the County Attorney's Office, and 6) right of way violation in Heron, Mr. Zimmerman to draft a letter.

Commissioner Cox motioned to approve a change to the Policy No. 6.0 Driver's License and Driving Record, to add the following: At no time may an employee transport another individual in a County vehicle unless that individual is conducting County business. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) Fair Traffic Counts, 2) draft Resolution for Rural Special Improvement District No. 1, annual maintenance levy, 3) Sanders County OEM and departmental structure, 4) Official Notice sent to property owner in Paradise concerning floodplain violation, and 5) Park Board will be visiting Henry Creek Meadows Parkland.

Commissioner Cox left the meeting at 2:30 p.m. to attend the Sanders County Aquatic Invasive Plants Task Force meeting in Noxon.

The Board adjourned at 2:50 p.m.

Commissioner Brooker attended the Paradise School Preservation Committee meeting at 6:00 p.m. at the school in Paradise.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 29, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Tuesday, September 29, 2015 due to conflicting schedules of the members.

Commissioner Glen E. Magera proceeded to audit County Payroll Claims in the amount of \$495,699.11 and instructed the Clerk to draw warrants from respective funds in payment of the same.

Commissioner Magera then proceeded to audit County Claims in the amount of \$185,940.34 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 29, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Tuesday, September 29, 2015 due to conflicting schedules of the members.

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Commissioner Magera then proceeded to audit County Claims in the amount of \$185,940.34 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 30, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, September 30, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Office Magera opened the Sanders County Solid Waste Refuse Disposal District Board Meeting. In Attendance were: Glen E. Magera, Member; Carol Brooker, Member; Lorraine Berish, Secretary; Jason Peterson, Supervisor; and Mrs. Kathy Conlin, Billing Clerk and Recycling Coordinator. Commissioner Brooker motioned to approve the August 19, 2015 minutes as presented. Commissioner Magera seconded the motion. The motion passed unanimously. Unfinished Business: 1) estimates for safety upgrades to roll off sites, Walker Manufacturing, Inc and Northshore Welding and Fab. Presented to the Board for review. 2) update on tours of transfer stations around the state (Helena, Townsend, Livingston, Columbus and Lewiston), meeting to be scheduled with Bob Church, GreatWest Engineering , to discuss progress of preliminary engineering report. 3) Fees for RV Parks, the Board will review the information provided in previous meetings and will decide on proposed increases before the next meeting.. 4) Financials. New Business: 1) Accounts Receivable, minimal outstanding, 2) American Recycles Day is November 15th, and the County will do an aluminum cans and cardboard drive. Will work with the schools and will advertise for volunteers. 8) Fee schedule, paint disposal charges, additional research needed, 9) plastics 1 and 2, and proper disposal. Kathy and Jason will follow up and provide update at the next meeting. Recycling Report, Mr. Peterson: 10 Bales of Mixed Paper (38 Bales were shipped on August 21st); 40 Bales for Cardboard (39 Bales were shipped on September 17th); 4 1/2 Bales of Aluminum Cans; Metal Pile sold on September 3rd for \$10,927.00; 2 Pallets of Batteries; 4 yards of Aluminum Scrap, and 17 Bales of Plastics 1 & 2. There was no public comment. The meeting adjourned at 10:40 a.m.

The Board met with Bill Naegeli, Sanders County OEM, to discuss his departmental structure and supervision. Regina Skoczylas, Personnel Director, was also in attendance. It was the consensus of the board to have the OEM position revert back to being supervised by the Board of County Commissioners.

Commissioner Brooker motioned for the Board to sign Amendment No. 1 to the Letter Agreement: Avista Contract R-40488, Eurasian Watermilfoil Control-Clark Fork Settlement Agreement. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for the Board to sign Montana Department of Public Health and Human Services, Task Order/Contract No. 16-07-5-21-017-0 for US Department of Agriculture's Special Supplemental Nutrition Program for Women, Infants and Children (WIC). Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for the Board to sign the Montana Department of Commerce Treasure State Endowment Program (TSEP) Contract No. MT -TSEP-PL-17-89, grant funds for the preliminary engineering report for transfer station relocation. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for the Board to sign the Professional Services Contract between Jackola Engineering and Architecture; Sanders County Community Housing Corporation and Sanders County for the Noxon Senior Housing Project. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Jen Kreiner, Sanders County Community Development Corporation (SCCDC), to discuss scheduling the Resource Team Assessment and seeking individuals to serve as coordinators for listening sessions.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed Amendment No. 1 to the Letter Agreement: Avista Contract R-40488, Eurasian Watermilfoil Control-Clark Fork Settlement Agreement.

The Board signed the Montana Department of Public Health and Human Services, Task Order/Contract No. 16-07-5-21-017-0 for US Department of Agriculture's Special Supplemental Nutrition Program for Women, Infants and Children (WIC).

The Board signed the Montana Department of Commerce Treasure State Endowment Program (TSEP) Contract No. MT –TSEP-PL-17-89, grant funds for the preliminary engineering report for transfer station relocation.

The Board signed the Professional Services Contract between Jackola Engineering and Architecture; Sanders County Community Housing Corporation and Sanders County for the Noxon Senior Housing Project. (Contracts and Agreements are on file in the office of the Clerk and Recorder)

The Board examined and signed the Claims Approval List for the period ending September 30, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$196,810.39 were drawn from respective funds in payment of the same. (On file in the office of the Clerk and Recorder)

The Board adjourned at 3:20 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 1, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, October 1, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) clarification request from Land Services Department concerning use of a County vehicle policy. 2) end of season lay-offs for Weed District and protocol. 3) Justice Court employee grievance under review by the County Attorney, 4) Sheriff's Department employee grievance is scheduled for a meeting today at 3:00 p.m. 5) two new injuries in September: Road Department Employee cut hand while storing a saw blade; Sheriff's Deputy aggravated plantar fasciitis while standing during the Fair. 6) open county positions: Clerk, Treasurers Office, part time position posted in house and job service. 7) safety inspections are scheduled for October 14th at the Road Shops, Employee Wellness Fair scheduled for November 19th, 8) policy concerning non service animals in the Courthouse, and 8) Superintendent of Schools position, meeting will be schedule to discuss further. Mrs. Skoczylas requested the meeting be closed to discuss a personnel issue. Therefore, as per MCA 2-3-203(3), the remainder of this meeting was closed to the public. (closed session minutes are sealed and on file in the office of the County Attorney)

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) Fair Commissioner Rodeo Contract, all contracts need to be on the specific Board's agenda and voted on by the Board and signed by the Chairman. This policy should be in place for all Boards to follow. 2) Concessions group contract, lack of funds, 3) no new updates on the Larchwood Bridge litigation.

The meeting adjourned at 1:00 p.m., for Commissioner Magera to attend a tour and health inspection of the Detention Center. The board resumed regular session at 2:00 p.m.

The Board met with Katherine Matthew, CFM, and Director of Land Services, to discuss the following: 1) Tranquil Estates Subdivision Improvement Agreement, Treatment of Noxious Weeds. Commissioner Brooker motioned to approve, Commissioner Magera seconded. The motion was passed unanimously. 2) A condition was changed for designated access for Amended Lot 2 Williams Bench, the Board did not need to take any action. 3) alleged Mitchell floodplain violation is being reviewed by legal counsel, 4) Henry Creek Meadows Parkland, update on visit and weed spaying at parklands, and 5) Sanders County Herd Districts and proper mapping, may seek funding via a grant to accomplish this project. Mike Skoczylas, Property Owner, was in attendance for a portion of the meeting.

The Board met with Shawn Sorenson, R.S., Sanitarian, to discuss the following: 1) Deprez violation, on-site visit and working on solution to present at the next Board of Health meeting, 2) Attended the Thompson Falls City Council Meeting and discuss wastewater systems on the "hill", permits and failures, 3) non-compliance issue at the Trout Creek Motel and RV Park, 4) business licenses: Montana High Espresso, Bucks Grocery, Wood Fire Pizza Mobile, and Wild Coyote (restaurant portion only) 5) inspections to date 100 out of 176, 6) noticeable increase in the number of wastewater permits issued this year, 7) food manager course completed and will be offering another in December, and 8) Detention Center health inspection scheduled for today.

Commissioner Brooker motioned to reappoint Wayne Vannice to the Plains-Paradise TV District for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to reappoint Howard Bakke to the Trout Creek-Heron-Noxon TV District for a three year term. Commissioners Magera seconded the motion. The motion was passed unanimously.

The meeting adjourned at 3:00 p.m., for Commissioner Brooker to attend a meeting for the grievance filed by a Sheriff's Department Employee. The Board resumed regular session at 4:30 p.m.

The Board met with representatives of the Paradise Elementary School Preservation Committee (PESPC) and Paradise Elementary School Board of Trustees. In attendance were: Robert Zimmerman, County Attorney-Public Administrator; John Thorson, PESPC; Karen Thorson, PESPC; Karval Pickering, Trustee; Susan Snead, Trustee; Sunny Alleneder, Trustee; Teresa Kendall, Clerk, and Thomas Collins, PESPC. Discussion surrounding concepts and future usage of the school, building repairs and updates needed, funding strategy and draft memorandum of agreement

The Board adjourned at 6:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 6, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, October 6, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) Sheriff's Office Grievance, response sent to Teamsters Union 2) revised job description for County Emergency Management Coordinator, it was distributed and signed, 3) hearing test results have been distributed, one potential retest for an employee in Road District No. 2, 4) no new reportable cases, updated workman compensation costs for road districts, solid waste, and Sheriff's Department. 5) Open County Positions: part-time Clerk, Treasurer's Office posted and closes on October 13th. 6) upcoming date/events: safety inspections are scheduled for October 14th at the Road Shops, Employee Wellness Fair scheduled for November 19th; Christmas Party scheduled for December 17th.

Commissioner Cox motioned to adopt Sanders County Resolution No. 2015-31, a resolution to establish a location for posting Public Notice. Commissioner Magera seconded the motion. The motion was passed unanimously. (Filed in the Office of the Clerk and Recorder)

Commissioner Cox motioned for the Board to sign the Recreational Trails Program (RTP), Montana Fish, Wildlife & Parks Grant Administration Agreement between Sanders County and Sanders County Community Development Corporation (SCCDC). Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox moved to reappoint Cam Ulvick to the Hot Springs TV District for a 3 year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox moved to reappoint Bruce Laube to the Thompson Falls TV District for a two year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board proceeded to audit County Claims in the amount of \$156,774.89 and instructed the Clerk to draw warrants from respective funds in payment of the same.

The Board met with Dave Hattis, CF, District Ranger, Lolo National Forest, United States Department of Agriculture (USDA); Ryan Kreiner, Fisheries Biologist, Montana Fish, Wildlife and Parks (FWP), and Bruce Sterling, Wildlife Biologist, FWP for the quarterly wildlife update. Issues discussed were as follows: Bull Trout migration studies, radio tagging, red surveys, fish ladder over 11,000 this year, proposed new fish ladder in the cabinet by 2017. Fifty black bears were transferred in the Libby area due to issues. Increased number of bears killed on the road. Hunting seasons underway, tougher archery season due to dry conditions. Proposed changes to hunting for the 2016 season for Region 1, b-tags for white tails. Joint agreement between FWP and tribes in regard to non-native birds. Prescribed burns and benefits for wildlife. Special use permit for Pats Knob expires this year, looking to renew. Little Eddy under contract for two years with Tricon, logging to begin this winter. Collaborative Field Trip at Shorty Gulch scheduled for October 14th.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Recreational Trails Program (RTP), Montana Fish, Wildlife & Parks Grant Administration Agreement between Sanders County and Sanders County Community Development Corporation. (SCCDC).

The Board adjourned at 4:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 7, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Wednesday, October 7, 2015 due to conflicting schedules of the members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 8, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, October 8, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

Bill Naegeli, Sanders County Emergency Management Coordinator, requested to meet with the Board, as he was not on the scheduled agenda, to discuss the Emergency Management Performance Grant (EMPG) FY 2015-16 State and Local Agreement (SLA). Commissioner Cox motioned that the board sign this agreement. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Katherine Matthew, CFM, Director of Land Services to discuss the following: 1) Subdivision Weed Improvement Plan for Beaver Peak Properties. Commissioner Cox moved to approve the plan. Commissioner Magera seconded. The motion was passed unanimously. 2) Dixon traffic counts by school. 3) traffic counts at the Thompson Falls and Plains Airports. 4) traffic counts at Solid Waste Transfer Station in Thompson Falls, 5) Pitts Property, agricultural exemptions, owner is requesting removal for conservation easement. 6) Three Corners Road off South Hill, looking for easement documentation for north end of the road, and 7) Firewise duties.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) Bache Gravel Pit, Montana Department of Environmental Quality (DEQ) will be on site October 8 for inspection purposes. DEQ Representative and Ben Bache, Foreman/Road District No. 1 checked for topsoil amounts. 2) Sheriff's Office Grievance/Teamsters Union responding to Shawn Fontaine tomorrow regarding wording in contract and proposed resolution. 3) Mitchell property in Paradise, floodplain violation. Mr. Zimmerman will be following up with Federal Emergency Management Administration (FEMA) representative before proceeding with response, and 4) Deprez septic issue, Sanitarian did onsite visit and existing condition is unacceptable.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Subdivision Improvements Agreement between Tim K. Doyle and Sanders County for the treatment of noxious weeds, Beaver Peak Properties. (on file in the office of the Clerk and Recorder)

The Board adjourned at noon.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Acting Secretary

Mrs. Kathleen Conlin

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 13, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, October 13, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Erin Alt, Executive Director, of Sanders County Council on Aging, Inc. to discuss the county aiding with their application for an Intercap Loan. These funds are needed for bus repairs. Additional research is needed before the Board will make a decision on whether or not they can assist. Also in attendance was: Lyn Hellegaard, Montana Transit Association.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) I-Pharm Wellness, 2) Sheriff's Office Grievance, County Attorney sent a response, 3) no new injuries to report, 4) Open County Positions: part-time Clerk, Treasurer's Office, 6 applications received and vetted, 5) upcoming date/events: safety inspections are scheduled for October 14th at the Road Shops, Employee Wellness Fair scheduled for November 19th; Christmas Party scheduled for December 17th. Also in attendance was Paul C. Fielder, Citizen.

Commissioner Cox motioned that the Board appoint the following elected judges. Commissioner Magera seconded the motion. The motion was passed unanimously.

ABSENTEEE BALLOT EARLY PREPARATION BOARD

Ginger Ward	Sandra True	Erica Fleck	Jan Butte
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COUNTING BOARD FOR 2015 MUNICIPAL GENERAL ELECTION

Jane Bates	Judy Stephens	Shirley King	Ginger Ward
Sandra True	Erica Fleck	Jan Butte	Jeanine Wood
Deb Pier	Carol Webb	Geraldine Detienne	Brenda Franck
Tracy Vanicek	Roberta Christenson		

The Board adjourned at 3:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 14, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, October 14, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board attended a Collaborative Fieldtrip to the Shorty Gulch Project area from 9:00 a.m. to 1:30 p.m.

The Board met with Kim Bergstrom, Representative, Wildhorse Sports Association, to discuss her proposal to establish a connective roadway easement between the existing Central Ave roadway and a 60 foot county roadway easement for Old Airport Road. Also attendance was: Robert Zimmerman, County Attorney-Public Administrator.

The Board met with Les Lantz, Maintenance Supervisor, to discuss the following: 1) Boiler/Heating System, working on remote monitoring of controls, 2) extra help duties, 3) leaf removal, 4) winterizing cooling tower and snow plow is ready for the season, 5) need to clean outside of building, dirt and cobwebs, 6) new signage needed for front of courthouse, and 7) need to upgrade bathrooms.

The Board met with Lloyd Levy, Lloyd Levy Consulting, Inc, via teleconference to discuss the socioeconomic impacts to Sanders County associated with the proposed Rock Creek mine. Discussion surrounding employment and work base, temporary housing and future housing capacities within communities and surrounding rural areas.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board examined and signed the Claims Approval List for the period ending September 30, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$156,774.89 were drawn from respective funds in payment of the same. (on file in the office of the Clerk and Recorder)

The Board examined and signed the Sheriff's Report for the month ending September 30, 2015. (on file in the office of the Clerk and Recorder)

The Board adjourned at 4:15 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 15, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, October 15, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) no new updates on Sheriff Office and Justice Office Grievances, 2) need to hire coordinator to assist with negotiation the next Teamsters Union Contract in the spring, 3) proposed Memorandum of Agreement for Paradise Elementary School.

Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, requested to meet with the Board as she was not on the scheduled agenda, to discuss property address changes.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) recently toured the Troy Mine, 2) agriculture exemptions, 3) weekly work schedule and advising when out of office, 4) Firewise Duties and delegating those full time to another County Employee, 5) changes to subdivision review and extensions, recent court ruling, 6) working on updating floodplain regulations, and 7) traffic counter located in Dixon, hose was stolen.

The Board met with Steve Werner, Montana Rail Link (MRL), to discuss the following: 1) status of Larchwood Bridge lawsuit, 2) railroad crossing on Golf Street near Highway 200 needs to be upgraded. County will have to cover approximately \$8,500.00 worth of materials and shipping charges. Work to begin after school gets out in June 2016. 3) MRL easement with County on Old Airport Road, Mr. Werner will discuss request with MRL Real Estate Department, 4) County needs permission from MRL to trim back some trees near Clark Fork Road and Railroad Ave in Heron, 5) crossing in Heron was not paved by MRL, requested status of this being completed. Also in attendance was: Ben Bache, Foreman, Road District No. 1.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board audited County Claims in the amount of \$823.01 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board adjourned at 3:50 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 20, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Tuesday, October 20, 2015 due to conflicting schedules of the members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 21, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, October 21, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

As it was 11:00 a.m. and the time and place as advertised, Presiding Officer Magera opened the Sanders County Solid Waste Refuse Disposal District Board Meeting. In Attendance were: Glen E. Magera, Member; Carol Brooker, Member; Jason Peterson, Supervisor, and Lorraine Berish, Secretary. Commissioner Brooker motioned to approve the September 30, 2015 minutes as presented. Commissioner Magera seconded the motion. The motion passed unanimously. Unfinished Business: 1) no new quotes have been received for safety upgrades to the roll off sites. Mr. Peterson mentioned that Engineer Bob Church may have some other ideas to meet insurance requirements, will discuss during his scheduled for next week. 2) American Recycles Day, an aluminum cans and cardboard drive is on track for November 15th, 3) no decision was made on RV Fees, additional research needed will be back on the agenda for a future date. 4) Financials, looks good need to watch extra help expense. New Business: 1) new roll off truck is ready to be picked up in Spokane. 2) strapper for baler is here waiting for install, 3) Black bears at the Thompson Falls Transfer Station, 4) electric fence at the Noxon roll off site needs some repairs. 5) plastics 1 and 2, and proper disposal. Mr. Peterson contacted Pacific and they will accept the plastics though County will not receive any compensation. It was the consensus of the Board that the County would continue to recycle plastics. Recycling Report, Mr. Peterson: 16 Bales of Mixed Paper; 22 Bales of Cardboard (40 bales were shipped on October 1st); 4 ½ Bales of Aluminum Cans; 2 Pallets of Batteries; 4 yards of Aluminum Scrap, and 22 Bales of Plastics 1 & 2. There was no public comment. The meeting adjourned at 11:30 a.m.

Nichol Scribner, Clerk and Recorder, requested to meet with the Board as she was not on the scheduled agenda to discuss the following: 1) payroll and tracking comp time for exempt employees, 2) directive for satellite election offices, and 3) Council on Aging request for County's assistance with Intercap loan, update from Auditor advising they are required to get funding on their own.

Commissioner Cox motioned for the Board to sign the Quarterly Certification Form for the Montana Emergency Management Performance Grant (EMPG) for the period of July 1, 2015 through September 30, 2015. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for the Board to sign the Selby's Preventative Contract for the HP Plotter. Commissioner Cox seconded the motion. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for the Board to sign proposal no. MXR150129062122, Otis Elevator Company for the upgrading the courthouse elevator controls system. It was also notated that the upgrading of the cab will be pushed back to next budget season. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to accept the resignation of Todd Logan from the Plains Planning Board and to appoint Kathy Logan to fulfill the remainder of his two term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to appoint Sunny Alteneder to the Paradise Improvement Board for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board proceeded to audit county claims in the amount of \$156,926.77 and instructed the Clerk to draw warrants from respective funds in payment of the same.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the Quarterly Certification Form for the Montana Emergency Management Performance Grant (EMPG) for the period of July 1, 2015 through September 30, 2015. (on file in the office of the Clerk and Recorder)

The Board examined and signed the Claims Approval List for the period ending October 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$823.01 were drawn from respective funds in payment of the same. (on file in the office of the Clerk and Recorder)

The Board signed the Oath of Office for Sunny Alteneder who was elected by acclamation to the position of Director for the Sanders County Water District at Paradise for a term through November 2019. (on file in the office of the Clerk and Recorder)

The Board signed the Oath of Office for Sunny Alteneder who was elected by acclamation to the position of Director for the Sanders County Sewer District at Paradise for a term through November 2019. (on file in the office of the Clerk and Recorder)

The Board signed the Oath of Office for Judith E. Hawley who was elected by acclamation to the position of Director for the Sanders County Water District at Paradise for a term through November 2019. (on file in the office of the Clerk and Recorder)

The Board signed the Oath of Office for Judith E. Hawley who was elected by acclamation to the position of Director for the Sanders County Sewer District at Paradise for a term through November 2019. (on file in the office of the Clerk and Recorder)

The Board signed the Oath of Office for Mike Normandin who was appointed to the position of Trustee for the Thompson Falls Rural Fire District. This appointment will expire in May 2016 at which time the position will be up for election for a one year term to complete the term of the vacated position. (on file in the office of the Clerk and Recorder)

The Board adjourned at 4:15 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 22, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, October 22, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: 1) I-Pharm and Wellness Program, follow up and request for a meeting to be set up with Gary Hablutzel, 2) Sheriff's Office Grievance, Arbitrator's List, 3) safety inspections completed at the road district shops, report will be forthcoming from insurance company. 4) Department of Transportation (DOT) Random Drug Testing, changed local facility in Thompson Falls, staff certified to perform testing, 5) workers compensation injuries and updates: Road District Employee had recent surgery and is scheduled to be released for modified work schedule; Sheriff's Office Employee, doctor's note not being recognized by work comp and employee is out of benefit time, 6) Open County Positions: part-time Clerk, Treasurer's Office, interviews scheduled, 7) upcoming date/events: Employee Wellness Fair scheduled for November 19th, and 8) Exempt time for professional staff, clarification on policy, additional research needed.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: 1) review of draft contract for the purchase of the Bache Gravel Pit, 2) Arbitrator List for Sheriff's Office Grievance, Mr. Zimmerman requested the Board go into closed session to discuss litigation strategy at 11:15 a.m. As per MCA 2-3-203(3), this portion of the meeting was closed. (Closed session minutes are sealed and filed in the County Attorney's Office) 3) satellite

election offices, and 4) public safety mill levy and if an official request has been made. Also in attendance for portions of the meeting were: Regina Skoczylas, Personnel Director and Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board adjourned for lunch at 12:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 22, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular afternoon session on Thursday, October 22, 2015 at 1:30 p.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

Commissioner Magera left after the regular morning session to attend the Sanders County Council on Aging and Transportation Advisory Committee meeting at the Plains Senior Center.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: 1) weed plan for Amended Lot 2 COS 3215, 2) Montana Land Alliance Conservation Easement on Judy Hutchins property in Heron., 3) question concerning separation of parcels that were ordered via court order, personal representatives of the estate are requesting additional separation of parcels not depicted in the will or by the court, 4) traffic counter moved to Thompson Falls Airport, once complete data will be downloaded and reports generated, 5) cadastral mapping, aligning parcel data, and 6) Murray Lane, incomplete petition request to abandon a roadway was received, Ms. Matthews will follow up.

The Board met with Lori Methgen, Addressing and Geographic Information Systems(GIS) Technician, to discuss the following: 1) DIS Technologies bill and underquoted certain areas of the work, 2) Webgrain website project is coming along, 3) mapped 98 house sites since the beginning of September, 4) new network server is in place, speed is faster, 5) Sheriff's office internet transition to Blackfoot is still in process, 6) need to update Resolutions for fees and rural addressing, 7) moving mapping software to IPAD, easier to work with when on the road, and 8) working on several special projects and happy with the progress and workload.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

Commissioner Brooker motioned for Commissioner Cox to sign the Subdivision Weed Management Plan for Amended Lot 2 of COS 3215, Mary O. Shanks. Commissioner Cox seconded the motion. The motion was passed unanimously and the plan was signed. (on file in the Land Services Department)

The Board adjourned at 4:00 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 27, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Tuesday, October 27, 2015 due to conflicting schedules of the members.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 28, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, October 28, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: Update on the Department of Labor and Industry inspection at the Beaver Creek Road Shop; Workmen's Compensation update for Road District and Sheriff's Office employees; meeting request with Gary Hablutzel to discuss wellness program; personnel issue at the Solid Waste Transfer Site and the personnel director is working with supervisor; no new injuries to report; recommendation presented to the Commissioners to allow the hiring of Lisa Koker as part time clerk in the Treasurer's Office. Commissioner Cox motioned to approve the hiring. Commissioner Brooker seconded the motion. The motion was passed unanimously. Upcoming events: Employee Health Fair scheduled for November 19th and Reasonable Suspicion Training Webinar November 22nd.

The Board met with Karen Morey, R.N, Public Health Director, to discuss the following: vendors scheduled for the upcoming Employee Health Fair. New this year, it will be opened to the public in the afternoon; new hires to the Public Health Department are adjusting well; Flu Shots being distributed; feedback requested by Ms. Morey in regard to the performance of the department; Possibly seeking outside assistance from Americorp Avista to work on special projects for the department, such as state accreditation.

The Board met with Shelley Murphy, Health Care Trust Marketing Coordinator, to discuss the following: supplemental dental and vision plan, the board agreed to enter into a contract to offer this benefit to all employees. Ms. Murphy agreed to attend the County's upcoming Employee Health Fair to introduce the new benefits, and benefit comparison for health insurance, Ms. Murphy will work on providing the County with a quote. Also in attendance were: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, and Regina Skoczylas, Personnel Director.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: compensatory time accrual and tracking for professional staff, and exempt versus non-exempt status; employee classifications. Nichol Scribner, Clerk and Recorder-Assessor-Surveyor was also in attendance.

As it was 1:30 p.m. and the time and place as advertised Presiding Officer Magera opened the regularly scheduled Board of Health meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Anthony B. Cox, Member; Dr. Robert Gregg, Member; Sandra Gubel, Tobacco Prevention Specialist; Tina Scott, Administrative Assistant/Environmental Health; Shawn Sorensen, R.S, Sanitarian; Karen Morey, R.N, Director of Public Health; Karen Dwyer, WIC Aide/Public Health; Jill Lundstrum, PHEP Nurse/Public Health; Robert Zimmerman, County Attorney-Public Administrator; Nancy Deprez, Citizen, and Clyde Wilburn, Citizen. Introductions of those present. Commissioner Cox motioned to approve the minutes from the September 2nd, 2015 meeting. Dr. Gregg seconded the motion. The motion was passed unanimously. Presiding Officer Magera advised that the Deprez wastewater systems would move to the top of the agenda as they were in attendance. Mr. Sorenson provided a recap from the last meeting and as well as new information about his return visits. Mr. Sorenson recommended the following actions: Allow the east mobile home to remain through spring 2016 as long as the living unit is occupied by the current occupants. Remove the mobile home by July 31st, 2016. Identify a replacement area for the south mobile home wastewater system and replace the existing system upon failure, and reroute main house gray water from the existing configuration into the replacement system installed in 2012. This should occur when the east mobile home is removed. Dr. Gregg moved to approve the actions as recommended by Mr. Sorenson. Commissioner Brooker seconded the

motion. The motion was passed unanimously. New Business: Public Health discussed the following: Automated External Defibrillators (AED) will be installed on the second floor; Breastfeeding Peer Counselor for WIC has been hired, Dede Susic will work 5 hours a week. Sanders County is has been ranked as one for the top four counties in Montana for women who breastfeed; Montana Public Health Association (MPHA) Conference Report included adverse childhood events studies/tobacco free parks/sacred plants and Native Americans; Influenza and Varicella Immunization Report, 600 flu shots have been dispersed so far and about 150 more doses of the "Chicken Pox Vaccine" need to be given. ; Upcoming Employee/Public Health Fair on November 19th, and Drug return box. The Board recommend that additional research be done to see how the drugs are being disposed of; Backpack Program has received a 10,000 donation from Frisbee Marbella. Tobacco Prevention: Mrs. Gubel provided information on the following: Red Ribbon Week activities at Noxon High School, and electronic cigarettes, request from Mrs. Gubel for the Board to consider adding electronic cigarettes to Sanders County's Clean Indoor Act Policy. It was the consensus of the Board that additional information and research is needed before the Board could make a decision on this request. Mr. Sorenson discuss his recent Jail Inspection and Montana Association of Counties (MACo) Jail Standards. He summarized that inspections and report should be more of a collaborative process and that at least two regular food trainings are provided to those individuals who prepare food at the detention center. Unfinished Business: Mr. Sorenson provided a follow up on the Board approve variance for the Sandpoint Bible College; working on Food Code Standardization Project, signed up to get certified inspector. There was no public comment. The meeting adjourned at 2:50 p.m.

Commissioner Cox left the BOH meeting at 2:00 p.m. to attend the Sanders County Aquatic Invasive Plants Task Force meeting in the downstairs Justice Courtroom. He rejoined the Board at 3:30 p.m.

Commissioner Brooker moved that the Board sign the 2015-2016 Inmate Excess Medical Insurance and/or Claims Administration Management Agreement. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to abate the 2012 and 2013 taxes for Taxpayer No's 2856, 2864, and 2862, as these should have already been abated, as the hangars were donated to Sanders County. Commissioners Cox seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed the 2015-2016 Inmate Excess Medical Insurance and/or Claims Administration Management Agreement between Montana Association of Counties (MACo), Correctional Risk Services, Inc. (CRS) and Sanders County. (Agreement is on file in the office of the Clerk and Recorder)

The Board audited county claims in the amount of \$32,771.71 and instructed the Clerk to draw warrants from respective funds in payment of the same.

The Board examined and approve the Claims Approval List for the period ending October 31, 2015. and instructed the Clerk to file said list. Warrants in the amount of \$156,926.77 we drawn from respective funds in payment of the same.

The Board examined and approve the Claims Approval List for the period ending October 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$32,771.71 we drawn from respective funds in payment of the same. (Claims are filed in the office of the Clerk and Recorder)

The Board adjourned at 4:15 p.m.

ATTEST:

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

Glen E. Magera, Presiding Officer

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 29, 2015

At 9:00 a.m. Commissioner Carol Brooker audited county payroll claims in the amount of \$414,651.63 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in session on Thursday, October 29, 2015 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: leasing County land and current value of that lease/amount to charge; Bache Gravel Pit, permit application. Mr. Zimmerman requested that he get to review the application before it is submitted; clean air act and electronic cigarettes; compensatory time for exempt employees, additional research needed; arbitrator chosen by both parties in regard to the grievance filed by Sheriff's Department employee; intestate death in Sanders County, and no new updates on Larchwood Bridge lawsuit.

Commissioner Cox motioned to adopt Sanders County Resolution No. 2015-32, Resolution authorizing appointment of Special Deputy County Attorney, State v. Potter-Fields. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Diane Brittain, Montana Department of Revenue (DOR); Jami Jorgenson, DOR, and Zac Leeman, DOR, to discuss the following: address changes and process for completing them; suggested payment in protest form; printing of tax bills-courtesy to let DOR know ahead of time prior to printing so they can be staffed properly to handle increased volume of calls and visitors; would like to see better communication between the DOR and the County; AB26 Forms have been filed for Sanders County. Approximately 77 are still pending. DOR believes they will all be processed by mid-December. Taxpayers will then have the opportunity to file an appeal with the Sanders County Tax Appeal Board, should they choose to do so; and revised assessment report needs to be cleared out of the system. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: McCollum property/Family Estate in Dixon, court order splits/division of land completed; 2) Diehl Ranch Road, easement issues on the road need to be resolved; process for managing parklands in Sanders County; inventory of all County owned property, and traffic counts are completed, gathering data to generate report.

Rio Liberty and Yvonne McCollum Dennis requested to meet with the Board, as they were not on the scheduled agenda, to discuss the McCollum Estate in Dixon and request to the Commissioners to allow an additional division of land outside of the splits already completed as per the court order. The Board advised they would take the request under advisement.

The Board met with Bob Church, GreatWest Engineering, who provided information on possible relocation sites for the new Solid Waste Transfer Station in Thompson Falls, as well as facilities options. Mr. Church will meet with the Commissioners in early December with costs outline. Also in attendance were: Katherine Matthew, CFM, Director of Land Services; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District, and Kathy Conlin, Billing Clerk/Recycling Coordinator, Solid Waste Refuse Disposal District.

Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, requested to meet with the Board as she was not on the scheduled agenda to discuss a tax valuation error on the current tax bills.

The Board adjourned at 4:55 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 3, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, November 3, 2015 at 1:00 p.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

Regina Skoczylas requested to the meet with the Board as she was not on the scheduled agenda. Mrs. Skoczylas requested a closed session, and therefore as per MCA 2-3-203(3), meeting was closed to the public. (Closed session minutes are filed in the office of the County Attorney)

As it was 3:30 p.m. the Board met with representatives from the Montana Economic Development Association Resource Team and County Department Heads to discuss the needs of the County. Those present were: Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC); Judson Shively, Weed District Coordinator; Lanny Hensley, Undersheriff; Gypsy Ray, Executive Director, Lake County Community Development Corporation (LCCDC); Jason Badger, Extension Agent, Sanders County Extension; Kathy Harris, Coroner; Lee Smith, Foreman, Road District No. 3; Regina Skoczylas, Personnel Director; Shawn Chenoweth, Detention Supervisor; Theresa Milner, Administrator, Sheriff's Office; Meghan Phillippi, Extension Agent, Sanders County Extension; Bill Naegeli, Emergency Management Coordinator; Kathy Matthew, CFM, Director of Land Services; Ben Bache, Foreman, Road District No. 1; Gloria O'Rourke, MEDA; Don Strine, Justice of the Peace; Robie Culver, MEDA/Stahly Engineering; Dan Johnson, USDA Rural Development; Jeri Duran, Montana Department of Commerce; Candace Fisher, Clerk of District Court; Nichol Scribner, Clerk and Recorder; Lori Methgen, GIS/Rural Addressing Technician; Billie Lee, Billie Lee Consulting/MEDA; Dede Steinbach, Fair Manager; Roger Hopkins, U.S. Small Business Administration; Robert "Bob" Zimmerman, County Attorney-Public Administrator; Kellie Danielson, Montana West Economic Development, and Shawn Sorenson, R.S, Sanitarian. Discussion included topics such as the strengths and assets of Sanders County, problems and challenges and projects and future goals. (A full outline of this meeting is filed in the Commissioners' Office)

The Board adjourned at 4:45 p.m.

At 5:00 p.m. the Board attended a working dinner session with MEDA in the downstairs Justice Courtroom.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 4, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Wednesday, November 4, 2015 due to scheduling conflicts.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 5, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, November 5, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: update on the Department of Labor and Industry inspection at the Beaver Creek Road Shop; Joint Powers Trust overview and recent conference call with Personnel Director; Solid Waste Refuse District employee issues have been addressed; Family Medical Leave Act (FMLA) update for Solid Waste Refuse District and Sheriff's Office employees; AFLAC update, costs of plan will be revisited at another date; no new injuries to report; no open county positions; upcoming events: Employee Health Fair November 19th, Reasonable Suspicion Training November 22nd; Montana Association of Counties (MACo) Dental/Vision plan open enrollment scheduled for December 8th and 9th, Interactive Process Training November 15th, and County Christmas Party/Holiday Luncheon scheduled for December 17th; transport of drug tests from local doctors office to lab will be done via Federal Express; concern over two potential reserve deputies; discussion over the direction/planning of the County Employee Christmas Party/Holiday Luncheon; notice of appointment form for review (it was determined that this was an old form previously used and the Board decided to keep with the current process); and personnel issues, the Board requested to meet with the Personnel Director, therefore as per MCA 2-3-203(3), this portion of the meeting was closed. (no minutes were taken in closed session as per the Employee's and Commissioners' request)

Nichol Scribner, Clerk and Recorder, requested to meet with the Board, as she was not on the scheduled agenda, to discuss the following: response from auditor concerning classification of exempt v. non-exempt employees, compensation time and overtime; upcoming payroll audit; and reviewing exempt employees time records.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: recap of issues discussed at last night's town hall meeting in Trout Creek; Paradise Water/Sewer issues and need for funding; Building Permits and what would it take to implement this in Sanders County; Amended Lot E-1 Block 28 Willis Addition to Plains Minor Subdivision- this will be put on next week's agenda for review of preliminary plat approval; Diehl Ranch Road, easement abandonments were never completed during the Plains Airport Improvements. Property owners only have prescriptive use and not full and legal access. Ms. Matthews will be contacting adjacent land owners and will work on getting the signatures needed on the petition in order to proceed; McCullum Property Dixon- no update/decision on request from last week.

The Board met with Bill Naegeli, Emergency Management Coordinator, to discuss the following: Firewise Program and specifically who will be responsible for overseeing it. Mr. Naegeli mentioned that he will work towards implementing some trainings with the rural fire departments and county schools next spring; a Firewise Council is needed and it has been difficult to get people for this, Mr. Naegeli is working on this; Emergency Operations Plan is up to date, this is updated every few years with the aid of local emergency planning committees; courthouse fire evacuation/ fire alarm protocol, the Board agreed to schedule a work session with Mr. Naegeli to get this plan updated, and Mr. Naegeli's request for a waiver to personally use his county issued cell phone. The Board advised they needed to discuss this further and could not make a decision on it today.

Commissioner Brooker motioned to appoint Gene Pope to the Thompson Falls Airport Advisory Board to complete the term expiring on February 5, 2016 (vacated by Alan Netz); with an appointment of an additional three year term to expire on February 4, 2019. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 4:30 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 10, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, November 10, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Shawna Chenoweth, Detention Supervisor, to discuss the following: work on van completed; Sheriff Budget deficit; radio towers and winterization, all servicing has been done and new batteries installed; contracting for maintenance on the radio communication systems, no contract to be offered at this time, service will be paid on an hourly basis; radio communication equipment that needs to be replaced in the near future; and dispatch issues between Cities and County in regard to lack of response to requests for ambulance or assistance.

The Board adjourned at 3:30 p.m.

At 4:30 p.m. Commissioner Cox attended a meeting concerning the Dry Creek Timber Harvest Project at the Bull Lake Rod and Gun Club.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 11, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Wednesday, November 11, 2015, for Veteran's Day.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 12, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, November 12, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: update on the Department of Labor and Industry (DOLI) inspection at the Beaver Creek Road Shop, report completed and response sent to DOLI; Joint Powers Trust and Levitt Group acting as agent of, additional information about their services will be requested; Employee Christmas Party and discussion about whether or not Employees were allowed to bring a guest. It was the consensus of the Board for each Employee to be able to bring a guest if they wished to do so; handrail quotes/safety committee tasks; Solid Waste Refuse District employee issues have been addressed; Family Medical Leave Act (FMLA) update for Solid Waste Refuse District and Sheriff's Office employees; no new injuries to report; no open county positions; upcoming events: Employee Health Fair November 19th, Reasonable Suspicion Training November 22nd; Montana Association of Counties (MACo) Dental/Vision plan open enrollment scheduled for December 8th and 9th, Interactive Process Training November 15th, and County Employee Christmas Party scheduled for December 17th.

Commissioner Brooker motioned that all county employees be eligible for the supplemental plans for dental and vision, with the understanding that the county will not subsidize the employee's expense of these plans. Commissioner Cox seconded them motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: draft/proposed contracts policy; contacted DOLI for clarification concerning an exempt v. non-exempt employee, waiting for response; possible issued with junk vehicles and right of way easement in Dixon, and recent theft at the Solid Waste Transfer Station, it has been reported to the Sheriff's Office. Also in attendance for a portion of the meeting was Jason Peterson, Supervisor, Solid Waste Refuse Disposal District.

Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, requested to meet with the Board, as she was not on the scheduled agenda, to discuss insurance reporting requirements of the Affordable Care Act.

Commissioner Cox left the meeting at noon.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: Amended Lot 1E, Block 28 Willis Addition Minor Subdivision; Pine Tree Hill, possible issue with legal and physical address for recently approved Eaton Minor Subdivision, and update concerning alleged floodplain violation on Mitchell property in Paradise, waiting to hear back from Mr. Mitchell's attorney.

Commissioner Brooker motioned to grant conditional preliminary approval of the Amended Lot 1E, Block 28 Willis Addition to Plains Minor Subdivision with the below listed conditions and finding of fact and conclusions. Commissioner Magera seconded the motion. The motion was approved unanimously.

1. That the subdivider contacts the Sanders County Land Services Department for A Noxious Weed and Revegetation Plan within 30 days of preliminary plat approval, provide for initial treatment of weeds and file the approved plan with final plat.
2. That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval.
3. That a variance be requested and granted from the Sanders County Subdivision Regulations VI-E(f) Lots- No lot may have an average depth greater than three times its average width.
4. That the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to Final Plat approval all lots less than 20 acres in size must be approved by the Montana DEQ as the reviewing authority under MCA 76-4-101. Consent from the town of Plains for annexation and ability to hookup to the city sewer when the septic systems fail must be granted before final plat approval.
5. That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana.

Conclusions:

- o The proposed plat will have no adverse impact on Agricultural Water Users Facilities.
- o The proposed plat will have no adverse impact on Agriculture.
- o There currently is no method for mitigating impacts to volunteer service providers. The applicant cannot require residents of a project to volunteer to mitigate personnel impact.
- o Schools will welcome new students, which will increase funding.
- o The existing roads serving this area are adequate for the traffic. The increased traffic will, at some point, require improvements to these roads which will be a cost to all residents.
- o Adequate funding for increased staffing of the Sheriff's office is a responsibility of all county residents.
- o The developer must comply with the subdivision regulations in regard to providing adequate water supplies for fire suppression. Because there will be a residence on each parcel, a variance is required to be exempted from this requirement.

- Solid waste disposal for county residents is provided by a fee based program administered by the county. These fees are increased to provide adequate funding for the program as the need arise. Financial demands on the program are not all related to new subdivisions.
- No geologic hazards exist.
- This general area has been impacted by current land use practices. There are already 2 residential structures on this property therefore impact has already occurred. Impacts to the environment are consistent with typical development.
- Noxious weeds will be managed by lot owners.
- All development has an impact on wildlife though this impact has already occurred due to the residential nature of this area.
- This area is already platted and developed small lots therefore it is not considered wildlife habitat.
- Natural or manmade hazards are not found in this area.

(Complete Subdivision records are on file in the Land Services Department)

The Board met with Les Lantz, Maintenance, to discuss the following: request to purchase blinds and other supplies needed for the Courthouse; getting additional quotes for handrails, and request from the Board to check the heat and get it property regulated, comments about it being quite warm inside the Courthouse.

Commissioners Brooker and Magera, along with Carol Turk, Treasurer, acting as the County Canvassing Board of Sanders County, Montana, do hereby certify that the foregoing abstract of election returns consisting of pages 334 and 335 of book 2 of Abstract of Election Returns, records of Sanders County, is a full and correct abstract of all the votes cast in the City of Thompson Falls, Town of Hot Springs and Town of Plains Municipal Elections held in Sanders County, November 3rd, 2015 as the same as shown upon the tally sheets returned by the Judges of Election of Sanders County, Montana.

Commissioners Brooker and Magera, along with Carol Turk, Treasurer, acting as the County Canvassing Board of Sanders County, Montana, do hereby certify that the foregoing abstract of election returns consisting of pages 332 and 333 of book 2 of Abstract of Election Returns, records of Sanders County, is a full and correct abstract confirming that the Elections scheduled to be held in Sanders County, May 5th, 2015 for the Dixon, Heron, Hot Springs, Noxon, Plain/Paradise, Thompson Falls, and Trout Creek Rural Fire Districts; the Heron and Trout Creek Park Districts; and the Eastern Sanders County Hospital and Noxon-Heron Public Hospital Districts were cancelled as per MCA 7-33-2106,7-34-2117, and 13-1-304 by Nichol Scribner, Election Administrator of Sanders County, Montana.

Commissioners Brooker and Magera, along with Carol Turk, Treasurer, acting as the County Canvassing Board of Sanders County, Montana, do hereby certify that the foregoing abstract of election returns consisting of pages 334 of book 2 of Abstract of Election Returns, records of Sanders County, is a full and correct abstract confirming that the Elections scheduled to be held in Sanders County, November 3rd, 2015 for the Noxon Water and Sewer District, Sanders County Sewer District at Paradise, Sanders County Water District at Paradise, and Woodside Park Water and/or Sewer District were cancelled per 7-13-2262 MCA by Nichol Scribner, Election Administrator of Sanders County, Montana.

The Board adjourned at 4:45 p.m.

At 6:00 p.m. Commissioner Brooker attend the Paradise School Preservation Committee meeting at the United Methodist Church Clubhouse in Paradise.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Tuesday, November 17, 2015 due to scheduling conflicts.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 18, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, November 18, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

Commissioner Brooker motioned for the Board to sign the Agreement for the use of Salvaged Milled materials between Montana Department of Transportation and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker moved to accept the resignation of Craig Weirather from the Sanders County Weed District Board and appoint Ross Middlemist to fill this position for a term through November 17, 2017. Commissioner Magera seconded the motion. The motion was passed unanimously. (Board and Committee available in the Commissioners Records.)

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Magera opened the regularly scheduled Solid Waste Refuse Disposal District meeting. In attendance were: Glen E. Magera, Member; Carol Brooker; Member; Jason Peterson, Supervisor; Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator, and Lorraine Berish, Secretary. Commissioner Brooker moved to approve the October 21st, 2015 minutes as presented. Commissioner Magera seconded the motion. The motion passed unanimously. Unfinished Business: There was a lackluster turn out for the recent cardboard/can drive; it was noticed that a lot of recyclable materials were getting put in the garbage, a request was made to have attends pull recyclables from the conveyor whenever possible; no new updates on theft at Thompson Falls Transfer Station (two checks were stolen along with the cash); discussion concerning possible solutions to avoid having cash at the roll off and transfer sites; Financials/no claims have been processed since the last budget report; RV Fees/Fee schedule update, site visits will be done; New Business: waste sculpture/recycling project; request presented on behalf of Taxpayer No. 10895, to remove Solid Waste Fee. Commissioner Brooker motion to abate the 2015 Solid Waste Fee for Taxpayer No. 10895 and remove it going forward a there is no structure on the land. (building burnt down several years ago) Commissioner Cox seconded the motion. The motion was passed unanimously. Mr. Peterson presented at request to the Commissioners for change in his work schedule. The Board agreed to accommodate his request at this time. Recycling Report: 16 bales of mixed paper; 47 bales of cardboard; 5 bales and 30 yards of aluminum cans; 3 pallets of batteries, and 23 bales of plastics 1 and 2. There was no public comment. The meeting adjourned at 10:50 a.m.

Commissioner Cox joined the Board at 10:05 a.m. during the Solid Waste Refuse Disposal District meeting already in progress.

Rio Liberty and Yvonne Dennis both of Dixon requested to meet with the Board, as they were not on the scheduled agenda, to discuss their request to allow a further subdivision of land (outside of the already Court Ordered division) for the McCollum family estate. The Board advised that additional discussion would be needed and they would discuss with the County Attorney at the next scheduled meeting.

Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the payroll audit and Affordable Care Act Reporting.

Commissioner Brooker left the meeting at noon to attend the Sanders County Community Development Board meeting at 2:00 p.m. in Plains.

The Board met with Gary Hablutzel, President, Innovative Benefit Plans, LLC, to discuss our policy with Joint Powers Trust and the current wellness training program "It Starts With Me".

ROUTINE COUNTY BUSINESS AS FOLLOWS:

The Board signed an Agreement for the use of Salvaged Milled materials between Montana Department of Transportation and Sanders County, for project Jct MT 28-South, STPS 382(1)1511. (Agreement is on file in the office of the Clerk and Recorder)

The Board proceeded to audit County claims in the amount of \$18,401.46 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board adjourned at 4:30 p.m.

Commissioner Brooker and Commissioner Magera attend the Sanders County Fair Commissioner meeting at 7:00 p.m. at the Fair Pavilion in Plains.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 19, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, November 19, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: Levitt Group follow-up, additional information on their services is forthcoming; Workmen's Compensation Quarterly update, currently three open cases; Policy 36: procedure needs revision, overlooked when policy was updated; concern about two recently selected Reserve Deputies; memo from Teamsters Shop Steward regarding grievances at the Sheriff's Office; no new injuries; no open positions; Training update: Reasonable Suspicion and Interactive Process Training Webinars scheduled; upcoming events: open enrollment for new dental/vision supplemental plans scheduled for December 8th and 9th; and Employee Christmas Party scheduled for December 17th. Robert Zimmerman, County Attorney-Public Administrator, was in attendance for a portion of the meeting.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: alleged floodplain violation on Mitchell property in Paradise, Mr. Zimmerman will follow up with the Mitchell's legal counsel; McCollum Family Estate in Dixon, it is the opinion of the County Attorney that the subdivision process would need to be followed if further division is requested outside of the court ordered family conveyances already completed; petitions are outstanding for the Diehl Ranch Rd easement abandonment; job descriptions sent to the Department of Labor for clarification; and research requested on the contract limit/bid law, as Sheriff's Department is looking to replace software costing in excess of \$120,000.00.

Commissioner Cox left the meeting to attend the Flathead Valley Chemical Dependency Meeting at 3:30 p.m. in Kalispell.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: Ms. Matthew presented the final plat for Amended Lot 2 COS 3215-Heron for final approval and signatures as all conditions of preliminary approval are satisfied. Commissioner Brooker motioned to grant the request as presented. Commissioner Magera seconded the motion. The motion was passed unanimously; request for Agricultural Exemption for Tract A1 COS 1925 (Brengele). Commissioner Brooker moved to approve the request as presented. Commissioner Magera seconded the motion. The

motion was passed unanimously; John Graham Family Conveyance request, and court ordered division of land/ Jewell Bernier Estate.

The Board adjourned at 4:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 24, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, November 24, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board proceeded to audit county claims in the amount of \$283,399.67 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

Commissioner Brooker motioned for the Board to sign the County Superintendent of Schools Agreement between Sanders County and Missoula County. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for the Board to sign the Addendum No. 2 to 2015 Lake Management Agreement between Hanson Environmental and Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for the Board to sign the Agreement for the Use of Salvaged Milled Materials, STPP 35-2(15)18 between the Montana Department of Transportation and Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for the Board to sign the Rock Removal and Processing License Agreement between Western Montana Land & Cattle Company, LLC and Sanders County for the Whiskey Trail site. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Lori Methgen, GIS/Rural Addressing Technician, to discuss the following: claims for services provided by DIS Technologies; rural addressing fees and application process; using iPad for mapping; overview of a few special projects Ms. Methgen is working on (overhaul on the atlas, possible mobile application for trails); and request for a waiver to use sick time outside of the current policy.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: Amended Lot 1E, Block 28 Willis Addition to Plains; Agricultural Exemption for Tract A1 COS 1925 (Brengele); Forest in Focus Grant opportunities; Heron Parkland getting bid for necessary work;

Commissioner Brooker moved to grant Amended Lot 1 E, Block 28 Willis Addition to Plains Minor Subdivision a variance request from the Design Standards of the Sanders County Subdivision Regulations, "no lot may have an average depth greater than three times its average width". Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned that the Board allow the Agricultural Exemption for Tract A1 COS 1925 (Brengele). Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Judson Shively, Weed District Coordinator, to discuss the following: request to add Baby's Breath and Common Mullein to the Sanders County Noxious Weed List, a hearing will be scheduled; Weed Shop has been weatherproofed; Rush Skeletonweed Grant application has been submitted; request for Commissioners to write a letter to Montana Department of Agriculture to use monies from the County Reservation Grant Funds, to purchase a furnace at the Weed District Shop in Plains.

ROUTINE COUNTY BUSINESS

The Board signed the County Superintendent of Schools Agreement between Sanders County and Missoula County.

The Board signed Addendum No. 2 to 2015 Lake Management Agreement between Hanson Environmental and Sanders County.

The Board signed Agreement for the Use of Salvaged Milled Materials, STPP 35-2(15)18 between the Montana Department of Transportation and Sanders County.

The Board signed the Removal and Processing License Agreement between Western Montana Land & Cattle Company, LLC and Sanders County for the Whiskey Trail site. (Agreements and Contracts are on file in the office of the Clerk and Recorder)

Commissioner Brooker motioned to approve the hiring of Deanne Susic as the Public Health/WIC Breastfeeding Peer Counselor. (Grant funded position) Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:50 p.m.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 25, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, November 25, 2015 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board proceeded to audit payroll claims in the amount of \$436,311.34 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Payroll claim are on file in the office of the Clerk and Recorder)

The Board met Regina Skoczylas, Personnel Director, to discuss the following: Reasonable Suspicion Training Certifications/recent participants; update concerning memo from Teamsters Shop Steward regarding grievances at the Sheriff's Office; Affordable Health Care and insurance status changes; new injury to report, Deputy-Abdominal Strain; no open position; Interactive Process Training Webinar scheduled for December 15th; and upcoming events: Open Enrollment for Supplemental Dental/Vision and Christmas Party December 17th.

ROUTINE COUNTY BUSINESS

The board examined and signed the Claims Approval List for the period ending November 30, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$283,399.67 were drawn from respective funds in payment of the same. (Claims Approval List is file in the office of the Clerk and Recorder)

The Board adjourned at noon.

ATTEST:

Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 2, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, December 2, 2015 at 9:40 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

Commissioner Cox motioned to adopt and approve the Sanders County Administrative Policy and Procedure for Contracts. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve the signing of the Agreement for the Installation of a Concrete Crossing Surface on DOT #091 139 G in Thompson Falls, MT (School House Road Crossing). Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Gayle Serrat, Sanders County Coalition for Families, who requested the County's support for the reapplication of the Rural Victim Assistance Grant for 2016. Mrs. Serrat advised that along with the salary for the deputy she would like to use part of the grant monies for leasing a vehicle. Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, and Brian Josephson, Sheriff's Deputy.

Commissioner Cox motioned for the County to support the reapplication of the Rural Victim Assistance Grant for 2016. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Katherine Matthew, Director of Land Services, to discuss the following: Extensions for Preliminary Plat Approval; Brengle Agriculture Exemption; Dog Lake/Rainbow Lake-doorknob issue on restroom; recent FEMA letter received, and Forest in Focus 2016 Grant.

Commissioner Cox motioned to approve a one year extension for preliminary plat approval for Rock Hill No. 2 Minor Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve a one year extension for preliminary plat approval for Airway Park Minor Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously.

Diane Brittain, Region 1B Manager, Montana Department of Revenue (DOR), requested to meet with the Board as she was not on the scheduled agenda, to discuss errors with the calculation of centrally assessed property in Sanders County. Ms. Brittain advised that Avista unknowingly have been misreporting and underreporting land in District 28. This error affects every district they are reporting in. DOR will provide a report within a week, and a plan of action will then be determined on how to correct the error and send out revised tax bills.

The Board met with Shawn Sorenson, R.S., Sanitarian, to discuss the following: inspections of licensed facilities-approximately fifty remaining for this year (Melanie Shaw, has agreed to aid with the completion of at least 25 inspections); Camp Bighorn-serious water issues which need to be resolved before any expansion of the facilities; Montana DEQ is working with several residents in Heron concerning an air quality complaint; projecting about 165 licensed facilities to start off 2016; Stats through today: Soil/Site 45, Wastewater Permits 62; DEQ subdivision reviews 4 (\$1,700 revenue earned), local subdivision reviews 15, and Food Manager Certification/Class 52(\$1,300 revenue earned); and Plains/Solid Waste burn pile and possible solutions to smoke issues, suggestion to have a compost pile for leaves and other debris.

ROUTINE COUNTY BUSINESS

The board signed the Declaration of Agricultural Covenant for Brengle Property, Tract A-1B. (on file in the office of the Clerk and Recorder)

The Board signed the Agreement between Montana Rail Link (MRL) and Sanders County, for the Installation of a Concrete Crossing Surface on DOT #091 139 G in Thompson Falls, MT (School House Road Crossing). (on file in the office of the Clerk and Recorder)

The Board adjourned at noon.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 3, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, December 3, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met Regina Skoczylas, Personnel Director, to discuss the following: Reasonable Suspicion Training Certifications/recent participants; update Sheriff's Office-Personnel Director is meeting with Undersheriff weekly to discuss hiring process concerns and discussion on overtime; Justice Court issue was addressed and therefore can be scratched from the agenda for today; Affordable Health Care and insurance status changes; new injury to report, Sheriff's Office-right knee injury; no open position; Interactive Process Training Webinar scheduled for December 15th; upcoming events: Open Enrollment for Supplemental Dental/Vision and Christmas Party December 17th. Items for review not listed on agenda: Personal Action Form-rate adjustment request for Public Health Employee (this request was denied due to the amount not being budgeted); Request from a County Employee to begin Intermittent FLMA; resignation letter received from a Solid Waste Employee.

Commissioner Cox motioned for all County Employees who work at least 20 hrs per week be eligible to participate in the MACo Supplemental Vision and Dental Plans, which are paid 100% by the employee. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for the Board to enter into agreement with Montana Association of Counties (MACo) Health Care Trust for the supplemental dental and vision policies. Commissioner Magera seconded the motion. The motion was passed unanimously.

Presiding Officer Magera signed agreement between the MACo Health Care Trust and Sanders County for the supplemental vision and dental plans. (on file in the office of the Clerk and Recorder)

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: no progress on litigation surround the Larchwood Bridge; update concerning intestate death in Sanders County, and property owned by the deceased; and Reserve Deputy Program in Sanders County and County Attorney's concerns about it.

Commissioner Cox motioned to approve a one year extension for preliminary plat approval for Rock Hill No. 2 Minor Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at noon.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 8, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, December 8, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Bill Naegeli, Sanders County OEM (Office of Emergency Management) Coordinator, to discuss revising the Building Emergency Evacuation Plan for the Courthouse. Plan will be revised as suggested and Mr. Naegeli will met with Department Heads to obtain additional information for the plan. Once revised it will be placed on the agenda for approval.

A L McGuigan of Thompson Falls, requested to meet with the Board as he was not on the scheduled agenda, to discuss his concerns and frustrations about his on-going tax issues and several bills he has received with different amounts showing due. Also in attendance for part of the discussion was Carol Turk, Treasurer-Superintendent of Schools

Commissioner Cox motioned to amend his previous motion on the MACo Supplemental Dental/Vision Policies to allow all employees who work at least 20 hours per week, the entire cost of the insurance is paid by the employee. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve the signing of the Sales Order Agreement between ES& E Election Systems and Software and Sanders County for the purchase of a DS850 High speed Digital Image Scanner and subsequent software/hardware. (to replace the equipment that was damaged/lost due to the pipe leak) Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met Bob Church, GreatWest Engineering, who provided a System Preliminary Engineering Report and Alternative Analysis for the new Solid Waste Transfer Facility. He requested that the Commissioners select a preferred alternative and funding strategy as outlined in the report provided (on file in the Commissioners Records). Also in attendance were: Katherine Matthew, CFM, Director of Land Services; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District (SW); Steve Burrell, SW; Ron Paulson, SW; and Kathy Conlin, Billing Clerk/Recycling Coordinator, SW.

ROUTINE COUNTY BUSINESS

The board signed the Sales Order Agreement between ES&E Election Systems/Software and Sanders County for the purchase of a DS850 High Speed Digital Image Scanner and required software/hardware. (on file in the office of the Clerk and Recorder)

The Board signed the Oath of Office for Dale Peters who has been appointed to the Position of Director for the Woodside Park Water and Sewer District for a term through May 2020.

The Board signed the Oath of Office for Ashely Block who has been appointed to the Position of Director for the Woodside Park Water and Sewer District for a term through May 2020.

The Board signed the Oath of Office for Kristy Beaty who has been appointed to the Position of Director for the Woodside Park Water and Sewer District for a term through May 2020.

The Board signed the Certificate of Elections for the following individuals:

Mary Whitsett	Councilwoman	Town of Hot Springs
Bob Neary	Councilman	Town of Hot Springs
John Curry	Councilman	City of Plains
Sandy Chenoweth	Councilwoman	City of Plains
Danny B. Rowan	Councilman	City of Plains
Raoul Ribeiro	Councilman	City of Thompson Falls
Dennis Newman	Councilman	City of Thompson Falls
Earlene M. Powell	Councilwoman	City of Thompson Falls
Tom Eggensperger	Councilman	City of Thompson Falls

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 9, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, December 9, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Ben Bache, Foreman, Road District No. 1, and Jeff Friesz, Road District No. 2, to discuss the following: Equipment Leasing, due to budget constraints will look at leasing in the next budget cycle; Montana Rail Link/School House Crossing cost more than anticipated; Trout Creek Bridge/MDT Project has been pushed back to 2020; car graveyard in Hot Springs, issue with fence posts; employee retirements in Road District No. 1/Summer 2016; County Mechanic position working out well for all who utilize; concern about an employee handling Magnesium Chloride without gloves or proper protection; supplemental dental/vision plan. Also in attendance was Regina Skoczylas, Personnel Director.

The Board met with Department Heads for their regularly scheduled quarterly meeting. In attendance were: Deanna "Dede" Steinebach, Fair Manager; Candace "Candy" Fisher, Clerk of District Court; Karen Morey, RN, Public Health Director; Regina Skoczylas, Personnel Director; Bill Naegeli, Office of Emergency Management Coordinator; Katherine "Kathy" Matthew, CFM, Director of Land Services; Meghan Phillippi, Sanders County Extension Agent; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Judson Shively, Weed District Coordinator; Carol Turk, Treasurer-Superintendent of Schools; Les Lantz, Maintenance Supervisor; Jeff Friesz, Foreman, Road District No. 2; Lori Methgen, GIS/Rural Addressing; Don Strine, Justice of the Peace, and Nichol Scribner, Clerk and Recorder-Assessor-Surveyor. Candy Fisher motion to approve the September 9th minutes as presented. Nichol Scribner seconded the motion. The motion was passed unanimously. New Business: Retirement Gifts-County will provide a gift after five years of service and Department Heads/Co-Workers can contribute more on their own if they choose to do so. Dental/Vision Plan Supplemental Plan begins January 1st, open enrollment closed on December 17th. Reminder to Department Heads to schedule/have proper coverage for their offices between the normal operating hours of 8:00 a.m. and 5:00 p.m. Administrative Policy and Procedure for Contracts recently adopted by the County, please review accordingly. Budgets/Spending not approving any big spending due to Department of Revenue and tax bills/tax collection issues. Board encouraged all Department Heads to utilize clerical pool so all employees can attend the Christmas Party. Building Emergency Evacuation Plan (BEEP) for the Courthouse. Mr. Naegeli requests all Department Heads review the plan/update and provide lists which will be added to the plan. Drill will be scheduled once revised plan is adopted. Interactive Process Webinar for Family Medical Leave Act/FMLA, Department Heads are encouraged to participate. STAR Award Program, a reminder that this is still in effect, Mrs. Skoczylas encouraged Department Heads to nominate employees when they see extraordinary or exceptional service. Department Head Updates-Nichol Scribner: in the process of paying November claims, reports will go out by Monday. ECivis grant software will be up and running in the beginning of January. Already gearing up for the 2016 elections. Auditor will be here on December 17th to close out last fiscal year, payroll audit for professional staff and auditor will likely want to speak with you. Jason Peterson: Making progress on future sites and operations for the solid waste transfer station relocation, very exciting process. Carol Turk: Treasurer's Office has a new employee. 34 % tax collection so far, worst tax season she has ever been through due to messed up bills, tons of corrections, tons of AB 26 forms filed with Department of Revenue, messed up phones and computer issues. Treasurer's office is buried with work and Ms. Turk advised she will not be in the office next week. Les Lantz: boiler working everything seems to be in order. Lori Methgen: lots of busy stuff going on, working on District Maps meeting with Foreman of each district. Would like to update atlas before the first of the year. New county website is being built will get an update on Friday. Feedback concerning DIS Technologies and the transition, please keep Lori informed of any issues. Dede Steinebach: Not a whole lot going on right now, Christmas lights have been put up.: Kathy Matthew: working on Forest in Focus Grant, updating floodplain regulations, Parkland Master Plan and Capital Improvement Plan (CIP). Bill Naegeli: fuels reduction projects, 18 agreements in place so far. Fire season is officially over, now we are having some flooding issues. State of Montana working on new user friendly website to track incidents and disasters. Candy Fisher: complimented her office staff for their hard work for working on record retention and management during the course of their normal daily busy routine. Regina Skoczylas: Christmas Party next week, please do what you can to stagger your staff and/or get clerical so all your employees can attend. Reminder to let her know if bringing a guest so we make sure we have plenty of food. Karen Morey: Flu Shots are still available, automated external defibrillators (AED) are in place on the 2nd and 3rd floors, any questions please see Karen. Meghan Phillippi: planning for programs for 2016, advertising for the winter session of the Strong Women Program in Thompson Falls. Looking to start something similar in

Plains, but there are some challenges with proper training requirements. Judson Shively: basically been doing a lot of work on grants and applying for new grants; a lot of bookkeeping; still getting calls for herbicide, people are interested in finding out what they can do to take care of weeds on their property. There was no public comment and the meeting adjourned at 11:15 a.m.

Barney McLinden of Heron requested to meet with the Board, as he was not on the scheduled agenda, to discuss the following: lack of law enforcement presence in the Heron area; excessive traffic and speeding in Heron. Unhappy that he has spoken with the Sheriff and is concerned that he isn't interested in doing anything. Believes the Sheriff isn't doing this job and wants to know why the Commissioners are supporting the actions of the Sheriff.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the following: Affordable Care Act look back period, the only Employee that qualifies for an offer of Health Insurance through this process is the Commissioners Receptionist. The Board agreed to change this position, beginning January 1st, to a 30 hour a week position and offer health insurance going forward. Insurance requirements for part-time Elected Officials, insurance companies are changing requirement as of January 1st and part time Elected Officials are eligible. Upcoming audit on payroll, Mrs. Scribner believes there will several findings in regard to professional staff-classifications and compensatory time tracking. Two members of the professional staff used 96 and 70 Comp Hours but there is no record of accrual. Issues with lack of consistency between timesheets. All Employees need to record actual hours worked otherwise it's not an actual portrayal of hours works and thus employees are in fact falsifying their timecards. Also in attendance was Regina Skoczylas, Personnel Director.

The board met with Lanny Hensley, Undersheriff; Robert Zimmerman, County Attorney-Public Administrator; and Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the Sanders County Reserve Deputy Program. Issues discussed were as follows: paying Reserve Deputies when MCA classifies them as a volunteers only. Whether or not it's acceptable for Reserve Deputies to receive compensation for services. Concern about potential Reserve Deputies having criminal/traffic issues and what liability that would be if the County utilized them. There are no standards or field training program for Reserve Deputies. All reserves must through the County hiring process, only the Board of County Commissioner can approve the use of Reserve Deputies (if they are compensated in anyway). In the interim, Undersheriff will work with Personnel Director to review the vetting process get procedures in place. Additional research and information will be sought in order to see if the County should end this program.

Commissioner Cox motioned to accept the resignation of Lee Kinser from the Solid Waste Refuse Disposal District as of December 25th, 2015. Commissioner Brooker seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS

The board approved the issuance of County Identification Cards for the following employees: Michael Leichtman; John Welch; Kurt Beerntsen, and Dwight Miller.

The Board proceeded to audit county claims in the amount of \$143,062.64 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA December 10, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, December 10, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services, to discuss the following: requested information on completed projects to update the Capital Improvement Plan; Floodplain/FEMA letter; update on topics discussed at the recent Lower Clark Fork Watershed Meeting; Letter of Credit issue for Water Front East Subdivision, and concern about storage issues in downstairs area.

As it was the time and place as notated, the Board proceeded to open the Consultant Services Request for Proposal (RFP) for the Thompson Falls Community Trails Project. This is a selection solicitation process as defined by the RTP Program. RFP's were received from the following: Jared Koskela, United States Forest Service (USFS)/ Lolo West Zone Engineering; Shari A. Johnson & Associates Engineering, PLLC and Stahly Engineering & Associates, Inc.

Commissioner Cox motioned to select Shari Johnson, Engineering for this project. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker moved for the Board, to acting as the Solid Waste Refuse Disposal Board, to select the Alternative T-2 Load Consolidation New Transfer Station Direct Haul Plains and Funding Option Scenario No. 1 for the draft Preliminary Engineering Report. In addition, to amend the current contract with GreatWest Engineering to include grant writing/funding opportunities for the transfer station relocation project.

Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Les Lantz, Maintenance, to discuss the following: Estimates for handrail upgrades, it was the consensus of the Board to put the project on hold until next fiscal year. Boiler is operating well. Update on cleaning up garage/shop for more storage. Downstairs vault area needs to be addressed, things need to be consolidated to make more space. Potential project includes adding a wall in vault so that it can have a locking space to store election machines. Rebuild project for the elevator is been set for March or April. This project is estimated to take three weeks to complete. Fire alarm system in the elevator will operate the same as it does now, and maintenance plow truck to get new lights.

The Board adjourned at 4:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 16, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, December 16, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

As it was the time and place as advertised, Presiding Office Magera opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Glen E. Magera, Member; Carol Brooker; Member; Anthony B. Cox, Member; Jason Peterson, Supervisor; and Lorraine Berish, Secretary. Commissioner Brooker moved to approve the November 18, 2015 minutes as presented. Commissioner Cox seconded the motion. The motion passed unanimously. Unfinished Business: ideas/solutions to avoid leaving cash overnight at the Thompson Falls Transfer Station. Mr. Peterson was in agreement with the Board that the monies can be deposited every night at the bank at the end of the shift and to be picked up by Billing Clerk to do deposit. Secretary will verify this procedure is okay with the bank and locking bags will be ordered. Upon review of the financials for year to date the Board voiced some concern about the extra help line. Mr. Peterson advised that extra help was being used to cover vacation and other time off for several department employees. New Business: retirement of Solid Waste Employee and opening the position interdepartmental to see if there is any interest. Commissioner Brooker, requested that a thorough check of all references and CDL driving record be checks for all parties interested. Request to use outside source for equipment maintenance and repairs, doors need to be replaced on several containers and he is considered about regular maintenance on other equipment that hasn't been done. Inquired if it would be okay to seek outside person to do repairs since County Mechanic is quite busy. Mr. Peterson complimented the County Mechanic for the work he has been able to do for the

department thus far. Recycling Report: 28 Bales Mixed Paper; 72 Bales of Cardboard; 5 Bales of Aluminum Cans; 100 Yard Metal Pile; 3 Pallets Batteries; 7 Yards Aluminum Scrap, and 23 Bales of Plastics 1 & 2. No Public Comment. The Board Adjourned at 10:55 a.m.

The Board met with Karen Morey, R.N., Director of Public, to discuss the following: grant for the Montana Food Bank, ideas for raising funds; looking into grants to help with medical/insurance billing; immunization revenue slowly coming in, and flu shots are still available.

The Board met with Lori Methgen, GIS/Rural Addressing, to discuss the following: website contact/emails and follow up; email addressed for Sheriff Deputy; transition of Sheriff's Office from SummitNet internet to Blackfoot internet, and working on maintenance maps for County Road Districts.

Jen Kreiner, Sanders County Community Development Corporation, requested to meet with the Board, as she was not on the scheduled agenda, to discuss the following: Resource Team Assessment and scheduling Public Hearings, and Request for Proposal/Consultant Selection for Thompson Falls Trail Project.

Commissioner Brooker motion for the Board to sign the Memorandum of Understanding, between Montana Wool Growers Association and Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for the Board to sign the WIC Program Satellite Agreement between the Mineral County Health Department; Montana Department of Health and Human Services (DPHHS) and Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS

The Board signed the Memorandum of Understanding, between Montana Wool Growers Association and Sanders County.

Presiding Officer Magera, acting as Chairman of the Board of Health, signed the Cooperative Agreement between Montana Department of Public Health and Human Services and Sanders County Board of Health.

The Board signed the WIC Program Satellite Agreement between the Mineral County Health Department; Montana Department of Health and Human Services (DPHHS) and Sanders County. (Agreements are on file in the office of the Clerk and Recorder)

The Board audited County Claims in the amount of \$971.49 and instructed the Clerk to draw from respective funds.

The Board examined and approved the Claims Approval List for the period November 30, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$143,062.64 were drawn from respective funds in payment of the same.

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA December 17, 2015

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, December 17, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: Status Change for Commissioners Receptionist position; no new injuries to report; interdepartmental posting for Driver/Operator in Solid Waste Department; upcoming training includes interactive process webinar; upcoming Employee Christmas Party. Items presented

that were not on the agenda: review of Policy No. 44, Reimbursement for travel, training and conferences. Personnel Director will be out of office and discussion on who will handle report of injuries should any occur during her absence; Sheriff's Reserve Deputies, no new update as meeting hasn't been schedule yet. Mrs. Skoczylas then requested the meeting to be closed. No reason was provided and Presiding Magera agreed to close the meeting. Therefore, as per MCA 2-3-203(3), the remainder of this meeting was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: draft documents concerning the purchase of the Bache Gravel Pit; no new updates on pending litigation surrounding the Larchwood South Shore Subdivision Bridge Failure; potential site to relocate Solid Waste Transfer Station and request to County Attorney to make contact with property owners; Mobile Home in Dixon that was seized due to tax lien, and letter from Dixon School District to remove this mobile home from the property; concerning about another property in Dixon that has an accumulation of trash and old vehicles; steps and progress to take concerning alleged Mitchell Property floodplain violation; upcoming teleconference with the Montana Department of Labor/ Employee Classifications concern that meeting may not accomplish or provide the information all parties are seeking; update on intestate estate and property owned. Mr. Zimmerman mentioned that he received duplicate tax bills for the property; thoughts on having a Chief Financial Officer for the County and how that would benefit the County, and the need to rectify the process for getting property on the tax roll, nothing in place to track and ensure property is being added properly. Also in attendance was Regina Skoczylas, Personnel Director.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: Sanders County Park Board positions; Kaniksu Land Trust Board and what the County representative's role on that board; Diehl Ranch Road-Petition for a County Easement; recent FEMA letter received concerning alleged Mitchell Property floodplain violation; Waterfront East Major Subdivision/violation of Subdivision Improvements Agreement, final plat approval requirements and letter of credit; Megan's Addition to Cherry Creek Minor Subdivision/violation of Subdivision Improvements Agreement, and County Attorney recommended that the Board stop providing extensions on these old subdivisions as regulations have changed.

Commissioner Cox motioned to accept the resignation of Art Montoya from the Sanders County Park Board. Commissioners Brooker seconded the motion. The motion was passed unanimously.

Commissioner motioned to suspend the Final Plat Approval for Waterfront East Major Subdivision due to lack of compliance to finish improvements as per the Subdivision Improvements Agreement. Commissioner Cox seconded the motion. The motion was passed unanimously.

As it was 3:00 p.m. and the time and place as advertised, Presiding Officer Magera called to order the public hearing to add Baby's Breath (*Gypsophila paniculata*) and Common Mullein (*Verbascum thapsus*) to the Sanders County Noxious Weed List. In attendance were: Glen E. Magera, Commissioner; Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Judson Shively, Weed District Coordinator; Mike Mueller, United States Forest Service (USFS), and Jason Badger, Sanders County/MSU Extension Agent. Presiding Officer Magera then turned the meeting over to Judson Shively. Discussion included background on the species, impact and environmental factors, as well as treatment options. Mike Mueller advised that Baby's Breath has been found in the Horse Pasture in Plains and the Plains Cemetery. There was no additional public comment. Presiding Officer Magera closed the hearing at 3:20 p.m.

Commissioner Cox motioned to approve the addition of Baby's Breath (*Gypsophila paniculata*) and Common Mullein (*Verbascum thapsus*) to the Sanders County Noxious Weed List. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Bob Denning, Certified Public Accountant (CPA), Denning, Downey and Associates (DDA), P.C.; and Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss the following: closing of Fiscal Year 2014-2015 and Payroll Audit; timecards/proper recording of actual hours worked for professional staff. Mr. Denning suggested the County consider using an annualizing method and/or implement contracts for employees who fit certain criteria where their hours fluctuate. Mrs. Scribner advised there needs to be classification changes to clean up payroll. Mr. Denning provided his opinion on how to determine whether an employee should be classified as exempt, he explained that if the State of Montana requires a license, most often that employee can be qualified under the professional exemption, in addition this classification does not get overtime/compensatory time. Mrs. Scribner advised that payroll will migrating to timecards that reflect the time tracking in Black Mountain Software. All employees will be required to record their exact time worked. All compensatory time accrued and used will be tracked in the system, as well as any other benefit offered, otherwise it does not exist. Everything in payroll has to have documentation/be supported. The County's Annual Report will be issued

to the State of Montana next week and it was advised that a Pension Liability of three to four million dollars will be reflected this year on the books. This will be a disclosure to the taxpayers that there an unfunded liability. Commissioner Brooker asked Mr. Denning for his opinion on the need for the County to have a Chief Financial Officer, and finally discussion about recent issues with tax assessments/bill and best way to resolve them. Mr. Denning offered his assistance should the County need it. The audit exit interview will be scheduled for a later date. Also in attendance was Regina Skoczylas, Personnel Director, and Robert Zimmerman, County Attorney-Public Administrator.

The Board adjourned at 4:30 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 22, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Tuesday, December 22, 2015 due to scheduling conflicts.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 23, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Wednesday, December 23, 2015 due to scheduling conflicts.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 24, 2015**

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Thursday, December 24, 2015 due to scheduling conflicts.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 29, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, December 29, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

Commissioner Cox motioned to elect Commissioner Magera to serve as Presiding Officer for the 2016 calendar year. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to adopt Sanders County Resolution 2015-34, a resolution establishing re-organization of the Board of County Commissioners. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to adopt Sanders County Resolution 2015-33, a resolution providing for public participation and establishing regular meeting dates and times of the Board of County Commissioners for calendar year 2016. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to adopt Sanders County Resolution 2015-35, a resolution to establish travel, meals and lodging rates for calendar year 2016. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to adopt Sanders County Resolution 2015-36, a resolution to set official holidays for calendar year 2016. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to adopt Sanders County Resolution 2015-37, Detention Center Payment of Costs, a resolution of the Board of County Commissioners setting the daily rate for payment of costs for use of detention center. Commissioner Brooker seconded the motion. (Resolutions are recorded in the office of the Clerk and Recorder)

Commissioner Brooker motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candace Fisher, Clerk of Court; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Tom Rummel, Sheriff; Donald Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools; Robert Zimmerman, County Attorney-Public Administrator.

The Board met with Carol Turk, Treasurer-Superintendent of Schools, who presented a request for the Board to abate taxes due on an uninhabitable mobile home, and another mobile home that was incorrectly taxed in both Sanders and Lake Counties. Ms. Turk also advised that a lot of the writs of executions that she requested the Sheriff serve, had not been served. Suggested the Sheriff's Bond be pulled for not serving the writs as requested.

Commissioner Brooker moved to abate the 2011-2015 taxes for Taxpayer No. 302547 and remove it from the tax roll. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker moved to abate the 2015 taxes for Taxpayer No. 307634 and refund the 2005-2014 taxes and remove it from the tax roll, as the mobile home is located in Lake County and the taxpayer should not have been billed by Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously.

Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, requested to meet with the Board, as she was not on the scheduled agenda, to discuss: conversations during Board of County Commissioners meetings which are not being accurately reflected in the minutes, requests to stricken statements from the record or purposely omitting or crossing out from draft minutes; closing of meetings without employee notification or consent. Concern about the professional standards and ethics during commissioner meetings which have crossed the line at times. Request to audio record all Board of Commissioners meetings, as per law all discussion is open to the public.

The Board met with Mike Kadas, Director, Montana Department of Revenue (DOR); Kory Hofland, Bureau Chief, DOR; Lee Baerlocher, DOR, and Diane Brittain, DOR, to explain the reasons for the tax increases in the county. Overall market value went down in Sanders County (these figures are based on the January 1, 2014 appraisal date); Avista Corporation self-reports their centrally assessed property (as per state statute). This self-reporting system was not updated on a regularly basis and the DOR just recently provided GIS mapping and other resources in order for Avista to list the property in the correct jurisdictions. Property was not being reported in the right places and a previous DOR Employee would manually make adjustments, which wasn't correct either. Part of this error was corrected on tax year 2015 but will not be finished until

the 2016 taxes. By next year districts will feel the effects of the corrections and it will level out. Public in attendance were: Bob Brown, Representative House District 13; Paul C. Fielder, Citizen; Jerry Messing, Citizen; Greg Hinkle, Citizen; Nancy Mehaffie, Citizen; Liz DeNoble, Citizen; Kathy Hassan, Citizen; Judy and Charlie Woolley, Citizens; Mary Halling, Citizen; Brenda Crowe, Citizen; Kathy McEldery, Treasurer's Office; Carol Turk, Treasurer-Superintendent of Schools, Nichol Scribner, Clerk and Recorder-Assessor-Surveyor. There were a few additional attendees whose names were not legible on the sign in sheet therefore they are not listed here. (sign-in sheet is available in the Commissioners' Office) Public comment included: taxpayers are being penalized for this error, who is going to reimburse the taxpayers with interest; does the DOR get audited; County audit shows taxpayers were overcharged in tax years 2011-2013, milled in excess of state law, when will taxpayers see a refund for this; new construction/electrical permits triggers the DOR to add property to a tax roll; what is the agricultural value and how is that calculated; a lot of smoke and mirrors; is it possible to revisit levies in certain districts as they may not have passed, had taxpayers been aware of the correct figures/district boundaries.

The Board met with Teresa Sroczyk, Montana Department of Labor, via tele-conference, to explain the classification of employees and compensatory (comp) time. Ms. Sroczyk advised that the County does not have to classify any employee as exempt, all employees can be classified as non-exempt. Comp time accrues after an employee works 40 hours in a single work week. Exempt employees do not accrue comp time (unless it's part of their contract/manual). Ms. Sroczyk explained that it's very important that timecards accurately reflect the actual hours/times worked and that it's the employer's responsibility to track and keep good records. Also in attendance were: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Regina Skoczylas, Personnel Director; Robert Zimmerman, County Attorney-Public Administrator; Judy and Charles Woolley Citizens, and Mary Halling, Citizen.

Commissioner Cox motioned for the Board to sign Montana Department of Public Health and Human Services (DPHHS) Task Order/Contract # 16-07-4-31-141-0 for the immunization program. Commissioner Brooker seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS

The Board signed the Oath of Office for Charles Chaboya who was elected by acclamation to the position of Director for the Noxon Water and Sewer District for a term through May 2018.

The Board signed the Oath of Office for Joseph Campbell who was elected by acclamation to the position of Director of the Noxon Water and Sewer District for a term through May 2018.

The Board signed the Oath of Office for Larry E. Wanamaker who was elected by acclamation to the position of Director of the Noxon Water and Sewer District for a term through May 2018.

The Board signed the Oath of Office for Charles D. Williams who was appointed to the position of Director for the Noxon Water and sewer District for a term through May 2020.

The Board signed the Oath of Office for Stephanie VanVleet who was appointed to the position of Director for the Noxon Water and Sewer District for at term through 2020.

The Board signed the Oath of Office for William B. McFadgen who was appointed to the position of Director for the Sanders County Water District at Paradise for a term through May 2020.

The Board signed the Oath of Office for Judith E. Hawley who was elected by acclamation to the position of Director for the Sanders County Water District at Paradise for a term through May 2020.

The Board signed the Oath of Office for Clyde D. Terrell who was elected by acclamation to the position of Director for the Sanders County Water District at Paradise for a term through May 2018.

The Board signed the Oath of Office for Rick McCollum who was elected by acclamation to the position of Director for the Sanders County Water District at Paradise for a term through May 2018.

The Board signed the Oath of Office for Sunny Alteneder who was elected by acclamation to the position of Director for the Sanders County Water District at Paradise for a term through May 2020.

The Board signed the Oath of Office for Clyde D. Terrell who was elected by acclamation to the position of Director for the Sanders County Sewer District at Paradise for a term through May 2018.

The Board signed the Oath of Office for Rick McCollum who was elected by acclamation to the position of Director for the Sanders County Sewer District at Paradise for a term through May 2018.

The Board signed the Oath of Office for Sunny Altoneder who was elected by acclamation to the position of Director for the Sanders County Sewer District at Paradise for a term through May 2020.

The Board signed the Oath of Office for William B. McFadgen who was appointed to the position of Director for the Sanders County Sewer District at Paradise for a term through May 2020.

The Board signed the Oath of Office for Judith E. Hawley who was elected by acclamation to the position of Director for the Sanders County Sewer District at Paradise for a term through May 2020. (Oaths of Office are on record in the office of the Clerk and Recorder)

The Board signed the Independent Contractor Agreement between Sanders County, Montana and Wayne King/DST Rental LLC for snowplowing and sanding on Old McGlaughlin Creek Road for the 2015/2016 winter season.

Presiding Officer Magera signed the Montana Department of Health and Human Services (DPHHS) Task Order/Contract # 16-07-4-31-141-0 to the Sanders County Unified Government Master Contract that covers the period of July 1, 2012 through June 30, 2019 immunization program. (Contracts and Agreements are filed in the office of the Clerk and Recorder)

The Board adjourned at 5:00 p.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 30, 2015**

The regularly scheduled meeting of the Board of Commissioners of Sanders County, Montana, for Wednesday, December 30, 2015 at 10:00 a.m. was cancelled due to the conflicting schedules of the board members.

Commissioner Magera to audited County payroll claims in the amount of \$434,110.03 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County payroll claims are on file in the Clerk and Recorder's Office)

Commissioner Magera proceeded to audit County claims in the amount of \$87,422.35 and instructed the Clerk to draw warrants from respective funds in payment of the same. Commissioner Cox joined Commissioner Magera at approximately 11:30 a.m. and assisted with the claims. (County claims are on file in the Clerk and Recorder's Office)

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 31, 2015**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, December 31, 2015 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: Final Plat Approval for Beaver Peak Properties; Sanders County Park Board open position; Waterfront East Major Subdivision/violation of Subdivision Improvements Agreement, final plat approval requirements and letter of credit; Megan's Addition to Cherry Creek Minor Subdivision/violation of Subdivision Improvements Agreement. Ms. Matthew provided a copy

of a draft letter which will be sent to both property owners; working on revising Sanders County Subdivision Regulations to address expired plats and phasing of subdivisions, once draft revisions are completed it will go to public hearing; upcoming meeting concerning Larchwood South Shore Bridge/Gene Jopling; Trout Creek Bridge, replacement was pushed back to 2020 by the Montana Department of Transportation (MDT), the county may aid by putting a layer of pavement on the bridge this summer.

Commissioner Cox motioned to grant Final Plat Approval for Beaver Peak Properties, as all conditions of preliminary plat approval are satisfied. Commissioner Magera seconded the request. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: inquired if the Commissioners had a copy of the training/procedural manual for Reserve Deputies, as required by MCA 7-32-215; bonds for Elected Officials; steps and progress to take concerning alleged Mitchell Property floodplain violation. A conference call will be scheduled with FEMA and Montana Coordinators/Floodplain Program; request to contact owner of the property the County is interested in acquiring for the relocation of the Solid Waste Transfer Station/Commissioner Cox advised he will make contact; concern that Bache Gravel Pit Permit Application has not yet been submitted. Also in attendance for a portion of the meeting was Katherine Matthew, CFM, Director of Land Services.

ROUTINE COUNTY BUSINESS

The Board examined and signed the Claims Approval List for the period ending December 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of \$87,422.35 were drawn from respective funds in payment of the same. (on file in the office of the Clerk and Recorder)

The Board adjourned at 11:40 a.m.

ATTEST:

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish