

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**January 2, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 2, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Boards and Committees that the Commissioners will attend in 2019 are as follows:

<u><b>Commissioner Cox</b></u>	<u><b>Commissioner Brooker</b></u>	<u><b>Commissioner Magera</b></u>
Avista Management Committee	Child Development Center Board of Directors, Chair	SC Weed District SC Fair Commission
Flathead Valley Chemical Dependency Corporation, Board of Directors	Governors Board of County Printing	Area Agency on Aging Board Area VI, Chair
SC Board of Health	MACo Natural Resources/Public Lands	Community Action Partnership SC Transportation Task Force
MACo Transportation Committee		
SC Solid Waste Refuse Disposal District	MACo Litigation Fund Committee MACo Resolutions & Legislative	SC Community Housing Organization SC Council on Aging SC Council on Aging Financial Committee
MACo Board of Directors	SC Board of Health	
SC DUI Task Force		
SC Aquatic Invasive Plants Task Force	SC Community Development Corporation, Board of Directors	SC Solid Waste Refuse Disposal District
	SC Solid Waste Refuse Disposal District	<u><b>Boards Attended:</b></u> Sanders County (SC) 911 Advisory Board
<u><b>Boards Attended:</b></u> Resource Advisory Committee	Thompson Falls Community Trails	Eastern SC Hospital Board
Terrestrial Resources Tech Advisory Committee	Western Montana Regional Mental Health Center, Board of Directors	Hot Springs Airport Advisory Board
Thompson Falls Airport Advisory Board	Joint Powers Trust, Board of Directors	Dixon Refuse Disposal District
	Paradise Elementary School	Hot Springs Refuse Disposal District
SC Fair Commission	Preservation Committee	Sanders/Lolo National Forest Collaborative Group
Sanders/Lolo National Forest Collaborative Group	Thompson Falls Main Street	
	<u><b>Boards Attended:</b></u> Sanders/Lolo National Forest Collaborative Group	
	Wildhorse Sports Authority	
	Plains/Stohr Airport Advisory Board	
	SC Fair Commission	

The Board met with Troy Hinck, Warden, MT Fish, Wildlife and Parks (FWP) and Kim Annis, Wildlife Management Specialist, MT FWP for the quarterly Wildlife Meeting. Troy Hinck, provided an update on the Mountain Lion population and advised there is a Mountain Lion Management Plan proposal coming soon, statewide. The Sanders County boat check station located in front of the Blackfoot Telephone office in Thompson Falls will be relocated and managed by the Confederated Salish and Kootenai Tribes starting the next boating season. Kim Annis, this year's food supply for bears was abundant. There were no black bear conflicts at all for 2018. Two grizzly bears were lost to mortality in 2018. Only one grizzly bear was captured in this area for study (was the 4<sup>th</sup> time this bear was re-captured), a 20-year old male. Montana Wilds, a new program with high school students will start in February 2019. The program entails live interaction on bear management with high school classrooms. The Lolo National Forest District Station has an outreach program for bear management. The program has received funding that will help the expansion of outreach to Thompson Falls and Plains, Montana.

**ROUTINE COUNTY BUSINESS**

Commissioner Brooker motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 125 between Sanders County and Janet Wolstad Catena. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 2:00 p.m.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: Plains Levy Segment 1 was inspected by the US Army Corps of Engineers. The Flood Damage Reduction Segment/System Inspection Report for the Plains Segment was inspected for a routine Continuing Eligibility Inspection and was provided an overall segment/system rating of: minimally acceptable. Further discussion was held on the Pre-Disaster Mitigation Plan Update with Tetra Tech Inc.

The Board adjourned at 2:30 p.m.

Commissioner Cox proceeded to audit County Claims at 2:30 p.m. and instructed the Clerk to draw warrants in the amount of \$355,594.27. (County Claims are on file in the Office of the Clerk and Recorder)

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
January 3, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 3, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a Request for Qualifications (RFQ) for a Wildland Fire Risk Assessor for new subdivision reviews in Sanders County. The Board has consensus for Ms. Maudrone to publish a RFQ with the Sanders County Ledger.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 6 days without incident. Open County Positions: none at this time. Further discussion was held on a proposal for a part-time employee for Environmental Health.

Commissioner Cox left the meeting at 11:00 a.m. to attend the Sanders County DUI Task Force Meeting in another room of the Courthouse.

Commissioner Brooker motioned to appoint Commissioner Magera as Acting Presiding Office while Commissioner Cox, Presiding Officer was attending another meeting in the Courthouse. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Shawn Sorenson, Sanitarian to discuss: the Thompson Falls Wastewater Project. Great West Engineering and the City of Thompson Falls are holding a public meeting on January 7, 2019. Mr. Sorenson along with Department of Environmental Quality (DEQ) staff will discuss public health aspects at the meeting. The Department of Health and Human Services (DPHHS) Food and Consumer Safety has an expectation that all counties be more aggressive with Tourist Homes and Bed and Breakfasts to identify operations that are circumventing licensing. Mr. Sorenson advised that this winter Sanders County will be more aggressive at identify those establishments that are not licensed. Further discussion was held on new and closed businesses in Sanders County. Statistics are as follows: Inspections- 185 licensed establishments, 91.4% inspected, Temporary Events- 37 so far in fiscal year 2019, Soil/Site Analyses- 28 in calendar 2018, Wastewater Permits- 72 permits so far in fiscal year 2019, Water/Well Permits- 47 permits so far in fiscal year 2019, Local Subdivision Reviews- 28 so far in fiscal year 2019, Junk Vehicles- 35 vehicles so far in fiscal year 2019 and Food Training- 2 classes planned in fiscal year 2019.

**ROUTINE COUNTY BUSINESS**

Commissioner Brooker motioned to approve December 12-13<sup>th</sup>, 18-19<sup>th</sup> & 27<sup>th</sup>, 2018 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 11:30 a.m.

ATTEST:

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Glen E. Magera, Acting Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
January 8, 2019**

Commissioner Cox proceeded to audit County Claims at 11:30 a.m. and instructed the Clerk to draw warrants in the amount of \$57,921.92. (County Claims are on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 8, 2019 at 11:30 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 11 days without incident. Also in attendance was Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools. Open County Positions: Deputy County Attorney, posted externally until February 15, 2019 with the Montana Association of Counties (MACo), Montana State Bar, Montana Lawyers Magazine and Sanders County Job Services. Treasurer’s Clerk, posted internally January 7, 2019 and will go external January 11, 2019. Mrs. Scribner requested to extend the probationary period for an additional three month for the Treasurer’s office latest employee hire. The Board has consensus to extend the probationary time for the new hire in the Treasurer’s office for an additional three months. Thompson Falls Airport, Commissioner Brooker motioned to execute the HR Personnel Action form for Dan Normandeau, Patrick McKenzie and Martin Marks for new hires as part-time, seasonal, on-call employees for the Thompson Falls Airport. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on background checks for Courthouse positions. The Board has consensus to conduct background checks for selected Courthouse positions.

The Board adjourned at 12:20 p.m. and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Brooker motioned to execute the Interlocal Agreement between the MT Dept. of Justice, Motor Vehicle Division and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve January 2-3<sup>rd</sup>, 2019 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools and Jessica Connolly, Chief Financial Officer (CFO) requested to meet with the board to discuss: Sanders County banking investments. Further discussion was held on Mrs. Scribner attending the Thompson Falls School District No. 2 Board meeting on January 7, 2019.

The Board met with Bill Cain, Superintendent, Thompson Falls School District No. 2; Stacy Milner, Clerk, Thompson Falls; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools and Jessica Connolly, CFO

to discuss: the school district's finance concerns with the County. Also in attendance was Annie Wooden, Sanders County Ledger.

The Board adjourned at 4:00 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
January 15, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 15, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Solid Waste (SW) Refuse Disposal District Board Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Jason Peterson, Supervisor, SW Refuse Disposal District; Jennifer Ekberg, Secretary and Kathy Conlin, Billing Clerk/Recycling Assistant. Commissioner Magera motioned to approve December 19, 2018 meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. Unfinished Business: Kathy Conlin advised notices were sent to contractors and residents who use the charge list notifying them that if bills are 60-days past due they will not be able to charge until the bills are paid and made current. Mrs. Conlin noted that Refuse Assessment Data Sheets will be mailed shortly. The Board then proceeded to hold discussion on water options for the new Solid Waste Transfer Station. The options included possible water from Leufken's public water system or installing a cistern large enough to sufficiently support restroom facilities and a vehicle wash station. New Business: There was no new business. Recycling Report: The last shipment of Cardboard totaled 10 tons. There was no public comment. The meeting adjourned at 10:30 a.m.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 18 days without incident. Open County Positions: Back-up Sanitarian, Commissioner Magera motioned to execute the HR Personnel Action form for Melanie Shaw as Back-up Sanitarian effective January 15, 2019. Commissioner Cox seconded the motion. The motion was passed unanimously. Deputy County Attorney, posted externally until February 15, 2019 with the Montana Association of Counties (MACo), Montana State Bar, Montana Lawyers Magazine and Sanders County Job Services. Treasurer's Clerk, posted externally until January 24, 2019. Further discussion was held on the Sheriff's office and employee morale.

The Board met with Willy Peck, Idaho Forest Group (IFG) to discuss: establishing a Forester for Mineral and Sanders County. Further discussion was held on the Sanders County Firewise Program; Sanders County Natural Resource Plan and a Wildfire Protection Plan. Also in attendance were: Katherine Maudrone, Director of Land Services and Bill Naegeli, Office of Emergency Management.

The Board adjourned at 12:10 p.m. and resumed the regular session at 2:00 p.m.

The Board met with Mike Warner, Veteran Service Officer (VSO), Ravalli County; Dan Griffith, VSO, Ravalli and Billy Hill to discuss: the Ravalli County Valley Veterans Service Center and the services utilized by Ravalli County veterans including: counselors, VA Disability Claims, VA Health Care Benefits, VA Education, VA Burial Benefits and general questions that Sanders County could utilize as well if the residents of Sanders County wanted to pass a mill levy.

Nichol Scribner, Clerk and Recorder requested to meet with the Board as she was not on the scheduled agenda, to discuss: the Treasurer's office data entry and the County purchasing checks for Sanders County schools.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to execute Landowner Fuels Reduction Cost-Share Agreement No, 122 between Sanders County and Stanley Decker. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Anthony B. Cox, Commissioner; Carol Brooker, Commissioner; Glen E. Magera, Commissioner; Doug Dryden, Justice of the Peace; Candace Fisher, Clerk of Court; Naomi Leisz, County Attorney-Public Administrator; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools and Tom Rummel, Sheriff/Coroner. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox proceeded to audit County Claims at 3:30 p.m. and instructed the Clerk to draw warrants in the amount of \$186,967.02. (County Claims are on file in the Office of the Clerk and Recorder)

The Board adjourned at 4:00 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
January 16, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 16, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Robert Gregg, Member; Dr. Jack Lulack, Member; Jennifer Ekberg, Secretary; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant/Environmental Health; Karen Morey, Director of Public Health; Sandra Gubel, Tobacco Prevention Specialist; Katherine Maudrone, Director of Land Services; Ron Warren, Rocky Mountain Surveyors and Daniel Konert. Dr. Gregg motioned to approve October 3, 2018 meeting minutes. Dr. Lulack seconded the motion. The motion was passed unanimously. New Business: Shawn Sorenson, provided the Daniel Konert variance request summary for Lot 4, COS 1631 that was taken under advisement at the October 3, 2018 BOH meeting, where Mr. Sorenson and staff were requested to research and determine the legal aspects of the variance request. Mr. Sorenson advised the Environmental Health staff recommend any decision regarding floodplain variances be reviewed by the Sanders County Attorney, or designated legal counsel. Dr. Gregg motioned to grant the variance request made by Daniel Konert for Lot 4, COS 1631 contingent on the approval of the County Attorney. Commissioner Brooker seconded the motion. The motion was passed unanimously. Sandra Gubel, presented the Montana Cancer Screening Program (MCSP). MCSP serves women in Lake, Lincoln, Flathead and Sanders County and offers free cancer screening services with mammograms, clinical breast exams and pap tests. The free screening services are for women that must be uninsured or have no health insurance and must meet income guidelines. Mrs. Gubel stated the biggest project she will be completing this quarter will be Kick Butts Day, the week of March 18-22, 2019. Karen Morey, Sanders County has had two cases of positive Influenza A with one resulting in the death of a 67-year old with a history of Chronic Obstructive Pulmonary Disease (COPD) and other comorbidities, and two cases of Influenza B. To date the Sanders County Health Department has given 656 flu shots. Clark Fork Valley hospital has given over 400 flu shots. The Montana Cardiovascular Health Program with the Montana Department of Health is running a campaign in Sanders County to raise awareness of stroke signs and symptoms and the need to call 911 immediately. Kate Whipple-Kilmer, licensed Clinical Psychologist from Clark Fork Valley Hospital (CFVH) spoke on January 14, 2019 on ways to manage stress for County

employees. Twenty-four employees attended the two sessions provided by Mrs. Whipple-Kilmer. Shawn Sorenson, Environmental Health staff received a report of a bed bug infestation at a local housing project. Emergency medical staff and CFVH ER staff reported the infestation as observed on a patient. Contact was made with a pest control company who recommended working through federal housing contacts to address the situation. Quinns Hot Springs Resort had a wastewater failure. Staff responded and assisted with the failure of the restaurant wastewater system. Tank replacement and preliminary drainfield demo has been approved by the Department of Environmental Quality. State law requires licensing of all public accommodations including tourist homes and bed and breakfasts. There is an expectation from the Department of Health and Human Services (DPHHS) Food and Consumer Safety that all counties be more aggressive about identifying operations that are circumventing licensing. Environmental Health staff will begin more aggressive licensing of these public accommodations, including social media monitoring. Mr. Sorenson also noted that he has attend the last two Thompson Falls Meeting in regards to the Thompson Falls Wastewater System project to educate the public on the importance of the project including the update of an antiquated system that is failing. There was no unfinished business. There was no public comment. The meeting adjourned at 12:00 p.m.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Matthew A. Baldassin, Crowley Fleck, PLLP to discuss: Mr. Baldassin's experience and references in regards to the County's Collective Bargaining Agreement. Also in attendance were: Rich Wallace, Director of Human Resources and Tom Rummel, Sheriff/Coroner.

The Board requested to meet with Mike Baxter, First Security Bank of Missoula (FSBM) as he was not on the scheduled agenda, to discuss: Sanders County investments and proposed rates on returns.

The Board adjourned at 5:00 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
January 17, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 17, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a call Ms. Maudrone had with Kim Barrett at Headwaters Economics discussing the County's Firewise Risk Assessment Maps and Subdivision Regulations.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: Ms. Leisz looking into the legalities of a Petition for a Mill Levy in Sanders County for a Veteran's Office. Further discussion was held on Ms. Leisz making contact with the Paradise Water and Paradise Sewer District.

The Board met with Lori Methgen, GIS/Rural Addressing to discuss: surplus county property. The Board requested a policy be drafted for a Sanders County- Disposal of County Surplus Property. Further discussion was held on Ms. Methgen submitting a grant application for Next Generation 911.

The Board adjourned at 11:55 a.m. and resumed the regular session at 1:30 p.m.

The Board met with Ed Dziergas, Resident Engineer, Mid-State Consultants; Wil Anderson, Marketing and Media Relations Manager, Blackfoot; Jared Jarrett, OSP Engineering Manager, Blackfoot and JB Ray, Network Infrastructure Manager, Blackfoot to discuss: Fiber Optic Cable installation in Sanders County. Also in attendance were: Katherine Maudrone,

Director of Land Services and Ben Bache, Foreman, Road District No. 1 & 2. The project entails replacing old copper wire with fiber optic cables to as many homes as possible. The project location will be from mile post 23 to 63 in Sanders County.

The Board adjourned at 3:40 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
January 24, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 24, 2019 at 10:30 a.m. Present were Glen E. Magera, Acting Presiding Officer and Carol Brooker, Commissioner.

Commissioner Brooker motioned to appoint Glen E. Magera as Acting Presiding Officer while Anthony B. Cox, Presiding Officer is absent. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 27 days without incident. Open County Positions: Deputy County Attorney, posted externally until February 15, 2019. Treasurer's Clerk, posted externally until later today. Further discussion was held on morale in the Sheriff's Office.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: Ms. Leisz looking into the legalities of the County passing a Dog Control Ordinance. Commissioner Brooker requested Ms. Leisz make contact with the Paradise Water and Paradise Sewer District in regards to a legal opinion from the County Attorney on the Sanders County Sewer District at Paradise. Further discussion was held on the open county position for a Deputy County Attorney.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Capital Improvement Planning services with Robert Peccia & Associates. Ms. Maudrone stated that water systems have to be metered as part of the qualifying criteria for grant funds. Further discussion was held on Keister Minor Subdivision. Commissioner Brooker motioned to execute the Sanders County Subdivision Improvement Agreement. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, the Board proceeded to open the sealed bids for County Printing and Legal Advertising. County Printing Bids were received from: the Sanders County Ledger for Montana Code Annotated (MCA) less 21 percent of the allowable charges as our bid for County Printing from February 1, 2019 to January 31, 2020 and the Printery for MCA less 22 percent of the allowable charges as our bid for County Printing from February 1, 2019 to January 31, 2020. Commissioner Brooker motioned to award the County Printing bid to the Printery from February 1, 2019 to January 31, 2020. Commissioner Magera seconded the motion. The motion was passed unanimously. A Legal Advertising Bid was received from: the Sanders County Ledger for MCA less 15 percent of the allowable charges for publishing the legal advertising from February 1, 2019 to January 31, 2020. Commissioner Brooker motioned to award the bid to the Sanders County Ledger for Legal Advertising from February 1, 2019 to January 31, 2020. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance were: Randy Garrison, the Printery and Annie Wooden, the Sanders County Ledger.

**ROUTINE COUNTY BUSINESS**

Commissioner Brooker motioned to adopt Resolution 2018-32 Amended, A Resolution Establishing A Policy and Control Over Access to Sanders County Bank Accounts with a Revised Exhibit A. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: Pre-Disaster Mitigation Planning Team Meeting No. 4 held with Daphne Digrindakis from Tetra Tech, the Emergency Management Preparedness Grant reporting for last quarter, as well as two conference's Mr. Naegeli would like to attend in April 2019.

Commissioner Brooker and Commissioner Magera proceeded to audit County Claims at 3:45 p.m. and instructed the Clerk to draw warrants in the amount of \$81,309.98. (County Claims are on file in the Office of the Clerk and Recorder)

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Acting Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
January 29, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 29, 2019 at 1:30 p.m. Present were Glen E. Magera, Acting Presiding Officer and Carol Brooker, Commissioner.

Commissioner Brooker motioned to appoint Glen E. Magera as Acting Presiding Officer while Anthony B. Cox, Presiding Officer is absent. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met at the Lake County Courthouse in Polson, Montana with the Bill Barron, District 1, Lake County Commissioner; Dave Stipe, District 2, Lake County Commissioner; Gale Decker, District 3, Lake County Commissioner and Kate Stinger, Executive Administrative Assistant to discuss: the People's Water Compact as an alternative to the Confederated Salish and Kootenai Tribes (CSKT) Water Compact, the Temporary Tribal Tax Exemption, as well as the Ambulance Services. Also in attendance were: Scott Beggs, Lake County Finance Director; Robin Vert-Rubel, Lake County Treasurer; David Passieri; Terri Backs, Representative, Peoples Water Compact; D. Boone Cole, Jocko Irrigator; Walter E. Congdon, Civil Deputy, Lake County Attorney and Warren Fahner, Lake County GIS Office.

The Board adjourned at 3:43 p.m.

ATTEST:

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Glen E. Magera, Acting Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools



**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**January 30, 2019**

Commissioner Brooker and Commissioner Cox proceeded to audit County Payroll at 9:30 a.m. and instructed the Clerk to draw warrants in the amount of \$495,381.16. (County Payroll is on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 30, 2019 at 10:00 a.m. Present were Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Elizabeth Kaleva, Kaleva Law Office and Beth O'Halloran, Kaleva Law Office to discuss: Mrs. Kaleva and Mrs. O'Halloran's experience and references in regards to the County's Collective Bargaining Agreement. Also in attendance were: Rich Wallace, Director of Human Resources (HR) and Tom Rummel, Sheriff/Coroner.

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 33 days without incident. Open County Positions: Deputy County Attorney, posted externally until February 15, 2019. Treasurer's Clerk, will be conducting interviews on Monday, February 4, 2019. Further discussion was held on proposed County department Facebook pages. The Board has consensus that departments can have a Facebook page however, supervisor's and elected officials need to monitor and maintain the sites not hourly staff.

**ROUTINE COUNTY BUSINESS**

Commissioner Brooker motioned to reappoint Roberta Smith to the Sanders County Fair Commission for a two year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to reappoint Gene Pope to the Thompson Falls Airport Advisory Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Department of Environmental Quality (DEQ) Opencut Mining Program: 2018 Annual Production Report. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:05 p.m. and resumed the regular session at 2:00 p.m.

The Board held the 2019 Employee Service Award Ceremony in the Justice Courtroom. Those recognized for their years of service were: Allison Smith- 5 years, Shirley Kinkade- 25 years, Brad Syth- 20 years, Bill Naegeli- 15 years, Paul DeLong- 10 years, Kurt Beerntsen- 10 years, Judson Shively- 5 years, Shawn Sorenson- 5 years, Les Lantz- 5 years, Nichol Scribner- 5 years, Brent Stovall- 5 years, Jeff Lundberg- 5 years, Bill Brown- 15 years, Shelly Wrightson- 10 years, Rebecca McDonald- 10 years, Lisa Gregory- 5 years, Ted Tompkins- 5 years, Robert Patch- 10 years, John Dalke- 5 years, Anthony B. Cox- 10 years and Tracy Vanicek- 5 years.

The Board adjourned at 3:00 p.m. and resumed the regular session at 5:30 p.m.

As it was 5:30 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the public hearing on the Regional Economic Development Needs Assessment at the Sanders County Courthouse. In attendance were: Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Carol Brooker, Commissioner; Jen Kreiner, Sanders County Community Development Corporation (SCCDC) Marie Hirsch, Lake County Community Development Corporation (LCCDC); John Thorson, Paradise Elementary School Preservation Committee (PESPC); Karen Thorson, (PESPC); Ernest Scherzer, Sanders County Community Housing Organization (SCCHO); Jim Jacobson, SCCHO; Billie Lee, LCCDC; Gunner Junge, Resident; Beth Junge, Resident; Annie Wooden, the Sanders County Ledger; Donald Damschen, Resident; Susan Damschen, Resident; Rusti Leivestad, Resident; Ole Leivestad, Resident; Kim Bates, Resident; Chris Cockrell, Resident; Jane Bates, Resident; Delores Tompkins; Resident; Milanna Shear, SCCDC; Benita A Hanson, PESPC; Dan Rowan, Mayor of Plains and Mary Whitsett, Resident. Commissioner Cox then turned the meeting over to Jen Kreiner who advised those in attendance that this hearing is to obtain public comment identifying the needs and priorities of Sanders County citizens and communities in the areas of Infrastructure, Housing and Economic Development and to advise local stakeholders of potential funding sources. Mrs. Kreiner held further discussion on types of community development, requirements for funding public infrastructure: the Montana Department of Commerce Programs consisting of: Treasurer State Endowment Program (TSEP), and the Community Development Block Grants (CDBG), the Montana Department of Natural Resources and Conservation (DNRC) consisting of: the State Revolving Loan Fund (SRF), and the United States Department of Agriculture Rural Development Utility Service (USDA RD RUS). Housing programs consist of: CDBG and HOME. Public comments as follows:

Infrastructure: Commissioner Cox advised Road District No. 3 Road Shop was damaged by a fire on Sunday, January 27, 2019 and might have to be completely rebuilt if determined by the insurance company. Jennifer Ekberg read a letter provided by the Committee for Safe Swimming (Janice Hanson, Erika Lawyer and Kathy Gregg) in Plains, MT stating: Since 2002 CSS has raised over \$140,000 in donations and grants for major repairs and/or maintenance of the pool. The funds have been spent as requested by the town and there is still about \$30,000 in reserve. During the summer of 2018, the town discovered that each day about 15,000 gallons of heated and treated water leaked out of the pool's piping and into the ground under the concrete decking around the pool. The loss increased the pool's operating costs as well as caused concern for the infrastructure of the pool and decking. Mayor Dan Rowan received estimates that indicate the repairs will be between \$30,000 and \$50,000. At a meeting with Mayor Rowan and CSS members, various possibilities were discussed ranging from emergency repairs to a longer-term repair/replacement plan for the existing pool to even ideas about a possible YMCA-type facility that could include an indoor pool and walking track. A meeting was held on January 8<sup>th</sup>, 2019 with other stakeholders, and resulted in a healthy exchange of possibilities. Because any consideration of an indoor facility will probably take several years, it was decided that CSS would move forward in conjunction with Mayor Dan Rowan to ensure that the pool can be operational in 2019 and the near future. CSS has committed \$20,000 of their reserve funds but must begin immediately to try to raise the remaining \$30,000. Fundraising efforts will include any and everything from truffle sales and donation requests to grant requests as appropriate. In conclusion, the swimming pool is and will continue to be an important asset to the Town of Plains. It provides summer recreation for families and the youth of the community skills necessary to survive and enjoy our beautiful Clark Fork River and its many recreational opportunities and having a swimming facility provides that opportunity. In addition, a local pool facility is an attractive resource to those who are looking to move into this area thus positively impacting local real estate values and recruitment of employees. Results of community surveys have indicated the importance of swimming facilities. Mr. Scherzer recommended CSS work in conjunction with local schools. John Thorson: The PESPC is pleased to report continuing progress and generous support from local residents and businesses, as well as foundations and government agencies. As PESPC looks to the future, we have many priorities and needs, but the two most important are: 1) replace the Oil Boiler. This past fall, PESPC faced a complete breakdown of the boiler that required several thousands of dollars of work paid for by PESPC. The leading, suggested improvement is to install a split-unit propane heat pump system with outside compressors and air handling units in each room. PESPC will need to raise sufficient funds for this system- probably through a combination of donations and government and foundation grants. 2) connecting structure and improved entrance. A Preliminary Architecture Report will be completed in the spring of 2019 and will enable PESPC to apply for construction funds under federal, state, and foundation programs. Ernest Scherzer: would like for the Commissioners to advise the water districts to file their right-of-ways. Mayor Dan Rowan: the Town of Plains has applied for grants for their wastewater treatment facility to not end up in the Clark Fork River. Mayor Rowan is hopeful Plains will receive a grant. Betty Boehler: a committee is in the process of being formed in Plains, MT for independent living for 55 years and older. Mrs. Boehler proposes a 30- unit facility and would like to request direction on how to undertake the project to the Sanders County Commissioners and SCCDC. Beth Junge: would like it noted that Sanders County is in need of more affordable housing and she is concerned at the number of houses that have multiple people in two-bedroom houses. Jim Jacobson: Sanders County's aging population is aging faster than any other place in the state of Montana. The County does not have a Growth Policy, which makes the competitive grant application nearly impossible. Sanders County is one of only two counties in the state that does not have a Growth Policy. Mr. Scherzer: the County can apply for a grant to implement the Growth Policy. Discussion was held on the County not having a Growth Policy. Mrs. Kreiner advised the attendees could schedule a meeting with the Commissioners at a later date to discuss Sanders County and a Growth Policy. Marie Hirsch: Big Sky Job grants are available until June 2020. The Montana Department of Labor: Incumbent Worker Training (IWT) Program is a great program for a business that has acquired new technology and would like to train employees on how to use the new technology. Karen Thorson: Sanders County is spread out over 2,770 plus square miles and it is hard to communicate with the other communities in Sanders County. Mrs. Thorson would like a plan to knit the communities together by better communication. Donald Damschen: would like a county wide process for independent living. Rusti Leivestad: the Sanders County Ledger publishes a calendar of events in Sanders County. Maybe if we could expand upon that county wide. Jim Jacobson: the County went from 50 affordable housing units to now 38 units in the County. The County is losing their number of affordable units and before we know it there will be no more. The meeting adjourned at 7:05 p.m.

The Board adjourned at 7:15 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
January 31, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 31, 2019 at 10:00 a.m. Present were Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the County Review Surveyor. Further discussion was held on assistance provided by Headwaters Economics for the County's Risk Maps and Subdivision Regulations.

Commissioner Cox joined the Board at 11:00 a.m.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: an open position in Detention. Shawna Chenoweth, Supervisor, Detention/Dispatch would like to post the open position for a part-time Detention Officer. The Board has consensus to post for the open position for a part-time Detention Officer/Bailiff/Transport.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: Ms. Leisz is reviewing a draft for a proposed County Dog Control Ordinance. Further discussion was held junk vehicles in Camas Prairie.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to approve January 15-24<sup>th</sup>, 2019 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:10 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 7, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 7, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 41 days without incident. Also in attendance were: Kathy Conlin, Receptionist and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools. Open County Positions: Deputy County Attorney, posted externally until February 15, 2019. Detention/Bailiff/Transport Officer, position posted externally on February 6, 2019. Rush Skeleton

Weed (RSW) Grant Coordinator, Commissioner Magera motioned to execute the HR Personnel Action Form for a Promotional Opportunity for Brad Lowry as the RSW Grant Coordinator effective March 18, 2019. Commissioner Brooker seconded the motion. The motion was passed unanimously. Mr. Wallace advised IPHARM Health Screenings for County Employees will be held on April 10-11<sup>th</sup>, 2019. Mrs. Conlin held discussion on the Courthouse Focus Group and proposed a County Employee t-shirt. Further discussion was held on the Courthouse Focus Group nominating, with the support of the Commissioners the Sanders County Road Districts for going the Sanders County Mile.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Capital Improvement Planning services with Robert Peccia & Associates and their progress to date.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: Ms. Leisz's attendance at the Paradise Action Committee Meeting held on Thursday, January 31, 2019. Further discussion was held on Ms. Leisz recommending the County adopt a resolution for a public nuisance petition.

The Board adjourned at 12:05 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Mike Baxter, First Security Bank (FSB) to discuss: Sanders County's investments and proposed rates on returns from FSB. Also in attendance was Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to discuss: quotes from DIS Technologies for digitizing the Clerk and Recorder, Treasurer and Superintendent of Schools County records.

The Board met with Shawn Sorenson, Sanitarian to discuss: the Alexander wastewater failure, the owner has requested the County pay for replacement attributing failure to incorrect site evaluation. Further discussion was held on new and closed businesses in Sanders County. Statistics are as follows: Inspections- 173 licensed establishments, Temporary Events- 38 so far in fiscal year 2019, Soil/Site Analyses- 3 in calendar year 2019, Wastewater Permits- 74 permits so far in fiscal year 2019, Water/Well Permits- 48 permits so far in fiscal year 2019, Local Subdivision Reviews- 30 so far in fiscal year 2019, Junk Vehicles- 35 vehicles so far in fiscal year 2019 and Food Training- 2 classes planned in fiscal year 2019.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Katherine Maudrone, Director of Land Services; Ron Warren, Rocky Mountain Surveyors; Ricky Hagedorn, Hagedorn Land Surveying and Tim Smith, Timberline Land Surveyors to discuss: the County's Examining Land Surveyor. Further discussion was held on the Clerk and Recorder's office procedures.

Commissioner Brooker left the meeting at 3:05 p.m.

### **ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to approve the Secure Rural Schools and Community Self-Determination Act of 2000 Certification of Title III Expenditures for Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the agreement for Backup Sanitarian Mineral and Sanders County: Mutual aid for circumstances where County Sanitarian is not available to respond to normal work activities. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Montana Association of Counties (MACo) Workers' Compensation Agent Appointment & Agreement between Sanders County and Dave Montelius. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the MACo Property & Casualty Agent Appointment & Agreement between Sanders County and Dave Montelius. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the MACo Acknowledgment Form for the 2019-2020 PCT Renewal Scheduled Property. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Randal Woods to the Sanders County Fair Commission for a 2-year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Federal Aviation Administration (FAA) Grant Application (SF-424) for the Thompson Falls Airport. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Categorical Exclusion for Thompson Falls Airport Improvements A.I.P. 3-30-0076-010-2019 and -011-2020. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute FAA Form 5100-129, Form 5100-130, 5100-131, 5100-132, 5100-135 and the Certification Regarding Lobbying for the Thompson Falls Airport Project No. 3-30-0076-010-2019. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve January 29-31<sup>st</sup>, 2019 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:35 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 19, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, February 19, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Carol Brooker, Commissioner.

The Board met with Erin Carey, District Ranger, Lolo National Forest to discuss: Ms. Carey introduced herself as the new District Ranger. Further discussion was held on fire salvage updates, the 2019 season for prescribed burns and the Youth Conservation Corp. (YCC) applicants for Sanders County.

The Board adjourned at 11:00 a.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox turned the Pre-Bid Conference over to Bob Church, Vice President, Great West Engineering for the Sanders County Solid Waste System Improvements Project. Also in attendance were: Scott Pardee, Pardee Excavating (PE); Ty Pardee, PE; Oliver St. Clair, St. Clair Construction; Paul Clary, Clearwater Construction; Louise Adamson, Swank Enterprises; Jeff Nistler, Fairbanks Scales; Keith Paul, Flathead Garage Doors; Eric Huffine, Wall and Slab; Jack Bukovatz, 4G Plumbing; Dustin Schilling, Pavlik Electric; Dan Clost, Poteet Construction (PC); Luke Dicola, PC; Dustin Webber, Dick Anderson Construction (DAC); Louie Miller, DAC; Rick Martin, Lariviere Inc.; Shane Nielson, FirstMark Construction (FC); Dan Zevonis, FC; Kevin Allen, FC; Jake Nicholas, Imco Construction; Greg Ranniger, NNAC Inc.; Ryan Holste, Wild Fence (WF); Larry Iverson, WF; Jon Rietema, Syblon Reid and Todd Rather, Rocky Mountain Scale Works. Mr. Church advised on the scope of work and provided details on the requirements of the project. Mr. Church advised requests were made from prospective bidders to extend the bid opening for one week for sufficient time to submit bids. The Board has consensus to amend the bid opening for the Sanders County Solid Waste System Improvements Project to Tuesday, March 5, 2019 at 1:30 p.m. Mr. Church advised Addendum No.1 would be sent out shortly with this change along with any questions regarding clarifications.

Commissioner Brooker left the meeting at 2:05 p.m.

Commissioner Brooker joined the meeting at 3:00 p.m.

As it was 3:00 p.m. and the time and place as advertised, the Board proceeded to open the sealed Chemical Bids. Bids were received from: Nutrien Solutions and Wilbur Ellis. There was no public present. Commissioner Brooker motioned to take the bid under advisement until Wednesday, February 20, 2019 at 1:30 p.m. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:45 p.m.

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 20, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 20, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Solid Waste (SW) Refuse Disposal District Board Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Jason Peterson, Supervisor, SW Refuse Disposal District; Jennifer Ekberg, Secretary and Kathy Conlin, Billing Clerk/Recycling Assistant. Commissioner Magera motioned to approve January 15, 2019 meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously. New Business: Jason Peterson advised batteries will be accepted at all refuse sites. Kathy Conlin requested a one-bedroom apartment refuse fee move from a 1/2-unit to one-unit. Commissioner Brooker motioned to move an apartment from a 1/2-unit to one-unit on the Schedule of Units and Fees for Services. Commissioner Magera seconded the motion. The motion was passed unanimously. Kathy Conlin provided an update on the upcoming Beautification Days. The Board has consensus for Kathy Conlin to work on Beautification Days during her working hours; to print the Thompson Falls student posters and to have a Paint Swap vinyl sign made for Beautification Days for the Thompson Falls Transfer Station. Jason Peterson approved the acceptance of tires and paint swaps at the Thompson Falls Transfer Station during Beautification Days weekend. Mr. Peterson requested the ability to purchase new containers for SW. The Board advised Mr. Peterson to wait until the next cash disbursement for SW. Unfinished Business: There was none at this time. Recycling Report: 24 bales of Cardboard, 5 bales of Aluminum Cans and 3 bales of Batteries. There was no public comment. The meeting adjourned at 10:30 a.m.

Commissioner Magera left the meeting at 10:35 a.m.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 54 days without incident. Also in attendance was: Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools. Open County Positions: Treasurer's Clerk, Commissioner Brooker motioned to execute the HR Personnel Action Form for Marshanna Drop starting February 21, 2019 as a Treasurer's Clerk. Commissioner Cox seconded the motion. The motion was passed unanimously. Deputy County Attorney, an interview will be conducted on February 21, 2019. Detention/Bailiff/Transport Officer, position posted externally until February 22, 2019. Rush Skeleton Weed (RSW) Assistant, Commissioner Magera motioned to execute the HR Personnel Action Form for Patrick McKenzie starting March 18, 2019 as the RSW Assistant. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was held on the mandatory Montana Association of Counties (MACo)/Sanders County HR Training on March 21, 2019. Mr. Wallace advised the Sanders County Employee Insurance Committee conducted a survey with County employees on important benefits and will be reaching out to insurance agency's requesting quotes.

Commissioner Magera joined the Board at 11:30 a.m.

The Board met with Laurence Walchuk to discuss: R.J. Demers Additions 2, 3, 4 & 5 to Hot Springs Montana. Also in attendance were: Katherine Maudrone, Director of Land Services and Tracy Vanicek, Plat Clerk, Clerk and Recorder. Tracy Vanicek advised on the status of Mr. Walchuk's plat map. Mrs. Vanicek, along with a co-worker did locate where R. J. Demers Additions 2, 3, 4 & 5 to Hot Springs was filed as document number 69154 on the 10<sup>th</sup> of January, 1948. Mrs. Vanicek was also able to locate the original fabric plat that had the document number and seal on the back of the plat. Mrs. Vanicek could not locate any paperwork that showed that the property had been annexed into Hot Springs, Montana.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Brooker motioned to execute the Property/Building Sublease between Sanders County and Montana Department of Transportation for the purpose of storing plow vehicles for Road District No. 3. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to award the 2019 Chemical Bid to Nutrien Solutions per the Sanders County Weed Districts recommendations. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Gary Hablutzel, President, Innovative Benefits Plans, LLC to discuss: a Cafeteria Plan and utilizing Flexible Spending Accounts. Also in attendance were: Rich Wallace, Director of Human Resources and Brenda Franck, Deputy, Recordings/Payroll.

The Board adjourned at 2:40 p.m.

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 21, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 21, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board conducted an interview at 10:00 a.m. for the open position on the Sanders County Fair Board.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: Legislation is proposing a reduction to county entitlement share payments to assist in paying the costs of the Office of Public Defender. Commissioner Brooker advised Mrs. Leisz to be aware that an email will be sent shortly from Montana Association of Counties (MACo) requesting 5 years' worth of data on county prosecutorial costs. Further discussion was held on a Settlement Request for Damage Claim received by the Sanders County Attorney's Office on February 19, 2019 and a request for all costs involved in a failing septic system reportedly due to a soil profile that does not match the location where the septic system was installed. Mrs. Leisz will contact MACo for potential claims.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Robbins Minor Subdivision. The Board has consensus to execute the Subdivision Improvement Plan for Robbins Minor Subdivision. Commissioner Brooker motioned to approve the final plat of Robbins Minor Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on records retention and storage for Land Services.

The Board adjourned at 12:05 p.m. and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Brooker motioned to accept the resignation of Chris McGuigan, Manager, Sanders County Fair and Lynn Felstet, Administrative Assistant, Sanders County Fair effective February 20, 2019. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute the 2019 Contract for Legal Advertising between Sanders County and the Sanders County Ledger. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute the 2019 Contract for County Printing between Sanders County and The Printery. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve February 7, 2019 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board requested to meet with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools as she was not on the scheduled agenda, to discuss: a decision on County investments. The Board has consensus to accept First Security Bank's offer of Option 1 dated February 7, 2019. Further discussion was held on special district bank statements.

Commissioner Magera motioned to execute the Fee Agreement between Kaleva Law Office and Sanders County to represent Sanders County in the negotiations of a collective bargaining agreement with Teamsters Local Union No. 2. Commissioner Brooker seconded the motion. The motion passed unanimously.

The Board adjourned at 2:30 p.m.

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 27, 2019**

Commissioner Cox proceeded to audit County Payroll at 9:50 a.m. and instructed the Clerk to draw warrants in the amount of \$471,390.15. (County Payroll is on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 27, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Keister Minor Subdivision. Commissioner Magera motioned to approve the final plat of Keister Minor Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: the County passing a Nuisance Dog Ordinance.

The Board conducted an interview at 11:00 a.m. for an open position on the Sanders County Fair Board.

The Board adjourned at 11:50 a.m. and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to adopt Resolution 2019-01 A Resolution of the Sanders County Board of Health to authorize the Sanders County Sanitarian to administer Wastewater Control and Disposal Regulations on a case-by-case basis for parcels within the Sanders County Sewer District at Paradise until such time the Sanders County Sewer District at Paradise Community Wastewater System is constructed and operational. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the DIS Technologies Letter of Intent to Purchase- "On Premise Licenses," for the Sanders County Clerk and Recorder/Treasurer/Superintendent of Schools office to digitize records. Commissioner Cox seconded the motion. The motion was passed unanimously.



Commissioner Magera motioned to execute the Agreement between Sanders County and Ricky L. Hagedorn for the services of Ricky L. Hagedorn as a County Examining Land Surveyor. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Agreement between Sanders County and Ronald G. Warren for the services of Ronald G. Warren as a County Examining Land Surveyor. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Todd Wakefield and Bud Leufkens to discuss: Leufken's Public Water System and an engineer's estimate to tie into the Salish Shores existing Public Water System. Also in attendance were: Bob Church, Vice President, Great West Engineering (via teleconference); Sue Kennedy, Land Owner (via teleconference); Glen Wilhelmsen, Land Owner; Marty Weaver, Land Owner and Jonathan Yoder, Land Owner. Further discussion will be held on Tuesday, March 05, 2019 at 3:00 p.m. in the Commissioners' Conference Room.

The Board adjourned at 4:00 p.m.

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 28, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 28, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 62 days without incident. Open County Positions: Deputy County Attorney, in the process of making a decision and conducting reference checks. Detention/Bailiff/Transport Officer, reposted open position until Friday, March 22, 2019. Further discussion was held on the Request for Proposals that were sent to interested health insurance companies to provide insurance quotes for County employees.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to approve February 19-21<sup>st</sup>, 2019 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: the Federal Fiscal Year 2019-2020 Emergency Management Performance Grant (EMPG) Application due March 8, 2019. The Board has consensus for Mr. Naegeli to submit the EMPG Application for FY 2019-2020 as well as the Sanders County EMPG Funding Commitment Letter executed by the Board.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Bruce Hunn, Citizen to discuss: an update provided by Mr. Hunn on the volunteer maintenance Mr. Hunn accomplished on Silver Butte Road.

The Board met with Les Lantz, Maintenance to discuss: renovations that were conducted in the Treasurer's office. Mr. Lantz advised that construction was complete and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools employed help to paint the newly constructed walls. Further discussion was held on a list of items that the Courthouse and Mr. Lantz would like to have completed including: new paint on the third floor hallway walls, additional wiping rugs on the second floor, glycol leaks fixed around the Courthouse, and a cleaning schedule for the District Court Courtroom.

Kathy Conlin, Recycling Assistant requested to meet with the Board as she was not on the scheduled agenda, to discuss: the County's annual E-Waste event. The Board has consensus for the Solid Waste Refuse Disposal District to hold an E-Waste event in June of 2019. Further discussion was held on the local schools and possible under payment of Solid Waste Refuse fee on tax exempt properties.

The Board adjourned at 2:45 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 5, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 5, 2019 at 1:30 p.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

As it was 1:30 p.m. and the time and place as advertised, the Board proceeded to open sealed bids for the Sanders County Solid Waste System Improvements Project. Bids were received from: FirstMark Construction for \$4,109,000.00; RSCI for \$4,620,074.00; Syblon Reid Contractors for \$4,288,060.00; St. Clair Construction, Inc. for \$3,742,204.00; LaRiviere Inc. for \$3,773,090.89; NNAC Construction for \$4,215,709.00; IMCO General Construction for \$3,951,600.00; Clearwater Construction & Management for \$3,806,900.60 and Dick Anderson Construction, Inc. for \$4,667,125.00. Also in attendance were: Bob Church, Vice President (VP), Great West Engineering (GWE); Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Lyle Coney, Area Specialist, United States Department of Agriculture Rural Development (USDA RD); Scott Pardee, Pardee Excavating (PE); Chad Pardee, PE; Dan Zekonis, FirstMark Construction; Lauren Jared, RSCI; Jacob Nicholas, IMCO; Jason Salois, LaRiviere; Tim Benson, NNAC and William Gaynor, Clearwater Construction. Bob Church advised bids will be taken under advisement for review and concurrence with funding from USDA RD.

Nichol Scribner, Clerk and Recorder requested to meet with the Board as she was not on the scheduled agenda, to discuss: a claim submitted by Tom Rummel, Sheriff for the County to reimburse the Sheriff's office budget for reimbursement of transportation costs during a transport by the Sheriff's office to Deer Lodge, Montana. Commissioner Cox requested Nichol Scribner to follow up with Montana Association of Counties (MACo) legal counsel.

The Board met Todd Wakefield and Bud Leufken's to discuss: Leufken's Public Water System and an engineer's estimate to tie into the Salish Shores existing Public Water System. Also in attendance were: Bob Church, VP, GWE; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Sue Kennedy, Land Owner (via teleconference); Claude Burlingame, Attorney; Jonathan Yoder, Land Owner; Bill Susic, Land Owner and Glen Wilhelmsen, Land Owner. Todd Wakefield will work with his engineer to provide a more accurate estimate of costs to land owners as well as a memorandum of understanding for the interested land owners to move forward with the proposed project.

The Board adjourned at 4:00 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner

Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 6, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 6, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Denley Loge, District 14, Montana House of Representatives; Bob Brown, District 13, Montana House of Representatives and Dr. Gregory Hanson, Obstetrics Emergency Medicine, Clark Fork Valley Hospital to discuss: a legislative update for Sanders County. Also in attendance were: Neil Carman, Resident; Ernest Scherzer, Resident; Linda Parker, Resident; Bruce Sterling, Biologist, Montana Fish, Wildlife & Parks; Katherine Maudrone, Director of Land Services; Ronald H Clark, Resident; Sherley Buchanan, Resident; Roberta M. Christenson, Deputy, Elections; Debra Achatz, Mediator; Catherine Dewitt, Resident; Donna Maughlin, Resident; Kimberly Patton, Clerk, Elections; Lisa Koker, Deputy, Treasurer; Karen Morey, Director of Public Health and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools. Topics in the discussion were: Medicaid reform, fishing access sites, raising the Aviation Fuel Tax, Montana Department of Transportation and flexible speed limits, Aquatic Invasive Species, Wolves, HB 86, HB 38, entitlement share, HB 211, HB 218, SB 253, HJ 10, HB 536, SB 162; SB 291 and SB 263. Further discussion was held by Ronald H Clark and Linda Parker on the Thompson Falls Wastewater Project.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: County journal vouchers and a review of the current budget. Presiding Officer Anthony B. Cox examined and approved the Journal Voucher Detailed report for the accounting periods of October 2018, November 2018, December 2018 and January 2019.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: the hiring of a Deputy County Attorney. The Board advised Ms. Leisz to follow up with Rich Wallace, Director of Human Resources. Also in attendance were: Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools and Kim Bergstrom, Pinnacle Research.

The Board met with Kim Bergstrom, Pinnacle Research to discuss: the support of the Board to apply for an Aquatic Invasive Species (AIS) grant with the Department of Natural Resources and Conservation (DNRC). The Board has consensus to support the submittal of the AIS grant application with the DNRC. Also in attendance was Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to discuss: the Solid Waste Refuse Disposal District budget.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Special Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Robert Gregg, Member; Dr. Jack Lulack, Member; Jennifer Ekberg, Secretary; Naomi Leisz, County Attorney-Public Administrator; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant/Environmental Health and Jim Alexander, Land Owner. Presiding Officer Anthony B. Cox turned the meeting over to Shawn Sorenson. Mr. Sorenson presented a failed wastewater treatment system based on a soil profile that does not match the soil conditions within the drainfield on property owned by Jim Alexander. Mr. Alexander stated that he hired Ben Traver, Travers Excavating to dig several holes around his drainfield area and it was found that the soil did not match what was indicated on the soil profiles submitted to the County. Hard packed clay was found at 49 inches and below. During the week of January 28, 2019 Shawn Sorenson, Sanitarian and Mr. Traver met at Mr. Alexander's residence to evaluate the situation. Another hole was dug and the soil evaluated. It was found that there is hard clay at 49 inches which does not match the soil profile submitted for the system. Mr. Sorenson agreed that the soil in this location does not match the profile and the system should not have been installed in this location. The Board inquired with Mr. Sorenson as to what the best solution would be to remedy Mr. Alexander's failed system. Mr. Sorenson stated that another system would need to be installed in different location on Mr. Alexander's property.

Commissioner Brooker motioned to order a soil profile for a replacement system on Mr. Alexander's property. Commissioner Magera seconded the motion. The motion was passed unanimously. Shawn Sorenson requested clarification on soil profile bids. Mr. Sorenson will send out request for proposals to site evaluators requesting quotes to complete soil profiles on Mr. Alexander's property. Once Mr. Sorenson has received the proposals a special meeting will be called for the BOH. The Board adjourned at 2:55 p.m.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to discuss: a claim submitted by Tom Rummel, Sheriff for the County to reimburse the Sheriff's office budget for reimbursement of transportation costs during a transport by the Sheriff's office to Deer Lodge, Montana. Commissioner Cox had requested Nichol Scribner to follow up with Montana Association of Counties (MACo) legal counsel on yesterday's date March 5, 2019. Mrs. Scribner reported that MACo advised on the claim and that the County did not need to pay the claim due to the expenses should already be built into the Sheriff's budget. The Board has consensus to not pay the claim, transportation costs are already budgeted in the Sheriff's budget.

The Board adjourned at 4:00 p.m.

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 7, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 7, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

The Board met Katherine Maudrone, Director of Land Services to discuss: a draft assessment of the Capital Improvements Project completed by Robert Peccia & Associates. A request was made to execute the Department of Environmental Quality Zoning Compliance Form. The Board has consensus for Katherine Maudrone to execute the Burgess Gravel Pit DEQ Zoning Compliance Form for John Revier. Further discussion was held on Katherine Maudrone obtaining a County credit card.

Commissioner Brooker joined the Board at 10:15 a.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to approve February 27-28<sup>th</sup>, 2019 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: the County's position on appointing a state prosecutor from the Attorney General's office.

The Board met with Shawn Sorenson, Sanitarian to discuss: a report of an illegal wastewater system in Paradise, MT. Three separate reports of an illegally installed wastewater system have been received. Mr. Sorenson will follow up with the property owner. Quinn's wastewater failure, replacement system is designed, approved and pending improved weather conditions for construction. Thompson Falls Wastewater Project, Sanders County Environmental Health staff will attend the City Council meeting today, March 7, 2019 and present data on wastewater systems in the Thompson Falls City limits. Montana Department of Transportation is holding a meeting on March 12, 2019 on the contaminated wells in Plains, MT. Statistics are as follows: Inspections- 174 licensed establishments, Temporary Events- 39 so far in fiscal year 2019, Soil/Site Analyses- 3 in calendar year 2019, Wastewater Permits- 74 permits so far in fiscal year 2019, Water/Well Permits- 48 permits so far in fiscal

year 2019, Local Subdivision Reviews- 30 so far in fiscal year 2019, Junk Vehicles- 35 vehicles so far in fiscal year 2019 and Food Training- 1 class completed in 2019 and one more planned in fiscal year 2019.

The Board adjourned at 12:05 p.m. and resumed the regular session at 1:50 p.m.

Commissioner Magera and Commissioner Brooker proceeded to audit County Claims at 1:50 p.m. and instructed the Clerk to draw warrants in the amount of \$148,047.40. (County Claims are on file in the Office of the Clerk and Recorder)

The Board met with Abby Harnett, Executive Director, Western Montana Mental Health Center (WMTMHC) to discuss: Mrs. Harnett is requesting the support from the County's Alcohol Tax Monies for the WMTMHC).

The Board met with Steve Troendle, Director, Community Programs, United States Department of Agriculture Rural Development (USDA RD) (via teleconference); Bob Church, Vice President, Great West Engineering (via teleconference); Shawn Sorenson, Sanitarian; Lyle Coney, Area Specialist, USDA RD; Ray Abbott, Project Specialist, USDA RD; Vonda McGarvey, Area Specialist, USDA RD and Katherine Maudrone, Director of Land Services to discuss: additional funding requested by the County for the Solid Waste Refuse Disposal District System Improvements Project. Further discussion was held on the County's Capital Improvement Plan.

The Board adjourned at 3:40 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 13, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 13, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Ben Bache, Foreman, Road District No. 1 & 2 and Lee Smith, Foreman, Road District No. 3 for their quarterly meeting to discuss: House Bill (HB) 473: Bridge and Road Safety and Accountability Act (BaRSAA). Sanders County's 2019 BaRSAA allocation is \$92,342.06. The 2019 Asphalt, Culverts and Bands, Magnesium Chloride and Road Oil bids are set for Thursday, April 18, 2019 at 2:00 p.m. Further discussion was held on an auction for Road Department No. 1 & 2 equipment. The Board has consensus for Mr. Bache to contact Kevin Hill to see when the next time he is conducting an auction in Plains, MT. Mr. Bache discussed the County contracting for dust control with private landowners on County roads. Further research is needed but Mr. Bache would like to have a policy similar to Flathead County's Cost Share Dust Control Program.

The Board met with Department Heads for their quarterly meeting. In attendance were: Candace Fisher, District Court Clerk; Tom Rummel, Sheriff; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Marshanna Drop, Clerk, Treasurer; Karen Morey, Director of Public Health; Judson Shively, Coordinator, Weed District; Shawn Sorenson, Sanitarian; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Les Lantz, Maintenance and Naomi Leisz, County Attorney-Public Administrator. There was no Old Business. New Business: Nichol Scribner, introduced Marshanna Drop, a new employee in the Treasurer's office. Commissioner Cox provided an overview of the mandatory Montana Association of Counties (MACo)/Human Resources Department Head Training that will be held on March 21, 2019. Commissioner Cox provided the number of departments in the Courthouse that have Culligan cooler rentals. The County has installed a drinking fountain/ bottle filler on the second floor to cut down on rentals and assist with recycling and inquired as to would any department be willing to cease renting. Karen Morey stated that the first floor had returned their Culligan rental.

Nichol Scribner stated the Clerk and Recorder's office would be willing to return theirs. Candace Fisher stated that District Court found that it was beneficial to have their Culligan rental for court day to fill up pitchers of water and would not be willing to discontinue their renting from Culligan. Commissioner Cox held discussion on County Facebook page guidelines and requests to create Facebook pages for departments. Nichol Scribner provided information and instructions on accessing departmental reports in Black Mountain. Department Head Updates: Nichol Scribner, claims will be processed on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month. Mrs. Scribner and staff are in the process of working on the upcoming school elections. Jason Peterson, just opened the Solid Waste System Improvements Project bids. The bid should be awarded in the next week or two. Naomi Leisz, the County hired a new Deputy County Attorney and her first day was yesterday, Tuesday, March 12, 2019. Candace Fisher, Lahua Milliken has resigned from District Court. District Court will be posting for a part-time employee. Tom Rummel, ready for fire season. Pats Knob has a repeater link that is down. Mr. Rummel is working towards a fix to the repeater. Deputies still have transmission capabilities, so communication is not down. Karen Morey, IPHARM is scheduled for April 10 & 11, 2019 for County employees. Judson Shively, the Weed District Shop is scheduled to open March 18, 2019 but might have to extend the opening one week due to snow piles around the shop. Commissioner Magera, the Solid Waste bid was for \$3,742,204.00. The County will need to raise the Solid Waste Refuse fee on property taxes. Commissioner Cox, the Road District No. 3 shop and vehicles were damaged due to a fire. Commissioner Cox and Lee Smith, Foreman, Road District No. 3 are working with the insurance company at this time for the loss.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Jessica Connolly, Chief Financial Officer to discuss: the Solid Waste Refuse Disposal District 2018/2019 budget, Sanders County DUI Task Force's request for a budget amendment as well as the Courthouse and possible options for a new Heating, Ventilation, and Air Conditioning (HVAC) system.

#### **ROUTINE COUNTY BUSINESS**

Commissioner Brooker motioned to execute the Agreement for Installation of a Concrete Crossing Surface at DOT# 091136L in Sanders County, Montana with Montana Rail Link, Inc. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to appoint Timothy Ellis to the Sanders County Fair Commission to fill the remainder of the term for Jenny Garrison ending on November 20, 2019. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 126 and 127 between Sanders County and Gary Morehouse. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board requested to meet with Les Lantz, Maintenance as he was not on the scheduled agenda, to discuss: two heating units that were installed and appeared to have been damaged before installation. Mr. Lantz is in the process of having two heating units assembled so that the two malfunctioning units can be replaced since they both are under warranty. Further discussion was held on the Courthouse's boiler system and how Mr. Lantz is notified when failure is occurring.

The Board adjourned at 3:50 p.m.

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**March 14, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 14, 2019 at 10:00 a.m. Present were Glen E. Magera, Acting Presiding Officer and Carol Brooker, Commissioner.

Commissioner Brooker motioned to appoint Commissioner Magera as Acting Presiding Officer as Anthony B. Cox, Presiding Officer is absent. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Karen Murphy, MT Partnership Specialist, Regional Census Office to discuss: the upcoming 2020 Census and the formation of a Complete Count Committee in Sanders County, MT.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: the Sanders County, Montana Human Resources and Policy: Section 39.0- Overtime and Compensatory Time.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 76 days without incident. Open County Positions: Deputy County Attorney, the Board has consensus for Glen E. Magera, Acting Presiding Officer to execute the HR Personnel Action Form for Kimberly Field starting March 12, 2019 as the new Deputy County Attorney. Detention/Bailiff/Transport Officer, position posted until March 29, 2019. Fair Manager, position posted until March 15, 2019, one applicant so far. The Board has consensus to extend the closing date for applications until March 22, 2019. Fairgrounds Administrative Assistant, position posted until March 15, 2019, one application so far. The Board has consensus to extend the closing date for applications until March 22, 2019. Deputy Clerk of Court, the Board has consensus to execute the HR Personnel Action Form for Lahua Milliken as she has resigned from District Court. Mr. Wallace advised the road departments have requested to purchase gloves and coveralls with their Safety Glass and Footwear allowance. The amount would still be \$300.00 per year to cover the cost of safety glasses, footwear with the added gloves and coveralls. The Board has consensus to add these additional items to the Safety Glass and Footwear allowance. Mr. Wallace will make these additions to the policy. Further discussion was held on the Sheriff's office and a Reserve Deputy. Mr. Wallace advised the Board that the Sheriff and Undersheriff would be terminating a Reserve Deputy this week but had not done so as of yet on Tuesday, March 12, 2019 at 3:00 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Brooker motioned to approve March 5-6<sup>th</sup>, 2019 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker proceeded to audit County Claims at 1:30 p.m. and instructed the Clerk to draw warrants in the amount of \$117,541.68. (County Claims are on file in the Office of the Clerk and Recorder)

The Board requested to meet with Les Lantz, Maintenance as he was not on the scheduled agenda, to discuss: a status update on the (Heat, Ventilation and Air Conditioning) HVAC pipe break that occurred in the Clerk and Recorder's office and subsequent leaked into offices in the basement. Mr. Lantz advised the system should be up and running on Friday, March 15, 2019 by late afternoon.

The Board adjourned at 1:30 p.m.

ATTEST:

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Glen E. Magera, Acting Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**March 19, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 19, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board conducted an interview at 10:00 a.m. for the open position on the Sanders County Fair Board.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the City of Thompson Falls, MT Wastewater Project. The Board has consensus to contact the City of Thompson Falls, MT to schedule a meeting on the discussion on the assessments on the County Tax Roll and future processes between the County and City regarding the Wastewater Project. Also in attendance were: Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Tracy Vanicek, Plat Clerk, Clerk and Recorder; Shawn Sorenson, Sanitarian; Jami Jorgenson, Appraiser, Department of Revenue (DOR); Dan Lapan, Area Manager, Lake and Sanders County DOR and Lisa Koker, Deputy, Treasurer.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 81 days without incident. Open County Positions: Detention/Bailiff/Transport Officer, position posted until March 29, 2019. Fair Manager, position posted until March 15, 2019, one applicant so far. The Board has consensus to extend the closing date for applications until March 22, 2019. Fairgrounds Administrative Assistant, position posted until March 15, 2019, one application so far. The Board has consensus to extend the closing date for applications until March 22, 2019. Deputy Clerk of Court, position posted externally on today's date. Heavy Equipment Operator District No. 1, goes external on Thursday, March 21, 2019. Clerk and Recorder's office, the Board has consensus to execute the HR Personnel Action Form and Work Week Agreement for Kimberly Fields to move from part-time to a full-time employee. Further discussion was held on the Sheriff's office and Deputies Tim Kelly and Roy Scott that visited with Mr. Wallace on March 18, 2019.

The Board adjourned at 11:50 a.m. and resumed the regular session at 1:30 p.m.

Commissioner Magera did not join the Board at 1:30p.m.

Commissioner Magera joined the Board at 1:40 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Brooker motioned to execute the Amendment to Owner-Engineer Agreement: Amendment No. 5 with Great West Engineering (GWE) for the Solid Waste System Improvements Project. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute the Consultant Agreement for Professional Services between Sanders County and GWE for the consulting, design, advisory, and/or surveying services for the Sanders County shop building replacement for Sanders County Road District No. 3. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board conducted an interview at 2:00 p.m. for the open position on the Sanders County Fair Board.

Commissioner Brooker motioned to grant the following Elected Officials permission to leave the state for short intervals of time during the next sixty days: Anthony B. Cox, Commissioner; Carol Brooker, Commissioner; Glen E. Magera, Commissioner; Doug Dryden, Justice of the Peace; Candace Fisher, Clerk of District Court; Naomi Leisz, County Attorney-Public Administrator; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools and Tom Rummel, Sheriff/Coroner. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera left the meeting at 2:45 p.m.

The Board adjourned at 3:00 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner

Clerk & Recorder/Treasurer/Superintendent of Schools



BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 20, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 20, 2019 at 9:30 a.m. Present were Anthony B. Cox, Presiding Officer and Carol Brooker, Commissioner.

The Board requested to meet with Jim Rummel as he was not on the scheduled agenda, to discuss: the Courthouse boiler system.

Commissioner Magera joined the Board at 10:00 a.m.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Solid Waste (SW) Refuse District Board Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Jason Peterson, Supervisor, SW Refuse Disposal District; Jennifer Ekberg, Secretary; Kathy Conlin, Billing Clerk/Recycling Assistant; Rebecca DelGuidice, Owner, B & P Services and Jim Cummins, Driver, B & P Services. Commissioner Brooker motioned to approve February 20, 2019 meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously. New Business: Rebecca DelGuidice would like to obtain a list from the County on items that can and cannot be put into rental containers. Further discussion was held on B & P Services being charged by the ton and now are being charged by the yard. Commissioner Brooker advised that B & P Services is now being charged by the yard so that everyone in the County is being charged the same way. Everyone else has been charged by the yard for quite some time and the County wanted the charging to be uniform. Unfinished Business: Kathy Conlin would like to address the formula on how the schools in Sanders County are being charged for their units of refuse. The Board has consensus for Mrs. Conlin to reassess the formula for the Schools SW Assessments. Recycling Report: 14 bales of Cardboard (18 bales of Cardboard were shipped on 03/13/2019), 20 yards loose and 5 bales of Aluminum Cans, the Metal Pile was shipped in February and 3 pallets of Batteries. There was no public comment. The meeting adjourned at 11:10 a.m.

The Board met with Naomi Leisz, County Attorney-Public Administrator and Kimberly Field, Deputy, County Attorney to discuss: the new Deputy County Attorney. Ms. Leisz introduced Kimberly Field to the Board as the new Deputy County Attorney for Sanders County.

The Board met with Julie Molzahn, Member, Sanders County Board of Park Commissioners to discuss: the Sanders County Park Commission's cost of maintenance on County Park public toilets. Mrs. Molzahn addressed toilets located at Cherry Creek, Rainbow Lake and Riverside Park that are an expense to maintain. Mrs. Molzahn wanted it noted that the Park Commission does not have mill levy money to fund the Board and the amount of money that is in their coffers is dwindling and will eventually leave no money in the Park Commission's account. The Board advised they will take the matter under review until the Park Commissioners meeting on May 7<sup>th</sup>, 2019. Also in attendance was Katherine Maudrone, Director of Land Services.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Angela Holmes, Auditor, Denning, Downing and Associates to discuss: her findings from the recently completed audit. Ms. Holmes advised that she had just completed the 2018 Financial Statement and Federal Audit. Ms. Holmes advised that this year DDA will give the County an unmodified opinion on both, fairly stated in all respects, based on reasonable assurances (all audit findings are discussed in detail in the official audit report, and are available in the Clerk and Recorder's office and on the County website). Also in attendance were: Jessica Connolly, Chief Financial Officer and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools.

The Board met with Lori Methgen, GIS/Rural Addressing to discuss: Windows 7 is going unsupported in December of 2019. Ms. Methgen advised approximately 25 computers along with the servers will need to be replaced with Windows 10. An Electronic Plat Book with a parcel layer being maintained by the County is in the works by Tracy Vanicek, Plat Clerk and Ms. Methgen. Further discussion was held on the Next Generation 911 grant Ms. Methgen was awarded \$50,000.00 for.

**ROUTINE COUNTY BUSINESS**

The Board has consensus to execute the Montana Department of Transportation Yearly Certification of Roadway Mileage SFY 2020.

Commissioner Brooker motioned to approve the March 7, 13-14<sup>th</sup>, 2019 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board requested to meet with Rich Wallace, Director of Human Resources as he was not on the scheduled agenda, to discuss: the Maintenance Supervisor job description.

The Board adjourned at 3:30 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 21, 2019**

The Board attended the Montana Association of Counties (MACo) and Sanders County Human Resources (HR) Department Head Training presented by McKenzie McCarthy, MACo General Counsel and Rich Wallace, Director of HR from 8:00 a.m. to 5:00 p.m. in the Justice Courtroom covering the following topics: Why the Sanders County HR Handbook, state and federal law, and guidance from MACo are important; Preventing Discrimination; Employee Grievance Policy; Employee Personnel Records; Recruitment; Job Descriptions; Discipline; Managing Leave; Ethics and Conflict of Interest; Compliance with all laws, rules and policies; Communications with Supervisor and Employees and Performance Appraisals. Also in attendance were: Lisa Koker, Deputy Treasurer; Karen Morey, Director of Public Health; Candace Fisher, Clerk of Court; Lisa Richmond, Program Assistant/WIC Aide, Public Health; Shawna Chenoweth, Supervisor, Detention/Dispatch; Bill Naegeli, Office of Emergency Management; Judson Shively, Coordinator, Weed District; Lee Smith, Foreman, Road District No. 3; Ted Tompkins, Lead, Detention; Ben Bache, Foreman, Road District No. 1 & 2; Carol Brooker, Commissioner; Tom Rummel, Sheriff; Jason Peterson, Supervisor, Sanders County Solid Waste Refuse Disposal District; Doug Dryden, Justice of the Peace; Katherine Maudrone, Director of Land Services; Sandra Gubel, Tobacco Prevention Specialist; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Shawn Sorenson, Sanitarian; Anthony B. Cox, Presiding Officer (joined the training at 9:00 a.m.); Naomi Leisz, County Attorney-Public Administrator (joined the training at 9:15 a.m.); and Glen E. Magera, Commissioner (joined the training at 10:15 a.m.).

The training concluded at 5:00 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Acting Secretary  
Kathy Conlin

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**March 26, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 26, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

The Board met with Jerry Lacy, Mayor, City of Thompson Falls to discuss: the Sanders County Tax Assessments and Aggregation Process. Mayor Lacey advised some residents want to consolidate parcels to reduce the number of units for refuse and sewer on their property and November 2020 the new assessments would be added to the Sanders County tax roll. Mrs. Scribner advised to reference Montana Code Annotated (MCA) 7-11-1013 and 7-11-1014 certain criteria need to be done in the process of the City of Thompson Falls creating a district—power to implement the program as well as additional reporting procedures—coordination of information collection, transfer and accessibility. Katherine Maudrone requested a handout be drafted on the complete process of aggregation. Also in attendance were: Chelsea Peterson, Clerk, City of Thompson Falls; Jami Jorgenson, Appraiser, Department of Revenue; Dan Lapan, Area Manager, Department of Revenue; Rick Hagedorn, Surveyor, Hagedorn, Inc.; Katherine Maudrone, Director of Land Services; Shawn Sorenson, Sanitarian; Tracy Vanicek, Plat Clerk, Clerk and Recorder; Lisa Koker, Deputy Treasurer; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools and Tim Goen, Attorney, City of Thompson Falls.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: County journal vouchers and a review of the current budget. Presiding Officer Anthony B. Cox examined and approved the Journal Voucher Detailed report for the accounting period of February 2019.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: an update on the cost-share for the Pre-Disaster Mitigation Plan which will now be known as the Multi-Hazard Mitigation Plan. Further discussion was held on upcoming meetings Mr. Naegeli will be attending.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

The Board has consensus to execute the press release in opposition of House Bill 2 in regards to reducing local government revenues to divert them to the Office of the Public Defender.

Commissioner Magera motioned to execute the Letter of Intent to Meet Conditions; Replacement Letter of Intent to Meet Conditions; Request for Obligation of Funds and the Certification Approval for the construction of a new Solid Waste Transfer Station and safety and efficiency improvements at the four container sites. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Department of Natural Resources and Conservation (DNRC) Reclamation and Development Grants Program: Aquatic Invasive Species Grant Application for the 2019-2020 Invasive Watermilfoil Management for Sanders County. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 88 days without incident. Open County Positions: Detention/Bailiff/ Transport Officer, external posting closed on March 22, 2019. Two applicants applied, and will be reviewing for possible interviews. Fair Manager, external posting closed on March 22, 2019. Two applicants applied, and will be reviewing for possible interviews. Fairgrounds Administrative Assistant, external posting closed on March 22, 2019. Two applicants applied, and will be reviewing for possible interviews. Deputy Clerk of Court, external post closes on Monday, April 1, 2019. Heavy Equipment Operator District No. 1, posted externally until Thursday, April 11, 2019. Maintenance Supervisor, Commissioner Magera motioned to execute the HR Personnel Action form for Les Lantz effective March 25, 2019. Commissioner Cox seconded the motion. The motion was passed unanimously. Sheriff's office, Jerry Johnson, Deputy notified Mr. Wallace in a discrepancy in the Deputies Vacation Leave Accrual he believes has been occurring. In an email to Mr. Wallace, Deputy Johnson states that another Deputy is being shorted on his Vacation time and would like it remedied per the Collective Bargaining Agreement (CBA). Mr. Wallace will follow up with the County's CBA Counsel. Mr. Wallace advised he will be setting up meetings with Department Heads to follow up with Performance Appraisals following the Department Head Training that occurred on March 21, 2019.

The Board adjourned at 3:00 p.m.

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Acting Secretary  
Kathy Conlin

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 28, 2019**

Commissioner Brooker proceeded to audit County Payroll at 8:45 a.m. and instructed the Clerk to draw warrants in the amount of \$440,732.99. (County Payroll is on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 28, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Carol Brooker, Commissioner and Glen E. Magera, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: an update provided by Chris Hayes, Robert Peccia & Associates for the Capital Improvement Plan including a Financial Capability Assessment and funding opportunities. Further discussion was held on an update on the installation of fiber optic cables by Blackfoot Telephone Company from Driftwood Point Lane (mile post 23) to Munson Creek (mile post 64).

The Board met with Tom Rummel, Sheriff to discuss: the County proposing a Nuisance Dog Ordinance. Sheriff Rummel is in favor of the ordinance.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to discuss: election judges. Commissioner Magera motioned to appoint the following individuals as Election Judges for the School District Elections to be held in Sanders County on May 7, 2019. Commissioner Brooker seconded the motion. The motion passed unanimously.

**CENTRAL TABULATING OFFICE/HAND COUNT JUDGES OF ELECTION**

Bobbi Christenson	Brenda Franck	Tracy Vanicek
Lisa Wadsworth	Kimberly Patton	Jane Bates (P)
Dawn Gandalf (TF)	Joyce Hilt (N)	Linda A. Keister (TC)
Barbara A. Lampshire (N)	Sharon R. Larkin (N)	Deb Pier (HS)
Judith Stephens (P)	Janet Sheridan (P)	Kay Shanley (TC)
Sandra True	Ginger Ward (TF)	Carol Webb (HS)
Amber Webb (HS)	Cyndie M. Wilby (TC)	

**ABSENTEE BALLOT EARLY PREPARATION JUDGES OF ELECTION**

Nancy Fields (TF)	Dawn Gandalf (TF)	Valerie Hoynacki (TF)
Sandra True (TF)	Suzanne Wallace	Ginger Ward
Nancy Wedemeyer (TF)		

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to execute the Sanders County Solid Waste Replacement Letter of Conditions for Solid Waste Application CFDA No. 10.760. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute the NorthWestern Energy Customer Agreement and Quotation's for No. 25082766, 25083326 and 25083328. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox proceeded to audit County Claims at 2:10 p.m. and instructed the Clerk to draw warrants in the amount of \$84,477.07. (County Claims are on file in the Office of the Clerk and Recorder)

The Board adjourned at 3:45 p.m.

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
April 2, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, April 2, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Morgan Hirschenberger, Vice President/Employee Benefits Consultant, PayneWest Insurance to discuss: an employee insurance benefits proposal. Also in attendance were: Rich Wallace, Director of Human Resources (HR); Katherine Maudrone, Sanders County (SC) Health Insurance (HI)/Benefits Committee (BC) and Lisa Wadsworth, SC HI/BC.

The Board adjourned at 12:25 p.m. and resumed the regular session at 1:30 p.m.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to discuss: cash in lieu of benefits. Further discussion was held on the County contracting out to have the tax bills printed.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to execute the Montana Association of Counties (MACo) Workers' Compensation Trust amended By-Laws and Joint Powers Agreement. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the MACo Property & Casualty Trust amended By-Laws and Joint Powers Agreement. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Bruce Sterling, Biologist, Montana Fish Wildlife and Parks (FWP); Troy Hinck, Warden, Montana FWP and Ryan Kreiner, Fisheries Biologist, Montana FWP for the regular quarterly Wildlife Meeting. Bruce Sterling touched base on the following: 26 Wolves harvested (included trapping) in Sanders County, 21 Mountain Lions harvested in Sanders County. Mr. Sterling will be conducting helicopter surveys around April 18-20, 2019. Mr. Sterling advised the number of Elk permits provided might be lowered to 200 due to the third hard year on the Elk population. Troy Hinck, discussed the following: ice fishing was great this year. Mr. Hinck is also covering Lincoln County territory due to a Warden vacancy. Ryan Kreiner discussed the following: the NorthWestern Energy Dam fish ladder is now open. Rainbow Trout is a primary fish coming through the ladder since the opening. Mr. Kreiner started shocking Walleye as of yesterday and have noted an abundance of 4-year old Walleye.

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 95 days without incident. Open County Positions: Detention/Bailiff/ Transport Officer, two applicants will be interviewed on April 10, 2019. Fair Manager, two applicants will be interviewed shortly. Fairgrounds Administrative Assistant, two applicants will be

interviewed shortly. Deputy Clerk of Court, will be conducting interviews shortly. Heavy Equipment Operator District No. 1, posted externally until Thursday, April 11, 2019. Maintenance Supervisor, posted externally until April 15, 2019. Further discussion was held on the Maintenance department and a list of duties that Mr. Wallace is in the process of completing due to the open position.

The Board adjourned at 4:00 p.m.

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
April 4, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 4, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: preliminary plat for Moose Hollow Northwest, Northeast and Southeast. Ms. Maudrone provided the preliminary Minor Plat, Proposed Conditions, Summary of Probable Impact, and Supplemental Material for Moose Hollow NW Minor Subdivision. Commissioner Magera motioned to approve the conditional preliminary approval with the following conditions and adopting the attached findings of fact and conclusions for Moose Hollow Northwest: 1) That 30 foot easement along Trout Creek Road be granted to Sanders County and noted on the face of the final plat to create standard half width right-of-way for a full width road easement for county roads. 2) That a controlled-access easement be established on the Trout Creek Road frontage of these lots noting that a road/driveway approach permit must be obtained from the County prior to beginning any work, with the County requiring shared approaches. 3) That this subdivision files a Waiver of the Right to Protest a Rural Special Improvement District for the construction, maintenance and other improvements, including but not limited to dust abatement, snow plowing and blading, of roads with final plat. 4) That an approach permit be approved for the proposed private road off Trout Creek Road prior to final plat approval. 5) That the Trout Creek Post Office be contacted for requirement of an off-roadway area for centralized rural mail delivery outside public road easements and designate this on the final plat or subsequent final plats. Maintenance of this area must be addressed in the road maintenance agreement. 6) That the subdivider contact the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan and complete initial treatment prior to final plat approval. 7) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval. 8) That all lot owners be educated, possibly addressing covenants, on living with wildlife and managing your property for wildlife protection. 9) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Cox seconded the motion. The motion passed unanimously. Ms. Maudrone provided the preliminary Minor Plat, Proposed Conditions, Summary of Probable Impact, and Supplemental Material for Moose Hollow NE Minor Subdivision. Commissioner Magera motioned to approve the conditional preliminary approval with the following conditions and adopting the attached findings of fact and conclusions for Moose Hollow Northeast: 1) That 30 foot easement along Trout Creek Road and South Hill Road be granted to Sanders County and noted on the face of the final plat to create standard half width right-of-way for a full width road easement for county roads. 2) That a controlled-access easement be established on the Trout Creek Road and South Hill Road frontage of these lots noting on the face of the plat that a road/driveway approach permit must be obtained from the County prior to beginning any work, with the County requiring shared approaches. 3) That this subdivision files a Waiver of the Right to Protest a Rural Special Improvement District for the construction, maintenance and other improvements, including but not limited to dust abatement, snow plowing and blading, of

roads with final plat. 4) That an approach permit be approved for the proposed private access road off Trout Creek Rd. prior to final plat approval. 5) That the Trout Creek Post Office be contacted for requirement of an off-roadway area for centralized rural mail delivery outside public road easements and designate this on the final plat. Maintenance of this area must be addressed in the road maintenance agreement. 6) That the subdivider contact the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan and complete initial treatment prior to final plat approval. 7) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval. 8) That all lot owners be educated, possibly addressing in covenants, on living with wildlife and managing your property for wildfire protection. 9) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Cox seconded the motion. The motion was passed unanimously. Ms. Maudrone provided the preliminary Minor Plat, Proposed Conditions, Summary of Probable Impact, and Supplemental Material for Moose Hollow SE Minor Subdivision. Commissioner Magera motioned to approve the conditional preliminary approval with the following conditions and adopting the attached findings of fact and conclusions for Moose Hollow Southeast: 1) That 30 foot easement along South Hill Road be granted to Sanders County and noted on the face of the final plat to create standard half width right-of-way for a full width road easement for county roads. 2) That a controlled-access easement be established on the South Hill Road frontage of these lots noting on the face of the plat that a Road/driveway approach permit must be obtained from the County prior to beginning any work with the County requiring shared approaches. 3) That this subdivision files a Waiver of the Right to Protest a Rural Special Improvement District for the construction, maintenance and other improvements of roads, including but not limited to dust abatement, snow plowing and blading, of roads with final plat. 4) That an approach permit be approved for the proposed private access road off South Hill Road prior to final plat approval. 5) That the Trout Creek Post Office be contacted for requirement of an off-roadway area or centralized rural mail delivery outside public road easements and designate this on the final plat. Maintenance of this area must be addressed in the road maintenance agreement. 6) That the subdivider contact the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan and complete initial treatment prior to final plat approval. 7) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval. 8) That all lot owners be educated, possibly addressing in covenants, on living with wildlife and managing your property for wildfire protection. 9) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Cox seconded the motion. The motion was passed unanimously. Also in attendance was Shawn Rowland, Rowland Environmental Consulting, LLC.

The Board adjourned at 11:00 a.m. and resumed the regular session at 1:30 p.m.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to discuss: the County contracting out to have the tax bills printed. The Board has consensus to execute the Customer Service Agreement between the Sanders County Treasurer and Billing Document Specialists for the pricing for print and mailing of the County tax notices.

The Board met with Shelley Murphy, Marketing Coordinator, Montana Association of Counties (MACo) Healthcare Trust (HCT) and Pam Walling, MACo HCT to discuss: an insurance quote from MACo to Sanders County. Also in attendance were: Rich Wallace, Director of Human Resources; Katherine Maudrone, Sanders County (SC) Health Insurance (HI)/Benefits Committee (BC); Lisa Wadsworth, SC HI/BC; Karen Morey, SC HI/BC and Tristan Franck, SC HI/BC.

The Board met with Shawn Sorenson, Sanitarian to discuss: Statistics are as follows: DLI an industrial hygiene consultant has been requested for the propylene glycol leak in the Courthouse. DLI will research propylene glycol exposure to determine whether site assessment and sampling is necessary. Food grading, a few inspections have occurred since the County started posting grades on inspections and has already improved the inspection process. Inspections- 174 licensed establishments, Temporary Events- 40 so far in fiscal year 2019, Soil/Site Analyses- 5 in calendar year 2019, Wastewater Permits- 79 permits so far in fiscal year 2019, Water/Well Permits- 52 permits so far in fiscal year 2019, Local Subdivision Reviews- 31 so far in fiscal year 2019, Junk Vehicles- 35 vehicles so far in fiscal year 2019 and Food Training, 1 class completed in 2019 and one more planned in fiscal year 2019.

The Board met with Gary Hablutzel, President, Innovative Benefit Plans, LLC to discuss: Joint Powers Trust (JPT) and Employee Benefit Management Services (EBMS) Health Insurance proposed renewal rates. Also in attendance were: Rich Wallace, Director of Human Resources; Katherine Maudrone, Sanders County (SC) Health Insurance (HI)/Benefits Committee (BC); Lisa Wadsworth, SC HI/BC; Karen Morey, SC HI/BC and Tristan Franck, SC HI/BC.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: the County adopting a proposed dog ordinance. The Board has consensus to review the rough draft of the ordinance at the County Attorney's next scheduled meeting with the Board. Further discussion was held on training that Ms. Leisz is requesting for the County Attorney's office on the new Application Data Systems, Inc. (ADSi) software that the Sheriff's office has obtained.

### **ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to approve March 19-20<sup>th</sup>, 2019 and March 26 & 28<sup>th</sup>, 2019 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 4:20 p.m.

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA April 9, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, April 9, 2019 at 10:10 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

The Board met with Erin Carey, District Ranger, Lolo National Forest (NF) and Jared Koskela, Engineer, Lolo NF to discuss: land projects, timber sales, recreation and FS roads in the Lolo NF. Jared Koskela presented the Revised Schedule A Agreement and Maintenance Plan Agreement for April 9, 2019. The Board has consensus to approve the Revised Schedule A Agreement and Maintenance Plan Agreement for April 9, 2019. Also in attendance were: Ban Bache, Foreman, Road District No. 1 & 2 and Katherine Maudrone, Director of Land Services.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 102 days without incident. Open County Positions: Detention/Bailiff/ Transport Officer, interviews scheduled for April 10, 2019. Fair Manager, interviews with the Fair Board will be conducted on April 11, 2019. Fairgrounds Administrative Assistant, interviews with the Fair Board will be conducted on April 11, 2019. Deputy Clerk of Court, in the process of completing a background check on the proposed candidate for the position. Heavy Equipment Operator District No. 1, external posting closes on April 11, 2019. Maintenance Supervisor, external posting closes April 15, 2019. 911 Dispatcher, Mr. Wallace proposed for an additional part-time position per the request made by Shawna Chenoweth, Supervisor, Detention/Dispatch. Deputy Coroner, the Board has consensus to execute the HR Personnel Action Form for a pay increase for James Alexander. Mr. Wallace provided the Vibrant Sound Works, Inc. Industrial Hearing Conservation Agreement. The Board has consensus for Commissioner Cox to execute the Service Agreement between Sanders County and Vibrant Sound Works, Inc. Further discussion was held on the Performance Appraisal Update and the Maintenance department duties that Mr. Wallace is in the process of completing due to the open position.

### **ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to execute Resolution 2019-02 Bond Resolution. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Certificate as to Organization and Financial Condition of Sanders County Solid Waste Refuse District, Montana. Commissioner Cox seconded the motion. The motion was passed unanimously.



Commissioner Magera motioned to execute the No Litigation Certificate for the Sanders County Solid Waste Refuse Disposal District, Montana. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Information on Number of Users for the Sanders County Solid Waste Refuse Disposal District, Montana. Commissioner Cox seconded the motion. The motion was passed unanimously.

Craig Neesvig, Property Owner requested to meet with the Board as he was not on the scheduled agenda, to discuss: the County passing a Dog Barking Ordinance.

The Board adjourned at 12:25 p.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox turned the Pre-Construction Meeting for the Sanders County Solid Waste Refuse Disposal District System Improvements Project over to Bob Church, Vice President, Great West Engineering. Also in attendance were: Lyle Coney, Area Specialist, United States Department of Agriculture Rural Development (USDA RD); Ray Abbot, USDA RD; Rick Hagedorn, Surveyor, Hagedorn Land Surveying; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Travis Craig, Civil Engineer; Great West Engineering; Oliver St. Clair, President, St. Clair Construction; Sydney Cataldo, Contract Administrator, St. Clair Construction; Michael Galloway, Building Superintendent, St. Clair Construction; Mike Thilmony, First Security Bank and Karen Sanchez, State Engineer, USDA RD (via teleconference at 1:55 p.m.). Commissioner Magera motioned to execute the Agreement between St. Clair Construction, Inc. and Sanders County for the Solid Waste Refuse Disposal District Solid Waste Improvements Project Construction Contract. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Sanders County Capital Improvements Planning Update provided by Robert Peccia and Associates. Further discussion was held on the Sanders County Park Commission and Riverside Park's ongoing maintenance.

The Board adjourned at 3:50 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
April 11, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 11, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Glen Cameron, Missoula District Traffic Engineer, Montana Department of Transportation (MDOT) to discuss: the speed limit study requested by the Board, along MT 135 from Camp Bighorn at milepost 18.5 to Quinns Hot Springs Resort near milepost 19.5. Mr. Cameron advised that neither Camp Bighorn nor Quinns Hot Springs Resort generate enough continuous "friction" in which to support a reduced speed limits based on the study's results. From an engineer standpoint MDOT recommends no change in the speed limits. Also in attendance was: Katherine Maudrone, Director of Land Services.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: the Sanders County Solid Waste Refuse Disposal District current Cash Report; Deputy Treasurer Job Description and upcoming budget meetings for fiscal year 2019/2020.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: the proposed ordinance for the control of barking dogs in Sanders County. Ms. Leisz will provide a draft to the Board so that a Notice of

Public Hearing can be published in the Sanders County Ledger. Further discussion was held on Energy Partners requesting to lease property from Sanders County. Ms. Leisz will draw up a lease between Energy Partners and Sanders County.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Chad Campbell, Regional Director Northwest Montana, U.S. Senator Jon Tester's office to discuss: an update on Sanders County's current projects. Further discussion was held on Secure Rural Schools (SRS).

The Board met with Rich Wallace, Director of HR to discuss: Performance Management Appraisals. The proposed target date for Department Heads to start implementation is July 2019. Further discussion was held on Open County Positions: Detention/Bailiff/Transport Officer, Commissioner Brooker motioned to execute the HR Personnel Action Form for Chantal Billmeyer for the part-time Detention/Bailiff/ Transport Officer position. Commissioner Magera seconded the motion. The motion was passed unanimously. Deputy Clerk of Court, Commissioner Magera motioned to execute the HR Personnel Action Form for Miriam Smith for the part-time Deputy Clerk of Court position. Commissioner Brooker seconded the motion. The motion was passed unanimously.

### **ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to execute Resolution 2019- Loan Resolution (Sanders County Solid Waste Refuse Disposal District System Improvements Project). Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 132 between Sanders County and Anthony Kolodziej. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve April 2 & 4<sup>th</sup>, 2019 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools met with the Board to continue discussion from earlier in the morning on: upcoming budget meetings for fiscal year 2019/2020.

The Board adjourned at 3:45 p.m.

Commissioner Cox proceeded to audit County Claims at 3:45 p.m. and instructed the Clerk to draw warrants in the amount of \$111,208.30. (County Claims are on file in the Office of the Clerk and Recorder)

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA April 17, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 17, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Carol Brooker, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Solid Waste (SW) Refuse Disposal District Board Meeting. In attendance were: Anthony B. Cox, Member; Carol Brooker, Member; Glen E. Magera, Member (joined the Board at 10:10 a.m.); Jason Peterson, Supervisor, SW Refuse Disposal District; Jennifer Ekberg, Secretary and Kathy Conlin, Billing Clerk/Recycling Assistant. Commissioner Brooker motioned to approve March 20, 2019 meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. New Business: Jason Peterson discussed the increase of yard waste. Mr. Peterson advised the SW Refuse Disposal District is hauling two containers a day of yard waste. Mr. Peterson was approached by Mark Riffle, Mr. Riffle requested the County's yard waste be

dumped at his property so he can utilize for compost. Commissioner Cox recommended hauling the yard waste to a County gravel pit for reclamation purposes. Mr. Peterson requested the purchase of two containers for SW. The Board has consensus for Mr. Peterson to order one container at this time. Kathy Conlin provided an update on the Business Assessment. Mrs. Conlin is 2/3 of the way completed with submitted forms. Recycling Report: 15 bales of Cardboard, 5 bales and 20 yards loose of Aluminum Cans, 50 yards of Metal Pile and 4 pallets of Batteries. There was no public comment. The meeting adjourned at 11:00 a.m.

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 110 days without incident. Open County Positions: Fair Manager, the Sanders County Fair Commission meets tonight to make a decision on the interviewed candidates. Heavy Equipment Operator District No. 1, applications are being reviewed for interviews. Maintenance, in the process of restructuring the job description. 911 Dispatcher (part-time), posted externally on Monday, April 15, 2019. Further discussion was held on the Sanders County Health Insurance/Benefits Committee meeting on Friday, April 19, 2019 to discuss the two insurance benefit proposals. Mr. Wallace reminded the Board he would like to start department head implementation of the Performance Appraisals on July 1, 2019.

Ron Catlett, Northwest Field Representative, Senator Daines office requested to meet with the Board as he was not on the scheduled agenda, to discuss: the Secure Rural Schools (SRS) and the U.S. Department of Agriculture's Forest Service's processed payments to the states with the 6.2% sequestration reduction. Further discussion was held on the National Bison Range and the Confederated Salish and Kootenai Tribes (CSKT) Water Compact vs People's Compact.

The Board adjourned at 12:50 p.m. and resumed the regular session at 1:30 p.m.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Anthony B. Cox, Member; Glen E, Magera, Member; Carol Brooker, Member; Dr. Robert Gregg, Member; Dr. Jack Lulack, Member; Jennifer Ekberg, Secretary; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant/Environmental Health; Jill Lundstrom, Nurse, Public Health; Sandra Gubel, Tobacco Prevention Specialist and Bill Naegeli, Office of Emergency Management. Dr. Gregg motioned to approve January 16, 2019 meeting minutes and March 6, 2019 special meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously. New Business: Jill Lundstrom provided an updated Communicable Disease Surveillance Protocol. Commissioner Brooker motioned for the BOH to execute the Communicable Disease Surveillance Protocol. Dr. Gregg seconded the motion. The motion was passed unanimously. Ms. Lundstrom and Mr. Naegeli provided an overview of the Salmonella Tabletop Exercise that was conducted on March 20, 2019. Discussion was held on a Public Information Officer (PIO) for Sanders County's Emergency Reporting. Further updates were given on Influenza in Sanders County. As of yet there have been 49 cases in Sanders County. Sandra Gubel advised at the request of the Sanders County Attorney, Thompson Falls, Montana City Judge and the Thompson Falls School District Resource Officer a program is in the works to educate teens on minors in possession of Tobacco. A minor in possession would be able to choose an education program and a small fine versus a large fine for an offense. The Office of Public Instruction's Kris Minard will present e-cigarette education at Plains Junior and High School on April 29, 2019. Upcoming activities included Thompson Falls Beautification Days April 25-27<sup>th</sup>, 2019 where Public Health will pick up cigarette butts at certain locations in Thompson Falls, MT and May 10<sup>th</sup>, 2019 a course on Mental Health First Aid will be presented in the Sanders County Courthouse by the Montana State University Extension. Shawn Sorenson provided the flood plain regulations for review to determine whether changes in local wastewater regulations are necessary. Mr. Sorenson requested the BOH also review the current site evaluation practices to determine whether changes are required. Mr. Sorenson held discussion on the City of Thompson Falls, Montana and the BOH consider discussion on more cooperative management of Thompson Falls wastewater between the City of Thompson Falls, Montana, the Department of Environmental Quality and Sanders County. The Board has consensus that the City of Thompson Falls Council needs to be a part of the Variance process. Mr. Sorenson will coordinate with the City. Commissioner Magera requested the City execute the Wastewater permits. Further discussion was held on the McNaughton wastewater system. Mr. Sorenson will send an additional letter stating that the installation is not approved and will not be approved until all required items are fully corrected or provided. The Montana Bureau of Mines, Groundwater Assessment Program will be conducting an aquifer characterization study in Sanders County starting in the summer of 2019. The perspective is to identify and describe the aquifers of importance at this scale. Specifically, the program will be interested in visiting wells completed in the surrounding fractured bedrock system, as well as the shallow and deep alluvial deposits. They will seek to understand the relationship between all three, general groundwater flow patterns within each, and to describe the water quality of each. There was no unfinished business. There was no public comment. The meeting adjourned at 3:15 p.m.

## **ROUTINE COUNTY BUSINESS**

Commissioner Brooker motioned to execute the Underground Electric Power Line Easement between Sanders County and Northwestern Corporation d/b/a Northwestern Energy for the County's property located at 5376 MT Hwy 200 Thompson Falls, MT 59873. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 131 between Sanders County and Lidia Gyorf. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:45 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**April 18, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 18, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Amended Lot 1 COS 3477RB. Commissioner Brooker motioned to approve the final plat of Amended Lot 1 COS 3477RB. Commissioner Magera seconded the motion. The motion was passed unanimously. Ms. Maudrone advised she will schedule a public hearing for the abandonment and amended plat for R.J. Demers Additions 2, 3, 4 & 5 to Hot Springs, Montana. Ms. Maudrone discussed the Trout Creek Water District and the Capital Improvement Plan update. The Trout Creek Water District does need to update their mapping data of the district. The Board has consensus for the County GIS/Rural Addressing department to collect the mapping data for the water district in Trout Creek, Montana. Further discussion was held on the Old Jail Museum in Plains, MT that is owned by Sanders County.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: the first reading of the proposed Ordinance to Control Barking Dogs within Sanders County and to Establish Procedures for Enforcement. The Board requested changes be made to the proposed ordinance prior to the second reading and public hearing to be held on Thursday, May 2, 2019 at 11:00 a.m. Further discussion was held on the Lease Agreement between Sanders County and Energy Partners.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 2:00 p.m. and the time and place as advertised, the Board proceeded to open the sealed bids received for Asphalt, Culvert and Bands, Magnesium Chloride and Road Oil. Also in attendance was Mitzi Hart, Knerr, Inc. An Asphalt bid was received from Knerr, Inc. Commissioner Brooker motioned to award the 2019 Asphalt bid to Knerr, Inc. Commissioner Magera seconded the motion. The motion was passed unanimously. Culvert and Bands, one bid was received from TrueNorth Steel. Commissioner Magera motioned to take the Culvert and Bands bid under advisement until Wednesday, April 24, 2019 at 1:30 p.m. Commissioner Brooker seconded the motion. The motion was passed unanimously. Road Oil bids were received from Idaho Asphalt Supply, Inc. and Western States Asphalt. Commissioner Magera motioned to take the Road Oil bids under advisement until Wednesday, April 24, 2019 at 1:30 p.m. Commissioner Brooker seconded the motion. The motion was passed unanimously. Magnesium Chloride bids were received from We Dust Control & De-Icing, Inc., Dustbusters Inc. and Lyman Dust Control Inc. (stating they are not able to submit a bid). Commissioner Brooker motioned to take the

Magnesium Chloride bids under advisement until Wednesday, April 24, 2019 at 1:30 p.m. Commissioner Magera seconded the motion. The motion was passed unanimously.

Ben Bache, Foreman, Road District No. 1 & 2 requested to meet with the Board as he was not on the scheduled agenda, to discuss: weight limits. Mr. Bache advised Road Districts No. 1 & 2 weight limits will be lifted on Monday, April 22, 2019 except District No. 1: Lower Lynch Creek and Lyla Lane and District No. 2: West Road and Little Bitterroot are still in effect on 300 lbs. per inch tire width, till further notice. Also in attendance was Lori Methgen, GIS/Rural Addressing.

The Board met with Lori Methgen, GIS/Rural Addressing to discuss: Ms. Methgen is relocating to Nevada and is providing notice of her upcoming resignation. Ms. Methgen would like to provide training for her position once it has been filled.

Gerry Campbell and Kathy Ferguson requested to meet with the Board as they were not on the scheduled agenda, to discuss: the Noxon Senior Center. The Board sent a letter on today's date to the Noxon Senior Center in regards to numerous requests for assistance from a letter that was sent out from the Noxon Senior Center advising senior's to provide proof of appointments and mileage reimbursements to the Noxon Senior Center. The letter from the Noxon Senior Center to seniors lacked an effective date and clear understanding on what type of form should be provided to the Noxon Senior Center for reimbursement.

The Board adjourned at 4:00 p.m.

ATTEST:

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Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**April 23, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, April 23, 2019 at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Shannon Shanholtzer, PCT/WCT Trust Administrator, Montana Association of Counties (MACo); Dave Montelius, Vice President PayneWest Insurance and Anita Altmaier, Senior Account Manager, PayneWest Insurance to discuss: the 2019-2020 Property & Casualty and Workers' Compensation Policy renewals for Sanders County. Also in attendance were: Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Lisa Wadsworth, Accounts Payable/Claims, Clerk and Recorder and Rich Wallace, Director of Human Resources.

The Board met with Katherine Maudrone, Director of Land Services to discuss: amended Resolution 2018-25. Commissioner Magera motioned to adopt amended Resolution 2018-25 A Resolution Adopting a Sanders County Capital Improvements Plan. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussion was held on the Riverside Park in Plains, Montana and the continuing maintenance on the vault toilet. Ms. Maudrone will follow up with the Lolo National Forest to see who their contract is with to clean the forest service vault toilets.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to discuss: Sysco Food Services and their delivery to the Sheriff's office. Mrs. Scribner will follow up with the billing department supervisor.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: the Emergency Management Preparedness Grant, reimbursements are received fairly regularly. The Pre-Disaster Mitigation Grant first reimbursement request was submitted, the County has not received payment as of yet. Mr. Naegeli advised there is a licensed

Hamm Radio group in Sanders County and a backup transmission frequency would be available in case Sanders County ever needed it.

The Board adjourned at 3:00 p.m.

ATTEST:

\_\_\_\_\_  
Anthony B. Cox, Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**April 24, 2019**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 24, 2019 at 10:00 a.m. Present were Glen E. Magera, Acting Presiding Officer and Carol Brooker, Commissioner.

Commissioner Brooker motioned to appoint Commissioner Magera as Acting Presiding Officer while Anthony B. Cox, Presiding Officer is absent. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: County journal vouchers and a review of the current budget. Acting Presiding Officer Glen E. Magera examined and approved the Journal Voucher Detailed report for the accounting periods of March 2019. Further discussion was held on delinquent Mobile Home and Personal Taxes. Commissioner Brooker motioned to adopt Resolution 2019-04 A Resolution Ordering the Cancellation of Mobile Home and Personal Taxes that have been Delinquent from 1996-2014. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: Resolution 2019-05. Commissioner Brooker motioned to adopt Resolution 2019-05 Resolution Authorizing Appointment of Special Deputy County Attorney. Commissioner Magera seconded the motion. The motion was passed unanimously. Ms. Leisz discussed the proposed Lease Agreement between Sanders County and Energy Partners. Commissioner Brooker will follow up with the additional information required from Energy Partners that is needed for the lease agreement. Further discussion was held on Road District No. 3's shop that sustained fire damage. The Board has consensus that MCA § 7-5-2304 *Exemptions from Competitive Bidding Requirements* and 7-5-2304 (2) (*purchases that, in the opinion of the governing body, are made necessary by fire, flood, explosion, storm, earthquake, other elements, epidemic, or riot or insurrection; for the immediate preservation or order or the public health; for the restoration of a condition of usefulness that has been destroyed by accident, wear, tear, or mischief or for the relief of a stricken community overtaken by calamity*) pertains to the Road District No. 3 shop.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 117 days without incident. Open County Positions: Fairgrounds Administrative Assistant, external opening reposted until May 13, 2019. Heavy Equipment Operator Road District No. 1, interviews scheduled for April 30, 2019. 911 Dispatcher (part-time), posted externally until April 29, 2019. Rural Addressing/GIS/ IT Coordinator, posted externally until May 7, 2019.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Gary Hablutzel, President, Innovative Benefit Plans, LLC (via teleconference) to discuss: an updated Joint Powers Trust (JPT) and Employee Benefit Management Services (EBMS) Health Insurance proposal. Also in attendance were: Rich Wallace, Director of HR; Katherine Maudrone, Sanders County (SC) Health Insurance (HI)/Benefits Committee (BC) and Ben Bache, SC HI/BC.

**ROUTINE COUNTY BUSINESS**

As it was after the time and place as advertised for the decision on the Culvert and Bands; Magnesium Chloride and Road Oil bids, Commissioner Brooker motioned to award the 2019 Culvert and Bands bid to TrueNorth Steel. Commissioner Magera seconded the motion. The motion was passed unanimously. Magnesium Chloride: Commissioner Brooker motioned to award the 2019 Magnesium Chloride bid to Dustbusters, Inc. Commissioner Magera seconded the motion. The motion was passed unanimously. Road Oil: Commissioner Brooker motioned to award the 2019 Road Oil bid to Idaho Asphalt Supply, Inc. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance was Ben Bache, Foreman, Road District No. 1 & 2.

Commissioner Brooker motioned to approve April 9 & 11<sup>th</sup>, 2019 and April 17-18<sup>th</sup>, 2019 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools and Lisa Koker, Deputy Treasurer to discuss: a policy and procedure for delinquent Mobile Home and Personal Taxes in Sanders County. Also in attendance were: Theresa Milner, Office Administrator, Sheriff and Naomi Leisz, County Attorney-Public Administrator.

The Board adjourned at 3:10 p.m.

ATTEST:

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Glen E. Magera, Acting Presiding Officer

Nichol Scribner  
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg