PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 5, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 5, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

Commissioner Brooker motioned for the Board to sign the Amendment No. 1 to Owner-Engineer Agreement between GreatWest Engineering and Sanders County for grant applications to the fund the solid waste project. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to allow Presiding Officer Magera sign the grant application, supporting documents and agreements for the improvement to the Penn Stohr (Plains) Airport (Project No. A.I.P. 3-30-0059-009-2016). Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with David Wrobleski, United States Fish and Wildlife (USFS) Biologist; Bruce Sterling, Biologist, Montana Fish, Wildlife and Parks (FWP); Troy Hinck, FWP Game Warden; Wayne Kasworm, USFS Biologist; Ryan Kreiner, Fisheries Biologist, FWP, and Kim Annis, Biologist, FWP, to discuss the following, Wayne: monitoring of captured and augmented grizzly bears. Kim: inadequate electric fencing at the Solid Waste Roll-Off Site in Noxon, suggestions on how to correct it and assistance and funding has been offered by Defenders of Wildlife. Bruce: harvest statistics: wonderful whitetail deer season, average mule deer, great bighorn sheep harvest, one of the worst moose harvest on record, elk harvest way below 5 year average. New rule changes forthcoming, and concern that the constant change is confusing for hunters. Fly over planned in areas that lost significant number of sheep due to bacteria. Ryan: pit tag reader at the mouth of the Thompson Falls River indicate that seven bull trout moved out within the last two weeks, this is unusual for this time of year. Walleye genetic samples along with harvest numbers from anglers will be used to estimate the walleye population in Noxon Reservoir. Request for approval of bass tournaments, eight separate weekends in 2016. This high number is possibly a record. David: Collaborative meetings and main wildlife issues in project areas. Working on complying with 2011 USDA Forest Plan Amendment, developing a proposed standard, gated roads and core habitat, selecting routes that have the least impact on public access. Troy: busy year, FWP search warrants in collaboration with the Sheriff's Department. Types of things going on, for example trading deer meat for meth (drugs); Wolf Hunt is scheduled for this weekend, not as much feedback as last year.

ROUTINE COUNTY BUSINESS

Presiding Officer Magera signed Amendment No. 1 to Owner-Engineer Agreement between GreatWest Engineering and Sanders County for grant applications to the fund the solid waste project.

Presiding Officer Magera signed the following documents for the Penn Stohr Fields (Plains) Airport, Project No. A.I.P 3-30-0059-009-2016: FAA Grant Application for Federal Assistance; AIP Development Project schedule; Sponsor Certifications; AIP Development Project Schedule; Record of Engineering Selection and Contract Negotiations.

Presiding Officer Magera signed the Agreement between Robert Peccia & Associates to furnish engineering services to Sanders County for improvements to the Sanders County Airports.

Presiding Officer Magera signed Task Order Number One, Agreement between Robert Peccia and Associates, Inc to furnish engineering services to Sanders County for Improvements to the Penn Stohr (Plains) Airport- Project Administration.

Presiding Officer Magera signed Task Order Number Two, Agreement between Robert Peccia and Associates, Inc to furnish engineering services to Sanders County for Improvements to the Penn Stohr (Plains) Airport- Design Engineering and Pavement Maintenance.

Presiding Officer Magera signed Task Order Number Three, Agreement between Robert Peccia and Associates, Inc to furnish engineering services to Sanders County for Improvements to the Penn Stohr (Plains) Airport- Construction Management Services-Pavement Maintenance. (Agreements are on file in the office of the Clerk and Recorder)

The Board examined and signed the County Cash Report for the periods ending November 30th, October 31st, 2015, September 30th, 2015, August 31st, 2015 and instructed the Clerk to file said lists. (Cash Reports are on file in the office of the Clerk and Recorder)

The Board examined and signed the Journal Voucher Details Report for the periods ending November 30th, October 31st, 2015, September 30th, 2015, August 31st, 2015 and instructed the Clerk to file said lists. (Journal Voucher Reports are on file in the office of the Clerk and Recorder)

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 6, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 6, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Gene Jopling, Property Owner, to discuss replacing the bridge in the Larchwood South Shore Subdivision. Also in attendance were: Karen Jopling, Property Owner; Craig Lien, Contractor; Rick Robinson, Realtor; Robert Zimmerman, County Attorney-Public Administrator, and Katherine Matthew, CFM, Director of Land Services. Mr. Jopling submitted a copy of a proposal to the Board, as he would like to get the bridge replaced in spring 2016. Mr. Zimmerman advised that a lawsuit is pending again Muth Engineering and Mr. Jopling and that the Board of County Commissioners are not in the position to make a decision, legal counsel for all parties are in discussion and Sanders County will not approve or disapprove of engineer chosen by Mr. Jopling. He added that Sanders County is neutral in the lawsuit, the lawsuit is about recovery and the County is only trying to recoup the monies they are out at this point. To conclude the conversation, it was advised that the Commissioners are not in the position to say you can or can't put the bridge back in. The County only had

a road easement as required by Montana Rail Link. Mr. Jopling was concerned that if he started the process there would be a court order to stop all work. Mr. Zimmerman advised that he will inform the County's legal counsel that he represented that there will not be a court order to stop any work that commences.

Commissioner Cox motioned to promote Brad Kinsie to the position of Solid Waste Refuse Disposal District-Attendant/Recycler as of January 13, 2016. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board requested to meet with Jason Peterson, Supervisor, Solid Waste Refuse Disposal District, as he was not on the scheduled agenda to discuss the inadequate electric fencing at the Solid Waste Roll-Off site in Noxon, and advised Mr. Peterson to contact Kim Annis, Montana Fish, Wildlife and Parks (FWP), to get information on how to bring it up to standards in order to keep the bears out.

As it was 1:30 p.m. and the time and place as advertised, Sanders County Board of Health (BOH) Chairman, Glen Magera, opened the BOH meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Anthony B. Cox, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Tina Scott, Administrative Assistant/Environmental Health; Shawn Sorenson, R.S, Sanitarian; Sandra Gubel, Tobacco Prevention Specialist; Karen Morey, R.N., Director of Public Health. Dr. Gregg motioned to approve the October 28, 2015 minutes as presented. Commissioner Cox seconded the motion. The motion was passed unanimously. New Business: Public Health-Schools are now requiring two doses of Varicella Vaccine for students enrolled; no cases of influenza in the county this season, 720 flu vaccines have been disbursed; 61 cases of Hand, Food and Mouth Disease in the county, mainly the Thompson Falls area. This outbreak has been reported to the state. Tobacco Prevention: as of January 1, 2016 stores that sell electronic cigarettes (e-cigarettes) are required to have a license and they are prohibited from selling them to minors. Mrs. Gubel requested that e-cigarettes be added to the Sanders County Clean Indoor Act Policy. Sanitarian- Food Establishment Rules are not more stringent that state regulations, therefore public comment is not needed prior to adopting. Dr. Gregg moved to approve the updated Food Establishment Rules/ Regulations as presented by Mr. Sorenson. Dr. Lulack seconded the motion. The motion was passed unanimously. Mr. Sorenson advised that he issued variances for Dixon School handwashing sink, Strikes N' Spares handwashing sink, Dog Hill Bistro vegetable washing sink, and the Noxon Senior Center handwashing sink. Each variance was issued in accordance with the current Food Code (Variance documents are on file in Environmental Health). A resident contacted Environmental Health regarding potential carbon monoxide poisoning, a propane heater seemed to be at fault. Continued discussion about junk and garbage on personal property. Additional research concerning law/guidelines is needed. Unfinished Business: Heron air quality issue, Montana Department of Environmental Quality (DEQ) are working with those involved in the complaint; a sewage overflow was reported at the Glacier Crossroads mobile home park in late December. This is the second incident in the last year, and in the same location. It was cleaned up and a letter was sent by the County Sanitarian to the General Manager requesting identification and correction of the underlying problem; Wood Subdivision review error documented; Sanders County Wastewater Regulations final draft likely to be presented at the next BOH meeting. There was no public comment. The meeting adjourned at 2:15 p.m.

ROUTINE COUNTY BUSINESS

Presiding Officer Magera signed the Status Change Form for a payroll change for Brad Kinsie, Solid Waste Refuse Disposal District. (Filed in the office of the Clerk and Recorder)

The Board adjourned at 3:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 7, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 7, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: Sheriff's Department Grievances filed by Sheriff's Department Employees. Currently there are two, holiday pay and schedule grievenace. Mrs. Skoczylas stated that a third grievance is most likely concerning an Sheriff's Employee who rarely comes to work but submits a timesheet and gets paid; change of status form for Lisa Gregory, Detention to move from Part time to Full time. Injury Report: December 24, 2015 Road District Employee broke arm; no open county positions and no training or events in the near future. New items for review not listed on the posted agenda: Sanders County Workmen's Compensation Injury Trending Report for 2015; OSHA 300 Log for 2015; and Mrs. Skoczylas submitted a letter of resignation to the Commissioners and noted her last day of employment with the County will be January 25, 2016, and advised that she removed some things out of the personnel files and has them sequestered in the County Attorney's Office. She then provided a list to the Board of some personnel duties that she believed to be important for the Board to keep track of and provided her opinion on what they should look for in a replacement.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: mobile home located on Dixon School property, writ for tax lien was never served by Sheriff, not the County's responsibility to move the mobile home; bonds for Elected Officials; Mr. Zimmerman advised that he requested a copy of the Reserve Deputies Training/Procedural Manual from the Sheriff's Office Administrator and has yet to receive any response to acknowledgment to this request; Bache Gravel Pit, after status of permit is confirm, paperwork for the purchase will be filed; Commissioner Brooker about the proper protocol for acquiring land to relocate the transfer station and whether or not the County should by the property or the Solid Waste Board. Mr. Zimmerman advised that an appraisal should be ordered once a buy/sell agreement was in place with the sale price contingent on the appraisal; Fair Board Contracts-County Attorney to review; and Teamsters Collective Bargaining Agreement, need for negotiator.

Commissioner Brooker motioned that the Board sign the following documents for the purchase of the Bache Gravel Pit: Sales and Purchase Agreement, Promissory Note, Mining Agreement and Trust Indenture. Commissioner Cox seconded the motion. The motioned was passed unanimously.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss the following: Stone River Parks Subdivision request for Final Plat Approval; Amended Lot 1E, Block 28 Willis Addition to Plains request for a variance; Montana Federal Land Access Grant; Park Board Projects; upcoming conference call with FEMA representative concerning alleged floodplain violation in Paradise; the Department of Revenue inadvertently left the RSID admin fees for the Larchwood South Shore Subdivision off of the tax bills. It was the consensus of the board to not correct and rebill taxpayers effected this year, just make sure it's correct in the system for next year. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

Commissioner Cox moved to grant the request for Final Plat Approval for Stone River Parks Minor Subdivision as all conditions of preliminary approval are satisfied. Commissioner Brooker seconded the request. The motion was passed unanimously.

Commissioner Brooker motioned to grant the following variance request for Amended Lot 1E, Block 28 Willis Addition to Plains; variance from Condition No. 1 that the subdivider contacts the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan within 30 days of preliminary plat approval; Noxious Weeds VI-R Sanders County Subdivision Regulations. Commissioner Cox seconded the motioned. The motion passed unanimously.

Commissioner Brooker motioned that the Board sign the following documents for the purchase of the Bache Gravel Pit: Sales and Purchase Agreement, Promissory Note, Mining Agreement and Trust Indenture. Commissioner Cox seconded the motion. The motioned was passed unanimously.

The Board met with Doug Ferrell, Friends of Scotchman Peaks for Wilderness and Montana Wilderness Association to discuss the Kootenai Forest Stakeholders Coalition Forest Management Guidelines and Cabinet Forestry Collaborative. Also in attendance was Katherine Matthew, CFM, Director of Land Services.

ROUTINE COUNTY BUSINESS

Presiding Officer Magera signed the AIP Grant Oversight Risk Assessment/Sponsor Certification Checklist for the Thompson Falls Airport, Penn Stohr Field/Plains Airport, and Hot Springs Airport. (Filed in the office of the Clerk and Recorder)

Presiding Officer Magera signed the Status Change Form for a payroll change for Lisa Gregory, Detention from part-time to full-time. (Filed in the office of the Clerk and Recorder)

The Board signed the Purchase Agreement, Promissory Note, Mining Agreement and Trust Indenture for the purchase of the Bache Gravel Pit. (Filed in the office of the Clerk and Recorder)

The Board adjourned at 3:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 12, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 12, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the Personnel Director Job Description, and a list of tasks/action items that need to be addressed in the new few months.

Commissioner Brooker motioned to give Presiding Officer Glen Magera permission to sign the Montana Fish, Wildlife and Parks Noxious Weed Management Agreement and Operation Plan for Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS

The Board audited County claims in the amount of $1,589.24 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

Presiding Officer Magera signed the Montana Fish, Wildlife and Parks Noxious Weed Management Agreement and Operation Plan for Sanders County. (Filed in the office of the Clerk and Recorder)

The Board adjourned at 4:00 p.m.

The Commissioners attended a Collaborative Meeting at 5:00 p.m. at the Lolo National Forest Office in Plains.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 13, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 13, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board proceeded to audit county claims in the amount of $132,091.99 and instructed the Clerk to drawn warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board met with Les Lantz, Maintenance Supervisor, to discuss the following: would like to change out the Courthouse area rugs to a green color; new heat pump unit installed in Land Service Department, and another will need to be installed in Justice Court. Commissioner Magera reviewed the available funds in the maintenance budget and confirm there

was enough monies to purchase at least two more units; repaired fault flush valve in upstairs restroom (which was causing flooding); kudos to the road crew for assistance with plowing the courthouse parking lot; extra help hours are being used on the weekend to take care of some carpet spill issue, and repairs to elevator should commence in March/April. The Commissioners reminded Mr. Lantz to inform courts that elevator will be down so it doesn't disrupt their trial schedules.

The Board met with Jen Kreiner, Sanders County Community Development Corporation (SCCDC), to discuss the following: requested the Board's approval to apply for a grant through Montana History Foundation to cover the cost of interpretive signage for the Road to the Buffalo Project. It was the consensus of the Board to allow the submission of this grant and to provide match funds ($1,000.00 and installation of signage); Mrs. Kreiner showed interest in starting up a Community Foundation in Sanders County, and Tourism Business Improvement District- SCCDC will take the lead on this project. Also in attendance was Linda Haywood, Citizen.

ROUTINE COUNTY BUSINESS

The Board examined and signed the Claims Approval List for the period ending December 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of $132,091.99 were drawn from respective funds in payment of the same.

The Board adjourned at 3:10 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 14, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 14, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: resignation letter received from Road District No. 1 Employee; rate adjustment request for District Court Employee; no new injuries to report; no open positions at this time. New items to review not on the agenda: I-pharm and Wellness Programs; 1st quarter 2016 CDL Random Drug Testing scheduled; Undersheriff has responded to the "blanket overall grievance" at the Sheriff's Office; wage and hour grievance for falsification of a timecard by a deputy, shop steward will be filing on behalf of all sworn deputies, and Undersheriff and Sheriff will be attending a one week a month training for the next four months. Concern that during this time, supervisor will only be available via telephone.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: Sander County Clean Indoor Air Policy (signed policy/resolution needs to be located); need for union negotiator; confirmation that the Sheriff's Office does not have a manual for Reserve Deputies. It's Mr. Zimmerman's opinion that the Sheriff's Office should not have Reserve Deputies, written correspondence will be sent to the Commissioners advising them of this; draft Memorandum of Agreement between Paradise Elementary Preservation Committee and Sanders County; review of draft lease for County land; Mr. Zimmerman advised that he has now taken over prosecution of all Justice Court Cases, and permit status for the Bache Gravel Pit.

Commissioner Brooker motioned to accept the resignation of Denzel Carney, Road District No. 1; effective March 25, 2016. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to accept the resignation of Regina Skoczylas, Personnel Director; effective January 25, 2016. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint the following voting agencies/representative groups: Celestine Duncan, Private Industry; Dennis Schwehr, Green Mountain Conservation District, and Noel Jacobson, Northwestern Energy to the Sanders County Aquatic Invasive Plants Task Force for a three year term ending December 31, 2018. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Marijo Brady, P.E., FEMA Region VIII; Mark Pittman, P.E., CFM Montana Department of Natural Resources and Conservation (DNRC); and Traci Sears, CFM, NFIP/CAP Coordinator DNRC, via teleconference to discuss the alleged floodplain violation/Mitchell Property in Paradise. Due to the fact that the permit issued is different from the structure that was built, Ms. Brady advised that property owner would need to provide elevation certificates; dry/flood proofing, and determination concerning property being in the floodway. It was also determined that this could be a violation of state regulations and the community could pursue a process for denial of flood insurance on the property. Also in attendance were: Robert Zimmerman, County Attorney-Public Administrator, and Katherine Matthew, CFM, Director of Land Services.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss changing the guarantee to the subdivision agreements to two years be more in line with letters of credit, and Firewise Funds/Program reporting. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

ROUTINE COUNTY BUSINESS

The Board examined and signed the Claims Approval List for the period ending December 31, 2015 and instructed the Clerk to file said list. Warrants in the amount of $132,091.99 were drawn from respective funds in payment of the same.

The Board signed the Personnel Action Form for a payroll change for Tristan Norwood, District Court.

The Board adjourned at 3:45 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 19, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 19, 2016 at 10:15 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Regina Skoczylas, Personnel Director, to discuss the following: correspondence received from Teamsters Union/ Shawn Fontaine, Ms. Skoczylas advised the Board that the County Attorney would be responding; no new injuries to report; two open positions: Personnel Director and Heavy Equipment Operator, Road District No. 1; upcoming Employee Programs: I-Pharm March 2016; Defensive Driving course March 2016. New items to review not on the agenda: random drug testing scheduled for 2nd quarter.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: process to acquire land for site of new Solid Waste Transfer Station; pilings were removed from the Larchwood South Shore Subdivision Bridge site without legal counsel being notified; County Attorney Letter to the Commissioners concerning Reserve Deputies, and need to timely respond to Teamsters Union/ Shawn Fontaine email.

Commissioner Cox motioned for Presiding Officer Magera to sign the Professional Services Agreement between Geodata Services, Inc and Sanders County for GIS assistance. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to accept the resignation of Trustee Abigail Maxwell from the Preston Hot Springs Town-County Library and to appoint Nisca Warthen to fill the remained of Ms. Maxwell's term through June 30, 2019. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to adopt Sanders County Resolution No. 2016-01, a resolution to amend the 2015/2016 budget for Sanders County funds-Sanders County Emergency Disaster Expenditures. Commissioner Magera seconded the motion. The motion passed unanimously. (Resolution are on file in the office of the Clerk and Recorder)

Commissioner Cox moved that the Board sign the Memorandum of Agreement for Paradise School between Sanders County and the Paradise Elementary School Preservation Committee, for the purpose of accomplishing the transfer or School title from the Trustees to the County and subsequent lease of the School to the Committee for purposes of a Community Center, Visitor's Center, and Arts Center. Commissioners Magera seconded the motion. The motion was passed unanimously.

As it was 2:00 p.m. and the time and place as advertised Presiding Officer Magera opened the public hearing for the Petition for County Road Easement, Diehl Ranch Road. Also in attendance was Katherine Matthew, CFM, Director of Land Services. Ms. Matthew advised that when expansion and upgrades were done at Penn Stohr Field (Plains

Airport), it resulted in the rerouting of Diehl Ranch Road. The County failed to have the portion of the existing road abandoned and the easement for the rerouted road created. There was no public comment. Presiding Officer closed the hearing at 2:30 p.m.

Commissioner Cox motioned to take the proposed road abandonment and easement under advisement until Wednesday, January 27th during the administrative session time. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss Wells Road; Preliminary Plat Review for Lawyer Minor Subdivision, and Secure Rural Schools, Certification of Title III expenditures.

Commissioner Cox motioned to grant conditional preliminary approval for the Lawyer Minor Subdivision with the following conditions and finding of fact and conclusions:

- That legal and physical access be verified before final plat approval.
- That it is noted on the face of the plat that "This property is located within the Airport Affected Area perimeter of the Plains Airport. Normal operation of the airport creates conditions that some persons may find offensive or objectionable. Before beginning any new activity which may impact the air space or change of use, the Land Service Department should be contacted."
- That a no-access easement be established on the Diehl Ranch Rd. and Stonebrook Ln. frontages of these lots.
- That the subdivider contacts the Sanders County Land Services Department for A Noxious Weed and Revegetation Plan within 30 days of preliminary plat approval, provide for initial treatment of weeds and file the approved plan with final plat.
- That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval.
- That this subdivision files, with the final plat , a Waiver of the Right to Protest a Rural Special Improvement District for the purposes of road construction, road maintenance, and other improvements incident to the subdivision, which the County may require.
- That the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to Final Plat approval all lots less than 20 acres in size must be approved by the Montana DEQ as the reviewing authority under MCA 76-4-101. Consent from the town of Plains for annexation and ability to hookup to the city sewer when the septic systems fail must be granted before final plat approval.
- That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana.

Commissioner Magera seconded the motion. The motion was passed unanimously. (Complete subdivision records are on file in the Land Services Department)

The Board met with Lori Methgen, GIS/Rural Addressing, to discuss County emails on employee's personal devices; County's policy on email archiving, is there one, and updating the County Atlas with all Forest Service Roads names and numbers.

ROUTINE COUNTY BUSINESS

Presiding Officer Magera signed the Professional Services Agreement between Geodata Services, Inc. and Sanders County for GIS assistance.

Presiding Officer Magera signed the Memorandum of Agreement for Paradise School between Sanders County and the Paradise Elementary School Preservation Committee, for the purpose of accomplishing the transfer or School title from the Trustees to the County and subsequent lease of the School to the Committee for purposes of a Community Center, Visitor's Center, and Arts Center. (Agreements are filed in the office of the Clerk and Recorder)

The Board audited County claims in the amount of $3,925.00 and instructed the Clerk to draw warrants from respective funds in payment of the same.

The Board examined and signed the Claims Approval List for the period ending January 31st, 2016 and instructed the Clerk to file said list. Warrants in the amount of $3,925.00 were drawn from respective funds in payment of the same.

The Board adjourned at 3:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 21, 2016

The Board of Commissioners of Sanders County, Montana, met in special session on Thursday, January 21, 2016. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the place and time as advertised, Presiding Officer Magera officially opened the public hearing at the Noxon Senior Center. In attendance were: Glen E. Magera, Commissioner; Anthony B. Cox, Commissioner; Gloria O'Rourke, Montana Economic Developers Association (MEDA); Jen Kreiner, Executive Director, Sanders County Community Development Corporation; Billie Lee, Billie Lee Project Consulting; Roger Hopkins, Deputy District Director, SBA Montana; Kellie Danielson, Montana West Economic Development; Peggy Johnson, Citizen; Kris and Gary Green, Citizens; Geri Lee, Citizen; Carolyn Carter, Citizen; Dyan Schecterson, Citizen; Judy Woolley, Citizen; Judy Hutchings, Citizen; Sharon Larkin, Citizen; Howard Bakke, Citizen; Ernest Scherzer, Citizen; Dawn Kardokus, Citizen; Ken Lyon, Citizen; Mike Skoczylas, Citizen; Marty and Tom Humphreys, Citizens. Presiding Officer Magera advised those in attendance that this hearing was scheduled to

discuss the needs of the County, scheduled projects and the results of the MEDA Resource Assessment for Sanders County. He then turn the meeting over to Gloria O'Rourke who provided a review of the resource team process, she also advised that all of the services provided by the MEDA Team can be used as in-kind donation match for grants, which is expected to be around 20,000.00. After introductions of the MEDA Team Members, individuals in attendance were separated into groups to come up with a list of projects and priorities for their individual towns and Sanders County. Currently the only project in the west end of the County is the Noxon Senior Affordable Living Project. Public Comments as follows: Marty Humphreys: need to improve the economy to attract business and resources necessary, water/sewer infrastructure for Heron, increase Law Enforcement presence in west end of the County (Resident Deputy Program), affordable housing needed for Noxon; Geri Lee: County Growth Policy/Planning (countywide issue); increase Law Enforcement and EMS, need expansion of healthcare services in Heron and Noxon, and affordable senior housing; Dawn Kardokus: need County Growth Policy/Planning Board just to plan, not to get zoning laws, need affordable housing such as assisted living, home healthcare for seniors countywide, infrastructure needs for Noxon and Heron both water/sewer. Howard Bakke: broadband needed to bring in jobs and education into the west end of Sanders County, the issue seems to be the expense to run fiber optic lines from the main source. Ernie Scherzer: need growth policy, planning board. If you look at the last bidding session with Montana Department of Commerce Thompson Falls water got shot down, Paradise sewer, Paradise school house and several other issues, these grants got shot down because of a lack of planning board. A lot of grants when you apply, ask does your county have a growth policy and almost every county in Montana has one; Carolyn Carter: workforce, need to find ways to retain our youth/mentoring programs, reeducate people and figure out ways to bring economy back to our community, multi-generational culture here of living on welfare and Medicaid, income base is very, very low and we have to figure out a way to create jobs that are going to keep people here. Mike Skoczylas: the majority of people come here to retire and live the rest of their lives here, you see a lot of businesses boarded up in downtown Thompson Falls, and need to increase law enforcement presence. Ken Lyon: need low interest rate loans for small business owners and opportunity to start businesses, need to offer business course for training with information on business plans and business ideas, also private timber jobs for Noxon. Judy Woolley: need resource extraction for mining and timber. Presiding Officer Magera closed the hearing at 11:50 a.m.

As it was 2:00 p.m. and the place and time as advertised, Presiding Officer Magera officially opened the public hearing at the Thompson Falls Senior Center. In attendance were: Glen E. Magera, Commissioner; Anthony B. Cox, Commissioner; Gloria O'Rourke, Montana Economic Developers Association (MEDA); Jen Kreiner, Executive Director, Sanders County Community Development Corporation; Billie Lee, Billie Lee Project Consulting; Roger Hopkins, Deputy District Director, SBA Montana; Kellie Danielson, Montana West Economic Development; Jim Jacobson, Executive Director, Sanders County Community Housing; Bill Bisbee, Citizen; Valerie Hayracki, Citizen; Karen Thorson, Citizen; John Thorson, Citizen; Judy Woolley, Citizen; Tom Eggensperger, Citizen; Monique Hayes, Hecla Mining, and Mark Sheets, Mayor, City of Thompson Falls. Presiding Officer Magera advised those in attendance that this hearing was scheduled to discuss the needs of the County, scheduled projects and the results of the MEDA Resource Assessment for Sanders County. He then turn the meeting over to Gloria O'Rourke. After introductions of those in attendance, Ms. O'Rourke provided a review of the resource team process, she also advised that all of the services provided by the MEDA Team can be used as in-kind donation match for grants, which is expected to be around 20,000.00. Individuals in attendance were separated into groups to come up with a list of projects and priorities for Sanders County. Public Comments as follows: Jim Jacobson: need asset based community development, law enforcement availability and better response time, infrastructure for sewer and water, and employment, jobs

and economic development; Karen Thorson: need employment, business development and job creation. Diversified industries and better agricultural development, education and vocational/technical education needed, and tourism and aesthetic preservation. Billie Lee touched base on the grants that are available and listed projects in Sanders County: Noxon Affordable Housing; Paradise Elementary School Preservation, Paradise Sewer, and relocation of the Solid Waste Transfer Station in Thompson Falls with upgrades to roll off sites. The meeting adjourned at 3:50 p.m.

The Board adjourned at 4:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 26, 2016

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Tuesday, January 26, 2016, due to scheduling conflicts.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 27, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 27, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Gary Hablutzel, President, Innovative Benefit Plans, LLC, to discuss: benefits of Health Fairs; Mr. Hablutzel generously donated a brand new blood pressure monitor for County Employee use; Joint Powers Trust renewal tentatively scheduled for the first week in April, there will be some new changes with the ability for the employee to reduce out of pocket portions of premium and/or receive a credit for reaching or improving individual wellness goals. Also in attendance was Nichol Scribner, Clerk and Recorder-Assessor-Surveyor.

As it was 10:30 a.m. and the time and place as advertised, the Board proceeded to open the Request for Qualifications (RFQ) for the Paradise Sewer Project. RFQ's were received from the following firms: Territorial Landworks,

Inc; GreatWest Engineering; Civil West Engineering; Morrison Maierle; Robert Peccia and Associates, and Anderson-Montgomery Consulting Engineers. Commissioner Cox motioned to take the RFQ's under advisement until the Paradise Sewer District Board Members had a chance to review each RFQ and narrow down the firms to interview. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance were: Clyde Terrell and Randy Robinson of the Paradise Sewer District. (Details on the Request for Qualification Received are on file in the Office of the Clerk and Recorder)

The Board held the 2016 Employee Service Award Ceremony in the Commissioners' Conference Room. Those in attendance were: ; Shawna Chenoweth, Detention Supervisor; Theresa Milner, Sheriff's Office Administrator; Tina Scott, Administrative Assistant/Environmental Health; Kathy Harris, Coroner; Jared Hutchings, Deputy Sheriff; Roy Scott, Citizen; Candace Fisher, Clerk of District Court; Meghan Phillippi, Agent, Sanders County Extension; Jill Lundstrom, Public Health/PHEP Nurse; Kathy Conlin, Commissioners' Receptionist; Karen Dwyer, Public Health/WIC Aide; Jen Kreiner, Executive Director, Sanders County Community Development Corporation; Karen Morey, R.N., Director of Public Health; Carol Turk, Treasurer-Superintendent of Schools; Carol Barsha, Treasurer's Office; Kathy McEldery, Treasurer's Office; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Rich Owen, Solid Waste Refuse Disposal District, and Lee Smith, Foreman, Road District No. 3.

As it was 1:30 p.m. and the time and place as advertised, the Board proceeded to open the seals bids for County Printing and County Legal Advertising. Present for the bid opening was Tom Eggensperger, The Sanders County Ledger. Legal Advertising Bids were received from: The Sanders County Ledger for Montana State Code less 19% for the publishing of legal advertising for the period of February 1, 2016 through January 31, 2017, and Clark Fork Valley Press/Mineral Independent for 41% off Montana Code for publication for the period of February 1, 2016 through January 31, 2017. Commissioner Cox moved to take the matter under advisement until February 10, 2016. Commissioner Magera seconded the motion. The motion was passed unanimously. County Printing bids were received from: The Sanders County Ledger for state code less 23% of the allowable charges for the period of February 1, 2016 to January 31, 2017. As there was only one bid for County Printing, Commissioner Cox moved to award the County Printing Contract for February 1, 2016 to January 31, 2017 to The Sanders County Ledger. Commissioner Magera seconded the motion. There was no public comment. (Details on the County Printing and County Legal Advertising Bids are on file in the Office of the Clerk and Recorder)

The Board met with Karen Morey, R.N., Director of Public Health, to discuss: WIC food dollars redeemed in our region for FFY 2015 was $138,057.16; Public Health was awarded a $1,000.00 grant from the Montana Partnership to end child hunger, for the County's Backpack Program; Karen will be participating in a state training "passport to partner services/STD Program", this training may provide some ideas to help reach out to those individuals who may have been exposed to an STD and she has been unable to reach; recently donated blood pressure monitor; Automatic Electronic Defibrillators (AED) located in the Courthouse are checked monthly; Zika Virus and effected areas; no new updates on Ebola Virus, though the County has a grant for Ebola and there are some requirements to produce a document on how the County would handle infections in the area; and Shingle Vaccine/only those over 60 years old can receive the vaccine through the County without a prescription.

The Board met with Gayle Serratt, Sanders County Coalition for Families, to discuss the Rural Sexual Assault and Stalking Assistance Program FY 2016-2019 Grant; Memorandum of Understanding for the Grant, and deputy wages and other costs that are allowable to be paid through the grant. There was discussion on whether or not the deputy could be

paid as a detective and how this would affect the Collective Bargaining Agreement. Also in attendance were: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, and Brian Josephson, Sheriff's Deputy.

Commissioner Cox motioned for the Presiding Officer to sign the Memorandum of Understanding between Sanders County Coalition for Families and Sanders County for the Rural Sexual Assault and Stalking Assistance Program FY 2016-2019 Grant. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox moved to adopt Sanders County Resolution 2016-02, a resolution to abandon a county road easement and create a county road easement, Diehl Ranch Road. Commissioner Magera seconded the motion. The motion was passed unanimously. (Resolutions are on file in the office of the Clerk and Recorder)

Commissioner Cox motioned to abate the 2005-2013 taxes in the amount of $3,006.78 for Taxpayer No. 300079. Commissioner Magera seconded the motion. The motion was passed unanimously.

It was the consensus of the Board to implement a new Sanders County Timesheet starting the February 26 payroll cycle.

The Board proceeded to audit County claims in the amount of $82,181.39 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County claims are on file in the Office of the Clerk and Recorder)

ROUTINE COUNTY BUSINESS

Presiding Officer Magera signed the Memorandum of Understanding for the Rural Sexual Assault and Stalking Assistance Program FY 2016-2019 Grant, between Sanders County Coalition for Families and Sanders County. (Agreements are filed in the office of the Clerk and Recorder)

Presiding Officer Magera signed the Montana Reclamation and Development Grant Close-outs for the following projects: RITA-15-8806 and RITA-14-8775, for Management Aquatic Invasive Plants in Sanders County.

Presiding Officer Magera signed the Cell Phone Reimbursement for Tiffany Broyhill, for the months of July through September 2015.

The Board examined and signed the Quarterly Sheriff's Report for the period ending December 31st, 2015. (Report is on file in the Clerk and Recorder's Office)

The Board examined and signed the Noxon Senior Citizens Quarterly Report for the period ending December 31st, 2015. (Report is on file in the office of the Clerk and Recorder's Office)

Presiding Officer Magera signed the 2015 Annual Progress Report for Opencut Mining for Gravel Pits in Sanders County.

The Board adjourned at 4:50 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

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ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 28, 2016

Commissioner Magera proceeded to audit County Payroll at 9:00 a.m. and instructed the Clerk to draw warrants in the amount of $442,290.42. (County Payroll Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 28, 2016 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

As it was 10:25 a.m. and the place as advertised, Presiding Office Magera opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Jason Peterson, Supervisor; Lorraine Berish, Secretary, and Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator. Commissioner Cox moved to approve the December 15, 2015 minutes with a date correction. Commissioner Magera seconded the motion. The motion passed unanimously. Unfinished Business: Lorraine Berish: Locking Bank Bags have been supplied by First Security Bank. Deposits will be made daily from the Thompson Falls Transfer Site as to leave no funds on the premises overnight. This new process will be implemented as soon as possible. Jason Peterson: Noxon bear proof fencing update, in contact with Defenders of Wildlife. Dimensions have been provided and a material list will be generated. Expect the upgrades to be finished within two months. Financials looked okay. New Business: Mrs. Conlin, request to confer with Environmental Health to generate a letter to Sanders County Vendors in regard to encouraging a compostable product to use instead of Styrofoam. It was the consensus of the Board to draft this letter; request to generate recycling pamphlet. It was the consensus of the Board to allow Mrs. Conlin to generate a County Recycling Pamphlet. Lorraine Berish: presented a request on behalf of Taxpayer No. 2870, to remove Solid Waste Fee from a cabin site that is only used twice yearly and according to Taxpayer generates no trash in the County. Commissioner Cox motioned to deny the request, as there is no way to track or "police" when the site would generate trash. Commissioner Magera seconded the motion. The motion was passed unanimously. Jason Peterson: no update on backhoe quotes/lease options; ash piles at the Thompson Falls and Plains sites. Mrs. Conlin will contact Montana DEQ to see if we can move these piles to the Trout Creek site; three new radios were purchased for department trucks; personnel update, not looking to fill relief position at this time. Will continue to use extra help as needed. Items not on the agenda: permission to obtain quote for use of a pressure washer, and snow removal issue and gravel will look at adding a spreader on next fiscal year budget. Recycling Report: 33 Bales Mixed Paper; 30 Bales of Cardboard (78 bales were shipped between December 31, 2015 and January 14, 2016); 9 Bales of Aluminum Cans; 100 Yard Metal Pile; 3 Pallets Batteries; 7 Yards Aluminum Scrap, and 11 Bales of Plastics 1 & 2. No Public Comment. The Board Adjourned at 11:00 a.m.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss the following: permit application status for the Bache Gravel Pit; email on personal devices. It was Mr. Zimmerman's opinion that since all email is archived this shouldn't be an issue; additional parties added to the litigation for the Larchwood South Shore Subdivision bridge failure; Reserve Deputy program has been suspended until Sheriff's Office provides a Reserve Deputy Training and Procedural Manual; what is the County's designated 12 month period for calculating FMLA; responses to Sheriff Office grievances and Sheriff's Office has over 260 hours of overtime for the pay period of December 26th, 2015 through January 25th, 2016.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss: proposed Subdivision Improvement Agreement Revision; amending Sanders County Subdivision Regulations to limit the number of extensions on Preliminary Plat Approval. Working to have this completed by early March 2016. Scheduled a conference call with Mark Pittman, P.E., CFM Montana Department of Natural Resources and Conservation (DNRC); and Traci Sears, CFM, NFIP/CAP Coordinator DNRC, to aid in drafting a letter to address the alleged floodplain violation/Mitchell Property in Paradise. There was no objection from the Board to approve the court ordered division of land/ Jewell Bernier Estate. Upgrades at the beef barn/Fairgrounds which are in the floodway. Updating Floodplain Regulations so they are in-line with the current model that DNRC has. Per FEMA request County needs to compile developing damage and improvement procedures/checklists for structures in the floodplain. Working on amending the Sanders County Park Board Master Plan. Request to move regularly scheduled meeting times. Proposed Allocation of Title III Funds and public notice. Transfer of duties for the Firewise Program to Bill Naegeli, OEM Coordinator. Need to seat a County Fire Council who can take over the Firewise Program in the future, and discussion on promoting Firewise. Need to be more proactive this spring in hosting landowner workshops and countywide events with the Firewise Information Trailer. Also in attendance for portions of the meeting were: Robert Zimmerman, County Attorney-Public Administrator, and Bill Naegeli, OEM Coordinator.

Commissioner Carol Brooker joined the Board at 2:40 p.m.

The Board met with Bill Naegeli, OEM Coordinator, to discuss: edits to the Sanders County Courthouse Building Emergency Evacuation Plan (BEEP); will be scheduling an evacuation drill; Sanders County Preparedness Day event on February 20th. This is not a County sponsored event, but Mr. Naegeli will attend. Issue with online access to the EMPG Grant Reporting; Issues with accessing Summit Safety, will seek out assistance to get it corrected. Request from Mr. Naegeli to have a credit card for his department. Protocol for who is handling injury safety checks. It was suggested that Mr. Naegeli work with Committee Chair/Safety Coordinator Shawn Sorenson on this.

The Board met with Greg Gianforte via teleconference, to discuss his experience and opinions on resources, local control/forest management, and advised the Board that he is running for Montana Governor. He requested to meet with members of the Board at the upcoming MACo Mid-Winter Conference. Due to Mr. Gianforte calling in later than expected and other agenda items pending, the call was cut short.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, and Ben Bache, Foreman, Road District No. 1. The Board requested that requested the meeting be closed to discuss a personnel issue. Therefore, as per MCA 2-3-203(3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

Robert Zimmerman, County Attorney-Public Administrator and Presiding Office Magera requested that the room be cleared for a closed session to discuss a litigation strategy. Recording Secretary Lorraine Berish, advised

Presiding Officer Magera that as per law which took effect on October 1, 2015 all closed session minutes are required to be recorded by the Clerk and Recorder or designated Recording Secretary. Ms. Berish advised that if the Board was in a quorum she would need to stay and take minutes, as the Board was still in session. Therefore, Mr. Zimmerman and Commissioner Brooker left the meeting to have a separate discussion.

ROUTINE COUNTY BUSINESS

Presiding Office Magera acting as Chair of the Solid Waste Refuse Disposal District signed the Night Depository Agreement between Sanders County Solid Waste Refuse Disposal District and First Security Bank. (Agreement is filed in the office of the Clerk and Recorder)

Commissioner Cox motioned to appoint John Errecart to the Sanders County Weed District Board for a two year term through January 27, 2018. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 4:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 2, 2016

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Tuesday, February 2, 2016, due to scheduling conflicts.

Commissioner Anthony B. Cox was attending the Montana Association of Counties (MACo) Mid-Winter Convention in Great Falls.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 3, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 3, 2016 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

Commissioner Anthony B. Cox was absent as he was attending the Montana Association of Counties (MACo) Convention in Great Falls.

As there was no items scheduled on the agenda, the Board had an open work discussion where they reviewed applications for the open Personnel Director Position and performed routine county business.

ROUTINE COUNTY BUSINESS

Presiding Officer Magera signed the Contract for County Printing between Sanders County and Sanders County Ledger for the 2016-2017 contract period. (Filed in the office of the Clerk and Recorder)

The Board signed the Quarterly Certification Form for the Montana State Disaster and Emergency Services Grant for the period of October 1, 2015 through December 31, 2015. (Filed in the office of the Clerk and Recorder)

The Board signed the revised Sanders County Courthouse Building Emergency Evacuation Plan (BEEP). (Filed in the office of the Clerk and Recorder)

The Board signed the Claims Approval List for the period ending January 31, 2016 and instructed the Clerk to file said list. Warrants in the amount of $82,181.39 were drawn from respective funds in payment of the same. (Claims and Claims Approval Lists are filed in the office of the Clerk and Recorder)

The Board adjourned at 2:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 4, 2016

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Thursday, February 4, 2016, due to scheduling conflicts.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 9, 2016

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Tuesday, February 9, 2016, due to scheduling conflicts.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 10, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 10, 2016 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Shawn Sorenson, R.S, Sanitarian and Safety Coordinator, to discuss the following: who is responsible for conducting incident reviews; stair railing replacement costs to be put into the 2016/2017 budget; environmental safety checks have begun, first floor of Courthouse already completed, and employees have conveyed to Safety Committee that they are interested in Workplace Violence Training/Policy.

The Board met with Jason Badger, Member of Sanders County Aquatic Invasive Plants Task Force, to discuss local level support/better participation from Montana Fish, Wildlife and Parks concerning noxious weed projects in Sanders County, specifically Eurasian watermilfoil.

Robert Zimmerman, County Attorney-Public Administrator, requested to meet with the Board to discuss amending, paragraph 10 concerning insurance requirements, of the inter-local library agreement between Sanders County and Preston/Hot Springs Library.

As it was the time and place as advertised, the Board once again reviewed the Legal Advertising Bids that were received on January 27, 2016. After careful consideration, Commissioner Brooker moved to award the 2016-2017 contract to the Sanders County Ledger. Commissioner Cox seconded the motion. The motion was passed unanimously. Also in attendance was Bina Eggensperger, Sanders County Ledger. (Legal Advertising Bid information is filed in the office of the Clerk and Recorder)

Commissioner Brooker motioned, based on recommendation from the Sanders County Sewer District at Paradise, to hire GreatWest Engineering for planning on the Paradise Sewer Project. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox left the meeting at noon.

Commissioner Brooker moved to appoint Jo McLinden to the Heron Noxon Cemetery District to fill the remainder of the term, vacated by Betty King, for a term through May 4th, 2018. Commissioner Magera seconded the motioned the motioned was passed unanimously.

Commissioner Brooker moved to reappoint Carl Benson to the Plains Airport Advisory Board for a term through February 9, 2018. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox rejoined the Board already in regular session at 1:45 p.m.

The Board met with Rita Lundgren, Beautification Days Committee, to discuss upcoming Thompson Falls Beautification Days. Event has been scheduled for April 7th through April 9th. Mrs. Lundgren requested that the Board to contact Montana Rail Link (MRL) in regard to a scheduling a spring burn though the city corridor, bordering the railroad tracks. In addition, there was a request for the County to print Beautification Day and Thumbs Up posters and to cover the cost of the newspaper ads for the event, it was consensus of the Board to approve funding for 2016. Mrs. Lundgren also advised that it would beneficial if they could turn a lot of the trees and branches into mulch to use on Beautification Day Projects. She requested the use of the County's wood chipper. Mrs. Kathy Conlin, Commissioners' Receptionist.

ROUTINE COUNTY BUSINESS

The Board proceeded to audit County claims in the amount of $118,417.86 and instructed to the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board adjourned at 4:30 p.m.

Later in the evening Commissioners Cox and Magera attended the Heron Town Meeting.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 11, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 11, 2016 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss: Heron Bridge Project and overview of recent Heron Town Meeting; update on conference call concerning Mitchell Floodplain issue; need to

schedule Public Hearing for amending Floodplain Regulations. New lock to be installed for Rainbow Lake Vault Toilet; looking at updating Regulations for Subdivision Reviews, previously done in 2006; design options for Transfer Site and Roll-Off Solid Waste Sites. No new update on Forest in Focus Grant, and meeting scheduled today with local surveyors to discuss the Montana Land Information Grant (MLIA).

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: Gene Jopling/Larchwood Subdivision signed Indemnity Agreement, bridge replacement is scheduled to start February 16th. Bache Gravel Pit/still waiting for permit approval from Montana Department of Environmental Quality (DEQ). Letter composed to property owner in Dixon to remove encroachments, and discussion on County Personnel Action Form.

The Board met with Les Lantz, Maintenance Supervisor, to discuss: concerns from Safety Committee have been taken care of, including: Exit sign at the bottom of the stairs. Address numbers have been placed at Sheriff's Office. Placed a keyless entry to the Boiler Room to keep it locked, but accessible. Elevator work scheduled to begin by the beginning of March. Downtime was estimated at five weeks, but probably will be less. It was suggested that an article/ad be placed in the newspapers and postings at the Courthouse at least two weeks beforehand.

The Board met with Dan Johns, Crowley and Fleck, PLLP. Mr. Johns conveyed his interest in representing the County in Union Negotiations and grievances. He provided a background on his experience with labor matters, references, and added that he is approved by Montana Association of Counties (MACo). Discussion included some changes the County would like to see in the Collective Bargaining Agreement. Also in attendance were: Robert Zimmerman, County Attorney-Public Administrator; Tom Rummel, Sheriff, and Lanny Hensley, Undersheriff.

The Board adjourned at 3:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Mrs. Kathleen Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 17, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 17, 2016 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the place as advertised, Presiding Office Magera opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member, Anthony B. Cox, Member; Jason Peterson, Supervisor; and Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator. Commissioner Brooker moved to approve the January 28, 2016 minutes. Commissioner Cox seconded the motion. The motion passed unanimously. New Business: Highlead Bar/Restaurant/Casino Solid Waste Fee Review. Addition information needed. Kathy will contact Bob Butte concerning output figures. A Special Solid Waste Board meeting will be scheduled before the next regular meeting for a

final decision. Additional research is needed before scheduling a reassessment of commercial property solid waste fees and an update on the Schedule of Units and Fees. Financials are fine overall, need to be tighter with extra help. Commissioner Brooker advised that Foreman Ben Bache checked on the future potential site and it has enough gravel there for chip sealing for a long time. Unfinished Business: ash disposal needs to be hauled to Missoula per Montana Department of Environmental Quality (DEQ). Conversation about the continuance of burning brush. Commissioner Brooker will follow up with Bob Church, GreatWest Engineering, to look into the possibility of burning at the future site and purchase of a commercial chipper. Materials have been purchased for the Noxon bear proof fencing, just waiting on drier weather. Nel Hammock from Western States Cat will be here today to provide quotes for leasing Backhoes. Recycling Report: 36 Bales Mixed Paper; 48 Bales of Cardboard; 1 Bale of Aluminum Cans (4 Bales shipped on January 29th and 4 Bales shipped on February 5th); Metal Pile was recently baled and shipped; Copper and Brass recently baled and shipped; 4 Pallets Batteries; Aluminum Scrap recently baled and shipped, and 9 Bales of Plastics 1 & 2. Commissioner Cox proposed having lunch with Solid Waste Employees on Thursday April 14th at noon. No Public Comment. The Board Adjourned at 11:00 a.m.

The Board met with Lori Methgen, GIS/Rural Addressing, to discuss: updates to the County Road Atlas have been completed. Sent to the Ledger for printing. New County Website is coming along, a live test drive should be coming up soon. All Sheriff Deputies now have their own email addresses. Sheriff's Office is off of SummitNet and on Blackfoot, except for Swift which is their recording software. Departmental space issues due to lack of storage area. Proposed to purchase heavy duty shelving. Commissioner Brooker proposed that what we have now should be taking to Pacific Recycling. Commissioner Cox volunteered to do this. Ms. Methgen requested permission from the Board to provide an IPad to Road District No. 3 Foreman. DIS Technologies recommends looking into the security liabilities of having County email configured on personal smart phone. Perhaps a waiver of possible subpoena should be written up and signed, because of County business.

The Board met with Richard Wallace to formally offer him the Personnel Director position. Discussion included flexible work agreement with insurance package. Commissioner Cox motioned for the Board to hire Richard Wallace to fill the Personnel Director position. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Nels Hammack, Western States Cat, to discuss available backhoes and specification. Mr. Hammack will send a final contract/lease agreement for review.

As it was 1:30 p.m. and the time and place as advertised, Sanders County Board of Health (BOH) Chairman, Glen Magera, opened the BOH meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Anthony B. Cox, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Tina Scott, Administrative Assistant/Environmental Health; Shawn Sorenson, R.S, Sanitarian; Sandra Gubel, Tobacco Prevention Specialist; Karen Morey, R.N., Director of Public Health. Dr. Lulack motioned to approve the January 6, 2016 minutes as presented. Dr. Gregg seconded the motion. The motion was passed unanimously. New Business-Public Health/Karen Morey: collaborating with Clark Fork Valley Hospital to help increase breastfeeding numbers in the County. Looking at ways to educate patients/nursing staff on the benefits of breastfeeding. Safety Round Inspection on the Courthouse First Floor has been completed. These inspections are required by MACo. Issues found are being addressed. Hand, Foot and Mouth Disease continues in the County with 2 cases in both Trout Creek and Thompson Falls. Other Counties are having outbreaks as well. Hepatitis C/STD's Communicable Diseases, 6 new cases as of February 17th being reported by the State. Difficulty lies in contacting carriers and this makes it difficult to report in the time frame required by the Montana Department of Public Health and Human Services (DPHHS) into Montana Infectious Disease Information System (MIDIS). Karen Morey will take a four-week prerequisite online course starting

February 22nd with a 3 days instructor led training in Helena in April. Jill Lundstrom, Public Health, attended FEMA AWR 330 training. Tobacco Prevention/Sandra "Sandi" Gubel: Though with Chew Week activities include handing out pamphlets and displays at Trout Creek School in March. Kick Butts Day event at Dixon and Noxon schools in March. Electronic (E) Cigarettes, upcoming webinar on February 18th. Sandi advised that it's up to individual counties to adopt a policy on "no e-cigarettes". There is currently no State legislation and the State will not adopt. Sandi was asked to do more research on whether the State would back a county's decision to add e-cigarettes to the current policy. Sanitarian/Shawn Sorenson: working on fee schedule updates, needs to be accompanied by a public hearing. Complaints: Paradise refuse, wastewater, and methamphetamine; this is a long standing issue on the corner of 4th Street and North Avenue in Paradise. Reports of rodent infestation and wastewater discharge onto the ground were unfounded. Drug concern was reported to drug enforcement officer. Plains dead animal disposal, letter was sent to owner citing state regulations for disposal of dead animals and offal. The Thompson Falls petroleum odor complaint was resolved. Odor was attributed to a motorcycle in the basement of complainant's home. Dixon refuse and abandoned mobile home, trash and mobile home were removed from the Dixon School District property. Thompson Falls Hill Wastewater failed systems continue to be a challenge. There was no public comment. The meeting adjourned at 2:45 p.m.

ROUTINE COUNTY BUSINESS

The Board signed the Contract for Legal Advertising between The Sanders County Ledger and Sanders County for the period of February 1, 2016 through January 31, 2017 contract period. (Contracts are file in the office of the Clerk and Recorder)

The Board adjourned at 3:40 p.m.

Commissioners Brooker attended the Fair Commissioner meeting at 7:00 p.m. at the Fair Pavilion in Plains.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Mrs. Kathleen Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 18, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 18, 2016 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

Commissioner Magera was absent due to conflicting schedules and attendance at the Sanders County Council on Aging meeting at the Plains Senior Center.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss: upgrades at the Fairgrounds and Floodplain Permits; extension request for Larchwood South Shore Subdivision Phase II; Subdivision Improvement Agreement (SIA) revisions; update on Megan's Addition Subdivision, will be putting in road this summer; Waterfront East Major Subdivision, signed new SIA. Ms. Mathew advised she is considering other options besides Letter of Credit/SIA; working on amending Park Board Master Plan; Open Seats on Park Board; working with Weed District to get County Parklands sprayed for weeds; County needs a wood chipper, Tittle III monies are available for this purchase; Capital Improvement Plan updates have been submitted; Floodplain Conference is scheduled for March 14-17, and follow up on Resource Team Assessment Final Report (what is the next step). Also in attendance was Richard Wallace, Personnel Director.

Commissioner Brooker motioned to grant a one year Extension of Preliminary Plat Approval to Larchwood South Shore Subdivision Phase II. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: Bache Gravel Pit, still waiting for permit before purchase can be completed; Larchwood South Shore Subdivision Litigation, settlement conference is on the schedule for May 2016; budget review to cover $5,000 cost for expert witness on upcoming trial, and union negotiator, Attorney Dan Johns, hired who will also handle other labor issues/grievances. Also in attendance was Richard Wallace, Personnel Director.

The Board met with Nate Kegel, Engineer, United States Forest Service (USFS), and Dave Hattis, District Ranger/Lolo, USFS, to discuss Sanders County Resource Action Committee (RAC) positions; upcoming Collaborative Meeting in March; Federal Lands Access Program and surfacing projects that can be submitted, and Schedule A Agreement.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss: cancellation of May 3, 2016 Fire, Park and Hospital District Elections; Liability Insurance Renewal Application, and Management Discussion and Analysis Report (MD&A).

ROUTINE COUNTY BUSINESS

The Board the Claims Approval List for the period ending January 31st, 2016 and instructed the Clerk to file said list. Warrants in the amount of $118,417.86 were drawn from respective funds in payment of the same. (Claims Reports are on file in the office of the Clerk and Recorder)

The Board signed the Sanders County Flexible Workweek Agreement between Richard Wallace, Personnel Director and Sanders County.

The Board signed the Letter of Engagement/Representation between Dan Johns, Attorney and Sanders County for labor matters/union negotiations. (Agreements are on file in the Office of the Clerk and Recorder)

The Board adjourned at 3:30 p.m.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Mrs. Kathleen Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 23, 2016

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Wednesday, February 23, 2016, due to scheduling conflicts.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 24, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 24, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Richard Wallace, Personnel Director, to discuss: Insurance Committee meeting set for Wednesday, March 2, 2016; update on meeting with Sanitarian, concerning the Safety Committee. Pursuing safety programs with OEM Coordinator. Met with Theresa Milner-Sheriff's Office Administrator about the Reserve Deputy Program and a particular reserve deputy and his hiring process, which was in question. Also spoke with Brenda Franck and Bob Zimmerman about the hiring process for this individual. Lanny Hensley was pursuing information from Carbon County, which has a current reserve program and policy manual. The Board was encouraging Richard Wallace to meet the departments, County or otherwise, that are not located in the Courthouse, e.g. Job Service, Extension Office. Employee Potluck was set for noon on Wednesday the 9th of March, after the Dept. Head meeting. Tony Cox and Richard Wallace will be meeting with the District 3 Road Crew today at 12:30 for introductions and for personnel issues.

Commissioner Cox left the regular session at noon.

Commissioner Brooker motioned to appoint Don Stamm to the Plains Library Board to finish out the term vacated by Heather Phoenix. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Lyn Lanzoni, Dog Handler, and April Phillips, Sheriff's Deputy, for a presentation on the K-9 Drug Dogs and how the County can benefit from a having a Drug Dog Pilot Program.

Commissioner Brooker motioned for Presiding Officer Magera to sign the Lolo National Forest Schedule A Agreement. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for Presiding Office Magera to sign the Consultant Agreement for the Paradise Sewer Project between GreatWest Engineering and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board proceeded to audit County Claims in the amount of $179,583.18 and instructed the Clerk to drawn warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

ROUTINE COUNTY BUSINESS

Presiding Officer Magera signed the Lolo National Forest Schedule A Agreement between the United States Forest Service/Lolo National Forest and Sanders County.

The Board signed the Consultant Agreement for the Paradise Sewer Project between GreatWest Engineering and Sanders County. (Agreements are on file in the Office of the Clerk and Recorder)

The Board signed a letter of hire for Manley Appraising, Inc. to appraise two parcels of land the County may acquire for the relocation of the Solid Waste Transfer Facility.

(Agreements are on file in the Office of the Clerk and Recorder)

The Board signed the Oath of Office for Timothy Lee Lindeman who was appointed to the position of Trustee for the Heron Rural Fire District, for a term through May 2019.

The Board signed the Oath of Office for Christine Knodle who was appointed to the position of Trustee for the Heron Rural Fire District, for a term through May 2019.

The Board adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Mrs. Kathleen Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 25, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 25, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, CFM, Director of Land Services, to discuss: Mitchell/Cowboy Cherries Floodplain violation in Paradise. County Attorney will draft a letter to the Mitchell's legal counsel detailing the issues and possible remedies. Public Hearing next week on the proposed amended Floodplain Regulations, the County has not received any public comment as of yet. The proposed lots for relocation of the Solid Waste Transfer Site are located in the Airport Affected Area (AAA), this will be addressed in a Public Hearing.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: County Attorney was provided a copy of an outdated training manual for Reserve Deputies, this does not comply with Montana Code Annotated (MCA) as previously discussed, the Reserve Deputy Program is not active, and per MCA the program requires these three items: Job Descriptions/Duties; Standard Operating Procedures; Training Manual. Mr. Zimmerman reminded that per MCA Reserve Deputies are unpaid volunteers, are not to be paid through payroll but can receive a stipend. The Board was in agreement. Still waiting for the permit on the Bache Gravel Pit before completing purchase. Mr. Zimmerman requested some security changes for his office, including camera, bulletproof glass, and locking door/window. The Board advised him to seek out estimates and that there may be enough funds in the 15/16 budget to get it completed. County Attorney is working with residents on Kopp Road/Hot Springs in regard to road easements, and Mr. Zimmerman will be contacting Dan Johns in regard to grievances. Richard Wallace, Personnel Director, was also in attendance.

The Board met with Bill Naegeli, OEM Coordinator, to discuss: application for Emergency Management Preparedness Grant. Building Emergency Evacuation Plan for Courthouse is completed and signed by the Board, Mr. Naegeli will follow up with Department Heads and schedule a drill. Request to put Coop Fire Control Agreement on agenda for next week. Scheduling Firewise Training with the trailer at the schools by early May. Mr. Naegeli advised that he needs assistance with getting department filing cabinets purged and updated. Mr. Naegeli will price Wood Chippers which can be purchased with Title III monies. The chipper would be stored and used at Solid Waste Transfer Station. Mr. Naegeli will attend the annual Firewise Safety Meeting in early April.

Chad Campbell and Smith Works, Field Representatives for Senator Jon Tester, requested to meet with the Board as they were not on the scheduled agenda, to discuss: progress of the Rock Creek Mine; status of the Montanore Mine; resurgence of Methamphetamine (Meth) use and crimes on the rise in Northwest Montana Counties. The Board shared that recently there was a large Meth bust in Sanders County. The Board also shared that Sheriff's Office is looking to upgrade their software as it is outdated. Would like to see a more permanent solution for Secure Rural School funding. Mr. Campbell advised that he is very involved with Veterans Choice Outreach and would like to have a 3rd party contracted in Thompson Falls to assist veterans. Timber Management continues to be an area of concern, would like to see revision of the Forest Restoration Act.

ROUTINE COUNTY BUSINESS

The Board signed the Claims Approval List for the period ending February 29, 2016 and instructed the Clerk to file said list. (Claims are on file in the office of the Clerk and Recorder)

Commissioner Magera audited County claims in the amount of $713.49 and instructed the Clerk to draw warrants from respective funds in payment of the same.

Commissioner Magera audited County payroll in the amount of $425,084.13 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims and Claims Approval List are on file in the office of the Clerk and Recorder)

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Mrs. Kathleen Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 1, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 1, 2016 at 1:30 p.m. Present were Glen E. Magera, Presiding Officer; and Carol Brooker, Commissioner.

The Board proceeded to perform routine and administrative business. Also in attendance was Kevin Kerr, Citizen. Commissioner Brooker motioned for the Board to sign the Cooperative Fire Control and Cooperative Fire Equipment Agreements between the Montana Department of Natural Resources and Conservation-Forestry Division and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously. A request was brought forth by Lorraine Berish, Administrative Assistant/Recording Secretary for the Board to formally approve final meeting minutes during regular session meetings. It was the consensus of the Board to begin this process starting with today's meeting minutes.

The Board examined and signed the Claims Approval List for the period ending February 29, 2016 and instructed the Clerk to file said List. A warrant in the amount of $713.49 was drawn from respective funds in payment of the same. (Claims Approval Lists are on file in the office of the Clerk and Recorder)

Commissioner Anthony B. Cox joined the regular session meeting at 2:05 p.m.

Nichol Scribner, Clerk and Recorder, requested to meet with the Board as she was not on the scheduled agenda, to inquire about obtaining a cash report for the Fair Foundation (as requested by the Auditor).

Robert Zimmerman, requested to meet with the Board as he was not on the scheduled agenda, to advise that he had a request from the Auditor to provide a list of litigation the County may be in involved in.

As it was 5:00 p.m. and the time and place as advertised. Presiding Officer Magera opened the Public Hearing for the Solid Waste Transfer Site Relocation. In attendance were: Bob Church, GreatWest Engineering; Jason Peterson, Solid Waste Supervisor; Kevin Kerr, Citizen; Jay Garrison, Citizen; Mark Sheets, Mayor of Thompson Falls; Kathy Matthew, Director of Land Services; Mike Benson, Citizen, and Tom Eggensperger, Sanders County Ledger. Mr. Church provided an overview of the Draft Preliminary Engineering Report and funding programs to cover the cost of the new facility and roll off site upgrades. Summary of Public comment as follows: Tom Eggensperger, question about a report showing increase of metal recycled in 2014-2015, how will backhoes be utilized?, and could County build the facility and lease the operation to private business? Mark Sheets, if using the backhoes for other tasks, have you factored replacements costs? Will burn piles continue? Mike Benson, was railroad looked at as a transportation option, are grant monies available for private entity to take over this operation. Rusti Leivestad (via email) ask that future is considered for flexibility of design so that as needs change; provisions for recycling should be included; this would be the time to start helping people be accountable for what they are producing and

we do better changing the perspective by education rather than simply making rules and policies to be enforced. The public hearing closed at 6:10 p.m. and the Board adjourned.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 2, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 2nd, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, and Anthony B. Cox, Commissioners.

The Board met with Shelley Murphy, Montana Association of Counties (MACo) Healthcare Trust (HCT); Pam Walling, MACo HCT, to discuss their Employee Group Benefits Proposal to Sanders County. Also in attendance were: Richard "Rich" Wallace, Personnel Director; Jason Peterson, Health Insurance Committee (HIC) Member; Karen Morey, HIC Member; Brenda Franck, HIC Member; Lisa Wadsworth, HIC Member; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, and Robert "Bob" Zimmerman, County Attorney-Public Administrator.

The Board met with Rich Wallace, Personnel Director, to discuss: Reserve Deputy Program. Mr. Wallace met with Sheriff and Undersheriff and advised that they are working to revise the manual and feel it will be completed in two to four weeks. Issue of hourly rate vs. stipend was also discussed and the Sheriff has contacted all parties that are involved. Mr. Wallace advised that the Sheriff wishes to recruit for the vacant Sheriff Deputy Position. Will be working with Sheriff concerning the open position process and compliance to the current Sanders County Employee Policies and Procedures Manual; working on scheduling the annual Montana Association of Counties (MACo) Workers Compensation/Safety Inspection. Joint Powers Trust/Wellness Education scheduled for today. New topic not on the scheduled agenda, Weed Sprayer position is open in the Weed District. Working on posting in house and then will go to Job Service for external posting.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 2:10 p.m. and the time and place as advertised, Presiding Officer Magera opened the Public Hearing to discuss proposed amendments to the Sanders County Floodplain Regulations. In attendance were: Denise Benson, Rocky Mountain Bank; Lisa Field deReyes, Rocky Mountain Bank; Ron Warren, Rocky Mountain Surveyors; Katherine Matthew, Director of Land Services, and Trip Burns, Clark Fork Valley Press. Ms. Mathews provided an overview of the proposed changes and went through them one by one. She advised that the last update to the County's regulations was in 2012, and that the Montana Department of Natural Resources (DNRC) updated their regulations. The update is needed for our regulations to be more in line with the DNRC regulations. Summary of Public Comment as follows: Ron Warren, agencies need to be informed that the County has a permit and fee. A correction needed on page 39/Base flood elevations to state determination must be

made by a licensed Land Surveyor. Trip Burns, how did these amendments come to be, and do these regulations have any bearing on the status of the drought. The public hearing closed at 2:45 p.m.

Commissioner Brooker motioned for the Board to take the proposed amended Sanders County Floodplain Regulations under advisement until 10:00 a.m. on March 10th, 2016. Commissioner Cox seconded the motion. The motion was passed unanimously.

Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, requested to meet with the Board as she was not on the scheduled agenda, to discuss the need for a County Credit Card Policy.

The Board adjourned at 3:15 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 3, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 3, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services, to discuss: recently held Public Hearing concerning proposed amendments to the Sanders Candy Floodplain Regulations; the Board will formally adopt the changes on March 10th; Ms. Matthew will reach out to conservation districts to ensure they are aware of the County's Floodplain Permit Process; concern about the Airport Affected Area and proposed location of new Solid Waste Transfer Facility, and request by Ms. Matthew to be included on the Insurance Committee. Also in attendance was Charles Wassinger, Citizen from Plains. Mr. Wassinger had questions concerning the proposed floodplain amendments and if it would change the current floodplain maps; he was advised that they would not.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: Clean Indoor Act Policy, Commissioner Brooker requested this be added to the agenda for the next Board of Health meeting. Interim Redistricting Committee and proposal that Sanders County and Mineral County become one Judicial District. Draft Contract for Sale of Sand and Gravel, conditions were added. Concern about the CAT equipment lease agreement. The Bache Gravel Pit permit is expected anytime. No new updates concerning estimates for security upgrades to County Attorney Office; County should be working to do official closure of Paradise Elementary School. Status of the Reserve Deputy Program, Personnel Director has taken the lead on this issue and is in contact with Sheriff's Department.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker motioned for the Board to apply for the FFY 2016-17 Emergency Management Performance Grant (EMPG). Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Shawn Sorenson, R.S., Sanitarian, to discuss: Subdivision Reviews, in compliance with State Contract, as we are averaging about 21 days for full approval with a range of 10-32 days. Mr. Sorenson recently participated in a Montana Department of Environmental Quality (DEQ) non-degradation training to enhance review competencies. Status update on water and wastewater issues at Camp Bighorn. There are going to be contract changes with the Junk Vehicle Program, Tina Scott, Administrative Assistant will be attending a training session on May 11th. There is some concern regarding the tracking of Junk Vehicle Program grant monies in the capital improvement fund. Installer workshop was held on March 1st, 15 attendees. Statistics were provided as follows: Inspections- 91% for calendar year 2015; Soil/Site Analyses 49 in calendar year 2015 which is up from 44 in 2014; Wastewater permits-79 so far in Fiscal year (FY) 15/16 up from 69 total last FY; Local Subdivision Reviews 27 completed in FY 15/16, and Food Training Manager Course, 66 participants in FY 15/16. Department Budget is on course, with spending under budget.

The Board met with Jonathan Mahrt, Auditor, Denning, Downing and Associates to discuss his findings from the recently completed audit. Mr. Mahrt advised that they just completed the 2015 Financial Statement and Federal Audit. He advise that this year they will give the County an unmodified opinion on both. Fairly stated in all respects, based on reasonable assurance. He also provided some background which included the following: The program looked at this year, was forest reverse, auditor tends to look at this every year, as it is the biggest program. Auditor advised this year they will give the County an unmodified opinion on both the financial statement audit and federal portion; fairly stated in all respects. This opinion is based on reasonable assurance. Auditor looked at controls of different departments; Treasurer, Sheriff, District Court, and Weed District and reviewed the control systems in place to make sure they are adequate and operating as they should be. Last year there were four audit comments, three of those four were implemented and corrected in the year. The fourth one was implemented for the most part, however one portion was not corrected. It was in the Sheriff's Department. The sheriff office will receipt money throughout the week, per auditor they like to see the deposits made on a weekly basis. Deposits in the Sheriff Office range from $1,000.00 to a couple thousand dollars. When auditor looked through bank statements, the deposit process of depositing at least weekly was not in place. Per auditor, Sheriff's Department is working on it, and they expect that this last issue will be implemented by the end of this year. The three that were implemented were: District Court, pervious finding was for not reconciling the Trust Account, upon review the Clerk has now reconciled every single month so that finding was lifted this year. They have timely deposits; Treasurer Office had a finding for not having two signatures on every check, this was corrected and finding was lifted. The third finding lifted was for the floating mill levy. County over levied in past years and last year and this year under levied to correct the previous issue. This finding has been lifted as issue was corrected. Other issues notated but not listed as a finding pertained to inventory. The Weed and Road Districts, inventoried items are not being updated, there is not a process in place requiring these departments to count their inventory. These Departments need to count inventory and report it to the Clerk and Recorder, on a yearly basis at a minimum. Per auditor, everything else that he saw checked out, with Sanders County, we really don't come across very many issues. We aren't dealing with large dollar amounts here. A few other mentions, outstanding payables in the general fund and cemetery fund, these were not significant to include in the audit report, not clear on if they need to be paid. Cemetery Fund (Nirada?) there is a payable being recorded as due to the State. A journal voucher was made into the County Records in 2012. There is also a minor difference in payroll clearing fund. Probably a check was written for less than what was brought through the system, journal voucher. There were also a couple deficit fund balances, (this is when a fund doesn't have cash or assets to cover items they have to pay out) Bigger ones were in a weed grant fund, issue here was grantor held onto 10 percent of funds, then monies were received later in the year. A receivable balance

probably should have been recorded to show that the County was expecting these monies. Also an old grant fund closed out. It's just a matter of the County transferring the funds from the general fund to close out this fund. Auditor advised there are also a few small errors, which he felt he didn't need to go into as the Commissioners review the County Cash Report every single month. Past adjustments, other errors that came up but auditor didn't feel the need to report. These were not material enough to have an actual audit adjustment. For example: a couple of those errors, the County has a couple of capital leases, one the Sheriff Office leases a few vehicles one in the most recent year. The amount was about $67,000 and the county will make principle and interest payments. An amount of $18,000 was coded to the wrong place. Not big enough issue to be corrected, no finding. Auditor said he did notice on the lease, a revenue and expense should have been recorded, and he determined that County needed to adjust this one. But this was not material to on the federal/financial statement audit. No finding as it is not material to financial statement. Also in attendance were: Gerald J. Cuvillier, Citizen; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Nancy Mehaffie, Citizen; Beverly Cuvillier, Citizen; Mary Halling, Citizen; Tom Rummel, Sheriff; Rich Wallace, Personnel Director; Paul C. Fielder, Citizen; Judy Woolley, Citizen, and Trip Burns, Clark Fork Valley Press. Public Comment was taken at the end of the meeting and was as follows: Judy Woolley, Citizen: questions about how the Clerk of District Court makes deposits and if there is a requirement of when and how often deposits need to be made. Auditor Response: They have a trust account that needs to be balanced monthly. Clerk brings deposits down to the Treasurer on a weekly basis, he believes every Monday. Paul Fiedler, Citizen: questioned County overcharged in the past on mills, was it corrected by undercharge this year. Auditor Response: It took two years to actually get it done, County under levied the past two years and so it will be even in the year were currently are in. It's no longer a finding. Bev Cuvillier, Citizen. Why are we still putting bookmobile out there when it costs the taxpayers $100,000.00 a year and is not used. How do we get it removed? Commissioners' Response: This is a voted in mill levy. You will need a petition to get it on the ballot in order for it to be removed. Co. Attorney can aid you in the petition process. Only the voters can remove this levy. You can also call the bookmobile and ask for the usage report. I think you would be surprised on how many people actually use the bookmobile. Nancy Mehaffie, Citizen. Is the usage report for public review, somewhere in public record? I found that people tend to pick up stuff for several families. Commissioners: yes should be contact the Bookmobile, they usually email it to the Commissioners each month.

Commissioner Magera signed the application for the FFY 2016-17 Emergency Management Performance Grant (EMPG), and appointed the Coordinator for the Sanders County Office of Emergency Management to be the applicant agent on behalf of Sanders County.

The Board adjourned at 4:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 8, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 8, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss: Management Discussion & Analysis report; Sheriff Department Budget overages (specifically payroll) and additional audit findings, Auditor will discuss at exit interview. New requirement to report other than pension postemployment benefits (OPEB) via GASB Statement 45/financial report. The election polling location in Plains has been relocated to the Senior Center. Upcoming election filing and election judge training deadlines. Overview of budget preparation timeline. Request by Ms. Scribner to allow her staff to work four ten hour shifts for the summer months.

The Board requested to meet with Carol Turk, Treasurer-Superintendent of Schools, as she was not on the scheduled agenda, to discuss: extra help budget and scheduling of part-time employee.

The board adjourned at noon for lunch and resumed regular session at 1:30 p.m.

Commissioner Cox motioned for Presiding Office Magera to sign the Contract for Sale of Sand and Gravel between L.H.C, Inc. and Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS

The Board signed the Oath of Office for Gary Kelly who was appointed to the position of Director for the Sanders County Sewer District at Paradise for at term through May 2020.

The Board signed the Oath of Office for Carolyn Carter who was appointed to the position of Trustee for the Noxon Heron Public Hospital District for a term through May 2019.

The Board signed the Oath of Office for Gary Kelly who was appointed to the position of Director for the Sanders County Water District at Paradise for at term through May 2020.

The Board signed the Oath of Office for Russlyn Leivestad who was elected by acclamation to the position of Commissioner for the Trout Creek Park District for a term through May 2020.

The Board signed the Oath of Office for J.J. Goodman who was elected by acclamation to the position of Trustee for the Trout Creek Rural Fire District for a term through May 2019.

The Board signed the Oath of Office for Debra A. Pier who was appoint to the position of Trustee for the Eastern Sanders County Hospital District for a term through May 2019.

Presiding Office Magera signed the Contract for Sale of Sand and Gravel between L.H.C, Inc. and Sanders County. (Contract on file in the office of the Clerk and Recorder)

The Board adjourned at 2:35 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 9, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 9, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Ben Bache, Foreman, Road District No. 1; Jeff Friesz, Foreman, Road District No. 2, and Lee Smith, Foreman, Road District No. 3, to discuss: draft bids for asphalt, road oil, culverts and bands and magnesium chloride; FY 16/17 budget timeline, financials to date look good; equipment lease for new grader; Mr. Bache will be scheduling a demo for a chipper, would be looking to rent this equipment in the future. Safety audit scheduled for May. Building Permit for lean to/pole barn at District No. 1 shop. Road crews should be aware of any new driveways, fencing, etc. that may encroach on county roads. First Aid/CPR Class scheduled for the end of March. Also in attendance was Rich Wallace, Personnel Director.

The Board met with Department Heads for their quarterly meeting. In attendance were: Kathy Harris, Coroner; Jeff Friesz, Foreman, Road District No. 2; Karen Morey, Director of Public Health; Dede Steinbach, Fair Manager; Candy Fisher, Clerk of District Court; Lori Methgen, GIS/Rural Addressing; Carol Turk, Treasurer-Superintendent of Schools; Judson Shively, Weed District Coordinator; Kathy Matthew, Director of Land Services; Tom Rummel, Sheriff; Shawn Sorenson, Sanitarian; Bill Naegeli, Coordinator/Office of Emergency Management; Rich Wallace, Personnel Director; Lee Smith, Foreman, Road District No. 3; Les Lantz, Maintenance; Ben Bache, Foreman, Road District No. 1; Lisa Wadsworth, Deputy Clerk and Recorder, and Don Strine, Justice of the Peace. Presiding Officer Magera provided an explanation of meeting format and introduced Rich Wallace as the new Personnel Director. Ms. Wadsworth advised that the Clerk and Recorder would distribute fiscal year 2016/2017 budget preparation worksheets Department Heads on April 11th and requests that Department Heads return them by April 21st. Election primary will take place in early June, training for election judges. Mr. Wallace discussed the Spontaneous Tribute and Recognition Program (STAR) and solicited feedback from the Department Heads. Reminder that all Employees must have a completed Conflict of Interest Disclosure Form on file. If information changes and new form should be filled out/updated. New County Timesheet was introduced and there was some feedback that the form might not work well for some departments. It was the consensus of the Board that another meeting would need to be scheduled with Department Heads to review timesheets, compensatory time and flexible work schedules. Presiding Officer Magera reminded that all contractors must be licensed and have proof of insurance before contract is signed and work is commenced. Kevin Hill Auctions has an auction coming up on April 2nd if any department has items they would like to sell. Reminder to let Clerk and Recorder know of equipment so it can be removed from inventory. Road and Weed Districts will need to report inventory on a bi annual

basis. Department Head updates: Dede Steinbech, not a lot going on, getting things cleaned up around the fairgrounds a few trees removed and some burning. Lots of request to rent the Fairgrounds Pavilion, a few private events have been scheduled. Carol Turk, gearing up for tax collection, busy with motor vehicles and tax assignments. Ben Bache, getting winter equipment swapped over to summer. Will start fixing up roads once the weather dries out. Road District No. 1 has two new road crew employees. Judson Shively, remodel of the Weed District Shop has been completed. Looking to fill the open Weed Sprayer position. Chemical Bid opening scheduled for tomorrow. Les Lantz, two major projects, Otis Elevator will be here on April 4th to do the upgrades/bring elevator up to code. Fire alarm system will also be modernized. Elevator will be down approximately two weeks, notice will go in the local paper. Karen Morey, reminder that I-pharm will be here later this month. Ms. Turk suggested that the schedule be extended to three days so appointment could be earlier in the day. Lori Methgen, updated County Atlas has been completed, waiting for printing. Updated website should be completed next week. Kathy Matthew, Floodplain Regulations have been updated, should be adopted later this week. Working on updating the Park Board Masterplan, and subdivision regulations. Ms. Mathews will be attending a Floodplain Conference next week. Shawn Sorenson, completed safety rounds on the 1st floor, looked at general safety items and followed up on imminent issues right away. A few things the Safety Committee reviewed were: air quality concern in an office located in the Courthouse, cargo protection in County Vehicles, vault area/downstairs breakroom, follow up on incidents of falls on the front stairs. Railing upgrade will be included in next FY budget. Sharps are not locked up in Public Health. Key Entry Lock has been installed on Boiler Room Door, and loose shelving was remedied. A concern about light switches outside bathrooms, looking for a solution. Tom Rummel, remodeling kitchen in the Detention Center, very busy at the Sheriff's Office, busier than normal for this time of year. Three arrests yesterday, big meth/drug problem in Sanders County. Kudos to the County Mechanic and the Plains Road Shop, they are doing a great job with vehicle maintenance. Jeff Friesz, took plows off, hauling gravel. Will have water trucks back into use next week. Don Strine, extremely busy since November/December. Increase in the number of search warrants issued. Reminder to lock cars, houses. Situation is not getting any better, increase in the number of orders of protection being issued. Will be attending Spring Training Conference in Billings. Thanks for the Justice Courtroom, it has been a blessing, and kudos to the Sheriff's Office, they have been working hard. Commissioner Brooker, Health Insurance Committee has been formed and they will be comparing new proposal and renewal for current policy. Recommendation will be brought to the Board of Commissioners. Commissioner Cox, progress continues on Heron Bridge, only working on the north side until weight limits come off. Commissioner Magera, revenue is down approximately 300,000, when you do your department budgets, be as conservative as you can.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker motioned to approve the March 1st, 2nd, and 3rd meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board proceeded to audit County Claims in the amount of $107,421.34 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

Tom Rummel, Sheriff and Lanny Hensley, Undersheriff, requested to meet with the Board as they were not on the scheduled agenda, to discuss: Draft manual has been sent to outside agencies for review and comment. Sheriff outlined how they intended to figure how much a Reserve Deputy stipend should be. Working with Director of Human Resources to fill vacant deputy position. Sheriff's Office is interested in leasing Dodge Trucks, Commissioners advised Sheriff to obtain lease information and report back for budget review. Commissioner reminded Sheriff that their Department

Budget/Overtime continues to be an issue. Undersheriff advised that they are looking at ways to alleviate overtime. Need clarification on policy, allowing Employee to go to doctor/ workers' compensation covered appointments while on county time.

The Board met with Luke Russell, Vice President of External Affairs/Hecla Mining Co.; Doug Stiles, General Manager/Revett Silver; Senator Chas Vincent, and Monique Hayes, Assistant/Hecla Mining Co. to discuss the progress of the Rock Creek Mine and upcoming public meetings.

The Board adjourned at 5:00 p.m.

Commissioner Cox attended the Hecla Mining, Co. Town Hall meeting, concerning the Rock Creek Mine, at the Sawtooth Grill in Noxon.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 10, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 10, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

Commissioner Cox motioned to adopt Sanders County Resolution 2016-03, a resolution to amend the Sanders County Floodplain Regulations. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Resolutions are recorded in the office of the Clerk and Recorder)

The Board met with Katherine Matthew, Director of Land Services, to discuss: Final Plat Approval for Amended Lot 1E of AP 6, Block 28 of Willis Addition; updating subdivision regulations, need legal clarification of certain verbiage about floodplain provisions; reworking/updating Park Board Master Plan to include all eighteen parks in Sanders County.

Commissioner Brooker motioned to grant Final Plat Approval for Amended Lot 1E, Block 28 Willis Addition Minor Subdivision, as all conditions of Preliminary Plat Approval are satisfied. Commissioner Cox seconded the motion. The motion was passed unanimously.

Bill Naegeli, Coordinator, Sanders County Office of Emergency Management, requested to meet with the Board, as he was not on the scheduled agenda, to discuss the Courthouse Building Emergency Evacuation Plan.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: Western States/CAT lease agreements. No new update on the permit for Bache Gravel Pit. Larchwood South Shore Subdivision Litigation/Settlement Conference has been scheduled. Review of the proposed lease amendment between Thompson River Lumber (TRL) and Sander County. Also in attendance for a portion of the meeting was Nels Hammack, Western States/CAT Equipment.

Commissioner Brooker motioned to appropriate the funds necessary to lease the following equipment: Caterpillar Bachhoe Loader and two 160M3 Motor Graders; and to give the Acting Presiding Officer permission to sign the Western States/CAT Equipment Leases when they are available. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

As it was 2:00 p.m. and the time and place as advertised, the Board proceeded to open the sealed Chemical Bids. Bids were received from Wilber-Ellis Company and Crop Production Services (CPS). There was no public present. Commissioner Brooker motioned to take the bids under advisement, in order to consult with the Sanders County Weed District Board. Commissioner Cox seconded the motion. Also in attendance was Judson Shively, Weed District Coordinator. The Chemical Bid Award has been scheduled for Thursday, March 17th at 2:00 p.m. (Details on the Chemical Bid are on file in the office of the Clerk and Recorder.

Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, requested to meet with the board as she was not on the scheduled agenda, to discuss: Special District Budgets and tax assessments; booking lease agreements as capital outlay, budget amendments are needed once lease agreements are signed.

The Board met with Rich Wallace, Director of Human Resources, to discuss: Weed Sprayer open position; Reserve Deputy Manual and volunteer process. Annual Workers' Compensation Safety Inspection scheduled. Joint Powers Trust Wellness Education. New items not on the agenda: discrepancy with rate of pay for Treasurer's Office Employee; Safety Coordinator duties, Montana Association of Counties (MACo) PTC Regional Training, and filing of external job postings. Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, was also in attendance for a portion of the meeting.

The Board adjourned at 3:15 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 15, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 15, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; and Carol Brooker, Commissioner.

Commissioner Anthony B. Cox was absent as he was attending the Clark Fork Management Committee meeting in Sandpoint, Idaho.

The Board met with the Hon. Deborah Kim Christopher to discuss Judicial Redistricting Proposals. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

The Board met with Rich Wallace, Director of Human Resources, to discuss: Joint Powers Trust/Wellness Education. Participation in recent session was under require goal of 70%. Open Sprayer Position, external posting closes March 25th. Health Insurance Committee is scheduled to meet once insurance renewal proposal from Joint Powers Trust is received. Scheduling to being the process of changing/updating the current Personnel Manual. New Issues not on the agenda: Safety Audit scheduled for May 19th; transition of Personnel Department name to Human Resources. Training Classes that may benefit supervisors. Unemployment findings and payroll/human resource module.

ROUTINE COUNTY BUSINESS

Presiding Office Magera signed the Treasure State Endowment Program (TSEP) request for funds for infrastructure planning grant/Solid Waste Transfer Site relocation project.

The Board adjourned at noon.

ATTEST:

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Glen E. Magera, Presiding Officer

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Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 16, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 16, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

As it was the time and place as advertised, Chairman Glen E. Magera opened the regularly scheduled Solid Waste Refuse Disposal District (SW) Board meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Anthony B. Cox, Member; Jason Peterson, SW Supervisor; Lorraine Berish, SW Secretary; Mrs. Kathy Conlin, SW Billing Clerk/Recycling Coordinator, and Shawn Sorenson, Sanitarian. Commissioner Brooker motioned to approve the February 17, 2016 minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. New Business: Mr. Sorenson discussed cleanup efforts at Sour Dough Village and water/wastewater issues. Riverfront Motel, engineer expressing frustration over second Montana Department of Environmental Quality (DEQ) denial. Unfinished Business: Mrs. Conlin provided an update on her research for bi-annual reassessment process. It was the consensus of the Board to obtain a list of all the commercial/business properties in the County and review for accurate billing. Mr. Peterson presented a verbal quote for truck washing. He advised that Stoltz would charge $75.00 per truck or $65.00 per hour to pressure wash. Most likely three trucks per month and as needed. Supplies have been ordered to fix the bear proof fencing at the Noxon Roll-off Site. Annual E-Waste event scheduled for Saturday, June 25th, 2016 at the SW Transfer Station in Thompson Falls. Review of financial,

budget looks good. Recycling Report: 41 Bales of Mixed Paper; 33 Bales of Cardboard (40 Bales shipped/February 24th); 30 yards of Aluminum Cans; shipped Metal Pile 153 tons and Aluminum 374 pounds ($10,068); 5 Pallets of Batteries and 30 yards of Plastics 1 & 2. There was no public comment. The meeting adjourned at 11:00 a.m.

The Board met with Lori Methgen, GIS/Rural Addressing Coordinator, to discuss: new website has content problems, will be working with Webgrain to correct the issues before migrating to new site. Road Maintenance maps in progress, Ms. Methgen requested the Commissioners input. No progress/new updates on the PLSS Grant Projects. Working with Weed District on ARC/GIS mapping of Rush Skeletonweed projects. Lots of request for the voter precinct maps, uploaded to website. Working on Census 2020. Storage issues have been resolved, shelving ordered for office. GIS/Rural Addressing fee updates.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker was absent from the afternoon session as she was attending the Sanders County Community Development Corporation Board meeting in Plains.

The Board signed the Claims Approval List for the period ending February 29, 2016 and instructed the Clerk to file said list. Warrants in the amount of $107,421.34 were drawn from respective funds in payment of same. (Claims Approval List is on file in the office of the Clerk and Recorder)

The Board adjourned at 2:35 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 17, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 17, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Matt Aron, Local Government Forest Advisor/Montana Department of Natural Resources (DNRC), to discuss: Forest Counties Coalition; Forest in Focus, Collaborative Groups, and Farm Bill initiatives.

Rich Wallace, Director of Human Resources, requested to meet with the Board as he was not on the scheduled agenda. As a follow up to the questions and concerns about the new timesheet, Mr. Wallace presented the revised County Timesheet. It was the consensus of the Board to approve of the revisions and implement the timesheet for the pay period starting on March 26th. It was also the consensus of the Board to have work agreements drawn up for several employees whose schedules/work periods fall out of the typical Monday-Friday, 8-5 workday. Mr. Wallace will draft and present at a later date for the Board to review.

Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss: Management Discussion & Analysis report; Sheriff Department Budget overages (specifically payroll) and additional audit findings, Auditor will discuss at exit interview. New requirement to report other than pension postemployment benefits (OPEB) via GASB Statement 45/financial report. The election polling location in Plains has been relocated to the Senior Center. Upcoming election filing and election judge training deadlines. Overview of budget timeline. Request by Ms. Scribner to allow her staff to work four ten hour shifts for the summer months.

As it was 2:00 p.m. and the time and place as advertised, Commissioner Cox motioned to award the Chemical Contract to Crop Production Services (CPS) for the 2016-2017 fiscal year, as recommended by the Sanders County Weed District Board. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Details on the Chemical Bid are on file in the Clerk and Recorder's Office)

The Board adjourned at 2:15 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 22, 2016

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Tuesday, March 22, 2016, due to scheduling conflicts.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 23, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 23, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met Richard Wallace, Director of Human Resources, to discuss: Safety Committee Report; 2016 Safety Calendar and Departmental Safety Rounds; reviewed 2015 Safety Audit Results, 2016 Safety Audit is scheduled for May 18th, 2016. No new injuries to report. Timesheet update, working with all departments for training and compliance. Open County Positions: Seasonal Weed Sprayer/Weed District. Hearing Testing will be scheduled for September. Mr. Wallace will attend a Human Resources Training Workshop on April 22nd, 2016. Discussion of item not on the agendas were: Deputy vacancy and should Sheriff's office proceed with filling this position. Robert Zimmerman, County Attorney-Public Administrator, was in attendance for a portion of the meeting.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker motioned to approve the Sanders County Landowner Firewise Landowner Fuels Reduction Cost-Share Agreement No.'s 21 and 22 between Sanders Firewise Agreement Jill Lundstrom and Sanders County. Commissioner Cox seconded the motioned. The motion was passed unanimously.

Commissioner Cox left the meeting at 2:00 p.m.

Commissioners Magera and Brooker proceeded to audit County Claims in the amount of $94,481.36 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

ROUTINE COUNTY BUSINESS

The Board signed the 2016 Sanders County Weed Management Plan.

Commissioner Magera signed the Sanders County Landowner Firewise Landowner Fuels Reduction Cost-Share Agreement No.'s 21 and 22 between Sanders Firewise Agreement Jill Lundstrom and Sanders County. (Agreements are filed in the office of the Clerk and Recorder)

The Board adjourned at 3:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 24, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 24, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met Katherine Matthew, Director of Land Services, to discuss: Clark Fork Vista Subdivision; River West Estates Subdivision; traffic counts to be downloaded and reports generated; review of draft Mitchell

Floodplain violation letter; Lakes of Heron Subdivision-Land Services was contacted by engineering firm requesting documentation on pump system and wells. Update on Floodplain Conference recently attended by Ms. Matthews.

Commissioner Cox motioned to grant a one year extension of preliminary plat approval for River West Estates Subdivision. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to grant a one year extension of preliminary plat approval for Clark Fork Vista Subdivision. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Subdivision records are on file in the Land Services Department)

The Board met with Robert Zimmerman, County Attorney-Public Administrator and Robert Bell, Attorney (via tele-conference) to discuss pending litigation. Therefore, as per MCA 2-3-203(3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

Nichol Scribner, Clerk and Recorder/Election Administrator, requested to meet with the Board as she was not on the scheduled agenda, to discuss the primary election ballot.

Commissioner Brooker motioned to approve the March 8th through March 17th, 2016 minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at noon.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 29, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 29, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board examined and reviewed the County's official bonds and securities from SunTrust Bank; Federal Home Loan Bank (FHLB). (Bonds are Securities records are on file in the Treasurer's Office)

Richard Wallace, Director of Human Resources, requested to meet with the Board as he was not on the scheduled agenda, to discuss: rehire of Tom Durham for seasonal Rush Skeletonweed grant position; timesheet submitted by Reserve Deputy; Commissioner Brooker requested to know who is the designated person in charge of Sheriff's Department when Sheriff and Undersheriff are both out of town.

Commissioner Cox motioned to hire Tom Durham for the seasonal Rush Skeletonweed Grant position. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for the Board to approve and sign the renewal for the Montana Association of Counties (MACo) Health Care Trust (HCT) Dental/Vision Insurance Plans. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Nichol Scribner, Clerk and Recorder, requested to meet with the Board via teleconference, as she was not on the scheduled agenda to discuss County Claim submitted by Search and Rescue.

The Board examined and signed the Claims Approval List for the period ending March 31, 2016 and instructed the Clerk to file said list. Warrants in the amount of $94,481.36 were drawn from respective funds in payment of the same. (Claims Approval List is on file in the office of the Clerk and Recorder)

Presiding Officer Magera signed the MACo HCT Dental/Vision Insurance renewal for fiscal year July, 2016 through June 30, 2017. (Filed in the office of the Clerk and Recorder)

The Board adjourned at noon.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 30, 2016

Commissioner Carol Brooker audited County Payroll Claims in the amount $ 407,104.35 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Payroll claims are on file in the office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 30, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Richard Wallace, Director of Human Resources, to discuss: working on draft agreements for exempt employees; Safety Report, no new injuries only one in 2016 so far; Random Drug Testing, looking at ways to reduce our expenses; interviews scheduled for open seasonal Weed District Sprayer position; Reserve Deputy Program, and Employee Development.

The Board adjourned at noon.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Acting Secretary

Mrs. Kathy Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 31, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 31, 2016 at 10:00 a.m. Present were Acting Presiding Officer Anthony B. Cox and Carol Brooker, Commissioner.

The Board met with Bill Burkland, Engineer, Robert Peccia and Associates, Inc, to discuss: Design Report Reviews and Plan for Grant projects at the Thompson Falls and Plains Airports. Notice for Bids will be send out by Robert Peccia & Associates and bids to be opened on April 27th in Helena. These are Federal Grants therefore award must be to the lowest bidder. The Board will formally award the bid on the April 28th. Discussion concerning new fuel tank to be installed at Thompson Falls Airport and required training/safety. Also in attendance was Kim Roberts, Thompson Falls Airport Manager.

Commissioner Glen E. Magera joined the regular session at 9:56 a.m., it was already in progress and it was consensus for him to assume the role of Presiding Officer.

The Board met with Katherine Matthew, Director of Land Services, to discuss: Aitkens Quik Stop Minor Subdivision: Property is in an A zone floodplain, owners requested variance and preliminary plat approval. Encroachment permit application does not meet the requirements of Sanders County Resolution 2000-42, direction is needed; request for Clerk and Recorder Office to sign off on Certificate of Surveys when Ms. Matthew is out of office, she will provide checklist. Request from Ms. Matthew to be invited to all airport board meetings in order to be in compliance with Airport Affected Areas (AAA) rules. Sanders County Park Commissioner Board has two member openings.

Commissioner Cox motioned to grant the Variance Request for Aitkens Quick Stop Minor Subdivision as presented by Ms. Matthew. Commissioner Brooker seconded the motion. The motion was passed unanimously. (Full detail on the variance request is available in the Land Services Department)

Commissioner Brooker motioned to grant conditional preliminary approval of the Aitkens Quik Stop Minor Subdivision with the following conditions and finding of facts and conclusions. Commissioner Cox seconded the motion. The motion was passed unanimously.

1. That an approach permit be verified or obtained from Montana Department of Transportation (MDT) for the access of MT Highway 200.
2. That a written easement be established through Lot 1, ensuring access for Lot 2.
3. That the regulatory floodplain boundary for the Cabinet Gorge Reservoir be notated on the final plat with the following restriction to Lot 2; no new construction or substantial improvement to the existing structures or development of the property.
4. That the subdivider contacts the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan within 30 days of preliminary plat approval, provide for initial treatment of weeds and file the approved plan with final plat.

5. That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to the final plat approval.
6. That the subdivision complies with the design standards and adopted by the Montana Department of Environmental Quality (DEQ) and the Sanders County Wastewater Regulations. Prior to Final Plat approval of all lots less than 20 acres in size must be approved by the Montana DEQ as the reviewing authority under MCA 76-4-101.
7. That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: Montana Rail Link Agreement; Airport Grants; Hot Springs Refuse District in need of a temporary employee; Permit status for Scott Pit Site/Bache Gravel Pit; Paradise School is raising money as Plains School District does not wish to take over the property.

Meghan Phillippi, Sanders County Extension Agent, requested to meet with the Board as she was not on the scheduled agenda, to discuss her resignation and the need to fill her position before the next County Fair. Also in attendance Tripp Burns, Editor, Clark Fork Valley Press.

Tripp Burns, Editor, Clark Fork Valley Press, requested to meet with the Board as he was not on the scheduled agenda, to discuss: Rock Creek Mine Project and who is in support and why the County Commissioners are in support of it.

The Board met with Bill Naegeli, Office of Emergency Management (OEM) Coordinator, to discuss: Water issues at Dixon Agency there is a milky white color to the water. This issue has been going on for some time and will not be designated as an emergency issue by the County as the Confederated Salish and Kootenai Tribe is in charge of the water system. Fire drill update, building cleared in two minutes and went smooth. Fire Alarm in public health quieter than normal and will be checked. Need for an evacuation plan for the Detention Center. The Emergency Operations Plan needs to be updated by end of 2nd quarter, will require a public comment period. Would like to see a policy for social media/Facebook groups and a Public Information Officer for Sanders County. FEMA Procurement Course April 29th in Missoula, recommends someone from the County should attend. Mr. Naegeli will be attending the annual FireSafe Meeting on April 6th in Polson.

The Board adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

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Nichol Scribner, Clerk & Recorder

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 5, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, April 5, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Richard Wallace, Director of Human Resources, to discuss: recommendation for Board to approve hiring of Chyenne Baird for the seasonal Weed District Sprayer positions; request from Land Services to rehire John Chamblin as Subdivision Weed Plan Specialist, the Board requested that budget numbers and the Independent Contractor Agreement be reviewed before approving. One new injury to report in the Road District No. 2; met with Department Heads concerning departmental coverage/hours of operation; initial discussions with employees whose positions require a Work Week Agreement; update on Random Drug Testing; update from the Health Insurance Committee; Reserve Deputy Program, County Attorney is okay with the proposed manual, though the stipend amounts still need to be addressed.

Commissioner Brooker motioned to approve the hiring of Chyenne Baird for the seasonal Weed District Sprayer position. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder/Election Administrator, to discuss: designation one election judge per precinct to test AutoMark Voting Machine. Issues with Search and Rescue claims and lack of documentation for per diem reimbursement. Also Clerk and Recorder's Office has not received noticed from the Sheriff's Department that the Hummer was transferred to Search and Rescue, no response to information request sent to the Sheriff's Office back in December. Printing Department Budgets on April 11th for Department Heads to review, and school elections for Thompson Falls and Plains Districts were cancelled.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

The Board signed the Quarterly Certification Form for the Montana State Disaster and Emergency Services Grant for the period of January 1, 2016 through March 31, 2016. (Filed in the Clerk and Recorder's Office)

Commissioner Brooker motioned for the Board to approve and sign the Landowner Fuels Reduction Cost-Share Agreement between Chad Carter and Sanders County. Commissioner Cox seconded the motion. The motion passed unanimously. Presiding Officer Magera signed the agreement on the Board's behalf. (Filed in the office of the Clerk and Recorder)

Commissioner Brooker motioned for the Board to approve and sign the License for Bicycle Path/Pedestrian Walkway No. 601,920 between Montana Rail Link, Inc. and Sanders County. Commissioner Cox seconded the motion. The motion passed unanimously. Presiding Officer Magera signed the agreement on the Board's behalf. (Filed in the office of the Clerk and Recorder)

Commissioner Brooker motioned for the Board to approve and sign the F/FY 17-LG Montana Aeronautics Board Grants for Thompson Falls and Plains Airports. Commissioner Cox seconded the motion. The motion was passed unanimously. Presiding Officer Magera signed the corresponding documentation on the Board's behalf.

Commissioner Cox motioned to accept the resignation of Jack Stamm from the Sanders County Park Commission. Commissioner Brooker seconded the motion. The motion passed unanimously.

Commissioner Cox motioned to accept the resignation of Alice Dettwiler from the Heron-Noxon Cemetery Board and to appoint Margaret Harker to fulfill the remainder of the term. Commissioner Brooker seconded the motion. The motion passed unanimously.

The Board met with Troy Hinck, Montana Fish, Wildlife and Parks Game Warden, and David Wrobleski, United States Fish and Wildlife (USFS) Biologist for the regular quarterly wildlife meeting. Mr. Hinck discussed the following: law enforcement, have had some warrants for individuals in Sanders County but they were for issues that happened outside of the County. Still issues with substance abuse and poaching, working well with the Sheriff's Department. Working

with representatives of Avista Utilities to help deal with some of the problems on their property. Increases in signage will help with some of the issues. Elk surveys were conducted last week, Whitetail Deer numbers look good and the Wolf harvest showed a little decline. The feeding of deer in Thompson Falls is getting better, there have been some citations issues. Recent bighorn sheep fly over looked better, and the fencing at the Noxon Solid Waste Roll-Off Site is completed. Mr. Wrobleski touched base on the following: Grizzly Bear Travel Management Meeting; timber sales; USDA Forest Plan and trail systems, upcoming projects for Swamp Eddy and Short projects and Farm Bill Projects. Also in attendance for a portion of the meeting were: Paul C Fielder, Citizen; Nancy Jo Howarth, Citizen; Gerry Campbell; Gerald Cuvillier, Citizen; Dyan Schecterson, Citizen; Mark Sheets, Citizen/Mayor of Thompson Falls, and Beverly Cuvillier, Citizen.

The Board met with Gerald Cuvillier, Citizen, to discuss resettling of refugees in Sanders County. Mr. Cuvillier presented the board with a signed letter by himself and fifty other Citizens of Sanders County requesting that the Board follow the lead of other surrounding counties and take a stand against the resettling of refugees in Sanders County. In addition he requested that the Board send a letter to the U.S. Department of State Bureau of Population, Refugees and Migration to request that Sanders County not be considered for any placement of refugees. Also in attendance were: Nichol Scribner, Clerk and Recorder-Assessor-Surveyor/Election Administrator; Katherine Ferguson, Citizen; Martha D. Humphreys, Citizen; Thomas B. Humphreys, Citizen; Karen Sheets, Citizen; Christopher Stough, Citizen; Nadiya Kirkman, Citizen; Bruce Hunn, Citizen; Butch Verlant, Citizen; Ernie Scherzer, Citizen; Nancy Mehaffie, Citizen; Mark Sheets, Citizen; Rachel M. Doble, Citizen; Linda Bisnett, Citizen; Bill Bisnett, Citizen; Don Strine, Justice of the Peach; Dan Hoffman, Citizen; Nancy Jo Howarth, Citizen; Gerry Campbell, Citizen; Dyan Schecterson, Citizen; Paul C. Fielder, Citizen; Beverly Cuvillier, Citizen; Denny Pargeter, Citizen; Ken Lyon, Citizen; Bob Worrell, Citizen; Charlie Shelor, Citizen; Bruce A. Hall, Citizen; Lark Chadwick, Citizen; Lisa Davis, Citizen; Dan Eckelberry, Citizen; Loren C. Huhta, Citizen; Mike Bingham, Citizen; Ernie Burwell, Citizen; Ed Kligler, Citizen; Gerald Martin, Citizen; Arnold Brouillette, Citizen; Ellen Brouillette, Citizen; Vicki Brown, Citizen; Roy Brown, Citizen; Keith LeForce, Citizen; Codee LeForce, Citizen; Joseph Altman, Citizen; Kathy Altman, Citizen; Senator Jennifer Fielder; Justin Harris, The Sanders County Ledger; Rich Wallace, Director of Human Resources; Ron Chisenhall, Citizen; Monda Owen, Citizen; Debra Achatz, Citizen; Sharon Sorlie, Citizen; Lisa Hampton, Citizen; Carolyn Pierson, Citizen; Ronald Tidd, Citizen, and Robert Pierson, Citizen. Presiding Office Magera advised that time was limited as this was not a public hearing. Individuals were also encouraged to email or write their comments and send to the Board. As time allowed, the Board heard public comment from the following, Ed Coogler: affiliated himself with Act for America and grass roots security fighting Sharia Law and protecting the United States and Montana. He stated that refugee settlement today is big business and the issue is new refuges don't want to migrate into our society communities. You sending a letter doesn't stop it but it does discourage it. Dyan Schecterson: stated that her family has a history with sponsorship of Southeast Asian refugees and these new refugees are nothing like the past. What is coming out of the Middle-East is not that way, they don't assimilate into society. I know that you have no authority about what is happening, but when the Feds see there is opposition from you they may change their mind. Bruce Hall: commented on the responses he had on his Facebook page concerning this meeting. This is meeting is just about enlightening people about how the resettlement program affects us all, County agencies and people will have to support these people. Sanders County doesn't have enough resources to take care of it, let's take care of our own; Vets like me. Orville Valennie, Jr.: How are we going to house these people? There aren't enough rentals as it is. Highest Unemployment in the state. No jobs. I feel sorry for these people, but there has to be more common sense here. Jennifer Fielder: spoke to the notion that there is nothing we can do about it, in American the people have a voice, starts here at grassroots effort at community level. There is something you

can do about it, that is why we're here. This is how it's done. Appreciate everyone being here and the Commissioners being here. Have heard from scores of constituents. Would encourage the Board of Commissioners (BOC) to make your opinion be in line with voice of the people. Paul Fielder: acknowledged that the BOC haven't spoken on their position on this issue to be criticized about it. Encouraged the BOC to do research on resettlement. Arnold Brouillette: requested a raise of hands of the people in attendance who think it's a good idea or if it's dangerous. Martha Humphreys: it's all about feelings and what we are afraid of. The economic impact is a far different position, if its economics I agree. Just in terms of ethnicity and religion is very offensive to me. Joseph Altman: if you are going to do a letter, this County can't support the type of resettlement program which would be expected of us. There is a limited amount of housing, poorest county in Montana. Not particularly worried about us importing Al Qaeda or Isis, I worry about my tribe. My worry is financial, we can't support this, a large support center like Missoula and Billings can support it. They got no future here, they would be on Welfare. It's nice to say we care about people, but care about your people/tribe first. Bruce Hunn: spent twenty years with the Department of Defense and projecting soldiers from IED's. Syria is the number one source of terrorist training in the world, sending too many out too hard to keep track off. Huge resettlement camps coming in, people under false pretenses. Great concern, can't be vetted because of a lack of written history on the people coming in. Christopher Stough: new to the community, introduces himself as a former marine with a degree in homeland security and works as a contractor for the Department of Defense. This is a big issue and is speaking to the facts. It's very important to be educated, how it will impact on a global basis. Fundamental beliefs of these individuals, instilled at a young age. The transition time to change those beliefs can take two generations. In 2015, 27,000 people have been killed by refugee terrorist. (the BOC asked Mr. Stough to email him the rest of his comments/statistics as time was limited). Mark Sheets: is against sending a letter about the resettlement of refugees, you didn't have to get permission to leave here or come here. We all have the freedom, we need the freedom, and more diversity the more vibrant the community is. Just give them a chance and go with it.

The Board met with Lanny Hensley, Undersheriff and Richard Wallace, Director of Human Resources, to discuss the Reserve Deputy Program. Mr. Hensley advised that Reserve Deputy Manual was completed, just waiting on approval. He provided a breakdown of proposed stipends for Level One and Level Two Reserve Deputies. Commissioners raised some concern about the Level Two Reserve Deputy stipend and asked Mr. Hensley to rework the numbers. Also in attendance were: Lynn Lanzoni, Reserve Officer, and Dyan Schecterson, Citizen.

Commissioners Brooker audited County claims in the amount of $1,082.95 and instructed the Clerk to draw warrants from respective funds in payment of the same.

The Board adjourned at 5:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 6, 2016

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Wednesday, April 6, 2016, due to scheduling conflicts of the board members.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 7, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 7, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services, to discuss: Amended Lots 16 & 17 of Mustang Haven Minor Subdivision; Island Park Home Owner's Association request to amend covenants. It was the consensus of the Board to approve the proposed amendment; Revais Creek/Dixon surface easement issue; Sanders County Park Board is in transition as there are two board member openings. The Park Board Masterplan and Bylaws are ready for review. Ms. Matthew is working with Weed District for spraying at County Parklands. Lakes of Heron Subdivision appears to be moving forward with Phase I. Review of letter to be sent to Mike Mitchell/Cowboy Cherries concerning alleged floodplain violations.

Commissioner Brooker motioned to grant an extension for preliminary plat approval for Amended Lots 16 & 17 of Mustang Haven Minor Subdivision with the condition that this will be the last extension. Commissioner Cox seconded the motion. The motion passed unanimously.

Commissioner Cox left the meeting at 11:00 a.m. to attend the Thompson Falls Junior High Etiquette Luncheon.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: draft amendment for land lease/Solid Waste Transfer Station; request to amend a section of the Hot Springs Inter-local Library Agreement, Mr. Zimmerman advises that the Hot Springs City Attorney would need to draft the amendment. Bond requirements for Elected Officials' proposed stipend figures for Reserve Deputies; issue with Sheriff Deputy obtaining a search warrant from the Hot Springs City Judge, the search warrant was totally defective. The normal procedure has been to obtain search warrants through the County Attorney.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker motion to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candace Fisher, Clerk of Court; Kathyrn Harris, Coroner; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Tom Rummel, Sheriff; Donald Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools; Robert Zimmerman, County Attorney-Public Administrator. Commissioner Cox seconded the motion. The motion passed unanimously.

The Board examined and signed the Claims Approval List for the period ending April 30, 2016 and instructed the Clerk to file said list. (Claims Approval List is on file in the office of the Clerk and Recorder)

The Board met with Patricia English, Critical Incident Stress Management Team (CISM), and Tari Heppe, CISM, to discuss the core focus of the Critical Incident Debriefing for Emergency Services Personnel. There was also a brief discussion about amending the current budget to allow for revenues collected from a training session. The CISM team would like to use these monies to send a team member to training in the month of May. Also in attendance was Bill Naegeli, Coordinator for Sanders County Office of Emergency Management.

The Board met with Nate Hall, Avista Utilities; Tim Swant, Avista Utilities, and Rene Wiley, Avista Utilities, to discuss: Ms. Wiley's relocation to the area to fill the vacancy left by Brian Burky. There was also discussion about the Management Committee and various projects such as the fishing pong at the Thompson Falls State Park. Also in attendance were: Tim Smith, Timberline Land Surveyors; Rick Hagedorn, Hagedorn Land Surveying, Inc.; Jenna Brown, Elliott Realty; Sharon Sorlie, Realty Northwest and Bonnie Abbott, Realty Northwest.

The Board met with Shawn Sorenson, Sanitarian, to discuss: clay systems, wastewater systems in clay continue to be a challenge; Wastewater installation moratoriums. Calendar year 2016 inspection are in process. A few soil/site analyses have been completed so far. Wastewater Permits: 80 permits so far in fiscal year (FY) 16. (Compared with 69 total last year). Department of Environmental Quality Subdivision Reviews: 10 reviews are complete/in process. Approximately $4,000.00 in revenue earned to date. Local Subdivision Reviews: about 30 so far in FY16. There have been 88 participants in the Food Training/8-Hour Management Course. Financials review, per last budget report 27^ actual expenses vs. 33 % budgeted. Working with the Clerk and Recorder and the State of Montana Junk Vehicle Program to straighten out a co-mingling of monies.

The Board met with Doug Ferrell, Friends of Scotchman's Peak Wilderness (FSPW), to discuss Jen Kreiner joining the FSPW and what her role is; upcoming Scotchman's Picnic at Bull River on June 26th, and Wilderness areas in Montana. At 4:15 p.m. Ms. Kreiner joined the meeting already in progress.

The Board adjourned at 5:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 12, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, April 12, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

Commissioner Cox motioned to adopt Sanders County Resolution No. 2016-04, a resolution to adopt a detailed Preliminary Engineering Report prepared by Great West Engineering for the Sanders County Solid Waste System. Commissioner Magera seconded the motion. The motion passed unanimously.

Commissioner Cox motioned to adopt Sanders County Resolution No. 2016-05, a resolution to accept findings of the Environmental Assessment and Determination that the preparation of an Environmental Impact Statement is not necessary for the Solid Waste Systems Improvements Project. Commissioner Magera seconded the motion. The motion passed unanimously.

Commissioner Cox motioned to adopt Sanders County Resolution No. 2016-06, a resolution authorizing the submission of an application for grant funding from the State of Montana's Treasure State Endowment Program for the Solid Waste Improvements Project. Commissioner Magera seconded the motion. The motion passed unanimously. (Resolutions are recorded in the office of the Clerk and Recorder)

Commissioner Cox motioned to approve the Board's meeting minutes from March 22, 2016 through April 6, 2016. Commissioner Magera seconded the motion. The motion passed unanimously.

The Board signed the Lease Amendment between Thompson River Lumber Company of Montana and Sanders County to extend the land lease for the current Solid Waste Transfer Station. (Filed in the office of the Clerk and Recorder)

The Board approved a claim in the amount of $8,563.80 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss, credit card merchant processing for the Fair. There is an issue concerning 1099K's that were reported to the Internal Revenue Service with the previous fair manager social security number. Issue is due to the previous Fair Manager signed up for merchant processing with Square, Inc. using his personal information and social security number and not the County's information. The Clerk and Recorder has attempted to reach Square, Inc. to assist in correcting the issue. Also in attendance were: Carol Turk, Treasurer, and Dede Steinebach, Fair Manager.

The Board adjourned at 11:45 a.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 13, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 13, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board proceeded to audit County Claims in the amount of 4180,388.43 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of Human Resources, to discuss: Reserve Deputy Program, Board approved of the proposed stipend amounts and Reserve Deputy Manual. Open County Positions: resignation received from Tom Durham, Rush Skeletonweed Grant Assistant Position. This position will be posted internally and externally. Subdivision Weed Plan Specialist, research being conducting concerning having an Independent Contractor for the County also be a County Employee. No new injuries to report this week. Health Insurance Committee updates: proposals are being reviewed. The Committee has met twice this week and are utilizing a comparative spreadsheet. There have been a lot of requests for meeting for Employees to better understand the benefits of the various Health Insurance Plans. Also in attendance for a portion of the meeting were: Sheriff Tom Rummel and Undersheriff Lanny Hensley.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

The Board signed the Claims Approval List for the period ending March 31, 2016 and instructed the Clerk to file said list. Warrants in the amount of $180,388.43 were drawn from respective funds in payment of the same.

The Board signed the Claims Approval List for the period ending April 30, 2016 and instructed the Clerk to file said list. Warrants in the amount of $8,563.80 were drawn from respective funds in payment of the same. (Claims Approval Lists are on file in the Office of the Clerk and Recorder)

Presiding Officer Magera signed a letter of support for the Northwest Montana Drug Task Force.

As it was the time and place as advertised, Presiding Officer Magera opened the Sanders County Board of Health (BOH) meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant/ Environmental Health; Sandra Gubel, Tobacco Prevention Specialist, and Karen Dwyer, \VIC A.id/Public Health. Dr. Gregg motioned to approve the February 17, 2016 meeting minutes. Dr. Lulack seconded the motion. The motion passed unanimously. New Business: Karen Dwyer/Public Health: Influenza cases are hitting a peak. There are 29 cases in the County with over 230 cases statewide, which have resulted in nine deaths. Public Health has given out 43 doses of Varicella Vaccine this year due to the change in school requirements. There have been a fair amount of religious exemptions in the County. Numbers show a good turnout for the 1-Pharm event. Immunization training workshop in Missoula, discussion on Prevnair 13/pneumonia vaccine. Rabies coming from bats/white nose disease. WIC Spring Conference April 25- April 27 at Fairmont Hot Springs Resort. Sandra Gubel-Tobacco Prevention: Recent Events such

as Dixon Kick Butt's Day and projects at Trout Creek and Noxon. Ms. Gubel stated that it was interesting to hear what kid's had to say about it. A big project every year will be at area High Schools and specifically targeting E-Cigarettes. Ms. Gubel will be attending the National Spit Conference next week in Albuquerque, New Mexico. Clean Indoor Act Policy update discussed with State and it was suggested that our County Attorney contact Lewis and Clark County Deputy County Attorney to discuss the way their policy was written (which includes E-Cigarettes). Shawn Sorenson-Environmental Health: issues with bed bugs at local apartment complex. Update on Riverfront Motel and R.V. Park, engineer they hired is working to get them in Montana Department of Environmental Quality (DEQ) compliance. County must be careful to ensure that we are meeting the minimum DEQ rules/requirements. The County can be held legally responsible if we were to allow substandard systems being installed. Mr. Sorenson has advised that he has had Wastewater Rules drafted for almost two years but they are constantly changing. The County has not yet adopted these new rules officially, therefore Mr. Sorenson cites State Statute whenever possible. He also advised that his department has now put the "homework" back on the property owner. They will need to do the "checklist" and research their property history before submitting a proposal to the Sanitarian. He hopes this will help improve compliance, especially with those consultants who try to "work around the rules". The Wild Coyote Bar/Restaurant now has a definitive DEQ compliance timeline. Their hired engineering is working on a public water supply. Seeing more issues when working with areas with a lot of clay, such as Heron and Hot Springs. In these challenging places, we need to be pulling back. The homeowner will need to get the best system for their needs even it if means using installers from outside of the local area. (Installers with experience in different/special systems) This soil and required systems may require homeowners to hire an engineer or equivalent. Unfinished Business: Lakes of Heron let their state approved public water and wastewater designs sunset, therefore had to resubmit. The DEQ is denying the request and reversing the previous findings. Lakes of Heron will be required to drill test a well to verify what the ground water is doing in that area/definitive groundwater direction. Mr. Sorenson advised that his department has implemented a log to better track letters with compliance dates. The Paradise Sewer District Board's public hearing, concerning a pursing grant funds for wastewater system, had a good turnout. A reminder that the Thompson Falls "Hill" needs to addressed, it's very similar to the Proposed Paradise Sewer Project. There are at least 500 homes producing wastewater that may be going into the river, this is a very unique situation that has been known about for many years and the City of Thompson Falls needs to work towards installing a sewer system. There was no public comment. The meeting adjourned at 3:00 p.m.

The regular session for the Board of County Commissioners also adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 14, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 14, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services, to discuss: Revais Creek/Dixon easement issues, the Board advised Ms. Mathews to confer with the County Attorney; Mike Mitchell/Cowboy Cherries sent letter requesting various documentation concerning permits; malfunction with traffic counters and data is missing, trying to retrieve; proposed amendments for the Park Board Masterplan, the Sanders County Park Commission Board has scheduled a public hearing; considering expediting permit process for docks located in the floodplain area, will also consider a nominal fee of $25.00; recent visit to property located near Buffalo Bill Creek, property owner is interested in bank stabilization and redoing bridge abutments.

Rich Wallace, Director of Human Resources, requested to meet with the Board as he was not on the scheduled agenda, to discuss a resignation from a Detention Center Employee and subsequent position opening.

Commissioner Cox motioned to accept the resignation of the Detention Center Employee Matt LaFriniere. Commissioner Magera seconded the motion. The motion passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: filling open Sheriff Deputy Position may be in arbitration; legal counsel Dan Johns is awaiting information for the Collective Bargaining Agreement/negotiations; County Attorney's approval of the Reserve Deputy Manual; and Clean Indoor Air Act and E-Cigarettes, request to amend Sanders County policy, additional research needed. Also in attendance for a portion of this meeting was Rich Wallace, Director of Human Resources.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

The Board signed the Claims Approval List for the period ending March 30, 2016 and instructed the Clerk to file said list. Warrants in the amount of $180,388.43 were drawn from respective funds in payment of the same. (Claims and reports are filed in the office of the Clerk and Recorder)

The Board met with Gary Hablutzel, President, Innovative Benefit Plans, LLC, to discuss the Joint Powers Trust/EBMS Healthy Insurance Renewal. Also in attendance were Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Richard Wallace, Director of Human Resources; and members of the Health Insurance Committee: Brenda Franck, Deputy Clerk and Recorder/Payroll Clerk; Kendra Helvey, Legal Assistant/County Attorney's Office, and Judson Shively, Weed District Coordinator.

The Board met with Les Lantz, Maintenance, to discuss: update on projects: Fire Alarm Phase I is complete, will need to budget for Phase II upgrades. Elevator is on schedule for inspection next week. Current budget numbers look good. Roofing repairs will need to be put in the 2016/2017 fiscal year budget. Parking Lot will be resealed sometime in June at a cost of $4,000.00. Mr. Lantz will be attending a one day conference in Kalispell put on by J2 Connect.

The Board adjourned at 3:15 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 19, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, April 19, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with John Gubel, U.S. Forest Service-Cabinet District Ranger (USFS); Heath Perrine, Engineer-USFS, and Mickey Carr, USFS, to discuss: Sanders County Schedule A Agreement and road maintenance, and Vegetation and Fuels Reduction Projects in the Kootenai National Forest-Cabinet Ranger District. Those mentioned were: Helwick Project, Dry Creek Timber Sale, Dry Creek Project, Elk Rice Project and Dry Creek Sediment Reduction Project. Also in attendance were: Kathy Matthew, Director of Land Services, and Lori Methgen, GIS/Rural Addressing.

The Board signed the Schedule A Agreement between U.S Department of Agriculture-Forest Service and Sanders County for road maintenance in the Cabinet Ranger District. (Agreement is filed in the office of the Clerk and Recorder)

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, to discuss: fiscal year 2016/2017 budget preparation, Junk Vehicle Account discrepancy between the County figures and the States, and School District Boundaries.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

Commissioner Magera signed the Oath of Office for Douglas King who was appointed to the position of Trustee for the Dixon Rural Fire District, for a three year term.

Commissioner Magera signed the Oath of Office for Kenneth Roy Tufly who was appointed to the position of Trustee for the Dixon Rural Fire District, for a three year term.

Commissioner Magera signed the Oath of Office for Laurence Walchuk who was appointed to the position of Trustee for the Eastern Sanders County Hospital District, for a three year term.

Commissioner Magera signed the Oath of Office for Diane Prongua who was appointed to the position of Trustee for the Eastern Sanders County Hospital District, for a three year term.

Commissioners Brooker and Magera signed the Oath of Office for Clinton H. Weedeman who was appointed to the position of Trustee for the Plains/Paradise Rural Fire District, for a three year term.

Commissioners Brooker and Magera signed the Oath of Office for Kenneth Matthiessen who was Elected by Acclamation to the position of Trustee for the Plains/Paradise Rural Fire District, for a three year term.

The Board signed the Oath of Office for Teresa Phillips who was Elected by Acclamation to the position of Trustee for the Thompson Falls Rural Fire District, for a three year term.

Commissioner Cox motioned to adopt Sanders County Resolution No. 2016-08, Cancellation of Warrants in the Clerk and Recorder's Office. (Resolutions are filed in the office of the Clerk and Recorder)

Commissioner Cox motioned to approve the April 7th through April 14th minutes. Commissioner Brooker seconded the motion. The motion passed unanimously.

As it was 2:00 p.m. and the time and place as advertised the Board proceeded to open the sealed bids received for Asphalt. Road Oil and Magnesium Chloride. One Asphalt bid was received from Knerr, Inc. for a price of $59.50 per ton FOB. Commissioners Cox motioned to award the bid to Knerr, Inc for the 2016-2017 season. Commissioner Brooker seconded the motion. The motion passed unanimously. Two bids were received for Road Oil: Calumet Montana Refining, LLC and Idaho Asphalt Supply, Inc. Commissioner Brooker motioned to take the Road Oil bid under advisement until Thursday during administrative/routine business time. Commissioner Cox seconded the motion. The motion was passed unanimously. Four bids were received for Magnesium Chloride: Montana Lyman Dust Control; Sorlie Excavating; Dustbusters, Inc., and We Dust Control and De-Icing, Inc. Commissioner Cox motioned to take the bids under advisement until Thursday during administrative time. Commissioner Brooker seconded the motion. The motion passed unanimously. There were no responses to the Culvert Bid. Also in attendance for a portion of the bid opening was John Knerr. (Bid information is filed in the office of the Clerk and Recorder)

The Board met with Lori Methgen, GIS/Rural Addressing, to discuss: Marten Creek Road Bridge; Road Maintenance Map Project; increase in requests for addresses; completed updating Rush Skeletonweed mapping process; and requesting pricing from DIS Technologies for equipment replacement.

The Board adjourned at 2:50 p.m.

ATTEST:

_____

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 20, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 20, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the regular place and time, Presiding Officer Magera opened the Solid Waste Refuse Disposal District (SW) Board Meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Anthony B. Cox, Member; Jason Peterson, Supervisor, SW Supervisor; Mrs. Kathy Conlin, SW Billing Clerk and Recycling Coordinator; and Lorraine Berish, SW Board Secretary. Commissioner Brooker motioned to approve the March 16, 2016 minutes as presented. Commissioner Cox seconded the motion. The motion was passed unanimously. Unfinished Business: Mr. Peterson

advised that the brush pile is quite large and chipping process is going slow; they are working it only as time allows. Commissioner Brooker advised that we need to work towards a long term solution. Backhoe lease scheduled to be signed this week. May need to install a shield to help protect the equipment from damage. Mr. Peterson will verify that the shield will not affect the warranty in anyway. The bear proof electric fencing project at the Noxon Roll-Off site is completed. New Business: Mr. Peterson requested to change the work schedule for his staff to four ten hour shifts with Saturday off. The Board advised that if Mr. Peterson could work it out with the staff, they had no objection to the change. Questions concerning budget preparation worksheets were answered. Thompson River Clean Up scheduled for May 7th, it was requested that the transfer station be open that day. Recent fire in a dumpster at the Noxon Roll-off Site. Attendant was concerned about the lack of telephone. The Board advised Mr. Peterson to purchase a TracFone for the attendant to keep on hand for emergencies. Mrs. Conlin inquired about the recent Montana Department of Environmental Quality inspection report for the Transfer Station. Mr. Peterson advised that the issues were cleaned up and everything was fine. Mrs. Conlin requested a letter for the files advising this issue was closed. He will obtain the letter. Mrs. Conlin discussed recent communication she received in response the "Styrofoam Letter" that was sent out to area restaurants; overall the response was positive. Request from citizens in Plains to have a recycling trailer located at the Town Pump Parking Lot, as it has been in previous years. Mr. Peterson will add the request for consideration during fiscal year 16/17 budget preparation. Mrs. Conlin advised that Thompson Falls Beautification Days appears to have been the best year yet as there was a lot more community involvement. Mr. Peterson advised that they received hundreds of tires and at least fifty cans of paint. Due to the quantity received, additional discussion will need to be had to see if the County will be able to accept tires next year. Recycling Report: 15 Bales of Mixed Paper (34 Bales were shipped on April 7th); 23 Bales of Cardboard (40 bales were shipped on April 6th); 40 yards and 1 Bales of Aluminum Cans; Metal Pile is about 75 yards; 6 ½ Pallets of Batteries. Mr. Peterson advised that Pacific Recycling is no longer accepting plastics. Mrs. Conlin will do some research and a decision will need to be made to determine whether or not the County can continue to recycle plastics. Mrs. Conlin advised that she is working with area schools for the June 25th E-Waste Event. There was no public comment. The meeting adjourned at 10:55 a.m.

The Board met with Richard Wallace, Director of Human Resources, to discuss: Clerical Pool, looking to build up, streamline and implement procedures for hiring temporary help. Focusing on Job Descriptions, missing and incomplete job descriptions in the files. Open County Positions: Rush Skeletonweed Grant Assistant, posted externally. Part Time Detention posted externally. The Subdivision Weed Plan Specialist position is still in discussion. Update on the Workweek Agreement, drafts being reviewed, generally a good reception to this new concept. No new injures to report, 26 days injury free. Health Insurance Committee has not made a formal recommendation as of yet. We are still waiting on a response from Joint Powers Trust in regard to Basic Coverage. Item not on the agenda: 3rd Floor Stairwell railing coming off the wall. Temporary fix was put in place and an Incident Report has been completed. Also in attendance was Candy Fisher, Clerk of District Court.

The Board adjourned at noon.

ATTEST:

_____

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 21, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 21, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services, to discuss: Parklands in Heron, two park parcels qualify for Western Bark Beatle Grant, will be working on a proposal. Columbia River Estates Parkland, ten acre parcel qualifies for commercial thinning. Request for a Change of Use Permit in the Limited Development Area of the Thompson Falls Airport (Airport Affected Area). Land Services will conduct a public meeting on May 2nd to accept public comment. Public Hearing for amending the Park Board Masterplan has been postponed until July, due to lack of a quorum for the Park Commission/Board. Mike Mitchell/Cowboy Cherries appealing decision of Floodplain Administrator. Per Sanders County Floodplain Regulations a public hearing will have to be scheduled. Malfunction with traffic counters, missing data on machines.

Commissioner Cox moved to hire John Chamblin to fill the seasonal/temporary Subdivision Weed Specialist Position. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: Cowboy Cherries/Mike Mitchell official request to appeal decision made by Floodplain Administrator, hearing will need to be scheduled; issues that need to be addressed in this year's Teamsters Union negotiations. Legal Counsel Dan Johns will be handling the Unfair Labor Practice Filing concerning the Sheriff's Office grievances. Concern about proper background checks, psychological and vetting of Sheriff Deputies prior to hiring. Request from Sheriff to lease four new vehicles. New camera and recording equipment installed in interview room at the Sheriff's Office, concern about only one employee knowing how to operate it. More employees need to be trained to use the equipment. Illegal signage on Turkey Flats Road stating private road. This is an open public road and signage must be removed. Also in attendance was Rich Wallace, Director of Human Resources.

The examined and signed the Claims Approval List for the period ending April 30, 2016 and instructed the Clerk to file said list. (Claims List are filed in the office of the Clerk and Recorder)

Commissioner Cox motioned to award the Asphalt Bid to Calumet, Inc. (as it was the lowest bid) for the 2016/2017 season. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker moved to aware the Magnesium Chloride Bid to Dustbusters, Inc (as it was the lowest bid) for the 2016/2017 season. Commissioner Cox seconded the motion. The motion was passed unanimously. (Complete Bid information is filed in the office of the Clerk and Recorder)

The Board adjourned at noon for lunch and resumed the regular session at 1:30 p.m.

Commissioner Magera left the meeting after lunch to attend the Sanders County Council on Aging meeting being held at the Thompson Falls Senior Center.

It was the consensus of the remaining Board Members for Commissioner Anthony B. Cox assume the role of Presiding Officer.

The Board met with Steve Siegelin, MSU Extension Department Head; Jason Badger, Sanders County Extension Agent; and Meghan Phillippi, Sanders County Extension Agent, to discuss the vacancy for Sanders County Extension Agent. Jason Badger will be designated Department Head for the Sanders County Office for the time being. It was the consensus of the Board to authorize the advertising of the Extension Agent Position.

The Board met with Nels Hammack, Western States Caterpillar, to review and sign the CAT Equipment Leases for the purchase of Backhoe and two Motor Graders.

Commissioner Brooker motioned to amend her motion and the March 10th, 2016 minutes as follows: motion to appropriate the funds necessary to lease the following equipment: Caterpillar Backhoe Loader and two 160M3 Motor Graders; and to give the Acting Presiding Officer permission to sign the Western States/CAT Equipment Leases when they are available. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera rejoined the Board at 3:10 p.m. during the meeting with Mr. Hammock and assumed the role of Presiding Officer.

The Board adjourned at 3:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 26, 2016

The regularly scheduled meeting for the Board of County Commissioners of Sanders County, Montana, was cancelled on Tuesday, April 26, 2016, due to scheduling conflicts.

ATTEST: _____

Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 27, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 27, 2016 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder/Election Administrator, to discuss: Junk Vehicle Vendor Invoice and Capital Expenditure Account overages; projects that Junk Vehicle Grant monies can be used for, getting quotes for upgrades.

The Board met with Rich Wallace, Director of Human Resources, to discuss: Open Positions for Rush Skeletonweed Grant Assistant and Part Time Detention Officer; update on workweek agreements; Safety/Injury Update-zero days injury free, Road District No. 1 Employee injured thumb. Health Insurance Committee made recommendation to the Board. Items not on the agenda included: Collective Bargaining Agreement/Teamsters Negotiations; recent Human Resource Training in Butte, and Job Descriptions-taking approach to build on department level.

As it was the time and place as advertised, Bill Burkland, Robert Peccia & Associates, via teleconference opened the sealed bids for the Thompson Falls Airport Improvements Project A.I.P. 3-30-0076-009-2016-Schedule I and II. Bids for the Schedule I- PAPI project were received from Montana Lines $95,805.00 and Pavlik Electric, Inc. $66,321.00. There was one bid for the Schedule II-Fuel System project received from Bjorn Johnson Construction $239,000.00. Mr. Burkland advised that original bids and summary tabulations will be forwarded to the Board. Commissioner Brooker motioned to take the bids under advisement until Thursday, April 28th, 2016. Also in attendance via teleconference were: Scott Anderson, Bjorn Johnson Construction; Lance Bowser, Robert Peccia & Associates, and Rick Donaldson, Robert Peccia & Associates.

As it was the time and place as advertised, Bill Burkland, Robert Peccia & Associates, via teleconference opened the sealed bids for the Penn Stohr Field/Plains Airport Improvement Project A.I.P. 3-30-0059-009-2016. Bids were received from: Road Products, Inc. $118,975.55; Straight Stripe Painting $147,988.00; C.R. Contracting, LLC $96,526.20; Maxwell Asphalt $174,403.55 and Harddrives Construction $151,182.60. Mr. Burkland advised the original bid and summary tabulations will be forwarded to the Board. Commissioner Brooker motioned to take the bids under advisement until Thursday, April 28th, 2016. Commissioner Cox seconded the motion. Also in attendance via teleconference were: Lance Bowser, Robert Peccia & Associates; Rick Donaldson, Robert Peccia & Associates; James Bumgarner, MT Lines, Inc.; Brian Walker, Robert

Peccia & Associates; Jake Adams, Straight Stripe, and Boden Breinholt, Straight Stripe. (Complete bid information is on file in the office of the Clerk and Recorder)

The Board adjourned at noon for lunch and resumed the regular session at 1:30 p.m.

Commissioner Brooker motioned to for Acting Presiding Officer Cox to sign Task Order 17-07-6-11-047-0 to Sanders County Unified Government Master Contract for Public Health Emergency Preparedness. Commissioner Cox seconded the motion. The motion was passed unanimously. (Contracts are on file in the office of the Clerk and Recorder)

The Board examined and approved County Claims in the amount of $395,136.00 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board adjourned at 2:30 p.m.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

_____

Nichol Scribner, Clerk & Recorder

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 28, 2016

Commissioner Cox audited County Payroll in the amount of $421,350.39 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Payroll Claims are on file in the office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 28, 2016 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Katherine Matthew, Director of Land Services, to discuss: Marten Creek Road sloughing will be addressed in May. Update on meeting with Fair Manager and volunteers concerning maintenance at the riverside parkland in Plains. Cowboy Cherries, Inc. /Mike Mitchell Floodplain violation appeal request.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: E-Cigarette/Clean Indoor Act Protocol for Sanders County. Awaiting appraisal figures for the proposed land acquisition for the new location of the Solid Waste Transfer Station. Also in attendance for a portion of the meeting was Sandra Gubel, Tobacco Prevention Specialist.

The Board adjourned at noon for lunch and resumed the regular session at 1:30 p.m.

The Board met with Bill Burkland, Robert Peccia & Associates, via teleconference to discuss the awarding of Thompson Falls Airport Improvements Project A.I.P. 3-30-0076-009-2016-Schedule I and II, and Penn Stohr Field/Plains Airport Improvement Project A.I.P. 3-30-0059-009-2016. Due to some question about a lapsed DUNS No. Commissioner Brooker motioned to postpone the award until Tuesday, May 3rd at 2:00 p.m. Commissioner Cox seconded the motion. The motion passed unanimously.

As it was the time and place as advertised, the Board proceeded to open the sealed bids for the Plains WSA-Old Airport Road Plath UPN 8889 and Thompson Falls Pedestrian/Bike Path UPN 8831-STPE 45(51) Projects: Bids for the Plains project were received from: H L Construction, Inc. $63,669.62 and Muster Construction $44,350.00. Bids for the

Thompson Falls project were received from: H L Construction, Inc. $87,268.15; Muster Construction, Inc. $26,100.00 Thompson Contracting, Inc. $78,425.00. Commissioner Brooker motioned to take the bids under advisement until Tuesday, May 3rd at 2:00 p.m. Commissioner Cox seconded the motion. The motion passed unanimously. Also in attendance was; Kim Bergstrom, Representative for Wildhorse Sports Association and Thompson Falls Trails Committee; Sandra Muster, Muster Construction, Inc.; John Muster, Muster Construction, Inc., and Gayle Taylor, Taylor Services. (Complete bid information is on file in the office of the Clerk and Recorder)

The Board met with Bill Naegeli, Office of Emergency Management (OEM) Coordinator, to discuss: Emergency Evacuation Policy for the Detention Center, in progress. Mr. Naegeli will be attending a Procurement Training Missoula tomorrow. Update on recent Incident Management Team/ Liaison Training, it was excellent. Information Officer/potential post was discussed and affirmed as necessary. The Firewise Trailer may be included in the parade circuit for this year, the training at the schools was postponed due to scheduling. On May 17th, Regional Hazard Material teams will do mock bio-hazard training, Mr. Naegeli will be in attendance as an observer. Mr. Naegeli will also attend the upcoming Public Health DES Regional Meeting in Kalispell on May 18th.

The Board adjourned at 3:00 p.m.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Acting Secretary

Mrs. Kathy Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 3, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, May 3, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Carol Turk, Treasurer, to discuss her request to abate the 2012-2016 mobile home taxes for Taxpayer ID 305621. Commissioner Cox moved to approve the request to abate as presented. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for the Board to sign the Noxious Weed Trust Fund Project Grant Agreement, Sanders County Rush Skeletonweed Project-Phase 10 MDA No. 2016-704. Commissioner Cox seconded the motion. The motion passed unanimously. (Filed in the office of the Clerk and Recorder)

Commissioner Brooker motion for the Board to sign the following Land Owner Fuels Reduction Cost-Share Agreements: Tommy and Carmen Groff, Agreement No. 24; Tommy and Carmen Groff, Agreement No. 25; Raymond and Bertha Jo Lunnen, Agreement No. 26; Daniel and Diane Mathis, Agreement No. 27; Dan Jones, Agreement No. 28, and

Jay and Eve Stucky, Agreement No. 29. Commissioner Cox seconded the motion. The motion passed unanimously. (Agreements are on file in the office of the Clerk and Recorder)

Commissioner Cox motioned to approve the April 21st, 2016 meeting minutes. Commissioner Brooker seconded the motion. The motion passed unanimously.

The Board examined and signed the Claims Approval List for the period ending April 30, 2016 and instructed the Clerk to file said list. Warrants in the amount of $395,136.90 were drawn from respective funds in payment of the same.

The Board examined and approved Claims in the amount of $6,900.00 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims and reports are on file in the office of the Clerk and Recorder)

The Board examined and signed the Noxon Senior Citizens Quarterly Report for the period of January 2016 through March 2016. (Filed in the office of the Clerk and Recorder)

The Board signed the Oath of Office for Mike Normandin who was elected by Acclamation to the position of Trustee for the Thompson Falls Rural Fire District for a term through May 2017.

The Board met with Nichol Scribner, Clerk and Recorder, to discuss: designating polling places within each voting precinct and appointment of Election Judges for the June 7, 2016 Primary Election; Health Insurance Quotes, recommendation to renewal with Joint Powers Trust for 2016/2017 and the Health Insurance Committee will convene again in the near future to work on items not addressed in this renewal. Also in attendance was Rich Wallace, Director of Human Resources.

Commissioner Cox motioned to appoint the Election Judges of each precinct as and designate the polling places as notated below. Commissioner Brooker seconded the motion. The motion passed unanimously.

PRECINCT NO. 1- HERON HD13 (*indicates Chief Election Judge)

*Melody A. Powell	Caryene Bledsoe	Beverly J. Exner
Ernest J. Exner	Patricia "Maggie" Gillingham	Margaret Harker
Deborah S. Lyman	Phylli Michelle Onofrey	Sara Lou Springer

PRECINCT NO. 2 - NOXON-HD13

*Sharon Larkin	Joyce Hilt	Ronelle Helmbrecht
Nancy Jo Howarth	Barbara Lampshire	Peggy (Pinkie) D. Nelsen
Teresa Nelson		

PRECINCT NO. 3 – TROUT CREEK –HD13

*Shirley A. McLinden	Cyndie M. Wilby	Beth Heller
Linda A. Keister	Mary Kendziorski	Debbie J. O'Toole
Carolyn Pierson	Karen D. Rasor	Kay A. Shanley
Sharon Y. Tessier		

PRECINCT NO. 4 – THOMPSON FALLS –HD13

*Ginger Lee Ward	Sandra True	Nancy Fields

Valerie Hoynacki	Lorraine Rayment	Karen Sheets
Doris M. Stowe	Nancy Wedemeyer	

PRECINCT NO. 5 –THOMPSON FALLS –HD13

*Janice M. Arnold	Nora Verpoorten	Lark Lenore Chadwick
Linda Hohenstein	Paul C. Fielder	Sharon Olson
Frank Parker		

PRECINCT NO. 6 –PLAINS-HD14

*Jane Bates	Peggy Garrison	Pamela Bedford
Carol L. Harris	Carolyn J. Jones	Shirley A. King
Jacklyn (Jaki) Lindeman	Cynthia Miller	Delores (Dee) A. Porter
Margo Tanner		

PRECINCT NO. 7-PLAINS-HD14

*Judith M. Stephens	Janice D. Sheridan	Judy Hawley
Ruth Hamilton	Karval Pickering	Jeanie L. Pinkley
Bibi Smith	Karen S. Willoughby	

PRECINCT NO. 8- HOT SPRINGS-HD14

*Jeanine Lois Woods	Traci Salmi	Jeannie Bequette
Linda Cirincione	Janell Clarker	Geraldine Detienne
Richard Hogan	Lori Hancock	M'Lin Kendrick-Stafford
Chris Kennedy	Lawrence Kennedy	Rebecca McClellan
Deb Pier	William Subda	Carol Webb
Julie While	Mary Whitsett	Nisca Warthen
Maura Williams		

PRECINCT NO. 9- DIXON-HD14

*Mary E. Cole	Delene Tufly	Sharon Rose
Joey Hettick Irita	Dawn Thompson	

CENTRAL TABULATING OFFICE JUDGES OF ELECTION

Bobbi Christenson	Brenda Franck	Tracy Vanicek
Lisa Wadsworth	Sandra Lee Cullen	Cheryl Godfrey
Linda Haywood	Bernice Robbins	Janell Clarke
Rebecca McClellan	Deb O'Toole	Sandra True

ABSENTTEE BALLOT EARLY PREPARATION JUDGES OF ELECTION

Jane Bates	Cheryl Godfrey	Linda Haywood
M'Lin Kendrick-Stafford	Judy Stephens	Sandra True
Ginger Lee Ward	Deb O'Toole	Rebecca McClellan

POST-ELECTION AUDIT BOARD MEMBERS

Janice Butte Peggy Johnson Sue Garrison

PRECINCT NO.	NAME	POLLING SITE
Precinct No. 1	Heron-HD13	Heron Community Center 6 Upper River Rd., Heron
Precinct No. 2	Noxon-HD13	Emergency Services Building 311 Noxon Ave., Noxon
Precinct No. 3	Trout Creek-HD13	Trout Creek School 4 School Ln., Trout Creek
Precinct No. 4	Thompson Falls-HD13	Thompson Falls Community Center 410 Golf St., Thompson Falls
Precinct No. 5	Thompson Falls-HD13	Thompson Falls Community Center 410 Golf St., Thompson Falls
Precinct No. 6	Plains-HD14	Plains-Paradise Senior Center 205 W. Meany St., Plains
Precinct No. 7	Plains-HD14	Plains-Paradise Senior Center 205 W. Meany St., Plains
Precinct No. 8	Hot Springs	Hot Springs Senior Center 101 Main St., Ste. 1, Hot Springs
Precinct No. 9	Dixon	Dixon Senior Center 35 3rd St., Dixon

Commissioner Brooker motioned for the Board to sign the Joint Powers Trust Health Insurance Renewal for 2016/2017. Commissioner Cox seconded the motion. The motion passed unanimously. (Renewal is filed in the office of the Clerk and Recorder)

As it was the time and place as advertised, Presiding Officer Magera opened the discussion to award the bids for the Penn Stohr Field/Plains Airport Improvement Project A.I.P. 3-30-0059-009-2016 and Thompson Falls Airport Improvements Project A.I.P. 3-30-0076-009-2016-Schedule I and II. Commissioner Brooker motioned to award the Penn Stohr Field/Plains Airport Project to the low bidder C.R. Contracting, LLC. Commissioner Cox seconded the motion. The motion passed unanimously. Commissioner Cox moved to award the Thompson Falls Airport Schedule I project to the low bidder, Pavlik Electric Co., Inc. Commissioner Brooker seconded the motion. The motion passed unanimously. Commissioner Cox motioned to not award the bid for the Thompson Falls Airport Schedule II project and to look at rebid in 2017. Commissioner Brooker seconded the motion. The motion passed unanimously. (Complete bid information is on file in the Office of the Clerk and Recorder)

As it was the time and place as advertised, Presiding Officer Magera opened the discussion to award the bids for the Plains WSA-Old Airport Road Plath UPN 8889 and Thompson Falls Pedestrian/Bike Path UPN 8831-STPE 45(51) Projects. Commissioner Brooker motioned to once again postpone the award as additional research was needed on the

bids received. Commissioner Cox seconded the motion. The motion passed unanimously. The Bid Award was reschedule for Tuesday, May 10th, 2016 at 1:30 p.m.

The Board adjourned at 2:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 4, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 4, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Rich Wallace, Director of Human Resources, to discuss: Collective Bargaining Agreement/Teamsters Negotiations; Clerical Pool protocol and hiring standards; job descriptions, Mr. Wallace is staring to work with Department Heads to review current job descriptions for their departmental employees; Open Positions for Rush Skeletonweed Grant Assistant, Part Time Detention Officer and Seasonal Heavy Equipment Operator for District No. 2 Road Shop. Safety Update/Injury Report- 8 days injury free. Health Insurance Renewal, tentatively set open enrollment meetings for June 8th at the Courthouse and Plains Road Shop. Mr. Wallace will be attending a Random Drug Testing Course in Kalispell next week.

The Board signed the Claims Approval List for the period ending May 31st, 2016 and instructed the Clerk to file said list. Warrants in the amount of $6,900.00 were drawn from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board adjourned at Noon.

ATTEST:

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Glen E. Magera, Presiding Officer

_____

Nichol Scribner, Clerk & Recorder

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 5, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 5, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services, to discuss: Longhorn Estates Minor Subdivision Request for Extension of Preliminary Plat Approval; Variance Request for Tranquil Estates; Commissioners to schedule Public Hearing for Cowboy Cherries, LLC/Mike Mitchell Floodplain Permit Appeal.

Commissioner Brooker motion to grant a one year extension of preliminary plat approval for Longhorn Estates Minor Subdivision with the condition that this is the final extension. Commissioner Cox seconded the motion. The motion passed unanimously.

Commissioner Cox motioned to grant the variance for Tranquil Estates Minor Subdivision as presented by Ms. Mathews. Commissioner Brooker seconded the motion. The motion passed unanimously. (Variances and Extension Approvals are one file in the Land Services Department)

The Board met Robert Zimmerman, County Attorney-Public Administrator, to discuss: comment period for Scotts Pit (Bache Pit) and timeline for permit approval, Montana Attorney General's Office will be sending two attorney's to Sanders County to prosecute an upcoming case involving the death of an infant. Need to clerical assistant in the County Attorney's Office; Clean Indoor Act Protocol, set amendment for next Board of Health Meeting, and Public Information Request/draft Resolution. Also in attendance for a portion of the meeting were Rich Wallace, Director of Human Resources and Sandra Gubel, Tobacco Prevention Specialist.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

The Board met with Shawn Sorenson, Sanitarian, to discuss: failed wastewater treatment system in Noxon/Joel Sather property; Licensing and Inspection Agreements between Sanders County and the Confederated Salish and Kootenai Tribes. Updates on Inspections: calendar year 2016 inspections are about 30%; Soil/Site analyses- a few completed so far; Wastewater permits are 95 for FY16 to date (that is an increase over the 69 total for last year). Montana Department of Environmental Quality Subdivision Reviews-ten completed or in progress with approximately $6,000.00 revenue to date. Local Subdivision reviews: 35 for FY 16 to date and Food Training/8 hour manager course is at 88 participants for FY16 to date. Department Financials look good/below budgeted figures.

The Board adjourned at 3:15 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 10, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, May 10, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor; Ben Bache, Foreman, Road District No. 1; Jeff Friesz, Road District No. 2, and Lee Smith, Foreman, Road District No. 3, to discuss the Road and Bridge Funds and FY 16/17 Budget Preparation. Special budget requests were as follows: increase for road oil in District No. 1; Equipment Sheds for Districts No. 2 and 3; new Road Chipper to be shared by all districts; new grader and dump truck for District No. 2, snow plow/sander for District No. 3. Request by Ben Bache to increase wages for County Mechanic and a request to separate the Overtime Snow Removal line into three districts and allow the monies to be spent for overtime for paving and/or snow removal. Lori Methgen, GIS/Rural Address was in attendance for a portion of the meeting to discuss district maps.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Magera opened the discussion to award the bids for the Thompson Falls Bike/Pedestrian Path, UPN 8831-STPE 45(51) and WSA Old Airport Road Path Plains-UPN 8889. Commissioner Brooker motion to accept the request (sent via letter) from Muster Construction, Inc. to withdraw their bid for the Thompson Falls project. Commissioner Cox seconded the motion. The motion passed unanimously. Commissioner Brooker motioned that due to the amount of available funding, the contract for the Thompson Falls project is not able to be awarded by the County, and therefore the County must regretfully reject all bids. Commissioner Cox seconded the motion. The motion passed unanimously. Commissioner Cox moved to award the contract for the Plains project to Muster Construction, Inc.., as they were the low bidder. Commissioner Brooker seconded the motion. The motion passed unanimously. Also in attendance was Kim Bergstrom, Wildhorse Sports Association (WSA)/Thompson Falls Community Trails.

Commissioner Cox motioned for the Board to sign the Noxious Weed Control Agreements named Noxious–weeds-105 and Q-MTC-STB-105 between the Montana Department of Transportation and Sanders County. Commissioner Brooker seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned for the Board to sign the Aircraft Hangar Ground Lease/Thompson Falls, Airport between Daniel G. Shultz and Sanders County. Commissioner Cox seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned for the Board to sign the Landowner Fuels Reduction Cost-Share Agreement No. 30 between Diane Mosely and Sanders County; and Landowner Fuels Reduction Cost-Share Agreement No. 31 between Dan and Carla Parks and Sanders County. Commissioner Cox seconded the motion. The motion passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder-Assessor-Surveyor, and Les Lantz, Maintenance, to discuss the FY 16/17 Maintenance Budget. Mr. Lantz brought forth a request for a salary increase and indicated he had several projects he would like to see happen during the next budget season. Some of the requests include upgrading the

bathrooms in the Courthouse, upgrading interior of elevator and repairing the Courthouse roof. The Board and Clerk and Recorder requested that Mr. Lantz obtain quotes for these projects and to schedule another meeting to discuss.

The Board met with Lori Methgen, GIS/Rural Addressing, to discuss the FY 16/17 Budget for GIS and Information Technology. Ms. Methgen advised that software has increased again for the next year. She also indicated a need for increased rotation of computer equipment. There was also mention of increase of new revenue for addressing.

Commissioner Brooker motioned to abate the 2015-2016 Solid Waste Fees for Tax Payer No. 14206 as the building was destroyed by fire in 2014. Commissioner Cox seconded the motion. The motion passed unanimously.

The Board adjourned at 3:25 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 11, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 11, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Rich Wallace, Director of Human Resources, to discuss: Safety Update/Injury Update-7 days injury free. Update on open enrollment awaiting materials/handouts and drafting a Premium Summary. Status of Clerical Pool Process, first candidate tested and interviewed. Open positions: Rush Skeletonweed Sprayer: has been offered to Brad Lowery, request Board approval for hiring. Part-time Detention Officer: closed, three candidates will be interviewed. Full-Time Deputy Sheriff: due to ongoing grievance, the Board is hesitant to proceed/approve of posting the position at this time. Commissioner Brooker motioned to hire Brad Lowery for the seasonal Rush Skeletonweed Sprayer position. Commissioner Magera seconded the motion. The motion passed unanimously. Working with Department Heads to update Job Descriptions. Discussion on how best to proceed with the process of converting the Sanders County Personnel Policy Manual with the Montana Association of Counties (MACo). Items not on the regular agenda, OHS Random Drug Testing training in Kalispell on Thursday. Courthouse Hours and Departmental Support.

As it was 10:00 a.m. and the regular place and time, Presiding Officer Magera opened the Solid Waste Refuse Disposal District (SW) Board Meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Jason Peterson, Supervisor, SW Supervisor; Rich Wallace, Director of Human Resources, and Mrs. Kathy Conlin, SW Billing Clerk and Recycling Coordinator. Commissioner Brooker motioned to approve the April 20, 2016 minutes as presented. Commissioner Magera seconded the motion. The motion was passed unanimously. Unfinished Business: Mrs. Conlin: discussed plastic recycling and in provided a financial breakdowns from four vendors, with discussion pending. All vendors reported that

plastics is a losing situation, but an environmental responsibility. Progress is being made for the upcoming E-Waste Event in June. Mr. Peterson advised the Board that the new work schedule is going well. Board recommended that he check in with all of employees. Mrs. Conlin advised that good progress was being made toward an assessment of business refuse fees. Review of draft Recycling Brochure, more information to be added. Mr. Peterson discussed backhoe training and advised that it is very beneficial. The direct hauling from Plains to Missoula is showing a compacted load increase from 10 tons to 18 tons per load. Land Acquisition for new Transfer Site Location- the Board advised that the appraisals came back and owners are not in agreement with the price. As part of sales agreement County will request easement for power access and the water situation is being discussed. New Business: Mr. Peterson brought forth a need for a new roll-off bay in Trout Creek. There is room for one more bay which would help considerably. Cost would include forming a wall and pouring a slab. Mr. Peterson to acquire estimates and look at adding into the next budget. Issue with keys at all Roll-off sites. Too many people have keys which is inconvenient for the operation. Mr. Peterson will obtain quote to change all locks/keys and Mrs. Conlin will obtain affirmation from the insurance company to confirm allowing this access can be a liability issue. Ash Disposal-residents would like the County to pay them for the ash instead of hauling it away. Mr. Peterson is following up about legalities. Commissioner Magera will contact Vermer Co. in regard to quotes for wood chipper. Recycling Report: 25 Bales of Mixed Paper; 46 bales of Cardboard; 5 Bales of Aluminum Cans; Metal Pile at 100 yards, and 7 Pallets of Batteries. There was no public comment. The meeting adjourned at 12:10 p.m.

The Board also adjourned the regular session for today at noon.

Presiding Officer Magera audited County Claims in the amount of $195,200.44 and instructed the Clerk to draw warrants from respective funds in payment of the same.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Acting Secretary

Mrs. Kathy Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 12, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 12, 2016 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: review of Hincklease Agreement for the purchase of new vehicles for the Sheriff's Department. List of requirements/corrections the Montana Department of Environmental Quality (DEQ) concerning the amended permit for Scott's Pit. In regard to the proposed land acquisition to relocate the Solid Waste Transfer Site, it is the opinion of Mr. Zimmerman that it is okay to buy the property on a "lease to purchase" or "10 year Contract for Deed". Nothing new to report on Larchwood Bridge settlement

negotiations. Attorneys from the Attorney General's Office will be here next week to assist in prosecuting for a case. Clarification on the Sanders County Policy for Drug/Alcohol Testing. Update on Fratzke V. Sanders County, Deputy Martin Spring has provided a deposition. No new update on Sheriff Department Grievances.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

Nichol Scribner, Clerk and Recorder/Elections Administrator, requested to meet with the Board as she was not on the scheduled agenda to discuss the Post-Election Audit Board. Also in attendance was Mike Hashisaki, Citizen. Commissioner Brooker motioned to approve of the amended Post Election Audit Board Members as follows: Janice A. Butte, Sue Garrison and Debbie Rolleri. Commissioner Magera seconded the motion. The motion passed unanimously.

As it was 2:00 p.m. and the time and place as advertised, the Board proceeded to open the bids for Junk Vehicle Hauling. There was one bid received from Saints Towing and Wrecker Service, LLC offering the following: A flat mileage rate of $3.50 per loaded mile per vehicle, $50.00 per whole vehicle, and $40.00 per half vehicle. Commissioner Brooker motioned to award the 2016-2017 Junk Vehicle Hauling Contract to Saints Towing and Wrecker Service, LLC. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance was Tina Scott, Administrative Assistant/Environmental Health. (Bid information is on file in the office of the Clerk and Recorder)

The Board adjourned at 2:10 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 18, 2016

The Board of Commissioners of Sanders County, Montana, met in special session on Wednesday, May 18th at 5:30 p.m. at the County Fair Pavilion. Present were Glen E. Magera, Presiding Officer and Carol Brooker, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder and the Fair Commission Board of Directors to discuss the Fiscal Year 2016-2017 Fair Budget. Also in attendance were: Dede Steinebach, Fair Manager; Wade Rehbein, Director; Chris McGuigan, Chairman; Jim Newman, Director, and Jenny Garrison, Vice-Chairman. This meeting served as the preliminary budget meeting and the Fair Commission Board were provided with the current cash report, expense report, revenue report and a detailed ledger was available for review. Some of the budget requests included: salary increase request for Fair Manager; increase to Contract Services from $29,000 to $40,000 to allow for parking and septic. Also a request for an increase in Facility Building Improvements from $20,000 to $56,000, for bathroom upgrades, deck for bucking shoot and RV dump. Also looking to improve the current Home Economic buildings. Presiding Office Magera advised that things are tight all over the County and the Board was not prepared at this time to make a decision about increasing the mills for the fair.

The special session meeting ended at 7:00 p.m.

Commissioners Magera and Brooker attend the regular Fair Commission Meeting at the Fair Pavilion at 7:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

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Nichol Scribner, Clerk & Recorder

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 19, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 19, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services, to discuss: Old Hickory Minor Subdivision Preliminary Plat; Plains Parkland-scheduling maintenance; Flat Iron Estates Minor Subdivision request for extension.

Commissioner Brooker motion to grant Preliminary Plat approval for Old Hickory Minor Subdivision with the following conditions and finding of fact and conclusions:

- That a change in use permit be obtained from Sanders County as this property lies within the Limited Development Area of the Thompson Falls Airport Affect Area.
- It must be noted on the face of the final plat that 1. This subdivision is in the vicinity of the Thompson Falls Airport. Normal operations of the airport create conditions that some persons may find offensive or objectionable. 2. Lot owners must contact the Sanders County Land Services Department before new construction or landscaping, with trees that are expected to grow taller than fifty feet, occurs for compliance with the adopted Sanders County Airports Affected Area Regulations.
- That a permit from MDOT for an industrial drive approach onto Hwy 200 be verified prior to final plat approval and if required by MDOT, the approach of the proposed new road have a paved surface for a minimum of 25 feet from the edge of the pavement of MT Hwy 200.
- That the private road is constructed to county subdivision road standards, with an approved turnaround constructed at the end. Road name signs must be installed and a maintenance agreement filed with final plat approval. Addresses must be obtained from Sanders County Rural Addressing.
- That the sub divider contacts the Sanders County Land Services Department for A Noxious Weed and Revegetation Plan within 30 days of preliminary plat approval, provide for initial treatment of weeds and file the approved plan with final plat.

- That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval.
- That the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to Final Plat approval all lots less than 20 acres in size must be approved by the Montana DEQ as the reviewing authority under MCA 76-4-101.
- That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana.

Commissioner Cox seconded the motion. The motion passed unanimously. (Subdivision records are available in the Land Services Department)

Commissioner Cox motioned to grant a one year and final extension of preliminary plat approval for Flat Iron Estates Minor Subdivision. Commissioner Brooker seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned for the Board to signed the agreements between Sanders County and Timothy F Smith, Surveyor; Ronald G. Warren, Surveyor, and Ricky L. Hagedorn, Surveyor for Sanders County PLLS Accuracy Improvement Project/Surveyor Professional Services. Commissioner Cox seconded the motion. The motion passed unanimously. (Agreements are on file in the office of the Clerk and Recorder)

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

The Board met with Shane Stack, Montana Department of Transportation (MDT), to discuss projects within Sanders County. Also in attendance was Ben Nunnallee, MDT. (Projects Map is available in the Commissioners' files)

The Board met with Rich Wallace, Director of Human Resources, to discuss: Safety/Injury Report-14 days injury free. Safety Committee Report-review of 2015 Safety Audit results, reviewed 2016 Safety Calendar; BB Pathogen training in the spring for Road Shops and will expand to Weed Department. Department Safety Rounds for the remainder of the Courthouse will take place on June 9th with Field Locations beginning in late summer. Safety Audit-compared to last year we rated worse, Goals for the upcoming year include Incident Investigation process, inspection of all facilities documentation and training, Lock-out/Tag-Out procedures. Mr. Wallace will research having another ergonomic assessment, as the last one was over five years ago. Open County Positions: Part Time Detention, three interviews scheduled for May 19th and 20th. Justice Court Civil Clerk, internal posting. Clerical Pool being staffed. Open Enrollment for Health Insurance is scheduled for June 1st.

Commissioner Cox left the meeting at 3:55 p.m.

The Board met with John Marshall, Coordinator for the Sanders County DUI Task Force, to discuss the FY 16/17 DUI Task Force Plan.

The Board signed the Sanders County DUI Task Force Annual Plan June 1, 2016 – May 31, 2017. (Filed in the office of the Clerk and Recorder)

The Board examined and signed the Claims Approval List for the period ending May 31, 2016 and instructed the Clerk to file said list. Warrants in the amount of $195,200.44 were drawn from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board proceeded to audit County Claims in the amount of $1,188.23 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims and reports are on file in the office of the Clerk and Recorder)

Commissioner Brooker motioned for the Board to sign the Cooperative Six Year Integrated Noxious Weed Management Agreement between the Department of Natural Resources and Conservation and Sanders County. Commissioner Magera seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned for the Board to Task Order 17-07-5-01-045-0, Sanders County Unified Government Master Contract that covers the period of July 1, 2012 to June 30, 209 for the Maternal and Child Health Block Grant Program.

Commissioner Brooker motioned to approve the May 10th, 11th, and 12th meeting minutes. Commissioner Magera seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned to reappoint Rube Wrightsman to the Library Board of Trustees for Preston Hot Springs Town-County Library for a term through June 30, 2021; reappoint Mike Wigton to the Hot Springs TV District for a three year term, reappoint Marlin Cooper to the Plains Airport Advisory Board for a three year term. Commissioner Magera seconded the motion. The motion passed unanimously.

The Board adjourned at 4:25 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Acting Secretary

Mrs. Kathy Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 25, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 25, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

Commissioner Brooker motioned for the Board to sign the Interlocal Library Agreement between Sanders County and Preston Hot Springs Town-County Library. Commissioner Magera seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned for the Board to sign the Sanders County Junk Vehicle Hauling Contract between Sanders County and Saints Towing & Wrecker Service, LLC. Commissioner Magera seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned for the Board to sign the Memorandum of Agreement for Use of a Drug Dog between Sanders County and Lynn Lanzoni. Commissioner Magera seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned for the Board to sign the DUI Coordinator Agreement between Sanders County and John Marshall. Commissioner Magera seconded the motion. The motion passed unanimously. (Contracts and Agreements are on file in the office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of Human Resources, to discuss: Safety/Injury Report-21 days injury free; Montana Association of Counties (MACo) On-line Safety training. Open County Positions: Justice Court/Civil Clerk –review of the job description and the Board is open to the idea of cross-training the new Clerk for both civil and criminal cases. Any increase in salary will need to be adjusted in the budget. Part Time Detention Officer, two candidates interviewed one was selected. Clerical Pool recommendation for the Board to approve Debbie O'Toole and Lois Hickman. Upcoming Health Insurance Meeting has been coordinated. Overtime Ruling by U.S. Department of Labor, waiting on feedback from MACo, this new ruling would be effective in December and would have significant impact. Outlined process to review and update Personnel Manual.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

Commissioner Anthony B. Cox joined the Board at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer opened the public hearing to take public comment and to hear testimony on the appeal of Floodplain Administrator Decision dated March 28, 2016 concerning the enforcement of Floodplain Permit No. 02-09. In attendance were: Marc Pitman, Regional Engineer, DNRC; Katherine Matthew, Floodplain Administrator; Shawn Sorenson, Sanitarian, Ron Warren, Surveyor. There was no public comment. Commissioner Brooker motioned to adjourn the meeting at 1:40 p.m. Commissioner Cox seconded the motion. The motion passed.

The board adjourned at 2:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Acting Secretary

Mrs. Kathy Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 26, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 26, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services, to discuss: weed barrier for Riverside Park/Plains. There are two willow trees and a stump to be removed. Capital Improvement Plan update: Paradise Sewer District grant submitted and another in the works, Heron Water Board Report, the new Heron Bridge will be put into County

infrastructure, Hot Springs paving of cut-off road- keep as viable project, Plains Reach-no activity currently, Blue Slide Road continued improvements- Deep Creek West, other large infrastructure projects-paving of Clark Fork Road west of Heron to state line, trails stays on infrastructure plan and Plains/Thompson Falls/Hot Springs projects are in the works. Waterfront East and West Subdivision, looking at amending the subdivisions for selling purposes.

Commissioner Cox motioned for the Board to sign the Assignment of Airport Hangar Ground Lease for Thompson Falls Ground Lease Lot #20, COS 2424 between Daniel Ray Normandeau and Scott W. Wendling. Commissioner Brooker seconded the motion. The motion passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: Mr. Zimmerman received paperwork from Sheriff Rummel concerning America Civil Liberties Union's Letter/requesting records on racial profiling. Sheriff's Office grievances ongoing. Sheriff's Office lease agreements for vehicles is ongoing. Transfer site relocation, Appraiser is finishing final report on parcel.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

The Board met with Bill Naegeli, Coordinator/Office of Emergency Management, to discuss: Volunteer Firefighters Association Grant; looking to relocate the All Hazard Response Trailer in the new pole building that is being built at the Beavercreek Road District Shop. Firewise Trailer will be on the parade route and Huckleberry Festival. Current Firewise Contracts, increase budget for next fiscal year.

The Board proceeding to audit County Payroll in the amount of $453,136.79 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County Payroll Claims are on file in the office of the Clerk and Recorder)

The Board met with Board of Trustees for the Paradise Elementary School to discuss deeding the school to Sanders County and the county leasing it to the community. In attendance were: Karval Pickering, Chairman/Paradise Elementary School Board (PESB); Sunny Alteneder, Trustee/PESB; Sue Snead, Trustee/PESB; Karen Thorson, Paradise Elementary School Preservation Committee (PESPC); John Thorson, PESPC; Benita Hanson, PESPC; Dave Colyer, PESPC; Judy Stamm, PESPC; Jen Kreiner, Sanders County Community Development Corporation; Marie Hirsch, Lake County Community Development Corporation, and Tom Eggensperger, Sanders County Ledger. Other issues discussed included: goals for the school; fundraising strategies and financial overview; status of the Memorandum of Agreement Commitments, program developments and project benefits.

The Board adjourned at 6:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Acting Secretary

Mrs. Kathy Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 31, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, May 31, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder; Sheriff Tom Rummel; Shawn Chenoweth, Detention Supervisor; Theresa Milner, Sheriff's Office Administrator, to discuss the FY 16/17 budget needs for the Sheriff's Office and Detention Center.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

The Board met with Nichol Scribner, Clerk and Recorder, and Jason Peterson, Supervisor-Solid Waste Refuse Disposal District, to discuss FY 16/17 budget needs for the Solid Waste Refuse Disposal District.

The Board met with Nichol Scribner, Clerk and Recorder, and Judson Shively, Weed District Coordinator, to discuss FY 16/17 budget needs for the Weed District.

The Board met with John Gingery to discuss the Paradise Cemetery. Mr. Gingery was concerned about the cemetery as the site is fragile, all green things killed, memorial trees that were killed. People he cares about are laid to rest there. He also discussed $14,000 that was donated for skid steer, building, metered watering and risers. Also a riding lawn mower was donated by Mr. Gingerly. All the items went to the Board of family members. The building was built and outfitted with tools and a lock. It was also discussed that the maintenance man for the cemetery needs oversite and training. Trees need to be replaced. Commissioner Magera will be following up.

Commissioner Brooker motioned for the Board to sign the Firewise Landowner Fuels Reduction Cost-Share Agreement No. 34 between Sanders County and Mike and Susan Schell. Commissioner Cox seconded the motion. The motion passed unanimously.

Commissioner Cox motioned for the Board to sign the Firewise Landowner Fuels Reduction Cost-Share Agreement No. 35 between Sanders County and Ron Hawkinson. Commissioner Brooker seconded the motion. The motion passed unanimously. (Agreements are on file in the office of the Clerk and Recorder)

The Board examined and signed the Claims Approval List for the period ending May 31, 2016 and instructed the Clerk to file said list. Warrants in the amount of $1,188.23 were drawn from respective funds in payment of the same.

The Board adjourned at 3:50 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Acting Secretary

Mrs. Kathy Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA

June 1, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, June 1, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board proceeded to audit county claims in the amount of $49,961.01 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County claims are on file in the office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of Human Resources, to discuss: Safety/Injury Report-3 days injury free. Update on open positions: Civil Clerk job posted internally, Part-Time Detention Officer-interviews are completed and will recommend a candidate for the Board's approval. The Clerical Pool has six on the list at this time. Update on the Health Insurance Meeting scheduled for today. Mr. Wallace will attend a budget training session in Missoula on June 15th, and review of personnel manual.

Commissioner Cox motioned for the Board to approve the hiring of Roy Scott for the Part-Time Detention Officer position. Commissioner Brooker seconded the motion. The motion passed unanimously.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised the Commissioners and Bill Burkland, Robert Peccia & Associates, met via teleconference to open the open the sealed bids for the Thompson Falls Airport Improvements AIP 3-30-0076-009-2016, Schedule II Project. Bids were received from O'Day Equipment LLC, Northwest Fuel Systems, NW Fuel Systems, MT Construction, Inc., and Bjourn Johnson Construction. Commissioner Brooker motioned to take the bids under advisement until June 7th at 2:00 p.m. Commissioner Cox seconded the motion. The motion passed unanimously. (Bid information is filed in the office of the Clerk and Recorder)

The Board met with Kim Bergstrom, Thompson Falls Community Trails, to discuss the Thompson Falls Bike/Pedestrian Path Trail Project. Grant would allow curb stops at section west of Thompson Falls near recycling trailer, but no gravel delineating the trail three-way. It was the consensus of the Board to proceed with striping and purchasing "curb stops". Road District No. 3 will assist with gravel.

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

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Nichol Scribner, Clerk & Recorder

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 2, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 2, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources, to review personnel manual, working through draft and proposed changes.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker motioned for the Board to sign the FFA AIP Grants Offer for AIP Project No. 3-30-0059-009-2016. Commissioner Cox seconded the motion. The motion passed unanimously. (Agreements are on file in the office of the Clerk and Recorder)

The Board met with Shawn Sorenson, Sanitarian, to discuss: new twenty-five unit lodge to be constructed at Quinn's Resort, building permits have been issued and they are working with Montana Department of Environmental Quality (DEQ) to wastewater approval. Sanders County Wastewater Regulations-relevant DEQ updates are complete and draft regulations have been reopened and are in process. Changes in Cottage Foods and Farmer's Market statutes and rules have been clarified. Calendar Year (CY) 2016 inspections are at 30%; Soil/Site analyses: 15 completed in CY16; wastewater permits-106 permits in Fiscal Year 20136; DEQ Subdivision reviews: 10 have been completed or are in the process, approximately $6,000 revenue to-date, and Food Training/8-Hour Manager Course-88 participants for FY 16. Department expenditures are below budget.

The Board adjourned at 2:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 7, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, June 7, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources, to discuss: Safety/Injury Report: 10 days injury free. The Safety Committee will be performing Safety Rounds for the 2nd and 3rd Floors of the Courthouse this week. Update on open positions: Seasonal Heavy Equipment Operation position, interviews are completed and will recommend a candidate for the Board's approval; Civil Clerk internal posting closed with one internal applicant, interview scheduled; Clerical Pool, one to interview for the Extension Office; and new posting for Board of Commissioners Administrative Assistant. Mr. Wallace is working on finishing up the Work Week Agreements, also discussion on new law concerning exempt classification for certain employees. Continue review of personnel handbook.

Commissioner Cox motioned for the Board to approve the hiring of Destry Torgeson for the Seasonal/Temporary Heavy Equipment Operator position. Commissioner Brooker seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned to accept the resignation from Lorraine Berish, Administrative Assistant. Commissioner Cox seconded the motion. The motion passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder-Election Administrator, to discuss: today's visits to polling locations and election judges.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox motioned for the Board to sign the Missoula Cummins Service Agreement for maintenance of Radio Towers. Commissioner Brooker seconded the motion. The motion passed unanimously. (Agreements are filed in the office of the Clerk and Recorder)

Commissioner Magera signed a proposal from Metalworks of Montana to inspect and repair all troubled areas on roof (cost not to exceed $2,000.00).

The Board examined and signed the Claims Approval List for the period ending May 31, 2016 and instructed the Clerk to file said list. Warrants in the amount of $49,961.01 were drawn from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

As it was 2:00 p.m. and the date and time as specified, the Board reviewed the Bid Tabulations for the Thompson Falls Airport Improvements AIP 3-30-0076-009-2016, Schedule II Project. Bids were received from O'Day Equipment LLC, Northwest Fuel Systems, NW Fuel Systems, MT Construction, Inc., and Bjourn Johnson Construction. Commissioner Cox motioned to award the base bid plus alternatives to the lowest bidder, Bjourn Johnson Construction. Commissioner Brooker seconded the motion. The motion passed unanimously. Also in attendance via teleconference was Bill Burkland, Robert Peccia & Associates (Bid information is filed in the office of the Clerk and Recorder)

The Board adjourned at 2:45 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 8, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 8, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Department Heads for their quarterly meeting. In attendance were: Jason Badger, Extension Agent; Les Lantz, Maintenance; Candace Fisher, Clerk of District Court; Judson Shively, Weed District Coordinator; Lori Methgen, GIS/Rural Addressing; Bill Naegeli, Office of Emergency Management (OEM) Coordinator; Shawn Sorenson, Sanitarian; Karen Morey, R.N, Public Health Director; Carol Turk, Treasurer-Superintendent of Schools; Tom Rummel, Sheriff; Jason Peterson, Solid Waste District Supervisor; Rich Wallace, Director of Human Resources; Nichol Scribner, Clerk and Recorder, and Don Strine, Justice of the Peace. Department Updates: Ms. Scribner-advised she is working on entering preliminary budgets and if anyone has any changes to please let her know. Elections were held yesterday. Several departments helped and it was appreciated. Everything went smooth with the new tabulator. Sheriff Rummel: hired Roy Scott as new Detention Officer and swore in Kyle Cox as a new Reserve Deputy. Will be attending a Peace Officers Convention in Missoula and is interested in hearing discussion on getting information to the public via social media. Sheriff's Department has been busy, lots of arrests. A search warrant executed on one party blossomed into the 5-6 additional cases. Mr. Lantz: courthouse elevator controls upgrade is completed. Inspection went well, also upgraded the fire alarm for the elevator. Roof will be inspected and evaluated next week, any necessary repairs will also be done. Looking at budgeting to replace 3rd floor carpet this next budget year. Mr. Badger: is screen applications for open Extension Agent position, and will be conducting interviews towards the end of the month. 4-H enrollment up some over the last couple of years. Seeing lots of grasshopper issues, if you are seeing problems with grasshoppers you need to treat/kill them now. Mr. Shively: District has an open position for a Weed Sprayer. Grasshoppers are already a menace and the District is selling a lot of grasshopper bait. Mr. Sorenson: starting height of the food special events season. Will be conducting environmental safety rounds tomorrow as part of the Safety Committee. Mr. Peterson: "snow birds" are back and it has been busy. Just normal routine day- to- day stuff for their department. Commissioner Cox added that the appraisal was completed on the new proposed land site for the transfer station. Working out the details. Commissioner Magera added that the County was able to extend the current lease with Thompson River Lumber which allows the County more time to vacate, the cost of the lease increased, so it's still a priority for the County to get this project completed as quickly as possible. Ms. Fisher: already four jury trials this year, one which was six days long. Will be sending out jury questionnaires for the upcoming term. Criminal cases are keeping us busy on top of the 450 civil/domestic cases they already have. Mr. Naegeli: All hazard/hazmat trailer will be stored at the pole barn/Beaver Creek Shop. Working to refresh contact information for the upcoming season. There will be a study concerning urban interface/Cherry Creek Road area, sometime this summer. This study will look at better communication with the public concerning the fire mitigation process. OEM Truck was loaned to another department and was damaged after colliding with a deer, first estimate has the repair costs at $8,900.00. Ms. Scribner advised that there needs to be some discussion about which department would be responsible to pay the insurance deductible, when vehicles are loaned between departments. Ms. Morey: recent audit conducted by the Montana Department of Health and Human Services for immunizations. County Health Department performed well in this audit. WIC numbers are up. Sandra Gubel, Tobacco Prevention Specialist is working with the Board of Health to include e-cigarettes in the County Clean Indoor Air Act policy. Ms. Methgen: new county website is up and running. Each department is responsible to review the information their page to ensure it is correct/up to date. Most of the feedback has been positive. There are some tweaks that need to be made concerning the way maps are viewed on the new website. Some new computers will be purchased, as it is time for rotating out some of the older equipment. Rural Addressing is seeing a lot of new construction, therefore Ms. Methgen will be out of the office about one day a week, to perform mapping duties. Ms. Turk: Treasurer's Office survived the tax roll. Collection(s) are at 97%. About 1,100 taxpayers that haven't paid yet. Very active with tax assignments. Boundary adjustments for school districts

are taking up a lot of time. Very busy with motor vehicles. Justice of the Peace Strine: Yvonne Hatler retired from her position in Justice Court and there is an opening. There was an incident recently where member of the public entered the Courthouse with a "side arm" (gun), he was removed from the premises. Mr. Wallace: Safety Training Modules will resume in July. Waiting on the final Safety Audit Report. Open enrollment for health insurance through the end of June. Some changes and new benefits. There was a 7.5 % increase in premium costs. Mr. Wallace advised that the clerical pool procedures have been revamped and interviews have been conducted. Human Resource Department will manage, any questions please confer with him. Coming up later in the year we will see a new law implemented concerning exempt employees who make less than $47,000. This new law will require these employees to be paid overtime, therefore a change of classification to non-exempt will be made for those employees affected. Working through revising the current personnel manual. Commissioner Cox: District No. 3 constructing new pole building to store equipment. Road District No. 1 Crew has been helping haul asphalt to assist with paving on Blue Slide Road. Road District No. 3 will be doing dust abatement starting on June 28th. Salary Compensation Board meeting on June 16th, and E-Waste recycling event on June 25th at the Thompson Falls Transfer Station. Commissioner Magera: working on budgets, met with a few departments, everybody wants more. Some department requests are pretty significant and the Board is not sure if we can reach those goals. More meetings will be scheduled with department heads. Road tax money is down from last year. Bids came in cheaper for road oil and asphalt.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Magera opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Glen E. Magera, Chairman (BOH); Anthony B. Cox, Member (BOH); Dr. Jack Lulack, Member (BOH); Dr. Robert Gregg, Member (BOH); Shawn Sorenson, Sanitarian/Environmental Health (EH); Karen Morey, R.N., Director of Public Health; Sandra Gubel, Tobacco Prevention Specialist; Tina Scott, Administrative Assistant (EH); Lorraine Berish, Secretary (BOH), and Jennifer McPherson, Prevention Specialist/Flathead Chemical Dependency Corporation. Dr. Gregg motioned to approve the April 13, 2016 meeting minutes as presented. Dr. Lulack seconded the motion. The motion passed unanimously. Introduction of those in attendance. New Business-Ms. Gubel gave a presentation on e-cigarettes and discussed a proposed amendment to the Montana Clean Indoor Air Act Implementation Protocol for Sanders County. Dr. Jack Lulack motion for the BOH to sign the amendment. Commissioner Cox seconded the motion. The motion was passed. (Filed in the office of the Clerk and Recorder). Mr. Sorenson: Food Regulations, Environmental Health discovered a potential change with exemptions that may require a public hearing. Circular DEQ 8 document is open for comment. Northwest Sanitarians is meeting quarterly to discuss regulations impacting core environmental health areas and this group provides comments to regulators and legislators. Sanders County wastewater regulations-an updated draft was completed and is being reviewed internally. Riverfront Hotel and RV Park has completed their state approvals and purchased additional land for expansion. Ms. Morey: attending a training for Passport to Partner Services hosted by the Centers for Disease Control. Communicable Disease Surveillance Protocol/Public Health Emergency Preparedness (PHEP). Dr. Gregg motioned for the BOH to sign the Protocol. Commissioner Cox seconded the motion. The motion passed unanimously. In recent weeks there has been an increase in the number of dog bites, four within a two week span. Would like to see the County implement a procedure/protocol so law enforcement, doctors, Health Department and Environmental Health know their role or level of participation concerning the incident. Ms. Morey is providing documentation concerning Rabies Exposure Assessment, Animal Consultation Reports and guidance for Law Enforcement. County currently has an agreement with TRACS which only

quarantines dogs for 5 days, the required time by law is 10 days. This document needs to be revised. There was no public comment. The meeting adjourned at 3:10 p.m.

The Board proceeded to audit County Claims in the amount of $150,771.01 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board adjourned at 5:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 9, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 9, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources, review proposed changes to the current Personnel Policy Manual.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: on-going grievances filed by Sheriff Department Employees. Request from Mr. Wallace to start the recruitment process for the open Sheriff Deputy position which is currently in arbitration. It was the consensus of the Board to allow the Human Resources Director to being the recruiting for the open position. Status of the transfer for Paradise Elementary School, and questions concerning interest rates and proposed contract for possible site of new transfer station. Also present during this discussion was Rich Wallace, Director of Human Resources.

The Board adjourned at noon.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 14, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, June 14, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Shannon Shanholtzer, Montana Association of Counties (MACo); Rod Stamm, and Dave Montelius, Paynewest Insurance to discuss the renewals of the County's General Liability and Worker's Compensation Policies. Also in attendance were: Rich Wallace, Director of Human Resources; Nichol Scribner, Clerk and Recorder, Lisa Wadsworth, Deputy Clerk.

The Board met with Nichol Scribner, Clerk and Recorder, to discuss: the payment request for the CTEP projects, Thompson Falls and Plains Bike/Ped Path.

The Board adjourned for lunch at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox motioned for the Board to sign the Parking Contract between the Sanders County Fair Commission and The River Church. Commissioner Brooker seconded the motion. The motion passed unanimously.

Commissioner Cox motioned for the Board to sign the Entertainment Agreement between the Sanders County Fair Commission and Hwy 39 Band. Commissioner Brooker seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned for the Board to sign the Collection Agreement between Sanders County and the United States Department of Agriculture, U.S. Forest Service/Lolo National Forest for the Thompson Falls Connector Trail project. Commissioner Cox seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned for the Board to sign the Department of Natural Resources (DNRC) and Conservation Trust Lands Division/ Plains Unit Noxious Weed Management 2016-2017. Commissioner Cox seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned for the Board to sign Amendment to Owner-Engineer Agreement, No. 2 between Sanders County Sewer District at Paradise and Great West Engineering, for the Paradise sewer project. Commissioner Cox seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned to grant the following Elected Officials to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candace Fisher, Clerk of District Court; Kathyrn Harris, Coroner; Nichol Scribner, Clerk and Recorder-Assessor-Surveyor/Election Administrator; Tom Rummel, Sheriff; Donald Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools, and Robert Zimmerman, County Attorney-Public Administrator.

Commissioner Cox motioned to select Jennifer Ekberg to fill the vacant Administrative Assistant position. Commissioner Brooker seconded the motion. The motion passed unanimously.

The Board examined and signed the Claims Approval List for the period ending May 31, 2016 and instructed the Clerk to file said list. Warrants in the amount of $150,771.01 were drawn from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

Jen Kreiner, Thompson Falls Trail Committee; Rich Wallace, Director of Human Resources, and Nichol Scribner, Clerk and Recorder, were present during the administrative portion of the meeting.

The Board met with Dan Johns, Legal Counsel to discuss the current Teamsters No. 2 Collective Bargaining Agreement for the Sheriff's Department. Also in attendance were: Sheriff Tom Rummel; Undersheriff Lanny Hensley, and Rich Wallace, Director of Human Resources.

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 15, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 15, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Magera opened the regularly scheduled Sanders County Solid Waste Refuse Disposal District (SW) Meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Anthony B. Cox, Member; Lorraine Berish, Secretary, SW; Jason Peterson, Supervisor, SW; Mrs. Kathy Conlin, Billing Clerk, SW; Les Raynor, US Forest Service; Mary Haskins and Michael Haskins, Rus-kins, Inc,; Becky Del Giudice and Pete Del Giudice, B & P Services; Bob Butte, Butte Services; Jen Kreiner, Thompson Falls Trails Committee, and Dave Montelius, Paynewest Insurance (via teleconference). Commissioner Brooker motioned to approve the May 11, 2016 meeting minutes as presented. Commissioner Cox seconded the motion. The motion passed unanimously. New Business: discussion concerning the access to roll off sites and the transfer station during non-business hours. Per the County's insurance agent, there is significant liability risk and therefore the County was advised to stop allowing access. The area haulers in attendance brought up the fact that they carry general liability and worker's compensation insurance and that should be sufficient should their driver's be injured on the county's property. Mr. Montelius explained that having that insurance doesn't not mitigate the risk, there is nothing to prevent the driver from coming after Sanders County. The haulers advised it would be a hardship and very difficult for them to change their schedules and only dump when the sites are open. Mr. Montelius agreed to confer with Montana Association of Counties (MACo) holder of the County's general liability policies to see if they would be willing to make some compremize. The haulers were advised that once a decision was made, they would be notified. The discussion then moved on to current budget figures. Unfished Business: estimates to install concrete slab/pad at Trout Creek site. This will hold the new bin which has been requested in next fiscal budget. Quote for new pick-up truck. Commissioner Magera will follow up as he has some questions for the dealership. A new recycle trailer for Plains area was requested for next year's budget. Looking to relocate the recycling trailer in Thompson Falls to accommodate a trails project. Ms. Lidtke requested an increase in the amount

of petty cash at the Trout Creek site. It was the consensus of the Board as well as Mr. Peterson to increase the petty cash. Recycling Report: 4 Bales of Aluminum Cans were shipped on June 3rd for a total revenue of $520.74 and 5,959 lbs. of Batteries were shipped for a total revenue of $1,072.62. There was no additional public comment. The Solid Waste Board adjourned at 11:00 a.m.

The Board met with Lori Methgen, GIS/Rural Addressing, to discuss: disclaimer language for Road Maintenance Map, the Board advised Ms. Methgen to have the County Attorney review and approve of the language. Since May Rural Addressing has generated over $500.00 in address fees. Has mapped at least 35 address points in 2016. New computers and software have been ordered to work through rotation of outdated equipment. Will be changing the way ink/toner supplied are stored in the Courthouse, and the Clerk and Recorder's office is working with an outside vendor to implementing an electronic plat book.

The Board met to discuss the status of the Paradise Elementary School. Also in attendance were: Karval Pickering, Paradise Elementary School Board Trustee: Karen and John Thorson, Paradise Elementary School Preservation Committee (PESPC); Benita Jo Hanson, PESPC; Jen Kreiner, Sanders County Community Development Corporation, and Tom Eggensperger, The Sanders County Ledger. After a brief discussion concerning the PESPC's fundraising statistics and the Trustee's testimony concerning the costs related to the general upkeep of the facility; Commissioner Brooker motioned for the Board to request the County Attorney work with the Paraise Elementary School Board of Trustees to transfer the Paradise Elementary School over to the County. Commissioner Cox seconded the motion. The motion passed unanimously. It was also mentioned that the County would then look at new extended term lease agreement with PESPC. Ms. Pickering requested that the personal property of the school also be included in the transfer deed. Commissioner Brooker advised her to please work that out with the County Attorney.

Clerk and Recorder, to discuss: the payment request for the CTEP projects, Thompson Falls and Plains Bike/Ped Path.

The Board adjourned at noon.

At 2:00 p.m., the Board attended the Goundbreaking Ceremony for the proposed Thompson Falls Community Trail at the Thompson Falls State Park.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 16, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 16, 2016 at 9:55 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

Commissioner Cox motioned to approve the June 1st through June 7th meeting minutes as presented. Commissioner Magera seconded the motion. The motion passed unanimously.

The Board met with Katherine Matthew, Director of Land Services, to discuss: Tranquil Estates Minor Subdivision- request for a variance from Sanders County Subdivision Road Standard Table 1.4 Maximum grade for low volume road. Commissioner Cox motioned to take the variance under advisement until June 23rd, in order to conduct a site visit. Commissioner Magera seconded the motion. The motion passed unanimously. Ms. Matthews inquired if the Board has had any communication with Mr. Mitchell/Cowboy Cherries concerning the floodplain violation. Aside from holding the public hearing on May 25th, the Board has not officially motioned on the appeal. Several calls have been received concerning shifted property lines in the Townsite of Noxon. Commissioner Magera advised that he will confer with the County Attorney to see if this is something the County should be involved with. Application received for the Park Commission, however they are the spouse of another Park Board Member. Request to have Culligan Water Services for the downstairs Courthouse.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: will draft deed for the transfer of the Paradise Elementary School to the County. Mr. Zimmerman will review proposed privacy policy for County website. Reviewed the Public Information Resolution that is scheduled on the agenda. It is the opinion of Mr. Zimmerman, that the County has no legal obligation to rectify any property line issues; that would be up to the property owners. Additional research concerning spouses being appointed to the same County Appointed Board.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox motioned for the Board to sign the Master Lease Agreement between Sanders County and Hinckley's Inc. for the lease purchase for two new vehicles for the Sheriff's Department. Commissioner Magera seconded the motion. The motion passed unanimously. (Agreement is on file in the office of the Clerk and Recorder)

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Magera opened the Salary Compensation Board (SCB) meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Lorraine Berish, Secretary, SCB; Linda McKahan, Member SCB; Candace Fisher, Member SCB; Dan Whittenburg, Member SCB; Dale Neiman, Member SCB; Don Strine, Member SCB; Robert Zimmerman, Member SCB; Nichol Scribner, Member, SCB; Rich Wallace, Director of Human Resources, and Carol Turk, Treasurer. Mr. Whittenburg called the meeting to order proceeded by introductions of those in attendance. Ms. Scribner motioned to approve the July 16, 2015 minutes as presented. Mr. Strine seconded the motion. The motion passed unanimously. As it is customary at the first SCB meeting of the year, Mr. Whittenburg entertained suggestions for Designating a Chairman of the Board. Ms. McKahan motioned to appoint Mr. Whittenburg as Chairman. Ms. Scribner seconded the motion. The motion passed unanimously. Discussion included a review of FY 2016 Salary Survey Results; email survey from eight county Clerk and Recorder's. FY16/17 Cost of Living Adjustment (COLA) projected at 0%. Historical percentages/averages and SCB recommendations from previous years. There was also discussion concerning employee wages being low compared to other Counties. It was reminded that the purposed of the SCB is solely for recommending a change in salary for Elected Officials only. Though historically the Board of County Commissioners tries to provide all employees with the same increase that Elected Officials receive. Chairman Whittenburg called for any

recommendations for Election Official Salaries. Mr. Strine recommended a 5% increase. Ms. Fisher seconded the motion. Mr. Zimmerman motioned for 1.5% increase. Mr. Neiman seconded the motion. After further discussion about previous recommendations, and public comment from Ms. Turk concerning a recent Treasurer Survey where Sanders County ranked at bottom for wages, both motions were withdrawn. Ms. Fisher left the meeting at 2:30 p.m. Chairman Whittenburg called for new motion. Mr. Neiman motioned to recommend a 2.5% increase in Elected Official Salaries. Ms. McKahan seconded the motion. The motion passed unanimously. The public hearing was set for July 7, 2016 at 2:00 p.m. There was no additional public comment, therefore it was the consensus of the SCB to adjourn at 2:45 p.m.

The Board met with Rich Wallace, Director of Human Resources, to discuss: Safety Report/Injury Update-17 day's injury free. Member of the public fell down 1st floor stairs yesterday afternoon. Safety rounds were completed for the 2nd and 3rd floors of the Courthouse, only minor needs reported. A report coming next week. Request from the Safety Committee to make Les Lantz, Maintenance a member of the Committee. It was the consensus of the Board to approve of this addition. Open County Positions: Weed Department Sprayer, posting will close later today. Justice Court Civil Clerk-one internal applicant, has also been posted externally. Sheriff Deputy Position, no internal interest, will post externally. Deputy Clerk of Court, posted externally and one internal applicant. May need to seek more candidates for the Clerical Pool.

The Board adjourned at 3:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Lorraine Berish

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 21, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, June 21, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, and Anthony B. Cox, Commissioner.

The Board of Commissioners of Sanders County, acting as the County Canvassing Board of Sanders County, Montana, do hereby certify that the foregoing abstract of election returns consisting of pages 338 to 441 of book 2 of Abstract of Election Returns, records of Sanders County, is a full and correct abstract of all the votes cast in the Primary Election held in Sanders County, June 7, 2016 as the same as shown upon the Detail Results Report printed from the DS850 #8515090201 and from the Tally Sheets for the Provisional Voters in Sanders County. Also in attendance were: Nichol Scribner, Clerk and Recorder/Election Administrator, and Roberta "Bobbi" Christenson, Deputy Election Administrator.

Commissioner Cox motioned for the Board to provide permission to Commissioner Magera to sign the application for funding through the Rural Development Grant/Solid Waste Transfer Station relocation project. Commissioner Brooker seconded the motion. The motion passed unanimously.

Commissioner Cox motioned for the Board to sign the agreement between Stahly Engineering and Sanders County to assist with an electronic plat book. Commissioner Brooker seconded the motion. The motion passed unanimously.

Commissioner Cox motioned for the Board to sign Landowner Fuels Reduction Cost-Share Agreement No. 38 between Kathy Conlin and Sanders County. Commissioner Brooker seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned to allow Commissioner Cox permission to sign on behalf of the County for the Resources Advisory Committee Projects: Pilgrim Creek Road Blading and Reshaping and Stevens Ridge Trail Road Blading and Reshaping. Commissioner Cox seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned to allow the Presiding Officer to sign the Bond Clauses and Contracts between C.R. Contracting, LLC and Sanders County for the A.I.P. 3-30-0059-009-2016 Penn Stohr/Plains Project. Commissioner Cox seconded the motion. The motion passed unanimously. (Agreements and contracts are on file in the office of the Clerk and Recorder)

Commissioner Brooker motioned to adopt Sanders County Resolution No. 2016-09 through No. 2016-18, to amend the 2015/2016 Budget for Sanders County funds. Commissioner Cox seconded the motion. The motion passed unanimously.

Commissioner motioned to adopt Sanders County Resolution 2016-19, recognizing the need for a county-wide policy for honoring public information requests and 2016-01 Public Information Request Policy. Commissioner Cox seconded the motion. The motion passed unanimously. (Resolutions are recorded in the office of the Clerk and Recorder)

The Board examined and signed the County Cash Report for the periods ending February 29, 2016; March 31, 2016; April 30, 2016; May 31, 2016 and instructed the Clerk to file said lists.

The Board examine and signed the Journal Voucher Details Report for the periods ending February 29, 2016; March 31, 2016; April 30, 2016; May 31, 2016 and instructed the Clerk to file said list. (Reports are on file in the office of the Clerk and Recorder)

Commissioner Cox motioned to reappoint Ken Montoure to the Thompson Falls Airport Advisory Board for a three year term. Commissioner Brooker seconded the motion. The motion passed unanimously.

Commissioner Cox motioned to reappoint Peter Linzmaier to the Thompson Falls Airport Advisory Board for a three year term. Commissioner Brooker seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned to appoint Kathryn Whipple-Kilmer to the Sanders County Park Commission Board to fill the remainder of the term ending on October 30, 2016 and an additional two year term. Commissioner Cox seconded the motion. The motion passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Rich Wallace, Director of Human Resources, to review the current personnel manual and discuss necessary and/or suggested changes.

The Board adjourned at 3:35 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

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Nichol Scribner, Clerk & Recorder

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 22, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 23, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, and Anthony B. Cox, Commissioner.

The Board proceeded to audit County claims in the amount of $194,345.26 and instructed the Clerk to draw warrants from respective funds in the payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of Human Resources, to discuss: Safety Report/Injury Update-2 day's injury free. Repetitive motion injury in Clerk and Recorders office. He is still waiting on first injury report on Coroner's incidents; has done a follow up. Open County Positions: Weed Department Sprayer, external posting will close later today, two applicants, one disqualified, and one with an interview tomorrow morning at 11:00 a.m. Justice Court Civil Clerk-four applications have been submitted, the external posting has ended, and there is a delay in application form selection. Sheriff Deputy Position, two persons have expressed interest, internal posting has ended, and the position has been posted in the Sanders County Ledger and with Sanders County Job Service State Site. Deputy Clerk of Court position, seven applicants, one internal applicant, external posting is up on June 27, 2016. Heavy Equipment Operator District 1, external posting will start today, and Monday will post publically. Commissioner Brooker motioned to accept Tom Petersen's resignation/retirement on August 5, 2016. Commissioner Cox seconded the motion. The motion passed unanimously. Mr. Wallace continued review of personnel handbook.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board adjourned at 2:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

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Nichol Scribner, Clerk & Recorder

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 23, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 23, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner.

The Board met with Kathy Matthew, Director of Land Services, to discuss: Tranquil Estates Minor Subdivision-Variance from Road Design Standard Table 1.4 Maximum Grade. Ms. Matthew met with others to view the steep grade. Email presented from Commissioner Cox stated he had no problem supporting the variance for grade. Commissioner Brooker motioned to Grant Variance from Design Standard Table 1.4 Maximum Grades for the Tranquil Estates Subdivision with the following condition: Road Foreman will submit specs for rocks and placement. Commissioner Magera seconded the motion. The motion passed unanimously. Ms. Matthew is finishing the DNRC Beetle Grant, and Gem Peak MOA will need updating before December.

The Board met with Robert Zimmerman County Attorney-Public Administrator to discuss: Mitchell Floodplain Case. A thirty day postponement would be till July 24, 2016. Commissioner Brooker motioned to approve the postponement till July 25, 2016, as the 24th falls on a Sunday. Commissioner Magera seconded the motion. The motion passed unanimously. Mr. Zimmerman advised County Commissioners that Lake County drafted a letter concerning the Bison Range ownership. Mr. Zimmerman will be sending a certified letter to a landowner to allow Weed employee to check for Rush Skeleton on his private property. The Board discussed private Solid Waste haulers dumping after hours.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker motioned to hire Jeff Hernandez for Seasonal Weed Sprayer for the Sanders County Weed Department. Commissioner Magera seconded the motion. The motion passed unanimously.

The Board met with Shane Morigeau, and Brian Upton Tribal Attorneys for The Confederated Salish & Kootenai Tribes of the Flathead Reservation to discuss: Memorandum of Agreement Regarding Governmental Services at the Bison Range. Discussion was held on the draft legislation proposed by the Tribe. The Tribe will have a draft Memorandum of Agreement for public comment period soon. The Board would like to see the Management Plan proposed for the Bison Range. Commissioner Magera requested a joint meeting between Tribal Council and the Board of Commissioners.

The Board adjourned at 3:24 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

_____

Nichol Scribner, Clerk & Recorder

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 28, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, June 28, 2016 at 10:30 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner.

Commissioner Brooker motioned for the Board to sign the Sanders County Landowner Firewise Program: Landowner Fuels Reduction Cost-Share Agreement between Sanders County and William Kenyon. Commissioner Magera seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned for the Board to sign the NorthWestern Energy Quote and Agreement. Commissioner Magera seconded the motion. The motion passed unanimously.

Commissioner Brooker motioned for the Board to sign the Thompson Falls Community Trails Project: Project Manager Operating Plan between Sanders County and the USFS Plains/Thompson for Project Manager, Jared Koskela. Commissioner Magera seconded the motion. The motion passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder, to discuss the FY 16/17 budget.

The Board adjourned at 11:20 a.m. and resumed the regular session at 1:30 p.m.

The Board met with Rich Wallace, Director of Human Resources, to review proposed changes to the current personnel handbook. Also in attendance were: Lanny Hensley; Undersheriff and Tom Rummel; Sheriff to discuss Reserve Deputy Program.

The Board adjourned at 3:50 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 29, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 29, 2016 at 9:30 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board proceeded to audit County claims in the amount of $20, 390.15 and instructed the Clerk to draw warrants from respective funds in the payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of Human Resources, to discuss: Safety Report/Injury Update-9 day's injury free. Open County Positions: Deputy Clerk of Court, posted externally a total of eight applicants, will start interviewing Thursday June 30, 2016. Justice Court Civil Clerk, posted externally a total of six internal applicants, will start interviewing Thursday July 7, 2016. Sheriff Deputy Position, no internal interest, will post externally through Monday July 11, 2016. Heavy Equipment Operator, posted externally through Wednesday July 6, 2016, with interviews immediately after review. Commissioner Cox motioned to hire Dorothy Lyght for a Clerical Pool position. Commissioner Brooker seconded the motion. The motion passed unanimously. Commissioner Cox then motioned to have Brent Stovall, Lead Man to step down from Lead Man effective Friday July 1, 2016 with a pay decrease of $0.50. Commissioner Brooker seconded the motion. The motion passed

unanimously. Mr. Wallace continued reviewing the personnel handbook. Also in attendance: Nichol Scribner, Clerk and Recorder.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised the Commissioners opened the sealed bids for the Aquatic Plant Herbicide Application. Bids were received from Aqua Technex, LLC, and Clean Lakes, Inc. Commissioner Brooker motioned to take the bids under advisement until July 7th, 2016 at 3:30 p.m. Commissioner Cox seconded the motion. The motion passed unanimously. Also in attendance were: Jason Badger, Extension Agent, and Tanner Mitchell, Avista, and Kim Bergstrom, Pinnacle Research. (Bid information is filed in the office of the Clerk and Recorder)

The Board adjourned at 1:55 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 30, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 30, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met Kathy Matthew, Director of Land Services to discuss: Montana Land Information Act (MLIA) Grant Extension, USFS/Subdivision Access, and Larchwood South Shore RSID. Commissioner Cox motioned to extend the MLIA between the Sanders County and the Montana State Library for one year. Commissioner Magera seconded the motion. The motion passed unanimously.

Commissioner Brooker joined the Board at 10:15 a.m.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: the Deed to transfer the ownership of the Paradise Elementary School to the County. Mr. Zimmerman provided clarification for Memorandum's and Stipend Agreements for Reserve Deputies. Also in attendance: Rich Wallace, Director of Human Resources, and Tom Rummel, Sheriff.

Commissioner Carol Brooker left the Board at 11:00 a.m.

Commissioner Carol Brooker joined the Board at 11:48 a.m.

The Board adjourned at 11:55 a.m. and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

The Board proceeded to audit County claims in the amount of $214,735.41 for the period ending June 16, 2016 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County claims are on file in the Office of the Clerk and Recorder)

The Board adjourned at 3:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 5, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, July 5, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B, Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder, Ben Bache Foreman, Road District No. 1; and Jeff Friez, Foreman, Road District No. 2 to discuss the FY 16/17 Budget Preparation. Special budget requests were as follows: increased road oil in District No. 1; increase in grounds and improvements; separate itemization for the new road chipper to be shared by all districts. New grader and dump truck were discussed; road and street maintenance budget decreased; and request by Ben Bache to increase wages for new hires. Possible budget cuts in gravel for District No.1.

The Board met with Nichol Scribner, Clerk and Recorder, to discuss: the FY 16/17 Budget Preparation. A status was requested for the pipes that broke on July 1, 2016.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

The Board proceeded to audit County claims in the amount of $214,735.41 for the period ending June 16, 2016 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County claims are on file in the Office of the Clerk and Recorder)

Commissioner Magera motioned to allow Commissioner Cox to sign the USFS-Kootenai National Forest and Sanders County Agreements for Pilgrim Creek Re-Blading Project and the Stevens Ridge Trail Re-Blading Project. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to allow Commissioner Magera to sign the Thompson Falls Airport Paperwork: Record of Engineering Selection and Contract Negotiations, Application, and Task Order Number Nine: Agreement to Furnish Engineering Services to Sanders County for Improvements to the Thompson Falls Airport. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve the June 21-23, 2016 and June 28-30, 2016 Board meeting minutes with corrections. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 6, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, July 6, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources, to discuss: Safety Report/Injury Update-5 day's injury free. Mr. Wallace gave an update on the Air Conditioning/Heating Units. Open County Positions: Deputy Clerk of Court, Commissioner Cox motioned to select Stephanie Mohlzon to fill the vacant Deputy Clerk of Court Position. Commissioner Brooker seconded the motion. The motion passed unanimously. Justice Court Civil Clerk Position, three interviews this week. Sheriff Deputy Position, open through Monday July 11, 2016. Heavy Equipment Operator, District 1, interviews next week. Mr. Wallace continued reviewing the personnel handbook.

Commissioner Brooker joined the Board at 10:07 a.m.

Commissioner Cox joined the Board at 10:10 a.m.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board proceeded to audit County claims in the amount of $10, 936.98 for the period ending July 5, 2016 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County claims are on file in the Office of the Clerk and Recorder)

The Board met with Jen Kreiner, Sanders County Community Development Corporation (SCCDC) to discuss: request for continued fiscal sponsorship. Commissioners' are taking the request into consideration.

The Board met with Les Lantz, Maintenance and Nichol Scribner, Clerk and Recorder to discuss: FY 16/17 Budget Preparation.

The Board met with Shawn Sorenson, Sanitarian and Nichol Scribner, Clerk and Recorder to discuss: FY 16/17 Budget Preparation. Special budget requests were as follows: mileage and travel, training and continued education, and transportation.

The Board adjourned at 4:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 7, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 7, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services, to discuss: Rescinding the Variance Granted from Road Design Standards/Sanders County Subdivision Regulations, Table 1.4 Maximum Grades for Tranquil Estates Minor Subdivision, Extension of Preliminary Plat Approval for Fire Cloud Minor Subdivision, Mountain View Minor Subdivision, and Morton Minor Subdivision: Commissioner Brooker motioned to rescind the Variance Granted from Road Design Standards/Sanders County Subdivision Regulations, Table 1.4 Maximum Grades for Tranquil Estates Minor Subdivision that was granted on June 23, 2016, because the County does not have jurisdiction for the subdivision road located within the highway right-of-way. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Cox motioned for a one year extension plat approval for Fire Cloud Minor Subdivision with the condition: this will be the final extension. Commissioner Brooker seconded the motion. The motion was passed unanimously. Commissioner Cox motioned for a one year extension plat approval for Mountain View Minor Subdivision with the condition: this will be the final extension. Commissioner Brooker seconded the motion. The motion was passed unanimously. Commissioner Cox motioned for a one year extension plat approval for Morton Subdivision with the condition: this will be the final extension. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator, to discuss: the Lease between Sanders County and the Paradise Elementary School Preservation Committee. Commissioner Cox motioned for the Presiding Officer Magera to sign the Lease between Sanders County and the Paradise Elementary School Preservation Committee. Commissioner Brooker seconded the motion. The motion was passed unanimously. John Thorson gave the Board an update on the status of the Paradise School. Also in attendance were: Karen Thorson, Paradise School Preservation, Trip Burns, Clark Fork Valley Press, and Benita Hanson, Paradise School Preservation.

The Board met with Thompson Falls Ambulance President (TFA), Janet Shear and Dorothy Lyght, TFA, Treasurer and held a discussion on a possible Mill Levy increase for county ambulances. Mr. Zimmerman will draw up a resolution. The Board requested that TFA rally neighboring ambulances for support.

Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Mike Cummins, Executive Director, Flathead Valley Chemical Dependency Clinic to discuss: status of the agency. Mr. Cummins also discussed changes in Medicaid and State approved agencies; are now moving towards approving multiple agencies in an area, which will create the potential for a competitive market.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Magera opened the Salary Compensation Board (SCB) meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Carol Brooker, Member; Jennifer Ekberg, Secretary; Candace Fisher, Member SCB; Don Strine, Member SCB; Robert Zimmerman, Member SCB; Nichol Scribner, Member, SCB; and Rich Wallace, Director of Human Resources. Mr. Zimmerman motioned to adjourn the meeting as there was no public in attendance. Nichol Scribner seconded the motion. The motion was passed unanimously. The SCB adjourned at 2:07 p.m.

The Board met with Nichol Scribner, Clerk and Recorder and Rich Wallace, Director of Human Resources to discuss: the county hiring process.

The Board met with Shawn Sorenson, Sanitarian to discuss: projects and activities for non-compliance with subdivision sanitation approvals. Mr. Sorenson also discussed inspections, trainings, evaluations, wastewater and possible future ways to obtain revenue.

As it was 3:30 p.m. and the time and place for the decision on the Aquatic Plant Herbicide Application Bid, Commissioner Cox motioned to award the 2016/2017 contract to Clean Lakes, Inc contingent on finalizing the grant with the Army Corp of Engineers recommended by Jason Badger, Extension Agent, and Kim Bergstrom, Pinnacle Research. Commissioner Brooker seconded the motion. The motion was passed unanimously. There was no public present for the bid decision. (Details on the Aquatic Plant Herbicide Application Bid are on file in the Clerk and Recorder's Office)

The Board adjourned at 3:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 13, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, July 13, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board proceeded to audit County claims in the amount of $719.53 for the period ending June 30, 2016 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County claims are on file in the Office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of Human Resources, to discuss: Safety Report/Injury Update-6 day's injury free. Open County Positions: Justice Court Civil Clerk, the Justice of the Peace would like to offer the open position to Megan Stevens. Commissioner Cox motioned for Commissioner Magera to sign the Personnel Action Form for Megan Stevens. Commissioner Brooker seconded the motion. The motion was passed unanimously. Sheriff Deputy Position, had a substantial number of applicants. Heavy Equipment Operator, District 1, interviews happening later in the week. Mr. Wallace continued the conversation on the Deputy Coroner positions, he will also meet with the County Attorney for further recommendations, in regards to the those positions. Work Week Agreements are almost finalized, Mr. Wallace will have proposed agreements for review shortly. Further discussion was held on proposed increases in employees pay. Mr. Wallace is writing new Job Descriptions, employees will review before they are finalized.

Commissioner Brooker left the meeting at noon.

Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

Commissioner Cox motioned for Commissioner Magera to sign the Indemnity Agreements between Sanders County and with B & P Services, Butte Services, Inc., Clark Fork Meats, and The United States Forest Service (Cabinet Ranger District). Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Magera to sign the Water and Waste Eligibility Certification: Certification for commercial credit and outstanding judgments with Great Western Engineering, Inc. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Magera to sign the documents from the Montana Department of Commerce to release funds from the Treasure State Endowment Program (TSEP) planning grant that the County received for the Solid Waste Preliminary Engineering Grants Project: Request for Funds, Completion Certification, Designation of Depository, and Signature Certification Form. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board signed the Oath of Office for Teri J. Wilkinson who was appointed to the position of Trustee for the Noxon Rural Fire District for a term through May 2019.

The Board met with Rich Wallace, Director of Human Resources to review the personnel handbook.

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 14, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 14, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services to discuss: Mitchell Floodplain Violation, and future trainings and conferences for Ms. Matthew to attend. An update was also given on Tranquil Estates Minor Subdivision.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: purchasing the Bache Gravel Pit. Discussion was also held between the Board and Mr. Zimmerman in regards to the transferring the National Bison Range from the National Wildlife Refuge System (NWRS) by the U.S. Fish and Wildlife Services and into a trust held by the U.S. for the benefit of the Confederated Salish/ Kootenai Tribes. Commissioner Brooker motioned to intervene into the Complaint for Declaratory and Injunction Relief with Lake County and other Plaintiffs. Commissioner Cox seconded the motion. The motion was passed unanimously. Mr. Zimmerman will also be drafting a letter in regards to the Boards reservations in authorization and implementation of the Water Rights Compact with the Confederated Salish/Kootenai Tribes.

Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker was absent from the afternoon session as she was attending the Road District Department One interviews in Plains.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 16/17 Budget Preparation.

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 19, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, July 19, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner, and Anthony B. Cox, Commissioner.

The Board met with Deanna Steinebach, Fair Manager to discuss: Fair FY 16/17 Budget Preparation. Also in attendance were Nichol Scribner, Clerk and Recorder and Rich Wallace, Director of Human Resources.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 16/17 Budget Preparations.

Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox motioned to have Commissioner Magera sign the Landowner Fuels Reduction Cost-Share Agreement No. 37 between Sanders County and Kathy Conlin. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve the July 5-7, 2016 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder, Lanny Hensley, Undersheriff, Tom Rummel, Sheriff and Theresa Milner, Administration to discuss: FY 16/17 Budget Preparation.

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 20, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, July 20, 2016 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Commissioner Cox opened the regularly scheduled Sanders County Solid Waste Refuse Disposal District (SW) Meeting. In attendance were: Carol Brooker, Member; Anthony B. Cox, Member; Jennifer Ekberg, Secretary; Jason Peterson, Supervisor; Mrs. Kathy Conlin, Billing Clerk; Nichol Scribner, Clerk and Recorder and John Harris, Owner of Lakeside Motel and Resort. Commissioner Brooker motioned to approve the June 15, 2016 meeting minutes as presented. Commissioner Cox seconded the motion. The motion passed unanimously. New Business: Discussion was held with John Harris, Owner of the Lakeside Motel and Resort on access to roll off sites and the transfer station during non-business hours. Per the County's insurance agent, there is significant liability risk and therefore the County was advised to stop allowing access. Mrs. Conlin then moved to the Business Fee and Reassessment Project: Jamie Jorgerson, Department of Revenue worked with Black Mountain Software to separate businesses from residential entries. Further research will eliminate any business that has closed or any discrepancies in the amount of dumpsters with each individual. Melanie Shaw, Montana Department of Health and Human Services (DPHHS) and Dusti Johnson with the Montana Department of Environmental Quality (MDEQ) have put together a helpful brochure on Household Pharmaceutical Waste Disposal Guidance that should be helpful for the public when disposing of these such items. Updates were given on the delinquent customer balances. Unfinished Business: Mr. Peterson addressed the FY 16/17 Budget Preparations for Solid Waste.

Recycling Report: 2 Bales (30 yards loose) of Aluminum Cans, 38 Bales of Mixed Paper, 92 Bales of Cardboard, 100 Yards of Metal Pile, and 3 ½ Pallets of Batteries. There was no public comment. The Solid Waste Board Meeting adjourned at 11:00 a.m.

The Board met with Rich Wallace, Director of Human Resources, to discuss: Safety Report/Injury Update-13 day's injury free. Justice Court Civil Clerk Position, has been filled. Sheriff Deputy Position, Mr. Wallace has begun the evaluation process on the applications received and should have the applicants narrowed down by July 26, 2016. Heavy Equipment Operator, District 1, Commissioner Brooker motioned for Ben Bache, Road Department, District 1, to hire Josh Doble for the Heavy Equipment Operator Position. Commissioner Cox seconded the motion. The motion passed unanimously. Mr. Wallace then gave an update on the personnel manual and the current draft having been completed. Each department head is receiving a copy for their review and deadlines for their comments are due by August 4, 2016. He is also working towards updating the job descriptions and a new format recommended by Montana Association of Counties (MACo). Mr. Wallace then updated the Board on the Health Insurance ID Cards that were given to employees with the Basic Coverage Plan Rx.

Board adjourned at 11:30 a.m. and resumed the regular session at 2:00 p.m.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 16/17 Budget Preparations.

The Board adjourned at 4:10 p.m.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 21, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 21, 2016 at 10:30 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Lori Methgen, GIS Coordinator to discuss: missing road signs and who's responsible for replacing them, map requests from the public and fees that can be charged, and internet access restrictions that the County Attorney is having issues with when doing research for court cases.

The Board met with Robert Zimmerman County Attorney-Public Administrator to discuss: Thompson Falls Ambulance has received support from three other ambulances for the Mill Levy. Also in attendance from the Thompson Falls Ambulance was Dorothy Lyght, Treasurer, and Janet Shear, President. Mr. Zimmerman is in the process of drawing up a resolution for an ambulance levy increase to be on the November 2016 ballot.

Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Tom Rummel, Sheriff, Lanny Hensley, Undersheriff, and Brian Josephson, Deputy Sheriff to discuss: clarification on the Sanders County Coalition For Families Grant. Also in attendance was Gail Seratt, Executive Director, Sanders County Coalition For Families.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to accept Frank Chema's resignation letter from the Whitepine Cemetery Board effective on today's date. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to appoint Ryan Burk on the Whitepine Cemetery Board for the duration of Frank Chema's term ending November 20th, 2016. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to appoint David S. Bennett on the Thompson Falls Airport Advisory Board for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:50 p.m.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 28, 2016

Commissioner Brooker proceeded to audit County Payroll at 9:00 a.m. and instructed the Clerk to draw warrants in the amount of $476,837.77. (County Payroll Claims are on file in the office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 28, 2016 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Katherine Matthew, Director of Land Services to discuss: final plat approval for Cabinet Gorge LLC, and Tranquil Estates Minor Subdivision. Commissioner Brooker motioned for the final plat approval for Cabinet Gorge LLC. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Brooker motioned for the final plat approval for Tranquil Estates Minor Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Tammy Spring, Escrow Officer at First American Title Company to execute the closing documents for the sale of the Bache Gravel Pit. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator, Katherine Matthew, Director of Land Services and Nichol Scribner, Clerk and Recorder.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Resolution 2016-20 a Resolution Setting Parking Rules and Regulations for River Road and Providing Penalties for the Sanders County Fairgrounds. Commissioner Brooker motioned to approve Resolution 2016-20 for the Sanders County Fairgrounds. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was held on the Floodplain Violation/Mitchell Property in Paradise. Mr. Zimmerman will follow up with Mr. Mitchell's Attorney in regards to a possible resolution. Also in attendance was Katherine Matthew, Director of Land Services.

Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

Commissioner Brooker motioned to approve July 13th and 14th, 2016 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-8 day's injury free. Sheriff Deputy Position, will begin interviewing applicants either the week of August 8th or August 15th, 2016. Clerical Pool Position, Commissioner Brooker motioned to hire Catherine Mosher for a Clerical Pool Position. Commissioner Cox seconded the motion. The motion was passed unanimously. Mr. Wallace held further discussion on the CDL Random Drug Testing Program researching how to enable Karen Morey, R.N., Director of Public Health to becoming certified to give the CDL Random Drug Tests. An update was also given on the personnel handbook which has been distributed to department heads for their review. Also in attendance was Nichol Scribner, Clerk and Recorder and Lanny Hensley, Undersheriff.

The Board met with Bill Naegeli, OEM Coordinator to discuss: Emergency Management Preparedness Grant (EMPG), Title III, and the Local Emergency Planning Committee (LEPC) Chairman Appointment. Commissioner Brooker motioned to appoint Bill Naegeli as the LEPC Chairman for a four year term. Commissioner Cox seconded the motion. The motion was passed unanimously. Mr. Naegeli then discussed further possibilities of purchasing a Wood Chipper with Title III monies. Mr. Naegeli gave an update that he will be bringing the Firewise Trailer to promote the Firewise Program to the public at the Huckleberry Festival this year.

The Board met with Karen Dwyer, Public Health/WIC Aide to discuss: her Sanders County Fair work during the fair.

The Board met with Carol Turk, Treasurer-Superintendent of Schools to discuss: her Sanders County Fair work during the fair.

The Board adjourned at 4:35 p.m.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 2, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, August 2, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 16/ 17 Budget Preparations. Also in attendance was Carol Turk, Treasurer and Rich Wallace, Director of Human Resources.

Commissioner Cox joined the Board at 10:37 a.m.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox motioned for Commissioner Magera to sign the Indemnity Agreement between Sanders County and Rus-Kins, Inc. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Magera to sign the Standard Research Agreement between Montana State University and Sanders County for the Growth, Spread and Herbicide Treatment Efficacy of Pure Versus Hybrid Eurasian Watermilfoil in Noxon Reservoir for 2016-2017. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for Commissioner Magera to sign the Memorandum of Understanding between the Montana Wool Growers Association and Sanders County for a Predator Control Fund. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for Commissioner Magera to sign an Agreement between the Department of the Army and Sanders County for Construction Assistance for the Sanders County Aquatic Invasive Species Management Project. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Magera to sign Resolution 2016-21 a Resolution to Authorize Submission of Community Development Block Grant (CDBG) Application for the purpose of construction and development of an Affordable Independent Senior Housing Facility for low income senior citizens in Noxon, Montana. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motion for Commissioner Magera to sign Resolution 2016-22 a County Declaration Resolution that an emergency is hereby declared and the Sanders County Emergency Operations Plan is activated. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Kathy Conlin, Solid Waste Refuse Board Billing Clerk/Recycling Coordinator to discuss: Business Fee Reassessment Project. Research and discussion was held on possible elimination of any business that has closed or any discrepancies in the amount of units for each individual.

The Board met with Nichol Scribner to discuss: FY 16/17 Budget Preparations. Special discussion was held on wage increases and cuts for the Road Department. Also in attendance was Rich Wallace, Director of Human Resources.

The Board adjourned at 4:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 3, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 3, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Carol Turk, Treasurer and Superintendent of Schools to discuss: Charles Woolley and his Property Tax Assessment. Commissioner Brooker motioned to take the Tax Meeting Decision under advisement until August 11, 2016 at 2:30 p.m. Commissioner Cox seconded the motion. The motion was passed unanimously. Also in attendance was Diane Carey, Department of Revenue Manager, Zac Leeman, Department of Revenue Appraiser and Charles Woolley, Property Owner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-14 day's injury free. Open County Positions: Sheriff's Deputy Position, has an interview panel put together for the interviews happening the week of August 15th, 2016. Part-Time Detention Officer, applications deadline is August 8th, 2016. Mr. Wallace held further discussion on the Sick Bank Policy for County Employees. Mr. Wallace will draft a letter in regards to the County Coroner and the Deputy Coroner Positions and the hiring process for the Boards review. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Magera opened the Sanders County Board of Health (BOH) meeting. In attendance were: Glen E. Magera, Chairman; Carol Brooker, Member; Anthony B. Cox, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Shawn Sorenson, Sanitarian/Environmental Health; Tina Scott, Administrative Assistant/Environmental Health; Karen Morey, R.N., Director of Public Health; Sandra Gubel, Tobacco Prevention Specialist; Jennifer Ekberg, Secretary, and Katherine Matthew, Director of Land Services. Dr. Gregg motioned to approve the June 8, 2016 meeting minutes as presented. Dr. Lulack seconded the motion. The motion was passed unanimously. Introductions of those in attendance. New Business- Ms. Gubel gave a presentation on Summer Tobacco Prevention activities. Mr. Sorenson: Food Regulations, Environmental Health had a complaint for a private alternative adolescent residential school in Sanders County, he advised that these programs are independently licensed and inspected through the Montana Department of Labor and Industry, including administrative rules and statutes that govern their operations. Mr. Sorenson also discussed questions for the BOH in regards to contractors insurance when installing waste water treatment systems. Follow ups were discussed on the Sanitarian/Environmental Health Fee Schedule. Public Health/Karen Morey: presented Sanders County Animal Bite policy for the Board to adopt procedures for handling animal bites and complaints. Commissioner Brooker motioned to adopt the Sanders County Animal Bite Policy. Dr. Gregg seconded the motion. The motion was passed unanimously. Ms. Morey provided a Specimen Transport Protocol and Transport Plan Checklist for the Sanders County Public

Health Department to have the ability to coordinate with local and state laboratories on a 24/7 basis. Commissioner Cox motioned to approve the revised Sanders County Public Health: Specimen Transport Protocol. Dr. Gregg seconded the motion. The motion was passed unanimously. There was no unfinished business. There was no public comment. The meeting adjourned at 2:40 p.m.

The regular session for the Board of Commissioners also adjourned at 2:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 4, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 3, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Service to discuss: request for extension of preliminary approval for Ponderosa Preserve Subdivision. Ms. Matthew stated that she would not be requesting an extension at this time.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: draft Resolution for the Sanders County Ambulances to be placed on the General Election Ballot for the voting public to decide for a Mill Levy increase from 2.00 Mills to 6.00 Mills. Also in attendance was Thompson Falls Ambulance Dorothy Lyght, Treasurer and Janet Shear, President.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker left the meeting at noon.

Commissioner Cox motion for Commissioner Magera to sign an Agreement between Sanders County and Clean Lakes, Inc., for the Aquatic Plant Herbicide Application for Noxon Rapids and Cabinet Gorge Reservoirs. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder to discuss the following for: FY 16/17 Budget Preparations: Road Department's Budgets, and Clerk and Recorder's Election Equipment storage situation.

The Board adjourned at 4:20 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 10, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 10, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board proceeded to audit County Claims in the amount of $369,972.36 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-21 day's injury free. Open County Positions: Sheriff Deputy Position, a panel has been put together for the interviewing process, which will begin the week of August 22, 2016. Part-Time Detention Officer, interviews will begin the week of August 18, 2016. Policy Handbook has had constructive feedback and now Mr. Wallace is going to have County employees submit possible photos for the front cover with a deadline of two weeks. Mr. Wallace then moved to discussion of possible defensive training for interested County employees. Further discussion was held on the Sick Bank Policy's current status and the new Policy Handbook.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox motioned for Commissioner Magera to sign the Avista Letter Agreement R-4111 Match Funds for Eurasian Watermilfoil Control. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Magera to sign the Plains and Thompson Falls Airport-FAA Pay Requests Delphi Authorization Letter to authorize Robert Peccia and Associates to prepare and submit payment requests in Delphi e-invoicing on behalf of Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Magera to sign the Thompson Falls Airport Improvements AIP 3-30-0076-009-2016 Contract Documents for Schedule I. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve the July 19-21, 2016 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motion to reappoint Greg Welty to the Plains/Paradise TV District for a three year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Les Lantz, Maintenance, to discuss: updates on projects: Mr. Lantz completed the installation of a locked vault door in the Breakroom. Heating/Cooling System repairs will need to be put in the 2016/2017 fiscal year budget. Mr. Lantz will be following up with estimates for installing a new Heating/Cooling System for the Courthouse.

The Board met with Kathy Conlin, Solid Waste Refuse Board Billing Clerk/Recycling Coordinator to continue discussion on the Business Fee Reassessment Project. The next step will be for Mrs. Conlin to follow up with Jamie Jorgerson of the Department of Revenue for any inconsistencies that were found in the spreadsheet.

The Board met with Carol Turk, Treasurer-Superintendent of School to discuss: upcoming Tax Review meetings.

The Board adjourned at 5:20 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 11, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, August 11, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services to discuss: Request for Extension of Preliminary Approval for Ponderosa Preserve Subdivision. Discussion was held on the time line provided by Ronald Warren for implementation to record Phase I by June 30, 2019. Commissioner Cox motioned to take the Ponderosa Preserve Subdivision Request for Extension of Preliminary Approval under advisement until August 18, 2016 at 10:00 a.m. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance was Steve Burbach, Owner of Ponderosa Preserve and Ronald Warren, Rocky Mountain Surveyors.

Commissioner Cox left the meeting at 11:00 a.m.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Resolution 2016-23, A Resolution requesting voter approval for Mill Levy to fund the Sanders County Ambulance Services and Resolution 2016-24, A Resolution requesting voter approval for Mill Levy to fund the Preston Hot Springs Town-County Library. Commissioner Brooker motioned for Commissioner Magera to sign Resolution 2016-23: A Resolution expressing the intent of the Sanders County Commissioners to place on the General Election Ballot the question whether or not the majority of the qualified Electors of Sanders County will approve a Mill Levy increase for the Hot Springs Community Ambulance Service, the Community Ambulance Service of Western Sanders County, the Plains Community Ambulance Service and the Thompson Falls Ambulance Service from 2.00 Mills to 6.00 Mills in the upcoming General Election to be held on November 8, 2016. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Brooker motioned for Commissioner Magera to sign Resolution 2016-24: A Resolution for an Election to increase the Mill Levy for the Preston

Hot Springs Town-County Library District. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on the upcoming Tax Review Meetings.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox joined the Board at 1:30 p.m.

Commissioner Brooker motioned for Commissioner Magera to sign the Park Land Lease between Sharon L. Burke and the Sanders County Fair Commission. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Paul Bain, Property Owner to discuss his Property Taxes. Commissioner Cox motioned to take the decision under advisement until August 16, 2016 at 1:30 p.m. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance was Deb Doney, Manager, Department of Revenue and Zac Leeman, Appraiser, Department of Revenue.

The Board met with Deb Doney, Manager, Department of Revenue and Zac Leeman, to discuss: the Tax Review Meeting Decision for Property Owner Charles Woolley. Commissioner Cox motioned to provide Mr. Woolley a refund for the previous five years with an amount to be determined by the Department of Revenue. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 4:20 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 16, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, August 16, 2016 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met Nichol Scribner, Clerk and Recorder to discuss: FY 16/17 Budget Preparations, with special requests on wage increases for proposed employees. Also in attendance was Rich Wallace, Director of Human Resources.

The Board adjourned at 11:00 a.m. for Commissioner Cox to teleconference into the Clark Fork Management Committee and resumed the regular session at 1:30 p.m.

The Board met with Carol Turk, Treasurer-Superintendent of Schools to discuss: the Tax Review Meeting Decision for Property Owner Paul Bain. Commissioner Brooker motioned to refund Mr. Bain $423.48 for Tax Year 2014 provided by the Department of Revenue. Commissioner Cox seconded the motion. The motion was passed unanimously. Also in attendance was Deb Doney, Manager, Department of Revenue and Zac Leeman, Appraiser, Department of Revenue.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 16/17 Budget Preparations, with special requests from Carol Turk, Treasurer-Superintendent of Schools for increased wages for Treasurer Employees, Road District No. 3 budget decreases were requested and Clerk and Recorder's Office FY 16/17 budget proposals for new office equipment. Also in attendance was Carol Turk, Treasurer-Superintendent of Schools and Rich Wallace, Director of Human Resources.

The Board adjourned at 3:40 p.m.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 17, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 17, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Magera opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Anthony B. Cox, Member; Jason Peterson, Supervisor; Jennifer Ekberg, Secretary; and Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator and Nichol Scribner, Clerk and Recorder. Commissioner Brooker motioned to approve the July 20, 2016 minutes. Commissioner Magera seconded the motion. The motion was passed unanimously. New Business: A Refuse Appeal Form was filled out for Tax Roll Number 6666. Commissioner Brooker motioned to take off the number of units and fees that were associated with the property mentioned in the Refuse Appeal Form. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was held on special requests for the FY 16/17 Budget, including quotes for grounds and improvements at Trout Creek site, and three more 40 yard containers available as rentals. Unfinished Business: Mr. Peterson has received two estimates for new Recycling Trailers, and he will be conducting a follow up with Lake County to see who they get their Recycling Trailers from as well. Recycling Report: 44 Bales of Mixed Paper, 52 Bales of Cardboard, 2 Bales (40 yards loose) of Aluminum Cans, 75 Tons from Metal Pile, and 4 Pallets of Batteries. There was no public comment. The Solid Waste Board Meeting adjourned at 11:00 a.m.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 16/17 Budget Preparation, Rush Skeleton wage increases for employee, Thompson River Animal Care Shelter (TRACS) Memorandum of Understanding for yearly agreement, and Payment in Lieu of Taxes (PILT) amount totals.

Commissioner Brooker left the meeting at noon.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox motioned to reappoint Ernie Scherzer to the Trout Creek Heron-Noxon TV Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motion for Commissioner Magera to sign the Noxious Weed Control Agreement between the Montana Department of Transportation and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Magera to sign the Thompson Falls AIP Schedule II Contract. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Magera to sign Task Order 17-07-5-21-017-0 Sanders County Unified Government Master Contract that covers the period of July 1, 2012- June 30, 2019: Sanders County WIC Program between Montana Department of Public Health and Human Services (DPHHS) and Sanders County Health Department. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motion to approve the July 28th, 2016 and August 2nd, 2016 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 16/17 Budget Preparation, further discussion on PILT from earlier in the day, Sheriff's Office repairs, and total percentages of Revenue in the Road Fund and the General Fund.

Commissioner Brooker joined the Board at 2:30 p.m.

Carol Turk, Treasurer-Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to review Department of Revenue and Sanders County Mill Levies. Also in attendance was Lisa Koker, Motor Vehicle/Tax Clerk, Katherine McElderly, Deputy Superintendent of Schools and Nichol Scribner, Clerk and Recorder.

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 18, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, August 18, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services to discuss: the Request for Extension of Preliminary Approval for Ponderosa Preserve Subdivision. Commissioner Brooker motioned to extend Ponderosa Preserve Subdivision Plat Approval for a three year extension. Commissioner Cox seconded the motion. The motion was passed

unanimously. Ms. Matthew is also working on amending the Fee Schedule for the Subdivision Regulations Fees. Further updates were given on site visits at Noxon Hotel, and the Diehl Ranch Abandonment that was done some time ago.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Sanders County Fair Commission contracts, and follow ups on the Larchwood South Shore Subdivision Bridge Settlement and Mitchell/Cowboy Cherries Floodplain Violation status.

Commissioner Cox motioned to have Commissioner Magera sign the Montana Community Development Block Grant (CDBG) Certification for Application. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Lori Methgen, GIS/ Rural Addressing to discuss: updates on Mapping Fees. A Resolution to Amend Mapping Products and Rural Addressing Fees is in the process of being updated.

Commissioner Magera left the meeting at noon.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-28 day's injury free. Mr. Wallace along with Commissioner Cox attended the Safety Committee Meeting. Key Topics that were addressed Mr. Wallace found informative were: Workers Compensation, Safety Trainings in October, Safety Rounds for Road and Weed Departments, October 19th Shake Out Earthquake Preparedness Drill, Safety Audit, County Violence and Safety and Defense Training. Open County Positions: Sheriff Deputy Position, have begun the interview process. Part-Time Detention Officer, will begin the interviews the week of September 8th, 2016. Mr. Wallace gave an update on the Missoula Human Resources Training Session that he attended and he would like to send Department Heads in the future to attend the training session as well.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: Sheriff's Office FY 16/17 Budget Preparations. Special request were as follows: building improvements to the roof and added porches, and new trucks for the Sheriff's Department. Also in attendance was Tom Rummel, Sheriff and Shawna Chenoweth, Detention/Dispatch Supervisor.

Jason Peterson, District Supervisor, Solid Waste Refuse District requested to meet with the Board as he was not on the scheduled agenda, to discuss: the ongoing issue with the County not issuing keys for the Trout Creek Roll-off site. Discussion was held on possibly changing employees schedule to better accommodate dumping hours.

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 24, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 24, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: the Bookmobile FY 16/17 Budget, including a decrease in work hours for an employee, and possible fundraisers for the Bookmobile. Also in attendance was Sandy Hough, Director/ Driver Bookmobile and Jim Jacobson, Member of Sanders County Bookmobile Advisory Board.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-35 day's injury free. Further discussion was held on the Justice Court and the proposed new door and hand rail. Open County Positions: Sheriff Deputy Position, interviews will be the week of September 19th, 2016. Part-Time Detention Officer, will begin the interviews the week of September 8th, 2016. Mr. Wallace will be conducting proposed final policy manual meetings on September 6th through the 13th, 2016 to get last minute feedback.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 16/17 Budget Preparations, special requests were: increases in the Sheriff's Detention Office for purchasing equipment for the Sewer System, Justice Court, a new door and hand railing and GIS/Rural Addressing, increases for computer equipment. Further discussion was held on decreases in Legislative Professional Services. Also in attendance was Shawna Chenoweth, Detention/Dispatch Supervisor and Lori Methgen, GIS/Rural Addressing.

Commissioner Cox left the meeting at 1:45 p.m.

Bill Naegeli, Office of Emergency Management Coordinator requested to meet with the Board as he was not on the schedule agenda, to discuss: the County section of Helterline Road speed limit be reduced from 35 miles per hour (mph) to 25 mph temporarily, due to the Copper King Fire's fire camp traffic.

The Board adjourned at 4:20 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 25, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, August 25, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services to discuss: Preliminary Approval for Baldy View Estate II Subdivision. Commissioner Cox motioned for Preliminary Approval of Baldy View Estate II Subdivision for three years with the following conditions: 1)That no-access easement be established on the Lower Lynch Creek Road and Burnham Lane frontages of these lots, excluding the established existing approaches. 2) That this subdivision files, with the final plat, a Waiver of Rights to Protest a Rural Special Improvement District for the purposes of road construction, road maintenance, and other improvements incident to the subdivision, which the County may require. 3) That the subdivider contact the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan within 30 days of preliminary plat approval, provide for initial treatment of weeds and file the approved plan with final plat. 4) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval. 5) That the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to Final Plat approval all lots less than 20 acres in size must be approved by the Montana DEQ as the reviewing authority under MCA 76-4-101. 6) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Magera seconded the motion. The motion was passed unanimously. Ms. Matthew submitted a Floodplain Development Permit for the Sanders County 4-H Beef Wash Rack. Commissioner Cox motioned for Commissioner Magera to sign the Sanders County Floodplain Development Permit # 2016-03 for the Sanders County 4-H Beef Wash Rack. Commissioner Magera seconded the motion. The motion was passed unanimously.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: a proposed draft addressing the Smoke-Free Workplace that would be added to the personnel handbook.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Floodplain Violation/Mitchell Property, Mr. Zimmerman has received no communication from Mitchell's Attorney. Further discussion was held on possible logging of County property this upcoming winter.

Commissioner Cox motioned for Commissioner Magera to sign the Thompson Falls Airport AIP 3-30-0076-009-2016 Schedule II Contract Change Order Number One between Bjorn Johnson Construction and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to appoint Timothy Goen on the Sanders County Park Commission Board for a two year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve the August 3-11th, 2016 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker joined the Board at 11:50 a.m.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: FY 16/17 Budget Preparations, special requests were as follows: Land Services increase for vehicle purchase, and an increase in Legislative Professional Services.

David Hattis, District Ranger United States Forest Service: Lolo National Forest, Plains/Thompson Falls Ranger District requested to meet with the Board as he was not on the scheduled agenda, to discuss: the road closures needed for the Copper King Fire. Mr. Hattis also advised that the Sanders County Sheriff's Office, Sanders County Search and

Rescue, and other Deputies from other counties are helping with the closures and evacuations. Commissioner Cox motioned for Commissioner Magera to sign the Copper King Fire Multi-Jurisdictional Area Closure Order. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussion was held on the status of the Copper King Fire.

Dana Bangart, Procurement Unit Leader, Poncin's Incident Management Team and Rob Taylor, Liaison Officer, Poncin's Incident Management Team requested to meet with the Board as there were not on the scheduled agenda, to discuss: updates on the Copper King Fire. Further discussion was held on Emergency Facilities and Land Use Agreements that are in effect during the Copper King Fire for Thompson Falls and Plains Airports. Ms. Bangart will conduct follow ups for Emergency Facilities and Land Use Agreement in regards to the Plains Airport. Also in attendance was Bill Naegeli, Office of Emergency Management (OEM) Coordinator.

Bill Naegeli, OEM Coordinator requested to meet with the Board as it was not on the scheduled agenda, to discuss: amending Resolution 2016-22: County Declaration (Fire). Commissioner Cox motioned to amend Resolution 2016-22 with the added Montana Code Annotated 10-3-406. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox left the meeting at 3:30 p.m.

The Board met with Gabe Johnson, Confederated Salish and Kootenai Tribes, Safety of Dams/Roads Program Manager to discuss: Roads and Road Inventories for a proposed Memorandum of Agreement (MOU) between the Tribe and Sanders County, allowing the Tribe to include the County Roads on their Flathead National Transportation Facility Inventory which will allow the Tribe the opportunity to provide potential funding to future roadway improvement projects. Mr. Johnson will follow up on roads that were not mentioned in the inventory and will work on a draft MOU. Also in attendance was Jeff Friez, Foreman, Road District No. 2, and Trip Burns, Clark Fork Valley Press.

The Board adjourned at 4:05 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 30, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, August 30, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board proceeded to audit County Payroll in the amount of $472,564.13 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County Payroll Claims are on file in the office of the Clerk and Recorder)

The Board adjourned at 11:30 a.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 31, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 31, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

Commissioner Cox motioned for Commissioner Magera to sign the Fish, Wildlife & Parks Recreational Trails Program (RTP): Thompson Falls Community Trails-Grant Management Contract. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance was Jen Kreiner, Executive Director, Sanders County Community Development Corporation.

Commissioner Cox motioned to approve the August 16th- 18th, 2016 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: a lawsuit that has been filed in Missoula County District Court (DV 16-716 Holden vs. Lorne Riddel, Sanders County and Thomas Rummell). Further discussion was held on possible logging of County property this upcoming winter.

As it was 11:00 a.m., and the time and place as advertised, Presiding Officer Magera opened the Public Hearing for the 2016-2017 Fiscal Year County Budget and Permissive Mill Levy. Nichol Scribner, Clerk and Recorder provided an overview of the proposed Budget, and Permissive Mill Levy. There was no public present. The meeting adjourned at noon.

The Board adjourned at noon and resumed the regular session at 1:15 p.m.

Rob Taylor, Liaison Officer, Poncin's Incident Management Team, Kayla Jaquith, Liaison Officer, Poncin's Incident Management Team and Michael Goicoechea, Incident Commander, Poncin's Incident Management Team requested to meet with the Board as they were not on the scheduled agenda, to discuss: updates on the Copper King Fire. Also in attendance was Bill Naegeli, Officer of Emergency Management (OEM) Coordinator.

The Board met with Katherine Matthew, Director of Land Services to discuss: Resolution 2016-28 Annual Maintenance Levy for Rural Special Improvement District Number One. Commissioner Brooker motioned to adopt Resolution 2016-28 Annual Maintenance Levy for Rural Special Improvement District Number One for the annual maintenance for the Fiscal Year 2017 for Larchwood South Shore Subdivision. Commissioner Cox seconded the motion. The motion was

passed unanimously. Ms. Matthew provided an update on the Petition to Abandon a County Road Easement in Noxon, for Evans Street. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-42 day's injury free. Further discussion was held on the Justice Court and the proposed new door and hand rail. Mr. Wallace is waiting for Maintenance to receive a bid for the new door and hand rail. Open County Positions: Sheriff Deputy Position, will begin interviews September 20th and 21st, 2016. Part-Time Detention Officer, will begin interviews September 8th, 2016. A resignation letter was provided for Jeff Hernandez from the Weed Department. Commissioner Cox motioned to accept Mr. Hernandez's resignation. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Wallace will be conducting power point presentations for the proposed final policy manual meetings on September 6th through the 13th, 2016, for County employees.

The Board adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 1, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, September 1, 2016 at 3:00 p.m. Present were Glen E. Magera, Presiding Officer via telephone conferencing and Anthony B. Cox, Commissioner.

As it was 3:00 p.m., and the time and place as advertised, sealed bids were opened for the Request for Qualifications (RFQ) for the Thompson Falls Community Trail Project. RFQ's were received from Taylor Services, Inc., Joe Earls Inc., and Pardee Excavating. Commissioner Cox motioned to take the RFQ's under advisement until September 8th, 2016 at 2:00 p.m., to give the Thompson Falls Community Trails Committee time to review the RFQ's. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance was Jen Kreiner, Executive Director, Sanders County Community Development Corporation, Jared Koskela, Project Manager, United States Forest Service and Cliff Paye, Pardee Excavating. (Details on the Request for Qualification received are on file with the Office of the Clerk and Recorder)

The Board adjourned at 3:15 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 7, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, September 7, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Jason Peterson, Supervisor, Solid Waste Refuse Disposal District and Becky Del Giudice, B & P Services via telephone to discuss: B & P Services Fire Camp hauling for the Copper King Fire. B & P Services will contact Mr. Peterson once a week while hauling to give an update on the yardage amount they are hauling out of the fire camp. Mr. Peterson will conduct a follow up with the United States Forest Service to finalize a contract.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-49 day's injury free. Open County Positions: Sheriff Deputy Position, will begin interviews on September 20th, 2016. Part-Time Detention Officer, will begin interviews tomorrow, September 8th, 2016. Mr. Wallace has started meetings on the proposed final policy manual and is receiving opinions and positive feedback from County employees.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Jen Kreiner, Executive Director, Sanders County Community Development Corporation and Nichol Scribner, Clerk and Recorder requested to meet with the Board as they were not on the scheduled agenda, to discuss: the Paradise Sewer System. Mrs. Scribner will follow up with Sunny Alteneder with the Paradise Sewer District.

Commissioner Cox motioned for Commissioner Magera to sign the Grant Offer for Airport Improvement Program (AIP) Project No. 3-30-0076-009-2016 for the Thompson Falls Airport. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to appoint Judith Hawley to the Plains Public Library District Board of Trustees for a 5 year term to replace Lynne Shotwell. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board proceeded to audit County Claims in the amount of $242,342.38 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County Claims are on file in the office of the Clerk and Recorder)

The Board adjourned at 2:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 8, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, September 8, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: the adoption of the 2016-2017 Fiscal Year Budget. Commissioner Brooker motioned to adopt Resolution 2016-29 A Resolution Adopting the Sanders County Budget for Fiscal Year 2016-2017. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was held on the Tax Mill Levies for Sanders County and inconsistencies that were found in some of the Districts spreadsheets from the Department of Revenue. Also in attendance was Tom Eggensperger, Sanders County Ledger.

Mark Sheets, Mayor, City of Thompson Falls requested to meet with the Board as he was not on the scheduled agenda, to discuss: questions he had on the 2015-2016 City of Thompson Mill Levies. Mr. Sheets will follow up with the City of Thompson's legal counsel.

The Board met with Katherine Matthew, Director of Land Services to discuss: Diehl Ranch Road approval of the Certificate of Survey. Further discussion was held on the vandalism of the Plains Park Restrooms and possible Letter to the Editor.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: possible logging of County property this winter. Further discussion was held on Mitchell/Cowboy Cherries Floodplain Violation status.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker motioned for Commissioner Magera to sign the Montana Department of Natural Resources and Conservation Option 3- Local Government Fire Force Cooperative Agreement Personnel Billing Rate Form. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to give permission for Ben Bache, Foreman, Road District No. 1 to sign an Emergency Facilities and Land Use Agreement for the Gravel Pit near the County Road Department Shop with the Lolo National Forest Ranger District. Commissioner Cox seconded to motion. The motion was passed unanimously.

Commissioner Cox motioned to approve the August 24th -25th, and August 30th –September 1st, 2016 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda to discuss: the open County Part-Time Detention Officer Position. Commissioner Brooker motioned to hire

Marcie Shermikas for the Part-Time Detention Officer Position, pending a background check. Commissioner Cox seconded the motion. The motion was passed unanimously.

As it was 2:00 p.m. and the time and place for the decision on the Thompson Falls Community Trails Project-Phase II, Request for Qualification (RFQ) Bid, Commissioner Cox motioned to award the Thompson Falls Community Trails Project-Phase II recommended by the Thompson Falls Trails Committee to Taylor Services. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance was Tom Eggensperger, Sanders County Ledger. (Details on the Thompson Falls Community Trails Project-Phase II are on file with the Clerk and Recorders Office)

The Board adjourned at 2:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 13, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, September 13, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-9 day's injury free. Open County Positions: Part-Time Detention Officer, waiting on results of background check. Sheriff's Deputy Position, will begin interviews on September 20th, 2016. Mr. Wallace will begin preparing Workweek Agreements for the Sanitarian, Human Resources Director, Land Services Director, Weed Department Supervisor, Fair Supervisor, Emergency Management Coordinator, and will obtain feedback from the District Road Foremen. Job Descriptions are nearly complete, Mr. Wallace will be presenting the proposed final drafts to the Commissioners' in October. Next phase for Mr. Wallace will be to update all the Personnel Files for County employees. Further discussion was held on safety equipment reimbursements for the Road Departments and the Solid Waste Refuse Disposal.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: the review of Special District Mill Levies with exception of the Hot Springs TV District that was not received and questions were raised on the Paradise Cemetery District. Commissioner Cox motioned for Commissioner Magera to approve and sign the Budget Request Forms as presented. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox motioned for Commissioner Magera to sign the Thompson Falls Airport Emergency Equipment Use-Final Invoice with the Forest Service. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Magera to sign the Road Department Weed Wash and Fuel Truck for the Gravel Pit near the Road Department Emergency Equipment Use-Final Invoice with the Forest Service. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Magera to sign the Plains Hellabase Airport Emergency Equipment Use-Final Invoice with the Forest Service. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Magera to sign the Public Letter of Authority Memorandum of Understanding between the Confederated Salish and Kootenai Tribes and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Carol Turk, Treasurer-Superintendent of Schools and Nichol Scribner, Clerk and Recorder to discuss: School District Mill Levies and Resolution 2016-30: A Resolution to Fix the Sanders County Tax Mill Levies for Fiscal Year 2016-2017. Commissioner Cox motioned to approve Resolution 2016-30. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on the School Budgets. Commissioner Cox motioned for Commissioner Magera to sign the School Budgets for Fiscal Year 2016-2017 as presented. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance was Katherine McElderly, Deputy Superintendent of Schools and Lisa Koker, Motor Vehicle/Tax Clerk.

The Board adjourned at 2:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 14, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, September 14, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Ben Bache, Foreman, Road District No. 1, Jeff Friesz, Foreman, Road District No. 2, and Lee Smith, Foreman, Road District No. 3 for their quarterly meeting to discuss: the status of the chipper that will be delivered next week. Mr. Friesz has chipped eight miles this year for the County and the new grader for Road District No. 2 is scheduled to arrive next month. Further discussion was on the Road Department's Safety Equipment Reimbursements.

The Board met with Department Heads for their quarterly meeting. In attendance were: Kathy Harris, Coroner; Jeff Friesz, Foreman, Road District No. 2; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Karen Morey, Director of Public Health; Candy Fisher, Clerk of District Court; Carol Turk, Treasurer-Superintendent of Schools;

Judson Shively, Weed District Coordinator; Tom Rummel, Sheriff; Bill Naegeli, Office of Emergency Management Coordinator; Rich Wallace, Director of Human Resources; and Nichol Scribner, Clerk and Recorder. Presiding Officer Magera opened the meeting and introduced Jennifer Ekberg as the new Administrative Assistant for the Board. There was no Old Business. New Business: Mr. Wallace discussed the Courthouse Safety Program that he is working on with Doug Dryden after receiving feedback from County employees. Safety Training for County employees will begin in October with Brit Insurance. An update was given on the Human Resources Policy Handbook. Mr. Wallace has received feedback and conducted seven meetings at this time. He has a deadline of September 29th, 2016 for any last minute feedback before finalization. Mr. Wallace has also set a deadline of September 30th, 2016 for feedback on the updated Job Descriptions for County employees. Mr. Wallace introduced the new Compensatory Time information that has been added to County Paychecks for employees to track. There was no Unfinished Business. Department Head updates: Jeff Friez, grading roads and getting ready for winter. Jason Peterson, catching up after the Copper King Fire and the Sanders County Fair refuse hauling. Tom Rummel, evacuations have been lifted for the Copper King Fire, there are still roads that have remained closed so please reference the Copper King Fire Multi-Jurisdictional Area Road Closure Order. Carol Turk, Treasurer's Office is really busy, a lot of new motor vehicle licensing, working on levies and just completed School Levies yesterday. Just finished with the fair, it went really well. Candy Fisher-no new business to report, just regular business as usual, have had three trials so far this year. Bill Naegeli- have been busy with the Copper King Fire. Fire Teams that were here found Sanders County very cooperative and made their transitions go very smoothly. It was even reported that the Fire Teams have used Sanders County as a reference for other States. All Response Trailer is now at the County Shop. October 19th, 2016 is the Montana Shakeout Earthquake Drill. Also, Emergency Management Preparedness Grant is nearly up for the Federal Fiscal Year. Kathy Harris- no new business. Judson Shively-weed spraying is slowing down, grasshoppers are winding down as well, in the process of getting maintenance complete and the Weed Department ready for winter. Nichol Scribner- Fiscal Year 2016-2017 Budgets are now complete, will be sending out new reports to Department Heads. Employees were given a 2.5% Cost of Living Adjustment along with Health Insurance (there was an increase in the cost of Health Insurance this year), there will be Personnel Actions Forms that will need to be completed by the Human Resources Director and employees that received an increase in wages. The Clerk and Recorders office has received a new microfilm machine that has been delivered and is waiting for set up by a technician. Mrs. Scribner also informed the Board that the Clerk and Recorders Office is part of a pilot program for an Electronic Plat Room with Stahly Engineering. General Election Judge training is tomorrow September 14th, 2016 and absentee ballots will begin to be mailed out on October 14th, 2016. You can also find Sanders County Elections on Facebook. Commissioner Brooker gave a reminder on the upcoming campaign and parking vehicles across the street if there are campaign signs in or on vehicles. Presiding Officer Magera gave updates on the Solid Waste Refuse Disposal Transfer Site, Paradise Sewer System and the purchase of the Bache Gravel Pit.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox joined the Board at 2:05 p.m.

The Board met with Katherine Matthew, Director of Land Services to discuss: the variance request for Baldy View Estates II from developing a Subdivision Noxious Weed Plan. Commissioner Brooker motioned to grant the variance with the following conditions: to adopt the plan for Baldy View Estates II, waive the plan fee, and require the $250.00 follow-up fee to monitor Baldy View Estates II for three years after final plat approval. Commissioner Cox seconded the motion. The motion was passed unanimously. Ms. Matthew also presented a proposed Noxious Weed Plan for Lawyer Minor

Subdivision. Commissioner Cox motioned to approve the Noxious Weed Plan for Lawyer Minor Subdivision. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board proceeded to audit County Claims in the amount of $205,149.07 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County Claims are on file in the office of the Clerk and Recorder)

Neil Carman, Citizen requested to meet with the Board as he was not on the scheduled agenda, to discuss: the Solid Waste Refuse Disposal Compost Pile. It was the consensus of the Board that another meeting would need to be scheduled with the Solid Waste Refuse Disposal Board to review fees.

Robert Zimmerman, County Attorney-Public Administrator requested to meet with the Board as he was not on the scheduled agenda, to discuss: open and conceal carry firearms at Elections Polling Centers.

The Board adjourned at 5:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 15, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, September 15, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the status on the Solid Waste Refuse Disposal Transfer Site. Mr. Zimmerman and Commissioner Brooker requested the meeting be closed to discuss a litigation strategy. Therefore, as per MCA 2-3-203(3), this discussion was closed to the public. (Closed session minutes are sealed on file in the office of the County Attorney)

Commissioner Brooker motioned to approve the September 7-8th, 2016 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Jerry Pauli, Consultant, HECLA Mining Company requested to meet with the Board as he was not on the scheduled agenda, to discuss: HECLA's development of a proposed pamphlet with handouts that would be provided to all employees of key businesses/organizations.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Kathy Conlin, Solid Waste Refuse Board Billing Clerk/Recycling Coordinator to continue discussion on the Business Fee Reassessment Project. Mrs. Conlin gave an update on the project and had the Board

review a letter to Sanders County Property Owners that would receive a Business Reassessment Letter for Tax Year 2016 that would be sent out with a return deadline of November 15, 2016. Further discussion was held on possible Pay As You Throw (PAYT) for the Sanders County Solid Waste Refuse Disposal District.

Tom Rummel, Sheriff requested to meet with the Board as he was not on the scheduled agenda to discuss: the Copper King Fire Multi-Jurisdictional Area Closure Order. Commissioner Magera then executed the Copper King Fire Multi-Jurisdictional Area Closure Order.

The Board adjourned at 12:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 21, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, September 21, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Magera opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Jason Peterson, Supervisor; Jennifer Ekberg, Secretary, and Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator. Commissioner Cox motioned to approve the August 17, 2016 meeting minutes as presented. Commissioner Magera seconded the motion. The motion was passed unanimously. New Business: Mrs. Conlin discussed Pay As You Throw (PAYT) information. She is looking into Waste Zero for a possible feasibility survey. Mr. Peterson advised that he does not know what the set fee is for the Compost Pile dirt. The Board recommended that he check in with other businesses to see what they charge for compost dirt. Unfinished Business: Mr. Peterson has talked to Bob Church, Vice President, Great West Engineering on the Transfer Site Reclamation. Mr. Church recommended using some of the Compost Pile dirt for spreading as top soil for the Transfer Site. Mr. Peterson is still researching the steps into a transfer site reclamation. Mrs. Conlin updated the Board on the Business Fee Reassessment project. She is in the process of printing labels so that the reassessment letters can be mailed out to business owners. Further discussion was on the proposed alternative site locations for the recycling trailers west of Thompson Falls, follow ups will be conducted to see if any of these sites are feasible. Recycling Report: 46 Bales of Mixed Paper; 12 Bales of Cardboard; 7 Bales of Aluminum Cans; 100 Tons of Metal Pile; 2 Pallets of Batteries and 40 yards of loose Plastics 1 and 2. There was no public comment. The meeting adjourned at 11:00 a.m.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-6 day's injury free. Open County Positions: Sheriff's Deputy Position, have begun interviewing candidates.

Commissioner Cox motioned to keep Destry Torgeson on as a Part-Time as needed Heavy Equipment Operator for Road District No. 2. Commissioner Magera seconded the motion. The motion was passed unanimously. Mr. Wallace held further discussion on safety glass and footwear reimbursements for Sanders County Road and Solid Waste Departments. Commissioner Cox motioned to adopt the Safety Glass and Footwear Policy effective September 21, 2016, and which will not be retroactive with the following conditions:

- The County will reimburse all Road Department and Solid Waste Department Employees in Safety Sensitive Positions for the amount up to $300.00 per year, to cover the cost of safety glasses and footwear for the individual employees daily work activities. This $300.00 amount can be used for one (1) pair of safety glasses per year, and/or for (1) pair of work boots per year. The employee will be responsible for submitting a Claim Form for reimbursement, including receipt, for each item purchased while a county employee. This will cover only employees whose position requires them to wear such equipment/footwear.

Commissioner Magera seconded the motion. The motion was passed unanimously. Mr. Wallace will provide this new policy to the Supervisors of the effected Departments. Updates were given on the new Human Resource Handbook and the Workweek Agreements that Mr. Wallace is compiling.

The Board met with Lori Methgen, GIS/Rural Addressing to discuss: Rural Addressing's role in an emergency response situation. Ms. Methgen gave an update on her role during the Copper King Fire. Ms. Methgen will follow up with Bill Naegeli, Office of Emergency Management and Shawna Chenoweth, Detention/Dispatch Supervisor to discuss notifying people when there is an emergency situation.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned for Commissioner Magera to sign the Landowner Fuels Cost-Share Agreement No. 44 between Sanders County and Rena Johnson. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:45 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 22, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, September 22, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Magera opened the Public Hearing for the purpose of obtaining public comment regarding the Petition to Abandon a County Road Easement for Evans (Evens) Street: Block 3 between Lots 1 & 10 and Block 4 between Lots 9 & 10 of the Park Addition to Noxon. Katherine Matthew, Director of Land Services provided an overview on the petition for Evens Street. Commissioner Cox then gave a report on his visit to Evens Street in Noxon, Montana. Judith Hutchins gave a statement to the Board as to the benefits of abandoning the easements for Evens Street. The hearing was closed at 10:12 a.m. Commissioner Cox motioned to approve Resolution 2016-31 A Resolution to Abandon Road Easements Located within the Evans (Evens) Street Property. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance were: Ernie Scherzer, Board Director, Sanders County Community Housing Organization (SCCHO); Judith Hutchins, Board President, SCCHO; Jim Jacobson, Executive Director, SCCHO; Debra Achatz, Assistant Director, SCCHO; Sandra Davis, Member, SCCHO; and Nichol Scribner, Clerk and Recorder.

The Board met with Katherine Matthew, Director of Land Services to discuss: a complaint that has been filed on a residence in Paradise. Ms. Matthew will follow up with getting maps of the Paradise complaint to Mr. Zimmerman. Commissioner Magera then requested that Ms. Matthew research whether or not Rainbow Bend Road is a subdivision road or a county road.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: possible fair concession contracts. Further discussion was held on the Paradise Sewer Board and the Paradise Water Board.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker motioned to approve September 13-15th, 2016 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Magera to sign the Tyler Technologies License and Services Agreement. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Les Lantz, Maintenance to discuss: updates on projects: Fire Alarm Phase II with Mission Valley Security will start sometime in October. A new Heat Pump will be installed October 4th by 4G Plumbing in the courthouse.

The Board met with Bill Naegeli, Office of Emergency Management (OEM) Coordinator to discuss: Sanders County Emergency Performance Grant (EMPG). Commissioner Brooker motioned to appoint Bill Naegeli as the Applicant's Agent for the Sanders County EMPG. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was held on the EMPG Federal Fiscal Year 2016-2017 State and Local Agreement (SLA) between the State of Montana (MT) and Sanders County. Commissioner Cox motioned for Commissioner Magera to sign the EMPG Federal Fiscal Year 2016-2017 SLA between the State of MT and Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

As it was 3:00 p.m. and the time and place as advertised, Presiding Officer Magera opened the Public Hearing for the purpose of obtaining public comment regarding the Office of Emergency Management (OEM): Sanders County Emergency Operations Plan Update. Bill Naegeli, OEM Coordinator provided an overview on the update to the Emergency Operations Plan whereas the Hazmat Operations Plan will be added to the annex. Commissioner Brooker motioned to adopt the Sanders County Hazmat Operations Plan and to incorporate the update into the Emergency Operations Plan that was adopted in October 2010. Commissioner Cox seconded the motion. The motion was passed unanimously. Also in attendance was Martha Smith, District Field Officer, Montana Disaster and Emergency Services. There was no public present. There was no public comment. The meeting closed at 3:10 p.m.

The Board adjourned at 3:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 28, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, September 28, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board proceeded to audit County Claims in the amount of $386,455.74 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-13 day's injury free. Open County Positions: Sheriff Deputy Position, have completed interviews. Mr. Wallace then held discussion on a County employee becoming certified so that they can conduct Commercial Drivers License (CDL) Random drug testing. Further discussion was held on a courthouse safety program. Also in attendance was Doug Dryden, Deputy Sheriff.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker motioned for Commissioner Magera to sign Stahly Engineering and Associates, Inc., Professional Service Agreement: Amendment No. 2. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candace Fisher, Clerk of Court; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder; Tom

Rummel, Sheriff; Donald Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools; and Robert Zimmerman, County Attorney-Public Administrator. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Rich Wallace, Director of Human Resources, requested to meet with the Board to discuss the remainder of his items on the Agenda, from his previous meeting time. Mr. Wallace gave updates on the status of the Workweek Agreements that he has compiled. Further discussion was held on the Human Resources Policy Handbook and a review of questions that had been presented to Mr. Wallace by County employees.

The Board adjourned at 3:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 29, 2016

Commissioner Magera proceeded to audit County Payroll at 9:00 a.m. and instructed the Clerk to draw warrants in the amount of $489,731.74. (County Payroll Claims are on file in the office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, September 29, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services to discuss a release of a line of credit for the Subdivision Improvement Agreement for Megan's Addition Minor Subdivision. Commissioner Cox motioned for Commissioner Magera to approve the Subdivision Noxious Weed Management Plan for Baldy View Estates II. Commissioner Brooker seconded the motion. The motion was passed unanimously. Ms. Matthew is still researching whether Rainbow Bend Road is a County road or a Subdivision road.

The Board met with Karen Morey R.N., Director of Public Health and Karen Dwyer, Program Assistant to discuss: proposed options for the upcoming Employee Health Fair.

The Board met with Robert Zimmerman, County Attorney-Public Administrator at that time Presiding Officer Magera requested as per MCA 2-3-203(3), this meeting was closed. (Closed session minutes are sealed and filed in the County Attorney's Office)

The Board adjourned at 12:30 p.m. and resumed the regular session at 1:30 p.m.

Rich Wallace, Director of Human Resources, requested to meet with the Board as he was not on the scheduled agenda at that time Presiding Officer Magera requested per MCA 2-3-203(3), this meeting was closed. (Closed session minutes are sealed and filed in the County Attorney's Office)

The Board met with Wade Cebulski, Aviation Support Officer, Airport/Airways Bureau and Tim Conway, Chief, Airport/Airways Bureau to discuss and give a presentation on the: the Montana Aeronautics Board and Capitol Improvement Planning for Sanders County Airports. Also in attendance were: Kim Roberts, Manager, Thompson Falls Airport; Gene Pope, Member, Thompson Falls Airport Advisory Board; Jeff Friesz, Manager, Hot Springs Airport; Randy Garrison, Manager, Plains Airport; Katherine Matthew, Director of Land Services; and Nichol Scribner, Clerk and Recorder.

The Board adjourned at 3:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 4, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, September 29, 2016 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Nichol Scribner, Clerk and Record to discuss: the upcoming General Election on November 8, 2016. It was the unanimous decision of the Board to designate the polling places within each voting precinct for the November 8, 2016 General Election and all further elections held prior to the 2018 Primary Election be held as follows:

PRECINCT NO.	NAME	POLLING SITE
Precinct No. 1	Heron-HD13	Heron Community Center 6 Upper River Rd., Heron
Precinct No. 2	Noxon-HD13	Emergency Services Building 311 Noxon Ave., Noxon
Precinct No. 3	Trout Creek-HD13	Trout Creek School 4 School Ln., Trout Creek
Precinct No. 4	Thompson Falls-HD13	Thompson Falls Community Center

		410 Golf St., Thompson Falls
Precinct No. 5	Thompson Falls-HD13	Thompson Falls Community Center
		410 Golf St., Thompson Falls
Precinct No. 6	Plains-HD14	Plains Paradise Senior Center
		205 W. Meany St., Plains
Precinct No. 7	Plains-HD14	Plains Paradise Senior Center
		205 W. Meany St., Plains
Precinct No. 8	Hot Springs	Hot Springs Senior Center
		101 Main St., Ste 1, Hot Springs
Precinct No. 9	Dixon	Dixon Senior Center
		35 3rd St., Dixon

Nichol Scribner, Clerk and Recorder met with the Board to appoint Election Judges for the November 8, 2016 General Election and all further elections held prior to the 2018 Primary Election. It was the unanimous decision of the Board to appoint the Judges of each precinct as follows (asterisk indicates Chief Election Judge and two asterisks indicate Co-Chief or Assistant Chief):

PRECINCT # 1-HERON-HD13

*Melody A. Powell	Caryene Bledsoe	Beverly J. Exner
Ernest J. Exner	Patricia "Maggie" Gillingham	Margaret Harker
Deborah S. Lyman	Phylli Michelle Onofrey	Laura Peterson

PRECINCT # 2-NOXON-HD13

*Sharon Larkin	**Joyce Hilt	Ronelle Helmbrecht
Nancy Jo Howarth	Barbara Lampshire	Peggy (Pinkie) D. Nelsen
Teresa Nelson		

PRECINCT # 3-TROUT CREEK-HD13

*Shirley A. McLinden	**Cyndie M. Wilby	Dawn Gandolf
Beth Heller	Linda A. Keister	Mary Kendziorski
Debbie J. O'Toole	Karen D. Rasor	Kay A. Shanley

PRECINCT # 4-THOMPSON FALLS-HD13

*Ginger Lee Ward	**Sandra True	Tammy Dean
Nancy Fields	Valerie Hoynacki	Lorraine Rayment
Karen Sheets	Doris M. Stowe	Suzanne Wallace
Nancy Wedemeyer		

PRECINCT # 5-THOMPSON FALLS-HD13

*Janice M. Arnold	**Nora Verpoorten	Kathy Altman

Lark Lenore Chadwick	Paul C. Fielder	Frank Parker

PRECINCT # 6-PLAINS-HD14

*Jane Bates	Ruth Hamilton	Carol L. Harris
Carolyn J. Jones	Shirley A. King	Jacklyn (Jaki) Lindeman
Dolores (Dee) A. Porter	Margo Tanner	

PRECINCT # 7-PLAINS-HD14

*Judith M. Stephens	**Janet D. Sheridan	Judy Hawley
Karval Pickering	Jeanie L. Pinkley	Bibi Smith
Karen S. Willoughby		

PRECINCT # 8-HOT SPRINGS-HD14

*Carol Webb	**Deb Pier	Jeannie Bequette
Linda Cirincione	Janell Clarke	Geraldine Detienne
Richard Hogan	M'Lin Kendrick-Stafford	Lawrence Kennedy
Rebecca McClellan	William Subda	Mary Whitsett
Maura Williams		

PRECINCT # 9-DIXON-HD14

*Mary E. Cole	**Delene Tufly	Joey Hettick
Irita "Rita" Dawn Thompson		

CENTRAL TABULATING OFFICE JUDGES OF ELECTION

Bobbi Christenson	Brenda Franck	Tracy Vanicek
Lisa Wadsworth	Sandra Lee Cullen	Cheryl Godfrey
Linda Haywood	Bernice Robbins	Deb O'Toole
Sandra True	Dawn Gandalf	

ABSENTEE BALLOT EARLY PREPARATION JUDGES OF ELECTION

Jane Bates	Cheryl Godfrey	Linda Haywood
Valerie Hoynacki	Rebecca McClellan	Deb O'Toole
Judy Stephens	Sandra True	Suzanne Wallace
Ginger Lee Ward		

POST-ELECTION AUDIT BOARD MEMBERS

Janice Butte	Debbie Rolleri	Sue Garrison

Nichol Scribner, Clerk and Recorder met with the Board to amend the Election Judge appointments as documented in the Sanders County Board of Commissioners' minutes of May 3, 2016. It was the unanimous decision of the Board to remove the following Election Judges:

Precinct 1-Heron-HD13:	Sara Lou Springer
Precinct 3-Trout Creek-HD13:	Carolyn Pierson and Sharon Y. Tessier
Precinct 5-Thompson Falls-HD13:	Sharon Olson
Precinct 6-Plains-HD14:	Peggy Garrison, Pamela Bedford and Cynthia Miller
Precinct 8-Hot Springs-HD14:	Jeannine Woods and Nisca Warthen

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox motioned to approve September 21-22nd and September 28th, 2016 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Ryan Kreiner, Biologist, Montana Fish Wildlife & Parks (MFWP), and Dave Hattis, District Ranger, United States Forest Service for the regular quarterly Wildlife Meeting. Mr. Kreiner discussed the following: upcoming projects with Avista on the Thompson Falls State Park Kids Fishing Pond, and improvements on the Thompson Falls State Park boat ramp. MFWP just completed their 2015 Survey, where Anglers were questioned as to what type of fish they were catching, the most at 38%, was Bass. Right now MFWP is working on an Economic Survey with the University of Montana, which should be complete in a month or two. Next week MFWP is planning on monitoring fish at the Clark Fork Reservoir. An update was given on the Thompson Falls fish ladder: only three Bull Trout have come over the ladder. Mr. Hattis touched base on the following: USFS in the process of hiring a GS-9 Biologist for Region 6; Rerouting of polls in the drainages of Crow and Copper Creek; the Copper King Fire status, and where they are at in the process of Salvaging; an update was given on total acres that they have done prescribed burning; and updates on Swamp Eddy, Too Short and Wilks Cherry.

The Board adjourned at 3:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 6, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, October 6, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services to discuss: the Bark Beetle Subaward, which will be administered by the Sanders County Park Board. Also, Ms. Matthew along with Zach Whipple-Kilmer will be pulling the dock out of the water on Cherry Creek.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-7 day's injury free. Mr. Wallace gave an update on the Courthouse Safety Program that he is working on with Detective, Doug Dryden. Further discussions were held on the Updated Grab and Go Kits and the Human Resources Policy Handbook.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the complaints that were filed on a residence in Paradise. Mr. Zimmerman will follow up with Shawn Sorenson, Sanitarian/Environmental Health.

Bill Burkland, Engineer, Robert Peccia and Associates, Inc., requested to meet with the Board as he was not on the scheduled agenda, to discuss: Thompson Falls and Plains Airport Improvement Project (AIP) updates.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:15 p.m.

Donald Strine, Justice of the Peace, requested to meet with the Board as he was not on the scheduled agenda, to discuss an employee's request for time off. Also in attendance were Rich Wallace, Director of Human Resources and Megan Stevens, Civil Clerk.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Magera opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Glen E. Magera, Chairman (BOH); Carol Brooker, Member (BOH); Anthony B. Cox, Member (BOH); Dr. Robert Gregg, Member (BOH); Tina Scott, Administrative Assistant/Environmental Health (EH); Shawn Sorenson, R.S., Sanitarian/Environmental Health (EH); Karen Morey, R.N., Director of Public Health; Jennifer Ekberg, Secretary (BOH) and Robert Zimmerman, County Attorney-Public Administrator. Dr. Gregg motioned to approve the August 3, 2016 meeting minutes as presented. Commissioner Cox seconded the motion. The motion was passed unanimously. New Business: Shawn Sorenson presented the Food and Consumer Safety Section (FCSS) Guidance Documents from the Department of Health and Human Services (DPHHS). Commissioner Cox motioned to approve the current and future updated DPHHS FCSS Guidance Documents for Sanders County Sanitarian/Environmental Health. Dr. Gregg seconded the motion. The motion was passed unanimously. Mr. Sorenson advised the Board that he participated in a site visit with a Sanders County Deputy to a location where a child fell into a septic tank. A complaint follow up discussion was held in regards to a Paradise Trailer. Mr. Zimmerman will write letters for the owners of the trailer, which are located on the road easement. Ms. Morey discussed information on 2016-2017 Influenza Vaccines that are available to the public and county employees. Further discussion was held on the Norovirus and Campylobacter that were recently discovered in Long Term Care in Sanders County. There was no Unfinished Business. There was no public comment. The meeting adjourned at 2:30 p.m.

The Board met with Tim Dougherty, Doug Ferrell and Robyn King, Representatives from the Kootenai Stakeholders Coalition to introduce the Kootenai Forest Stakeholders Coalition (KFSC), updates in the current collaborative work; and discussion on the agreement that serves as the framework for the KFSC for their participation in the National Environmental Policy Act (NEPA) process with the United States Forest Service.

The Board adjourned at 4:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 11, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, October 11, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board proceeded to audit County Claims in the amount of $171,323.05 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker left the meeting at noon.

Commissioner Cox motioned to accept the resignation of Fred G. Barrett from the Thompson Falls Rural Fire District. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Boone Cole to the Dixon Refuse Disposal District Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Karval Pickering to the Paradise Cemetery Association Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker joined the Board at 2:00 p.m.

The Board met with Les Lantz, Maintenance to discuss updates on projects: Fire Alarm Phase II will be completed by Mission Valley Security with a proposed date of November 16-18th, 2016. An update was also give on the estimate for a new security door for Justice Court.

The Board adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 13, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, October 13, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss the status on a complaint filed on a Paradise camper. Further discussion was held on winter logging projects.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker motioned to approve September 29th and October 4-6th, 2016 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Dr. Jack Lulack to the Sanders County Board of Health for a three year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-15 day's injury free. A recent Department of Labor (DOL) Safety Check Inspection was conducted at the Solid Waste Refuse Disposal Site, a final copy of the findings will be sent out by mail. Further discussion and additional questions were raised by the County employees on the Human Resources Handbook. Mr. Wallace advised that the County job descriptions are almost complete, he is waiting for a few more to be turned in. Proposed Human Resource Action Forms are complete, Mr. Wallace is waiting for final signatures. Lastly, discussion was held on a question that had arose on County employees Health Benefits.

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 18, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, October 18, 2016 at 10:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-21 day's injury free. Further discussions were on the Solid Waste Refuse Disposal Site Department of Labor (DOL) Safety Inspection, the nearly complete Human Resources Handbook and Employee Job Descriptions.

The Board met with Carol Turk, Treasurer-Superintendent of Schools to discuss: the Northwestern Energy (NWE) and Department of Revenue (DOR) Settlement for NWE's valuation for Tax Year 2016. Further discussion was held on how this would impact the districts taxable values and budgets. Commissioner Brooker and Commissioner Cox executed a letter to the DOR requesting Sanders County Taxable Values be recertified. Also in attendance were Jason Slater, Superintendent, District #2; Nick Marshall, Business Office, District #2; Mark Sheets, Mayor, Thompson Falls; Thom Chisholm, Superintendent, District #1; Robert Zimmerman, County Attorney-Public Administrator; and Mike Hashisaki, Citizen.

Commissioner Brooker motioned to adopt Resolution 2016-32 Fiscal Year 2016-2017 Elected Officials Salaries. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Katherine Matthew, Director of Land Services to discuss: the proposed Final Plat Approval for Baldy View Estates II. Commissioner Brooker motioned to approve the Final Plat for Baldy View Estates II. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was held on the traffic counts for Sanders County roads and the data that Ms. Matthew has compiled from 2013-present.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker motion to approve October 11th and 13th, 2016 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board notes that the Emergency Declaration has been rescinded due to the fire season ending the need for an Emergency Declaration per Bill Naegeli, Office of Emergency Management.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: a floodplain violation.

The Board adjourned at 2:50 p.m.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 25, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, October 25, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-28 day's injury free. Further discussions were held on the upcoming Special Department Head Meeting, Human Resources Handbook Review, and the completed Job Descriptions.

The Board signed the Personnel Action Form for a seasonal layoff for John Chamblin.

The Board met with Nichol Scribner, Clerk and Recorder to discuss: the upcoming Elections. Commissioner Brooker motioned to approve the Absentee/Late Registrant Hand-Count Board for the November 8, 2016 General Election. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on the Northwestern Energy Settlement with the Department of Revenue and the impact on the County budget. Also in attendance was Carol Turk, Treasurer-Superintendent of School.

The Board adjourned at 11:20 a.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 26, 2016

Commissioner Brooker proceeded to audit County Claims in the amount of $98, 378.06 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County Claims are on file in the office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, October 26, 2016 at 11:00 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Rich Wallace, Director of Human Resources for a Special Department Head Meeting to discuss: new Grab and Go Kits, an update on the new Human Resources Handbook, Insurance Training Modules, the upcoming County employee Christmas Party and Human Resources Action Forms for County employees. Commissioner Cox and Commissioner Brooker then gave an update on the Northwestern Energy Settlement with the Department of Revenue. Mrs. Scribner gave an update on the Absentee/Late Registration Ballots. In attendance were Lee Smith, Foreman, Road District

No. 3; Ben Bache, Foreman, Road District No. 1; Judson Shively, Weed District Coordinator; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Candace Fisher, Clerk of District Court; Karen Morey, Director of Public Health; Katherine Matthew, Director of Land Services; Shawn Sorenson, Environmental Health/Sanitarian; Tom Rummel, Sheriff; Carol Turk, Treasurer-Superintendent of Schools; Dede Steinebach, Fair Manager; Robert Zimmerman, County Attorney-Public Administrator; Don Strine, Justice of the Peace; and Nichol Scribner, Clerk and Recorder.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Howard Bakke, Board Member, Thompson River Animal Care Shelter (TRACS) to discuss: the Memorandum of Agreement (MOA) for Services between Sanders County and TRACS. Commissioner Brooker motioned to sign the MOA between Sanders County and TRACS. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 1:45 p.m.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
October 27, 2016

Commissioner Brooker proceeded to audit County Payroll in the amount of $453,328.55 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County Payrolls are on file in the office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, October 27, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Bill Naegeli, OEM Coordinator to discuss: an extension on a Firewise Landowner Fuels Reduction Cost-Share Agreement. The Board agreed to give the landowner a final one year extension. Also in attendance was Katherine Matthew, Director of Land Services and John Chamblin, Sanders County Contractor.

The Board met with Katherine Matthew, Director of Land Services to discuss: the Jorgenson Agricultural Exemption/Covenant Request. An update was given on the traffic counts that would be conducted again for Upper Lynch Creek, Cherry Creek, Blue Slide East, and North Columbia roads.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the Plains Ambulance Board.

The Board adjourned at 11:30 a.m. and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to approve the Sanders County Landowner Firewise Landowner Fuels Reduction Cost-Share Agreement No. 42 between Sanders County and Don and Penni Collins. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve the October 18th, 2016 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 4:15 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 1, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, November 1, 2016 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-35 day's injury free. Further discussions were held on MACo Safety Training, Human Resources Handbook Updates, and an update was given on the Commercial Drivers License (CDL) Drug Testing Program. A teleconference was held with Dan Johns, Attorney, Crowley and Fleck, PLLP for proposed dates for Union Negotiations. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox motioned to reappoint Dale Neiman to the Sanders County Weed District Board for a two year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Dave Hattis, Lolo National Forest District Ranger, United States Forest Service (USFS) and John Gubel, Kootenai National Forest District Ranger, USFS, to discuss: the Resource Advisory Committee (RAC) Membership applications. Further discussion was held on the status of the Copper King Fire Timber Salvage. Mr. Gubel gave an update on the Elk Rice Project and other projects currently in development.

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 3, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, November 3, 2016 at 10:30 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services to discuss: the Jorgenson Agricultural Exemption/Covenant Request. Commissioner Brooker motioned to grant the Jorgenson Agricultural Exemption/Covenant Request. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was on the draft amendments to the Capital Improvement Plan, and review of the updated traffic counts for Upper Lynch Creek, Cherry Creek, Blue Slide East, and North Columbia roads.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: proposed dates for Union Negotiations. Also in attendance was Rich Wallace, Director of Human Resources.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox motioned to make an employment offer to Cory Wheeldon contingent upon him passing a physical and relocating to the Trout Creek-Noxon-Heron area. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve the October 25th and 26th, 2016 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Shawn Sorenson, Sanitarian to discuss: Department of Environmental Quality (DEQ) is in the process of updating the 2002 Storm Water Policy; which is in a pre-public comment draft, DEQ is also in the process of updating Subchapter 300 in the subdivision rules. Updates were also on new businesses that have recently opened in

Sanders County. Statistics are as follows: Inspections- 76% as of today for calendar year 2016, Soil/Site Analyses 30 so far in calendar year 2016, Wastewater Permits- 35 permits in fiscal year 2017, DEQ Subdivision Reviews-average review is 20 days, our contract requires a 40 day review maximum, Local Subdivision Reviews-15 so far in fiscal year 2017, and Food Training Manager Course-8 participants. Further discussion was held on the complaint filed on the Paradise camper. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

Randy Hojem, Advisor, Lolo National Forest requested to meet with the Board as he was not on the scheduled agenda, to discuss: the Copper King Fire Salvage Sale.

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 9, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, November 9, 2016 at 8:30 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Robert Zimmerman, County Attorney-Public Administrator and Robert T. Bell, Attorney (via teleconference) to discuss Larchwood South Shore Bridge Litigation. Therefore, as per MCA 2-3-203(3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

Commissioner Magera proceeded to audit County Claims in the amount of $122,264.04 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County Claims are on file in the office of the Clerk and Recorder)

Commissioner Cox left the meeting at 9:30 a.m.

Commissioner Cox joined the Board at 10:00 a.m.

The Board met with the Gail Decker, Ann Brower, William Barron, Lake County Commissioners and Wally Congdon, Civil Attorney for Lake County to discuss the Columbia River Basin Environmental Impact Statement (EIS) and the county input into the EIS.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-42 employee day's injury free. Further discussions were held on updates on the Brit Safety Training, Commercial Drivers

License (CDL) Random Drug Testing, and Department Head Meeting: training topics. Commissioner Brooker motioned to sign Barbara Wooden's Temporary Service Agreement with Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously. Also in attendance was Bill Naegeli, OEM Coordinator.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Jen Kreiner and Doug Ferrell, Friends of Scotchman's Peak Wilderness to discuss: updates on Scotchman's Peak Wilderness.

Stephanie Hester, Coordinator, Department of Natural Resources and Conservation request via teleconference to meet with the Board as she was not on the scheduled agenda, to discuss: the immediate public bulletin release on the water samples from the Tiber Reservoir east of Shelby having tested positive for larvae of the aquatic invasive mussels, with similar tests from Canyon Ferry Reservoir near Helena showing "suspect" or inconclusive results, according to officials at Montana Fish, Wildlife and Parks (FWP), and the FWP along with other state and federal agencies are conducting measures to address this threat.

The Board adjourned at 3:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 10, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, November 10, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services to discuss: any updates or corrections that needed to be made to the Capital Improvement Plan.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Mr. Zimmerman has not received any communication from the attorney for Mitchell/Cowboy Cherries Floodplain Violation.

Carol Turk, Treasurer-Superintendent of School and Nichol Scribner, Clerk and Recorder requested to meet with the Board as they were not on the scheduled agenda, to discuss: the Sanders County Schools Budget for 2016/2017 revision due to the Northwestern Energy (NWE) and Department of Revenue (DOR) Settlement. Commissioner Cox motioned

to approve the revised School Budget for 2016/2017 and the revised Sanders County School Equalization for 2016/2017 due to the NWE and DOR settlement. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:10 p.m.

The Board requested to meet with Kim Roberts, Manager, Thompson Falls Airport, as he was not on the scheduled agenda to discuss the Thompson Falls Airport Fuel System and the differences between Branded and Unbranded fuel.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to reappoint Will Tucker to the Whitepine Cemetery for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to reappoint Jim Brown to the Whitepine Cemetery Board for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve October 27th, 2016 and November 1-3rd, 2016 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:15 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 15, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, November 15, 2016 at 10:00 a.m. Present were Carol Brooker, Acting Presiding Officer, and Anthony B. Cox, Commissioner.

Commissioner Brooker proceeded to audit County Claims in the amount of $35,665.04 and instructed the Clerk to draw warrants from respective funds in the payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board held discussion on the Thompson Falls Airport Fuel System. Commissioner Cox executed the City Service Valcon Municipal Application.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: possible relocation of the County Attorney's office. Further discussion was held on Mr. Zimmerman's proposal to hire new staff because laws that have become in effect that will require additional staff for compliance.

The Board adjourned at 2:45 p.m.

ATTEST:

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Carol Brooker, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 16, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, November 16, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Magera opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Glen E. Magera, Presiding Officer; Carol Brooker, Member; Anthony B. Cox, Member; Jason Peterson, Supervisor; Jennifer Ekberg, Secretary; and Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator. Commissioner Cox motioned to approve the September 21, 2016 minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously. New Business: Mrs. Conlin advised that she put an ad in the Sanders County Ledger, Clark Fork Valley Press, and flyers around the courthouse for the American Recycles Day on November 15, 2016. Individuals that stopped by were given flyers on Recycling facilities in Sanders County and tips for recycling. A trial run is underway until next month with the recycle trailer that is located at the Thompson Falls Town Pump. If everything goes well, Plains Town Pump would have a recycling trailer as well. Unfinished Business: Mr. Peterson gave an update on the Department of Labor (DOL) Safety Inspection that occurred at the Solid Waste Refuse sites in October. All items that were noted in the inspection were addressed and or remedied, with paperwork submitted and under review with the DOL. Mrs. Conlin gave updates on the Tax Exempt Billing notices that were mailed out on November 2, 2016, as well as the Business Assessments that were mailed out and given a deadline of November 15, 2016. A total of 178 returned assessments have been received. Recycling Report: 11 Bales of Mixed Paper, 39 Bales were shipped out on October 5th, 2016; 59 Bales of Cardboard; 30 loose yards of Aluminum Cans, 6 Bales at 2,418 pounds were shipped out on October 18th, 2016; 180.81 Tons of Metal, were shipped out on October 17th, 2016; 2 Pallets of Batteries and 20 yards of loose Plastics 1 and 2. There was no public comment. The meeting adjourned at 11:00 a.m.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update- 7 day's injury free. Commissioner Cox motioned to approve and execute the Temporary Work Agreement for Debra Achatz to be added to the Clerical Pool for Justice Court Clerk support. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussions were held on the status of the Solid Waste Refuse Disposal District's Department of Labor (DOL) Safety Inspection, status on the Commercial Drivers License (CDL) random drug testing, and the status on the Human Resources Policy Handbook.

The Board met with Lori Methgen, GIS/Rural Addressing Coordinator to discuss: a new app that Ms. Methgen will be adding to the Sanders County website, which will let users pin point their location in the County. The app would not require cellular data and would be able to tell the user where they are located even in remote areas. Further discussion was held on maps that Ms. Methgen had created for Bus Routes in Sanders County.

Commissioner Cox left the meeting at noon.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to approve the November 9th and 10th, 2016 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for Commissioner Magera to sign the lease agreement between RDO Equipment and Sanders County for a John Deere Grader for District #2. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 1:45 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 22, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, November 22, 2016 at 9:30 a.m. Present were Anthony B. Cox, Acting Presiding Officer, and Carol Brooker, Commissioner.

Commissioner Cox and Brooker, along with Carol Turk, Treasurer, acting as the County Canvassing Board of Sanders County, Montana, do hereby certify that the foregoing abstract of election returns consisting of pages 342 to

344 of book 2 of Abstract of Election Returns, records of Sanders County, is a full and correct abstract of all the votes cast in the General Election held in Sanders County, November 8, 2016 as the same as shown upon the Detail Results report printed from the DS850 #8515090201 and from the Tally Sheets for the Provisional Voters in Sanders County, Montana. Also in attendance was Roberta M. Christenson, Elections.

The Board proceeded to audit County Claims in the amount of $174,143.37 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to approve Resolution 2016-33: A Resolution to Amend the 2016/2017 Budget for Sanders County Funds (Solid Waste Capital Outlay). Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to sign the Thompson Falls Airport Improvement Plan (AIP) 3-30-0076-009-2016 Pay Request # 2 from the FAA. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to sign the Amendment to the Tyler Technologies License and Services Agreement. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at noon.

ATTEST:

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Anthony B. Cox, Acting Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Acting Secretary

Mrs. Kathy Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 29, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, November 29, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

The Board proceeded to audit County Payroll in the amount of $330,259.81 and instructed the Clerk to draw warrants from respective funds in payment of the same. (County Payrolls are on file in the office of the Clerk and Recorder)

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to approve the Sanders County Landowner Firewise Landowner Fuels Reduction Cost-Share Agreement No. 46 between Sanders County and Doug Hagedorn. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for Commissioner Magera to sign the Fuel Supply Contract and Umbrella Insurance Addendum between Sanders County and City Service Valcon, LLC. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and placed as advertised, Sanders County Board of Health (BOH) Chairman, Glen E. Magera, opened the BOH meeting. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Tina Scott, Administrative Assistant/Environmental Health; Shawn Sorenson, R.S., Sanitarian/Environmental Health; Sandra Gubel, Tobacco Prevention Specialist; Karen Morey, R.N., Director of Public Health; Jill Lundstrom, Public Health Preparedness and Jennifer Ekberg, Secretary. Dr. Gregg motioned to approve the October 6, 2016 minutes as presented. Dr. Lulack seconded the motion. The motion was passed unanimously. New Business: Sandra Gubel gave a progress report on the Montana Tobacco Use Prevention Program (MTUPP) goals: reduce initiation among adults and youth, promote quitting for adults and youth, eliminate secondhand smoke, and reduce disparities among vulnerable populations. Mr. Sorenson discussed the Stokes Family Conveyance and issues that have risen on the lot layout, Great West Engineering confirmed that the City of Thompson Falls wastewater system Preliminary Engineering Report has been recommended for funding, Great West Engineering also provided an update to Mr. Sorenson on the Paradise wastewater funding status at #1 on the Treasure State Endowment Program (TSEP) funding list. Further discussion was held on an overview of various complaints and follow ups. Jill Lundstrom gave a report on the all-day class that she attended at the Clark Fork Valley Hospital on Mental Health First Aid. Karen Morey gave updates on Sanders County continuing to be Influenza free. Ms. Morey reported that Montana Infectious Disease Information System (MIDIS) is moving forward to integrate STD reporting for local health jurisdictions. Lastly, she noted that the Sanders County Backpack Program was awarded a $10,000 grant from Town Pump Charitable Foundation and received a donation from the Frisbee Morbella Foundation for $10,000. Unfinished Business: The Board agreed to meet quarterly instead of every eight weeks. There was no public comment. The meeting adjourned at 2:30 p.m.

The Board adjourned at 3:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
November 30, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, November 30, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-7 day's injury free. Open County position: Clerk position in the Treasurer's Office, posted externally. Commissioner Cox motioned to approve the Temporary Work Agreement for Ginger Janzten to be added to the Clerical Pool. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussions were held on the status of the Human Resources Policy Handbook, County job descriptions, and County Commercial Drivers License (CDL) random drug testing program status update.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candace Fisher, Clerk of Court.; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder; Tom Rummel, Sheriff; Donald Strine, Justice of the Peace; Carol Turk, Treasurer-Superintendent of Schools; and Robert Zimmerman, County Attorney-Public Administrator. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to reappoint Ronelle Helmbrecht to the Heron/Noxon Cemetery District for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for Commissioner Magera to sign the Task Order 17-07-4-31-141-0 Unified Government Master Contract between the Montana Department of Public Health and Human Services and the Sanders County Health Department Immunization Program for the period of July 1, 2012 to June 30, 2019. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned for Commissioner Magera to sign the Montana Department of Environmental Quality Form AR3 for the Pesticides Annual Report Form for Tier II Facilities. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve Resolution 2016-34: A Resolution Authorizing the Sanders County Commissioners to Execute the Sale and Purchase Agreement between Sanders County and Buddy J. and Judy A. Leufkens for a Solid Waste Transfer Site. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at noon.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 1, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, December 1, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services to discuss: Preliminary Plat Approval for Mull Minor Subdivision.

Commissioner Brooker motioned to grant Variance #1: request for McLaughlin Creek Road which has a driving surface of 18 feet, for Mull Minor Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to grant Variance #2: request for Cherry Lane which has a driving surface of 14 feet, for Mull Minor Subdivision. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to grant Variance #3: request using the existing Cherry Lane which has an average grade of 12-15%. A hammerhead will be constructed to County Subdivision Road Standards, for Mull Minor Subdivision. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Preliminary Plat Approval for Mull Minor Subdivision with the following conditions: 1) that the existing private road, Cherry Ln., be graded and sloped to the inside where it junctions with McLaughlin Creek Rd to prevent degradation to McLaughlin Creek Rd., have an approved emergency vehicle turnaround built and a maintenance agreement, addressing maintenance of culverts and drainage ditches, be filed with final plat. 2) that there be no further subdivision of these lots without Cherry Ln. being brought up to Sanders County Subdivision Road Standards. 3)that a 30 foot wide easement be granted to Sanders County for McLaughlin Creek Rd and be noted on the face of the final plat. 4) that a one (1) foot no-access easement be established on the McLaughlin Creek Road frontage of these lots and any new access onto McLaughlin Creek Road must be permitted through the county. 5) that the subdivider contacts the Sanders County Land Services Department for A Noxious Weed and Revegetation Plan within 30 days of preliminary plat approval, provide for initial treatment of weeds and file the approved plan with final plat. 6) that it be noted on the final plat that this area is outside the Plains/Paradise Rural Fire District and it is recommended that landowners implement firewise construction and landscaping design and be self-sufficient for structural fire suppression. 7) that the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to Final Plat approval all lots less than 20 acres in size

must be approved by the Montana DEQ as the reviewing authority under MCA 76-4-101. 8) that the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: a personnel issue. The Board requested the meeting be closed. Therefore, as per MCA 2-3-203(3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board signed the Buyer's Statement and closing documents for the purchase of the Solid Waste Refuse Transfer Site from Buddy J. and Judy A. Leufkens.

The Board adjourned at 11:45 a.m. and resumed the regular session at 1:00 p.m.

The Board met with Deb Doney, Manager, Department of Revenue (DOR); Erika Jennison, Auditor, DOR; Jami Jorgenson, Appraiser, DOR to discuss: the Solid Waste Refuse and TV District Fee's that are on the Sanders County Tax Statements. Also in attendance was Carol Turk, Treasurer-Superintendent of Schools.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to approve November 15, 16th, and 22nd, 2016 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Ryan Burk to the Whitepine Cemetery District for a three year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the regularly scheduled agenda, to discuss: a relief person on an as needed basis for the Solid Waste Refuse Transfer Site.

Robert Zimmerman, County Attorney-Public Administrator requested to meet with the Board as he was not on the regularly scheduled agenda, to discuss: a General Release and Settlement Agreement between Sanders County, Gene Jopling, Franklin Muth, and Muth Consulting Engineers, Inc.

The Board adjourned at 2:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 7, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, December 7, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

Commissioner Magera proceeded to audit County Claims in the amount of $42,823.75 and instructed the Clerk to draw warrants from respective funds in payment of the same. (Claims are on file in the office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-13 day's employee injury free. Also in attendance were: Tristan Franck, Deputy, District Court; Stephanie Molzohn, Deputy, District Court; Nichol Scribner, Clerk and Recorder; Donald Strine, Justice of the Peace; and Jeff Lundberg, Clerk, Justice Court. Open County positions: Clerk position in the Treasurer's Office, posted externally, and a total of 8 applicants have been submitted. Deputy Clerk position in the Treasurer's Office has one internal letter of interest. Ben Bache, Foreman, Road Department #1 is reviewing a Mechanic/Operator Job Description and in-house posting notice for a job that will be available soon. Solid Waste has a Truck Driver position opening posted through December 13, 2016 and a Relief Attendant posted through December 9, 2016. Commissioner Cox motioned to approve the Temporary Work Agreement for Donna Denison to be added to the Clerical Pool. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussions were held on the Job Classification process for County jobs. Clarification and additional inquiries were raised by Tristan Franck, Donald Strine, and Jeff Lundberg. Mr. Wallace will conduct further research into their inquiries.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: personnel issues. The Board requested the meeting be closed. Therefore, as per MCA 2-3-203(3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney). Also in attendance was: Nichol Scribner, Clerk and Recorder.

Nichol Scribner, Clerk and Recorder requested to meet with the Board as she was not on the scheduled agenda, to discuss: Payment in Lieu of Taxes (PILT), and Secure Rural Schools (SRS) funding updates. Also in attendance was: Rich Wallace, Director of Human Resources.

The Board adjourned at 12:35 p.m. and resumed the regular session at 1:35 p.m.

As there were no additional items scheduled on the agenda, the Board had open work discussion and performed routine County business.

The Board adjourned at 2:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 8, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, December 8, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services to discuss: Preliminary Plat Approval for Flathead River Estates II.

Commissioner Brooker motioned to for Preliminary Plat Approval for Flathead River Estates II Subdivision with the following conditions: 1) that the Regulatory Floodplain Boundary, defining the Floodway and Flood Fringe, for the Flathead River be included on the final plat, designating the floodway as a no disturbance vegetative buffer. 2) That it be noted on the face of the final plat that all activity in the Regulatory Flood Fringe must be permitted through Sanders County. 3) That landowners be restricted from raising-exotic or domesticated sheep or goats on any of the lots due to the fact that they are carriers of a bacterial pneumonia that may result in substantial bighorn mortality. 4) That the previously approved private road correct any deficiencies noted after inspection by the road foreman for compliance with subdivision road standards. 5) That a no-access easement created with COS 2972 on the MT Hwy 200 frontage of these lots be noted on the face of the final plat. 6) That the subdivision complies with the Sanders County Subdivision Regulations Section IV-A-17, Fire Protection. As landowner is in the process of petitioning annexation into the Plains/Paradise Rural Fire District, mitigation will be accomplished once this has been completed. 7) That the subdivider updates the existing Noxious Weed and Revegetation Plan, provides for initial treatment of weeds and files the approved plan with final plat. 8) That the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to Final Plat approval all lots less than 20 acres in size must be approved by the Montana DEQ as the reviewing authority under MCA 76-4-101. 9) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was held on the conditions. Commissioner Cox motioned to approve the previous Preliminary Approval for Flathead River Estates II with the amendments to Condition #1 and #3: 1) that the Regulatory Floodplain Boundary, defining the Floodway and Flood Fringe, for the Flathead River be included on the final plat, designating the floodway as a no disturbance vegetative buffer, unless permitted through Sanders County and Eastern Sanders County Conservation District. 3) That landowners be restricted from having exotic or domesticated sheep or goats on any of the lots due to the fact that they are carriers of a bacterial pneumonia that may result in substantial bighorn mortality. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Commissioners met with Robert Zimmerman, County Attorney-Public Administrator to discuss: additional space needed for the County Attorney's Office and options that could be available. Further discussion was held on a personnel issue. The Board requested the meeting be closed. Therefore, as per MCA 2-3-203(3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

Commissioner Cox motioned to sign the Second Amendment to Lease Agreement (Land and Building) Between Sanders County and Gold Creek Cellular of Montana Limited Partnership d/b/a Verizon Wireless. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve November 29, 30th and December 1st, 2016 Board meeting

minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 11:45 a.m. and resumed the regular session at 1:00 p.m.

The Board met with Robert E. Church, Solid Waste Business Unit Manager, Great West Engineering via teleconference to discuss: Solid Waste Refuse Disposal District Transfer Station Project and Funding Status. Also in attendance were: Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; and Kathy Conlin, Billing Clerk/Recycling Coordinator, Solid Waste Refuse Disposal District.

The Board met with Nichol Scribner, Clerk and Recorder and Rich Wallace, Director of Human Resources to discuss: status on Secure Rural Schools (SRS).

The Board adjourned at 3:25 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 13, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, December 13, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with David Hattis, District Ranger, Lolo National Forest to discuss: updates on the Copper King Salvage Sale and the Thompson River Outfitter Cooperative.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-1 day injury free. Open County positions: Clerk position in the Treasurer's office has 18 applicants with 1 applicant for the Deputy Clerk position, interviews will be in January for both positions. Solid Waste Refuse Disposal District, has 9 applicants for the Truck Driver position, which are being reviewed by Mr. Wallace and Jason Peterson, Supervisor, Solid Waste Refuse Disposal District. Mr. Wallace then gave an update on the job classification process. The next step will be for Mr. Wallace to provide a classification analysis to the department heads, who will then complete a survey to help with job attribute scoring.

The Board adjourned at noon and resumed the regular session at 1:55 p.m.

The Board met with Les Lantz, Maintenance Supervisor to discuss: project status updates. A new heat pump unit was installed in the Justice Court offices, and another will need to be installed in the District Court lobby. Mr. Lantz

had brighter lighting installed for the front entrance, second floor staircase, along with additional signage to indicate the courthouse's operating elevator.

The Board adjourned at 2:45 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 14, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, December 14, 2016 at 9:30 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Ben Bache, Foreman, Road District No.1, Jeff Friesz, Foreman, Road District No. 2, and Lee Smith, Foreman, Road District No. 3 for their quarterly meeting to discuss: leadman, job safety analysis, and lock-out/tag-out procedures in each district road department. Unfinished Business: reports were given on services or lack of services that foreman were receiving from companies that new equipment were leased from. Also in attendance was Rich Wallace, Director of Human Resources.

Commissioner Cox joined the Board at 9:55 a.m.

The Board met with Department Heads for their quarterly meeting. In attendance were: Jeff Friesz, Foreman, Road District No. 2; Dede Steinebach, Fair Manager; Lori Methgen, GIS/Rural Addressing; Katherine Matthew, Director of Land Services; Shawn Sorenson, Sanitarian/Environmental Health; Judson Shively, Weed District Coordinator; Tom Rummel, Sheriff; Shawna Chenoweth, Detention/Dispatch Supervisor; Jason Badger, Sanders County Extension Agent; Les Lantz, Maintenance Supervisor; Rich Wallace, Director of Human Resources; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Karen Dwyer, Program Assistant, Pubic Health; Carol Turk, Treasurer-Superintendent of Schools; and Candace Fisher, Clerk of District Court. There was no Old Business. New Business: Mr. Wallace conducted a training segment on Effectively Communicating to Improve Engagement. Further discussion was held by Mr. Wallace on random drug testing for commercial drivers license, safety rounds that will be conducted next week at the Sanders County Weed Department, County Job Classifications, and Grab and Go Kits. Department Updates: Jeff Friesz: reminder, winter weather drive careful. Jason Peterson: Sanders County has purchased a new transfer site and is moving forward in the transition process from the old site to the new site. Commissioner Magera and Commissioner Cox provided additional information on the new transfer site location and a proposed timeline of when the new site would be up and running. Sheriff Rummel: discussed the Sheriff Christmas Relief

Fund. Karen Dwyer: there are still flu shots available, almost 700 shots have been administered and no cases of the flu have been reported in Sanders County. Robert Zimmerman: gave an update on Marsy's Law, which is now in effect. Mr. Zimmerman is working with Gallatin County so that Sanders County has a form a victim of a crime would be able to fill out. Carol Turk: property taxes are due by December 28th, 2016. Dede Steinebach: Thursday thru Sunday the Fairgrounds Christmas lights are on. Katherine Matthew: busy right now with subdivisions, R.V. parks, and floodplains. Judson Shively: is working on future funding for the Weed Department. Les Lantz: courthouse winter protocol is working exceptionally well. Mr. Lantz just finished replacing a heat pump in Justice Court and the next one will be replaced in the District Court lobby. Rich Wallace: acknowledged and thanked Mr. Lantz for the work and installation of lights on the second flood stairwell in the front of the courthouse. Jason Badger: extension office is at the slowest time of the year. Mr. Badger and Julie Thurston are working on next year's 4-H. Commissioner Brooker: advised the Department Heads that there have been complaints made on employees on Facebook during work hours. She requested that Department Heads remind employees of the time and place of using this website. Commissioner Cox gave an update on a logging project that will begin in January to generate revenue for the County. Ms. Matthew gave an update on the Park Board that is also in the process of getting Park Board land logged this winter. Commissioner Magera: the new transfer site will not have a wood pile for burning. Additionally, Secure Rural Schools (SRS) funding has not been funded for this coming year.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox motioned to reappoint Commissioner Magera on Sanders County Council on Aging, Area VI for a three year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera proceeded to audit County Claims in the amount of $184,944.51 and instructed the Clerk to draw warrants from respective finds in payment of the same. (County Claims are on file in the office of the Clerk and Recorder)

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 15, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, December 15, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Carol Brooker, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Matthew, Director of Land Services to discuss: an Extension of Preliminary Approval for Rock Hill 2 Subdivision and a proposed Joint Application for Work in Montana's Floodplain. Commissioner Brooker motioned for a Final Extension of Preliminary Approval for Rock Hill 2 Subdivision valid thru October 8th, 2017. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was held on the proposed Joint Application for Work in Montana's Floodplain submitted by a resident in Plains, Montana. Ms. Matthew will conduct a follow up with Robert Zimmerman, County Attorney.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the proposed Joint Application for Work in Montana's Floodplain submitted by a resident in Plains, Montana. Mr. Zimmerman will conduct further research into inquires raised. Also in attendance was: Katherine Matthew, Director of Land Services.

The Board requested to meet with Robert Zimmerman, County Attorney-Public Administrator to discuss: litigation on a personnel issue. Therefore, as per MCA 2-3-203(3), this discussion was closed to the public. (Closed session minutes are sealed and on file in the office of the County Attorney)

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, the Board opened the sealed bids for the Clark Fork Road Paving Project. Bids were received from Wood's Crushing & Hauling, Inc, Interstate Concrete & Asphalt, Co., and Schellinger Construction Co., Inc. Commissioner Cox motioned to take the bids under advisement until December 28th, 2016 at 1:30 p.m. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance was: Scott Wood, Woods Crushing & Hauling, Inc. (Bid information is filed in the office of the Clerk and Recorder)

The Board met with Robert E. Church, Solid Waste Business Unit Manager, Great West Engineering (GWE) and Craig Erickson, Grants Administrator, GWE via conference call with the Becky Anseth, Treasurer State Endowment Program (TSEP) Program Manager, Montana Department of Commerce (MDC), Richard Knatterud, Project Enigineer, MDC and Val Short, MDC to discuss: Sanders County Engineering Review Report Form for the TSEP Solid Waste System. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

The Board adjourned at 3:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 21, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, December 21, 2016 at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Carol Brooker, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Magera opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Glen E. Magera, Presiding Officer; Carol Brooker, Member; Jason Peterson, Supervisor; Jennifer Ekberg, Secretary; Mrs. Kathy Conlin, Billing Clerk/Recycling Coordinator and Carol Turk, Treasurer-Superintendent of Schools. Commissioner Brooker motioned to approve the November 16, 2016 minutes. Commissioner Magera seconded the motion. The motion was passed unanimously. New Business: Carol Turk: reported four business owners that were requesting refuse appeals. Commissioner Brooker motioned to deny Tax Payer No. 8298 Refuse Appeal. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Brooker motioned to deny, with an option to appeal to the Solid Waste Refuse Disposal District Board Tax Payer No. 5481 Refuse Appeal. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Brooker motioned to reduce Tax Payer No. 367 Solid Waste units down to 2 instead of 3. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Brooker motioned for Mrs. Kathy Conlin to start billing Tax Payer No. 129 immediately for one unit, followed by an increase to two units upon building construction completion. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: the Collective Bargaining Agreement between Sanders County and Teamsters Union Local #2, a Petition for Annexation from Fire Districts, proposed Joint Application for Work in Montana's Floodplain and McLaughlin Creek Plowing Contract. Further discussion was held on the proposed Joint Application for Work in Montana's Floodplain. Mr. Zimmerman will follow up with a letter for the Joint Application for Work in Montana's Floodplain submitted by a resident in Plains, Montana.

The Board met with Katherine Maudrone, Director of Land Service to discuss: Extension of Preliminary Plat Approval for Thompson River Place and Extension of Preliminary Plat Approval for Airway Park. Commissioner Brooker motioned to grant a Final Extension of Preliminary Plat Approval for Airway Park. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Brooker motioned to grant a Final Extension of Preliminary Plat Approval for Thompson River Place. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on the Mitchell/Cowboy Cherries Floodplain Violation status.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Magera motioned to approve Resolution 2016-35, a resolution establishing re-organization of the Board of County Commissioners, Sanders County and to elect Commissioner Brooker to serve as Presiding Officer for the 2017 calendar year. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve Resolution 2016-36, a resolution providing for public participation and establishing regular meeting dates and times of the Board of Sanders County Commissioners for calendar year 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve Resolution 2016-37, a resolution to establish travel, meals and lodging rates for calendar year 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve Resolution 2016-38, a resolution to set official holidays for calendar year 2017. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve Resolution 2016-39, a resolution of the Board of County Commissioners setting the daily rate for payment of costs for use of detention center. Commissioner Magera seconded the motion. The motion was passed unanimously. (Resolutions are recorded in the office of the Clerk and Recorder)

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Magera called to order the public hearing to add Ventenata (Ventenata dublia) to the Sanders County Noxious Weed List. In attendance were: Glen E. Magera, Commissioner; Carol Brooker, Commissioner; Judson Shively, Weed District Coordinator; Jason Badger, Sanders County/MSU Extension Agent, and Nichol Scribner, Clerk and Recorder. Presiding Officer Magera then turned the meeting over to Judson Shively. Discussion included background on the species, impact and environmental factors, as well as treatment options. Mr. Badger advised that Ventenata was found on Little Beaver Creek Road and Trout Creek Road in Sanders County. There was no additional public comment. Presiding Officer Magera closed the hearing at 2:12 p.m. Commissioner Brooker motioned to add Ventenata to the Sanders County Noxious Weed List. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Kim Bergstrom, Facilitator, Aquatic Invasive Plants (AIP) Task Force and Jason Badger, Chairman, AIP Task Force to discuss: Sanders County sponsoring a grant proposal to the Montana Department of Natural Resources and Conservation (DNRC) by the AIP Task Force. The Board unanimously agreed to support a grant proposal to the DNRC for the AIP Task Force to hire a contractor to undertake an analysis of alternatives for managing invasive watermilfoil in Noxon and Cabinet Reservoirs. Also in attendance was: Nichol Scribner, Clerk and Recorder.

The Board adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 28, 2016

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, December 28, 2016 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Injury Update-5 day's injury free. Open County positions: Thompson Falls Airport, three applicants have applied for the Plowing position. Road Department #1, Mechanic/Operator is posted externally until January 13, 2017. Solid Waste Relief Attendant open position has three candidates and the Solid Waste Truck Driver open position has four candidates, interviews for both positions will begin next week. Further discussions were held on the Safety Committee Report, Safety Rounds conducted at the Weed Department, and County Job Classification status updates.

The Board adjourned at 12:05 p.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place for the decision on the Clark Fork Road Paving Project Bid, Commissioner Cox motioned to award the contract to Woods Crushing and Hauling, Inc contingent upon funding for completion. Commissioner Magera seconded the motion. The motion was passed unanimously. There was no public present for the bid decision. (Detail on the Clark Fork Road Paving Project Bid are on file in the Clerk and Recorder's Office)

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned for Commissioner Magera to sign the Thompson Falls Airport Improvements (AIP) 3-30-0076-009-2016 Pay Request #3. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Magera to sign the General Services Agreement between Sanders County and Bill Jensen for timber harvesting and log delivery services. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve December 13-15th, 2016 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Bob Paro to the Hot Springs Refuse Disposal District Board for a two year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Buzz Foster to the Hot Springs Refuse Disposal District Board for a two year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Sanders County District Court cause number DR 2016-70 Matthew vs Matthew whether or not the Board objected to subdividing forty acres into twenty acre parcels. The Board does not object to subdividing the forty acres into 2- twenty acre parcels per cause number DR 2016-70.

The Board adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
December 29, 2016

Commissioner Magera proceeded to audit County Payroll at 10:00 a.m. and instructed the Clerk to draw warrants in the amount of $432,944.52. (County Payroll Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, December 29, 2016 at 11:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Final Plat Approval for Lawyer Minor Subdivision. Commissioner Cox motioned to approve the Subdivision Improvement Agreement between Sanders County and Nick and Erika Lawyer. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to approve the Final Plat Approval for Lawyer Minor Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox gave the Oath of Office to the following Elected Officials to take office January 1st, 2017: Glen E. Magera, Commissioner District No. 2; and Candy Fisher, Clerk of District Court. Also in attendance were: Gerald Ingraham, Citizen; Pat Ingraham, Citizen; Douglas Wilks, Reporter, Clark Fork Valley Press; Tristan Franck, Deputy Clerk of Court; Stephanie Molzohn, Deputy Clerk of Court; Les Lantz, Maintenance Supervisor; Karen Morey, Director of Public Health; Karen Dwyer, Public Health Program Assistant; Rich Wallace; Director of Human Resources; Shawn Sorenson, Sanitarian; Kenny Fisher, Citizen and Kathy Conlin, Receptionist.

The Board adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner, Clerk & Recorder

BY:_____, Secretary

Jennifer Ekberg