

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 2, 2018

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 2, 2018 at 10:00 a.m. Present were Carol Brooker, Presiding Officer and Anthony B. Cox, Commissioner.

The Boards and Committees that the Commissioners will attend in 2018 are as follows:

<u>Commissioner Cox</u>	<u>Commissioner Brooker</u>	<u>Commissioner Magera</u>
Avista Management Committee	Child Development Center Board of Directors, Chair	Sanders County (SC) 911 Advisory Board
Flathead Valley Chemical Dependency Corporation, Board of Directors	Governors Board of County Printing	Area Agency on Aging Board Area VI, Chair
SC Board of Health	MACo Natural Resources/Public Lands	Community Action Partnership
MACo Transportation Committee	Litigation Fund Committee	Hot Springs Refuse Disposal District
SC Solid Waste Refuse Disposal District	MACo Resolutions & Legislative	SC Community Housing Organization
MACo Board of Directors	SC Board of Health	SC Council on Aging
SC Aquatic Invasive Plants Task Force	SC Community Development Corporation, Board of Directors	SC Council on Aging Financial Committee
Boards Attended:	SC Solid Waste Refuse Disposal District	SC Solid Waste Refuse Disposal District
SC DUI Task Force	Thompson Falls Community Trails	SC Transportation Task Force
Resource Advisory Committee	Western Montana Regional Mental Health Center, Board of Directors	Boards Attended:
Terrestrial Resources Tech Advisory Committee	Wildhorse Sports Authority	Dixon Refuse Disposal District
Thompson Falls Airport Advisory Board	Joint Powers Trust, Board of Directors	Hot Springs Airport Advisory Board
SC Fair Commission	Boards Attended:	Sanders/Lolo National Forest Collaborative Group
Sanders/Lolo National Forest Collaborative Group	Sanders/Lolo National Forest Collaborative Group	SC Weed District
	Paradise Elementary School Preservation Committee	SC Fair Commission
	Plains/Stohr Airport Advisory Board	Eastern SC Hospital Board
	Middle Clark Fork River Plains Reach Committee	
	SC Fair Commission	
	Thompson Falls Main Street	

The Board met with John Roseler, Citizen to discuss: a request for abatement on Personal Property Tax ID No. 400215. The Board has taken the matter under advisement.

Commissioner Magera joined the Board at 10:25 a.m.

The Board met with Doug Ferrell, Chairman, Scotchman Peaks Wilderness to discuss: the Kootenai Forest Stakeholders Coalition (KFSC). Mr. Ferrell requested a letter of support from the Board. The Board has consensus to write a letter of support for the KFSC. Also in attendance was Grete Gansauer, Northwest Montana Field Coordinator, Montana Wilderness Association.

The Board met with Richard Wallace, Director of Human Resources, to discuss: Safety Report/Incident Update-19 days without incident. Open County Positions: Chief Financial Officer (CFO)/Controller, posted externally until Monday, January 29, 2018. Detention Officer (part-time), extended external posting until January 10, 2018. Relief Attendant (part-time), extended external posting until January 5, 2018. Further discussion was held on a claim that was submitted and had purchases on December 12th and 26th, 2017, without a physician's note. Commissioner Brooker has received another department questioning the purchases that have been made. Mr. Wallace is waiting for a return call from Jim Muskovich, Loss Control Specialist, Montana Association of Counties (MACo) to discuss ergonomic studies done on County employees.

The Board adjourned at 12:10 p.m. and resumed the session at 2:14 p.m.

The Board requested to meet with Rich Wallace, Director of Human Resources as he was not on the scheduled agenda to discuss: the open Chief Financial Officer/Controller Position.

The Board adjourned at 4:00 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 3, 2018**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 3, 2018 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Rick Ruiz, Business Development, Facility Improvement Corporation (FICO) to discuss: the Courthouse heating and cooling system. Also in attendance was Les Lantz, Supervisor, Maintenance. Mr. Lantz will provide a tour for Mr. Ruiz of the Courthouse heating and cooling system. Thereafter, Mr. Ruiz will follow up with the Board with recommendations, if need be.

The Board met with Richard Wallace, Director of Human Resources, to discuss: the salary of the consolidated offices of the Sanders County Clerk and Recorder/Assessor/Surveyor and the Treasurer/Superintendent of Schools, as well as the salary for the consolidated offices of the Sanders County Sheriff and Coroner. The Board has consensus that no change is needed to salaries at this time. Also in attendance was Roberta M. Christenson, Deputy Election Administrator, Clerk and Recorder and Robert Zimmerman, County Attorney-Public Administrator.

The Board adjourned at 11:50 a.m. and resumed the session at 1:30 p.m.

Commissioner Cox and Commissioner Magera requested to meet via teleconference with Harold Blattie, Executive Director, Montana Association of Counties (MACo); Eric Bryson, Deputy Director, MACo; and Brian Hopkins, General Counsel/Personnel Services, MACo as they were not on the scheduled agenda, to discuss: Montana Code Annotated (MCA) 7-4-2503 and Sanders County combining offices of the County Sheriff and Coroner.

Commissioner Brooker joined the Board at 2:00 p.m.

The Board met with Bob Church, Vice President, Great West Engineering (GWE) via teleconference; Craig Erickson, Certified Grant Writer, GWE via teleconference; Bob Murdo, Bond Counsel, Jackson, Murdo and Grant (JMG), PC via teleconference; Nathan Bilyeu, Attorney, JMG, PC via teleconference; Dan Johnson, Area Specialist Rural Development (RD), United States Department of Agriculture (USDA) via teleconference; Jason Peterson, Supervisor, Sanders County Solid Waste Refuse Disposal District; and Mike Thilmony, Commercial Loan Officer, First Security Bank to discuss: the Solid Waste Refuse Disposal District loan and draw down status with First Security Bank; project status; bond anticipation notes and water supply.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 90 between Sanders County and Nick Zavoianu. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve December 27-28th, 2017 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:00 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 9, 2018**

Commissioner Brooker proceeded to audit County Claims at 8:45 a.m. and instructed the Clerk to draw warrants in the amount of \$107,779.83. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 9, 2018 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Dave Hattis, District Ranger, Lolo National Forest, United States Forest Service (USFS) to discuss: proposed fee increases for recreational sites. Mr. Hattis than introduced Heather Berman, Recreation and Range Staff, USFS and Mikey Church, Recreation Assistant, USFS. Also in attendance was Paul C Fielder, Vice Chair, Sanders County Forest Coalition and Jennifer Fielder, MT District 7, Senator. Mr. Hattis then turned the meeting over to Ms. Berman who gave an update on the recreational sites that the USFS has proposed to increase. The recreational new fee sites proposed were Fishtrap Campground at \$10.00 per night and Big Hole Lookout at \$45.00 per night. Fee sites with proposed increases were Bend Cookhouse and Historic Ranger's Cabin (new addition- not previously rentable) from \$45.00 per night (1 building) to \$100.00 per night (2 buildings) and Cougar Peak Lookout from \$30.00 per night to \$45.00 per night. Ms. Berman advised the next step will be for the Washington/Regional Offices to give the Lolo National Forest the go ahead for a 30-day scoping period. Further discussion was held on the Hwy 200 Fire Salvage efforts. Mrs. Jennifer Fielder then proceeded to inquire with Mr. Hattis in regards to the feasibility of conducting a Burned Area Emergency Response (BAER) report.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to execute the Amendment to Owner-Engineer Agreement: Amendment No. 3 between Sanders County and Great West Engineering. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to appoint Donna Anderson as the Sanders County Representative for the Area VI Agency on Aging. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Richard Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 26 days without incident. Open County Positions- Chief Financial Officer (CFO)/Controller, externally posted until January 29, 2018. Detention Officer (part-time), posted externally until tomorrow, January 10, 2018. Relief Attendant (part-time), Mr. Wallace is reviewing applicants with Mr. Peterson for the interview process.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

The Board requested to meet with Chris McGuigan, Manager, Sanders County Fair via teleconference as he was not on the regular agenda, to discuss: the Sanders County Fairgrounds Pavilion and a Change Order Contract with Day Springs Restoration. The Board has consensus to execute the Day Springs Restoration Change Order for the repairs needed for the Sanders County Fair Pavilion. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator.

The Board adjourned at 2:18 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 11, 2018**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 11, 2018 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: COS 1809 Minor Subdivision. Commissioner Cox motioned to grant conditional preliminary approval for the Amended COS 1809 Minor Subdivision with the following conditions and finding of fact and conclusions: 1) That legal and physical access be provided for all lots. 2) That a 1 foot no-access easement be created on the MT Hwy 200, Roundhouse Rd., Sixth St. and North Ave. frontages of these lots and be noted on the face of the final plat. 3) That permits be obtained or updated for all existing or proposed approaches off MT Hwy 200. All future approaches off MT Hwy 200, Sixth St., North Ave. and Roundhouse Rd. must be permitted through the governing agency. 4) Any further subdivision or residential/commercial development of Lot 1 that increases use of and impact to Roundhouse Road will require a deeded right of way from the railroad and Roundhouse Rd. must be improved to Sanders County Subdivision Road Standards. This must be noted on the face of the final plat. 5) As this property is located within the Perma/Paradise big horn sheep herd, identified and managed by MT FWP, that landowners be restricted from having exotic or domesticated sheep or goats on any of the lots due to the fact that they are carriers of a bacterial pneumonia and contact with the wild bighorn sheep may result in substantial mortality. This must be noted on the face of the final plat. 6) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval. 7) That the subdivider develops and implements Noxious Weed and Revegetation Plan, provides for initial treatment of weeds and files the approved plan with final plat. 8) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on the Sanders County Fair Pavilion and a possible Flood Plain permit, as well as a proposed trailhead and trail construction project near Trout Creek.

The Board met with Karen Morey, Director of Public Health to discuss: Sanders County receiving a student nurse from Montana State University (MSU). The Board has consensus for Ms. Morey to move forward with the student nurse. Further discussion was held on Ms. Morey becoming a Sexual Assault Nurse Examiner (SANE). The Board has consensus for Ms. Morey to become a SANE.

The Board met with Robert Zimmerman, County Attorney-Public Administrator and Candace Fisher, Clerk, District Court to discuss: an update on the purchase of electronic doors, video monitoring and an intercom system from Mission Valley Security for Mr. Zimmerman's office as well as the purchase of electronic doors, a wireless motion detector and video monitor for Mrs. Fisher's office. Mr. Zimmerman advised the Board that the new systems shall be installed by the end of February 2018. Mrs. Fisher advised the Board that half the cost would be due now and the other half would be due in the next fiscal year.

The Board met with Tom Rummel, Sheriff; Theresa Milner, Office Administrator, Sheriff; Rich Wallace, Director of Human Resources and Robert Zimmerman, County Attorney-Public Administrator to discuss: Valley Bank and a proposal to rent Valley Bank's basement rooms. Mr. Rummel and Mrs. Milner will follow up on the details of the contract that has been proposed by Valley Bank.

The Board then requested to meet with Tom Rummel, Sheriff as he was not on the scheduled agenda, to discuss: Sanders County Search and Rescue and possible conflicts. Also in attendance was Robert Zimmerman, County Attorney-Public Administrator and Rich Wallace, Director of Human Resources. Mr. Rummel will follow up with the appropriate member of Search and Rescue to remedy the possible conflicts.

The Board adjourned at noon and resumed the session at 1:30 p.m.

Doug Dryden, Justice of the Peace requested to meet with the Board as he was not on the scheduled agenda, to discuss: extradition and bond amounts in Sanders County Justice Court. Mr. Dryden inquired as to any resolutions that the Board had possibly set in reference to extradition and bond amounts for Sanders County. The Board was unaware of such a resolution and would have Mrs. Ekberg look into the matter.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 94 between Sanders County and John Epperson. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve January 2-3rd, 2018 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to appoint Ryan Kreiner to the Western Sanders County TV District board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint John Errecart to the Sanders County Weed District for a two year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Release and Waiver of Claims Agreement: Avista Contract R-41778 between Sanders County and Avista. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:30 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA January 17, 2018

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 17, 2018 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Brooker opened the Solid Waste Refuse Disposal District Board Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Anthony B. Cox, Member; Jennifer Ekberg, Secretary; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District and Kathy Conlin, Billing Clerk/Recycling Coordinator. Commissioner Magera motioned to approve December 20, 2017 meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. New Business: none at this time. Unfinished Business: Jason Peterson discussed the purchase of a new semi for Solid Waste. Mr. Peterson will follow up with further information regarding pricing, features, as well as warranty information. Mr. Peterson held further discussion on recyclable plastics. Mr. Peterson will follow up on what plastics Republic Services in Missoula, Montana will take and what the County will have to pay tipping fees (a fee that is charged upon a quantity of waste received at a waste processing facility) for. Mrs. Conlin addressed the possibility of raising the Solid Waste Refuse Disposal District Fee on property taxes as well as continuing to charge for non-typical waste at the new Solid Waste Refuse Disposal District transfer station. Mrs. Conlin will research container rentals within neighboring counties. Recycling Report: 74 bales of Cardboard, 15 yards loose and 1 bale of Aluminum Cans, 30 yards loose of a Metal pile, 1 pallet of Batteries, and 6 bales and 40 yards loose of Plastics 1 and 2. There was no public comment. The meeting adjourned at 10:42 a.m.

Commissioner Brooker left the meeting at 10:30 a.m.

Commissioner Brooker joined the Board at 10:45 a.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to execute the Department of Natural Resources and Conservation (DNRC) RITA-17-8834 Termination Agreement for the Invasive Milfoil Management Alternatives Analysis Grant. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board has consensus to execute the letter of support for the Lower Clark Fork Watershed Group for the Cooperative Watershed Management Program grant application.

The Board has consensus to execute the letter of support for the Thompson Falls Trails Committee for the improvement and enhancement of Trailhead # 763 in Trout Creek, Montana.

The Board met with Gayle Seratt, Executive Director, Sanders County Coalition for Families (SCCFF); Theresa Milner, Office Administrator, Sheriff's office and Rich Wallace, Director of Human Resources to discuss: an update on the renewal of the SCCFF grant with the Sheriff's office. An addition to the grant will be a Child Advocacy Center in Thompson Falls.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 5 days without incident. Open County Positions: Chief Financial Officer (CFO)/Controller, posted externally until Monday, January 29, 2018. Detention Officer (part-time), selected candidate, running background and reference checks. Relief Attendant (part-time), Mr. Wallace is reviewing applicants with Jason Peterson, Supervisor, Solid Waste Refuse Disposal District for the interview process. Further discussion was held on Sanders County Search and Rescue and possible conflicts with the Sheriff's office.

The Board adjourned at noon and resumed the session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised Presiding Officer Carol Brooker opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Carol Brooker, Member; Glen E. Magera, Member; Anthony B. Cox, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Jennifer Ekberg, Secretary; Sandra Gubel, Tobacco Prevention Specialist; Karen Morey, Director of Public Health; Shawn Sorenson, Sanitarian; and Tina Scott, Administrative Assistant/Environmental Health. Dr. Gregg motioned to approve October 25, 2017 minutes as presented. Dr. Lulack seconded the motion. The motion was passed unanimously. New Business: Sandra Gubel, provided an update on activities, committees and programs within the Tobacco Prevention program. A new program that County employees have recently started is the Walk with Ease program. Mrs. Gubel and Ms. Morey have 16 employees enrolled in the very first Sanders County Walk with Ease program. Which is a six week, self-directed walking program. Shawn Sorenson, gave an update on the well permit regulations that became effective January 2018. Mr. Sorenson advised the Board of two subdivisions that have parcels that have drilled wells in violation of sanitation approvals that he is working with. Karen Morey, out of 1,441 reported cases of Influenza in Montana, Sanders County has reported 25. Ms. Morey advised the Board of two animal bites recently reported in Sanders County. A feral cat bit a resident in Hot Springs, Montana. The cat was caught, euthanized and the head was sent to the state lab for testing. Ms. Morey is waiting for the results to come back. A resident of Plains, Montana was bit by a dog on January 14, 2018 and treated at Clark Fork Valley Hospital. The dog has not been located as of yet. There was no Unfinished Business. There was no public comment. The meeting adjourned at 2:05 p.m.

The Board adjourned at 3:15 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 18, 2018

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 18, 2018 at 10:00 a.m. Present were Carol Brooker, Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: amended covenants for River West Estates. Commissioner Cox motioned to approve the proposed amended covenants for River West Estates. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance were: Butch Leiber and Dottie Leiber. Commissioner Magera joined the Board at 10:10 a.m. Ms. Maudrone then presented the variance request for the amended COS 1809 Subdivision. Commissioner Cox motioned to approve the variance request for amended COS 1809 Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: a proposed trail and trailhead construction project near Trout Creek, Montana with the United States Forest Service (USFS). Mr. Zimmerman advised a Memorandum of Understanding with the USFS would be sufficient. Further discussion was held on event insurance for County property. The Board will follow up on event insurance with Dave Montelius, Payne West Insurance next week. Also in attendance were: Katherine Maudrone, Director of Land Services and Nichol Scribner, Clerk and Recorder.

The Board met with Rich Wallace, Director of Human Resources to discuss: the fundamental functions of the Chief Financial Officer (CFO)/Controller and if the County's job description was practicable to the County's needs. Also in attendance were: Nichol Scribner, Clerk and Recorder; Jessica Connolly, CFO, Mineral County and Robert Zimmerman, County Attorney.

Robert Zimmerman, County Attorney-Public Administrator requested to meet with the Board as he was not on the scheduled agenda, to discuss: a follow up on vehicles in Paradise, MT that are in the County right of way and are obstructing the Sanders County Road Department from plowing. Mr. Zimmerman advised that the Board could have the Sheriff's office move the vehicles at the owner's expense per 7-14-2133 and 61-12-401 Montana Code Annotated (MCA).

The Board adjourned at noon and resumed the session at 1:45 p.m.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: hiring an individual for Detention. Commissioner Magera motioned to execute the Human Resources Personnel Action Form for Richard Woods as a part-time Detention/Bailiff/Transport Officer starting January 29, 2018. Commissioner Cox seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to execute the Kelly Imaging Maintenance Agreement for the Konica Minolta C364 Series PCL. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve January 9 & 11th, 2018 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Carol Brooker, Commissioner; Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Candace Fisher, Clerk of Court; Kathryn Harris, Coroner; Nichol Scribner, Clerk and Recorder; Tom Rummel, Sheriff; Carol Turk, Treasurer-Superintendent of Schools and Robert Zimmerman, County Attorney-Public Administrator. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned for Commissioner Brooker to sign the Secure Rural Schools (SRS) and Community Self-Determination Act of 2000 Certification of Title III Expenditures by Participating County. Commissioner Magera seconded the motion. The motion was passed unanimously.

Dawn Gandalf, Citizen requested to meet with the Board as she was not on the scheduled agenda, to discuss: the CFO/Controller. Ms. Gandalf requested that an individual of the public be on the interview panel for the CFO/Controller. The Board advised they would take the request under advisement.

The Board requested to meet with Robert Zimmerman, County Attorney-Public Administrator as he was not on the scheduled agenda, to discuss: the proposed contract with Valley Bank to rent their basement for storage. Further discussion was held on a resident in Paradise, MT.

The Board adjourned at 3:15 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 24, 2018**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 24, 2018 at 10:00 a.m. Present were Carol Brooker, Presiding Officer and Glen E. Magera, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: logging operations on Hope Valley Road in Trout Creek, MT. Also in attendance were: Brian Robbins, Sale Administrator, United States Forest Service (USFS) and Robert Zimmerman, County Attorney-Public Administrator. Mr. Robbins presented how the timber would be logged and loaded on Hope Valley Road, as well as the various alternative routes and areas that were available. The Board has consensus for the logging operation to move forward and will provide a legal opinion later today from Mr. Zimmerman, County Attorney-Public Administrator and will provide a copy to Mr. Robbins.

The Board met with Dave Montelius, Vice President, Payne West, Inc., via teleconference to discuss: event insurance for Sanders County properties. Also in attendance were: Nichol Scribner, Clerk and Recorder and Robert Zimmerman, County Attorney-Public Administrator.

The Board met with Kim Bergstrom, Pinnacle Research to discuss: a request for the County to sponsor a Recreational Trails Program (RTP), for the completion of the last half of the bicycle and pedestrian pathway in Plains, MT. The Board has consensus to support the grant application for the RTP Plains trail.

ROUTINE COUNTY BUSINESS

There was consensus of the Board to send the Sanders County Solid Waste Refuse Disposal District first payment request for Great West Engineering to the United States Department of Agriculture Rural Development (USDA RD).

Commissioner Magera motioned for Presiding Officer Carol Brooker to execute the Right-of-Way Certificate on the Sanders County Solid Waste Refuse Disposal District refuse sites to the USDA RD. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: the Pre-Disaster Mitigation (PDM) Grant, Emergency Management Preparedness Grant (EMPG), Title III and upcoming emergency exercises. The Board has consensus to execute the Assurances Non-Construction Programs: Authorization for Local Reproduction Standard Form 424B.

The Board adjourned at noon.

Commissioner Brooker proceeded to audit County Claims at 1:30 p.m. and instructed the Clerk to draw warrants in the amount of \$445,339.61. (County Claims are on file in the Office of the Clerk and Recorder)

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 25, 2018**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 24, 2018 at 10:00 a.m. Present were Carol Brooker, Presiding Officer; Glen E. Magera, Commissioner and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Land Services to discuss: the Chief Financial Officer (CFO)/Controller and the County's job description for the position. Also in attendance were: Nichol Scribner, Clerk and Recorder; Jessica Connolly, CFO, Mineral County and Robert Zimmerman, County Attorney-Public Administrator. Mrs. Connolly provided proposed description of services and payment for services for Sanders County's CFO/Controller position.

The Board met with Robert Zimmerman, County Attorney-Public Administrator to discuss: Penn Stohr Airport and the Certificate of Survey. Commissioner Brooker will follow up with Randy Garrison, Manager, Penn Stohr (Plains) Airport.

The Board met with Bob Church, Vice President, Great West Engineering to discuss: design status updates, as well as bringing water from Leufken's public water system to the County and surrounding property owners near the new Solid Waste (SW) Refuse Disposal District transfer station. Also in attendance were: Jason Peterson, Supervisor, SW; Katherine Maudrone, Director of Land Services; Archie John Knerr, Knerr Inc.; John Muster, Muster Construction Inc. (MCI); Sandra Muster, MCI and Kathy Conlin, Billing Clerk/Recycling Coordinator.

The Board adjourned at 12:25 and resumed the session at 1:30 p.m.

The Board met with Rich Wallace, Director of Human Resources to continue his discussion from earlier on today's date: Safety Report/Incident Update- 14 days without incident. Open County Positions: CFO/Controller, posted externally until Monday, January 29, 2018. Relief Attendant (part-time), Mr. Wallace is reviewing applicants with Mr. Peterson, Supervisor, SW for the interview process. WIC Aide/Program Assistant, posted externally until Thursday, February 1, 2018.

As it was 2:00 p.m. and the time and place as advertised, the Board proceeded to open the sealed bids for County Printing and Legal Advertising. County Printing Bids were received from: the Sanders County Ledger for Montana Code less 15% of the allowable charges as our bid for County Printing from February 1, 2018 to January 31, 2019 and The Printery for Montana Code less 16% of the allowable charges as our bid for County Printing from February 1, 2018 to January 31, 2019. Commissioner Cox motioned to take the County Printing bids under advisement until January 31, 2018 at 11:30 a.m. Commissioner Magera seconded the motion. The motion was passed unanimously. Legal Advertising bids were received from: the Sanders County Ledger Montana Code less 12% for publishing the legal advertising of Sanders County for the period of February 1, 2018 through January 31, 2019. Clark Fork Valley Press bid 78% of Montana Code (22% discount, \$9.36 per folio) for the first week, and 78% of Montana Code (22% discount, \$7.80 per folio) for subsequent weeks, for the publication of County Legal Advertising for the period of February 1, 2018 through January 31, 2019. Commissioner Cox motioned to take the County Legal Advertising bids under advisement until January 31, 2018 at 11:45 a.m. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance were: Annie Wooden, Owner, the Sanders County Ledger and Randy Garrison, Owner, The Printery.

The Board requested to meet with Randy Garrison, Manager, Penn Stohr Airport as he was not scheduled on the agenda, to discuss: the Penn Stohr Airport and the Certificate of Survey. Commissioner Brooker will meet with Mr. Garrison at a later date to remedy the Certificate of Survey for the airport.

The Board met with Nichol Scribner, Clerk and Recorder and Rich Wallace, Director of Human Resources to discuss: a road mill levy on the General Ballot. Further discussion was continued for Tuesday, January 30, 2018.

ROUTINE COUNTY BUSINESS

Commissioner Cox motioned to approve January 17-18th, 2018 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board has consensus to execute the Sanders County Coalition For Families (SCCFF) Memorandum of Understanding (MOU) Rural Sexual Assault and Stalking Assistance Program Fiscal Year (FY) 2018-2021 Grant No. OVW-2018-13829 between Sanders County and SCCFF.

The Board adjourned at 4:15 p.m.

ATTEST:

Carol Brooker, Presiding Officer

Nichol Scribner, Clerk & Recorder-Assessor-Surveyor

BY: _____, Secretary
Jennifer Ekberg