

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 2, 2019

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 2, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Boards and Committees that the Commissioners will attend in 2019 are as follows:

<u>Commissioner Cox</u>	<u>Commissioner Brooker</u>	<u>Commissioner Magera</u>
Avista Management Committee	Child Development Center Board of Directors, Chair	SC Weed District SC Fair Commission
Flathead Valley Chemical Dependency Corporation, Board of Directors	Governors Board of County Printing	Area Agency on Aging Board Area VI, Chair
SC Board of Health	MACo Natural Resources/Public Lands	Community Action Partnership SC Transportation Task Force
MACo Transportation Committee		
SC Solid Waste Refuse Disposal District	MACo Litigation Fund Committee MACo Resolutions & Legislative	SC Community Housing Organization SC Council on Aging SC Council on Aging Financial Committee
MACo Board of Directors	SC Board of Health	
SC DUI Task Force		
SC Aquatic Invasive Plants Task Force	SC Community Development Corporation, Board of Directors	SC Solid Waste Refuse Disposal District
	SC Solid Waste Refuse Disposal District	<u>Boards Attended:</u> Sanders County (SC) 911 Advisory Board
<u>Boards Attended:</u> Resource Advisory Committee	Thompson Falls Community Trails	Eastern SC Hospital Board
Terrestrial Resources Tech Advisory Committee	Western Montana Regional Mental Health Center, Board of Directors	Hot Springs Airport Advisory Board
Thompson Falls Airport Advisory Board	Joint Powers Trust, Board of Directors	Dixon Refuse Disposal District
	Paradise Elementary School	Hot Springs Refuse Disposal District
SC Fair Commission	Preservation Committee	Sanders/Lolo National Forest Collaborative Group
Sanders/Lolo National Forest Collaborative Group	Thompson Falls Main Street	
	<u>Boards Attended:</u> Sanders/Lolo National Forest Collaborative Group Wildhorse Sports Authority Plains/Stohr Airport Advisory Board SC Fair Commission	

The Board met with Troy Hinck, Warden, MT Fish, Wildlife and Parks (FWP) and Kim Annis, Wildlife Management Specialist, MT FWP for the quarterly Wildlife Meeting. Troy Hinck, provided an update on the Mountain Lion population and advised there is a Mountain Lion Management Plan proposal coming soon, statewide. The Sanders County boat check station located in front of the Blackfoot Telephone office in Thompson Falls will be relocated and managed by the Confederated Salish and Kootenai Tribes starting the next boating season. Kim Annis, this year's food supply for bears was abundant. There were no black bear conflicts at all for 2018. Two grizzly bears were lost to mortality in 2018. Only one grizzly bear was captured in this area for study (was the 4th time this bear was re-captured), a 20-year old male. Montana Wilds, a new program with high school students will start in February 2019. The program entails live interaction on bear management with high school classrooms. The Lolo National Forest District Station has an outreach program for bear management. The program has received funding that will help the expansion of outreach to Thompson Falls and Plains, Montana.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 125 between Sanders County and Janet Wolstad Catena. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 2:00 p.m.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: Plains Levy Segment 1 was inspected by the US Army Corps of Engineers. The Flood Damage Reduction Segment/System Inspection Report for the Plains Segment was inspected for a routine Continuing Eligibility Inspection and was provided an overall segment/system rating of: minimally acceptable. Further discussion was held on the Pre-Disaster Mitigation Plan Update with Tetra Tech Inc.

The Board adjourned at 2:30 p.m.

Commissioner Cox proceeded to audit County Claims at 2:30 p.m. and instructed the Clerk to draw warrants in the amount of \$355,594.27. (County Claims are on file in the Office of the Clerk and Recorder)

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 3, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 3, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a Request for Qualifications (RFQ) for a Wildland Fire Risk Assessor for new subdivision reviews in Sanders County. The Board has consensus for Ms. Maudrone to publish a RFQ with the Sanders County Ledger.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 6 days without incident. Open County Positions: none at this time. Further discussion was held on a proposal for a part-time employee for Environmental Health.

Commissioner Cox left the meeting at 11:00 a.m. to attend the Sanders County DUI Task Force Meeting in another room of the Courthouse.

Commissioner Brooker motioned to appoint Commissioner Magera as Acting Presiding Office while Commissioner Cox, Presiding Officer was attending another meeting in the Courthouse. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Shawn Sorenson, Sanitarian to discuss: the Thompson Falls Wastewater Project. Great West Engineering and the City of Thompson Falls are holding a public meeting on January 7, 2019. Mr. Sorenson along with Department of Environmental Quality (DEQ) staff will discuss public health aspects at the meeting. The Department of Health and Human Services (DPHHS) Food and Consumer Safety has an expectation that all counties be more aggressive with Tourist Homes and Bed and Breakfasts to identify operations that are circumventing licensing. Mr. Sorenson advised that this winter Sanders County will be more aggressive at identify those establishments that are not licensed. Further discussion was held on new and closed businesses in Sanders County. Statistics are as follows: Inspections- 185 licensed establishments, 91.4% inspected, Temporary Events- 37 so far in fiscal year 2019, Soil/Site Analyses- 28 in calendar 2018, Wastewater Permits- 72 permits so far in fiscal year 2019, Water/Well Permits- 47 permits so far in fiscal year 2019, Local Subdivision Reviews- 28 so far in fiscal year 2019, Junk Vehicles- 35 vehicles so far in fiscal year 2019 and Food Training- 2 classes planned in fiscal year 2019.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to approve December 12-13th, 18-19th & 27th, 2018 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 11:30 a.m.

ATTEST:

Glen E. Magera, Acting Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 8, 2019**

Commissioner Cox proceeded to audit County Claims at 11:30 a.m. and instructed the Clerk to draw warrants in the amount of \$57,921.92. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 8, 2019 at 11:30 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 11 days without incident. Also in attendance was Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools. Open County Positions: Deputy County Attorney, posted externally until February 15, 2019 with the Montana Association of Counties (MACo), Montana State Bar, Montana Lawyers Magazine and Sanders County Job Services. Treasurer’s Clerk, posted internally January 7, 2019 and will go external January 11, 2019. Mrs. Scribner requested to extend the probationary period for an additional three month for the Treasurer’s office latest employee hire. The Board has consensus to extend the probationary time for the new hire in the Treasurer’s office for an additional three months. Thompson Falls Airport, Commissioner Brooker motioned to execute the HR Personnel Action form for Dan Normandeau, Patrick McKenzie and Martin Marks for new hires as part-time, seasonal, on-call employees for the Thompson Falls Airport. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on background checks for Courthouse positions. The Board has consensus to conduct background checks for selected Courthouse positions.

The Board adjourned at 12:20 p.m. and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to execute the Interlocal Agreement between the MT Dept. of Justice, Motor Vehicle Division and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve January 2-3rd, 2019 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools and Jessica Connolly, Chief Financial Officer (CFO) requested to meet with the board to discuss: Sanders County banking investments. Further discussion was held on Mrs. Scribner attending the Thompson Falls School District No. 2 Board meeting on January 7, 2019.

The Board met with Bill Cain, Superintendent, Thompson Falls School District No. 2; Stacy Milner, Clerk, Thompson Falls; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools and Jessica Connolly, CFO

to discuss: the school district's finance concerns with the County. Also in attendance was Annie Wooden, Sanders County Ledger.

The Board adjourned at 4:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 15, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 15, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Solid Waste (SW) Refuse Disposal District Board Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Jason Peterson, Supervisor, SW Refuse Disposal District; Jennifer Ekberg, Secretary and Kathy Conlin, Billing Clerk/Recycling Assistant. Commissioner Magera motioned to approve December 19, 2018 meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. Unfinished Business: Kathy Conlin advised notices were sent to contractors and residents who use the charge list notifying them that if bills are 60-days past due they will not be able to charge until the bills are paid and made current. Mrs. Conlin noted that Refuse Assessment Data Sheets will be mailed shortly. The Board then proceeded to hold discussion on water options for the new Solid Waste Transfer Station. The options included possible water from Leufken's public water system or installing a cistern large enough to sufficiently support restroom facilities and a vehicle wash station. New Business: There was no new business. Recycling Report: The last shipment of Cardboard totaled 10 tons. There was no public comment. The meeting adjourned at 10:30 a.m.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 18 days without incident. Open County Positions: Back-up Sanitarian, Commissioner Magera motioned to execute the HR Personnel Action form for Melanie Shaw as Back-up Sanitarian effective January 15, 2019. Commissioner Cox seconded the motion. The motion was passed unanimously. Deputy County Attorney, posted externally until February 15, 2019 with the Montana Association of Counties (MACo), Montana State Bar, Montana Lawyers Magazine and Sanders County Job Services. Treasurer's Clerk, posted externally until January 24, 2019. Further discussion was held on the Sheriff's office and employee morale.

The Board met with Willy Peck, Idaho Forest Group (IFG) to discuss: establishing a Forester for Mineral and Sanders County. Further discussion was held on the Sanders County Firewise Program; Sanders County Natural Resource Plan and a Wildfire Protection Plan. Also in attendance were: Katherine Maudrone, Director of Land Services and Bill Naegeli, Office of Emergency Management.

The Board adjourned at 12:10 p.m. and resumed the regular session at 2:00 p.m.

The Board met with Mike Warner, Veteran Service Officer (VSO), Ravalli County; Dan Griffith, VSO, Ravalli and Billy Hill to discuss: the Ravalli County Valley Veterans Service Center and the services utilized by Ravalli County veterans including: counselors, VA Disability Claims, VA Health Care Benefits, VA Education, VA Burial Benefits and general questions that Sanders County could utilize as well if the residents of Sanders County wanted to pass a mill levy.

Nichol Scribner, Clerk and Recorder requested to meet with the Board as she was not on the scheduled agenda, to discuss: the Treasurer's office data entry and the County purchasing checks for Sanders County schools.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to execute Landowner Fuels Reduction Cost-Share Agreement No, 122 between Sanders County and Stanley Decker. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Anthony B. Cox, Commissioner; Carol Brooker, Commissioner; Glen E. Magera, Commissioner; Doug Dryden, Justice of the Peace; Candace Fisher, Clerk of Court; Naomi Leisz, County Attorney-Public Administrator; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools and Tom Rummel, Sheriff/Coroner. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox proceeded to audit County Claims at 3:30 p.m. and instructed the Clerk to draw warrants in the amount of \$186,967.02. (County Claims are on file in the Office of the Clerk and Recorder)

The Board adjourned at 4:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 16, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 16, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Robert Gregg, Member; Dr. Jack Lulack, Member; Jennifer Ekberg, Secretary; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant/Environmental Health; Karen Morey, Director of Public Health; Sandra Gubel, Tobacco Prevention Specialist; Katherine Maudrone, Director of Land Services; Ron Warren, Rocky Mountain Surveyors and Daniel Konert. Dr. Gregg motioned to approve October 3, 2018 meeting minutes. Dr. Lulack seconded the motion. The motion was passed unanimously. New Business: Shawn Sorenson, provided the Daniel Konert variance request summary for Lot 4, COS 1631 that was taken under advisement at the October 3, 2018 BOH meeting, where Mr. Sorenson and staff were requested to research and determine the legal aspects of the variance request. Mr. Sorenson advised the Environmental Health staff recommend any decision regarding floodplain variances be reviewed by the Sanders County Attorney, or designated legal counsel. Dr. Gregg motioned to grant the variance request made by Daniel Konert for Lot 4, COS 1631 contingent on the approval of the County Attorney. Commissioner Brooker seconded the motion. The motion was passed unanimously. Sandra Gubel, presented the Montana Cancer Screening Program (MCSP). MCSP serves women in Lake, Lincoln, Flathead and Sanders County and offers free cancer screening services with mammograms, clinical breast exams and pap tests. The free screening services are for women that must be uninsured or have no health insurance and must meet income guidelines. Mrs. Gubel stated the biggest project she will be completing this quarter will be Kick Butts Day, the week of March 18-22, 2019. Karen Morey, Sanders County has had two cases of positive Influenza A with one resulting in the death of a 67-year old with a history of Chronic Obstructive Pulmonary Disease (COPD) and other comorbidities, and two cases of Influenza B. To date the Sanders County Health Department has given 656 flu shots. Clark Fork Valley hospital has given over 400 flu shots. The Montana Cardiovascular Health Program with the Montana Department of Health is running a campaign in Sanders County to raise awareness of stroke signs and symptoms and the need to call 911 immediately. Kate Whipple-Kilmer, licensed Clinical Psychologist from Clark Fork Valley Hospital (CFVH) spoke on January 14, 2019 on ways to manage stress for County

employees. Twenty-four employees attended the two sessions provided by Mrs. Whipple-Kilmer. Shawn Sorenson, Environmental Health staff received a report of a bed bug infestation at a local housing project. Emergency medical staff and CFVH ER staff reported the infestation as observed on a patient. Contact was made with a pest control company who recommended working through federal housing contacts to address the situation. Quinns Hot Springs Resort had a wastewater failure. Staff responded and assisted with the failure of the restaurant wastewater system. Tank replacement and preliminary drainfield demo has been approved by the Department of Environmental Quality. State law requires licensing of all public accommodations including tourist homes and bed and breakfasts. There is an expectation from the Department of Health and Human Services (DPHHS) Food and Consumer Safety that all counties be more aggressive about identifying operations that are circumventing licensing. Environmental Health staff will begin more aggressive licensing of these public accommodations, including social media monitoring. Mr. Sorenson also noted that he has attend the last two Thompson Falls Meeting in regards to the Thompson Falls Wastewater System project to educate the public on the importance of the project including the update of an antiquated system that is failing. There was no unfinished business. There was no public comment. The meeting adjourned at 12:00 p.m.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Matthew A. Baldassin, Crowley Fleck, PLLP to discuss: Mr. Baldassin's experience and references in regards to the County's Collective Bargaining Agreement. Also in attendance were: Rich Wallace, Director of Human Resources and Tom Rummel, Sheriff/Coroner.

The Board requested to meet with Mike Baxter, First Security Bank of Missoula (FSBM) as he was not on the scheduled agenda, to discuss: Sanders County investments and proposed rates on returns.

The Board adjourned at 5:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 17, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 17, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a call Ms. Maudrone had with Kim Barrett at Headwaters Economics discussing the County's Firewise Risk Assessment Maps and Subdivision Regulations.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: Ms. Leisz looking into the legalities of a Petition for a Mill Levy in Sanders County for a Veteran's Office. Further discussion was held on Ms. Leisz making contact with the Paradise Water and Paradise Sewer District.

The Board met with Lori Methgen, GIS/Rural Addressing to discuss: surplus county property. The Board requested a policy be drafted for a Sanders County- Disposal of County Surplus Property. Further discussion was held on Ms. Methgen submitting a grant application for Next Generation 911.

The Board adjourned at 11:55 a.m. and resumed the regular session at 1:30 p.m.

The Board met with Ed Dziergas, Resident Engineer, Mid-State Consultants; Wil Anderson, Marketing and Media Relations Manager, Blackfoot; Jared Jarrett, OSP Engineering Manager, Blackfoot and JB Ray, Network Infrastructure Manager, Blackfoot to discuss: Fiber Optic Cable installation in Sanders County. Also in attendance were: Katherine Maudrone,

Director of Land Services and Ben Bache, Foreman, Road District No. 1 & 2. The project entails replacing old copper wire with fiber optic cables to as many homes as possible. The project location will be from mile post 23 to 63 in Sanders County.

The Board adjourned at 3:40 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 24, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 24, 2019 at 10:30 a.m. Present were Glen E. Magera, Acting Presiding Officer and Carol Brooker, Commissioner.

Commissioner Brooker motioned to appoint Glen E. Magera as Acting Presiding Officer while Anthony B. Cox, Presiding Officer is absent. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 27 days without incident. Open County Positions: Deputy County Attorney, posted externally until February 15, 2019. Treasurer's Clerk, posted externally until later today. Further discussion was held on morale in the Sheriff's Office.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: Ms. Leisz looking into the legalities of the County passing a Dog Control Ordinance. Commissioner Brooker requested Ms. Leisz make contact with the Paradise Water and Paradise Sewer District in regards to a legal opinion from the County Attorney on the Sanders County Sewer District at Paradise. Further discussion was held on the open county position for a Deputy County Attorney.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Capital Improvement Planning services with Robert Peccia & Associates. Ms. Maudrone stated that water systems have to be metered as part of the qualifying criteria for grant funds. Further discussion was held on Keister Minor Subdivision. Commissioner Brooker motioned to execute the Sanders County Subdivision Improvement Agreement. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, the Board proceeded to open the sealed bids for County Printing and Legal Advertising. County Printing Bids were received from: the Sanders County Ledger for Montana Code Annotated (MCA) less 21 percent of the allowable charges as our bid for County Printing from February 1, 2019 to January 31, 2020 and the Printery for MCA less 22 percent of the allowable charges as our bid for County Printing from February 1, 2019 to January 31, 2020. Commissioner Brooker motioned to award the County Printing bid to the Printery from February 1, 2019 to January 31, 2020. Commissioner Magera seconded the motion. The motion was passed unanimously. A Legal Advertising Bid was received from: the Sanders County Ledger for MCA less 15 percent of the allowable charges for publishing the legal advertising from February 1, 2019 to January 31, 2020. Commissioner Brooker motioned to award the bid to the Sanders County Ledger for Legal Advertising from February 1, 2019 to January 31, 2020. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance were: Randy Garrison, the Printery and Annie Wooden, the Sanders County Ledger.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to adopt Resolution 2018-32 Amended, A Resolution Establishing A Policy and Control Over Access to Sanders County Bank Accounts with a Revised Exhibit A. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: Pre-Disaster Mitigation Planning Team Meeting No. 4 held with Daphne Digrindakis from Tetra Tech, the Emergency Management Preparedness Grant reporting for last quarter, as well as two conference's Mr. Naegeli would like to attend in April 2019.

Commissioner Brooker and Commissioner Magera proceeded to audit County Claims at 3:45 p.m. and instructed the Clerk to draw warrants in the amount of \$81,309.98. (County Claims are on file in the Office of the Clerk and Recorder)

The Board adjourned at 4:00 p.m.

ATTEST:

Glen E. Magera, Acting Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 29, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 29, 2019 at 1:30 p.m. Present were Glen E. Magera, Acting Presiding Officer and Carol Brooker, Commissioner.

Commissioner Brooker motioned to appoint Glen E. Magera as Acting Presiding Officer while Anthony B. Cox, Presiding Officer is absent. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met at the Lake County Courthouse in Polson, Montana with the Bill Barron, District 1, Lake County Commissioner; Dave Stipe, District 2, Lake County Commissioner; Gale Decker, District 3, Lake County Commissioner and Kate Stinger, Executive Administrative Assistant to discuss: the People's Water Compact as an alternative to the Confederated Salish and Kootenai Tribes (CSKT) Water Compact, the Temporary Tribal Tax Exemption, as well as the Ambulance Services. Also in attendance were: Scott Beggs, Lake County Finance Director; Robin Vert-Rubel, Lake County Treasurer; David Passieri; Terri Backs, Representative, Peoples Water Compact; D. Boone Cole, Jocko Irrigator; Walter E. Congdon, Civil Deputy, Lake County Attorney and Warren Fahner, Lake County GIS Office.

The Board adjourned at 3:43 p.m.

ATTEST:

Glen E. Magera, Acting Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 30, 2019

Commissioner Brooker and Commissioner Cox proceeded to audit County Payroll at 9:30 a.m. and instructed the Clerk to draw warrants in the amount of \$495,381.16. (County Payroll is on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 30, 2019 at 10:00 a.m. Present were Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Elizabeth Kaleva, Kaleva Law Office and Beth O'Halloran, Kaleva Law Office to discuss: Mrs. Kaleva and Mrs. O'Halloran's experience and references in regards to the County's Collective Bargaining Agreement. Also in attendance were: Rich Wallace, Director of Human Resources (HR) and Tom Rummel, Sheriff/Coroner.

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 33 days without incident. Open County Positions: Deputy County Attorney, posted externally until February 15, 2019. Treasurer's Clerk, will be conducting interviews on Monday, February 4, 2019. Further discussion was held on proposed County department Facebook pages. The Board has consensus that departments can have a Facebook page however, supervisor's and elected officials need to monitor and maintain the sites not hourly staff.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to reappoint Roberta Smith to the Sanders County Fair Commission for a two year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to reappoint Gene Pope to the Thompson Falls Airport Advisory Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Department of Environmental Quality (DEQ) Opencut Mining Program: 2018 Annual Production Report. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:05 p.m. and resumed the regular session at 2:00 p.m.

The Board held the 2019 Employee Service Award Ceremony in the Justice Courtroom. Those recognized for their years of service were: Allison Smith- 5 years, Shirley Kinkade- 25 years, Brad Syth- 20 years, Bill Naegeli- 15 years, Paul DeLong- 10 years, Kurt Beerntsen- 10 years, Judson Shively- 5 years, Shawn Sorenson- 5 years, Les Lantz- 5 years, Nichol Scribner- 5 years, Brent Stovall- 5 years, Jeff Lundberg- 5 years, Bill Brown- 15 years, Shelly Wrightson- 10 years, Rebecca McDonald- 10 years, Lisa Gregory- 5 years, Ted Tompkins- 5 years, Robert Patch- 10 years, John Dalke- 5 years, Anthony B. Cox- 10 years and Tracy Vanicek- 5 years.

The Board adjourned at 3:00 p.m. and resumed the regular session at 5:30 p.m.

As it was 5:30 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the public hearing on the Regional Economic Development Needs Assessment at the Sanders County Courthouse. In attendance were: Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Carol Brooker, Commissioner; Jen Kreiner, Sanders County Community Development Corporation (SCCDC) Marie Hirsch, Lake County Community Development Corporation (LCCDC); John Thorson, Paradise Elementary School Preservation Committee (PESPC); Karen Thorson, (PESPC); Ernest Scherzer, Sanders County Community Housing Organization (SCCHO); Jim Jacobson, SCCHO; Billie Lee, LCCDC; Gunner Junge, Resident; Beth Junge, Resident; Annie Wooden, the Sanders County Ledger; Donald Damschen, Resident; Susan Damschen, Resident; Rusti Leivestad, Resident; Ole Leivestad, Resident; Kim Bates, Resident; Chris Cockrell, Resident; Jane Bates, Resident; Delores Tompkins; Resident; Milanna Shear, SCCDC; Benita A Hanson, PESPC; Dan Rowan, Mayor of Plains and Mary Whitsett, Resident. Commissioner Cox then turned the meeting over to Jen Kreiner who advised those in attendance that this hearing is to obtain public comment identifying the needs and priorities of Sanders County citizens and communities in the areas of Infrastructure, Housing and Economic Development and to advise local stakeholders of potential funding sources. Mrs. Kreiner held further discussion on types of community development, requirements for funding public infrastructure: the Montana Department of Commerce Programs consisting of: Treasurer State Endowment Program (TSEP), and the Community Development Block Grants (CDBG), the Montana Department of Natural Resources and Conservation (DNRC) consisting of: the State Revolving Loan Fund (SRF), and the United States Department of Agriculture Rural Development Utility Service (USDA RD RUS). Housing programs consist of: CDBG and HOME. Public comments as follows:

Infrastructure: Commissioner Cox advised Road District No. 3 Road Shop was damaged by a fire on Sunday, January 27, 2019 and might have to be completely rebuilt if determined by the insurance company. Jennifer Ekberg read a letter provided by the Committee for Safe Swimming (Janice Hanson, Erika Lawyer and Kathy Gregg) in Plains, MT stating: Since 2002 CSS has raised over \$140,000 in donations and grants for major repairs and/or maintenance of the pool. The funds have been spent as requested by the town and there is still about \$30,000 in reserve. During the summer of 2018, the town discovered that each day about 15,000 gallons of heated and treated water leaked out of the pool's piping and into the ground under the concrete decking around the pool. The loss increased the pool's operating costs as well as caused concern for the infrastructure of the pool and decking. Mayor Dan Rowan received estimates that indicate the repairs will be between \$30,000 and \$50,000. At a meeting with Mayor Rowan and CSS members, various possibilities were discussed ranging from emergency repairs to a longer-term repair/replacement plan for the existing pool to even ideas about a possible YMCA-type facility that could include an indoor pool and walking track. A meeting was held on January 8th, 2019 with other stakeholders, and resulted in a healthy exchange of possibilities. Because any consideration of an indoor facility will probably take several years, it was decided that CSS would move forward in conjunction with Mayor Dan Rowan to ensure that the pool can be operational in 2019 and the near future. CSS has committed \$20,000 of their reserve funds but must begin immediately to try to raise the remaining \$30,000. Fundraising efforts will include any and everything from truffle sales and donation requests to grant requests as appropriate. In conclusion, the swimming pool is and will continue to be an important asset to the Town of Plains. It provides summer recreation for families and the youth of the community skills necessary to survive and enjoy our beautiful Clark Fork River and its many recreational opportunities and having a swimming facility provides that opportunity. In addition, a local pool facility is an attractive resource to those who are looking to move into this area thus positively impacting local real estate values and recruitment of employees. Results of community surveys have indicated the importance of swimming facilities. Mr. Scherzer recommended CSS work in conjunction with local schools. John Thorson: The PESPC is pleased to report continuing progress and generous support from local residents and businesses, as well as foundations and government agencies. As PESPC looks to the future, we have many priorities and needs, but the two most important are: 1) replace the Oil Boiler. This past fall, PESPC faced a complete breakdown of the boiler that required several thousands of dollars of work paid for by PESPC. The leading, suggested improvement is to install a split-unit propane heat pump system with outside compressors and air handling units in each room. PESPC will need to raise sufficient funds for this system- probably through a combination of donations and government and foundation grants. 2) connecting structure and improved entrance. A Preliminary Architecture Report will be completed in the spring of 2019 and will enable PESPC to apply for construction funds under federal, state, and foundation programs. Ernest Scherzer: would like for the Commissioners to advise the water districts to file their right-of-ways. Mayor Dan Rowan: the Town of Plains has applied for grants for their wastewater treatment facility to not end up in the Clark Fork River. Mayor Rowan is hopeful Plains will receive a grant. Betty Boehler: a committee is in the process of being formed in Plains, MT for independent living for 55 years and older. Mrs. Boehler proposes a 30- unit facility and would like to request direction on how to undertake the project to the Sanders County Commissioners and SCCDC. Beth Junge: would like it noted that Sanders County is in need of more affordable housing and she is concerned at the number of houses that have multiple people in two-bedroom houses. Jim Jacobson: Sanders County's aging population is aging faster than any other place in the state of Montana. The County does not have a Growth Policy, which makes the competitive grant application nearly impossible. Sanders County is one of only two counties in the state that does not have a Growth Policy. Mr. Scherzer: the County can apply for a grant to implement the Growth Policy. Discussion was held on the County not having a Growth Policy. Mrs. Kreiner advised the attendees could schedule a meeting with the Commissioners at a later date to discuss Sanders County and a Growth Policy. Marie Hirsch: Big Sky Job grants are available until June 2020. The Montana Department of Labor: Incumbent Worker Training (IWT) Program is a great program for a business that has acquired new technology and would like to train employees on how to use the new technology. Karen Thorson: Sanders County is spread out over 2,770 plus square miles and it is hard to communicate with the other communities in Sanders County. Mrs. Thorson would like a plan to knit the communities together by better communication. Donald Damschen: would like a county wide process for independent living. Rusti Leivestad: the Sanders County Ledger publishes a calendar of events in Sanders County. Maybe if we could expand upon that county wide. Jim Jacobson: the County went from 50 affordable housing units to now 38 units in the County. The County is losing their number of affordable units and before we know it there will be no more. The meeting adjourned at 7:05 p.m.

The Board adjourned at 7:15 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 31, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 31, 2019 at 10:00 a.m. Present were Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the County Review Surveyor. Further discussion was held on assistance provided by Headwaters Economics for the County's Risk Maps and Subdivision Regulations.

Commissioner Cox joined the Board at 11:00 a.m.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: an open position in Detention. Shawna Chenoweth, Supervisor, Detention/Dispatch would like to post the open position for a part-time Detention Officer. The Board has consensus to post for the open position for a part-time Detention Officer/Bailiff/Transport.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: Ms. Leisz is reviewing a draft for a proposed County Dog Control Ordinance. Further discussion was held junk vehicles in Camas Prairie.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to approve January 15-24th, 2019 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:10 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 7, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 7, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 41 days without incident. Also in attendance were: Kathy Conlin, Receptionist and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools. Open County Positions: Deputy County Attorney, posted externally until February 15, 2019. Detention/Bailiff/Transport Officer, position posted externally on February 6, 2019. Rush Skeleton

Weed (RSW) Grant Coordinator, Commissioner Magera motioned to execute the HR Personnel Action Form for a Promotional Opportunity for Brad Lowry as the RSW Grant Coordinator effective March 18, 2019. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Wallace advised IPHARM Health Screenings for County Employees will be held on April 10-11th, 2019. Mrs. Conlin held discussion on the Courthouse Focus Group and proposed a County Employee t-shirt. Further discussion was held on the Courthouse Focus Group nominating, with the support of the Commissioners the Sanders County Road Districts for going the Sanders County Mile.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Capital Improvement Planning services with Robert Peccia & Associates and their progress to date.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: Ms. Leisz's attendance at the Paradise Action Committee Meeting held on Thursday, January 31, 2019. Further discussion was held on Ms. Leisz recommending the County adopt a resolution for a public nuisance petition.

The Board adjourned at 12:05 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Mike Baxter, First Security Bank (FSB) to discuss: Sanders County's investments and proposed rates on returns from FSB. Also in attendance was Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to discuss: quotes from DIS Technologies for digitizing the Clerk and Recorder, Treasurer and Superintendent of Schools County records.

The Board met with Shawn Sorenson, Sanitarian to discuss: the Alexander wastewater failure, the owner has requested the County pay for replacement attributing failure to incorrect site evaluation. Further discussion was held on new and closed businesses in Sanders County. Statistics are as follows: Inspections- 173 licensed establishments, Temporary Events- 38 so far in fiscal year 2019, Soil/Site Analyses- 3 in calendar year 2019, Wastewater Permits- 74 permits so far in fiscal year 2019, Water/Well Permits- 48 permits so far in fiscal year 2019, Local Subdivision Reviews- 30 so far in fiscal year 2019, Junk Vehicles- 35 vehicles so far in fiscal year 2019 and Food Training- 2 classes planned in fiscal year 2019.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Katherine Maudrone, Director of Land Services; Ron Warren, Rocky Mountain Surveyors; Ricky Hagedorn, Hagedorn Land Surveying and Tim Smith, Timberline Land Surveyors to discuss: the County's Examining Land Surveyor. Further discussion was held on the Clerk and Recorder's office procedures.

Commissioner Brooker left the meeting at 3:05 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to approve the Secure Rural Schools and Community Self-Determination Act of 2000 Certification of Title III Expenditures for Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the agreement for Backup Sanitarian Mineral and Sanders County: Mutual aid for circumstances where County Sanitarian is not available to respond to normal work activities. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Montana Association of Counties (MACo) Workers' Compensation Agent Appointment & Agreement between Sanders County and Dave Montelius. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the MACo Property & Casualty Agent Appointment & Agreement between Sanders County and Dave Montelius. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the MACo Acknowledgment Form for the 2019-2020 PCT Renewal Scheduled Property. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Randal Woods to the Sanders County Fair Commission for a 2-year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Federal Aviation Administration (FAA) Grant Application (SF-424) for the Thompson Falls Airport. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Categorical Exclusion for Thompson Falls Airport Improvements A.I.P. 3-30-0076-010-2019 and -011-2020. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute FAA Form 5100-129, Form 5100-130, 5100-131, 5100-132, 5100-135 and the Certification Regarding Lobbying for the Thompson Falls Airport Project No. 3-30-0076-010-2019. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve January 29-31st, 2019 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:35 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 19, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, February 19, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Carol Brooker, Commissioner.

The Board met with Erin Carey, District Ranger, Lolo National Forest to discuss: Ms. Carey introduced herself as the new District Ranger. Further discussion was held on fire salvage updates, the 2019 season for prescribed burns and the Youth Conservation Corp. (YCC) applicants for Sanders County.

The Board adjourned at 11:00 a.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox turned the Pre-Bid Conference over to Bob Church, Vice President, Great West Engineering for the Sanders County Solid Waste System Improvements Project. Also in attendance were: Scott Pardee, Pardee Excavating (PE); Ty Pardee, PE; Oliver St. Clair, St. Clair Construction; Paul Clary, Clearwater Construction; Louise Adamson, Swank Enterprises; Jeff Nistler, Fairbanks Scales; Keith Paul, Flathead Garage Doors; Eric Huffine, Wall and Slab; Jack Bukovatz, 4G Plumbing; Dustin Schilling, Pavlik Electric; Dan Clost, Poteet Construction (PC); Luke Dicola, PC; Dustin Webber, Dick Anderson Construction (DAC); Louie Miller, DAC; Rick Martin, Lariviere Inc.; Shane Nielson, FirstMark Construction (FC); Dan Zevonis, FC; Kevin Allen, FC; Jake Nicholas, Imco Construction; Greg Ranniger, NNAC Inc.; Ryan Holste, Wild Fence (WF); Larry Iverson, WF; Jon Rietema, Syblon Reid and Todd Rather, Rocky Mountain Scale Works. Mr. Church advised on the scope of work and provided details on the requirements of the project. Mr. Church advised requests were made from prospective bidders to extend the bid opening for one week for sufficient time to submit bids. The Board has consensus to amend the bid opening for the Sanders County Solid Waste System Improvements Project to Tuesday, March 5, 2019 at 1:30 p.m. Mr. Church advised Addendum No.1 would be sent out shortly with this change along with any questions regarding clarifications.

Commissioner Brooker left the meeting at 2:05 p.m.

Commissioner Brooker joined the meeting at 3:00 p.m.

As it was 3:00 p.m. and the time and place as advertised, the Board proceeded to open the sealed Chemical Bids. Bids were received from: Nutrien Solutions and Wilbur Ellis. There was no public present. Commissioner Brooker motioned to take the bid under advisement until Wednesday, February 20, 2019 at 1:30 p.m. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:45 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 20, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 20, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Solid Waste (SW) Refuse Disposal District Board Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Jason Peterson, Supervisor, SW Refuse Disposal District; Jennifer Ekberg, Secretary and Kathy Conlin, Billing Clerk/Recycling Assistant. Commissioner Magera motioned to approve January 15, 2019 meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously. New Business: Jason Peterson advised batteries will be accepted at all refuse sites. Kathy Conlin requested a one-bedroom apartment refuse fee move from a 1/2-unit to one-unit. Commissioner Brooker motioned to move an apartment from a 1/2-unit to one-unit on the Schedule of Units and Fees for Services. Commissioner Magera seconded the motion. The motion was passed unanimously. Kathy Conlin provided an update on the upcoming Beautification Days. The Board has consensus for Kathy Conlin to work on Beautification Days during her working hours; to print the Thompson Falls student posters and to have a Paint Swap vinyl sign made for Beautification Days for the Thompson Falls Transfer Station. Jason Peterson approved the acceptance of tires and paint swaps at the Thompson Falls Transfer Station during Beautification Days weekend. Mr. Peterson requested the ability to purchase new containers for SW. The Board advised Mr. Peterson to wait until the next cash disbursement for SW. Unfinished Business: There was none at this time. Recycling Report: 24 bales of Cardboard, 5 bales of Aluminum Cans and 3 bales of Batteries. There was no public comment. The meeting adjourned at 10:30 a.m.

Commissioner Magera left the meeting at 10:35 a.m.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 54 days without incident. Also in attendance was: Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools. Open County Positions: Treasurer's Clerk, Commissioner Brooker motioned to execute the HR Personnel Action Form for Marshanna Drop starting February 21, 2019 as a Treasurer's Clerk. Commissioner Cox seconded the motion. The motion was passed unanimously. Deputy County Attorney, an interview will be conducted on February 21, 2019. Detention/Bailiff/Transport Officer, position posted externally until February 22, 2019. Rush Skeleton Weed (RSW) Assistant, Commissioner Magera motioned to execute the HR Personnel Action Form for Patrick McKenzie starting March 18, 2019 as the RSW Assistant. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was held on the mandatory Montana Association of Counties (MACo)/Sanders County HR Training on March 21, 2019. Mr. Wallace advised the Sanders County Employee Insurance Committee conducted a survey with County employees on important benefits and will be reaching out to insurance agency's requesting quotes.

Commissioner Magera joined the Board at 11:30 a.m.

The Board met with Laurence Walchuk to discuss: R.J. Demers Additions 2, 3, 4 & 5 to Hot Springs Montana. Also in attendance were: Katherine Maudrone, Director of Land Services and Tracy Vanicek, Plat Clerk, Clerk and Recorder. Tracy Vanicek advised on the status of Mr. Walchuk's plat map. Mrs. Vanicek, along with a co-worker did locate where R. J. Demers Additions 2, 3, 4 & 5 to Hot Springs was filed as document number 69154 on the 10th of January, 1948. Mrs. Vanicek was also able to locate the original fabric plat that had the document number and seal on the back of the plat. Mrs. Vanicek could not locate any paperwork that showed that the property had been annexed into Hot Springs, Montana.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to execute the Property/Building Sublease between Sanders County and Montana Department of Transportation for the purpose of storing plow vehicles for Road District No. 3. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to award the 2019 Chemical Bid to Nutrien Solutions per the Sanders County Weed Districts recommendations. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Gary Hablutzel, President, Innovative Benefits Plans, LLC to discuss: a Cafeteria Plan and utilizing Flexible Spending Accounts. Also in attendance were: Rich Wallace, Director of Human Resources and Brenda Franck, Deputy, Recordings/Payroll.

The Board adjourned at 2:40 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 21, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 21, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board conducted an interview at 10:00 a.m. for the open position on the Sanders County Fair Board.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: Legislation is proposing a reduction to county entitlement share payments to assist in paying the costs of the Office of Public Defender. Commissioner Brooker advised Mrs. Leisz to be aware that an email will be sent shortly from Montana Association of Counties (MACo) requesting 5 years' worth of data on county prosecutorial costs. Further discussion was held on a Settlement Request for Damage Claim received by the Sanders County Attorney's Office on February 19, 2019 and a request for all costs involved in a failing septic system reportedly due to a soil profile that does not match the location where the septic system was installed. Mrs. Leisz will contact MACo for potential claims.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Robbins Minor Subdivision. The Board has consensus to execute the Subdivision Improvement Plan for Robbins Minor Subdivision. Commissioner Brooker motioned to approve the final plat of Robbins Minor Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on records retention and storage for Land Services.

The Board adjourned at 12:05 p.m. and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to accept the resignation of Chris McGuigan, Manager, Sanders County Fair and Lynn Felstet, Administrative Assistant, Sanders County Fair effective February 20, 2019. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute the 2019 Contract for Legal Advertising between Sanders County and the Sanders County Ledger. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute the 2019 Contract for County Printing between Sanders County and The Printery. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve February 7, 2019 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board requested to meet with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools as she was not on the scheduled agenda, to discuss: a decision on County investments. The Board has consensus to accept First Security Bank's offer of Option 1 dated February 7, 2019. Further discussion was held on special district bank statements.

Commissioner Magera motioned to execute the Fee Agreement between Kaleva Law Office and Sanders County to represent Sanders County in the negotiations of a collective bargaining agreement with Teamsters Local Union No. 2. Commissioner Brooker seconded the motion. The motion passed unanimously.

The Board adjourned at 2:30 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 27, 2019**

Commissioner Cox proceeded to audit County Payroll at 9:50 a.m. and instructed the Clerk to draw warrants in the amount of \$471,390.15. (County Payroll is on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 27, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Keister Minor Subdivision. Commissioner Magera motioned to approve the final plat of Keister Minor Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: the County passing a Nuisance Dog Ordinance.

The Board conducted an interview at 11:00 a.m. for an open position on the Sanders County Fair Board.

The Board adjourned at 11:50 a.m. and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to adopt Resolution 2019-01 A Resolution of the Sanders County Board of Health to authorize the Sanders County Sanitarian to administer Wastewater Control and Disposal Regulations on a case-by-case basis for parcels within the Sanders County Sewer District at Paradise until such time the Sanders County Sewer District at Paradise Community Wastewater System is constructed and operational. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the DIS Technologies Letter of Intent to Purchase- "On Premise Licenses," for the Sanders County Clerk and Recorder/Treasurer/Superintendent of Schools office to digitize records. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Agreement between Sanders County and Ricky L. Hagedorn for the services of Ricky L. Hagedorn as a County Examining Land Surveyor. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Agreement between Sanders County and Ronald G. Warren for the services of Ronald G. Warren as a County Examining Land Surveyor. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Todd Wakefield and Bud Leufkens to discuss: Leufken's Public Water System and an engineer's estimate to tie into the Salish Shores existing Public Water System. Also in attendance were: Bob Church, Vice President, Great West Engineering (via teleconference); Sue Kennedy, Land Owner (via teleconference); Glen Wilhelmsen, Land Owner; Marty Weaver, Land Owner and Jonathan Yoder, Land Owner. Further discussion will be held on Tuesday, March 05, 2019 at 3:00 p.m. in the Commissioners' Conference Room.

The Board adjourned at 4:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 28, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 28, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 62 days without incident. Open County Positions: Deputy County Attorney, in the process of making a decision and conducting reference checks. Detention/Bailiff/Transport Officer, reposted open position until Friday, March 22, 2019. Further discussion was held on the Request for Proposals that were sent to interested health insurance companies to provide insurance quotes for County employees.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to approve February 19-21st, 2019 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: the Federal Fiscal Year 2019-2020 Emergency Management Performance Grant (EMPG) Application due March 8, 2019. The Board has consensus for Mr. Naegeli to submit the EMPG Application for FY 2019-2020 as well as the Sanders County EMPG Funding Commitment Letter executed by the Board.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Bruce Hunn, Citizen to discuss: an update provided by Mr. Hunn on the volunteer maintenance Mr. Hunn accomplished on Silver Butte Road.

The Board met with Les Lantz, Maintenance to discuss: renovations that were conducted in the Treasurer's office. Mr. Lantz advised that construction was complete and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools employed help to paint the newly constructed walls. Further discussion was held on a list of items that the Courthouse and Mr. Lantz would like to have completed including: new paint on the third floor hallway walls, additional wiping rugs on the second floor, glycol leaks fixed around the Courthouse, and a cleaning schedule for the District Court Courtroom.

Kathy Conlin, Recycling Assistant requested to meet with the Board as she was not on the scheduled agenda, to discuss: the County's annual E-Waste event. The Board has consensus for the Solid Waste Refuse Disposal District to hold an E-Waste event in June of 2019. Further discussion was held on the local schools and possible under payment of Solid Waste Refuse fee on tax exempt properties.

The Board adjourned at 2:45 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg