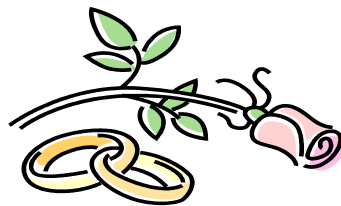


**MARRIAGE LICENSES are PROCESSED from 8:00 TO 4:30 DAILY.**

The cost for issuing a marriage license is \$53.00 payable by cash, money order or personal check. Please note that we will not accept an out of state check.

Due to the length of time it takes to issue a marriage license, you should plan on arriving in our office no later than 4:30 p.m. Both parties must be present with a photo ID and be at least 18 years of age.



**INFORMATION NEEDED FOR A MARRIAGE APPLICATION THE BRIDE NEEDS:**

A Rubella blood test, or a statement regarding sterilization signed by a physician, or Both parties may read and sign an “Informed Consent/Waiver of Requirement of Blood Test for Rubella Immunity” (this form is available in our office). This is a requirement for all females under 50 years of age.

**THE BRIDE AND GROOM NEED:**

Both Parties must be present for the application;  
Identification indicating proof of age;  
Must be at least 18 years of age or older;  
Birth City, County, State or foreign Country of applicants;  
Social Security Number;  
Father’s First, Middle and Last name along with current City and State of residence;  
Mother’s First, Middle and Maiden name along with current City and State of residence;  
State or foreign Country where parents were born;  
\$53.00 cash, local check or money order;  
If applicable, Party will be asked about previous marriage on the application; Name of Spouse (First & Original Surname), place of dissolution or death and date of dissolution or death.

The Certificate of Marriage must be returned to the county in which you obtained the license from within 30 days of the date of marriage.

Marriage License is valid for 180 days from date of issuance to ceremony.

**REQUIREMENTS FOR MARRIAGE LICENSE UNDER 18 YEARS OF AGE:**

Parental Consent – Parents or legal guardians must sign Marriage Application;  
Counseling – Proof of two counseling sessions; the sessions are to be at least ten days apart;  
Judicial Approval – The District Court Judge must approve and may require a conference with applicants and/or guardians.

**DECLARATION OF MARRIAGE:** Due to the length of time it takes to complete, you should plan on arriving in our office no later than 4:30 p.m. Both parties must be present with a photo ID and be at least 18 years of age.

**THE FEMALE NEEDS:**

A Rubella blood test, or a statement regarding sterilization signed by a physician, or Both parties may read and sign an “Informed Consent/Waiver of Requirement of Blood Test for Rubella Immunity” (this form is available in our office). This is a requirement for all females under 50 years of age.

**HOW TO APPLY:**

The application process is the same as a marriage license

**COST:**

The cost is \$53.00 the same as a marriage license. **Declaration of Marriage is \$53.00** in cash, personal check or money order. Please note that we will not accept an out of state check.

The Parties must provide a **Declaration** that complies with the requirements of [MCA 40-1-323](#).

**HOW TO PREPARE YOUR OWN DECLARATION OF MARRIAGE**

You must prepare you own “Declaration of Marriage”. It may be typed or handwritten. Your Declaration of Marriage must be one-sided, on 8 ½” x 11” or 8 ½” x 14” paper size and must include the following information for both the parties.

- Full Names;
- Current Age;
- Residences of the parties;
- Father’s First, Middle and Last Names and City and State of residence;
- Mother’s First, Middle and Maiden Name and City and State of residence;

- The fact of marriage (Date you are declaring your Marriage)
- A statement that both parties are legally competent to enter into the marriage contract;
- Signature lines for the Parties and two Witnesses
- (Do not sign until instructed by the Clerk)

The declaration must be subscribed by the parties and attested by at least two witnesses and formally acknowledged before the Clerk of the District Court of the County.

You may use the following as an example of the Clerk’s formal acknowledgment and other space for the clerk to File/Record the Declaration.

Subscribed and Sworn to before me  
 This \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_  
 Clerk of District Court, Sanders County  
 By: \_\_\_\_\_, Deputy

Filed/recorded this \_\_\_\_ day of  
 \_\_\_\_\_, 20\_\_\_\_.  
 Clerk of District Court, Sanders County  
 By: \_\_\_\_\_, Deputy