

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 02, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, December 31, 2019, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: setting a public hearing for South Hill Ridge Major Subdivision. Jennifer Ekberg set the public hearing for February 20, 2020, at 10:00 a.m. Further discussion was held on Cedar Creek Road and Ms. Maudrone working with Commissioner Brooker on obtaining legal and physical access for the property owners.

Rich Wallace, Director of Human Resources (HR) requested to meet with the Board as he was not on the scheduled agenda, to discuss: the new Deputy Treasurer. Commissioner Magera motioned to execute the HR Personnel Action form for Kimberly Patton as the new Deputy Treasurer effective January 1, 2020. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance was Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools.

Commissioner Cox left the meeting at 11:05 a.m.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 116 between Sanders County and Tony Correia. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox joined the Board at 11:30 a.m.

The Board met via teleconference with Bill Barron, District 1, Lake County Commissioner; Dave Stipe, District 2, Lake County Commissioner; Gale Decker, District 3, Lake County Commissioner and Wally Congdon, Civil Deputy, Lake County Attorney to discuss: Senator Daines Montana Water Rights Protection Act. Commissioner Magera proposed addressing the questions and concerns Lake and Sanders County has provided to Senator Daines point by point in the meeting that is scheduled for tomorrow, January 3, 2020, at 10:00 a.m., in Kalispell at Senator Daines office.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: grant updates, as well as questions Mr. Naegeli had on County ambulances and pay for ambulance employees. Further discussion was held on the County obtaining a procurement policy. Mr. Naegeli will work on obtaining a policy to put before the Board. Also in attendance was Jason Peterson, Supervisor, Solid Waste Refuse Disposal District.

The Board requested to meet with Jason Peterson, Supervisor, Solid Waste Refuse Disposal District as he was not on the scheduled agenda, to discuss: what entities have keys to the solid waste sites. Mr. Peterson provided a list to the Board of who has keys to the solid waste sites. Mr. Peterson will follow up with Mission Valley Security on obtaining a surveillance camera at the new Solid Waste Refuse Disposal District transfer station.

The Board met with Shawn Sorenson, Sanitarian to discuss: a summary of 2019 goals and deadlines met. Inspections- 181 licensed establishments, 93% completed, Temporary Events- 35 in fiscal year 2020, Soil/Site Analyses- 54 in calendar year 2019, Wastewater permits- 76 permits in fiscal year 2020, Water/well permits- 38 permits in fiscal year 2020, Local Subdivision Reviews- 53 in calendar year 2020, Junk Vehicles- 51 vehicles and 2 mobile home incentives in fiscal year 2020. Sanders County has 216 vehicles in the Trout Creek yard. Environmental Health will have the State of Montana come in the spring to crush the vehicles. Further discussion was held on Mr. Sorenson's performance appraisal goals and his status to date.

The meeting adjourned at 3:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner

Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 07, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 07, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Erin Carey, District Ranger, Lolo National Forest to discuss: the forest service is about to begin hiring temporary and permanent employees for the fire season. Lolo National Forest is in the process of hiring a new Forest Management Officer (FMO). As for vegetation the Swamp Eddy decision notice was signed today. The first timber sale for Swamp Eddy should be awarded in either the spring or summer of 2020. Burnt Beam fire sale is still underway. One unit is still actively managing the timber and is hauling 2-3 loads of logs a day down Beamish Road. In the 2 Short timber sale two units are currently active. The units are hauling 3-5 loads of timber a day down Shorty Gulch and 3-5 loads of timer down Brushy Gulch. Black Jack timber sale is finished and closed. For Wildlife the forest service is developing an alternative no. 3 for the BMU 22 to retain motorized access on spring and Munson Creek, storage of Big Spruce, Koo Koo Sint Reach and Barktable (Thompson Bench). A draft Environment Assessment (EA) is expected this February. The scoping period for the Falls Flats connector trail ended yesterday. Several comments of support were received for the connecting trail. In the next few weeks a decision memorandum should be finalized on the Falls Flats connector trail. The forest service is in the process of applying for multiple grants for ferry landing, cascade, falls flats, river trail and spring creek trails. The Yellowstone Pipeline decision was finalized in November of 2019. The forest service is in the process of moving forward with a construction permit.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to approve December 11-12th, 18-19th & 31st, 2019 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met Jen Kreiner, Executive Director, Sanders County Community Development Corporation; Billie Lee, Lake County Community Development Corporation (LCCDC); Emily Park, Mineral County Community Development Corporation; Jim Jacobson, Sanders County Community Housing Organization; Ernie Scherzer, SCCHO; Katherine Maudrone, Director of Land Services and Jim Thaden, Executive Director, LCCDC to discuss: the Sanders County Community Housing Project. Billie Lee discussed the regional partnership and the potential changes to amplify financial resources into the region, as well as proposed the idea of changing the name to better reflect the entire region. Becoming an Economic Development Administration (EDA) District asking that the County represented have a personal representative, and asked for feedback from the Sanders County Board of Commissioners. Commissioner Brooker inquired as to whether there would be a planner position. Billie Lee, confirmed the planner position which would be funded thru EDA funding grants annually. Commissioner Brooker inquired if cities were included in advisory board decisions. Billie Lee, affirmed that this would be required by the EDA District. Jen Kreiner would support and assist in participating as an advisory partner. Emily Park advised that she and her Board would support the EDA District. Commissioner Brooker stated rebranding LCCDC is a good idea and necessary. Ernie Scherzer, commented that it is about time for smaller communities to combine to get things done. Billie Lee, proposed to use funds to get the process going. Noxon Housing project: gifted land value must be appraised and can be used for match purposes. Jen Kreiner advised two responses were received for the Request for Qualifications for the Sanders County Housing project, with the next step to be setting up interviews. The goal is to be under contract with an individual by February 2020 with results mid-summer 2020. Billie Lee inquired with Ernie Scherzer in regards to the SCCHO and whether or not they have obtained an Executive Director. Mr. Scherzer stated that Deb Achatz was awaiting a reply to the job description and the pay rate for the position. Emily Park advised the Board that Mineral County does not have a housing board. Lastly, the first public hearing for a needs assessment will be scheduled and advertised.

The Board met with Kim Bergtrom, Sanders County Aquatic Invasive Plants (AIP) Task Force to discuss: a letter of support from the Board for the Department of Natural Resources and Conservation (DNRC) grant. The Board has consensus to submit a letter of support to the DNRC for the Sanders County AIP Task Force. Further discussion was held on the reappointment of positions to the Sanders County AIP Task Force. Commissioner Brooker motioned to

reappoint Larry Lack, Representative at Large; Avista Representative; Montana Bass Federation Representative; a Non-Voting United States Forest Service Representative and a Fish Wildlife and Parks Representative. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on Ms. Bergstrom discussing with Nate Hall about his resignation as a facilitator to the Sanders County AIP Task Force in the near future.

The Board met with Ryan Kreiner, Biologist, Montana Fish, Wildlife and Parks (MT FWP) for the quarterly Wildlife Meeting. Mr. Kreiner spoke on the high mercury and other mineral levels in fish studies being conducted shows birds affected by ingestion of fish have high mercury and other minerals levels, testing is on-going. Commissioner Cox advised that FWP worked with Avista on the fishtrap at Graves Creek. The fishtrap studies have shown that the bull trout population has increased. The Bull Trout Red counts show that the population trend is decreasing but Graves Creek numbers show increasing population because of the transport project at Thomson River on the transportation of juvenile fish. Studies conducted with Northwestern Energy show that the Fish Trap has the biggest Bull Trout tributary in the area. Gill netting is conducted every October and is showing that the Walleye populations is remaining steady. FWP is holding a Wildlife Meeting in Trout Creek tomorrow, January 8, 2020 in regards to managing predators. Mr. Kreiner is working on finalizing funding sources for the conservation fund to purchase 2- 20 acre lots on Thompson River, providing a walk-in fishing access. River access between Thompson River and Plains, Montana has been on a high priority list to address. There is continuing restoration on Crow Creek for bull trout and cut throat as well as Graves Creek and Fish Trap Creek. A Cut Throat 3-Phase project is being proposed for hybridization with Rainbow Trout.

The Board met with Glen Cameron, Montana Department of Transportation to discuss: the results of the Montana Hwy 200 Speed Study. The speedy study resulted in MDT granting the speed limit increase from mile post 56 to milepost 59 to 70 M.P.H. Commissioner Brooker requests another speed study to be conducted during a heavier impact period, such as the summer months for Hwy 135 between Camp Bighorn and Quinn's Hot Springs Resort. Quinn's Hot Springs Resort is constructing a new pool, an RV Park is in the works, and the United States Forest Service has proposed campgrounds and a trail connector in the area. Further discussion was held on the concern of the speed increase to 55 mph east of Thompson Falls through the highway overpass. The Board was encouraged to send a letter of request to move the speed increase sign east, past the new Solid Waste Refuse Disposal District Transfer Station.

The meeting adjourned at 4:15 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Acting Secretary
Kathy Conlin

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 09, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 09, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: proposed amendments to the Sanders County Subdivision Regulations, Fees and Buildings for Lease or Rent prior to the public hearing noticed for January 28, 2020 at 10:00 a.m.

The Board met with Naomi Leisz, County Attorney-Public Administrator to discuss: a gambling after hour's ordinance, liability insurance limits for Independent Contractors as well as a tree that has been compromised due to fire

damage on the corner of 2nd Street and Jenkins Street in Noxon, Montana. Ms. Leisz will look into the matters and follow up with the Board at a later date.

ROUTINE COUNTY BUSINESS

The Board has a consensus to execute the Cooperative Agreement between Montana Department of Public Health and Human Services (DPHHS) and the Sanders County Board of Health (BOH) to establish a payment schedule for maximizing the disbursement of funds to the BOH to support inspections of licensed establishments and to determine which optional programs the BOH will conduct.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 3 days without incident. An incident occurred at Solid Waste and an investigation report was provided. A slip/trip occurred on the sidewalk at the Detention Center. An investigation on the incident is underway. Open County Positions: Deputy Sheriff, three new external applications have been received. Commissioners Executive Assistant, two internal candidates to date. Justice Court Clerk/Restitution Officer (part-time), the open position goes external this afternoon. Further discussion was held on Commissioner Cox and Commissioner Magera reviewing the Executive Assistant applicants with Mr. Wallace to screen for proposed interviews.

The meeting adjourned at 4:15 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Acting Secretary
Kathy Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA January 15, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 15, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Solid Waste (SW) Refuse Disposal District Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Jason Peterson, Supervisor and Kathy Conlin, Acting Secretary/Billing Clerk/Recycling Assistant. Old Business: Discussion was held on quotes that were requested for roll-off sites during the December 18, 2019 SW Board Meeting. Commissioner Carol Brooker will follow up with B & P Services to see if they have obtained any quotes for the Plains roll-off site. Jason Peterson will follow up with quotes for the roll-off sites as well. An update was provided on the keys to the new transfer station. Butte Services and Haskins were provided keys to the new transfer station site. Mr. Peterson advised that operations at the new transfer station are going well. The Board approved the cost of the new attendant shed for the new transfer station. The SW Board discussed the value of the old garbage baler for sale purposes. New Business: Kathy Conlin discussed Recreational Vehicle Site Refuse Fees. Commissioner Brooker motioned to approve a \$32.00 per RV Park Seasonal/Year Round Fee for SW, which equals one-fifth of a yearly refuse unit Commissioner Magera seconded the motion. The motion was passed unanimously. Recycling Report: 38 bales of Cardboard was recycled, Metal from all haulers must be placed in the metal bin. There was no further public comment. The meeting adjourned at 11:00 a.m.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 9 days without incident. Sidewalk safety will be addressed in the spring of 2020. Open County Positions: Deputy Sheriff, applications have been received. Mr. Wallace is waiting for a response from Sheriff Rummel and Undersheriff Hensley for proposed interviews. Commissioners Executive Assistant, three candidates to date. Justice Court Clerk/Restitution Officer (part-time), no internal or external candidates to date. Solid Waste Driver, posted externally later today. Further discussion was held on HR Training that will occur in late February 2020.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 155 between Sanders County and William Susic. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 156 between Sanders County and William Susic. Commissioner Magera seconded the motion. The motion was passed unanimously.

Jessica Connolly, Chief Financial Officer requested to meet with the Board as she was not on the scheduled agenda, to discuss: the financials for the Sheriff's Office.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Robert Gregg, Member; Dr. Jack Lulack, Member; Kathy Conlin, Acting Secretary; Shawn Sorenson, Sanitarian; and Karen Morey, Director of Public Health. Dr. Gregg motioned to approve October 16, 2019 meeting minutes. Dr. Lulack seconded the motion. The motion was passed unanimously. New Business: Karen Morey advised thirteen positive influenza cases to date in Sanders County. Seven Influenza B and six Influenza A with one hospitalization. Influenza B/Victorian and A (H1N1) are the predominant viruses. As of January 4, 2020 over 1,200 cases and 78 hospitalizations have been reported in Montana with no deaths. Communicable Disease Reporting in Montana: Immediately report suspected or confirmed cases to 406827-6931, fax 406-827-6988. After business hours 406-827-3584 (Sanders County Dispatch). If Local Public Health Jurisdiction is unavailable call 406-444-0273 (available 24/7). Ms. Morey advised the Sanders County Employee Health and Wellness Fair is scheduled for March 19, 2020 in the Sanders County District Courtroom from 10:00 a.m. to 3:00 p.m. Karen Morey presented for Sandi Gubel due to her absence. An emergency measure was put into place on December 18, 2019 by Governor Steve Bullock enacting a 120-day emergency ban, prohibiting the sale of all flavored e-cigarette products in Montana. The ban continues until April 15, 2020. The jurisdiction is left to the Counties to enforce compliance of the ban. On December 19, 2019, Karen Morey, Director of Public Health and Sandra Gubel, Tobacco Prevention Specialist visited 13 sites in Sanders County listed as tobacco retailers. On December 20, 2019 Tobacco 21 a federal law went into effect, which makes it illegal to sell tobacco products, including e-cigarettes to anyone under the age of 21. Montana Department of Health and Human Services (DPHHS) is awaiting additional guidance from the Food and Drug Administration (FDA) to determine the next steps for Tobacco 21 in the state of Montana. January 2, 2020, the FDA issued a policy prioritizing enforcement against certain unauthorized flavored e-cigarette products (such as Juul) that appeal to kids, including fruit and mint flavors. Companies that do not cease manufacture, distribution and sale of unauthorized flavored cartridge-based e-cigarettes (other than tobacco or menthol flavors) within 30-days, risk FDA enforcement actions. Montana's emergency rules on flavored e-cigarette products are more comprehensive and still apply. Montana's emergency measure was made because of deaths and hospitalizations of persons diagnosed with the pulmonary disease known as E-Cigarette or Vaping Associated Lung Injury (EVALI). As of January 7, 2020 there have been 2,602 hospitalized lung injury cases associated with the use of e-cigarettes, or vaping products reported to the CDC. The DPHHS website has information on EVALI as new numbers regarding outbreak are reported every Thursday afternoon <http://dphhs.gov/publichealth/mtupp/vapingpulmonarydisease>. Shawn Sorenson advised minor policy changes needed in the retail food grading to be consistent with Montana Food Code violation categories. A letter was sent from Environmental Health on the results of licensed establishments inspected in 2019 as well as information regarding the upcoming 2020 inspections. An installer and consultant training will be soon for contractors to focus on statute and rule changes, design vs. installation and continued improvements for the Environmental Health staff. Unfinished Business: Shawn Sorenson stated the Lakes of Heron let their state approved public water and wastewater designs sunset therefore they will have to resubmit if they are to move forward as well as drill test a well to verify what the ground water is doing in that area/definitive groundwater direction for the Department of Environmental Quality (DEQ). Mr. Sorenson advised that his department has implemented a

log to better track correspondence with compliance dates. The Paradise Sewer District held a public hearing in regards to pursuing a grant to fund for the wastewater system. The meeting had a good turnout of public citizens. Mr. Sorenson reminded the Board that the Thompson Falls “hill” needs to be addressed, the hill is very similar to the proposed Paradise Sewer project in which at least 500 homes produce wastewater that may be going into the Clark Fork River, this is a very unique situation that has been known for many years and the City of Thompson Falls, Montana needs to work towards installing a sewer system. Commissioner Cox was able to get in touch with Chad Stocking via telephone to discuss the large Spruce tree which has suffered fire damage and has become a safety hazard on the corner of 2nd Street and Jenkins Street in Noxon, Montana. Mr. Stocking assured Commissioner Cox that he would take care of the tree if the County deemed it is a hazard. There was no public comment. The meeting adjourned at 4:45 p.m.

The meeting adjourned at 5:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Acting Secretary
Kathy Conlin

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 16, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 16, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a tree located on private property in Noxon, Montana that is a possible safety issue. Ms. Maudrone will follow up with pictures of the possible safety issue. Commissioner Cox will follow up with the property owner upon Ms. Maudrone’s research. Further discussion was held on current subdivisions that are up for review.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The meeting adjourned at 3:15 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Acting Secretary
Kathy Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 21, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 21, 2020, at 1:00 p.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: the applicants that were submitted for the Executive Assistant position to the Sanders County Board of Commissioners. After review the Board recommended interviewing three selected candidates for interviews to be scheduled for Monday, January 27, 2020

The meeting adjourned at 3:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Acting Secretary
Kathy Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 27, 2020

The Board of Commissioners of Sanders County, Montana, met in special session on Monday, January 27, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carl Brooker, Commissioner.

The Board conducted an interview at 10:00 a.m. for the open position for the Executive Assistant position to the Sanders County, Montana Board of County Commissioners. Also in attendance were: Rich Wallace, Director of Human Resources and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools.

The Board conducted an interview at 11:00 a.m. for the open position for the Executive Assistant position to the Sanders County, Montana Board of County Commissioners. Also in attendance were: Rich Wallace, Director of Human Resources and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools.

The Board adjourned at noon and resumed the session at 1:30 p.m.

The Board conducted an interview at 1:30 p.m. for the open position for the Executive Assistant position to the Sanders County, Montana Board of County Commissioners. Also in attendance were: Rich Wallace, Director of Human Resources and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools.

The meeting adjourned at 4:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Acting Secretary
Kathy Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 28, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 28, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the public hearing on the Amendment to Sanders County Subdivision Regulations, Fees and Buildings for Lease or Rent. In attendance were: Katherine Maudrone, Director of Land Services; Shawn Sorenson, Sanitarian; Ricky Hagedorn, Surveyor, Hagedorn Land Surveying and Tim Smith, Surveyor, Timberline Surveying. Commissioner Cox then turned the meeting over to Katherine Maudrone to present proposed fee changes to the Sanders County Subdivision Regulations which included: Minor Preliminary Plat Fee from \$300.00 to \$350.00 as well as \$10.00 a lot; Major Final Plat Fee from \$100.00 to \$150.00 as well as \$10.00 a lot, Final Plat Each Phase \$300.00 as well as \$10.00 a lot, Variance Request with Preliminary Application \$50.00 to \$100.00, Variance Request after Preliminary Approval \$50.00 to \$150.00, Preliminary Plat/Phasing Approval Extension \$100.00, Vacating Final Plat \$250.00, Exemption Review \$100.00 to \$200.00, Examining Surveyor Review \$100.00 to \$10.00 a tract, Subdivision Improvement Agreement \$200.00, Amend Application after sufficiency before decision \$50.00 per Amendment, Amend Preliminary Approved Minor before Final \$50.00 per Amendment, Amend Preliminary Approved Major before Final \$50.00 per Amendment, Subsequent Minor \$300.00. Ms. Maudrone then presented proposed changes to the Sanders County Subdivision Regulations including: legislative updates, fire protection, and areas of high wildfire hazards. Commissioner Brooker motioned to continue the Public Hearing on the Amendments to the Sanders County Subdivision Regulations, Fees and Buildings for Lease or Rent to Thursday, February 6, 2020 at 10:00 a.m. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/ Superintendent of Schools to discuss: County journal vouchers and a review of the current budget. Presiding Officer Anthony B. Cox examined and approved the Journal Voucher Detail report for the account period of December 2019. Further discussion was held on designating a second polling place for Trout Creek Precinct 3. A notice of polling place change will be posted in blue and pink and posted all throughout the County, as well as a postcard sent to all area voters. Notifications will also be sent to Noxon and Heron voters, as well as a published notice.

The Board adjourned at noon and resumed the regular session at 2:00 p.m.

The Board held the 2020 Employee Service Award Ceremony in the Justice Courtroom. Those recognized for their years of service were: Carol Brooker- 25 years, Lisa Wadsworth- 20 years, Cindy Lidtke- 20 years, Rory Nygaard- 15 years, Katherine Maudrone- 15 years, Shawna Chenoweth- 15 years, Roy Mosher- 15 years, Doug Dryden- 15 years, Jerrie Reichert- 10 years, Jerry Johnson- 10 years, Sandy Hough- 10 years, Dwight Miller- 10 years, April Phillips- 5 years, Ben Bache- 5 years, Jim Burnette- 5 years, Jennifer Ekberg- 5 years, Tiffany Broyhill- 5 years and Jason Peterson- 5 years.

The meeting adjourned at 3:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Acting Secretary
Kathy Conlin

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
January 30, 2020

Commissioner Magera proceeded to audit County Payroll at 9:30 a.m. and instructed the Clerk to draw warrants in the amount of \$514,849.23. (County Payroll is on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 30, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: subdivisions and road standards. Also in attendance were: Ben Bache, Foreman, Road District No. 1 & 2 and Ashley Blaylock, GIS/Rural Addressing. Mr. Bache proposed discussion on fees for encroachment permits, driveway permits and temporary road permits. Mr. Bache proposed a deposit be made on temporary road access permits and if the permittees reclaim the road and put the road access back to the Sanders County Road standards the permittees would receive a high percentage of the deposit back. If the permittees don't reclaim and fix the temporary road access back to Sanders County Road standards then they would not get any of their deposit back. Mr. Bache will follow up with Flathead County Road department standards for Sanders County to consider. Ashley Blaylock advised that she would be able to construct a mapping layer to track driveway encroachment permits. Ms. Blaylock could scan documents but would be unable to attach the documents to the incorporated mapping layer at this time. She advised there is software to be able to do this, she just is not at that point right now to be able to do so. It will be available to do in the near future. Katherine Maudrone requested that the meeting be closed to discuss personal issues. Therefore, Commissioner Cox and Commissioner Magera requested Jennifer Ekberg, Secretary leave the room.

The Board adjourned at 11:45 a.m. and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to execute Subgrant 20-1 between Community Action Partnership of Northwest Montana and Sanders County so that Sanders County as a sub-recipient shall use funds from the Community Services Block Grant to support the Sanders County Community Housing Organization. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute Montana Department of Environmental Quality (DEQ) Form AR3: Pesticides Annual Report Form for Tier II Facilities for the Sanders County Aquatic Invasive Plant Task Force. Commissioner Cox seconded the motion. The motion was passed unanimously.

As it was 2:05 p.m. and the time and place as advertised, the Board proceeded to open the sealed bid received by Robert Peccia and Associates for the Sanders County Airport- Request for Qualifications. Commissioner Magera motioned to take the bid under advisement until Wednesday, February 5, 2020 at 1:30 p.m. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 7 days without incident. Also in attendance were: Tom Rummel, Sheriff and Lanny Hensley, Undersheriff. Open County Positions: Deputy Sheriff, The Board has a consensus to execute the HR Personnel Action form for Morgan Grimm as the new Deputy effective Tuesday, February 04, 2020. Justice Court Clerk/Restitution Officer (part-time), the external posting closes on today's date. Solid Waste Truck Driver, interviews are scheduled for Wednesday, February 05, 2020. Assistant Election Clerk, external posting closes on February 14, 2020. Further discussion was held on Defensive Driving Classes instructed by Montana Association of Counties (MACo). There is also a potential discount with private insurance companies for attendees over a certain age. Proposed dates would be February 25-26th, 2020 with both days offering a class in the morning and afternoon.

The meeting adjourned at 3:15 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 05, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 05, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Bruce Vincent, Environomics USA and Nick Raines, Environmental Coordinator, Hecla Montana Operations to discuss: updates on the Rock Creek mine outside of Noxon, Montana and Montanore mine in Libby, Montana. Also in attendance were: Katherine Maudrone, Director of Land Services; Jen Kreiner, Executive Director, Sanders County Community Development Corporation; Annie Wooden, the Sanders County Ledger and Scott Shindledecker, Clark Fork Valley Press. Nick Raines advised that in 2018 the U.S. Forest Service issued their record of decision for the Rock Creek mine project and in early 2019, Hecla began working with the state and Forest Service to update the plan of operations for the Rock Creek project. Hecla then submitted the revised plan of operations and late last year, received notification from the Forest Service that the plan was consistent with the requirements laid out in the Forest Service's record of decision. Now the Department of Environmental Quality (DEQ) will review the updated plan. Hecla hopes to receive approval from DEQ to proceed with Phase One of the project which includes evaluation and data collection. This will consist of non-ground disturbing activities and is expected to take five years to complete. In 2017, the federal court overturned environmental approvals in the Forest Service's record of decision for the Montanore project. Mr. Raines advised that the Forest Service is working on revising the environmental impact statement and then Hecla will update its plan of operations. Bruce Vincent stated that Hecla is continuing to see progress from the Forest Service and the state in regards to moving forward with these projects. Commissioner Brooker requested support from Hecla for the Housing Assessment Grant that the County was awarded. The award stipulates that the County is to provide matching funds and Commissioner Brooker is requesting support from businesses that will benefit from the information that will be collected in the housing assessment.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 13 days without incident. Mr. Wallace provided statistics for work related injuries and illnesses from 2013 to 2019. Overall the County has declining numbers related to work related injuries and illnesses. Montana Association of Counties will hold a Defensive Driving class on February 25, 2020 and February 26, 2020. The employees that attend have the potential to receive a discount from their private auto insurance for attendance. Open County Positions: Justice Court Clerk/Restitution Officer (part-time), the external posting has closed and Mr. Wallace along with Judge Doug Dryden are reviewing applicants for possible interviews. Solid Waste Truck Driver, interviews are scheduled today Wednesday, February 05, 2020 from 1:00 p.m. to 4:00 p.m.. Assistant Election Clerk, external posting closes on February 14, 2020. Further discussion was held on the County hiring outside Council to assist the Commissioners for legal advice.

The Board adjourned at 11:50 a.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised for the decision on the Sanders County Airport-Request for Qualifications, Commissioner Magera motioned to award the Sanders County Airport-Request for Qualifications to Robert Peccia and Associates. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Rich Magera and Wally Logan to discuss: a request to reduce the speed limit on Hwy 200 between Plains and Paradise, Montana. Mr. Magera requested the speed limit be reduced from mile marker 77 to mile marker 82 from 70 m.p.h. to 55 m.p.h. In this five-mile stretch there are two bus stops, sheep that cross the highway, bicyclist that are between traffic and guardrails, semi trucks that cross the highway with low visibility and fifteen fatality crosses that are in a three mile stretch within the five miles that is being requested for a speed reduction. With a consensus from the Board Commissioner Brooker advised Mr. Magera and Mr. Logan the Board will write a letter to the Montana Department of Transportation requesting a speed study.

The meeting adjourned at 3:30 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner

Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 06, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 06, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the continued public hearing on the Amendment to Sanders County Subdivision Regulations, Fees and Buildings for Lease or Rent. In attendance were: Katherine Maudrone, Director of Land Services; Shawn Sorenson, Sanitarian; Ben Bache, Foreman, Road District No. 1 & 2; Ricky Hagedorn, Surveyor, Hagedorn Land Surveying; Tim Smith, Surveyor, Timberline Surveying and Ron Warren, Rocky Mountain Surveying. Commissioner Cox then turned the meeting over to Katherine Maudrone to present continued discussion on subdivisions and their impact on County maintained roads. Ron Warren and Tim Smith commented on how subdivision roads impact County roads and their beliefs that down the road they believe the County will end up taking on these roads. Mr. Warren advised the Board that the County needs to obtain road taxes differently. Commissioner Brooker advised Mr. Warren on the legalities associated with road monies. In regards to fire suppression in the subdivision regulations Mr. Warren stated that on page 69 number 3., that the amount required is excessive. Ms. Maudrone requested Mr. Warren to state what he thought was reasonable for consideration. Requiring Park Fees for subsequent Minor Subdivision was proposed. Ron Warran recommended at least 5-lots/parcels with less than 5 acres have to provide park fees to the County. Noxious Weed, Shawn Sorenson addressed the fact that 100% of application of chemicals is affecting humans and animals, and concerns for potential groundwater contamination. Tim Smith requested information be provided to developers for safe handling of chemicals and effective treatment of weeds. Commissioner Brooker motioned to continue the public hearing for the Amendments to Sanders County Subdivision Regulations, Fees and Buildings for Lease or Rent till February 19, 2020, at 2:00 p.m. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:35 p.m.

The Board met with Jason Peterson, Supervisor, Solid Waste Refuse Disposal District and Rich Wallace, Director of Human Resources to discuss: the Solid Waste Refuse Disposal District interviews that were held on Wednesday, February 05, 2020 for a truck driver.

Commissioner Cox left the meeting at 1:45 p.m.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: a Sanders County Tax Appeal that was repealed in 2019. The Board advised Mrs. Scribner that a follow up was not necessary.

The Board met with Shawn Sorenson, Sanitarian to discuss: ta proposal from Milton Pierce, Clark Fork Valley Hospital to provide food training to the County. Mr. Pierce would also be able to provide food training services throughout Sanders County in lieu of Mr. Sorenson. The Board has a consensus for Mr. Sorenson to move forward with the food training services provided by Milton Pierce from Clark Fork Valley Hospital. Further discussion was held on letters sent to Plains, Montana residents from Montana Department of Environmental Quality (DEQ) on the continuing groundwater sampling from wells located on High Country Road, Howells Lane, Isobel Lane, Lower Lynch Creek Road, Lyla Lane, MT Hwy 200, Smiling Tree Lane and Sully Lane as part of the investigation of salt-contaminated groundwater from the Monana Department of Transportation (MDT) Maintenance Facility operations. The letters to residence showed the latest results show that their well water contains salt parameters well below their respective screening levels. DEQ will still require that MDT continue to monitor the residents water on a quarterly basis to track any changes in their water quality.

Commissioner Cox joined the meeting at 2:20 p.m.

The Board met with Matt Dombach, Supervisor, Maintenance to discuss: an update of current and finished projects for the Maintenance Department.

The Board met with Karen Morey, Director of Public Health to discuss: a review of the checklist and approval of communicable disease reporting protocol(s). The Board has a consensus to execute the approval of the communicable disease reporting protocol. Further discussion was held on a dog bite that occurred in Dixon, Montana. The results came back negative for rabies on the canine.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to approve January 2, 7, 9, 15-16, 28 & 30th, 2020 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox proceeded to audit County Claims at 3:00 p.m. and instructed the Clerk to draw warrants in the amount of \$304,446.17. (County Claims are on file in the Office of the Clerk and Recorder)

The meeting adjourned at 4:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA February 13, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 13, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a draft staff report on South Hill Ridge Major Subdivision. Ms. Maudrone advised the Board that the public hearing on South Hill Ridge Major Subdivision is set for Thursday, February 20, 2020 at 10:00 a.m. Further discussion was held on the Heron Rural Fire District. The Heron Rural Fire District would like to expand their facilities to add more bays to their fire department. Ms. Maudrone advised that to expand the Heron Rural Fire District they would have to expand onto Sanders County Park Commission property. The Sanders County Park Commission will need to follow up with the Heron Rural Fire District for discussion on the feasibility of the Heron Rural Fire District expansion.

The Board met with Bob Church, Vice President, Great West Engineering to discuss: an update on the Solid Waste Refuse Disposal District System Improvements project as well as the Beaver Creek Shop project. Also in attendance was Jason Peterson, Supervisor, Solid Waste Refuse Disposal District. A final inspection will be conducted at the new Solid Waste Refuse Disposal District Transfer Station on Friday, February 28, 2020 at 11:00 a.m.

The Board met with Claude Burlingame, Attorney to discuss: Claude Burlingame providing Council to the Board of Commissioners, Sander County, Montana. Mr. Burlingame will provide Council to the Board and will submit an itemized claim once a month to the County. Further discussion was held on a proposed easement on Corona Road in Plains, Montana; drafting a Termination of Agreement between Sanders County and Gary Campbell; a criminal case that has been filed in the Twentieth Judicial District Court Sanders County, Montana on a member of the Trout Creek Park District Board and the Trout Creek Improvement District Board that has criminal charges pending on using board monies criminally, as well as an agreement between the Sanders County Weed District and Montana Fish, Wildlife and Parks for the application of products on noxious weeds. Mr. Burlingame will look into the matters further and will follow up with the Board on Wednesday, February 19, 2020 at 11:30 a.m.

The Board adjourned at noon and resumed the regular session at 1:35 p.m.

The Board met with Larry Lack, Member, Upper Columbia Conservation Council (UC3) to discuss: an update on the meeting held Wednesday, January 29, 2020, for the UC3. Mr. Lack is a member of the UC3 as a representative for Sanders County, Montana. (draft meeting minutes for the UC3 meeting are attached and filed in the Commissioners Office)

Commissioner Cox proceeded to audit County Claims at 2:20 p.m. and instructed the Clerk to draw warrants in the amount of \$53,228.24. (County Claims are on file in the Office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 20 days without incident. Mr. Wallace provided tentative dates for safety rounds that will occur through the County. The Defensive Driving Classes instructed by Montana Association of Counties (MACo) are scheduled for February 25-26, 2020. Open County Positions: Justice Court Clerk/Restitution Officer (part-time), interviews are scheduled for the afternoon of February 19, 2020. Solid Waste Truck Driver, Mr. Wallace and Mr. Peterson are still reviewing the interviews that occurred on February 5, 2020. Assistant Election Clerk, external posting closes on February 14, 2020. Further discussion was held on the HR Training that is scheduled on Thursday, February 27, 2020 with County Department Heads.

The Board met with Katie French to discuss: Mrs. French's concerns and questions regarding the Sanders County Subdivision Regulations and Fee Schedule as it pertains to her future RV Park development. The Board advised Mrs. French to submit her concerns and questions in writing to the Board, so that they may follow up with Mrs. French.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to execute the Interlocal Agreement between the Town of Hot Springs and the County of Sanders, to Cooperate in the Provision of Library Services to the Residents of School District 14J (Amended 2020). Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Memorandum of Agreement for Services between Sanders County and Thompson River Animal Care Shelter. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Gary Kelly to the Paradise Improvement District for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to appoint Judith Hawley to the Paradise Improvement District to fill the remainder of the term for Sunny Chase ending on October 20, 2021. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to appoint Jerome McDonald to the Western Sanders County TV District for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to appoint Donald Nance to the Western Sanders County TV District for a three year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint John Errecart to the Sanders County Weed District for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

The meeting adjourned at 4:20 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 19, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 19, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Solid Waste (SW) Refuse Disposal District Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Jason Peterson, Supervisor, SW Refuse Disposal District; Jennifer Ekberg, Secretary; Kathy Conlin, Billing Clerk, Recycling Assistant and Rich Wallace, Director of Human Resources (HR). Commissioner Brooker motioned to approve December 18, 2019 and January 15, 2020 meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously. Old Business: Rich Wallace provided an update on the individuals that were interviewed for the Truck Driver position in SW. Mr. Wallace recommended re-posting the open position. The Board has a consensus for Mr. Wallace to repost the open position for a Truck Driver for the Solid Waste Refuse Disposal District. Jason Peterson advised the Board that he received a verbal agreement with the Libby Landfill to utilize their landfill at \$30.00 a ton during construction of the Trout Creek Bridge Rehabilitation project this spring 2020. The Board requested Mr. Peterson follow up and obtain a hard copy of the agreement so that the County Attorney can review for execution. New Business: Kathy Conlin inquired as to whether or not Mr. Peterson wanted to accept tires this year for Thompson Falls Beautification Days. Mr. Peterson recommended accepting tires at \$1.00 off the regular SW price, and would not provide a discount to commercial entities. The Board has a consensus to accept tires at \$1.00 off the regular SW price with the exception of not discounting commercial entities. Kathy Conlin request clarification on the hours of operation for all the SW sites. Jason Peterson advised that this spring Plains and Thompson Falls sites will have the same hours of operation. The Trout Creek roll-off site will have an additional temporary roll-off site during the Trout Creek Bridge Rehabilitation Project this June 2020. Mr. Peterson requested the purchase of an air compressor for the new SW Transfer Station. The Board has a consensus for Mr. Peterson to purchase a new air compressor for the new SW Transfer Station. Recycling Report: Mr. Peterson advised there are no recyclables at this time, the recyclables has all been recycled to date. There was no further public comment. The meeting adjourned at 11:00 a.m.

Mary Taylor, First Security Bank (FSB) and Gill Lofthus, FSB requested to meet with the Board as they were not on the scheduled agenda, to discuss: Joint Operation Marisposa. Commissioner Brooker and Commissioner Magera provided an update on the Board's meeting that was held on November 20, 2019 with David Williams, President, Joint Operation Mariposa who is in the process of trying to create a Veterans Office in Thompson Fall, Montana.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 26 days without incident. The Defensive Driving classes instructed by Montana Association of Counties (MACo) are scheduled for February 25-26, 2020. Commissioner Brooker provided an update on MACo's Workers' Compensation Insurance. Open County Positions: Justice Court Clerk/Restitution Officer (part-time), interviews are scheduled for this afternoon, February 19, 2020. Solid Waste Truck Driver, the open position is re-posted until March 4, 2020. Assistant Election Clerk, Mr. Wallace and Nichol Scribner are reviewing applications at this time. Further discussion was held on the HR Training that is scheduled on Thursday, February 27, 2020 with County Department Heads.

The Board met with Claude Burlingame, Commissioners Council to discuss: a proposed easement on Corona Road in Plains, Montana. Commissioner Brooker will follow up with Erin Carey, District Ranger, Lolo National Forest to discuss the proposed easement on Corona Road in Plains, MT. Mr. Burlingame presented a Termination of Agreement between Sanders County and Gary Campbell. Commissioner Brooker motioned to execute the Termination of Agreement between Sanders County and Gary Campbell. Commissioner Magera seconded the motion. The motion was passed unanimously. Also in attendance was Naomi Leisz, County Attorney-Public Administrator. Mr. Burlingame presented a resolution suspending a member on the Trout Creek Park District. Commissioner Magera motioned to adopt Resolution 2020-01 A Resolution Suspending a Member on the Trout Creek Park District. Commissioner Brooker seconded the motion. The motion was passed unanimously. Ms. Leisz held discussion on a trailer court issue in Hot Springs, Montana, as well as a lawsuit filed on Sanders County, on the Sanders County Fair Commission and on the Plains Lion Club for an incident that occurred at the 2016 Sanders County Fair. Commissioner Brooker inquired with Mr. Burlingame on how the County would address the Heron Rural Fire District requesting land from the Sanders County Park Commission. Mr. Burlingame will draft a continuing licencing agreement between the Heron Rural Fire District and the Sanders County Park Commission for the Heron Rural Fire District to obtain land from the Sanders County Park Commission to expand their fire department building to have two additional bays.

The Board adjourned at 12:30 p.m. and resumed the regular session at 2:00 p.m.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the continued public hearing on the Amendment to Sanders County Subdivision Regulations, Fees and Buildings for Lease or Rent. In attendance were: Katherine Maudrone, Director of Land Services; Shawn Sorenson, Sanitarian; Ben Bache, Foreman, Road District No. 1 & 2; Ricky Hagedorn, Surveyor, Hagedorn Land Surveying; and Ron Warren, Rocky Mountain Surveyors. Commissioner Cox then turned the meeting over to Katherine Maudrone to present continued discussion on subdivision regulations including: fire protection, special requirements for subdivisions proposed in areas of high wildfire hazard, rv, and mobile home park regulations. Presiding Officer Anthony B. Cox closed the hearing at 3:05 p.m. Commissioner Brooker motioned to take the matter under advisement until Thursday, February 27, 2020 at 10:00 a.m. Commissioner Magera seconded the motion. The motion was passed unanimously.

As it was 5:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the public hearing on the Annual Regional Economic Assessment Identifying Community Needs and Projects. In attendance were: Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Carol Brooker, Commissioner; Jen Kreiner, Sanders County Community Development Corporation; Connie Foust, Plains Town Council; Jim Thaden, Executive Director, Lake County Community Development (LCCDC); Ernie Scherzer, Sanders County Community Housing Organization (SCCHO); Jim Jacobson, SCCHO; Marie Hirsch, LCCDC; Miriah Kardelis, Sanders County Ledger; Katherine Maudrone, Director of Land Services; Tobo Leivestad, Resident; Rusti Leivestad, Resident; Angelo Alderete, Project Ascent; Karen Thorson, Paradise Elementary School Preservation Committee (PESPC) and Debbie Wilson, Owner, Edward Jones. Commissioner Cox then turned the meeting over to Jen Kreiner who advised those in attendance that this hearing is to obtain public comment identifying the needs and priorities of Sanders County citizens and communities in the areas of Infrastructure, Housing and Economic Development and to advise local stakeholders of potential funding sources. Mrs. Kreiner held further discussion on types of community development, requirements for funding public infrastructure: the Montana Department of Commerce Programs consisting of: Treasurer State Endowment Program (TSEP), and the Community Development Block Grants (CDBG), the Montana Department of Natural Resources and Conservation (DNRC) consisting of: the State Revolving Loan Fund (SRF), and the United States Department of Agriculture Rural Development Rural Utility Services (USDA RD RUS). Housing programs consist of: CDBG and HOME. Marie Hirsch presented Economic Development programs consisting of: Montana Department of Commerce Big Sky Trust Fund, Tourism Grants, State Wood Products Revolving Loan Fund, Montana Main Street Program and the Montana Department of Labor Workforce Training. Public comments as follows: Infrastructure: Connie Foust advised the Town of Plains, Montana needs to relocate their wastewater treatment facility. Ms. Foust added that every city street in Plains, Montana has pot holes that need to be addressed. Housing: Ernie Scherzer stated that there are many types of housing groups in Sanders County. A gentleman in Dixon, Montana wants to construct affordable housing. In Plains, Montana a group is working together to obtain independent senior housing. In Noxon, Montana a group is working on what type of housing is needed in the area. Jen Kreiner advised those in attendance that Sanders County has received a grant to conduct a Housing Needs Assessment. The needs assessment will start the end of March 2020. Economic Development Needs and/or Projects: Jennifer Ekberg read a letter provided by Jerry Lacy, Mayor, City of Thompson Falls, Montana stating: On February 10, 2020, the Thompson Falls City Council adopted the City's 2020 Capital Improvements Plan (CIP). The CIP Executive Summary identifies our 11 highest projects: Sewer Collection, Treatment, Street Upgrades/Sewer; Upgrade Water PER, Fire Department SCBAs, City Hall Doors, Additional Water Tank, Wild Goose Park Upgrades, Rose Garden Irrigation, Grader and Water Main Replacements. As well as anticipated infrastructure needs for the City water system and anticipated infrastructure needs for the City wastewater system. Mrs. Ekberg also read an email provided by Daniel Moore and Marlaina Mohr on the Historic Black Bear Inn stating that from the Adaptive Re-Use and Feasibility Study they conducted in 2019 the study concluded that priority facility upgrades and restoration items included: façade and masonry improvements, roof replacement and installation of upgraded windows. Tobo Levistad inquired as to whether there were any resources to assist the Rex Theatre? Jen Kreiner advised that she was not aware of any through the programs mentioned above due to the theatre being a for profit entity. Karen Thorson stated that the United States Department of Agriculture Rural Development funded a grant for the PESPC to have a Preliminary Architectural Report (PAR) and Business Plan conducted. The study provided information providing new concepts, future capital improvements and needed repairs. The PESPC and PAR's top priorities are full accessibility in the classroom building (making the building ADA accessible), an elevator in the building to provide limited use/limited access, as well as a new heating and cooling system in the historic classroom building. The system the classroom building has now is a 75-year old boiler that generates steam for antique radiators. The PAR provided information replacing the boiler with a new ductless mini-split, heating and cooling system throughout the building with back-up electric heaters in the stairwells. Mrs. Thorson stated that since the

opening of the Paradise Center over 6,000 people have utilized the building. Mrs. Thorson then inquired to those in attendance if there were questions or concerns that people might have on the Environmental Impacts on the Paradise Center to any proposed additions, maintenance and repairs that have been proposed. There was no comment from the public. Ernie Scherzer stated Noxon and Trout Creek, Montana have reached load capacity for their public watersystem and remembers when the districts provided this information during previous public hearings and it seems that nothing was addressed. Katherine Maudrone advised Mr. Scherzer that the County conducted a Capital Improvements Planning Update prepared by Robert Peccia and Associates on Sanders County water districts. Robert Peccia and Associates made recommendations and provided available funding opportunities to each district. Ms. Maudrone advised that now its up to the districts to move forward with the information that they were provided. Debbie Wilson inquired would the Rex Theatre be able to utilize the Montana Department of Commerce Tourism grant? Jen Kreiner advised the Rex Theatre would have to prove the facility is a visitor destination. Debbie Wilson stated efforts continue to solicit business partners for the Rex Theatre. The Rex Theatre would like to continue to have live entertainment and would like to upgrade the movie system to High Definition (HD). With new equipment upgrades the theatre would have access to training grants for staff. Mrs. Wilson also advised that the Thompson Falls Elks Lodge would like to install a RV dump station for the community and visitors to utilize. Mr. Scherzer stated that all the different groups in the community need to support each other as a whole. The meeting adjourned at 6:10 p.m.

The meeting adjourned at 6:20 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 20, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 20, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the public hearing on the Preliminary Plat Approval of South Hill Ridge Major Subdivision. In attendance were: Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Carol Brooker, Commissioner; Katherine Maudrone, Director of Land Services; Jim Lucas, Landowner; Earl Hanneman, Carstens Surveying; Lynne Eaton, Landowner; Orville Eaton, Landowner; Ben Traver, Owner, South Hill Ridge Subdivision; Bonnie Abbott, Realtor, Realty Northwest and Gail Enger, Realtor, Realty Northwest. Earl Hanneman presented the 12-lot, 20-acre parcels that are proposed as single family residences. Katherine Maudrone presented her staff report on South Hill Ridge Subdivision. Comments were as follows: Commissioner Cox advised he liked the internal roads that are proposed which will lessen the impact on County roads, he also stated he likes the mail boxes located along the internal roads and not the County roads. Earl Hanneman stated that the County could have an attachment to the final plat stating the subdivision has gravel roads and dust will occur. Jim Lucas stated his property borders the proposed subdivision and inquired as to whether the subdivision is going to utilize the gravel road that connects to the gravel pit to build the subdivisions internal roads. Ben Traver stated that yes he would be utilizing the gravel from the gravel pit to build the subdivisions internal roads. Mr. Lucas stated that some kind of dust mitigation plan needs to be used for the road that leads to the gravel pit and goes by his home. His home is 50-100 feet from the road and dust will be an issue. Mr. Traver stated when using gravel from the pit Mr. Traver will not be traveling down the road adjacent to Mr. Lucas's property line. Instead he will be

building and using the internal road that he is creating for the subdivision and will not be traveling by Mr. Lucas's house. Mr. Lucas advised that the noxious weed Ventenata is a concern. The County has been addressing the problem that Mr. Lucas has with Ventenata on his property. The South Hill Ridge Major Subdivision Weed Plan needs to be implemented before the sale of any lots. Commissioner Magera advised the weed plan will be enforced before and after the sale of any lots. Commissioner Magera educated the attendees of the public hearing on what Ventenata is, looks like, and its basic properties. Gail Enger inquired as to what kills Ventenata? Commissioner Magera stated so far only one chemical, Esplanade and its expensive and is not approved for use in Montana. Bonnie Abbott inquired as to what Sanders County is using right now to treat Ventenata? Mr. Lucas advised he has tried Esplanade. Test plots were conducted and one location utilized, was his property. Commissioner Magera stated because the County is under an emergency regarding Ventenata the Sanders County Weed District was able to obtain enough Esplanade to conduct test plots of the herbicide. Commissioner Brooker recommends dust control be addressed in the proposed subdivision. The existing road should be eliminated and reseeded before final plat approval. Presiding Officer Anthony B. Cox closed the hearing at 10:55 a.m. Commissioner Brooker motioned to approve the preliminary plat approval with the following conditions: 1) That 5 foot easement along South Hill Road be granted to Sanders County and noted on the face of the final plat to create standard half width right-of-way for a full width road easement in conjunction with Easement #604 for county roads. 2) That a controlled-access easement be established on the South Hill Road frontage of these lots noting on the face of the plat that all lots must access off private, internal roads. 3) That an approach permit be approved for the proposed private access roads off South Hill Road prior to final plat approval. 4) That all private roads be built to current subdivision road standards, the names approved by Rural Addressing and road name signs erected prior to final plat. 5) That a road maintenance agreement, that addresses dust mitigation, be filed with the final plat and if restrictive covenants are filed, and that they contain the following language "These covenants may not be repealed or amended without the prior written consent of the Board of Sanders County Commissioners". 6) That is be noted on the face of the final plat that "Dust conditions exist in Sanders County that currently the county lacks funding to adequately address". 7) That all road cut and fill areas and other sites disturbed by road construction are reseeded, adequate erosion control measures established and treated for noxious weeds prior to final plat approval. 8) That the existing road on the west boundary of the property be eliminated, and reseeded and that that approach off of South Hill Road also be eliminated. 9) That this subdivision files a Waiver of the Right to Protest a Rural Special Improvement District for the construction, maintenance and other improvements of roads with final plat. 10) That the Trout Creek Post Office be contacted for requirement of an off-roadway area or centralized rural mail delivery outside public road easements and designate this on the final plat. Maintenance of this area must be addressed in the road maintenance agreement. 11) That the subdivider contact the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan and complete initial treatment prior to final plat approval. 12) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined in conjunction with the rural fire department and met prior to final plat approval. 13) That "No Build Zones" be identified on the final plat in areas of 25% or greater slope and at the apex of fire chimneys. 14) That a Fire Prevention and Control Plan identifying hazardous vegetation, treatment and maintenance be included in the CC&R's and addressed prior to final plat approval. 15) That new lot owners be provided with "Ready, Set Go!" to educate them on landscaping and building standards in the Wildland Urban Interface, herein referred to as the WUI and this document incorporated in the CC&R's. 16) That new lot owners be provided with information on living with wildlife, encouraging measures to prevent attracting wildlife and be incorporated in the CC&R's. 17) That all natural drainage ways be identified on the final plat and be preserved to maintain the natural function of the drainage channel, keeping them clean and open, not obstructed by structures, including roads and driveways. 18) That a 15 foot easement be created and placed on the final plat for the old waterline that is located in the southwest corner of this project passing from the USFS property to the adjacent parcel west of this project. 19) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Magera seconded the motion. The motion was passed unanimously.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to execute Amendment No. 1 to Contract No. 20-07-25-5-21-017-0 between Montana Department of Health and Human Services and Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Bev Bangen to the Hot Springs TV District for a three year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Doug Dryden, Justice of the Peace to discuss: the current revenues that are brought in by Justice Court, the City of Thompson Falls Police Department, Montana Highway Patrol and the Sanders County Sheriff's Office. Further discussion was held on Justice Court purchasing two desks for employees in Justice Court. The Board has a consensus for Judge Dryden to make the purchase of two desks for two employees in his office.

The meeting adjourned at 12:15 p.m.

Commissioner Cox proceeded to audit County Claims at 1:25 p.m. and instructed the Clerk to draw warrants in the amount of \$71,770.23. (County Claims are on file in the Office of the Clerk and Recorder)

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 24, 2020**

The Board of Commissioners of Sanders County, Montana, met in special session on Monday, February 24, 2020, at 1:30 p.m. Present were Anthony B. Cox, Presiding Officer via teleconference and Carol Brooker, Commissioner.

As it was 1:30 p.m. and the time and place as advertised, the Board proceeded to open the sealed bids for County Printing and Legal Advertising. Also in attendance was Randy Garrison, the Printery. County Printing Bids were received from: the Sanders County Ledger for Montana Code Annotated (MCA) less 24 percent of the allowable charges as bid for County Printing from February 1, 2020 to January 31, 2021 and the Printery for MCA less 31 percent of the allowable charges as bid for County Printing from February 1, 2020 to January 31, 2021. Commissioner Brooker motioned to award the County Printing bid to the Printery from February 1, 2020 to January 31, 2021. Commissioner Cox seconded the motion. The motion was passed unanimously. Legal Advertising Bids were received from: Clark Fork Valley Press for MCA less 35 percent of the allowable charges for County Legal Advertising from February 1, 2020 to January 31, 2021 and the Sanders County Ledger for MCA less 15 percent of the allowable charges as bid for County Legal Advertising from February 1, 2020 to January 31, 2021. Commissioner Brooker motioned to take the County Legal Advertising bids under advisement until Tuesday, March 3, 2020 at 11:00 a.m. Commissioner Cox seconded the motion. The motion was passed unanimously.

The meeting adjourned at 1:40 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 26, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 26, 2020, at 9:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Ben Bache, Foreman, Road District No. 1 & 2 and Lee Smith, Foreman, Road District No. 3 for their quarterly meeting to discuss: the 2020 Sanders County Dust Control Program. The Board has a consensus for Jennifer Ekberg to contact Magnesium Chloride applicators from the Sanders County bidders list to receive quotes for Magnesium Chloride as well as application for property owners that live on County roads. Jennifer Ekberg advised this years Bridge and Road Safety and Accountability Program (BaRSAA)/HB 473 Fuel Tax Allocation amount to Sanders County is \$133,114.85. The Road Foreman discussed what types of projects they could do with those available funds. Commissioner Cox will follow up with the total cost of paving 1.5 miles of Clark Fork Road. Further discussion was held on Sanders County proposing a Road Levy on the June or November 2020 ballot.

The Board met with Kimberly Patton, Deputy Treasurer to discuss: County journal vouchers and a review of the current budget. Presiding Officer Anthony B. Cox examined and approved the Journal Voucher Detail report for the accounting period of January 2020. Further discussion was held on the letter received from First Security Bank stating that the County's repurchase account was reduced and will now yield 1.25%. The Board has a consensus to leave the repurchase account with First Security Bank.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to reappoint Dan Lilja to the Plains Airport Advisory Board for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 34 days without incident. Mr. Wallace provided tentative dates for safety rounds that will occur through out the County. Open County Positions: Solid Waste Truck Driver, the open position is reposted until Wednesday, March 4, 2020. Commissioner Brooker advised Mr. Wallace that she received a complaint on the Solid Waste Truck Driver that was on duty February 23, 2020, stating a Sanders County resident stated that the drive was exceeding the speed limit and trash was flying periodically out of the back of the truck. Mr. Wallace will follow up with Jason Peterson, Supervisor, Solid Waste Refuse Disposal District on the complaint against the truck driver on duty. Assistant Election Clerk, Mr. Wallace and Mrs. Scribner are reviewing possible applicants to interview. Weed Control Desk Clerk, posted externally until March 9, 2020. HR Training is scheduled on Thursday, February 27, 2020, with County Department Heads. Further discussion was held on the Sanders County Fair Commission and procedures in effect for the Sanders County Fair Commission meetings.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker did not join the Board at 1:30 p.m. due to a Sanders County Community Housing Organization board meeting she attended in another room of the Courthouse.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: Mr. Naegeli is in the process of completing an application for the Emergency Management Preparedness Grant (EMPG). The Board executed the Federal Fiscal Year 2020-2021 EMPG Funding Commitment Letter as well as the EMPG Annual Time Certification Form. Commissioner Brooker inquired as to whether or not Mr. Naegeli is prepared for the Corona Virus. Mr. Naegeli stated he and Karen Morey, Director of Public Health would use the same protocol as the Eboli Virus that Sanders County has in effect.

Commissioner Cox left the meeting at 2:00 p.m.

Commissioner Brooker joined the Board at 2:10 p.m.

The meeting adjourned at 2:30 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner

Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
February 27, 2020**

Commissioner Cox proceeded to audit County Payroll at 9:30 a.m. and instructed the Clerk to draw warrants in the amount of \$487,150.07. (County Payroll is on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 27, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: South Hill Ridge Major Subdivision. The Board executed the preliminary plat approval documents for South Hill Ridge Major Subdivision. Discussion was held on a request for an Agriculture Exemption from Randal L. Sharp. Commissioner Brooker motioned that the Board is not in opposition to Randal L. Sharp's Agriculture Exemption request. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on a comment received on the revisions to the Sanders County Subdivision Regulation, Fees and Buildings for Lease or Rent. The Board will follow up with a letter on the comments dated February 17, 2020 from Mark and Kathleen French.

The Board met with Claude Burlingame, Commissioners Council to discuss: an ordinance Mr. Burlingame has provided to the County on the request of Amber Bear Inn. The first reading of Ordinance 2020-01 An Ordinance to Extend the Hours of Play for Video Gambling Machines at the Amber Bear Inn to Include the Hours Between 2:00 a.m. and 8:00 a.m., Daily is scheduled for March 3, 2020 at 11:30 a.m. Further discussion were held on the bids that were received for the County's Legal Advertising. Mr. Burlingame provided Montana Code Annotated to the Board as well as recommendations.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to approve February 5-6th, 13 & 19th, 2020 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The meeting adjourned at 12:20 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 03, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 03, 2020, at 11:00 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

As it was 11:00 a.m. and the time and place as advertised for the decision on the County Legal Advertising bid, Commissioner Magera motioned to award the 2020 County Legal Advertising bid to the Sanders County Ledger. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board read the first reading of proposed Ordinance 2020-01 An Ordinance to Extend the Hours of Play for Video Gambling Machines at the Amber Bear Inn to Include the Hours Between 2:00 a.m. and 8:00 a.m., Daily. Also in attendance was Gary Carson, Citizen. Gary Carson commented that he was not opposed to the ordinance for Amber Bear Inn and does not see how it would affect anyone other than the Amber Bear Inn. The Board advised Mr. Carson that the next reading would be March 18, 2020.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to adopt Amended Resolution 2019-24 A Resolution for Fiscal Year 2019 Budget Amendments. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to adopt Resolution 2020-02 Disposition of Bodies Burial of Persons on Private Property. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Kim Bergstrom to the Sanders County Fair Commission for a two year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

The meeting adjourned at 1:50 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA March 04, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 04, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer and Glen E. Magera, Commissioner.

The Board met with Ashley Blaylock, GIS/Rural Addressing to discuss: updates with GIS. Ms. Blaylock is learning the Guardian Map system for the Sheriff's office, which will result in Ms. Blaylock being able to create her own maps. Ten computers have been updated with the new Windows 10 software. Ms. Blaylock has 5 more computers scheduled to be updated by June 30, 2020. Further discussion was held on ink purchases for County printers. Ms. Blaylock advised that she orders ink for some departments and some departments order their own. Ms. Blaylock would like the ordering to be consistent. The Board advised Ms. Blaylock that it can be brought to the attention of the department heads at their quarterly meeting scheduled for March 11, 2020. The question will be asked if department heads would like to order their own ink or would they prefer Ms. Blaylock to order all the departments ink.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 42 days without incident. Open County Positions: Solid Waste Truck Driver, the open position closes today, March 4, 2020. Assistant Election Clerk, interviews are scheduled for tomorrow, March 5, 2020. Weed Control Desk Clerk, posted externally until March 9, 2020. Further discussion was held on the upcoming Performance Appraisals due on March 12, 2020, by all County employees.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker joined the Board at 1:30 p.m.

The Board met with Pete Bishop, Agent, Bishop Insurance Service to discuss: Montana Association of Counties (MACo) transition to Workers' Compensation Insurance with Seitz Insurance. Also in attendance were: Rich Wallace,

Director of Human Resources and Brenda Franck, Deputy, Recordings/Payroll. Further discussion was held on the County obtaining a quote from Montana State Fund as part of the MACo Work Comp Risk Retention Group with Seitz Insurance Agency.

The meeting adjourned at 3:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 05, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 05, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: revisions to the Sanders County Subdivision Regulations, Fees and Buildings for Lease or Rent. Ms. Maudrone submitted the regulations to council for review. Ms. Maudrone provided the comments and recommendations that were received back on the Sanders County Subdivision Regulations, Fees and Buildings for Lease or Rent. Ms. Maudrone provided emails received from Dan Rowan, Mayor, City of Plains, Montana requesting that Sanders County donate the Old Jail Museum that is located in Plains, Montana to the City of Plains, Montana. The Board advised Ms. Maudrone to follow up with Claude Burlingame, Commissioners Council to have him draw up a Quit Claim Deed for the Old Jail Museum.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to approve February 20, 24, & 27th, 2020 Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 11:50 a.m. and resumed the regular session at 1:30 p.m.

Commissioner Cox proceeded to audit County Claims at 1:30 p.m. and instructed the Clerk to draw warrants in the amount of \$93,934.59. (County Claims are on file in the Office of the Clerk and Recorder)

The Board met with Jonathan Mahrt, Auditor, Denning, Downing and Associates to discuss: his findings from the recently completed audit. Also in attendance were: Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools and Jessica Connolly, Chief Financial Officer. Mr. Mahrt advised he had completed the 2019 Financial Statement and Federal Audit. He advised that this year Denning, Downing and Associates would be giving the County an unmodified opinion on both, fairly stated in all respects, based on reasonable assurance. He also provided some background which included the following: the program reviewed this year, was the forest reserve. Next year the United States Department of Agriculture Rural Development loan for the Solid Waste Refuse Disposal District will be reviewed. Mr. Mahrt looked at controls in different departments including: District Court, Justice Court, Treasurer's Office, Claims and Payroll. Mr. Mahrt advised the control systems in place are adequate. Lastly, Mr. Mahrt went over all the findings that were noted in 2018 and all have been remedied. Mr. Mahrt stated there are no findings in the 2019 audit.

The meeting adjourned at 2:35 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 11, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 11, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Department Heads for their quarterly meeting. In attendance were: Matt Dombach, Supervisor, Maintenance; Shawn Sorenson, Sanitarian; Shawna Chenoweth, Supervisor, Detention/Dispatch; Karen Morey, Director of Public Health; Bill Naegeli, Office of Emergency Management; Ashley Blaylock, GIS/Rural Addressing; Candace Fisher, Clerk of District Court; Mark Lincoln, Supervisor, Weed District; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Tom Rummel, Sheriff; Jason Peterson, Supervisor, Solid Waste Refuse Disposal District; Naomi Leisz, County Attorney-Public Administrator and Rich Wallace, Director of Human Resources. Old Business: Bill Naegeli held continued discussion on the continuity of operations for Sanders County. Commissioner Cox stated for smaller departments and unexpected events individuals need to know where everything is located and who could pick up where an employee left off. Shawna Chenoweth and Shawn Sorenson stated that they have binders in their offices listing duties and procedures. Mark Lincoln inquired as to a time frame when departments should have a continuity of operations plan in place? Mr. Naegeli advised that there is no time frame and that it should be an ongoing task. Shawn Sorenson proposed that the continuity plan be an item in department head performance appraisals. Because of the Coronavirus (COVID-19), Shawna Chenoweth advised that Sanders County is not admitting extradition cases into Detention and requested that judges don't issue any warrants at this time. Nichol Scribner advised that the Treasurer's office is concerned due to the high volume of customers for issued plates and vehicle registrations from states that have confirmed cases of COVID-19. Shawn Sorenson requested information on what the County can legally ask someone during the Coronavirus. Rich Wallace advised there will be a Montana Association of Counties (MACo) employee training scheduled for April 23, 2020, on Gossiping. Mr. Wallace advised that this is a major issue among County employees using text messages and social media and information coming back from the public. The training is mandatory to all County employees and not just department heads. Commissioner Brooker advised only 45% of staff have completed the mandatory Brit Training. Mr. Naegeli stated one issue is that department heads are not completing the Brit Training. Department Head Updates: Bill Naegeli would like more communication when another department head is out of the office. Tom Rummel advised that Debbie Roller will no longer issue County Identification Cards. Nichol Scribner advised department heads that the Treasurer's office will have new internal controls for department deposits. Once a department brings a deposit to the Treasurer's office the deposit will be verified in front of the employee by a Treasurer's office employee. Immediately an A101 can be printed out or emailed to the department head. The department head has the responsibility of verifying that the amount deposited by their employee was the correct amount. A101's should be provided to you every time monies are received. Rich Wallace stated that there are timesheet issues. Timesheets must be completed each day by every employee. Commissioner Cox requested that Mr. Wallace make it mandatory to fill out timesheets with an explanation when overtime is used. Mr. Wallace advised that there are issues with Holiday Pay. The issue is with employees that are taking Holiday Pay before the Holiday. Banked holidays have to be used after the Holiday, not before. Mr. Wallace reminded those in attendance that Performance Appraisals are due tomorrow, March 12, 2020. If anyone needs help Mr. Wallace is available to assist. Commissioner Brooker advised department heads that Morgan Hirschenberger from PayneWest Insurance will be here March 25, 2020, to provide the County's renewals. There will be a potluck on March 18, 2020, at noon for the retirement of Merry

Seulke. The new driver's examiner position will be full time whereas Mrs. Seulke's position was only part-time. Commissioner Magera advised department heads that some department heads are ordering ink themselves and some are having Ashley Blaylock order for them. Commissioner Magera stated that department heads need to pick one way over the other. You all either order your own or you all have Ms. Blaylock order for everyone. You can think about it now but we need to decide soon. Nichol Scribner stated that I am sure that most of you are aware that the Treasurer's office has undergone a remodel. Mrs. Scribner thanked Ashley Blaylock, Matt Dombach and Rich Wallace for their assistance in the remodel. With the new Treasurers, office configuration staff is saving three (3) minutes per transaction. Karen Morey stated there is a lot of influenza going around. Mark Lincoln is already getting calls and questions for the upcoming weed season. Mr. Lincoln hopes to be up and running soon in the Weed Department. Rush Skeleton will be fully funded by the Department of Agriculture this season. Juli Thurston advised there is an upcoming training on Estate Planning. Mr. Wallace advised there is open seasonal positions in the Sanders County Weed Department and the Sanders County Fair. Tom Rummel let everyone know that the Sheriff's department has a new employee Morgan Grimm who is currently halfway through the Field Training Officer (FTO) program. Matt Dombach advised that supplies are disappearing out of his office. Mr. Dombach will now be closing and locking his doors when he is not around. Jennifer Ekberg provided information on the auction site that she is working on with the Public Surplus Auction. Any County item that is no longer needed will be put on the website for anyone to be able to bid on. The website also follows all the laws, and rules and regulations the County is required to follow. Shawna Chenoweth is trying to complete a 911 grant within the next month for the County's microwave system. Bill Naegeli advised the Multi-Hazard Mitigation Grant is submitted and complete. Mrs. Scibner stated the Clerk and Recorder's office as well as Ashley Blaylock applied for the Montana Lands Information Act grant to update the County's plat map. Mrs. Scribner and Bobbi Christenson attended the 2020 Election training. Sanders County Election Judge training is scheduled for this month. Primary filings for candidates closed Monday, March 9, 2020. Trout Creek will have two polling places due to the Trout Creek Bridge Rehabilitation project. Ashley Blaylock is providing maps as well as has made the plat map available online.

The Board met with Claude Burlingame, Commissioners Council to discuss: elected officials serving on County boards as well. Also in attendance were: Naomi Leisz, County Attorney and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools. Mr. Burlingame will look into the matter further. Mr. Burlingame advised he will draw up a deed from the County to the City of Plains, Montana to provide the Old Jail Museum to the City of Plains. County Attorney Naomi Leisz advised the Board that a former County employee had a felony on her record that the County was unaware of. Mrs. Scribner advised that there is now a procedure in place that all Treasurer's office employees are mandatorily given a background check before being hired. Ms. Leisz recommended that any County employee that handles money should undergo a background check.

The Board adjourned at 12:35 p.m. and resumed the regular session at 1:30 p.m.

Dave Montelius, Agent, PayneWest Insurance requested to meet with the Board as he was not scheduled, to discuss: the County signing a form that provided Seitz Insurance Agency the ability to receive a quote from the Montana State Fund. Mr. Montelius advised the Board that in the Board signing to receive the quote the Board also terminated Mr. Montelius as the designated agent of record for the County. The Board advised Mr. Montelius that during the meeting with Pete Bishop, Bishop Insurance that Mr. Bishop stated that by signing the request the Board was only requesting a quote from the Montana State Fund and that the request did nothing else. Mr. Montelius advised that this was not the case. The Board has a consensus to reinstate Dave Montelius, PayneWest Insurance as the designated agent of record for Sanders County.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to discuss: the CDC is recommending voters vote another way besides at polling places. Mrs. Scribner advised the Board that the World Health Organization has named the Coronavirus as a pandemic.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to execute the Memorandum of Agreement between Montana Department of Transportation and Sanders County for the use of MDT's property for the Solid Waste Refuse Disposal District during the Clark Fork Bridge Rehabilitation Project. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Nancy Mehaffie to the Sanders County Tax Appeal Board for a three-year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the 2020 Contract for County Legal Advertising between Sanders County and the Sanders County Ledger. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the 2020 Contract for County Printing between Sanders County and the Printery. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 49 days without incident. Open County Positions: Solid Waste Truck Driver, the Board as well as Mr. Peterson have a consensus to leave the position open at this time. Assistant Election Clerk, the Board has a consensus to execute the HR Personnel Action Form for Michelle Ceely starting March 16, 2020, as the new Assistant Election Clerk. Weed Control Desk Clerk, the position is externally posted until Monday, March 16, 2020, this has been extended from the Monday, March 9, 2020 posting. The Board has a consensus to execute the HR Personnel Action Form for Shirley Kinkade as a temporary employee for Montana State University Sanders County Extension.

The meeting adjourned at 3:30 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 12, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 12, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Karen Morey, Director of Public Health to discuss: a request for an Indigent Burial. The Board has a consensus to provide an Indigent Burial. Ms. Morey requested to work remotely when she is on vacation in Alaska. The Board has a consensus for Ms. Morey to work remotely when she is on vacation in Alaska.

Commissioner Cox left the meeting at 10:10 a.m.

The Board discussed RV fees in the Sanders County Subdivision Regulations. Information was obtained from Lake County, Lincoln County, Flathead County, Mineral County, and Rosebud County.

Commissioner Cox joined the Board at 10:35 a.m.

Commissioner Brooker left the meeting at 11:27 a.m.

The Board adjourned at 11:30 a.m. and resumed the regular session at 1:30 p.m.

Commissioner Brooker did not join the Board at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, the Board proceeded to open the sealed bid for the 2020 Chemical Bid. A bid was received from Nutrien Solutions. There was no public present. Commissioner Magera motioned to take the bid under advisement until Thursday, March 19, 2020, at 1:30 p.m. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Erin Carey, District Ranger, Lolo National Forest to discuss: timber sales, open positions for the forest service, recreation, the Youth Conservation Corp., and the Sanders County Resource Advisory Committee.

Commissioner Brooker joined the Board at 2:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to adopt Resolution 2020-03 A Resolution Establishing the Sanders County Purchasing Policy. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve March 3-5th, 2020, Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox proceeded to audit County Claims at 3:00 p.m. and instructed the Clerk to draw warrants in the amount of \$260,324.51. (County Claims are on file in the Office of the Clerk and Recorder)

The meeting adjourned at 3:15 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 16, 2020**

The Board of Commissioners of Sanders County, Montana, met in special session on Monday, March 16, 2020, at 2:00 p.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Special Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Robert Gregg, Member; Dr. Jack Lulack, Member; Jennifer Ekberg, Secretary; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant/Environmental Health; Karen Morey, Director of Public Health; Shawna Chenoweth, Supervisor, Detention/Dispatch; Ted Tompkins, Detention; Tom Rummel, Sheriff; Melissa Cady, Manager, Sanders County Fair; John Hamilton; Sanders County Public Information Officer (PIO); Bill Naegeli, Office of Emergency Management; Matt Dombach, Supervisor, Maintenance; Nichol Scribner, Clerk & Recorder/Treasurer/Superintendent of Schools; Ashley Blaylock, GIS/Rural Addressing; Mark Lincoln, Supervisor, Sanders County Weed District; Candace Fisher, Clerk of District Court; Raoul Ribeiro, Acting Mayor, City of Thompson Falls, Montana; Katherine Maudrone, Director of Land Services and Doug Dryden, Justice of the Peace. Shawn Sorenson requested that factual information be compiled to provide to employees and the public. Commissioner Brooker advised the County hired John Hamilton as Sanders County’s Public Information Officer. Bill Naegeli introduced John Hamilton and advised Ashley Blaylock will assist Mr. Hamilton with the County website in regards to providing public information on the Coronavirus. Tina Scott will update the Sanders County Environmental Health’s Facebook page as well as updates regarding public information on the Coronavirus. Inquiries were made on sending out a mailer to all Sanders County residents to keep the public informed on the Coronavirus. Sanders County residents would have access to the County website, would receive a mailer, and would be able to talk to Karen Morey, Director of Public Health if they have no internet access to receive information on the Coronavirus. Dr. Jack Lulack stated that this is a communicable disease with no cure as of yet and senior citizens are the most susceptible. Inquiries were made into having a weekly or bi-weekly meeting to coordinate information. Karen Morey advised that the Clark Fork Valley Hospital Nursing Home has three entrances open, the rest are locked to minimize access. Life Flight is not transporting anyone that has the Coronavirus. The hospital is also housing respiratory patients differently and away from other patients. Nichol Scribner met with the Sanders County Schools this morning via telephone. Thompson Falls: on spring break this week—

no services; working on a plan for scheduled board meetings by telecom & broadcast. Foodservice: applied for the United States Department of Agriculture waiver, working on a plan to serve the kids food without potential infection. Plains: March 19, 2020, will have grab & go meals for kids. Received the USDA waiver but additional training is needed and the school will not be able to receive training until after Thursday, March 19, 2020. The school will have a station outside the school for individuals to pick up their food. The school will give access to kids in the next couple of days to get homework resources then will be closed off by Thursday, March 19, 2020, for cleaning. The Plains School Board will meet as scheduled. Hot Springs: working on a plan to deliver food or have food pick up. There will be no access to the school other than food pickup. Trout Creek: will provide students grab & go lunches starting tomorrow, March 17, 2020, with a pickup station outside the school. Dixon: onsite daycare is closed. Already prepping for an extension of time off. Dixon School is speaking with board members via phone to change the calendar. Currently, spring break is scheduled for Easter week, the Principal and Dixon School Board Chair are requesting the date change for spring break to March 30 through April 3, 2020, which will give the school an additional week off. The school worked out a plan for the delivery of meals (lunch and breakfast), will do one drop of lunch today and breakfast for tomorrow this drop will eventually include homework packets, utilizing the District 2 vans for delivery. Noxon: spring break is next week, had a staff meeting this morning. The school will provide lunch/breakfast to all students 18 years of age and under in Trout Creek, Noxon, and Heron. A Noxon School Board meeting is scheduled for tonight. A staff meeting is scheduled for tomorrow to discuss virtual learning and educational packets. Nichol Scribner then provided information on Elections: election judge training is scheduled for March 24 & 26th, 2020, in Plains and Thompson Falls, Montana. Both locations are at the senior citizen centers with 100-120 individuals between the two days. The average age of Sanders County Election Judges is over 65 years of age. Ravalli County held its training last week of approximately 300 judges and as of today over 100 trained judges dropped out due to the Coronavirus. Mrs. Scribner advised the Montana Secretary of State's office is considering going to Montana's Governor Steve Bullock with a request to move to an all-mail ballot. Mrs. Scribner believes the state would go this route if there is a confirmed death. Election plans must be in place by April 3, 2020. The Board of Health then met with Bill Barron, Lake County Commissioner via teleconference at 3:25 p.m. Bill Barron, Lake County Commissioner advised Sanders County that the Lake County Courthouse is locked down. Lake County is providing paid Administrative Leave for County employees, has a skeleton crew on staff, some employees are working remotely, and Sheriff Deputies are taking temperatures and screening individuals before entering the Courthouse. Mrs. Scribner advised the Board that Election Judge Training is cancelled. Raoul Ribeiro advised that the City of Thompson Falls, Montana is looking into the legalities of holding meetings remotely. Candace Fisher advised that District Court is accepting email filings and recommended following the Lake County Courthouse and locking down Sanders County Courthouse as well and having a Sanders County Sheriff's Deputy screen individuals before entering the Courthouse by taking their temperature and asking a few questions. John Hamilton will add a link for Sanders County Coronavirus Community Information on the Sanders County website. The Board of Health has a consensus to draw up a letter to be provided to Sanders County Senior Citizen Centers recommending closures. There was no public comment. The meeting adjourned at 4:25 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to adopt Resolution 2020-04 County Emergency Declaration. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The meeting adjourned at 5:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 18, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 18, 2020, at 10:00 a.m. Present were Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

Presiding Officer Anthony B. Cox joined the meeting at 10:05 a.m.

As it was 10:05 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Solid Waste (SW) Refuse Disposal District Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Jason Peterson, Supervisor, Sanders County Solid Waste Refuse Disposal District; Jennifer Ekberg, Secretary; Kathy Conlin, Billing Clerk/Recycling Coordinator; Robert Hicks, B & P Services and Bob Butte, Butte Services. Commissioner Brooker motioned to approve February 19, 2020 meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously. Robert Hicks inquired as to additional information and clarification required for B & P Services to receive a quote for a container/pad for the Plains, Montana roll-off site. Commissioner Brooker recommended Mr. Hicks inviting the bidders to the Plains roll-off site for a visit. Mr. Hicks will follow up with Mr. Peterson for a site visit. Kathy Conlin provided an update on existing RV Parks that she has reassessed their refuse fee. Jason Peterson then discussed ways to have proof of county residency at the refuse sites. Mr. Peterson stated that this is a question that is brought up routinely. Commissioner Brooker stated that this has been done in the past where County taxpayers were provided with a card to provide at the refuse sites and there were all kinds of complications. New Business: Kathy Conlin recommended changing the name of the Sanders County Solid Waste Refuse Disposal District to the Sanders County Refuse District. Commissioner Brooker motioned to change the name to the Sanders County Refuse District. Commissioner Magera seconded the motion. The motion was passed unanimously. Jason Peterson provided the Board with a quote from Mission Valley Security to provide video protection to the new Solid Waste Transfer Station. Commissioner Magera motioned to move forward with the quote from Mission Valley Security for the installation of video protection to the new Solid Waste Transfer Station. Commissioner Brooker seconded the motion. The motion was passed unanimously. Jennifer Ekberg presented a refuse appeal request for Tax ID No. 6834. Commissioner Brooker motioned to approve the refuse appeal for Tax ID No. 6834, and a refund of \$80.00. Commissioner Magera seconded the motion. The motion was passed unanimously. Jennifer Ekberg presented a refuse appeal request for Tax ID No. 6001. Commissioner Brooker motioned to approve the refuse appeal for Tax ID No. 6001 with no refund. Commissioner Magera seconded the motion. The motion was passed unanimously. Jennifer Ekberg presented a refuse appeal request for Tax ID No. 3764. Commissioner Brooker motioned to approve the refuse appeal for Tax ID No. 3764, removing the refuse fee and providing a refund of \$160.00. Commissioner Magera seconded the motion. The motion was passed unanimously. Recycling Report: There is no report at this time. There was no public comment. The meeting adjourned at 10:45 a.m.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of School requested to meet with the Board as she was not on the scheduled agenda, to discuss: the primary election. Commissioner Magera motioned to adopt Resolution 2020-05 A Resolution of the County Commission of Sanders County, Montana Calling for a Primary Election in Nonpartisan Offices. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussion was held on Sanders County election judges. Phone calls were made to the County judges and 30 have dropped out due to the Coronavirus. Mrs. Scribner stated that the County needs a minimum of 90 judges for the polling places and 12 judges for the courthouse.

ROUTINE COUNTY BUSINESS

As it was the time and place as advertised, Presiding Officer Anothony B. Cox read the 2nd reading of Ordinance No. 2020-01. There was no public present. Commissioner Magera motioned to adopt Ordinance No. 2020-01 An Ordinance to Extend the Hours of Play for Video Gambling Machines at the Amber Bear Inn to include the Hours between 2:00 a.m. and 8:00 a.m., Daily. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Shawn Sorenson, Sanitarian to discuss: recommendations for licensed establishments. Mr. Sorenson provided recommendations for grocery stores, restaurants, bars, swimming pools, and farmer's markets. Mr. Sorenson will make changes to the Sanders County Coronavirus information that is provided to the public.

The Board met with Paul Fielder, Resident to discuss: the Sanders County roads in the west end of the County. Also in attendance were: Ben Bache, Foreman, Road District No. 1 & 2; Lee Smith, Foreman, Road District No. 3; Bill

Bisnett, Resident; Daniel McLinden, Resident; Nevin Byler, Resident; Jennifer Fielder, 7th District, Montana Senate; Carolyn Carter, Resident; Brandy Jones, Precinct Republican Representative, and Ambulance Volunteer; Kim Thompson, Resident; Bob Brown, District 13, Montana House of Representatives. Mr. Fielder advised that Gerry Campbell set this meeting up to come before the Board to discuss roads in Noxon and Heron, Montana. A road that needs to be addressed is Stevens Creek Road. There are sections of the road that are worn out. Some of these worn-out areas are areas that are high traffic areas due to Avista employees. Mr. Fielder suggested reaching out to Avista to maintain the road since Avista is one of the main users of the road. Mr. Fielder specifically entertained the idea of approaching Avista to help with the maintenance of the road due to Avista being up for re-licensing. Commissioner Cox stated that the County has approached Avista for past road projects. Bill Bisnett stated that the logging on Stevens Creek Road created even more chuckholes. The chuckholes have ruined the front end of his truck. If the trees could be trimmed it would lessen the shade over the holes and people would be better able to avoid the holes. Mr. Bisnett provided a letter from Robert D. Roberts of Stevens Creek Road: Stevens Creek Road needs resurfacing. The potholes are deep and cause undue hardship on my father. He has undergone one surgery on his head and currently has two holes on either side of his head. Maintaining a smooth surface reduces the chances of possible trauma. Thank you for correcting this issue. Mr. Bisnett provided a letter from Heidi Roberts: Stevens Creek Road needs to be smoothed out. My car alignment is being tested as well as my driving skills. Daniel McLinden Jr., the biggest concern is with the Trout Creek Bridge closure. I would like to share my concerns with the road due to the high traffic, logging ruined the road. I would like to request the road ripped and re-done. Mr. Byler also provided a letter from Gay McLinden: I wish to express my concerns about the Stevens Creek Road in Noxon, MT. With the bridge closure on Highway 200 near Trout Creek, MT. This will increase the flow of traffic going past my home and others on Stevens Creek Road to go to Trout Creek while the bridge is being fixed and since it will be a shorter route instead of traveling to Thompson Falls, MT and back. So with this increase on Stevens Creek Road, I would like to see a speed limit and road repair maintenance, and dust control on the Stevens Creek Road and also we have a very sharp corner that people seem to come around way too fast and cut it to close to the inside. This needs to be addressed also with the increase in traffic. There are a lot of senior citizens that reside here, like to walk for exercise and other people riding bikes to South Shore Campground and Boat Launch. I and people that reside on the Stevens Creek Road would like to press our concerns of maintenance so that no one gets hurt. Thank you for your time in reading my letter on my and other residents' concerns on this issue. Nevin Byler inquired as to why the County roads are not graded more often. Lee Smith advised that during the summertime the heat makes it so that it is not effective to grade. The County only has a short window to grade due to moisture. Mr. Byler asked are their times when the snowplow drivers work and are not paid? I have heard that sometimes they work and are not paid. Commissioner Brooker advised that if the snowplow drivers are working then they are paid. Mr. Smith the weather pattern is erratic. Mr. Byler stated any way to grade more is my suggestion. Jennifer Fielder stated as a Senator for a district I hear a lot of road concerns on the west end of the County. Are there any projects using the fuel tax monies in the west end of the County? Commissioner Brooker advised the road districts are currently working on proposed projects at this time. Senator Fielder stated I might be able to bring some relief because of the Trout Creek Bridge Rehabilitation Project. Commissioner Cox advised the Montana Department of Transportation (MDT) has road proposals during the bridge rehabilitation. Senator Fielder inquired if the Board is aware of the Vermillion Bridge and the weight restrictions that have recently been imposed. Let me know if I can help you with the state. Carolyn Carter stated she is an ambulance and bus driver. The County needs to take into consideration ambulances that use Martin Creek Road during the Trout Creek Bridge Rehabilitation Project. Ms. Carter is appreciative of the road being bladed today. The road has caused her vehicles to be repaired as well as new tires. Brandy Jones advised the Thompson Falls Ambulance will take some patients back to Clark Fork Valley Hospital. With the heavy traffic, Martin Creek needs to be maintained for the ambulances. Kim Thompson inquired is Martin Creek Road going to be utilized during the bridge project? Commissioner Cox advised that MDT will not be publicizing Martin Creek Road as an alternative route. MDT did propose sinking \$600,000.00 into safety improvements for Blue Slide Road since it will be publicized as an alternate route. Bob Brown stated he is here to support Sanders County. If there is anything that I and Jennifer Fielder can do to support you, let us know. There are concerns on Blue Slide Road and the load limits for Vermillion Bridge. Commissioner Brooker stated the County did not know there were load limit restrictions implemented on Vermillion Bridge. If Mr. Brown and Jennifer Fielder would like to look into the matter it would be appreciated. Commissioner Cox requested Mr. Brown to ask MDT to blade and provide dust abatement to Martin Creek Road during the Trout Creek Rehabilitation Project. Commissioner Brooker stated that the County needs new ways to receive road money. Commissioner Brooker advised the only way that can be done is a levy. Bob Brown inquired as to privatizing road work in Sanders County. Lee Smith stated that privatizing the road work doubles the cost. Ben Bache advised that the road crews repair the Sanders County roads at cost. There is no profit when the roads are repaired. Whereas, if you privatize the road work it's going to cost more because the private companies are adding in their cost to make

money. Commissioner Cox stated all the taxes the County collects doesn't even cover the cost to pay the salaries of the County road employees. Commissioner Brooker advised that last year the road departments equipment budget was completely cut. The public does not show up when we work for weeks on the County budget and trying to make the budget work. So when we answer their questions or concerns they don't understand the budget.

The Board met with Jennifer Fielder, 7th District, Montana Senate and Bob Brown, District 13, Montana House of Representatives to discuss: the Coronavirus (COVID-19). Also in attendance were: Paul Fielder, Resident; Shawn Sorenson, Sanitarian, Karen Morey, Director of Public Health; Bill Naegeli, Office of Emergency Management; John Hamilton, Sanders County Public Information Officer (PIO); Lynn Bierwagen, Probation Officer, and Tom Rummel, Sheriff. Senator Fielder offers her support to Sanders County. Commissioner Cox stated the County held a special Board of Health (BOH) meeting on Monday, March 16, 2020. The BOH sent a letter to Sanders County Senior Citizen Centers recommending providing meals to go and no gatherings of more than 10 people. The County hired a PIO and created a Coronavirus Information page on the County website and set up a telephone number for residents to call into to receive information. Commissioner Magera stated there is a concern on COVID-19 and of course there are unforeseen items. Senior Citizen Centers are staying put and need help with things such as obtaining groceries. Grocery stores in the County are starting to deliver. Lynn Bierwagen advised that she has 107 individuals in Sanders County that she is monitoring on probation. Monday, March 16, 2020, Mrs. Bierwagen received an email that probation officers will not meet with parolees. There will only be phone visits. Parolees will not be brought in if they revoke on Misdemeanors. The parolees will only be brought in if they are sexual or violent offenders. This is in effect for 30-days and after the 30-days will be re-assessed. Mrs. Bierwagen believes in 30-days half of her cases will spin out of control. Bob Brown stated that he feels this will go on for more than 30-days. Mrs. Bierwagen stated if things change these changes can be re-evaluated. On a case-by-case basis, drug tests and the Sheriff's office can be brought to a parolees home for inspections. Warrants can also be cancelled. Other avenues can be reached during this time. Senator Fielder has concerns with individuals handling and preparing food for the senior centers. Do they have gloves and masks? If individuals are preparing meals for senior centers they need to be extra precautions. Shawn Sorenson stated the CDC guidelines can/will be offered/followed. Senator Fielder for the individuals who assist at senior centers I am going to recommend wearing masks and gloves because seniors are highly susceptible so individuals need to be extremely precautions. Mrs. Bierwagen stated that she has been trying to purchase masks for 2-weeks and can't get them. Senator Fielder stated that COVID-19 is transmitted by droplets. So, if any masks can be worn it covers the mouth and nose so it covers the expulsion of droplets. Commissioner Magera stated there might be funds coming down the pike to help the Sanders County Council on Aging. Senator Fielder stated that people are also concerned there isn't any testing available. Bill Naegeli advised that individuals have to have signs, symptoms and referred by a medical provider. There is testing available you just have to meet those criteria. Senator Fielder is concerned with grocery stores and supplies not being available. We need to start thinking of what to do because this can be a problem when supplies aren't available. Individuals are coming from other areas to obtain supplies. Commissioner Brooker stated you might want to meet with Sheriff Rummel to discuss. Paul Fielder inquired if anyone knows if Thompson Pass is open? Commissioner Brooker you would have to ask MDT. Thompson Pass is under MDT's jurisdiction. Lynn Bierwagen stated that she even heard of an individual who went to Harvest Foods and bought \$500.00 of toilet paper.

The meeting adjourned at 4:30 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner

Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 19, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 19, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: COS 3183 Minor Subdivision. Commissioner Magera motioned to grant preliminary plat approval of Amended Parcel B, COS 3183 Minor Subdivision with the following conditions, findings of facts and conclusions: 1) That the proposed shared driveway approaches onto MT Hwy 200 be permitted with Montana Department of Transportation prior to placing them on the final plat. 2) That a 1-foot controlled-access easement be established on the MT Hwy 200 frontage of these lots noting that a permit must be obtained from the Montana Department of Transportation to alter driveway approaches that have been approved with the final plat or create additional access. 3) That the subdivider contact the Sanders County Land Services Department for A Noxious Weed and Revegetation Plan and complete initial treatment prior to final plat approval. 4) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval. 5) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussion was held on considering Land Solutions to administer duties of Sanders County Land Services should the need arise.

Jason Peterson, Supervisor, Solid Waste Refuse District requested to meet with the Board as he was not on the scheduled agenda, to discuss: advising B & P Services that they will not be able to dump at the Plains, Montana roll-off site on Friday, Saturday and Sunday. Mr. Peterson advised the Board that at this time the roll-off site is at capacity for refuse and would like to advise B & P Services that they will need to dump their refuse at the Thompson Falls Transfer site on Friday, Saturday and Sunday. The Board has a consensus to advise B & P Services by a formal letter that due to surging demand and expenses for the Plains, Montana roll-off site, effective Friday, March 27, 2020, B & P Services will be unable to dump refuse on Friday, Saturday and Sundays at the Plains roll-off site.

Rich Wallace, Director of Human Resources and Candace Fisher, Clerk of District Court requested to meet with the Board as they were not on the scheduled agenda, to discuss: the Board adopting time off policies for County employees relating to the Coronavirus. The Board has a consensus to email all County employees their position that has been adopted regarding employee time off related to any COVID-19 time off.

Shawn Sorenson, Sanitarian requested to meet with the Board as he was not on the scheduled agenda, to discuss: the Hereford Bar and Grill. The new owners requested for an inspection so that they can utilize their RV Park and campsites. Mr. Sorenson advised that guidance has been provided from the Montana Department of Health and Human Services to cease inspections and licensing until April 03, 2020. Surrounding counties have ceased indoor dining completely and are only providing takeout orders for restaurants, bars, grills, etc. The Board has a consensus for Mr. Sorenson to not inspect the Hereford Bar and Grill. The County per recommendations have ceased inspections and licensing until April 03, 2020.

The Board adjourned at 12:30 p.m. and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

As it was 1:30 p.m. and the time and place as advertised for the decision on the 2020 Chemical bid, Commissioner Magera motioned to award the 2020 Chemical bid to Nutrien Solutions per the recommendations made by the Sanders County Weed District. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Matt Dombach, Supervisor, Maintenance to discuss: who will be in charge of routine cleaning and maintenance while he is absent.

The Board met with Henry Ring, Legislative Assistant, Senator Jon Tester via teleconference to discuss: the proposed amendments to the Montana Water Rights Protection Act. Commissioner Magera advised Mr. Ring some private landowners are concerned with losing their property being as their property is inside tribal land. Henry Ring stated that within the five years if the land isn't provided private landowners would be approached if they were willing. Commissioner Magera stated that if the land is going to be traded the County will lose Payment in Lieu of Taxes (PILT) monies. Commissioner Brooker inquired as to how the land would be traded. Mr. Ring believes the state will trade heavily timbered land. But, that is up to the state. Mr. Ring will look into there being assurances for persons that are utilizing grazing land. Commissioner Magera inquired

to where the bill is at in the process. Mr. Ring stated the bill is with the Bureau of Indian Affairs. It has not been scheduled for a hearing. Mr. Ring advised he will research how the Montana Water Rights Protection Act will affect private landowners and revenue for counties.

The meeting adjourned at 3:45 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 23, 2020**

The Board of Commissioners of Sanders County, Montana, met in special session on Monday, March 23, 2020, at 10:30 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Naomi Leisz, County Attorney-Public Administrator; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Karen Morey, Director of Public Health; Katherine Maudrone, Director of Land Services; Rich Wallace, Director of Human Resources; Doug Dryden, Justice of the Peace; Shawn Sorenson, Sanitarian; Candace Fisher, Clerk of District Court and Bill Naegeli, Office of Emergency Management to discuss: decisions regarding Courthouse operations during the Coronavirus. Nichol Scribner stated that 23 counties have responded and are closed or have a couple of people on staff. Most Clerk and Recorder offices have shut down access to their plat rooms. Election offices are still running and public access is the same. Commissioner Brooker inquired if other counties have shared information on how they decide what employees stay working and what employees are sent home. Commissioner Cox discussed requests of Courthouse signage that Department heads had made. Commissioner Cox requests that Department heads wait to post signs so that all departments can be uniform in their signage. Rich Wallace advised that the Board and Department heads can't tell people they can't go home and cannot tell employees to use their vacation time. But, the Board and Department heads can tell employees to self-isolate themselves if there is a potential of contacting the Coronavirus due to traveling in affected areas or having contact with an affected person(s). Mrs. Scribner wouldn't mind moving to help the public by appointments only. The Department of Justice Motor Vehicle Division is giving a 90-day extension on registrations that are due. Commissioner Cox inquired to the individual departments and what they would like to see. Mrs. Scribner stated that Sanders County Election staff is sending out a mailer to Sanders County voters to encourage absentee voting. Doug Dryden advised that Justice Court will continue to see the public however they will see one person at a time and will disinfect the table and pen used after every person seen.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to discuss: a mailer that is being sent out to registered Sanders County voters. The Board may piggyback onto the mailer if they wish to update and inform the public on the Coronavirus and changes being implemented at the Courthouse due to the virus.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to execute the Road Project Agreement between Sanders County and USDA, Forest Service, Lolo National Forest for the West Fork Swamp Creek Road Paving Project. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board requested to meet with Karen Morey, Director of Public Health as she was not on the scheduled agenda, to discuss: Sanders County Reserve Deputies taking the temperatures of all persons entering the Courthouse including employees and asking surveillance questions. Ms. Morey advised she would assist the deputies with their initial screening procedures. The Board has a consensus to mail a postcard to all Sanders County residents stating that effective Wednesday, March 25, 2020, the Courthouse and Sheriff's office staff will assist customers by phone and email only. If we determine we can better serve you in our office, the following guidelines apply: an appointment will need to be made, as the doors will be locked. When you arrive for your appointment, you will be screened at the door prior to entry. Please respect the space of our staff by maintaining a distance of 6 feet away. Only one customer at a time may approach the counter. Others will be asked to wait a 6-foot distance from others waiting to access services. All customers will be asked to use the hand sanitizer provided on the counter before & after your visit. We are disinfecting counters, equipment, and doors frequently for the safety of everyone. We are taking these measures to protect the public & our staff while continuing to serve the community. These procedures will be in place until further notice.

The Board adjourned at 12:10 p.m. and resumed the regular session at 3:45 p.m.

Bob Vosen, District Administrator, Montana Department of Transportation (MDT) requested to meet with the Board as he was not scheduled on the agenda, to discuss: an update on the Clark Fork Bridge Rehabilitation Project. Mr. Vosen advised that even with the Coronavirus MDT is on track for construction. Mr. Vosen inquired about the status of the Blue Slide Road contract. Commissioner Brooker motioned to execute the Maintenance Agreement STPB-BH-6-1(142)28 Clark Fork-1M NW Trout Creek UPN 8022000. Commissioner Magera seconded the motion. The motion was passed unanimously.

The meeting adjourned at 5:10 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 24, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 24, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

The Board met with Ashley Blaylock, GIS/Rural Addressing to discuss: Ms. Blaylock applying for the Next Generation 9-1-1 Grant. The Board has a consensus for Ms. Blaylock to apply for the Next Generation 9-1-1 Grant.

The Board reviewed Performance Appraisals for those departments the Board supervises.

The Board adjourned at 12:30 p.m. and resumed the regular session at 2:00 p.m.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Special Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Robert Gregg, Member; Dr. Jack Lulack, Member; Tom Rummel, Sheriff; Bill Naegeli, Office of Emergency Management; Karen Morey, Director of Public Health; Shawn Sorenson, Sanitarian; Rich Wallace; Director of Human Resources and because of social distancing due to the Coronavirus downstairs in the Justice Courtroom by phone were: Doug Dryden, Justice of the Peace; Shawna Chenoweth, Supervisor, Detention/Dispatch; Candace Fisher, Clerk of District Court and Naomi Leisz, County Attorney-Public Administrator. Commissioner Cox advised that the County sent a

postcard to all County residents who receive mail to inform the public on the Coronavirus and changes being implemented at the Courthouse due to the virus. Tom Rummel advised that two Reserve Deputies will man the doors. Commissioner Brooker inquired as to whether or not the Courthouse should or will let individuals in that are from out of the County. Dr. Robert Gregg stated that if you are not showing symptoms then the public should be able to come in regardless if they are from out of the County. Commissioner Brooker stated for clarification, you make an appointment with a department in the Courthouse, you pass the screenings and then you will be brought in. If you don't have an appointment you are screened and the department is inquired as to whether or not they can assist you. If yes, you are admitted into the Courthouse. Doug Dryden stated for clarification, everyone that is brought in for Justice Court will be seen and then a staff member will sanitize everything that was touched before bringing anyone else in. I ask that Sheriff Rummel write Justice Court's telephone number down for the Reserve Deputies that are screening the public, hopefully, some individuals we can deal with over the phone. Shawn Sorenson stated that for BOH orders relative to MCA § 50-2-116, counties are enforcing, for example, Silverbow. This would help the County enforce bars, stores, and restaurants that are still open and are not practicing social distancing. Naomi Leisz stated that the Executive Order by Governor Steve Bullock are recommendations. The BOH should pass an order stating what is required in Sanders County. Commissioner Cox requested Sheriff Rummel provide Governor Steve Bullock's Executive Order dated March 20, 2020, to all Sanders County Sheriff Deputies. Dr. Gregg states that the BOH should follow the Governor's orders, something stricter is not needed at this time. Commissioner Brooker discussed employees vacation and leave time during the Coronavirus. Rich Wallace had a meeting with McKenzie McCarthy, General Counsel, Montana Association of Counties (MACo) and stated if an employee visits an area that is affected and the Courthouse doesn't want them in the Courthouse the County can put the employee on paid Administrative Leave for 14-days for them to self-isolate. The County cannot tell an employee what to do as far as their vacation. Commissioner Cox inquired as to where an employee or an individual can go that is safe. Mr. Wallace, it's only if the County sends an employee home the employee would get paid Administrative Leave. If the employee is sick and goes home on their own accord the employee would use their Sick Leave. The employee would also have to have a doctor's note to return to work. The Board has a consensus to recommend and strongly encourage employees not to travel. A memo will be drawn up to send to all County employees. Dr. Lulack stated the Coronavirus is transmitted by contact, not travel. Mr. Sorenson stated the assumption is when you travel you make contact with people, are in close areas, shake hands, etc. Sheriff Rummel had a conversation with Scott Schrenk from the Lolo National Forest and Mr. Schrenk advised Sheriff Rummel that they have postponed tree planting and are closing forest service campgrounds. Individuals will start camping in isolated areas to get away from the public. Commissioner Brooker, an issue is people from out of town are shopping in Sanders County local stores. Mr. Wallace inquired, who will take individuals temperatures who come into the Courthouse before 7:00 a.m.? Sheriff Rummel stated he will have Reserve Sheriff Deputies here at 7:00 a.m. Karen Morey stated that the individuals that arrive here before the Sheriff Deputies will take the temperatures of each other since they arrive before any other employee. There was no public comment. The meeting adjourned at 3:35 p.m.

Commissioner Magera left the Board at 3:55 p.m.

The meeting adjourned at 4:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner

Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary

Jennifer Ekberg

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 25, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: the 2020 Primary Elections. Mrs. Scribner advised that Montana Governor Steve Bullock's office has found a snag in the Primary Elections for an all-mail ballot. Mrs. Scribner will keep the Board updated on any new information received from the Governor's office. Mrs. Scribner advised the Board that the Trout Creek Park District is in the red due to embezzlement which is an ongoing case in Sanders County, Montana District Court. Mrs. Scribner will contact the County's CFO to discuss how operations of the Trout Creek Park District should continue. Further discussion was held on the County journal vouchers and a review of the current budget. Presiding Officer Anthony B. Cox examined and approved the Journal Voucher Detail report for the accounting period of February 2020.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 63 days without incident. Open County Positions: Solid Waste Attendant (full-time), posted externally until Wednesday, April 1, 2020. Solid Waste Relief Attendant (as needed basis), posted externally until Wednesday, April 1, 2020. Weed Control Operator/Sprayer (full-time/seasonal), posted externally until Wednesday, April 1, 2020. Mr. Wallace advised the Montana Association of Counties (MACo) employee training for April 23, 2020, on Gossiping has been postponed due to the Coronavirus. Further discussion was held on Mr. Wallace's Performance Appraisal Review. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

The Board met with Kathy Conlin, Receptionist to discuss: Mrs. Conlin's Performance Appraisal Review. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Jennifer Ekberg, Executive Assistant to discuss: Jennifer Ekberg's Performance Appraisal Review. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

Commissioner Cox left the meeting at 2:00 p.m. to attend the Sanders County AIP Task Force meeting in another room in the courthouse.

The Board met with Morgan Hirschenberger, PayneWest Insurance to discuss: renewing the County's health, dental and vision insurance. In attendance were: Rich Wallace, Director of Human Resources; Ben Bache, Foreman, Road District No. 1 & 2; Lisa Gregory, Detention; Katherine Maudrone, Director of Land Services; Tristan Franck; Deputy, Clerk of District Court; Brenda Franck, Deputy, Recordings/Payroll and Mark Lincoln, Coordinator, Sanders County Weed District. Morgan Hirschenberger discussed the Coronavirus as well as the a review of the County's medical plan, ancillary coverage review, and discussion on a renewal strategy. The Board as well as Sanders County Employee Insurance Committee has a consensus for Morgan Hirschenberger, PayneWest Insurance to go out to market to shop for insurance due to the County's excellent claim history.

Commissioner Cox joined the Board at 3:30 p.m.

The meeting adjourned at 4:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 26, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 26, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Carol Brooker, Commissioner.

Commissioner Magera joined the Board at 10:15 a.m.

The Board met with Katherine Maudrone, Director of Land Services to discuss: COS 2944MS Subsequent Minor Subdivision. Commissioner Brooker motioned to grant preliminary plat approval to Amended Lot 5 of COS 2944MS Subsequent Minor Subdivision with the following conditions, finding of fact and conclusions: 1) That the extension of Bear Cub Ln., be built to Sanders County Subdivision Road Standards with an approved turn around. 2) That this subdivision files a Waiver of the Right to Protest a Rural Special Improvement District for the construction, maintenance and other improvements of roads with final plat. 3) That the subdivider contact the Sanders County Land Services Department for updating the existing Noxious Weed and Revegetation Plan and complete initial treatment prior to final plat approval. 4) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval. 5) That the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to final plat all lots less than 20 acres must be approved by Montana DEQ as the reviewing authority under 76-4-101 MCA. 6) That the final subdivision shall comply will all requirements of the Sanders County Subdivision Regulations and the laws and administrative rules of the State of Montana. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was held on Ms. Maudrone's Performance Appraisal Review. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

The Board met with Claude Burlingame, Commissioners Council to discuss: the parkland in Lonepine, Montana is not the County's. No deed was ever located and the tribe claims the land. Mr. Burlingame is drafting up a Quit Claim Deed so that Sanders County, Montana can give the Old Jail Museum in Plains, Montana to the City of Plains, Montana.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not on the scheduled agenda, to discuss: time off relating to the Coronavirus. Sick Leave, Compensatory Time, Federal Medical Leave Act and donated Sick Leave were all discussed.

Shawn Sorenson, Sanitarian requested to meet with the Board as he was not on the scheduled agenda, to discuss: an individual is moving here from Texas. The homeowner wants to install his own wastewater system. Mr. Sorenson is going to request the homeowner wait to install the system until a later date due to social distancing and requirements to inspect the system. The Board has a consensus for Mr. Sorenson to request the homeowner to wait for installation of the wastewater system until a later date due to the Coronavirus and social distancing that would affect Mr. Sorenson's inspection of the system.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: Mr. Naegeli's Performance Appraisal Review. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

The Board requested to meet with Rich Wallace, Director of Human Resources as he was not on the scheduled agenda, to discuss: clarification on the Families First Coronavirus Response Act.

Commissioner Cox proceeded to audit County Claims at 3:00 p.m. and instructed the Clerk to draw warrants in the amount of \$197,993.77. (County Claims are on file in the Office of the Clerk and Recorder)

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to reappoint Margaret Harker to the Heron/Noxon Cemetery District for a three year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve March 11-18th, 2020, Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Shawn Sorenson, Sanitarian to discuss: Mr. Sorenson's Performance Appraisal Review. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

The meeting adjourned at 4:30 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
March 27, 2020**

The Board of Commissioners of Sanders County, Montana, met in special session on Friday, March 27, 2020, at 8:30 a.m. Present were Anthony B. Cox, Presiding Officer, and Carol Brooker, Commissioner.

Glen E. Magera, Commissioner joined the Board at 8:37 a.m., via teleconference.

The Board requested to meet with Shawn Sorenson, Sanitarian; Bill Naegeli, Office of Emergency Management Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Rich Wallace, Director of Human Resources and Doug Dryden, Justice of the Peace (joined at 9:57 a.m.) to discuss: the Coronavirus and the Courthouse closing. Also in attendance was Naomi Leisz, County Attorney via teleconference. Presiding Officer Anthony B. Cox addressed No. 9 in Montana Governor Steve Bullock's March 26, 2020, Directive Implementing Executive Orders 2-2020, and 3-2020 providing measures to stay at home and designating certain essential functions. No. 9 addresses Government Functions. Commissioner Brooker inquired with Commissioner Magera in regards to the Weed District. Commissioner Magera stated that the Weed District would be essential because it's classified under the Department of Agriculture. Commissioner Cox sees that the Courthouse has two options. The Courthouse can send people home and/or complete closure. Commissioner Brooker recommends sending non-essential people home and limited hours at the Courthouse for employees that are working. Candace Fisher stated that District Court is accepting essential filings by mail and e-mail. Other filings can wait. For example, individuals that are getting a divorce, it can wait. Commissioner Cox inquired to closing the Courthouse to the public. Nichol Scribner stated that the County also needs to look at personnel who are at high risk. Commissioner Brooker stated that the Board has the ability to close until April 10, 2020. Naomi Leisz stated that each department should state who is essential, critical infrastructure in place, and the directive is advisory. Mrs. Scribner advised that she could have a skeleton crew of two people in the Treasurer's office and two people in the Clerk and Recorder/Elections office. Commissioner Cox stated the Courthouse can be closed to the public until April 10, 2020. Department's decide who is essential and who will be sent home. Nichol Scribner asked if the Election Chiefs could still have their meeting on Monday, March 30, 2020. Mr. Wallace addressed employees that require childcare. The Department of Labor's guidance differs from the Montana Association of Counties guidelines. Mrs. Fisher pointed out that departments would need to change their phone messages so that the public is notified. Mrs. Leisz stated if were going to close the Courthouse it's the departments discretion who is essential and we can all re-assess on April 10, 2020. Mr. Wallace asked how the County would notify employees to come back to work. Mr. Wallace suggested that department heads call their employees to let them know when they need to come back to work. Nichol Scribner asked if employees leave the state are they going to have to self-isolate for two weeks? The Board has a consensus to send employees a letter notifying them of the updated changes to the Courthouse effective Monday, March 30, 2020, that the Courthouse will be closed to the public, non-essential employees are on paid Administrative Leave until April 10, 2020, or further notice. Employees need to change their voicemails before the end of business today, March 27, 2020, to state: Due to the Coronavirus the Courthouse is currently closed to the public. However, we will be checking emails and messages often. Essential business will be conducted and non-essential business will be deferred.

The meeting adjourned at 11:00 a.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 01, 2020

The Board of Commissioners of Sanders County, Montana, met in session on Wednesday, April 01, 2020, at 2:00 p.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner; and Carol Brooker, Commissioner.

The Board requested to meet with the Board of Health as they were not scheduled on the agenda, to discuss: the Coronavirus. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Robert Gregg, Member; Dr. Jack Lulack, Member; Nichol Scribner, Acting Secretary/Clerk and Recorder/Treasurer/Superintendent of Schools; Shawn Sorenson, Sanitarian; Bill Naegeli, Office of Emergency Management; Karen Morey, Director of Public Health; Tom Rummer, Sheriff; Candace Fisher, Clerk of District Court; Rich Wallace, Director of Human Resources; John Hamilton, Public Information Officer; Naomi Leisz, County Attorney and Doug Dryden, Justice of the Peace. Karen Morey advised she received a call on people camping in Sanders County. Ms. Morey stated that Avista and the Forest Service have closed camping and campsites are being patrolled by the Forest Service. A question was raised on dumping septics. Sheriff Rummel stated that he spoke to Troy Hinck, Warden, Montana Fish, Wildlife, and Parks and requested if people can he would advise on a 15-day limit on camping. Montana Governor Steve Bullock issued an out of state travel directive and that would apply for individuals coming from Washington, Idaho, and Oregon into Montana. Sheriff Rummel requested a directive come from the Board of Health on how to handle out of state individuals in Sanders County. Shawn Sorenson asked how do we enforce the Governor's Directive? Is it even possible to enforce? Mr. Sorenson sees two problems: 1) Do we have the resources to enforce? 2) Self-isolation. Rich Wallace stated that if a County employee leaves the state they lose Administrative Pay and the County needs to let all County employees know. Mr. Sorenson inquired how do we get information out to people coming in. Naomi Leisz advised that Sanders County can start imposing fines. The Attorney General's office has a list of penalties and violators can be cited for obstruction. Sanders County can come up with penalties for violators and can give warnings with a copy of the Governor's directive. Specific situations need to be addressed with the organizations that are continuing to not follow the Governor's directive. Karen Morey advised that the Center for Disease Control (CDC) has a report on EPASS for general and state travel. Ms. Morey stated that Sanders County needs direction on how to handle complaints. We can draw up a simple letter to not bring people in or leave. The Clark Fork Bridge Project is 25 miles from the Courthouse and could be dangerous. Ms. Morey requests that a letter be sent to the Montana Department of Transportation on the effects of the Clark Fork Bridge Project and the repercussions during this time of the Coronavirus. The Board will contact the Montana Department of Transportation in regards to their out of state workers. Also, Explorations had advised Ms. Morey that they have set up isolations for kids that are coming in from out of state. No kids are going home for Spring Break. Karen Morey and Shawn Sorenson will follow up with a call to Reflections Academy and will write a letter to the private school. Sheriff Rummel states the Thompson Pass is closed. John Hamilton will post information on Facebook in regards to Sanders County, Montana. Commissioner Magera advised that the Confederated Salish and Kootenai Tribe (CSKT) contacted him. Bill Naegeli and Shawn Sorenson will share information with CSKT. Next Board of Health Meeting will be on Wednesday, April 08, 2020, at 2:00 p.m.

The Board requested to meet with Department Heads as they were not scheduled, to discuss: the Coronavirus. In attendance were: Anthony B. Cox, Commissioner; Glen E. Magera, Commissioner; Carol Brooker, Commissioner, Dr. Robert Gregg, Member, Board of Health; Dr. Jack Lulack, Member, Board of Health; Candace Fisher, Clerk of District Court; Shawna Chenoweth, Supervisor, Detention/Dispatch; Lanny Hensley, Undersheriff; John Hamilton, Public Information Officer; Bill Naegeli, Office of Emergency Management; Rich Wallace, Director of Human Resources; Tom

Rummel, Sheriff; Nichol Scribner, Acting Secretary/Clerk and Recorder/Treasurer/Superintendent of Schools; Doug Dryden, Justice of the Peace; Shawn Sorenson, Sanitarian and Karen Morey, Director of Public Health. Shawna Chenoweth advised that the Sanders County Sheriff's office has thirteen prisoners. The Board advised that they are responsible for the Public Health and Safety of Sanders County, Montana. Sanders County is to follow Governor Steve Bullock's directive.

The meeting adjourned at 4:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Acting Secretary
Nichol Scribner

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 08, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 08, 2020, at 11:45 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner; and Carol Brooker, Commissioner.

The Board met with Claude Burlingame, Commissioners Council to discuss: the Thompson Falls Trap Club. Mr. Burlingame will draw up a lease extension for the Thompson Falls Trap Club. Also in attendance was Jason Peterson, Supervisor, Sanders County Refuse District. The Board requested Mr. Burlingame draw up a contract between Sanders County and B & P Services for a container at the Plains, Montana roll-off site. Further discussion was held on the County weed spraying.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Robert Gregg, Member; Dr. Jack Lulack, Member; Nichol Scribner, Acting Secretary/Clerk and Recorder/Treasurer/Superintendent of Schools; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant, Environmental Health; Bill Naegeli, Office of Emergency Management; Karen Morey, Director of Public Health; Tom Rummel, Sheriff; Candace Fisher, Clerk of District Court; Rich Wallace, Director of Human Resources; Naomi Leisz, County Attorney; Doug Dryden, Justice of the Peace and Lisa Fried de Reyes, Sanders County Community Housing Organization via teleconference. Old Business: Shawn Sorenson advised that the new owners of the Hereford Bar and Grill would like to open their restaurant, RV Park, and cabins. The Hereford has been closed since 2017, the previous owners had approved sanitation plan. However, since the Coronavirus the Department of Health and Human Services (DPHHS) told counties that there were to be no licensing and no onsite inspections. Recently DPHHS has advised Mr. Sorenson that he could do an inspection via Facetime and issue the Hereford Bar and Grill a temporary permit valid for a couple of weeks with a possible extension as long as the Hereford limits their customers to Montana Rail Link (MRL) employees. From the Governor's directive, Mr. Sorenson could issue a "work camp" for the cabins. Commissioner Brooker asked how long would maintenance last on the MRL project? Commissioner Magera asked if the temporary permit was issued for the Hereford Bar and Grill would this create a precedent? Shawn Sorenson stated a limited operation could be approved. MRL is giving employees provisions so that they do not deplete local resources. Is it possible to inspect the Hereford? Dr. Gregg motioned to open the Hereford Bar and Grill's RV Park and Cabins to MRL employees only and open the restaurant to the public on a temporary food permit not to exceed 45-days. Any additional days will be reviewed for approval. Commissioner Magera seconded the motion. The motion was passed unanimously. Shawn Sorenson will write a letter to the Hereford Bar and Grill. Commissioner Cox advised that the Montana Department of Transportation (MDT) Clark Fork Bridge Rehabilitation Project is still moving ahead. There are concerns about the closing of hotels and Airbnb's. Kewitt is bringing employees to Sanders County. The employees are to avoid the public and grocery stores.

MDT and Kewitt employees are being asked to use services in Trout Creek, Montana for delivery or pick up. Naomi Leisz and Shawn Sorenson advised Airbnb's are not licensed or insured most of the MDT and Kewitt employees will stay at the Trout Creek RV Park. Dr. Lulack inquired as to what is the process if one MRL employee gets the Coronavirus? Tina Scott stated a lot of people from out of state were camping up Little Thompson River Road and Thompson River however areas are being patrolled and there is no sign of campers. Karen Morey inquired if it was okay to put Tobacco Preventions signs around the Courthouse. The Board has a consensus with Ms. Morey putting up signs around the Courthouse on Tobacco Prevention. Guidance was requested for the public entering the Courthouse for court appearances. Karen Morey advised that when the public arrives they should be screened before entering. Commissioner Brooker asked is the Courthouse going to be closed until April 24, 2020? Karen Morey asked about inmates that are being brought over to the Courthouse to go before the Justice of the Peace. Doug Dryden advised that he is conducting hearings by phone so that Justice Court can minimize the number of people coming in. Felony inmates are being brought to the Courthouse but are wearing masks and gloves. Mr. Dryden is meeting other members of the public at the Courthouse doors to pay fines. The people that are coming in: attorneys, Department of Corrections, prisoners are all being screened. Ms. Leisz advised that individuals can use the District Court Vision Net system so that people can appear virtually. Shawna Chenoweth brought over the isolation policy that states Governor Steve Bullock's stay at home order is extended until April 24, 2020. Commissioner Brooker states the Attorney General's office states essential meetings only and that all meetings must be open to the public. Meetings can not have more than 10-people in a room. Does the BOH want to use Zoom in the future? Ms. Leisz states that the Montana CDC states that if social distancing is not an option that individuals must wear a mask. All employees' email needs to state that the Courthouse is extending their closure. The next BOH meeting is Wednesday, April 15, 2020, at 2:00 p.m.

The meeting adjourned at 4:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Acting Secretary
Nichol Scribner

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 15, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 15, 2020, at 11:00 a.m. Present were Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

Presiding Officer Anthony B. Cox joined the Board at 11:10 a.m.

The Board met with Claude Burlingame, Commissioners Council to discuss: the Thompson Falls Trap Club. Commissioner Brooker motioned to execute the Addendum to Lease Agreement between Sanders County and the Thompson Falls Trap Club. Commissioner Magera seconded the motion. The motion passed unanimously. Further discussion was held on a contract between Sanders County and B & P Services for hauling changes to the Plains, Montana roll-off site.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools request to meet with the Board as she was not on the scheduled agenda, to discuss: Sanders County Elections. The school elections will be sent out and will start returning until May 05, 2020. The Primary Election ballots will go out on May 08, 2020. Mrs. Scribner asked how are we going to let members of the public return or vote their ballots at the Courthouse? The Board and Mrs. Scribner have a consensus that an Election Judge can meet a member of the public at the door to return their sealed ballot. If a member of the public needs to vote they will be screened before admittance.

The Board adjourned at 12:40 p.m. and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 158 between Sanders County and Jason Matuszewski. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to approve Sanders County Refuse District Systems Improvement Project Request No. 21 (final payment). Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to appoint Jim Henry to the Plains Cemetery District per the recommendations of the Plains Cemetery District Board for a three-year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute Amendment to Owner-Engineer Agreement No. 6 between Sanders County and Great West Engineering for the Sanders County Refuse District System Improvements Project. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute Task Order 21-07-4-31-141-0 between Montana Department of Health and Human Services and Sanders County for Sanders County's Immunization Program. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve March 19, 23-26, 2020, Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Rich Wallace, Director of Human Resources (HR) requested to meet with the Board as he was not scheduled, to discuss: the Sanders County Weed District. Commissioner Magera motioned to execute the HR Personnel Action form for Matt Coker as the new Assistant Weed Sprayer and Braydan Imrie as the new Technical Desk Clerk for the Sanders County Weed District. Commissioner Brooker seconded the motion. The motion was passed unanimously. A discussion was held on the open Administrative Assistant position at the Sanders County Fairgrounds. Commissioner Magera motioned to execute the HR Personnel Action form for Stacy Gray as the Administrative Assistant for the Sanders County Fairgrounds effective May 1, 2020. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussion was held on the Sanders County Refuse District. Commissioner Magera motioned to execute the HR Personnel Action form for Brad Kinzie as an Attendant/Truck Driver for the Sanders County Refuse District effective since March 26, 2020. Commissioner Brooker seconded the motion. The motion was passed unanimously.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Robert Gregg, Member via Zoom; Dr. Jack Lulack, Member via Zoom; Nichol Scribner, Acting Secretary/Clerk and Recorder/Treasurer/Superintendent of Schools; Shawn Sorenson, Sanitarian via Zoom; Tina Scott, Administrative Assistant, Environmental Health via Zoom; Bill Naegeli, Office of Emergency Management via Zoom; John Hamilton, Public Information Officer via Zoom; Karen Morey, Director of Public Health via Zoom; Tom Rummel, Sheriff via Zoom; Candace Fisher, Clerk of District Court via Zoom; Rich Wallace, Director of Human Resources; Doug Dryden, Justice of the Peace and Annie Wooden, Sanders County Ledger via Zoom. Old Business: Nichol Scribner advised the school election ballots went out today, April 15, 2020, and the military Primary Ballots will be mailed out April 17, 2020. Since the ballots are going out some members of the public will need to enter the Courthouse to register and vote. Commissioner Cox recommended Mrs. Scribner contacting Harvest Foods in Thompson Falls, Montana to see where they purchased their bulk quantities of disinfectants for their establishment. The Courthouse should be conscientious of disinfecting surfaces. Do we need to start the screening process again? Mrs. Scribner advised that secure drop boxes for elections will be placed throughout the County. Annie Wooden suggested having some type of trailer at the Courthouse for the public to come up to and vote in. Mrs. Scribner stated that the trailer would have security issues that the elections office would not be able to address. School Elections are May 5, 2020, and will have to be opened and processed. What are the Board's thoughts on masks and gloves? Bill Naegeli and Dr. Gregg requested that masks and gloves be worn during elections. Shawn Sorenson stated that we have to assume there are members in Sanders County who are walking around that are infected. Using a barrier of plexiglass while working with the public would be beneficial. The Board has a consensus for the following: the public will be screened and recommended to have masks for entrance into the Courthouse, Plexiglass will be installed in the Clerk and Records, Treasurers, Information Window, Justice of the Peace and District Court customer windows, continued sanitization of all handrails, elevator, bathrooms, and counters will be conducted. New Business: Commissioner Cox advised that he spoke with Erin Carey, District Ranger, Lolo National Forest due to the Forest Service is scheduled to bring on a skeleton crew from Oregon, approximately twelve individuals

to plant trees in burn areas. The crew is set to stay at the Riverfront Motel & RV Park and will cook in their rooms as well as designate one person to do all of their shopping. They will arrive at the end of April or early May 2020. The Board has a consensus for the Forest Service Tree Planting crew to come to Sanders County as long as they limit their workers, limit one person to do all the grocery shopping, limit their contact with the public, and wear masks and screen each other appropriately. Shawn Sorenson provided an update on the Paradise Sewer District and advised that the Paradise Sewer District High Strength Waste Resolution will be postponed until a later date due to waiting for additional information from Great West Engineering. Further discussion was held on the Board continuing to hold meetings via Zoom. The Board has a consensus for Sanders County Board of Health to meet via Zoom during the Coronavirus. There was no public comment. The meeting adjourned at 2:57 p.m.

The meeting adjourned at 3:30 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 22, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 22, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Glen E. Magera, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: County journal vouchers and a review of the current budget. Presiding Officer Anthony B. Cox examined and approved the Journal Voucher Detail report for the accounting period of March 2020. Further discussion was held on the Trout Creek Park Board continuing to operate with a negative balance. Mrs. Scribner will follow up with Jessica Connolly, Chief Financial Officer.

Commissioner Brooker joined the Board at 10:30 a.m.

The Board met with Claude Burlingame, Commissioners Council to discuss: a Memorandum of Understanding (MOU) between Sanders County Refuse District and B & P Services. Also in attendance was Jason Peterson, Supervisor, Sanders County Refuse District. Mr. Burlingame has drawn up a MOU which will be placed on the Board's Agenda for next week.

As it was 11:30 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Refuse District board meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Claude Burlingame, Commissioners Council; Jason Peterson, Supervisor, Sanders County Refuse District; Jennifer Ekberg, Secretary; Becky DelGiudice, B & P Services via teleconference and Roman Zylawy, Chair, Mineral County Board of Commissioners. Commissioner Brooker motioned to approve March 18, 2020 meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously. Old Business: Becky DelGiudice proposed changing B & P Services route to Monday-Thursday. Jason Peterson stated that Sanders County Refuse employees don't work on Mondays. Mr. Peterson advised that he can not guarantee that they will have a container available on Monday due to the high volume of refuse over the weekend. The Board has a consensus for Mr. Burlingame to draw up a Memorandum of Understanding between Sanders County and B & P Services. New Business: Jason Peterson advised that there has been an influx of Mineral County license plates dumping trash at the Plains, Montana roll-off site. Roman Zylawy advised that Republic Services of Missoula bought the Mineral County refuse site. Effective June 1, 2020, Mineral County residents will have to pay for curbside refuse pick up or pay as you throw at the refuse site. The Board was made aware that Mineral County residents are already starting to trickle

over to Sanders County to throw their refuse away. Recycling Report: There is no recycling to report at this time. There was no public comment. The meeting adjourned at 12:45 p.m.

The Board adjourned at 1:30 p.m. and resumed the regular session at 3:00 p.m.

As it was 3:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Special Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Robert Gregg, Member via Zoom; Dr. Jack Lulack, Member via Zoom; Nichol Scribner, Acting Secretary/Clerk and Recorder/Treasurer/Superintendent of Schools; Shawn Sorenson, Sanitarian via Zoom; Tina Scott, Administrative Assistant, Environmental Health via Zoom; Bill Naegeli, Office of Emergency Management via Zoom; John Hamilton, Public Information Officer via Zoom; Karen Morey, Director of Public Health via Zoom; Tom Rummel, Sheriff via Zoom; Candace Fisher, Clerk of District Court via Zoom; Rich Wallace, Director of Human Resources and Doug Dryden, Justice of the Peace. Old Business: Shawn Sorenson discussed and addressed recommended actions regarding the April 22, 2020, Governor's Phasing Plan, and Reopening Guidelines. Mr. Sorenson addressed the recommendation that strongly encourages all retail businesses to have employees wear facemasks when social distancing cannot be maintained. This should be maintained until such time the Governor's directive relating to social distancing and protective equipment are no longer required. The Board has a consensus to strongly encourage wearing facemasks when in the Courthouse. Mr. Sorenson inquired to what procedures would be in place for employees and the public when the Courthouse opens on Monday, April 27, 2020. Dr. Gregg recommends for employees to have strict social distancing or protective equipment, masks. If employees can use alternate work schedules or staggered work schedules that would be appropriate. For specific public access to the Courthouse. Appointments for offices in the Courthouse be made in advance. If an individual does not have an appointment but an office can service that individual then that individual will be screened before admittance into the Courthouse. Dr. Gregg and Dr. Lulack recommend the public entering the Courthouse wear some type of facemask. Dr. Gregg would like personnel access to public buildings as soon as we can. Nichol Scribner inquired to the County looking into permanent barriers for offices. The Board has a consensus to provide a letter to all County employees providing Governor Steve Bullock's directive implementing Executive Orders 2-2020 and 3-2020 and providing guidance for the reopening of Montana and establishing conditions for Phase One. Matt Dombach, Supervisor, Maintenance is working with all offices to conduct an assessment of barrier needs and develop a plan to move forward. Starting Monday, April 27, 2020, all County employees are back to regular work schedules and the Courthouse will be locked and open to the public by appointment only, during normal business hours. On employee's first day back to work they will be required to have their temperatures taken and asked screening questions. The rest of the week employees will be asked screening questions upon their arrival to the Courthouse. The front entrance doors will be manned by Sanders County Reserve Deputies who will screen employees and members of the public. All other doors will be locked. The public will enter by appointment only and only after being screened. The public will be asked to disinfect their hands before and after entering the Courthouse and will recommend to strongly consider using non-medical face coverings while in the Courthouse. Strict adherence to social distancing will be in effect. The Courthouse will also avoid groups of 10 or more people. Any further information will be provided to you by the County Commissioners. There was no public comment. The meeting adjourned at 4:00 p.m.

The meeting adjourned at 5:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 23, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 23, 2020, at 10:00 a.m. Present were Glen E. Magera, Commissioner and Carol Brooker, Commissioner.

Presiding Officer Anthony B. Cox joined the Board at 10:08 a.m.

The Board met via WebEx with the Montana Association of Counties (MACo) and the Local Government Committee (LGC) for a County Commissioner Townhall meeting to discuss: communication during the Coronavirus. Also in attendance were: Karen Morey, Director of Public Health; Rich Wallace, Director of Human Resources (HR); Shawn Sorenson Sanitarian; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools (joined at 11:25 a.m.) and Jason Peterson, Supervisor, Sanders County Refuse District (joined at 11:25 a.m.)

The Board met with Jason Peterson, Supervisor, Sanders County Refuse District, and Rich Wallace, Director of HR to discuss: hiring three (3) full-time Relief Attendants for the Refuse District. Commissioner Brooker motioned to execute the HR Personnel Action form for Jesse Lentz, Lonnie Jennings, and Ben Bewick as the new full-time Relief Attendants for the Sanders County Refuse District. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Anthony B. Cox left the meeting at 11:40 a.m.

Commissioner Anthony B. Cox joined the Board at 11:53 a.m.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

Matt Dombach, Supervisor, Maintenance request to meet with the Board as he was not scheduled, to discuss: Courthouse keys. Mr. Dombach requested clarification on who is permitted to have Courthouse entrance keys. The Board advised Mr. Dombach to bring the matter before the Department Heads at the next Department Head meeting that is currently scheduled for June 10, 2020.

The meeting adjourned at 3:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner

Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 28, 2020

The Board of Commissioners of Sanders County, Montana, met in special session on Tuesday, April 28, 2020, at 11:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Carol Brooker, Commissioner.

The Board requested to meet with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Shawn Sorenson, Sanitarian; Karen Morey, Director of Public Health and Lanny Hensley, Undersheriff as they were not scheduled, to discuss: the Courthouse's progress report on reopening due to Phase I of Montana Governor Steve Bullock's directive. Also in attendance were: Rich Wallace, Director of Human Resources and Doug Dryden, Justice of the Peace. Doug Dryden advised that up Thompson River there have been a variety of state license plates. Mr. Dryden is requesting that the Board and the Sanders County Board of Health write a letter to the Governor requesting help for enforcing his directive. Individuals from different states are coming into the County and are not self-isolating for fourteen days. Mr. Dryden also advised that the forest service is not issuing any permits until June 1, 2020. Nichol Scribner advised that individuals are coming into the Courthouse with multiple family members that do not have business in the Courthouse. Commissioner Cox stated that he likes

the plexiglass barriers that have been erected in departments. Lanny Hensley recommended getting assistance from the local Chamber of Commerce to provide information to the public. Mr. Hensley stated that the Chamber of Commerce has a bigger contact network than the County has. The Board has a consensus to provide a new screening form to County employees strongly recommending the public to enter the Courthouse with a facemask, only individuals who have business in the Courthouse shall enter and inform the public that you can only visit the department that you have scheduled an appointment with.

The meeting adjourned at 11:55 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
April 29, 2020

Commissioner Cox proceeded to audit County Payroll at 9:30 a.m. and instructed the Clerk to draw warrants in the amount of \$499,905.45. (County Payroll is on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 29, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera Commissioner, and Carol Brooker, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 99 days without incident. Open County Positions: Detention Officer (part-time) is posted internally right now and will be posted externally on May 4, 2020. Sanders County Fair would like to seek additional temporary summer help. Mr. Wallace will work with Ms. Cady to post for temporary help. Mr. Wallace conducted drug testing this week which included: Thompson River Lumber and Energy Partners. Further discussion was held on Performance Appraisals and the Departments that have not returned the appropriate paperwork.

The Board met with Claude Burlingame, Commissioners Council to discuss: the Memorandum of Understanding between Sanders County and B & P Services. Mr. Burlingame made additional changes to the Memorandum of Understanding and a new contract will be drawn up. Also in attendance were: Naomi Leisz, County Attorney and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools. Ms. Leisz addressed Delinquent Taxes and Tax Liens. Nichol Scribner advised that there are twelve properties in Sanders County that are ready for Notices for Tax Lien Sale. The Board has a consensus for Mrs. Scribner to move forward with the twelve properties that are ready for the next step, Notice of Tax Lien Sales.

The Board adjourned at 12:45 p.m. and resumed the regular session at 1:30 p.m.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not scheduled, to discuss: the Sanders County Weed District. The Weed Districts fuel card and credit card were discussed. Mrs. Scribner and Commissioner Magera will follow up with Mark Lincoln, Supervisor, Sanders County Weed District.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Plains Historic Jail. Commissioner Magera motioned to adopt Resolution 2020-06 A Resolution of Intent to Transfer County Property to the Town of Plains, Montana. Commissioner Brooker seconded the motion. The motion was passed unanimously. Also in attendance was Ron Warren, Rocky Mountain Surveyors. Ron Warren presented Clark Fork Meadows Subdivision. Commissioner Brooker motioned to grant the credit for the Park requirements being met for development of Lawyers property at this location due to

the 63 Spruce trees that were donated to Amundson Sports Complex in Plains, Montana. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to approve the Subdivision Improvements Agreement for the noxious weeds on the Clark Fork Meadows Subdivision. Commissioner Brooker seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to approve the final plat of Clark Fork Meadows Subdivision. Commissioner Brooker seconded the motion. The motion was passed unanimously. Discussion was held on the Subdivision Improvement Agreement proposed for Baldy Mountain Reserve Phase I Subdivision. Commissioner Brooker motioned to waive the monetary guarantee for Phase I of Baldy Mountain Reserve Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously.

Bill Barron, District No. 1, Lake County Commissioner; Dave Stipe, District No. 2, Lake County Commissioner; Gale Decker, District No. 3, Lake County Commissioner, and Wally Congdon, Civil Deputy, Lake County via teleconference requested to meet with the Board as they were not scheduled, to discuss: the Confederated Salish and Kootenai Tribes vs Lake County/Lori Lendeen lawsuit update. Further discussion was held on the Big Arm Lawsuit and Senator Daines Montana Water Rights Protection Act.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to reappoint Mike Hashisaki to the Sanders County Tax Appeal Board for a three-year term. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The meeting adjourned at 3:50 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA April 30, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 30, 2020, at 10:10 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera Commissioner via teleconference, and Carol Brooker, Commissioner.

The Board met with Buddy Borden, GB Consulting via Zoom to discuss: the Sanders and Mineral County, Montana Housing Needs Assessment and Action Plan Virtual Kickoff Meeting. The discussion was held on: demographic, social, economic, and housing characteristics in Mineral and Sanders County. Further discussion was held on why housing matters in rural communities as well as the timeline for the Housing Needs Assessment.

The Board adjourned at 12:20 p.m. and resumed the regular session at 2:05 p.m.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: the Emergency Management Preparedness Grant. Mr. Naegeli advised that the application has been submitted but is still pending. Due to the Coronavirus, this year's training and exercises are not being required in the grant. Mr. Naegeli advised that the Supreme Court ruled that the State of Montana has to provide facemasks to courts and jurors. District Court will need approximately 15 masks for May 2020.

The Board met with Jen Kreiner, Executive Director, Sanders County Community Development Corporation (SCCDC) via GoTo Meeting to discuss: a request for continued fiscal sponsorship for SCCDC. Mrs. Kreiner is

requesting \$20,000.00 for the new benefits model and to retain the unrestricted operations funding. The Board advised that the request would be reviewed during the County's 2020-2021 budget planning process.

The meeting adjourned at 3:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 05, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, May 05, 2020, at 10:00 a.m. Present were Glen E. Magera Commissioner, and Carol Brooker, Commissioner.

Presiding Officer Anthony B. Cox joined the Board at 10:40 a.m.

The Board met with Karen Morey, Director of Public Health to discuss: Ms. Morey's Performance Appraisal Review. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

The Board met with Ashley Blaylock, GIS/Rural Addressing to discuss: Ms. Blaylock's Performance Appraisal Review. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Brooker did not join the Board at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to execute the Memorandum of Understanding between Sanders County and B & P Services for B & P Services to dump its solid waste at the Plains, MT roll-off site. Commissioner Cox seconded the motion. The motion was passed unanimously.

As it was 2:00 p.m. and the time and place as advertised, the Board proceeded to open the sealed bids received for Asphalt, Magnesium Chloride, and Road Oil. Asphalt Bids were received from Calumet and Knerr Inc. Commissioner Magera motioned to take the Asphalt Bids under advisement until Thursday, May 14, 2020, at 11:30 a.m. Commissioner Cox seconded the motion. The motion was passed unanimously. Magnesium Chloride Bids were received from We Dust Control and Dustbuster Inc. Commissioner Magera motioned to take the Magnesium Chloride Bid under advisement until Thursday, May 21, 2020, at 2:30 p.m. Commissioner Cox seconded the motion. The motion was passed unanimously. A Road Oil Bid was received from Idaho Asphalt Supply. Commissioner Magera motioned to take the Road Oil Bid under advisement until Thursday, May 14, 2020, at 11:30 a.m.

The Board met with Matt Dombach, Supervisor, Maintenance to discuss: Mr. Dombach's Performance Appraisal Review. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

Commissioner Brooker joined the Board at 3:10 p.m.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 105 days without incident. An HR Personnel Action form was presented on Johnny Dean. Commissioner Brooker motioned to accept the resignation letter of Johnny Dean effective May 21, 2020. Commissioner Magera seconded the motion. The motion was passed unanimously. Mr. Wallace presented an HR Personnel Action form on Marci Shermikas moving to full-time in Detention per the resignation of Johnny Dean. The Board has a consensus to execute Marci Shermikas's HR Personnel Action form. Open County Positions: Detention Officer (part-time) posted externally until May 18,

2020. Further discussion was held on the upcoming insurance meeting with Morgan Hirschenberger, PayneWest Insurance to discuss the renewal rates for the County.

The meeting adjourned at 4:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 07, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 07, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Glen E. Magera, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Baldy Mountain Reserve Subdivision. Commissioner Magera motioned to execute the Baldy Mountain Reserve Subdivision Subdivision Improvement Agreement. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to approve the final plat of Baldy Mountain Reserve Subdivision Phase I. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was held on the Sanders County Park Commission holding the June 2020 meeting via Zoom.

Commissioner Brooker joined the Board at 10:45 a.m.

The Board met with Claude Burlingame, Commissioners Council to discuss: the Memorandum of Understanding between Sanders County and B & P Services to dump its solid waste at the Plains, MT roll-off site. Also in attendance was Becky DelGiudice, B & P Services via teleconference. Mrs. DelGiudice advised that she told Mr. Peterson she was to receive four containers a week. Mr. Burlingame advised that on the last meeting that the Board and Mrs. DelGiudice had agreed on B & P Services dumping four times a week at the Plains, MT roll-off site. Clarifications were presented by Mr. Burlingame and a new MOU was drafted to reflect the agreement of B & P Services dumping five times a week at the Plains, MT roll-off site. Commissioner Magera motioned to execute the Memorandum of Understanding between Sanders County and B & P Services to dump its solid waste at the Plains, MT roll-off site, the May 05, 2020, MOU will be discarded. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussion was held on the Paradise Wastewater Project needing council. Mr. Burlingame provided a recommendation to Commissioner Brooker.

The Board adjourned at 12:30 p.m. and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to approve April 15 & 22, 2020, Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Shawn Sorenson, Sanitarian to discuss: Mr. Sorenson stated 75% of establishments have submitted an Operational Plans-Phase 1 to re-open their business. Mr. Sorenson has had a couple of complaints on operations that are not doing a good job of operating according to the Governor's directive and the CDC. Even though the Sanders County Board of Health highly recommended not opening the senior centers Noxon Senior Center is re-opening Monday, May 11, 2020. Symes pools are closed, and Quinns Hot Springs Resort has scheduled to re-open Friday, May 22, 2020.

The Board met with Shawna Chenoweth, Supervisor, Detention/Dispatch, and Tom Rummel, Sheriff to discuss: Patrick's Knob and the Sheriff's office continue a lease with the Forest Service. Mrs. Chenoweth and Sheriff Rummel advised the Board that the Sheriff's office would like to renew their lease on Patrick's Knob with the Forest Service.

The Board met with Morgan Hirschenberger, PayneWest Insurance; Hayley Brager, PayneWest Insurance, and Sarah Tarka Baer, PayneWest Insurance via WebEx to discuss: Sanders County's renewal of insurance benefits. Also in attendance were: Rich Wallace, Director of Human Resources; Ben Bache, Foreman, Road District No. 1 & 2 via teleconference; Theresa Milner, Office Administrator, Sheriff's; Lisa Gregory, Detention; Brenda Franck, Deputy, Recordings/Payroll; Katherine Maudrone, Director of Land Services and Karen Morey, Director of Public Health. Mr. Herschenberger provided a discussion on employees that had expressed concerns in April 2020, ancillary coverage, medical insurance options, a dental plan option, and asked the Board for the next steps Sanders County would like from PayneWest Insurance.

The meeting adjourned at 5:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 13, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 13, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

Anthony B. Cox, Presiding Officer; Carol A. Brooker, County Commissioner; and Glen E. Magera, County Commissioner; acting as the Canvassing Board of Sanders County, Montana, do hereby certify that the foregoing abstract of election returns consisting of page 357 of book 2 of Abstract of Election Returns, records of Sanders County, is a full and correct abstract of the results of the cancelled 2020 Special District Elections held in Sanders County, May 5, 2020, as the same as shown upon the cancellation letter presented to this board by Nichol Scribner, Election Administrator, in Sanders County, Montana. Also in attendance was Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: that the Trout Creek, Montana Election Judges were not allowed into the Trout Creek Senior Center. Also in attendance was Bill Naegeli, Office of Emergency Management. Mrs. Scribner inquired with Mr. Naegeli for the use of the Green Mountain Conservation District building for the Trout Creek, Montana Election Judges to use to collect election ballots. Mr. Naegeli advised that Mrs. Scribner could use to building and provided the contact information for the Green Mountain Conservation District.

The Board met with Kim Bergstrom, Pinnacle Research via teleconference to discuss: the Sanders County Aquatic Invasive Plant (AIP) Task Force sent out a notice to bid for chemical application. The Board has a consensus for the Sanders County AIP Task Force to Notice for Bid an Aquatic Plant Herbicide Application for the Noxon Rapids and Cabinet Gorge Reservoirs. Further discussion was held on the AIP Grant Agreement No. AIS-20-0007. Commissioner Magera motioned to execute the Aquatic Invasive Species Grant Agreement No. AIS-20-0007 between the Montana Department of Natural Resources and Conservation and Sanders County. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:30 p.m. and resumed the regular session at 1:45 p.m.

Commissioner Brooker did not return with the Board at 1:45 p.m.

The Board requested to meet with Shawn Sorenson, Sanitarian; Karen Morey, Director of Public Health, and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools as they were not on the scheduled agenda, to discuss: opening the Courthouse to the public. Commissioner Cox recommended continuing to screen individuals at the door and to keep the Reserve Sheriff Deputies on duty so that they can make sure the public is maintaining social distancing. Shawn Sorenson recommends that if the Courthouse is opened that the County has employees and the public wear facemasks. Karen Morey and Shawn Sorenson recommend sending an updated letter to County employees. The Board has a consensus to provide a new memo to County employees advising them the Courthouse will be opened Wednesday, May 27, 2020.

As it was 1:45 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the public hearing to transfer County property to the Town of Plains, Montana. There was no public comment. There was no public present. The hearing was closed at 1:50 p.m. Commissioner Magera motioned to adopt Resolution 2020-07 A Resolution to Transfer County Property to the Town of Plains, Montana. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Motioned to execute the Quit Claim Deed between Sanders County and the Town of Plains, Montana. Commissioner Cox seconded the motion. The motion was passed unanimously.

The meeting adjourned at 2:20 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 14, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 14, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Carol Brooker, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the public hearing on the variance request from Sanders County Subdivision Design Standards VI.E.b. No lot may be divided by a public road, alley, or utility right-of-way or easement for COS 3590MS. Also in attendance were: Katherine Maudrone, Director of Land Services, and Ron Warren, Rocky Mountain Surveyors. Commissioner Cox then turned the meeting over to Ron Warren who presented the variance request. Commissioner Cox closed the meeting at 10:22 a.m. Commissioner Brooker motioned to grant the variance request from Sanders County Subdivision Design Standards VI.E.b. No lot may be divided by a public road, alley, or utility right-of-way or easement for COS 3590MS. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Katherine Maudrone, Director of Land Services to discuss: preliminary plat approval for Keirn Minor Subdivision. Commissioner Brooker motioned to approve preliminary plat approval for Keirn Minor Subdivision with the following conditions, findings of facts and conclusions: 1) That a twenty foot wide, ten feet each side of the ditch, easement be placed on the final plat for all ditch easements that exist on the property and it be noted "The easement is for the unobstructed use, prohibiting the placement of structures or the planting of vegetation other than grass within the ditch easement without the written permission of the ditch owner and for maintenance of the existing water delivery ditch in the proposed subdivision that is necessary to convey water through the subdivision to lands adjacent to or beyond the subdivision boundaries in quantities and in a manner that are consistent with historic legal rights." 2) That a controlled-access easement be

established on the Wanless Lane N frontage of these lots noting on the face of the plat that a driveway approach permit must be obtained from the County prior to beginning any work with the County requiring shared approaches. 3) That this subdivision files a Waiver of the Right to Protest a Rural Special Improvement District for the construction, maintenance and other improvements of roads with final plat. 4) That the subdivider contact the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan and complete initial treatment prior to final plat approval. 5) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval. 6) That the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to final plat all lots less than 20 acres must be approved by Montana DEQ as the reviewing authority under 76-4-101 MCA. 7) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations and the laws and administrative rules of the State of Montana. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was held on the Sanders County Park Commission. The Sanders County Park Commission is closing the bathrooms and the playgrounds owned by the Sanders County Park Commission due to the Coronavirus.

The Board met with Claude Burlingame, Commissioners Council to discuss: Patrick's Knob (Pat's Knob). Also in attendance was Shawna Chenoweth, Supervisor, Detention/Dispatch. Shawna Chenoweth advised Mr. Burlingame that Sanders County leases Pat's Knob from the Forest Service. The County owns a building on Pat's Knob that houses the Sheriff offices radio communication system and the Montana Highway Patrol utilizes the County's building as well for their radio communication. Mrs. Chenoweth advised that the MHP is willing to pay rent to the County for their cost. Mr. Burlingame advised that he would meet with Mrs. Chenoweth at a later date to go over the specifics to draft up an Agreement between Sanders County and MHP.

As it was 11:30 a.m. and the time and place as advertised for the decision on the 2020 Asphalt Bid, Commissioner Brooker motioned to award the 2020 Asphalt Bid to Knerr Inc. Commissioner Cox seconded the motion. The motion was passed unanimously.

As it was 11:30 a.m. and the time and place as advertised for the decision on the 2020 Road Oil Bid, Commissioner Brooker motioned to award the 2020 Road Oil Bid to Idaho Asphalt. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:30 p.m. and resumed the regular session at 2:00 p.m.

Commissioner Cox proceeded to audit County Claims at 2:00 p.m. and instructed the Clerk to draw warrants in the amount of \$263,510.34. (County Claims are on file in the Office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 114 days without incident. Open County Positions: Detention Officer (part-time), the position is posted until Monday, May 18, 2020. Solid Waste Relief/Refuse positions, seeking additional candidates to fill in gaps as needed. Mr. Wallace provided Jason Peterson with a staffing model spreadsheet to help justify the need for additional employees. Further discussion was held on the County Employee Insurance Committee. The Insurance Committee will be providing recommendations to the Board later today for the County's employee insurance benefits.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to approve April 23, 28 & 29th, 2020 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with the County Employee Insurance Committee consisting of Karen Morey, Director of Public Health; Theresa Milner, Officer Administrator, Sheriff's office; Lisa Gregory, Detention; Katherine Maudrone, Director of Land Services; Rich Wallace, Director of HR; Brenda Franck, Deputy, Recordings/Payroll and Lisa Wadsworth, Accounts Payable/Claims. Rich Wallace provided an update on Blue Cross Blue Shield, Joint Powers Trust, and Allegiance proposals. Commissioner Brooker inquired if it would be possible to get a contract for 18-months so that the County could have policies from January to December. Mr. Wallace will follow up with Morgan Hirschenberger, PayneWest Insurance.

The meeting adjourned at 4:40 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 20, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 20, 2020, at 10:05 a.m. Present were Anthony B. Cox, Presiding Officer, and Glen E. Magera, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Solid Waste (SW) Refuse District Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Jason Peterson, Supervisor, Solid Waste Refuse District; Rich Wallace, Director of Human Resources (HR); Jennifer Ekberg, Secretary, and Kathy Conlin, Billing Clerk/Recycling Assistant. Commissioner Magera motioned to approve April 22, 2020, meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. Old Business: Jason Peterson advised the Board that Archie Knerr is picking up the last piece of equipment left in the old Solid Waste Transfer Station, and once Mr. Knerr has picked up the equipment Mr. Peterson will have the building and floors pressure washed for Thompson River Lumber to take over possession of the building. New Business: Mr. Peterson stated that during the Clark Fork Bridge Project the Solid Waste trucks will be taking trips down Blue Slide Road and the Montana Department of Transportation has recently stated that the Vermillion Bridge has a weight limit of 16 tons. Therefore SW will be unable to haul metal on the bridge due to the weight limit. Mr. Peterson requests not to take metal during the bridge closure. The Board has consensus to stockpile the metal during the Clark Fork Bridge Project closing the bridge and re-routing SW trucks onto Blue Slide Road where weight limits are in effect. Jason Peterson presented an employee model for additional employees. Mr. Peterson and Mr. Wallace requested two additional part-time employees. The Board has a consensus for Mr. Peterson to hire two additional employees. Jennifer Ekberg presented Refuse Appeal No. 303675. Due to not enough information provided the Board has a consensus to take the appeal under advisement until Wednesday, June 17, 2020. Ms. Ekberg then presented Refuse Appeal No. 8281. Due to not enough information provided the Board has a consensus to take the appeal under advisement until Wednesday, June 17, 2020. Refuse Appeal No. 302136 was presented. Commissioner Magera motioned to remove the Refuse Fee from Tax ID No. 302136. Commissioner Cox seconded the motion. The motion was passed unanimously. Recycling Report: There is no report at this time. There was no public comment. The meeting adjourned at 11:00 a.m.

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 11 days without incident. Mr. Wallace is working with Dave Montelius from PayneWest Insurance to figure out the County's new Workers' Compensation insurance provider due to the Montana Association of Counties (MACo) discontinuing their services. Open County Positions: Detention Officer (part-time), the open position has been extended until June 1, 2020, to see if any more applicants will apply. At this time only one individual has applied for the open position. Further discussion was held on Performance Appraisals that are still outstanding and the Gossip Workshop that was postponed due to the Coronavirus.

Commissioner Brooker joined the Board at 11:30 a.m.

The Board adjourned at 12:05 p.m. and resumed the regular session at 1:30 p.m.

Commissioner Brooker did not join the meeting at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to reappoint Laurence Walchuk to the Hot Springs Airport Advisory Board for a three-year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to reappoint Greg Eitelberg and Shawn Emmett to the Plains Cemetery District for a three-year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

The meeting adjourned at 2:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
May 21, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 21, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Glen E. Magera, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a possible Motocross track being constructed in Hot Springs, Montana off Prongue Road. Ms. Maudrone advised that Capital Improvement Plan sheets have been provided to Jessica Connolly the County's Chief Financial Officer to provide Department Heads for the 2020 Budget. Further discussion was held on the proposed amendments to the Sanders County Subdivision Fee Schedule, Buildings for Lease or Rent, and the proposed Subdivision Regulations.

Rich Wallace, Director of Human Resources (HR) requested to meet with the Board as he was not scheduled, to discuss: an HR Personnel Action Form. The Board has a consensus to execute the HR Personnel Action Form for Nicole Thompson as a Relief/Refuse Attendant for Sanders County Refuse District starting May 27, 2020.

The Board met with Claude Burlingame, Commissioners Council to discuss: the Sanders County Weed District would like to lease a truck from Enterprise. Mr. Burlingame will review the Enterprise specifications and agreement to lease the vehicle. Also in attendance was Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools. Nichol Scribner inquired with Mr. Burlingame on the upcoming Primary Election.

Commissioner Brooker joint the Board at 11:40 a.m.

Jessica Connolly, Chief Financial Officer (CFO) requested to meet with the Board as she was not scheduled, to discuss: the Sanders County Weed District. Mrs. Connolly advised she would assist the Weed District further if requested. Also in attendance was Claude Burlingame, Commissioners Council.

The Board adjourned at 12:50 p.m. and resumed the regular session at 1:30 p.m.

Commissioner Brooker did not join the meeting at 1:30 p.m.

The Board met with Lance Bowser, Robert Peccia and Associates via teleconference to discuss: the Thompson Falls Airport. Commissioner Magera motioned to execute the FAA Non-Primary Transfer Agreement from Plains Airport to Thompson Falls Airport, the Thompson Falls Airport Application for Federal Assistance (SF-424), and Sponsor Certifications. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker joined the Board at 3:00 p.m.

As it was 3:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Special Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Robert Gregg, Member via Zoom; Dr. Jack Lulack, Member via Zoom; Katherine Maudrone, Director of Land Services; John Hamilton, Public Information Officer; Karen Morey, Director of Public Health; Tom Rummel, Sheriff; Shawn Sorenson, Sanitarian; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of School; Rich Wallace, Director of Human Resources; Candy Fisher, Clerk of Court, and Naomi Leisz, County Attorney. Dr. Robert Gregg motioned to approve October 16, 2019, March 16, 24, 2020, April 01, 08, 15 & 22, 2020, meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously. Shawn Sorenson requested assistance and guidance from the BOH. Mr. Sorenson specifically requested that the BOH provide Department Heads with uniform information to provide

to the public. Mr. Sorenson stated that he and his co-workers are having a hard time answering questions because he and other County employees are not receiving any guidance on how to conduct business. Naomi Leisz commented on the difference between guidelines and enforcement. Sheriff Rummel stated that enforcement will be difficult. Ms. Leisz recommended providing a uniform statement and guidelines for the public. Nichol Scribner stated that individuals that come in from the public are having social distancing issues while in front of the Treasurer's office. Commissioner Cox stated the Courthouse could have signage on the floor promoting social distancing and have entrance and exit doors marked. Commissioner Brooker stated that we would have a soft opening on Wednesday, May 27, 2020. The Board has a consensus to open Wednesday, May 27, 2020, with Reserve Deputies still at the door asking the public if they are from out of state, and employees would still be screened on the first day of the week. Jennifer Ekberg will draft a memo for the Board to provide to County employees. Shawn Sorenson advised that Plains High School Drivers Education Class inquired with him if they could resume class. The BOH will provide recommendations to Shawn Sorenson that he can provide to Plains High School. Shawn Sorenson discussed the Public Information Officer's services, including formal and routine communications to the public. Mr. Sorenson requested a wider spread of information and more frequently. John Hamilton requested guidance from the BOH. Commissioner Cox advised Mr. Hamilton to provide Courthouse information on a more frequent basis and that the information that he is posting is acceptable. Katherine Maudrone requested guidance on Sanders County Park land. The Board advised Ms. Maudrone to keep the park lands closed due to the Sanders County Park Commission not being able to keep it clean and sanitized. There was no public present. There was no public comment. The meeting adjourned at 4:35 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to approve April 30th, 2020, and May 5 & 7th, 2020, Board meeting minutes. Commissioner Brooker seconded the motion. The motion passed unanimously.

Commissioner Brooker left the meeting at 4:45 p.m.

Commissioner Magera motioned to award the 2020 Magnesium Chloride Bid to We Dust Control & De-Icing, Inc. Commissioner Cox seconded the motion. The motion was passed unanimously.

The meeting adjourned at 5:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA May 27, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 27, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Glen E. Magera, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: County journal vouchers and a review of the current budget. Presiding Officer Anthony B. Cox examined and approved the Journal Voucher Detail report for the accounting period of April 2020.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 18 days without incident. Open County Positions: Detention Officer (part-time), the position is posted externally until June 01, 2020. Further discussion was held on the 2020/2021 budget cycle and the cost of living increases as well as employees asking for special pay increases.

The Board adjourned at noon and resumed the regular session at 1:40 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to execute Schedule A between Sanders County and the Forest Service for the maintenance of roads. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 160 between Sanders County and Joan Braun. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with members of the County Employee Insurance Committee consisting of Karen Morey, Director of Public Health; Theresa Milner, Officer Administrator, Sheriff's office; Lisa Gregory, Detention; Rich Wallace, Director of HR, and Jeff Lundberg, Clerk, Justice Court. Rich Wallace provided the committee's recommendation to drop Blue Cross Blue Shield and to accept the proposal made by Allegiance. Commissioner Magera motioned to end services with Blue Cross Blue Shield and to accept the services of Allegiance. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Dave Montelius, PayneWest Insurance; Anita Altmaier, PayneWest Insurance via teleconference, and Shannon Shanholtzer, Montana Association of Counties (MACo) via teleconference to discuss: MACo Property and Casualty Trust 2020-2021 renewal meeting. Commissioner Magera motioned to execute the 2020-2021 PCT Renewal Scheduled Property. Commissioner Cox seconded the motion. The motion passed unanimously. Commissioner Magera motioned to execute the Agreement between MACo and Sanders County for the MACo's Workers' Compensation Safety Group. Commissioner Cox seconded the motion. The motion was passed unanimously.

The meeting adjourned at 4:30 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA May 28, 2020

Commissioner Cox proceeded to audit County Payroll at 9:30 a.m. and instructed the Clerk to draw warrants in the amount of \$505,183.04. (County Payroll is on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 28, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Glen E. Magera, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Sanders County Park Commission is meeting June 2, 2020, in the Commissioners Conference Room at 7:00 p.m. Further discussion was held on the upcoming public hearing on the revised Sanders County Subdivision Regulations, Buildings for Lease or Rent and Fees.

The Board met with Claude Burlingame, Commissioners Council to discuss: the Sanders County Weed District. Commissioner Magera advised Mr. Burlingame that the Sanders County Weed District would like to lease a pickup from Enterprise for the short term. Mr. Burlingame will look into the documents that Enterprise provided to the Sanders County Weed District. Commissioner Magera inquired on the Dixon Refuse District and re-organizing of the Board. Also in attendance were Jessica Connolly, Chief Financial Officer, and Naomi Lesiz, County Attorney. Mrs. Connolly recommends disbanding the Dixon Refuse District and the Commissioners taking over the Board. Then the Board can be re-organized. Mr. Burlingame recommended Commissioner Magera discussing the matter with the Dixon Refuse District members. Further discussion was

held on Ordinance 2019-01. Jennifer Ekberg presented the ordinance to Mr. Burlingame and advised him of the June 22, 2020, sunset date. Mr. Burligame will review the ordinance. Naomi Leisz inquired with Mr. Burlingame on a property that is in Paradise, Montana that is in probate and the County has a tax lien deed on the property. Mr. Burlingame advised Ms. Leisz to move forward with the Tax Lien Deed.

The Board adjourned at 12:50 p.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, the Board proceeded to open the sealed bids for the Clark Fork Road Paving Project. Also in attendance were: Chris Noble, Owner, Noble Excavating Inc.; Kelly Salvhus, Noble Excavating Inc., and Scott Wood, Wood's Crushing & Hauling, Inc. Clark Fork Road Paving Project bids were received from Wood's Crushing & Hauling, Inc., at \$192,913.79 and Noble Excavating Inc., at \$293,200.00. Commissioner Magera motioned to take the Clark Fork Road Paving Project under advisement until Tuesday, June 2, 2020, at 1:30 p.m. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox proceeded to audit County Claims at 2:00 p.m. and instructed the Clerk to draw warrants in the amount of \$123,256.33. (County Claims are on file in the Officer of the Clerk and Recorder)

The Board met with Bill Naegeli, Office of Emergency Management to discuss: updates on the Emergency Management Preparedness Grant (EMPG). Mr. Naegeli has submitted the 3rd Quarter Reimbursement request for EMPG. Mr. Naegeli advised that he has assigned Brit Training to County employees. Further discussion was held on the Conservation Meeting scheduled on June 8-10, 2020, in Helena, Montana, which Mr. Naegeli's plans on attending.

The meeting adjourned at 3:35 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 02, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, June 02, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Erin Carey, District Ranger, Lolo National Forest to discuss: the Lolo National Forest during the Coronavirus (COVID-19). The district is implementing the Federal Phase I reopening guidelines. The Lolo National Forest will serve the public through a window at the station. Field operations have resumed, employees are assigned to specific vehicles to minimize contact. Campgrounds are open in the district. Fire fighting staff are fully staffed and are ready for the fire season. Ms. Carey is setting up Cooperative Meeting guidelines for fire season during the COVID-19 and would like to know how the County would like to format these meetings. The Board will take her request under consideration and will provide information fairly soon. Ms. Carey advised that burning permits ended on June 1, 2020.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 24 days without incident. Hearing tests need to be rescheduled for Road, Solid Waste, and the Weed Department. Vibrant Hearing had to reschedule due to COVID-19. The Board has a consensus to reschedule the hearing tests for October 30, 2020. Open County Positions: Detention Officer (part-time), three applicants will be interviewed on June 8, 2020. Fairgrounds General Laborer (temporary), Commissioner Magera motioned to execute the HR Personnel Action form for Skley Bergstrom as the new General Laborer for the Sanders County Fairgrounds. Commissioner Brooker seconded the

motion. The motion was passed unanimously. Further discussion was held on the 2020-2021 budget cycle including specific requests for pay increases. Mr. Wallace is building a spreadsheet for the Board to review. Mr. Wallace is looking to reschedule the Gossip Workshops for June 25, 2020.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not scheduled, to discuss: a tax request for Tax ID 3169. Mrs. Scribner is requesting the 2019 Real Property Taxes reflect the 2018 Real Property Taxes due to errors made by the Montana Department of Revenue Thompson Falls, Montana. The Board has a consensus to provide Tax ID 3169's 2019 Real Property Taxes to reflect the 2018 Real Property Taxes.

As it was 1:57 p.m. and after the time and place as advertised for the decision on the Clark Fork Road Paving Project, Commissioner Magera motioned to award the Clark Fork Road Paving Project to Wood's Crushing & Hauling, Inc. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Matt Dombach, Supervisor, Maintenance to discuss: various repairs and tasks from March 2020 through May 2020.

The meeting adjourned at 2:40 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 04, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 04, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Sanders County Park Commission. An individual in Plains, Montana has a fire pit and landscaping that allegedly is trespassing on the County's parkland. The Sanders County Park Commission gave the property owner until June 30, 2020, to move their property off the County's parkland. Another individual's t posts are on the County's parkland. Bob Paro, Member, Sanders County Park Commission will try to locate the pins to show the landowner that their t posts are on County property. Further discussion was held on the Paradise Wastewater Project. Commissioner Brooker and Ms. Maudrone are working with the Clerk and Recorder's office and Environmental Health office to provide procedures to aggregate parcels in Paradise, Montana. The information will also be adopted into a procedure policy for exemptions to the Subdivision and Platting Act.

The Board met with Shawn Sorenson, Sanitarian to discuss: a wastewater failure in Plains, Montana. Mr. Sorenson advised that the system is over 30-years old. Mr. Sorenson has guided the property owner to remedy the failure. Further discussion was held on a complaint that was provided on a property on Marsh Road in Hot Springs, Montana. Mr. Sorenson will follow up on the property to see if the complaint is valid.

As it was 11:30 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox read the first reading of the proposed 2020-02 Ordinance to Control Barking Dogs within Sanders County and to Establish Procedures for Enforcement. Also in attendance was Tom Rummel, Sheriff. Sheriff Rummel advised the Board that Ordinance 2019-01 An Ordinance to Control Barking Dogs within Sanders County and to Establish Procedures for Enforcement was effective. The

Sheriff's office has been called out on matters regarding this ordinance. Sheriff Rummel stated once the individual is informed of the ordinance and the enforcement the Sheriff's office has not had to return for follow up complaints. People realize that there is the ability to enforce this ordinance if the Sheriff's office has to return because of the barking dog(s). With a consensus of the approved first reading of the proposed 2020-02 Ordinance to Control Barking Dogs within Sanders County and to Establish Procedures for Enforcement the Second Reading of the proposed Ordinance is scheduled for Tuesday, June 16, 2020, at 2:00 p.m.

The Board adjourned at noon and resumed the regular session at 1:40 p.m.

Commissioner Brooker did not join the Board at 1:40 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to approve May 13-14th, 2020, and May 20-21st, 2020, Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The meeting adjourned at 2:15 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner

Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA June 10, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 10, 2020, at 9:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Ben Bache, Foreman, Road District No. 1 & 2; and Lee Smith, Foreman, Road District No. 3 for their quarterly meeting to discuss: the 2020 Dust Control Program. Jennifer Ekberg provided an update on the applications that were received from Heron, Noxon, Trout Creek, Plains, and Lonepine, Montana. Further discussion was held on the 2020-2021 Road Department budget and the Bridge and Road Safety Accountability Act (BaRSAA). The Board has scheduled a Road Department 2020-2021 Road Department preliminary budget meeting for Friday, June 12, 2020, at 9:00 a.m.

The Board met with Department Heads for their quarterly meeting. In attendance were: Melissa Cady, Fair Manager; Matt Dombach, Supervisor, Maintenance; Bill Naegeli, Office of Emergency Management; Katherine Maudrone, Director of Land Services; Mark Lincoln, Supervisor, Weed District; Karen Morey, Director of Public Health; Rich Wallace, Director of Human Resources; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Candace Fisher, Clerk of District Court; Shawn Sorenson, Sanitarian, and Ashley Blaylock, GIS/Rural Addressing. Old Business: Rich Wallace requested feedback on the County's first round of Performance Appraisals. Bill Naegeli stated that it forced feedback to the employee and the supervisor. Katherine Maudrone stated that communication was open and engaging between herself and her supervisors. Karen Morey said that it went well and it gave employees goals that they might not have otherwise have done. Nichol Scribner has completed half of her Performance Appraisals unfortunately the Coronavirus set her department back due to staffing and the volume of work that was needed to be done. Mrs. Scribner found that staff was more critical on themselves then she was on them. Employees are starting to plan for the future. Commissioner Cox stated that he enjoys seeing how employees view themselves. Commissioner Cox enjoys that the Performance Appraisal can be a tool. An employee and staff can get out of looking at their job as a routine. Shawn Sorenson stated that this is a process and that there is no need to look at it as

a negative or positive conversation between an employee and the supervisor(s). It is simply a conversation. Rich Wallace advised that four departments have not completed their Performance Appraisals. New Business: Commissioner Cox advised that the County needs an inventory of all the employees that have Courthouse entrance and office keys. Jennifer Ekberg will send an email to Department Heads seeking information on the keys. Jennifer Ekberg provided information on the unrolling of the County utilizing Public Surplus, an online auction site. The site is open to anyone and any fees that are charged roll into the auction item purchased, the County pays absolutely nothing for the service. Department Heads if have items that are no longer needed in their office will send out an email to all other Department Heads asking if they can utilize the item. If no Department Head needs the item than the item will be placed on Public Surplus for any member of the public to place a bid on the item if they so choose. Department Head Updates: Nichol Scribner advised that 95-98 % of property taxes have been paid. Tax Lien Deeds have been put on eleven properties in the County. Out of those eleven properties seven individuals have come in and paid them off. 66% return on the Primary Election in Sanders County. Katherine Maudrone asked that Department Heads please submit their 5-year Capital Improvement Plans during budget preparations. The County is revising the Sanders County Subdivision Regulations at this time. There is a Public Hearing scheduled today at 2:00 p.m. to amend the Sanders County Subdivision Regulations, Buildings for Lease or Rent, and Fees. Right now Ms. Maudrone has completed traffic counts in Plains, Montana. Shawn Sorenson stated that the County is off the charts in purchases of property and land. However, people don't like the planning part of businesses. Environmental Health is receiving a lot of complaints about solid waste and wastewater. There have been 130 wastewater permits permitted by Environmental Health this year. Matt Dombach thanked all the departments that help sanitize their areas. Mark Lincoln stated the Sanders County Weed District has a Department of Transportation (DOT) contract with the Missoula, Montana branch for \$20,000.00 to treat a section of the highway. As of today his department has used \$11,681.14 and treated 178.1 acres. A contract with DOT out of Kalispell, Montana is for \$16,000.00 and the Sanders County Weed District has treated 253 acres using \$14, 254.38. Missoula DOT has an additional contract of \$11,000.00 for Highway 200 starting at mile marker 115 and ending at mile marker 106. This project is scheduled to be completed by a subcontractor by June 25, 2020. The County will receive \$1,100.00 in an administrative fee for this additional contract. Montana Fish, Wildlife, and Parks have signed a contract for Flat Iron Fishing Access at \$500.00. The state has provided \$500.00 to treat Thompson Falls State Park and \$2,000.00 has also been provided to the County to treat Silcox Game Range. The Rush Skeleton crew has spent \$11,518.74 and has covered 1,069 acres and still have 1,850 acres left. Chemical Sales and rentals have totaled \$42,807.00, as of today. Candace Fisher is grateful for all her employees being able to return to work. Because of the Coronavirus Jury Summons are going out at a later date and will have to be restructured. A jury trial is scheduled in July and Mrs. Fisher is working with Maintenance to change the Courtroom for the jury trial to accommodate the governor's directive due to the Coronavirus. Rich Wallace provided an Allegiance and Aflac insurance update. Karen Morey and Mr. Wallace have another business in the County who will have the County conduct their drug screening tests on employees. Workers' Compensation premiums have gone down by \$70,000.00 due to safety measures of the County employees. A Gossip Workshop is being rescheduled to be conducted by WebEx and is mandatory to all County employees. Melissa Cady stated that the Sanders County Fairgrounds is holding a No Limits Monster Truck and Fireworks show on July 4, 2020. There will be two showings one at 1:00 p.m. and another at 7:00 p.m. Due to the Coronavirus, a lot of sponsors have declined to sponsor this year's fair. Ms. Cady is going another route to obtain sponsors. Ashley Blaylock has ordered 19 computers to update to Windows 10. A lot of address requests are coming through her office at this time. Jason Peterson stated that he has employees scheduled all over the County. Trout Creek Temporary Roll-off site is working well due to the Clark Fork Bridge Rehabilitation Project being completed by the Montana Department of Transportation. Sheriff Rummel advised that the Sheriff's office has a new HVAC system and it is working well. The impound yard will be moved and construction will begin on it shortly. Blue Slide Road is a state issue and Sheriff Rummel is providing contact information on the Montana Department of Transportation for any individual that has questions or concerns. Because of the Coronavirus, the Sheriff's office is having a bottleneck effect on prisoners, detainees, and arrests. Bill Naegeli provided an update on Brit Training. Mr. Naegeli will send out an updated list of who has completed Brit Training and who has not. Mr. Naegeli purchased Zoom due to the Coronavirus and social distancing. Zoom is available to anyone that needs to utilize it. The Pre-Disaster Mitigation Grant was granted and approved by the state for Mr. Naegeli's office. 1,200 gallons of hand sanitizer is available if the County needs any. Commissioner Brooker will know after the Montana Association of Counties (MACo) District Meeting if payroll is covered for Detention, Public Health, and the Sheriff's office due to the Cares Act. Commissioner Brooker reminded those in attendance that the 2020-2021 proposed budgets are due today to Jessica Connolly. Also, your insurance plan choices are due tomorrow to Brenda Franck. Commissioner Cox provided an update on Blue Slide Road and advised that any questions or concerns should be directed to Brandon Coates.

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 2 days without incident. Hearing tests with Vibrant Hearing are rescheduled for Thursday, October 29, 2020, for the Road, Solid Waste, and Weed Department. Open County Positions: Detention Officer (part-time), Commissioner Magera motioned to execute the HR Personnel Action Form for Steven Miller starting June 29, 2020. Commissioner Brooker seconded the motion. The motion was passed unanimously. Assistant Election Clerk (full-time), four applications were received. Interviews will be set up for next week. Mr. Wallace that those that were on Expanded Family Medical Leave (EFMLA) due to the Coronavirus are all not back to work. Budgets for the 2020/2021 year are due today from the department heads. There have been specific requests for pay increases above the cost of living increase from departments. Mr. Wallace has created a spreadsheet to provide the information to the Board to work with during the 2020/2021 budget preparations. All employee plan designations for Allegiance are due to Brenda Franck by tomorrow, June 11, 2020, at 5:00 p.m.

The Board requested to meet with Nichol Scribner, Clerk and Recorder/Treasurer/ Superintendent of Schools to discuss: that Sanders County has located 144 records where the Department of Revenue has changed Flathead Indian Reservation Land to USA Trust for CSKT. Mrs. Scribner has Tracy Vanicek researching to see if there are warranty deeds and the properties are in fact in a trust. Some of the properties were put into trust by the Department of Revenue where there is no documentation supporting the change.

The Board adjourned at 12:20 p.m. and resumed the regular session at 1:30 p.m.

Commissioner Brooker did not join at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to execute Avista Letter of Agreement for Avista Contract R-43211 for the 2020 AIP Task Force. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker joined the Board at 2:00 p.m.

As it was 2:05 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the public hearing on Amending the Subdivision Regulations, Buildings for Lease or Rent, and Fees. Also in attendance were: Katherine Maudrone, Director of Land Services, Kathleen French, Citizen, and Christopher Stough, Citizen. Commissioner Cox then turned the meeting over to Katherine Maudrone who presented an overview of the Amended Subdivision Regulations, Buildings for Lease or Rent, and Fees. Kathleen French stated that all the internal contradictions that she had submitted public comment on have been remedied. Mrs. French appreciates all the work that the County has done on the regulations. Mrs. French commented on the fees and stated that she does not believe a dry R.V. site should be charged the same as a wet R.V. site. A dry site does not have utilities, and doesn't have solid waste so it doesn't require the same level of inspection as a wet site. The level and responsibilities for the County are not as extensive as a wet site. Commissioner Cox closed the meeting at 2:10 p.m. Commissioner Brooker motioned to adopt Resolution 2020-08 A Resolution to Amend the Sanders County Subdivision Regulations. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Brooker motioned to adopt Resolution 2020-09 A Resolution to Amend Sanders County Subdivision Related Fees. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to adopt Resolution 2020-10 A Resolution to Amend Sanders County Buildings for Lease or Rent Regulations. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Lake County Commissioners via teleconference requested to meet with the Board as they were not on the scheduled agenda, to discuss: Department of Revenue changing land ownership without deeds. Also in attendance was Tracy Vanicek, Plat Clerk. The Lake County Commissioners advised that they would be filing an emergency injunction against the Department of Revenue and would keep the Sanders County Board of Commissioners posted.

The meeting adjourned at 4:20 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 11, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 11, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the process for handling exemption deeds, surveys, and subdivision plats. Ms. Maudrone will work with the Clerk and Recorder's office, and the Environmental Health office to draft a policy of the procedure. Ms. Maudrone advised that the Evasion Criteria document needs to be updated. Further discussion was held on the procedure for Aggregation. Commissioner Brooker requested the procedure be outlined in a simple, clear handout for the Sanders County Sewer District at Paradise.

The Board met with Claude Burlingame, Commissioners Council to discuss: the contract for the Clark Fork Road Paving Project. The contract has been provided to Wood's Crushing & Hauling Inc.

The Board adjourned at noon and resumed the regular session at 1:40 p.m.

As it was 1:40 p.m. and after the time and place as advertised, the Board proceeded to open the sealed bids received by Clean Lakes Inc., and AquaTechnex LLC., for the 2020 Aquatic Plant Herbicide Application for the Noxon Rapids and Cabinet Gorge Reservoirs. Commissioner Magera motioned to take the 2020 Aquatic Plant Herbicide bids under advisement until June 17, 2020, at 1:30 p.m. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Cox proceeded to audit County Claims at 2:00 p.m. and instructed the Clerk to draw warrants in the amount of \$146,285.58. (County Claims are on file in the Office of the Clerk and Recorder)

As it was 2:05 p.m. and after the time and place as advertised, the Board proceeded to open the sealed bid for the 2020 Junk Vehicle Hauling. A bid was received from Saints Towing & Wrecker Service, LLC. Commissioner Brooker motioned to award the 2020 Junk Vehicle Hauling bid to Saints Towing & Wrecker Service, LLC. Commissioner Magera seconded the motion. The motion was passed unanimously.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to discuss: an update on the County property taxes that have been collected as of today. Mrs. Scribner advised \$22,377,368.00 had been billed and \$21,603,944 had been paid. That leaves only \$773,424 outstanding.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to approve May 27-28th, 2020, and June 2nd, 2020, Board meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The meeting adjourned at 3:00 p.m.

ATTEST:

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary

Jennifer Ekberg

Anthony B. Cox, Presiding Officer

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 12, 2020

The Board of Commissioners of Sanders County, Montana, met in special session on Friday, June 12, 2020, at 9:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Ben Bache, Foreman, Road District No. 1 & 2, and Lee Smith, Foreman, Road District No. 3 to discuss: the Road Department's proposed budgets for fiscal year 2020/2021. Further discussion was held on proposed fees for encroachment permits (residential and subdivisions). The Board will look into encroachment permits at a later date.

The meeting adjourned at 11:00 a.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 16, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, June 16, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Glen E. Magera, Commissioner.

Anthony B. Cox, Presiding Officer; Glen E. Magera, County Commissioner; and Tom Rummel, County Sheriff; acting as the Canvassing Board of Sanders County, Montana, do hereby certify that the foregoing abstract of election returns consisting of page 360 through 363 of book 2 of Abstract of Election Returns, records of Sanders County, is a full and correct abstract of all the votes cast in the 2020 Federal Primary Mail Ballot Election held in Sanders County, June 2, 2020, as the same as shown upon the Detail Results report printed from the DS850 # 8515090201, and the Tally Sheets for the Write-In Voter in Sanders County, Montana. Also in attendance was Roberta "Bobbi" Christenson, Election Deputy.

Commissioner Brooker joined the Board at 11:00 a.m.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 8 days without incident. Mr. Wallace had a Montana Association of Counties (MACo) Workers' Compensation review. The County currently has three Workers' Compensation Claims. Two claims will drop off by July 2020 and another will continue to be open. Open County Positions: Assistant Election Clerk, interviews are scheduled for Wednesday, June 24, 2020. The mandatory Gossip Workshop is scheduled for Thursday, June 25, 2020, and Monday, June 29, 2020. The County employee insurance open enrollment meetings appeared to be a success. Mr. Wallace advised that Brenda Franck did a great job in processing County employees with Allegiance. In the Sheriff's office, Mr. Wallace is working with Deputies on a grievance and a complaint on the Sheriff's office administration. Commissioner Brooker advised that after the MACo District Meetings the County will know if due to the Cares Act Detention, Public Health, and the Sheriff's office payroll will be covered from March 2020 to December 31, 2020.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Doug Dryden, Justice of the Peace requested to meet with the Board as he was not on the scheduled agenda, to discuss: personnel. Also in attendance was Naomi Leisz, County Attorney; Candace Fisher, Clerk of District Court, and Rich Wallace, Director of HR. Mr. Dryden asked for Jennifer Ekberg to leave the room and to close the meeting. Therefore, the Board requested Jennifer Ekberg leave the room.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox read the second reading of the proposed 2020-02 Ordinance to Control Barking Dogs within Sanders County and to Establish Procedures for Enforcement. Also in attendance were Tom Rummel, Sheriff, Christopher Stough, Citizen, and Rich Wallace, Director of HR. Sheriff Rummel advised the Board that Ordinance 2019-01 An Ordinance to Control Barking Dogs within Sanders County and to Establish Procedures for Enforcement was effective. The Sheriff's office has been called out on matters regarding this ordinance. Sheriff Rummel stated once the individual is informed of the ordinance and the enforcement the Sheriff's office has not had to return for follow up complaints. People realize that there are teeth to this ordinance if the Sheriff's office has to return because of the barking dog(s). Christopher Stough inquired with Sheriff Rummel if a nuisance or disturbing the peace citation would apply to these situations. Sheriff Rummel advised that they would not be applicable because they are geared to humans being a nuisance or disturbing the peace in public situations, not animals. Mr. Stough advised that he has had many persons bring their concerns for him to address with the Board. The concerns are that this is a rural County where there are animals and animals naturally make noises, including when predators are around. Will this not only burden the Sheriff's office with additional call-outs? Sheriff Rummel advised that this ordinance is not for your dog(s) that bark to let you know something is occurring whether it be predators lurking around, or something there try to let you know. This is for animals that are making noises at repeated intervals or incessantly for a prolonged period. This means hours and/or days on end with no relief. This will not burden the Sheriff Deputies because they already have to go out on calls of this nature. Now it shows that they are not having to do as many follow up calls because this ordinance is enforceable. Mr. Stough stated that he is concerned because Sanders County is only going to continue to grow and this will possibly increase in volume and will put an imposition on the Sheriff's office. With a consensus of the approved second reading of the proposed 2020-02 Ordinance to Control Barking Dogs within Sanders County and to Establish Procedures for Enforcement the public hearing is scheduled for Thursday, June 18, 2020, at 2:00 p.m.

The Board requested to meet with Tom Rummel, Sheriff as he was not on the scheduled agenda. The Board asked for Jennifer Ekberg to leave the room due to a closed meeting. Also in attendance were: Rich Wallace, Director of HR, and Naomi Leisz, County Attorney.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Larchwood South Shore Subdivision. Commissioner Magera motioned to adopt Resolution 2020-11 Annual Maintenance Levy for Rural Special Improvement District # 1. Commissioner Brooker seconded the motion. The motion was passed unanimously. Further discussion was on Airport View Minor Subdivision. Ms. Maudrone requested setting Thursday, June 25, 2020, at 10:00 a.m. as the time for preliminary plat approval for Airport View Minor Subdivision.

The meeting adjourned at 4:10 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 17, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 17, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Glen E. Magera, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Refuse District Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Jason

Peterson, Supervisor, Sanders County Refuse District; Jennifer Ekberg, Secretary, and Kathy Conlin, Billing Clerk/Recycling Assistant. Commissioner Magera motioned to approve May 20, 2020, meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. Old Business: Jason Peterson provided an update to the Board on the Old Solid Waste Transfer Station site. The last piece of equipment is still waiting to be picked up by Knerr Inc. Mr. Peterson was advised by Knerr Inc., that the equipment would be picked up sometime this week. Refuse Appeal for Tax ID. 303675 was put back before the Board from the May 20, 2020, meeting. Commissioner Magera motioned to remove the Refuse Fee from Tax ID. 303675 based on the information provided by the Department of Revenue that the mobile home was not located on the property. Commissioner Cox seconded the motion. The motion was passed unanimously. Refuse Appeal for Tax ID. 8281 was put back before the Board from the May 20, 2020, meeting. Commissioner Magera motioned to remove the Refuse Fee from Tax ID. 8281 and provide a refund of \$125.00 for the 2018 property taxes and \$160.00 for the 2019 property taxes based on the conversation Commissioner Cox had with the taxpayer and the mobile being uninhabitable. Commissioner Cox seconded the motion. The motion was passed unanimously. New Business: Kathy Conlin advised that next Spring Business Assessments will be sent out for the County's bi-annual assessment updates. B & P Services notified Kathy Conlin that there are businesses in Plain, Montana that are producing less refuse. Mrs. Conlin will work with B & P Services for the next 2-weeks to update information. Mrs. Conlin noted that there are new businesses in the County so she will follow up with the private haulers. Jason Peterson advised that he was requesting quotes from locally owned businesses to clean up the old Solid Waste Transfer Station for Thompson River Lumber to reclaim. Mr. Peterson is waiting for a quote from Travers Excavating and should have one by the end of today. Recycling Report: 5 bales of Cardboard, 2 bales of Aluminum Cans, 50 yards of Metal Pile (on June 5, 2020, 248 tons were shipped and \$9,999.62 was received for recycling), and 1 pallet of Batteries. There was no public present. There was no public comment. The meeting adjourned at 10:30 a.m.

The Board met with Jason Peterson, Supervisor, Sanders County Refuse District to discuss: Mr. Peterson's Performance Appraisal Review. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

The Board met with Jen Kreiner, Sanders County Community Development Corporation (SCCDC); and Lisa Fried de Reyes, Sanders County Community Housing Organization (SCCHO) to discuss: an update on the Sanders and Mineral County Housing Assessment. Also in attendance were: Ray Brown, Executive Director, SCCDC; Buddy Borden, GB Consulting; Jim DeBree, Mineral County Economic Development Corporation, and Jim Thaden, Executive Director, Lake County Community Development Corporation. Buddy Borden provided an update on the information GB Consulting has gathered so far. Areas that are emphasized are social-economic, infrastructure, and housing. Mr. Borden advised that 60-70% of the County's residents are commuting out of County for work. An issue that has become quite clear is that there is no inventory of available housing in Sanders and Mineral County. The price range that is the most widely sought after is \$150,000 to the \$200,000.00 range. Recommendations were made on making starter homes, apartments, and senior housing.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to approve the Monster Truck event on Saturday, July 4, 2020, at the Sanders County Fairgrounds if the event can obtain event insurance. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to award the 2020 Herbicide Treatments for Invasive Watermilfoil in Noxon Rapids and Cabinet Gorge Reservoirs to Clean Lakes Inc., per the recommendations of the Sanders County AIP Task Force. Commissioner Brooker seconded the motion. The motion was passed unanimously.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Salary Compensation Board (SCB) meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Annie Wooden, Member; Tom Rummel, Member; Naomi Leisz, Member, and Nichol Scribner, Member via teleconference. Annie Wooden called the meeting to order. Commissioner Cox motioned to approve June 12, 2019, meeting minutes. Commissioner Brooker seconded the motion. The motion was passed unanimously. Commissioner Brooker motioned to appoint Annie Wooden as the Chair of the Salary Compensation Board. Commissioner Magera seconded the motion. The motion was passed unanimously. Nichol Scribner inquired if the County's health insurance premiums were reduced this year. Commissioner Brooker stated that they were reduced by a savings of \$51,000.00 to the County. Discussion included a review of the FY 2019 Salary Survey Results; FY 2019/2020 Cost of Living Adjustment (COLA) 3.4%. Historical percentages/averages and SCB recommendations from previous years. There was also discussion concerning employee wages being low compared to

other Counties. It was reminded that the purposed of the SCB is solely for recommending a change in salary for Elected Officials only. Though historically the Board of County Commissioners tries to provide all employees with the same increase the Elected Officials receive. Chair Annie Wooden called for any recommendations for Elected Official Salaries. Nichol Scribner recommended a 2% increase. Commissioner Magera recommended a 1.8% increase per the recommendations provided on the FY 2019 COLA. Nichol Scribner motioned to recommend a 2% increase. Tom Rummel seconded the motion. The motion was passed unanimously. The public hearing was set for Thursday, July 09, 2020, at 1:30 p.m. There was no public comment. With a consensus of the SCB, the meeting adjourned at 2:20 p.m.

The Board met with Claude Burlingame, Commissioners Council to discuss: the Sanders County Weed District. Mr. Burlingame provided an updated contract to Commissioner Magera with additions and changes to be made for the Weed District.

The Board requested to meet with Rich Wallace, Director of Human Resources to discuss: the Sanders County employee award "Going the Sanders County Mile." The Board has a consensus that before an employee receives an award the Supervisor and the Board of Commissioners must approve.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to execute the Montana Wool Growers Association Predator Control Fund Memorandum of Understanding. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Doug Dryden, Justice of the Peace requested to meet with the Board as he was not scheduled on the agenda, to discuss: Elected Officials and how their salaries are based and the origination of the amounts. Commissioner Brooker advised how the Elected Officials' salaries are based on MCA and provided a brief history.

The meeting adjourned at 4:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA June 18, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 18, 2020, at 1:30 p.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the public hearing on Ordinance 2020-02 An Ordinance to Control Barking Dogs within Sanders County and to Establish Procedures for Enforcement. In attendance were: Tom Rummel, Sheriff; Rusti Leivestad, Citizen; Tobo Leivestad, Citizen; Larry White, Citizen, and Greg Hinkle, Citizen. Sheriff Rummel provided information and advised those in attendance how the Sheriff's office finds this ordinance helpful. Sheriff Rummel stated that the Sheriff's office would have to follow up on complaints of this nature whether or not the County had an ordinance. Because of the ordinance, the number of return calls has decreased. Rusti Leivestad stated that she has a house in the City and in the County and last year she had a neighbor who has a dog that barked non-stop. The Sanders County Sheriff's office responded to the neighbor's house and followed up on the complaint wonderfully. The neighbor was informed and the dog barking was remedied due to education provided by the Sheriff's department. Tobo Leivestad agrees that it is the welfare of the dog and the neighbor who has to complain. Mr. Leivestad believes

dogs should be licensed in the County. This could create funds for the support of animal education and shelter. Greg Hinkle believes strongly in private property owners' rights. Mr. Hinkle believes that what you have on your property is private. Once what you have on your private property effects and goes onto someone else's property it is now the other property owners' business as well. The County cannot pass this ordinance fast enough. Presiding Officer Anthony B. Cox closed the hearing at 2:20 p.m. Commissioner Brooker motioned to adopt Ordinance 2020-02 An Ordinance to Control Barking Dogs within Sanders County and to Establish Procedures for Enforcement. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board requested to meet with Tom Rummel, Sheriff as he was not on the scheduled agenda, to discuss: closed meeting. The Board advised the meeting was closed and requested Jennifer Ekberg to leave the room. No minutes were taken for this meeting.

Commissioner Cox left the meeting at 2:30 p.m.

The Board met with Ashley Blaylock, GIS/Rural Addressing to discuss: the creation of additional roads off County roads for private landowners. The Board advised Ms. Blaylock to follow up with Katherine Maudrone, Director of Land Services, and additional counties to see if they have a procedure already in place for private landowners wanting to create additional roads off of County roads. Further discussion was held on Road District No. 3., Ms. Blaylock is providing Lee Smith, Foreman, Road District No. 3 with a laptop due to his old computer no longer be able to be utilized.

Commissioner Cox joined the Board at 2:55 p.m.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not on the scheduled agenda, to discuss: the General Election.

Doug Dryden, Justice of the Peace requested to meet with the Board as he was not on the scheduled agenda, to discuss: Elected Official's salaries. Mr. Dryden inquired if all elected officials are required to receive the same pay increases or can they have different amounts for different Elected Officials? Commissioner Brooker will follow up with the Montana Association of Counties (MACo). Mr. Dryden provided information on a few counties relatively close to Sanders County in population pointing out the pay differences to Sanders County. Mr. Dryden emphasized that the County needs to reward hardworking employees and not treat everyone the same. If an employee is not doing their job well they need not be paid the same as everyone else. Mr. Dryden inquired if other counties have County Managers? Commissioner Brooker advised that there are counties that have County Managers however their structure of operations is run very differently compared to those that do not have County Managers.

The meeting adjourned at 5:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 24, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 24, 2020, at 10:00 a.m. Present were Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 16 days without incident. Mr. Wallace advised that the Sheriff's office would have a property and casualty claim due to an incident that occurred in front of the Sheriff's office entranceway. Open County Positions: Assistant

Election Clerk, interviews are scheduled for today June 24, 2020. The mandatory Gossip Workshop is scheduled for Thursday, June 25, 2020, and Monday, June 29, 2020. Mr. Wallace will provide pay exception requests to the Board next week.

Presiding Officer Anthony B. Cox joined the Board at 10:10 a.m.

Commissioner Magera left the meeting at 10:10 a.m.

Commissioner Magera joined the Board at 10:15 a.m.

The Board met with Claude Burlingame, Commissioners Council to discuss: a subpoena Nichol Scribner received from the ACLU. Mrs. Scribner stated that there are fifteen items requested for production. Mrs. Scribner would request for advice from Mr. Burlingame. Mr. Burlingame advised Mrs. Scribner to follow up with the other counties that were named in the filings. Also in attendance were: Tracy Vanicek, Plat Clerk and Katherine Maudrone, Director of Land Services. Katherine Maudrone advised Mr. Burlingame of the proposed aggregations on property in the townsite of Paradise, Montana. Commissioner Brooker provided information to Mr. Burlingame on the Paradise Sewer project. Commissioner Brooker inquired with Mr. Burlingame with how the County could resolve the effects on property owners that have multiple lots. Mr. Burlingame does not recommend the County adopting any kind of aggregation policy. A resolution could be adopted by the Paradise Sewer District and Mr. Burlingame would be willing to assist the Paradise Sewer District. Further discussion was held on the Sanders County Refuse District obtaining water from Salish Shores Utility Corporation. Mr. Burlingame advised that the Salish Shores Utility Corporation was having issues with Montana Rail Link (MRL) and obtaining a permit to place the line underneath the railroad tracks. Mr. Burlingame scheduled a meeting with Salish Shores on Thursday, July 2, 2020, at 11:00 a.m. to discuss the status of the permit application with MRL.

The Board adjourned at 12:45 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Dan Lapan, Area Manager, Lake and Sanders County Department of Revenue (DOR) and Jami Epperson, Appraiser, DOR to discuss: tribal naming cleanup between Sanders County and the Department of Revenue. Also in attendance were: Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools, and Tracy Vanicek, Plat Clerk. Dan Lapan advised that he is working with staff on tribal naming cleanup to be uniformly labeled. There are many variations of the USA in Trust of CSKT. Mr. Lapan is going to use many layers to match the tribe's GIS. Nichol Scribner stated that Mr. Lapan should use the County's GIS. The County's documents are by law the official documents, not the State and Tribes. Mr. Lapan stated that he has two hundred and sixteen Bureau of Indian Affairs letters placing parcels into a trust. Mrs. Scribner advised that those letters are not official documents putting the land into trust. They have to have deeds per MCA. Commissioner Brooker inquired for clarification from Dan Lapan on the process for tribes to receive exemptions. Mr. Lapan requested that the County, DOR, and the tribe work together to have a unified name for the tribe. Mr. Lapan stated all changes were reversed and DOR is researching the two hundred and sixteen parcels to make sure they are correct. Mr. Lapan apologized to the County for making changes without the County's knowledge. The Board requested that each party be involved in the process.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: County journal vouchers and a review of the current budget. Presiding Officer Anthony B. Cox examined and approved the Journal Voucher Detail report for the accounting period of May 2020.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to approve Change Order No. 1 on the Clark Fork Road Paving Project. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Agreement between Sanders County and Mineral County for Housing Inmates in the Sanders County Detention Center. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute the Sanders County 2020 Junk Vehicle Hauling Contract with Saints Towing & Wrecker Service, LLC. Commissioner Magera seconded the motion. The Motion was passed unanimously.

Commissioner Brooker motioned to reappoint Jim Jacobson to the Sanders County Bookmobile Advisory Board for a five-year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to reappoint Mellisa McJunkin to the Sanders County Bookmobile Advisory Board for a five-year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox left the meeting at 3:30 p.m.

The Board met with Heidi Sedivy, Watershed Protection Advocates of Northwest Montana (WPA) to discuss: current and future projects for the WPA. WPA in 2019 conducted over 30 on-site Watercraft Inspection Stations (WIS)

evaluations and determined that Montana is still falling short in meeting standards to prevent the introduction/spread of mussels. WPA will expand its quality control program in 2020 by visiting 35 WIS twice during the summer season. Evaluations are based on pre-set metrics ensuring stations are evaluated on the same benchmarks and standards. Data and recommendations resulting from this work will improve transparency and guide local and state policymakers seeking to make programmatic improvements. Commissioner Brooker inquired as to what the protocols are if a boat passes a boat inspection station and does not stop. Heidi advised that the boat inspectors call into a peace officer and with the first and second offense the boat is turned around and made to go through the inspection station. The third offense the boater is looking at a possible citation. Ms. Sedivy then requested Sanders County consider donating \$10,000.00, for WPA for the fieldwork and report. Lake County has currently allocated \$10,000.00 to WPA.

The meeting adjourned at 4:10 p.m.

As it was 6:00 p.m. and the time and place as advertised, Acting Presiding Officer Glen E. Magera opened the Sanders County Board of Health Special Meeting in the Pavilion at the Sanders County Fairgrounds. In attendance were: Glen E. Magera, Member; Carol Brooker, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Jennifer Ekberg, Secretary; Shawn Sorenson, Sanitarian; Leah Sorenson, Citizen; Karen Morey, Director of Public Health; Bill Naegeli, Office of Emergency Management; John Hamilton, Public Information Officer, Sandra Gubel, Tobacco Prevention Specialist; Melissa Cady, Manager, Sanders County Fair; Stacy Gray, Administrative Assistant, SC Fair; Randy Garrison, Member, SC Fair Commission; Kim Bergstrom, Member, SC Fair Commission; Jim Newman, Member, SC Fair Commission; Carla Neiman, Clark Fork Valley Hospital; Dr. Jeanne Williams, Clark Fork Valley Hospital; Nick Lawyer, Clark Fork Valley Hospital, Erika Lawyer, Business Owner; Juli Thurston, Extension Agent, MSU, and Don Burrell, Citizen. Acting Presiding Officer Glen E. Magera read MCA 50-2-116 the duties and responsibilities of the Board of Health. Shawn Sorenson stated as a staff member to the Sanders County Board of Health the BOH's responsibility is to protect the public from communicable diseases. Commissioner Brooker stated the County is committed to a team approach with the Sanders County Fair Commission and will collaborate effectively. John Hamilton stated that he will communicate with the public by any means. However, he noted that the CDC is contradicting the President of the United States. Who does the County want to follow? Mr. Hamilton does not believe that the U.S. has passed the 1st wave of Coronavirus and he believes there will be a second wave. Dr. Jack Lulack stated enforcement is the key. This is an infectious disease that is going to require collaboration to have a good outcome. Kim Bergstrom stated that this is a great opportunity for everyone to work together as a team. Commissioner Brooker advised following the Governor's Directive and CDC. The County needs to inform the hospital of all summer events. The hospital needs to be brought to the table. Randy Woods stated that the CDC keeps changing what they recommend on a day-to-day basis. Other countries are changing their information daily. Ms. Bergstrom stated that personable responsibility needs to be taken and that persons need to be held accountable for their actions. Karen Morey stated that John Hamilton does a good job keeping the County's website up to date. Mr. Woods advised that the Sanders County Fair Commission is going to continue to implement the Communicable Disease Plan into the future of the Sanders County Fair. Commissioner Brooker inquired what is the Sanders County Fair going to look like this year. Mr. Woods stated that the Fair Commission is looking at ticket sales for every other row in the grandstand so that there is six-feet of separation. There will be reserved seating, and limited persons in the shoots (one-rider and one-helper). There will be hand sanitizing stations throughout, food vendors will have Plexiglas shields at their counters, and the vendors are required to submit a plan to Environmental Health. Cleaning rounds will be frequent, there will be signage everywhere advising those where hand sanitizing stations are located as well as keeping at least six-feet from persons (social distancing). One-way traffic will be implemented throughout the Fairgrounds, bathrooms will have metal stalls so that they are easier to sanitize. Commissioner Brooker inquired as to what 4-H is going to look like. Ms. Bergstrom stated it is going to look the same. Commissioner Brooker asked how the Sanders County Fair is going to look financially this year. Mr. Woods stated that the Sanders County Fair will take a hit financially this year. However, the Fair would take less of a hit than not having it at all. Dr. Robert Gregg asked if there will be camping? Mr. Woods stated that there is camping and we will still have camping during the Fair. Parking however will be designed differently so that there is more separation between vehicles and campsites. John Hamilton stated that Sandi Gubel works with him as his assistant. Mr. Sorenson inquired as to how the plans are going to be reviewed, discussed, and approved. Not one person can approve the plans due to multiple people having to be involved in the plans functioning properly. Commissioner Magera stated that the County needs to have constant contact with entities like the Sanders County Fair Commission. Mr. Woods stated that the Sanders County Fair Commission cannot plan the Fair in a week. However, we can cancel the Fair in a week. Nick Lawyer asked if the Sanders County Fair Commission is planning for different phases of the Coronavirus. For instance, we are in Phase II and if there was an outbreak and we were put back in Phase I or if we are doing well and get placed in Phase III. Kim Bergstrom stated that the Fair Commission is

planning for Phase II. Commissioner Brooker stated the County needs to have set meetings between the Board of Health, the Sanders County Fair Commission, and the Clark Fork Valley Hospital between now and the Sanders County Fair. The Fair needs to be prepared and planned out on how it's all going to work during this pandemic. Who is going to conduct enforcement? Enforcement has to be in written format for everyone to be able to follow. Dr. Gregg stated the Fair's grandstand plan sounds good and it looks good but one transmitter of the Coronavirus will ruin the Fair for everyone. Ms. Bergstrom stated that she can't say that the Fair Commission will have all the answers tonight but the Fair Commission is dedicated to collaborating with the Board of Health to make the Fair work. Mr. Sorenson stated we are all responsible for Sanders County. To have an event we are openly accepting a risk. Whatever it takes I want to make this event as safe as possible. We will have to inform the public about how safe they will be. Commissioner Brooker stated the County is also responsible for all the employees that the County is putting at risk. Mr. Hamilton inquired if the County would be liable if there was an outbreak. Bill Naegeli stated the County needs a well-written plan so that if someone gets infected and dies because of the outbreak the County has documentation as proof that the County upheld the plan. Don Burrell is it worth the risk to put the Fair on. Dr. Lulack stated to be safe the only way to be safe is to stay home and order your groceries to be delivered. Ms. Bergstrom stated the Fair's plan is a guideline for public health. It boils down to personal responsibility. Commissioner Magera would like the Board of Health, Fair Commission, and the hospital to meet to discuss the Fair's Communicable Disease Plan. Mr. Woods over 6,000 masks and hand sanitizing stations have been ordered. Dr. Gregg asked the Fair Commission if they have a date where the Fair has to be cancelled by. Mr. Burrell stated the non-profits are taking a risk on food and supplies that are ordered if the Fair is cancelled. Ms. Bergstrom stated that is a risk that everyone is taking. Even the Fair would be out of money if the Fair was cancelled. Erika Lawyer stated that if there are not enough people for enforcement the Fair will not work. The Communicable Disease Plan needs to be meaningful or it will be useless. Dr. Jeanne Williams asked how are you going to mark 6-feet. CDC recommends markings. How are you going to get people into the grandstands? The longer people are together the greater the risk. What kinds of events could we have that people could recuperate money or the sale of food? Mr. Lawyer is the Commissioners making a plan in case law enforcement is out because of contact with the Coronavirus, an outbreak. I am glad that this is being taken seriously. Carla Neiman stated she doesn't know what the average attendance at the Fair is. I don't know if having the Fair is possible for the County. Mr. Burrell asked if the Fair is bringing in the Carnival. Mr. Woods stated that the Carnival is set to be at the Fair and the Carnival has its own Communicable Disease Plan. Mrs. Lawyer stated the Fair Plan is as only good as your enforcement. Mr. Woods stated that the Fair Commission doesn't have all the answers tonight but is actively working on a plan. Mr. Newman inquired to who would be on the team. Commissioner Brooker and Commissioner Magera stated that the team would consist of the Board of Health, the Fair Commission, Sanders County Health staff, and the Clark Fork Valley Hospital. Mr. Burrell inquired when a copy of the plan would be provided. Commissioner Brooker stated that the Fair Commission is actively working on a plan. Mr. Woods stated that Demolition Derby would have two different heats and would start at 5:00 p.m. Commissioner Magera advised that a meeting will be set up after a Communicable Disease Plan is received. There was no further public comment. The meeting adjourned at 7:25 p.m.

The Board adjourned at 7:30 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
June 25, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 25, 2020, at 10:00 a.m. Present were Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Paradise, Montana sewer project. Ms. Maudrone will follow up with the three property owners advising them the County is seeking legal counsel for the simplest and least expensive way to possibly aggregate. Further discussion was held on Airport View Minor Subdivision. Commissioner Brooker motioned to approve the preliminary plat approval of Airport View Minor Subdivision with the following conditions, finding of facts and conclusions: 1) That a change in use permit be obtained from Sanders County as this property lies within the Limited Development Area of the Thompson Falls Airport Affect Area. 2) That it is noted on the final plat that "This property is located within the Airport Affected Area perimeter of the Thompson Falls Airport. Normal operation of the airport creates conditions that some persons may find offensive or objectionable". 3) That it is noted on the face of the final plat noted that "Before beginning any new activity which may impact the air space, including but not limited to reflective/light interference or magnetic effect, the Land Service Department should be contacted for compliance with Sanders County Airport Affected Area Regulations." 4) That a variance be requested and granted for Lot 5 as it does not adhere to Subdivision Design and Improvement Standards "No lot may have an average depth greater than three times its average width". 5) That a controlled access easement be established on the Airport Rd. frontage of these lots and lots 1-4 be required to access off the private, internal road. Lot 5 will require a Driveway Encroachment Permit prior to beginning development of the Lot. That a road approach permit be obtained from the county for the proposed new, private road. 6) That the proposed private road be built to Sanders County Subdivision Road Standards, which may require a paved approach onto Airport Road if determined so by the District Road Foreman. 7) That all road cut and fill areas and other sites disturbed by road construction are reseeded, adequate erosion control measures established and treated for noxious weeds prior to final plat approval. 8) That a road maintenance agreement, that addresses dust mitigation, be filed with the final plat and if restrictive covenants are filed, that they contain the following language "These covenants may not be repealed or amended without prior written consent of the Board of Sanders County Commissioners". 9) That a Noxious Weed and Revegetation Plan be developed and provide for initial treatment of weeds prior to final plat approval. 10) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval. 11) That this subdivision files, with the final plat, a Waiver of the Right to Protest a Rural Special Improvement District for the purpose of road construction, road maintenance, and other improvements incident to the subdivision, which the County may require. 12) That the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to Final Plat approval all lots less than 20 acres in size must be approved by the Montana DEQ as the reviewing authority under MCA 76-4-101. 13) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Magera seconded the motion. The motion was passed unanimously.

Presiding Officer Anthony B. Cox joined the Board at 10:35 a.m.

Ben Bache, Foreman, Road District No. 1 & 2 requested to meet with the Board as he was not scheduled on the agenda, to discuss: Knerr Inc., needs to conduct a test on July 15, 2020, at their ready mix plant with the State of Montana. Knerr Inc. inquired with the County to participate in the test. If the County chose to participate in the test Knerr Inc., would provide a rate reduction for the County. The Board has a consensus to participate in the test with Knerr Inc.

The Board met with Carole Johnson, District Ranger, Superior Ranger District, and Jim Ward, Fire Manager, Superior Ranger District to discuss: the upcoming fire season as well as how it will be different due to the Coronavirus.

The Board requested to meet with Rich Wallace, Director of Human Resources (HR) as he was not scheduled on the agenda, to discuss: payroll exemption requests. Mr. Wallace provided a spreadsheet with the requests. Mr. Wallace provided an HR Personnel Action Form for Teresa Meagher. The Board has a consensus to execute the HR Personnel Action Form for Teresa Meagher starting June 29, 2020, as the new Assistant Election's Clerk.

The Board adjourned at 12:20 p.m. and resumed the regular session at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to approve June 4, 10-12 & 16-17th, 2020 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox proceeded to audit County Claims at 2:40 p.m. and instructed the Clerk to draw warrants in the amount of \$545,314.56. (County Claims are on file in the Office of the Clerk and Recorder)

The Board met with Larry Lack, Member, Upper Columbia Conservation Council (UC3) to discuss: an update on the UC3. Mr. Lack advised the last meeting was in regards to the UC3's budget and the next meeting is scheduled for August 2020 with a location to be determined. Also in attendance was Jason Peterson, Supervisor, Sanders County Refuse District. Mr. Lack wanted to bring to the Board's attention as well as Mr. Peterson's attention that there are concerns he has at the Plains, Montana roll-off site. Mr. Lack advised that Mineral County residents are dumping their refuse at the Plains site due to changes that were made in Mineral County for the residents and how they dispose of their refuse and associated expenses. Mr. Lack proposed putting an employee at the gate to control traffic. Jason Peterson advised that he had a call from a Flathead County Contractor requesting to dump ten truckloads of refuse at the Sanders County Refuse Transfer station. Mr. Peterson advised the man that he could not dump his refuse at the Sanders County Transfer Station. The Board will discuss the concerns of Mineral County residents dumping their refuse at the Sanders County Transfer Station at the next Sanders County Refuse District Board meeting. The Board is open to any suggestions Mr. Lack could propose to remedy the situation.

The meeting adjourned at 4:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 2, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 02, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Paradise Wastewater Project. Commissioner Brooker provided Ms. Maudrone with the next meeting date for the Paradise Wastewater District. Further discussion was held on intent for final plat approval of Phase II Baldy Mountain Reserve Subdivision. Jennifer Ekberg scheduled a public hearing as requested for Wednesday, July 29, 2020, at 2:00 p.m.

The Board requested to meet with Randy Woods, Sanders County Fair Commission via teleconference as he was not on the scheduled agenda, to discuss: the insurance coverage for the monster truck rally scheduled for July 4, 2020, and insurance for the 2020 Sanders County Fair. Mr. Woods advised the Board that the monster truck rally would be lighting Class C fireworks preceding the event.

The Board met with Claude Burlingame, Commissioners Council and Todd Wakefield, Salish Shores Utility Service to discuss: an application that was submitted to Montana Rail Link I November of 2019. Todd Wakefield advised that no word has been provided from Montana Rail Link of the status of the application. Claude Burlingame and Mr. Wakefield requested that the County assist in the application. The Board has a consensus to apply on behalf of Salish Shores Utility Services based on the fact that the County is an interested party and the application not being accepted provides a hardship to the County. Commissioner Cox will follow up with Montana Rail Link to obtain the status of the application to bore underneath the railroad to obtain water for the Sanders County Refuse District Transfer Station. Mr. Burlingame stated that in regards to the Paradise Wastewater Project he believes the simplest way to address parcel concerns would be to aggregate the parcels. Mr. Burlingame will draft the appropriate paperwork for the parcel owners. Also in attendance was Nichol Scribner, Clerk and

Recorder/Treasurer/Superintendent of Schools. Nichol Scribner advised eleven properties were sent a Notice of Tax Lien. Of those eleven properties all but there have paid off their delinquent taxes.

As it was 12:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Jennifer Ekberg, Secretary; Bill Naegeli, Office of Emergency Management; Tina Scott, Administrative Assistant, Environmental Health; Shawn Sorenson, Sanitarian; Karen Morey, Director of Public Health and John Hamilton, Public Information Officer. Commissioner Brooker advised that the meeting was scheduled due to numerous questions that have been asked in regards to events occurring during the Coronavirus pandemic. Bill Naegeli asked how other counties are running their events. Ultimately the Board of Health has the authority and guides to all other officials (County Staff, Emergency Management, hospitals, etc.). Commissioner Brooker provided information on Beaverhead County. Dr. Robert Gregg stated that he does not want to bring a Fair that brings in a lot of outside people. Karen Morey provided copies of the Non-Pharmaceutical Plan and stated the Board of Health Officer has the authority to provide social distancing guidance. Dr. Jack Lulack states that he is biased opinion because he has a strong opinion due to what he has seen in his practice during previous fairs and none of it was positive. Commissioner Cox read a letter from a concerned citizen. Ms. Morey states the monster truck/fair events go against what the County is trying to do, protect the safety of Sander's County citizens. Shawn Sorenson stated that the County is talking about risk. Is the County ready to risk the short term gains of an individual to hold an event? Tina Scott stated if no other counties are holding events and Sanders County has the fair then there will be a huge influx of people. Dr. Gregg stated I feel a lot differently than I did a week ago. Montana is having an influx of cases. Commissioner Brooker stated there are over 200 new cases this week in Montana and with everything going on I don't think the County can have a fair. The 4-H can still have something. Mr. Sorenson stated that fair economics is not even applicable due to the pandemic and the associated risk. Commissioner Brooker stated it appears that people are contacting the virus due to events they attend. Dr. Gregg stated that he wishes the Fair Board would take the initiative and cancel the fair Commissioner Brooker stated the monster truck event is happening this weekend. The promoter has insurance for the event. COVID-19 is not covered. I am very uncomfortable with this event happening. Mr. Sorenson stated that anyone could have said something as soon as the County heard that the monster truck event was scheduled. I am going there this Saturday to inspect the food vendors. If I don't think the vendors are safe I will have them set up their booth differently or make changes to their operations. Who is in charge of reviewing and implementing the vendor's plan? Mrs. Scott inquired who was in charge of the beer gardens. There is no social distancing in beer gardens. Mr. Naegeli offered we could see how this event happens and how this event could affect and predict the fair. Commissioner Brooker inquired how long do we have till we can cancel the fair. Commissioner Magera responded the County would have to look at the contracts. If we cancel we need to pay the PRCA and other contractors so that they will come back in the future. Mr. Sorenson stated he does not support the monster truck event at all. I will help the County anyway I can to make it as safe as possible. What is going to be the message before and after this event? The Board has a consensus that even though the event will be held due to two days before the event in good conscious the BOH cannot cancel the event. Commissioner Brooker stated the next BOH meeting with the Sanders County Fair Commission is Thursday, July 9, 2020, at 6:00 p.m. at the Sanders County Fairgrounds. Commissioner Brooker will provide information on other counties and how they are handling their fairs. The Board inquired about how the BOH feels about the Courthouse and social distancing. There was a consensus amongst the BOH that people are social distancing in the Courthouse. John Hamilton advised that he will guide the public per the approval of the BOH. Dr. Gregg warned about bringing events that bring in a lot of outside people. Commissioner Magera stated that the Board is learning and the County will act on concerns and issues right away, the County will not wait any longer. Entities that are proposing events need to provide their operating plans as soon as possible. Mr. Naegeli inquired do we want to meet more regularly, I recommend meeting weekly. It was a consensus to schedule BOH meetings every Thursday from here until the 2020 Sanders County Fair. Commissioner Brooker advised that she was approached by a Sanders County physician that would like to be a member of the BOH. The BOH has a consensus to revise the bylaws at the next BOH meeting. There was no further comment. The meeting adjourned at 1:30 p.m.

Doug Dryden, Justice of the Peace; Candace Fisher, Clerk of Court, and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as they were not on the scheduled agenda, to discuss: Elected officials receiving a pay increase above the cost of living adjustment. Doug Dryden provided information on other counties similar to Sanders County as far as population and what the salaries are. Mr. Dryden also noted that the County is increasing in population and increasing the number of houses being built. Commissioner Magera stated that there is a period of time that the County has to wait to see the results in regards to increased property taxes that are collected because of new housing construction. Commissioner Magera agrees that there is a lot of new construction occurring at this time however the

world is also going through a pandemic right now. Commissioner Brooker stated that the County has done all kinds of salary differences. Commissioner Brooker emphasized that her philosophy is she will not give herself as an elected official a raise without giving the County's employees the same raise. A lot of employees don't take into consideration that the County pays for employees' health insurance premiums, and add to their retirement. Candace Fisher greatly struggles with other counties making more than she does as well as regular Sanders County employees that make more than she does, as an elected official. I take the risk that I might not be re-elected every year. County employees don't take that risk.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to adopt Resolution 2020-12 Cancellation of Warrants in the Clerk and Recorder's Office. Commissioner Brooker seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 2 days without incident. Open County Positions: there are no open positions at this time. Mr. Wallace advised that 73 employees attended the mandatory Gossip Workshop presented via Zoom by Michelle Puigilari. Thirty-six employees still need to attend. Mr. Wallace would like to propose having Dan Clark from the Montana State University Extension Program come and discuss True Colors training to County employees to help improve communication. Further discussion was held on the pay requests for the 2020/2021 budget preparations.

The Board proceeded to work on the County's 2020/2021 preliminary budget.

The meeting adjourned at 4:30 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA July 07, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, July 07, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Ben Bache, Foreman, Road District No. 1 & 2; Lee Smith, Foreman, Road District No. 3, and Jessica Connolly, Chief Financial Officer (CFO) to discuss: the 2020-2021 preliminary budget for the Road Department. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone requested for any capital improvement information from the Road Foreman to add to the five year Capital Improvement Plan.

The Board met with Jason Peterson, Supervisor, Sanders County Refuse District, and Jessica Connolly, CFO to discuss: the 2020-2021 preliminary budget for the Sanders County Refuse District. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone inquired with Mr. Peterson if he has any capital improvements to add to the five year Capital Improvement Plan.

The Board adjourned at noon and resumed the regular session at 1:00 p.m.

The Board met with Matt Dombach, Supervisor, Maintenance, and Jessica Connolly, CFO to discuss: the 2020-2021 preliminary budget for the Maintenance Department. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone inquired with Mr. Dombach if he has any capital improvements to add to the five year Capital Improvement Plan.

The Board met with Doug Dryden, Justice of the Peace, and Jessica Connolly, CFO to discuss: the 2020-2021 preliminary budget for Justice Court. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone inquired with Mr. Dryden if he has any capital improvements to add to the five year Capital Improvement Plan.

The Board met with Shawn Sorenson, Sanitarian, and Jessica Connolly, CFO to discuss: the 2020-2021 preliminary budget for Environmental Health. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone inquired with Mr. Sorenson if he has any capital improvements to add to the five year Capital Improvement Plan.

The Board met with Tina Scott, Administrative Assitant, Environmental Health, and Jessica Connolly, CFO to discuss: the 2020-2021 preliminary budget for the Junk Vehicle Hauling Program. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone inquired with Mrs. Scott if she has any capital improvements to add to the five year Capital Improvement Plan.

The Board met with Bill Naegeli, Office of Emergency Management, and Jessica Connolly, CFO to discuss: the 2020-2021 preliminary budget for the Office of Emergency Management. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone inquired with Mr. Naegeli if he has any capital improvements to add to the five year Capital Improvement Plan.

Commissioner Brooker left the meeting at 3:10 a.m.

The Board met with Ashley Blaylock, GIS/Rural Addressing, and Jessica Connolly, CFO to discuss: the 2020-2021 preliminary budget for GIS and Rural Addressing. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone inquired with Ms. Blaylock if she has any capital improvements to add to the five year Capital Improvement Plan.

Commissioner Brooker joined the Board at 3:30 p.m.

The Board met with Tom Rummel, Sheriff; Lanny Hensley, Undersheriff; Shawna Chenoweth, Supervisor, Detention/Dispatch; Theresa Milner, Office Administrator, and Jessica Connolly, CFO to discuss: the 2020-2021 preliminary budget for the Sheriff Department. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone requested for any capital improvement information from the Sheriff's office to add to the five year Capital Improvement Plan.

The meeting adjourned at 5:45 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 08, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, July 08, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services, and Jessica Connolly, Chief Financial Officer (CFO) to discuss: the 2020-2021 preliminary budget for Land Services.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools, and Jessica Connolly, CFO to discuss: the 2020-2021 preliminary budget for the Clerk and Recorder, Treasurer and Superintendent

of Schools. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone inquired with Mrs. Scribner to see if she has any capital improvements to add to the five year Capital Improvements Plan.

The Board met with Candace Fisher, Clerk of Court, and Jessica Connolly, CFO to discuss: the 2020-2021 preliminary budget for District Court. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone inquired with Mrs. Fisher to see if she has any capital improvements to add to the five year Capital Improvements Plan.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:40 p.m.

Commissioner Brooker did not join the session at 1:40 p.m.

The Board met with Sandra Hough, Driver, Sanders County Bookmobile, Sandra Thompson, Member, Sanders County Bookmobile Advisory Board, and Jessica Connolly, CFO to discuss: the 2020-2021 preliminary budget for the Sanders County Bookmobile. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone inquired with Mrs. Hough if she has any capital improvements to add to the five year Capital Improvements Plan.

The Board met with Juli Thurston, Agent, Montana State University Extension, and Jessica Connolly, CFO to discuss: the 2020-2021 preliminary budget for Montana State University Extension, Sanders County. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone inquired with Mrs. Thurston if she has any capital improvements to add to the five year Capital Improvements Plan.

Commissioner Brooker joined the Board at 2:30 p.m.

The Board met with Mark Lincoln, Coordinator, Sanders County Weed District, and Jessica Connolly, CFO to discuss: the 2020-2021 preliminary budget for the Sanders County Weed District. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone inquired with Mr. Lincoln if he has any capital improvements to add to the five year Capital Improvements Plan.

The Board met with Melissa Cady, Manager, Sanders County Fair, Randy Woods, Chair, Sanders County Fair Commission, and Jessica Connolly, CFO to discuss: the 2020-2021 preliminary budget for the Sanders County Fair. Also in attendance was Katherine Maudrone, Director of Land Services. Katherine Maudrone inquired with Ms. Cady and Mr. Woods to see if they have any capital improvements to add to the five year Capital Improvements Plan.

The meeting adjourned at 5:50 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 09, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 09, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Erin Carey, District Ranger, Lolo National Forest, and Michael Feiger, District Ranger, Cabinet Ranger District to discuss: district updates. Erin Carey advised that yesterday night a fire started on Cherry Creek Road in Thompson Falls. The fire was reported by the staff at Eddy Mountain Lookout. The fire burnt 3/10 of an acre. The district sent 30 firefighters to Arizona but they have since returned due to the higher numbers of Coronavirus. All the firefighters that went to Arizona were screened and are self-isolating for 14-days. Ms. Carey advised that the Burnt Beam and Too Short timber sales are still occurring. Further discussion was held on the Much Water Recreation site that has closed due

to bear activity. Michael Feiger introduced himself as the new District Ranger for the Cabinet National Forest and provided some background of his career. Mr. Feiger followed up with information on fire staff, timber sales, and information on collaborative groups.

The Board met with Claude Burlingame, Commissioners Council to discuss: the status of the Montana Rail Link (MRL) application submitted by Salish Shores Utility Inc., to provide water to the Sanders County Refuse District Transfer Station. Commissioner Cox has called and left messages with MRL and no calls have been returned. Further discussion was held on the City of Plains, Montana closing a road to truck traffic. Commissioner Brooker stated that this would impact an adjacent County road. The County was not notified of the city's proposed changes. Commissioner Brooker will follow up with the mayor of Plains, Montana.

The Board adjourned at 12:25 p.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the public hearing for the Salary Compensation Board (SCB) for the Salaries of Elected Officials. In attendance were: Anthony B. Cox, Member, SCB; Glen E. Magera, Member, SCB; Carol Brooker, Member, SCB; Annie Wooden, Member; SCB; Nichol Scribner, Member, SCB; Naomi Leisz, Member, SCB; Tom Rummel, Member, SCB, and Jennifer Ekberg, Secretary. Presiding Officer Anthony B. Cox turned the meeting over to Annie Wooden, Chair, SCB, who provided an overview of the previous SCB meeting held on June 9, 2020, and recommended a 2% increase for elected officials. Chair Annie Wooden called for public comment. There was no public comment. The hearing closed at 1:40 p.m.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not scheduled on the agenda, to discuss: a proposal to increase elected officials' salaries differing from the Salary Compensation Board. Mrs. Scribner provided the cost of increasing the elected official's salaries in \$1,000 increments from \$3,000.00 a year to \$8,000.00 a year.

Commissioner Cox left the meeting at 2:00 p.m.

Jason Peterson, Supervisor, Sanders County Refuse District requested to meet with the Board as he was not on the agenda, to discuss: individuals coming into the Sanders County Refuse Transfer Station during hours that are posted that the site is closed. Also in attendance were: Rich Wallace, Director of Human Resources (HR), and Kathy Conlin, Billing Clerk/Recycling Assistant. The discussion included proposals such as changing the gate system, adding camera's to capture individuals and their license plates as well as calling law enforcement for trespassing. Kathy Conlin will draft up signs for the Board's and Mr. Peterson's approval. Further discussion was held on Mineral County residents that are bringing their refuse to the Plains, Montana roll-off site. Commissioner Cox requested a meeting me set up with the Board of Commissioners, Mineral County, Montana.

The Board met Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools, and Kimberly Patton, Deputy Treasurer to discuss: increasing Treasurer Fees and the amount that is collected. Jennifer Ekberg will draw a resolution for review.

Commissioner Cox joined the Board at 2:50 p.m.

Commissioner Cox proceeded to audit County Claims at 3:00 p.m. and instructed the Clerk to draw warrants in the amount of \$221,549.01. (County claims are on file in the Office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 9 days without incident. Mr. Wallace is working with PayneWest Insurance on the Montana Association of Counties (MACo) Workers' Compensation Safety Group due to the change in Workers' Compensation Insurance. PayneWest will be working with Mr. Wallace for the next several weeks to customize a service plan for Sanders County. Open County Positions: Deputy Sheriff (2 positions), internally posted until July 14, 2020. Mr. Wallace advised the Board five employees need to obtain their commercial driver's license paperwork for HR.

The meeting adjourned at 4:50 p.m.

As it was 6:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Special Meeting in the Pavilion at the Sanders County Fairgrounds. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Jennifer Ekberg, Secretary; Lisa Richmond, Program Assistant/WIC Aide, Public Health; Jill Lundstrom, Public Health Preparedness, Public Health; Tina Scott, Administrative Assistant, Environmental Health; Shawn Sorenson, Sanitarian, Leah Sorenson, Resident; Chuck Bandel, Clark Fork Valley Press; Lisa Eberhardt, Clark Fork Valley Hospital (CFVH); Nick Lawyer, CFVH; Erika Lawyer, Owner, McGowan's Grocery; Megan Napier, Student; Polly Icenoggle, Resident; Lowell Joy, Retired; Raferly Samson, Storkson Brothers Mill; Juli Thurston, 4-H; Earlan Ward, 4-H; Dr. Greg Hanson, CFVH, and Clark

Fork Valley Hospital; Bill Naegeli, Office of Emergency Management; Chris Stough, Board of Commissioners Candidate, District No. 3; Scott Foltz, Resident; Thom Chisholm, Superintendent, Plains Schools; Kevin Meredith, Principal, Plains Schools, and Ed Moreth, the Sanders County Ledger. Randy Woods advised that the monster truck event held on July 4, 2020, had high numbers of public participation. A dozen hand sanitizing stations were set up and seemed to be in use frequently. The bathrooms and garbage areas were sanitized frequently. Mr. Woods stated that during the monster truck event the Fair Commission realized that better barriers are needed to provide social distancing. Mr. Woods set up flagging to block off row seating but unfortunately, individuals pushed it aside or just sat on it. Mr. Woods would set up 2x4's on the benches during the 2020 Sanders County Fair on rows enhancing social distancing. With the 2x4's screwed down on the benches, individuals would not be able to sit on the benches. Dr. Jack Lulack stated this is an airborne disease. Shawn Sorenson provided the current Coronavirus statistics for Montana and the United States. In Montana, there are 1,466 Coronavirus cases as of today. In the last 24 hours, Montana has received 96 new cases. A lot of discussions that Mr. Sorenson is hearing are economically based. The County needs to think long term, not short term. Mr. Woods inquired as to why the number of cases is trending higher in the southern states. Mr. Sorenson stated from more testing and more gatherings. Kim Bergstrom was requested to present the proposed 2020 Sanders County Fair Commission Communicable Disease Plan. Ms. Bergstrom stated that it seems there is no support for the fair. The Fair Commission and Fairgrounds staff have put in a ton of hours to support the Fair. Our plan puts a plan in place that upholds personal responsibility. If the Board of Health is pulling the plug the Fair Commission needs to know now. Commissioner Cox stated that he is speaking for himself but he would like to know the plan and have all the information. Commissioner Magera stated that pulling the plug right now is acting too fast. The Fair Commission needs to provide the Board of Health with the ability to read their plan and to assist the Fair Commission before anything is acted on. Commissioner Brooker stated that she disagrees and wants to pull the plug on the 2020 Sanders County Fair. Ms. Bergstrom stated the Fair Commission was charged with a task. If we can't complete this task successfully we need to know by the Board of Health. Commissioner Brooker commented on a letter from an elderly woman stating that having the Sanders County Fair for just a weekend of fun would be endangering the whole County. Commissioner Brooker stated that she would like for schools to be back in session. Dr. Robert Gregg stated this is about my concern for our community. I think we need to give time for things to play out. But the way things are heading I know I do not want to have the Fair. Dr. Lulack stated if you have the Fair as you have had in the past you will have patients. Once the doors were opened the majority of patients are in their 20's and 30s. Commissioner Cox applauds the Fair Commission and all their hard work, it pains him but instead of having the Fair could the members devote monies to rebuilding the fairgrounds infrastructure. Mr. Woods is there any help for the loss of revenue? Commissioner Brooker stated that there is no relief for lost revenue. The Commissioners will come to the table and help the Fair with their budget. Sanders County will not cut the Fair budget during your downtime. Jim Newman stated that he agrees with Kim Bergstrom. If the Board of Health is going to cancel the 2020 Sanders County Fair the Fair Commission needs to know now. The Fair Commission wants to move forward on a positive note. Juli Thurston stated the 4-H will take the lead from the Board of Health and the Sanders County Board of Commissioners. If there is no County Fair, 4-H will work with the County for the kids to still sell their animals. Mr. Woods stated his concern is the County losing their contractors, Powder River Rodeo, Bob Tolman, and demolition promoters. Dr. Greg Hanson with the CFVH came to say the hospital empathizes with the Board of Health to make these kinds of decisions. The hospital has twenty-six individuals that have not been able to see loved ones since March. The Fair Commission has an impossible task. With the requirements that are in the Governor's Directive, this is an impossible task. This event is the largest event for the County and the biggest concern. It is important to consider that the Sanders County Fair is scheduled to take place just as schools are starting their year, and our local children are drawn to this event, not to mention the involvement of the 4-H kids. Our schools are already challenged with planning for reopening amidst this pandemic. The added risk of fair attendance will increase the likelihood of an outbreak in the schools early on. We have been fortunate in Sanders County to avoid the Coronavirus infection thus far while most of us believe it is only a matter of time before we see local cases, holding the fair as planned creates the potential for a very significant local outbreak. Our hospital has spent the last four months planning and preparing to respond to the Coronavirus infection in our community. However, it is important to note that we have a small hospital with limited capacity that would quickly be overwhelmed in the event of a significant outbreak of disease. Clark Fork Valley Hospital strongly encourages the Sanders County Board of Health NOT to approve the health and safety plan put forward by the Fair Commission. Nick Lawyer presented data that he had collected on July 4, 2020. The data is based on 30,000 attendees at the Sanders County Fair. Based on the information that Mr. Lawyer entered the lowest possibility would be 197 hospitalized and 11 in the I.C.U. This doesn't take into consideration that youth tend to not have any symptoms and can spread the Coronavirus. Chris Stough inquired if Mr. Lawyer did any preliminary data for the monster truck event? Mr. Lawyer stated that he did not because he collected this information the day before the monster truck event. Mr. Stough asked Mr. Lawyer if he

would collect data before any other events. Mr. Lawyer stated that he collects and analyses data every day for the CFVH. Lowell Joy inquired on how much of the virus could be contributed to contractors that move all over. Mr. Lawyer stated that he could not answer because he would be hypothesizing. Dr. Hanson stated that even groups of 50 still have to social distance. That takes personal responsibility by individuals. In our County and Montana, our mentality is that we do not tend to like being told what to do. Right now a major concern is getting schools back in session. Mr. Woods inquired about Coronavirus testing. Dr. Hanson stated our nation is not capable at this time to conduct testing at the levels required nor is there enough personal protective equipment. Jill Lundstrom stated you can have a perfect plan with no way to enforce it. There is an enforcement problem. Thom Chisholm stated that in his opinion education is the utmost importance. Public education is the vanguard of Democracy. Mr. Woods has one heck of a job. Mr. Chisholm asked himself what Norman Rockwell would title this painting. Self-discipline if you leave I ask you to leave with this question in your mind. Did I do my part with self-discipline? What are you going to do as an individual to make this better for everyone? Lisa Eberhardt stated as Chief Nurse at CFVH and a Vendor, Sanders County Fair I would like folks to consider different avenues for vendors. For example, setting up a link on Facebook for people to make donations and buy from vendors. Dr. Gregg motioned to cancel the 2020 Sanders County Fair. Dr. Lulack seconded the motion. Presiding Officer called all those in favor. Commissioner Brooker and Commissioner Cox voted in favor. Commissioner Magera voted opposed cancelling the 2020 Sanders County Fair. The Fair was cancelled with a 4-1 vote. Commissioner Brooker requested that we move forward with the 4-H. There was no further public comment. The meeting adjourned at 7:35 p.m.

The Board adjourned at 7:35 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 16, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 16, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: County easements with Northern Lights Inc. Further discussion was on Keirn Minor Subdivision. Commissioner Brooker motioned to approve the final plat approval of Keirn Minor Subdivision. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Claude Burlingame, Commissioners Council to discuss: a road in Plains, Montana that the City of Plains, Montana is imposing weight restrictions on, which would affect the adjacent County road. Further discussion was held on a complaint the Sanders County DUI Task Force has made to the Board regarding the Sheriff's office and compliance checks. The Sanders County Sheriff's office has not completed any compliance checks in Sanders County for the past two years. The Sanders County DUI Task Force also let it be known that the word currently on the street is that if you get a DUI in Sanders County, at this time, you won't go to jail.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 16 days without incident. Montana State Fund has provided the County with new grab and go kits for incidents/accidents. Open County Positions: Deputy Sheriff (2 positions), posted externally until August 03, 2020. Further discussions were held on the sick leave fund as well as the face covering and mask policy in the Sanders County Courthouse.

The Board met with Heather Berman, Recreation and Range Staff, Lolo National Forest to discuss: the Forest Service providing a special use permit to Sanders County, Montana for the Mule Pasture. Also in attendance were: Erin Carey, District Ranger, Lolo National Forest; Michael Church, Recreation Staff Assistant, Lolo National Forest; Ray Brown, Executive Director, Sanders County Community Development Corporation; Mark Sheets, Mayor, City of Thompson Falls, Montana; Karen Sheets, Member, Thompson Falls Community Trails; Katherine Maudrone, Director of Land Services, and Kathy Conlin, Receptionist. Heather Berman advised that the Forest Service would be willing to provide the County with the special use permit for twenty years. Erin Carey stated that she would like open communication with the County on the use of the Mule Pasture. The Forest Service would like the Mule Pasture to stay looking similar to forest service property and not have an urban look. Mark Sheets inquired if this would affect the City of Thompson Falls easement with the Forest Service. Ms. Berman stated that the City's agreement with the Forest Service would not change. Kathy Conlin inquired how the topic of the Forest Service providing a Special Use Permit to Sanders County, Montana was brought to attention. Ms. Berman stated that the Forest Service was approached to place a Frisbee Golf course on the property. The Forest Service is not in the business of erecting Frisbee Golf courses so the forest service decided to approach the County with a proposed Special Use Permit. Commissioner Brooker requested clarification if the County were to accept the Special Use Permit and wanted to erect Frisbee Golf could the County cut trees, construct a parking area? Ms. Berman answered that yes the County would be able to do those things. The County would need to provide a plan for the Forest Service to approve prior to making any type of changes. Commissioner Brooker inquired with Mayor Sheets if the City would be interested in the endeavor. Mayor Sheets stated the City is interested. However, the City does not have funds for this type of recreation. Ray Brown stated that the Disc Golf Foundation would pay for design and baskets for disc golf. Mrs. Conlin stated that the City and the County need to take into consideration the cost of upkeep and vandalism. Ms. Berman stated that the City and County did not need to have an answer today but could follow up with the Forest Service when a decision has been made.

As it was 3:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Special Meeting in the Justice Courtroom in the Sanders County Courthouse. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Jennifer Ekberg, Secretary; Karen Morey, Director of Public Health; Tina Scott, Administrative Assistant, Environmental Health; Shawn Sorenson, Sanitarian, Rich Wallace, Director of Human Resources; Matt Dombach, Supervisor, Maintenance; Bill Naegeli, Office of Emergency Management; John Hamilton, Public Information Officer; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Mark Sheets, Mayor, City of Thompson Falls, Montana; Juli Thurston, MSU Extension; Lynn Bierwagen, Probation & Parole Officer, Department of Corrections; Paul Fielder, Citizen; Sean Adams, Citizen; Cody Mosher, Business Operator; Tracy Caldwell, Citizen; Chuck Bandel, Clark Fork Valley Press; Dave Wonder, Resident; Chris Stough, Resident, and Tim Thompson, Resident. Commissioner Magera advised that the BOH would like to increase the BOH members from five to seven. The MCA 50-2-104 County boards of health 1) There is a county board of health in each county consisting of b) a minimum of five persons who are appointed by the county commissioners and serve at their pleasure. The BOH would like to add the two additional members to make the total of seven members, so there is an odd number for voting purposes. The BOH would like to add another physician and a business owner. Paul Fielder inquired who needs additional members. Commissioner Magera stated the BOH was proposing additional members for BOH. Commissioner Brooker we currently have a retired Physician and a retired Veterinarian on the Board. Mr. Fielder, I understand the vote to cancel the 2020 Sanders County Fair was 4 out of 5. Is the BOH vote the same as elected officials voting? Commissioner Magera stated that voting is the same. Lynn Bierwagen inquired if the BOH members are elected or appointed. Commissioner Magera stated that they are appointed. Dr. Robert Gregg motioned to change the BOH members from five members to seven members. Commissioner Brooker seconded the motion. The motion was passed unanimously. Commissioner Cox advised a Sanders County resident requested to be placed on the BOH agenda to discuss the request for mandatory masks countywide. Before the BOH meeting was held Governor Steve Bullock passed the directive requiring face masks in counties with four or more cases. Due to this directive, the agenda item is no longer needed. Dr. Gregg inquired into the contingency plan for the Courthouse due to the Coronavirus. Commissioner Magera stated that one item that needs to be improved is the Plexiglas in the Courthouse. Some offices are requesting thicker and/or permanent glass windows at their counters in their offices. Dr. Lulack stated how the infection occurs, through vapor and a lack of distance. It's very simple, think of infection, not economics. A mask/face covering doesn't prevent infection. The best defense is a vapor barrier. Nichol Scribner stated that the Plexiglas in the Treasurer's office is movable. We need a permanent glass with little space between the counter and the end of the glass to insert documents and payments. Dr. Lulack stated whatever barrier you have is better than nothing. David Wonder stated if you look at the mask box it states the masks do not protect you from contagious diseases. The N95 mask still lets

contagions out. Dr. Lulack stated that the public can use masks with filters. Something is better than nothing. This is a very complex time. It probably wouldn't be a pandemic if China would have imposed its sanctions immediately. Dr. Gregg stated the shields are a great thing. If you could provide a speaker at the Treasurer's office window or any other window for that matter they could be kept permanently. Lynn Bierwagen advised that she wears a mask every day because she deals with convicted and violent felons. She also comes into the Courthouse. She could have contacted the Coronavirus yesterday. I support all employees of the Courthouse wearing masks. Commissioner Brooker stated better Plexiglas, hand sanitizer, and employees wearing masks will be implemented as soon as they come in. If an employee is at their desk they do not have to wear a mask. Nichol Scribner inquired how they would go about contact tracing if a member of the Clerk and Recorder's or Treasurer's office was positive for the Coronavirus. Juli Thurston presented the 2020 4-H Plan in place of the Sanders County Fair. Dr. Gregg inquired about what other counties are doing. Mrs. Thurston stated that they are either conducting an online auction or an in-person auction. Sanders County 4-H will offer an in-person auction, with a proxy bidder, and online bidding. Buyers will sit in the bleachers and family and friends of the 4-H participant will remain standing. Mrs. Thurston estimates 50 buyers attending. Commissioner Brooker asked how have the 4-H auctions went so far? Mrs. Thurston stated that online bidding is going for less than the previous bidding. The numbers are lower for the animals. Commissioner Magera inquired how 4-H is going to secure buyer credit. Mr. Wonder the credit is secured just like anything else. A card is run and automatically it's accepted or declined by the available funds. Jennifer Ekberg inquired as a 4-H member for clarifications. Who will be in charge of security and medical needs? Mrs. Thurston stated that the Fair Commission is usually in charge of those items and because the fair was cancelled she had not thought of those items and will follow up after discussion with the Sanders County Fair Commission. Mr. Wonder provided a letter to the Board of Commissioners. Dr. Gregg inquired according to the plan the swine and goats would have to come back. Mrs. Thurston stated that yes they would have to come back. Steers and breeding animals would stay for the weekend. Dates are tentative right now. Commissioner Brooker motioned to move forward with the 4-H/FFA Youth Health & Safety Plan. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Brooker advised that the Montana Association of Counties (MACo) which is the County's insurance provider does not cover any outbreaks of the Coronavirus during County related events. The County's insurance has stated that they do not cover during pandemics, period. Chris Stough addressed the topic of masks. Mr. Stough understands that this is a controversial topic. Mr. Stough provided background on himself including working for emergency management, Homeland Security, Fema, and emergency responder and worked in areas that HIPA was required. It is important as neighbors that we make community choices. There are 2,149 cases of the Coronavirus in Montana out of 1.7 million cases total at a 1% mortality rate. Four cases are in Sanders County out of 12,100 in Montana, with a 003% chance of contacting the Coronavirus in Sanders County. The World Health Organization reports that 650,000 deaths are from the common and Coronavirus deaths overlap the cold statistics. Masks and their effectiveness doesn't need to be a hill to die on. Should we be as a County, State, Federal Government be treating this differently than the common cold. Mr. Stough's medical resources stated the main concern for them is the Coronavirus and the potential for it to mutate and the mutagenic properties of the virus. This virus is not unlike viruses that are already out there. Common sense is the #1 factor. Mr. Fielder stated personally he is not going to wear a mask. He understands that the Courthouse is implementing mandatory masks due to Governor Steve Bullock's mask directive. Just because people are dying and had the Coronavirus doesn't mean they died from the Coronavirus. There are four cases in Sanders County. How do cases drop off? Karen Morey advised the guidelines for ending isolation are: at least 10 days have passed since symptoms first appeared and at least 24 hours have passed since last fever without the use of fever-reducing medications and symptoms have improved (e.g. cough, shortness of breath). Dr. Lulack inquired do you know what a super spreader is? New York, Michigan have tons of super spreaders. Commissioner Brooker I don't want to yoyo on the number of cases. The Courthouse will remain actively wearing masks until the Coronavirus evens out. We aren't going to mandate Cody Mosher's restaurant/bar. Mr. Mosher can drop masks if the County has less than four cases but the Courthouse employees and the public entering the Courthouse will continue to wear masks. Commissioner Brooker addressed Mr. Wonder and stated that he could address his Fair complaint with her at a later time. Jennifer Ekberg received Tracy Caldwell's contact information to add her additional items for next week's BOH meeting. There was no further public comment. The meeting adjourned at 4:15 p.m.

As it was 4:20 p.m. and after the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Refuse District Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Jason Peterson, Supervisor, Sanders County Refuse District; Jennifer Ekberg, Secretary, and Kathy Conlin, Billing Clerk/Recycling Assistant. New Business: Jason Peterson would like to purchase a surveillance system for the refuse sites. Mr. Peterson advised that the Plains, Montana roll-off site has electricity so surveillance cameras would be possible. The other roll-off sites do not have power. Therefore, Mr. Peterson would need to purchase game cameras. The Board has a

consensus for Mr. Peterson to move forward with contacting Mission Valley Security to have surveillance cameras at the Plains roll-off site and game cameras at the other roll-off sites that do not have power. Kathy Conlin advised that signs were purchased for the refuse sites stating the County Prohibits out of County Dumping at Sanders Refuse Sites. The Sanders County Refuse sites at Plains, Thompson Falls, Trout Creek, Noxon, and Heron cannot accept refuse from other counties. Sanders County does not have the resources necessary to receive and manage waste debris from neighboring counties. A permitting program for refuse disposal is being developed as a result of the problem created by out-of-county dumping. A surveillance system is on-site. People dumping refuse from other counties WILL BE PROSECUTED. Commissioner Brooker inquired on additional Refuse Attendants and officer presence for enforcement. Mr. Peterson stated that he will follow up with his employees for their recommendations as well on enforcement. Mrs. Conlin requested the Board set up a meeting with Mineral County, Montana Board of Commissioners to discuss Mineral County residents bringing their refuse to Sanders County, Montana, and the problem it is creating. Recycling Report: 32 bales of Cardboard, 20 yards of Aluminum Cans, 50 yards of Metal, and 1 1/3 pallet of Batteries. There were no further comments. There was no public present. The meeting adjourned at 4:40 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 161 between Sanders County and Richard Linden. Commissioner Brooker seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute the Cooperative Agreement between the Sanders County Health Department and Flathead City-County Health Department to assist in providing the Montana Tobacco Use Prevention Program Services. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve June 18, 24-25, 2020, and July 02, 2020 Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to reappoint Lisa Fried de Reyes to the Plains Public Library District for a 5-year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 5:15 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA July 23, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 23, 2020, at 10:10 a.m. Present were Anthony B. Cox, Presiding Officer, and Glen E. Magera, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Keirn Minor Subdivision Weed Plan. Commissioner Magera motioned to approve the Keirn Minor Subdivision Weed Plan. Commissioner Cox seconded the motion. The motion was passed unanimously. Katherine Maudrone presented the Subdivision Improvement Agreement for the treatment of weeds on the Keirn Minor Subdivision. Commissioner Magera motioned to approve the Subdivision Improvement Agreement for the treatment of weeds on the Keirn Minor Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was held on the responsibility of purchasing County road signs and private road signs. The Board advised Ms. Maudrone that the County is responsible for the purchase, installation, and

replacement of County roads and private individuals are responsible for the purchase, installation, and replacement for their road signs.

The Board met with Kimberly Patton, Deputy Treasurer to discuss: County journal vouchers and a review of the current budget. Presiding Officer Anthony B. Cox examined and approved the Journal Voucher Detail report for the accounting period of June 2020.

The Board adjourned at 11:25 a.m. and resumed the regular session at 1:40 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to reappoint Lynette Ek to the Sanders County Bookmobile Advisory Board for a five-year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board has a consensus to accept the resignation of Jina McHargue from the Sanders County Sewer District at Paradise.

Commissioner Magera motioned to approve the July 7 & 8th, 2020 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox proceeded to audit County Claims at 2:00 p.m. and instructed the Clerk to draw warrants in the amount of \$609,886.34. (County Claims are on file in the Office of the Clerk and Recorder)

Commissioner Carol Brooker joined the Board at 2:30 p.m.

As it was 3:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Special Meeting. In attendance were: Anthony B. Cox, Member; Glen E. Magera, Member; Carol Brooker, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Jennifer Ekberg, Secretary; Karen Morey, Director of Public Health; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant, Environmental Health; Bill Naegeli, Office of Emergency Management; John Hamilton, Public Information Officer; Candace Fisher, Clerk of District Court; Tracy Caldwell, Resident; Naomi Leisz, County Attorney via teleconference; Tom Rummel, Sheriff via Teleconference, and Juli Thurston, 4-H. Tracy Caldwell introduced herself and presented her idea to hold a Sanders County Community Event. Commissioner Brooker asked Ms. Caldwell regarding the Governor's Directive how would she implement. Ms. Caldwell that the event would only be open to Sanders County residents. All others would be turned away. Ms. Caldwell will follow up with Sheriff Tom Rummel to ask for assistance in the enforcement of the Governor's Directive and turning away those that are not Sanders County residents. Dr. Robert Gregg inquired with Ms. Caldwell on how this event will be advertised. Ms. Caldwell advised that the advertisement would be minimal. Ms. Caldwell has not advertised the event yet because she would like the BOH approval to hold the event. Tina Scott inquired with Ms. Caldwell on how she would regulate and turn away out of towners. Ms. Caldwell stated she would request assistance from the Sanders County Sheriff's office and the city police from the town of Plains, Montana. Dr. Jack Lulack asked how many people do you have an idea will come to this event. Ms. Caldwell stated that she would guess 100-150 persons but could not accurately state because she has not advertised the event. Commissioner Brooker advised Ms. Caldwell on event insurance. Ms. Caldwell will follow up on obtaining event insurance. Commissioner Cox stated that the Courthouse should have a contingency plan in case an employee gets exposed to the Coronavirus. Commissioner Brooker stated offices like the Treasurer's, Clerk and Recorders and District Court are required by law to stay open but could declare an emergency to shut their offices down if an employee in those offices were exposed or tested positive for the Coronavirus. Shawn Sorenson asked what is close contact. How does the County decide what the definition of close contact is? Karen Morey provided information title Interim Guidance for Implementing Safety Practices for Critical Infrastructure Workers Who May Have Exposure to a Person with Suspected or Confirmed COVID-19. Ms. Morey inquired with the BOH if they would like to enact a policy specific to a Coronavirus Plan in the Courthouse due to exposure. Ms. Morey stated that the Courthouse is being sanitized frequently. Candace Fisher stated that her office disinfects the counter after every customer. The Courthouse Maintenance employee can't disinfect every department all day long. Each department needs to take care of their area. Mrs. Morey stated that she and Shawn Sorenson could do a practice scenario exercise with the BOH on a positive case in the Courthouse. The Board has a consensus that a scenario exercise on a positive case in the Courthouse would be educational. Ms. Morey will follow up with the state of Montana and Bill Naegeli to help assist Sanders County in the exercise. Commissioner Brooker states that a customer in the Courthouse refused to wear a mask in the Courthouse. An employee provided a mask for the customer and the customer refused. Mr. Sorenson stated the County needs legal advice on the Governor's Mask Directive. Mr. Sorenson's understanding of the directive is that private entities can refuse service if a mask is not worn in their establishment. Public places if a customer comes into the establishment they cannot be refused service. Naomi Leisz stated that

Mr. Sorenson's interpretation of the Governor's Mask Directive is correct. There was no further public comment. The meeting adjourned at 4:30 p.m.

The Board adjourned at 5:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 28, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, July 28, 2020, at 1:00 p.m. Present were Anthony B. Cox, Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Roman Zylawy, Chairman, Mineral County Commissioner, and Laurie Johnston, Commissioner, Mineral County to discuss: the inmate situation between Mineral and Sanders County. Also in attendance were: Shawna Chenoweth, Supervisor, Detention/Dispatch; Tom Rummel, Sheriff; Jason Peterson, Supervisor, Sanders County Refuse District, and Kathy Conlin, Billing Clerk/Recycling Assistant. Commissioner Zylawy advised that the Mineral County Commissioners had received the Agreement between Sanders County, Montana, and Mineral County, Montana for housing inmates in the Sanders County Detention Center. Commissioner Zylawy inquired to the rate that is being charged to Mineral County for inmates. Shawna Chenoweth advised that Sanders County only charges Mineral County that amount because Sanders County handles additional court appearances and overtime due to the housing of Mineral County inmates. Commissioner Zylawy inquired to the cost difference for the incarceration of an inmate from April 1, 2020, through March 31, 2020. Mrs. Chenoweth stated that she would look into the matter and if a cost adjustment was needed than one would be made. Further discussion was held on Mineral County residents bringing their refuse to the Plains, Montana roll-off site in the Sanders County Refuse District. Commissioner Cox advised that Sanders County Plains roll-off site is seeing a huge increase in Mineral County residents dumping their refuse. Commissioner Zylawy advised that the Mineral County Commissioners received a letter from Republic Services stating that they were looking into closing the transfer station at Lozeau. The Mineral County Commissioners provided a letter to Republic Services stating the closure of the site would be detrimental to Mineral County residents. Commissioner Zylawy advised Mineral County residents right now either pay to dump their refuse at the Lozeau transfer station or have commercial/residential pick-up from Republic Services. Commissioner Brooker requested a copy of the letter from Republic Services that was sent to the Mineral County Commissioners. Kathy Conlin requested Mineral County put an article in the Mineral County's local newspaper notifying the residents that Mineral County residents will not be permitted to dump in Sanders County. Jason Peterson discussed possible proposals on stopping Mineral County residents from dumping their refuse in Plains, Montana. The Board has a consensus to not provide permits for residential garbage to out of County residents. A discussion was held on out of county/state contractors. The Board has a consensus to provide permits to out of county/state contractors to dump refuse.

The Board adjourned at 2:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 29, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, July 29, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 7 days without incident. Open County Positions: (3) Deputy Sheriff positions, posted externally until August 3, 2020. Deputy Clerk in District Court (part-time), posted internally until July 30, 2020, then will go external until August 18, 2020. Mr. Wallace advised that a couple departments have requested “ergo desks.” The Board has a consensus for department heads to go through Mr. Wallace in obtaining ergo desks for their employees. New hire orientation is scheduled for August 5 & 6th, 2020. Ten employees are required to attend the orientation. The next Gossip Workshops are scheduled for August 30, 2020. Commissioner Brooker inquired if Mr. Wallace would be willing to provide the workshop to First Security Bank in Thompson Falls, Montana. Mr. Wallace advised that he would follow up with First Security Bank.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 163, 164, and 165 between Sanders County and Rory Nesbitt. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 167 between Sanders County and Susan Jones. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to reappoint Tim Goen to the Sanders County Park Commission for a two-year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 11:45 a.m. and resumed the regular session at 1:30 p.m.

The Board met with Claude Burlingame, Commissioners Council to discuss: the City of Plains, Montana Ordinance No. 20-2 An Ordinance to Prohibit Through Truck Traffic on Portions of Clayton Street. Commissioner Brooker advised Mr. Burlingame on how this would impact Sanders County. Mr. Burlingame advised he would look into the matter. Also in attendance were: Katherine Maudrone, Director of Land Services; Paul D. Wachholz, Owner, Baldy Mountain Reserve Subdivision; Ron Warren, Rocky Mountain Surveyors, and Deborah Warren, Century 21 Big Sky Real Estate.

As it was 2:00 p.m. and the time and place as advertised, Presiding Office Anthony B. Cox opened the public hearing on Baldy Mountain Reserve Subdivision. In attendance were: Katherine Maudrone, Director of Land Services; Paul D. Wachholz, Owner, Baldy Mountain Reserve Subdivision; Ron Warren, Rocky Mountain Surveyors, and Deborah Warren, Century 21 Big Sky Real Estate. Commissioner Cox then turned the meeting over to Ron Warren to present Baldy Mountain Reserve Subdivision. Katherine Maudrone provided a staff report. Commissioner Cox closed the hearing at 2:20 p.m. Commissioner Brooker motioned to approve the preliminary plat approval of Baldy Mountain Reserve Subdivision Phase II with the following conditions: 1) Amend covenants to include required clause “These covenants may not be repealed or amended without the prior written consent of the Board of Sanders County Commissioners.” 2) Amend covenants to include or draft an additional document “Fire Prevention and Control Plan” to be filed that identifies hazardous vegetation, treatment, and maintenance. 3) Meet requirements of SIA filed with Phase I (weed treatment and road surfacing/compaction). Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:30 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
July 30, 2020**

Commissioner Brooker proceeded to audit County Payroll at 9:15 a.m. and instructed the Clerk to draw warrants in the amount of \$505,290.83. (County Payroll is on file in the Office of the Clerk and Recorder)

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, July 30, 2020, at 1:30 p.m. Present were Anthony B. Cox, Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Chad Cantrell, Detective, Sanders County Sheriff to discuss: Chad Cantrell's retirement. Also in attendance were: Shawna Chenoweth, Supervisor, Detention/Dispatch; Tom Rummel, Sheriff, and Martin Spring, Detective, Sanders County Sheriff. Shawna Chenoweth and Sheriff Rummel provided Mr. Cantrell with his service pistol on behalf of Sanders County.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Clayton Street in Plains, Montana. Also in attendance was Claude Burlingame, Commissioners Council. Commissioner Brooker discussed the consequences of Plains, Montana passing Ordinance No. 20-2 An Ordinance to Prohibit Through Truck Traffic on Portions of Clayton Street, which will include relocating two power poles at approximately \$30,000, obtaining road easements, and relocating signs. Commissioner Brooker will follow up with Ben Bache, Foreman, Road District No. 1 & 2 to meet with the owners of the Butcher's Nook.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to approve July 9, 16, and 23rd, 2020 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

As it was 3:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Special Meeting. In attendance were: Anthony B. Cox, Member; Carol Brooker, Member; Dr. Jack Lulack, Member; Dr. Robert Gregg, Member; Jennifer Ekberg, Secretary; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant, Environmental Health; Karen Morey, Director of Public Health; Bill Naegeli, Office of Emergency Management; John Hamilton, Public Information Officer; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Tamra Weltz, Deputy, Justice Court, and Naomi Leisz, County Attorney via teleconference. Shawn Sorenson requested an individual from the Department of Health and Human Services (DPHHS) assist the schools with reopening guidelines. Naomi Leisz stated according to the Governor's Directive the schools need to provide their plans, not the County. Penny James advised that the Office of Public Instruction has provided scenarios for schools to reopen. There is another group Montana Public Education Center that has provided a back to school road map for schools to reopen. School boards have big decisions to make for schools to reopen. Commissioner Brooker stated that she does not believe it's the County's or BOH's responsibility nor do they have the authority to tell the schools how to reopen. Nichol Scribner stated the BOH will participate in the Transportation meeting scheduled for August 12, 2020, to receive an update on each school's proposal. This would just be an education meeting where the BOH would listen and would not be providing advice. Ms. James asked for clarification. The school's only oversight from the County is from Environmental Health. Mr. Sorenson stated that the State is working on full inspections that Environmental Health can conduct in schools. Right now Sanders County only inspects the schools regarding food. Ms. James inquired does the BOH have anyone that should be contacted if the schools have a positive case. Karen Morey stated that she would initiate contact tracing and would be able to assist the schools if they needed any support. Ms. James stated she is trying to figure out when there is an outbreak in the schools when would be the

time or procedure for contacting Ms. Morey. Ms. James stated that it would be beneficial if all the schools in Sanders County would provide a medical procedure to Sanders County. Commissioner Cox stated that the County is following the Governor's Directive and CDC guidelines. Shawn Sorenson presented a variance request from Karen and Neal Rash to reuse an existing, unpermitted on-site wastewater treatment system. The Board has a consensus to formally approve the variance request one a variance request is submitted by Mr. and Mrs. Rash. Shawn Sorenson stated that he and other County staff members are receiving complaints on licensed establishments regarding the Coronavirus Directives. Mr. Sorenson states that the Sanitarian is not the mask police. The Sanitarians can document entities that are not following the mask directive. However, it is difficult to prove that the businesses are purposely not following the directive. Dr. Jack Lulack stated that there is another trap shoot in Plains, Montana this weekend, there will not be social distancing during that event. Masks are the first line of offense and the last line of defense. Dr. Robert Gregg stated that he wished individuals would wear masks. However, people should not go to jail over it. Commissioner Brooker stated that Missoula is taking the mask directive seriously and is actively enforcing the directive. Ms. Morey stated that Sanders County will drop down to three active cases tomorrow. Dr. Gregg stated that the BOH should keep the mask directive in place for at least 30-days. Mr. Sorenson requested the BOH make a statement that even if the County drops below four active cases the County recommends wearing masks. Commissioner Brooker stated there are County departments that are mandated to stay open. If an individual in those departments contracts the Coronavirus the County can declare a State of Emergency to close the department and/or the Courthouse. Mr. Sorenson provided the difference in information from the CDC, Montana Association of Counties, and DPHHS. CDC guidance advises that critical infrastructure workers may be permitted to continue to work following potential exposure to COVID-19, providing they remain asymptomatic and additional precautions are implemented to protect them and the community. Ms. Morey provided the CDC's Interim Guidance for Implementing Safety Practices for Critical Infrastructure Workers Who May Have Had Exposure to a Person with Suspected or Confirmed COVID-19. The Board has a consensus with Ms. Morey's approval to provide the interim guidance to all of the County's employees. Jennifer Ekberg will draw up a letter on County letterhead for the Board to approve before it is sent to all County employees on the interim guidance. The Board advised that the BOH will be accepting applications for the two new positions until Monday, August 17, 2020. There was no further comment. The meeting adjourned at 4:15 p.m.

The Board adjourned at 4:45 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 05, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 05, 2020, at 9:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Carol Brooker, Commissioner.

As it was 9:00 a.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Refuse District Special Board Meeting. In attendance were: Anthony B. Cox, Member; Carol Brooker, Member; Jason Peterson, Supervisor, Sanders County Refuse District; Jennifer Ekberg, Secretary; Kathy Conlin, Billing Clerk/Recycling Assistant, and Rich Wallace, Director of Human Resources (HR). Commissioner Brooker inquired with Jason Peterson on what the protocols would be for out of county contractors. Jason Peterson advised that the refuse employees will issue a Sanders County/State Contractors Special-Use Permit for using Sanders County Refuse District Sites. The contractors will be required to pay the annual Refuse Assessment Fee of \$160.00 to use the facilities, in addition to a per yardage charge at the time of use. Kathy Conlin advised that the contractor can pay at the site or can come into the Courthouse, sign the permit and pay the

applicable fee. Mr. Peterson is meeting with all his employees on Friday, August 07, 2020, to go over the protocols for out of county refuse. Mrs. Conlin stated that she will also provide different scenarios for the employee's education. The Board inquired to the status of the Sanders County Refuse Permits that were ordered. Jennifer Ekberg advised that the permits are in the factory for production. The Board has a consensus to have an additional Attendant and a Reserve Deputy in Plains, Montana once the permits have been received and implementation can begin. There was no further comment. There was no public present. The meeting adjourned at 10:00 a.m.

The Board met with Erin Carey, District Ranger, Lolo National Forest, and Michael Feiger, District Ranger, Cabinet Ranger District via teleconference to discuss: district updates. Erin Carey provided updates on vegetation, fires including the support Lolo National Forest has sent in for the Magpie and Falling Star (Billings, MT) fires. Ms. Carey stated that the Lolo National Forest is at average fire conditions and will not discuss implementing any fire restrictions for at least two weeks. Due to the Coronavirus, Heather Berman has been named as the Liaison for the forest service should any cases occur among the Lolo National Forest employees. Further discussions were held on recreation and lands. President Trump signed the Great American Outdoors Act which will provide \$4,000,000.00 to the Lolo National Forest. The Resource Advisory Committee (RAC) proposals are due by September 01, 2020, and are set to be approved on October 01, 2020. Big Hole Lookout will be ready for rentals next Spring (2021). Grizzly Bear Management 22 Environmental Assessment will go out for comment with a third alternative. Michael Feiger provided updates on prescribed and wildland fires, recreation, vegetation management, and timber sale activities as well as transportation management.

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 14 days without incident. Mr. Wallace met with the Montana Association of Counties (MACo) Workers Compensation representative and was advised that Sanders County has six open claims, four of those claims will drop off by August 14, 2020. Also in attendance was Doug Dryden, Justice of the Peace. Open County Positions: (3) Deputy Sheriff positions, seven out of twenty applicants will be interviewed late next week. A Deputy Clerk in District Court withdrew her resignation. The Board has a consensus to execute the HR Personnel Action Form for the resignations of Roy Scott effective July 19, 2020, and Eric Elliott effective August 02, 2020. The Board has a consensus to execute the HR Personnel Action Form for the retirement of Chad Cantrell effective August 02, 2020. New hire orientation is scheduled for August 5 & 6th, 2020 with ten employees from Fair, Detention, Justice Court, Refuse District, and the Weed District. Further discussions were held on the pay request exceptions. The Board will review the pay request exceptions early next week to provide the approved amounts to Jessica Connolly, Chief Financial Officer (CFO) for the 2020/2021 Budget. Doug Dryden proposed a pay increase to elected officials' salaries. The Board advised they would have the numbers run for the proposed increase to see what the impact would be on the budget.

The Board adjourned at noon and resumed the regular schedule at 1:40 p.m.

ROUTINE COUNTY BUSINESS

The Board discussed proposed Resolution 2020-13 A Joint Resolution Creating the Big Sky Passenger Rail Authority for the Purpose of Providing for the Preservation, and Improvement of Abandoned Rail Service in Southern Montana. Also in attendance were: Sonny Capece, Greg Gianforte U.S. House of Representatives, Montana, and Diane Magone running for Representative District 7, Montana State Senate. Commissioner Cox presented the proposed resolution. Diane Magone stated that she is in favor of the resolution and loves trains. Sonny Capece stated Greg Gianforte's office is available to assist in grant writing and will offer assistance wherever needed. Commissioner Cox closed the meeting at 1:46 p.m. Commissioner Brooker motioned to adopt Resolution 2020-13 A Joint Resolution Creating the Big Sky Passenger Rail Authority for the Purpose of Providing for the Preservation, and Improvement of Abandoned Rail Service in Southern Montana. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Matt Dombach, Supervisor, Maintenance to discuss: a department update. Also in attendance were Katherine Maudrone, Director of Land Services, and Chris Stough, Candidate, Sanders County Commissioner District No. 3. The Board inquired with Mr. Dombach to see if he was open to relocating his office to the Maintenance Garage. Mr. Dombach would be willing to move his office to the Maintenance Garage. Further discussion was held on Courthouse renovations.

The Board met with Melissa Cady, Fair Manager, and Randy Woods, Member, Sanders County Fair Commission to discuss: an update to the Sanders County Fair's 2020/2021 preliminary budget. Also in attendance were: Jessica Connolly, CFO; Katherine Maudrone, Director of Land Services, and Chris Stough, Candidate, Sanders County Commissioner District No. 3. Due to the cancellation of the 2020 Sanders County Fair Melissa Cady and the Sanders County Fair Commission would like to change the 2020/2021 preliminary budget to incorporate construction and remodeling of infrastructure on the

Sanders County Fairgrounds. Proposed work would be on the main, center, northwest and office grandstands, Home Economics, Pavilion, and Agriculture buildings. A remodel of the Rodeo Bathroom would occur as well. Further discussion was held on Handicapped Parking. Randy Woods advised that the Sanders County Fair Commission would look at better means of setting up Handicapped Parking.

The Board met with Naomi Leisz, County Attorney, and Jessica Connolly, CFO to discuss: the 2020/2021 preliminary budget for the County Attorney's office. Also in attendance was Chris Stough, Candidate, Sanders County Commissioner District No. 3. Further discussion was held on a pay request exception for an employee in Ms. Leisz's office.

The Board adjourned at 5:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 06, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, August 06, 2020, at 10:10 a.m. Present were Anthony B. Cox, Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: preliminary approval of Back 40 Ranch Subdivision. Katherine Maudrone requested that the meeting be continued to Thursday, August 13, 2020, at 10:00 a.m. due to paperwork that has not yet been received.

Commissioner Brooker left the meeting at 10:12 a.m.

Commissioner Brooker joined the Board at 11:05 a.m.

The Board met with Claude Burlingame, Commissioners Council to discuss: Clayton Street in Plains, Montana. Also in attendance was Dan Rowan, Mayor, City of Plains, Montana. Mayor Rowan apologized for the assumptions and hastiness of passing Ordinance No. 20-2 An Ordinance to Prohibit Through Truck Traffic on Portions of Clayton Street and stated that the City would hold off on the effective date so that the County could make necessary changes due to the prohibiting of through truck traffic. Commissioner Brooker advised that the County needs to relocate two power poles, obtain easements, and have an engineer redesign the road.

The Board adjourned at 12:20 p.m. and resumed the regular schedule at 1:40 p.m.

Commissioner Cox proceeded to audit County Claims at 1:40 p.m. and instructed the Clerk to draw warrants in the amount of \$174,878.93. (County Claims are in the Office of the Clerk and Recorder)

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to approve July 28-30th, 2020 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to reappoint Judy Stephens to the Paradise Cemetery Association for a three-year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Shawn Sorenson, Sanitarian to discuss: a department update. Shawn Sorenson advised that his office is experiencing high volumes of permits for Subdivision Sanitation Reviews and Wells and Wastewater Systems. Wells in a certain area in Plains, Montana have been contaminated with E.coli. The wells are being tested for potential contamination sources at this time. A wastewater system has failed in Thompson Falls, Montana on Park Street. A variance

request will be submitted soon by the property owners. Mr. Sorenson advised that property owners should test their wells every year for bacteria and test every two years for nitrates.

Kathy Conlin, Billing Clerk/Recycling Assistant, Sanders County Refuse District requested to meet with the Board as she was not on the scheduled agenda, to discuss: forms Mrs. Conlin created for the Sanders County Refuse District Residential Permit with Sticker, a One-Time-Use Permit for Travelers, and an Out of County/State Contractors Special-Use Permit for Using Sanders County Refuse District Sites. The Board has a consensus for Ms. Conlin to move forward with implementation.

As it was 3:05 p.m. and after the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Board of Health (BOH) Special Meeting. In attendance were: Anthony B. Cox, Member; Carol Brooker, Member; Dr. Robert Gregg, Member; Dr. Jack Lulack, Member; Jennifer Ekberg, Secretary; Tina Scott, Administrative Assistant, Environmental Health; Bill Naegeli, Office of Emergency Management; John Hamilton, Public Information Officer; Candy Fisher, Clerk of District Court; Diane Magone running for Representative District 7, Montana State Senate via teleconference, and Shawn Sorenson, Sanitarian (joined at 3:15 p.m.). Dr. Jack Lulack motioned to approve July 9, 23, and 30th, 2020 meeting minutes. Dr. Robert Gregg seconded the motion. The motion was passed unanimously. Interim guidance for implementing safety practices for Sanders County employees who may have had exposure to a person with suspected or confirmed COVID-19 guidance documents were provided to all those in attendance for the BOH meeting. Diane Magone asked about the Courthouse and wearing masks. Commissioner Brooker and Commissioner Cox advised that masks are mandatory in the Courthouse at this time and are required to be worn in all high traffic areas. In meetings in the Courthouse if you can social distance masks are not required. Tina Scott inquired about the procedure if a County employee has contracted COVID-19. The Board advised Mrs. Scott to read the provided guidance document from the CDC. Shawn Sorenson stated that the Department of Health and Human Services suggests the BOH generally review the schools' plans to reopen. The BOH is suggested by the CDC to have an advisor to review the general school reopening plans. Commissioner Brooker reminded everyone of the school transportation meeting that the BOH members were invited to on August 12, 2020, via Zoom. The Board has a consensus to cancel the reoccurring special meetings due to COVID-19 until further notice. The Board has a consensus to provide County employees with interim guidance for implementing safety practices for Sanders County employees who may have had exposure to a person with suspected or confirmed COVID-19. There was no further comment. There was no public present. The meeting adjourned at 3:35 p.m.

The Board adjourned at 4:20 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 12, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, August 12, 2020, at 1:00 p.m. Present were Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Jessica Connolly, Chief Financial Officer (CFO) to discuss: the final preliminary budget for fiscal year 2020/2021. Further discussion was held on the request to increase elected officials' salaries.

The Board met with Jason Peterson, Supervisor, Sanders County Refuse District to discuss: the final preliminary budget for the Sanders County Refuse District for fiscal year 2020/2021. Also in attendance was Jessica Connolly, CFO.

Commissioner Cox joined the Board at 2:05 p.m.

The Board met with Ben Bache, Foreman, Road District No. 1 & 2, and Lee Smith, Foreman, Road District No. 3 to discuss: the final preliminary budget for fiscal year 2020/2021. Also in attendance was Jessica Connolly, CFO.

The Board met with Mark Lincoln, Coordinator, Sanders County Weed District to discuss: the final preliminary budget for the Sanders County Weed District. Also in attendance was Jessica Connolly, CFO.

The Board met with Tom Rummel, Sheriff, and Theresa Milner, Office Administrator to discuss: the final preliminary budget for the Sheriff's office for fiscal year 2020/2021. Also in attendance was Jessica Connolly, CFO.

The Board adjourned at 5:30 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner

Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 13, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, August 13, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: preliminary approval of Back 40 Ranch Subdivision. Katherine Maudrone requested that the meeting be continued again to Tuesday, August 18, 2020, at 10:00 a.m. due to paperwork that has not yet been received from the title company. Further discussion was held on the Sanders County Park Commission. The Park Commission has purchase three-hand sanitizer containers to place in the three vault toilets that Sanders County owns.

The Board met with Claude Burlingame, Commissioners Council to discuss: a lease agreement between the Plains/Paradise TV District and Big Sky Networks, Inc., so that Big Sky Network Inc., may utilize the TV District's building on Patrick's Knob in Plains, Montana. Mr. Burlingame will draft the required documents. Further discussion was held on the Sanders County Fairgrounds and the monster truck event that was held Saturday, July 4, 2020. Mr. Burlingame requested Jennifer Ekberg to schedule a meeting between the Board, Mr. Burlingame, and Melissa Cady, Manager, Sanders County Fairgrounds on Tuesday, August 18, 2020, at 11:30 a.m. to discuss the breach of contract. Mr. Burlingame requested a meeting with Knerr Inc., as well on Tuesday, August 18, 2020, to discuss Knerr Inc's proposal to haul refuse for the Sanders County Refuse District to the Missoula Landfill.

The Board adjourned at 12:10 p.m. and resumed the regular schedule at 1:30 p.m.

Commissioner Brooker did not join the Board at 1:30 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to adopt amended Resolution 2019-16 A Resolution Establishing Fees for Reimbursement of Costs Associated with Tax Liens, Assignments, Redemptions, Tax Deed Sales, and Non-Sufficient Funds. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute the Commercial Lease between Sanders County and TLC Rentals. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 22 days without incident. Mr. Wallace has a question submitted to PayneWest Insurance regarding the

proper storage of hand sanitizer due to its flammable properties. Open County Positions: (3) Deputy Sheriff positions, six applicants are being interviewed today. Detective position, posted until August 18, 2020. Mr. Wallace completed a new hire orientation on August 6, 2020, the orientation went well. Further discussion was held on a grievance in the Sheriff's office. There has been no response from the Union. A meeting has been proposed between Tom Rummel, Sheriff; Lanny Hensley, Undersheriff, and at least one Shop Steward. Mr. Wallace will try to set up a meeting next week.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: the General Election and Mail-in vs Polling Place Election. Mrs. Scribner advised that the ballots would be mailed out on October 9, 2020, for the General Election. The Board has a consensus to continue the meeting until Tuesday, August 18, 2020, for further discussion and decision. Further discussion was held on an Election Administrator position.

The Board requested to meet with Lisa Wadsworth, Accounts Payable/Claims as she was not on the scheduled agenda, to discuss: propane suppliers in Sanders County. Mrs. Wadsworth will follow up to see if the County owns the propane tanks at all the locations that utilize propane.

The Board adjourned at 4:55 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 18, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, August 18, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: preliminary approval of Back 40 Ranch Subdivision. Katherine Maudrone requested that the meeting be continued again to Thursday, August 27, 2020, at 10:00 a.m. due to paperwork that has not yet been received from the title company. Further discussion was held on the Bear Ridge II Minor Subdivision. Commissioner Brooker motioned to approve the final plat approval of Bear Ridge II Minor Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with David Williams, President, Joint Operation Mariposa to discuss: a status update for the Veterans' Service office in Sanders County. Mr. Williams advised that Joint Operation Mariposa was denied the Greg Gianforte grant because the building that Joint Operation was provided by a private resident would not be owned by Joint Operation Mariposa. Therefore, Joint Operation was not awarded the grant based on if monies were put into the building for renovations there would be the possibility that the private owners could take back the building whenever they chose. Mr. Williams inquired with the Board if there was any property Sanders County would be willing to donate. The Board provided Mr. Williams with some options including talking to the City of Plains, Montana, and the City of Thompson Falls, Montana. Mr. Williams requested a letter of support from the Board on obtaining the Grange Building in Plains, Montana. The Board has a consensus to write a letter of support for Joint Operations Mariposa in obtaining the building as a Veterans' Service office.

The Board met with Claude Burlingame, Commissioners Council to discuss: Knerr Inc.'s proposal to haul refuse for the Sanders County Refuse District to the Missoula Landfill. Also in attendance was John Knerr, Owner, Knerr Inc.; Jason Peterson, Supervisor, Sanders County Refuse District, and Melissa Cady, Manager, Sanders County Fair. The Board provided Claude Burlingame, and John Knerr with copies of the contract Sanders County Refuse has with Republic Service of Missoula hauling the Refuse District's refuse to the Missoula Landfill. Further discussion was held on the No Limits Monster Truck Event held on July 04, 2020, at the Sanders County Fairgrounds. Melissa Cady provided the Facilities Use Agreement that

was executed by the Sanders County Fair and Checkered Flag Promotions LLC dba No Limits Monster Trucks. Ms. Cady advised that Checkered Flag Promotions did not hold up their end of the contract addressing the clause that states that Checkered Flag Promotions shall clean up the grounds and buildings occupied leaving them in as good condition as originally found. Any tape, wire, string, etc., used on the walls, fixtures, floors, etc., shall be removed by Checkered Flag Promotions or said party will be subject to extra labor charges at the current rate. Ms. Cady advised that the arena was not cleaned up after the event and it has taken over a month to clean up from this show. The fairgrounds staff has spent over \$2,000.00 in employee hours, and equipment use to facilitate the cleaning of the arena. Sanders County Fair expects Checkered Flag Promotions to hold up their end of the contract. Mr. Burlingame provided information to Ms. Cady who will try to contact Checkered Flag Promotions to settle the matter and advise the promoter that she has met with legal counsel and that Checkered Flag Promotions has 10-days to submit payment of what is owed before legal action will be taken.

Robert Patch, Attendant, Sanders County Refuse District requested to meet with the Board as he was not scheduled, to discuss: his wages from Sanders County. Mr. Patch advised that he is now a backhoe operator, has to determine residency of individuals dumping at the refuse site, and believes that his duties have been added to as a Sanders County Refuse District Attendant. Therefore, Mr. Patch is requesting a \$3.00 an hour raise. The Board advised Mr. Patch that they would look into his increased job duties, and what other counties are paying their refuse attendants.

The Board adjourned at 12:40 p.m. and resumed the regular schedule at 1:40 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 168 between Sanders County and Brian Vogt. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 169 between Sanders County and Charles Albert. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to reappoint John Wozniak to the Thompson Falls Public Library Board until another County Trustee can be found to replace him per the recommendations made by the Thompson Falls Public Library Board. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to reappoint Keith Caldwell to the Plains Airport Advisory Board for a three-year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Anthony B. Cox opened the Sanders County Refuse District Board Meeting. In attendance were: Anthony B. Cox, Member; Carol Brooker, Member; Jennifer Ekberg, Secretary; Kathy Conlin, Billing Clerk/Recycling Assistant; Jason Peterson, Supervisor, Sanders County Refuse District at 2:20 p.m., and Rich Wallace, Director of Human Resources (HR) at 2:30 p.m. Commissioner Brooker motioned to approve June 17, 2020, and August 05, 2020 meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously. Unfinished Business: Kathy Conlin advised that the Out-of-County Refuse Permits will be revenue in the Non-Typical line item in the 2020/2021 budget. Mrs. Conlin would like to follow up with Mr. Peterson on Freon Training. The local contractor is advertising his business for sale, and the Sanders County Refuse District does not want to get in a jam because there is no one to come and service the refrigerators before they can be disposed of. The Commissioners advised the Board that Robert Patch had come in earlier in the morning to make a pay request. Jason Peterson and Rich Wallace advised that pay rates had been reviewed and Mr. Patch was granted a pay request due to operating a backhoe a year before he started operating the backhoe. Mr. Peterson will follow up with other counties to obtain their pay scales for attendants. Recycling Report: 44 Bales of Cardboard were shipped last week. There was no further comment. There was no public present. The meeting adjourned at 3:00 p.m.

Commissioner Cox proceeded to audit County Claims at 3:00 p.m. and instructed the Clerk to draw warrants in the amount of \$233,686.46. (County Claims are in the Office of the Clerk and Recorder)

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 4 days without incident. Mr. Wallace would like to review the procedures on Grab-and-Go Kits following employee incidents during work hours with supervisors at the next Department Head Meeting scheduled for September 09, 2020. Open County Positions: (3) Deputy Sheriff positions, six applicants have been interviewed, and four will move on to the second round of interviews. Detective position, posted internally until today, August 18, 2020. There have been three applicants that have applied so far.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: the General Election and Mail-in vs Polling Place Election. Also in attendance was Diane Magone, Candidate

Representative District 7, Montana State Senate via teleconference. Mrs. Scribner advised of the differences between Mail-in vs Polling Place Elections. The Board has a consensus to make a decision on Mail-in vs Polling Place for the General Election on Tuesday, August 25, 2020, at 11:30 a.m.

The Board adjourned at 5:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 25, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, August 25, 2020, at 11:30 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: the General Election and Mail-in vs Polling Place Election. Also in attendance was Annie Wooden, Sanders County Ledger. Mrs. Scribner advised of the differences between Mail-in vs Polling Place Elections and that Sanders County has approximately 130 Election Judges that have been trained this month and are ready to conduct the 2020 Federal General Election. Commissioner Brooker motioned to conduct an All-Mail Ballot Election with an in-person voting option at the Sanders County Courthouse for the 2020 Federal General Election. Commissioner Magera seconded the motion. Commissioner Cox opposed the motion. The motion was passed.

The Board adjourned at 12:10 p.m. and resumed the regular schedule at 1:30 p.m.

The Board met with Jessica Connolly, Chief Financial Officer to discuss: the fiscal year 2020-2021 proposed budget for the Weed District, Elected Officials' pay request, the Sheriff's office, and the Sanders County Refuse District. Further discussion was held on the Trout Creek Park District. The Board will follow up with the County Attorney on the Trout Creek Park District.

Rich Wallace, Director of Human Resources requested to meet with the Board as he was not scheduled, to discuss: Uniform Allowances for the Sanders County Sheriff's department. The Board has a consensus that the policy is Uniform Allowances are received the 1st week in January of every year.

The Board adjourned at 3:00 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary

Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
August 27, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, August 27, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer; Glen E. Magera, Commissioner, and Carol Brooker, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Back 40 Ranch Subdivision. Ms. Maudrone presented her staff report for the subdivision. Commissioner Brooker motioned to approve the preliminary approval on Back 40 Ranch Subdivision with the following conditions, findings of facts and conclusions: 1) That the private road be completed to current subdivision road standards with an approved turnaround, having disturbed areas reseeded and treated for noxious weeds. 2) That road name be approved and a nonflammable road sign installed at approved location, prior to or concurrent with final plat. 3) That a road maintenance agreement which includes dust abatement, be filed with the final plat and that these lots participate in maintenance of Wildhorse Lane. 4) That a Waiver of the Right to Protest a Rural Special Improvement District for the purposes of road construction, road maintenance which the County may require, be filed with the final plat. 5) That the subdivider contact the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan within 30 days of preliminary plat approval, provide for initial treatment of weeds, and file the approved plan with final plat. 6) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval. 7) That the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to Final Plat approval all lots less than 20 acres in size must be approved by the Montana DEQ as the reviewing authority under MCA 76-4-101. 8) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 7 days without incident. The last Workers' Compensation injuries were in the Weed (2), Refuse (2), and the Fairgrounds (1). The Workers' Compensation transition into the Montana State Fund is going well. Mr. Wallace is meeting with the underwriter on Thursday, September 03, 2020, at 10:00 a.m. via Zoom. The next Employee Safety Committee Meeting is scheduled for Wednesday, September 09, 2020, at 2:00 p.m. Open County Positions: Deputy Sheriff, the Board has a consensus to execute the HR Personnel Action form for Devon Wagner starting August 25, 2020, as a new Deputy Sheriff. The Board has a consensus to execute the HR Personnel Action form for Ethan Harvey starting September 01, 2020, as a new Deputy Sheriff. Detective, three interviews will be conducted on September 1, 2020. Further discussion was held on Mr. Wallace's goals for his 2020-2021 Performance Appraisal.

Karen Morey, Director of Public Health requested to meet with the Board as she was not scheduled, to discuss: an employee in her office. The Board approved the employee working remotely from her residence. Also in attendance was Rich Wallace, Director of HR.

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not scheduled, to discuss: the County moving forward with an All-Mail Ballot for the 2020 Federal General Election. An anonymous gentleman just came into the Courthouse pounding on Mrs. Scribner's office window and then proceeded to enter the Clerk and Recorder's office and was hostile. Mrs. Scribner called into dispatch to send over a Sheriff's Deputy. A Sheriff's Deputy has not responded to her request.

The Board adjourned at 12:15 p.m. and resumed the regular schedule at 1:40 p.m.

Commissioner Magera did not join the Board at 1:40 p.m.

ROUTINE COUNTY BUSINESS

Commissioner Brooker motioned to execute the Montana Department of Administration 9-1-1 Grant Program Contract No. MT 9-1-1 Grant 2020-021 between Sanders County and the Montana Department of Administration. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Brooker motioned to approve August 18, 2020 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/ Superintendent of Schools to discuss: County Journal Vouchers and a review of the budget. Presiding Officer Anthony B. Cox examined and approved the Journal Voucher Detail report for the accounting period of July 2020.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: an update on his department. Mr. Naegeli has just closed out the 2019-2020 Emergency Management Preparedness Grant. At this time there are no fire restrictions for Sanders County.

Commissioner Cox left the meeting at 2:55 p.m.

Commissioner Magera joined the Board at 3:10 p.m.

Commissioner Cox joined the Board at 3:10 p.m.

Commissioner Brooker left the meeting at 3:15 p.m.

The Board met with Ray Brown, Executive Director, Sanders County Community Development (SCCDC) to discuss: AquaPrawnic out of Noxon, MT and a request that Sanders County approves a resolution stating that the County will submit an application on behalf of SCCDC to the Big Sky Economic Development Trust Fund and assist AquaPrawnic in their development of a professionally skilled workforce and that SCCDC will manage all aspects of the grant.

Commissioner Brooker joined the Board at 4:40 p.m.

The Board met with Rob Christensen, CEO, Project Ascent to discuss: ideas and plans for Project Ascent to obtain a Special Use Permit from the forest service on the Mule Pasture in Thompson Falls, Montana. Also in attendance were: Katherine Maudrone, Director of Land Services; Miriah Kardelis, Reporter, Sanders County Ledger; Angelo Alderete, Chair, Project Ascent; Andrea Christensen, Treasurer, Project Ascent and Ron Hawkinson, Member, Project Ascent. Rob Christensen provided a 3-Phase approach Project Ascent would implement if able to obtain the Special Use Permit. Phase 1, Frisbee Golf Course. Phase 2, Outdoor Activity, and Learning Center. Phase 3, Indoor Learning, and Event Center with storage. The Board has a consensus with Project Ascent moving forward to pursue the Special Use Permit with the forest service. Katherine Maudrone proposed Project Ascent contact Kaniksu Land Trust to assist Project Ascent with this project.

The Board adjourned at 5:40 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner

Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA
September 02, 2020**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, September 02, 2020, at 10:05 a.m. Present were Anthony B. Cox, Presiding Officer, and Glen E. Magera, Commissioner.

The Board met with Erin Carey, District Ranger, Lolo National Forest via teleconference, and Michael Feiger, District Ranger, Cabinet Ranger District to discuss: district updates. Erin Carey provided updates on the Shorty Gulch fire that burned 8-acres due to lightning. The fire has been contained with support from districts including the Plains/Thompson Falls, Superior, and Helena Ranger Districts, and has not impacted the 2 Short timber sale. Timber Sales included Pat's Bug along with two other sales from Ninemile are out for bid. Recreation campgrounds are closing the end of September. This includes Cascade, Clark Memorial, and the West Fork of Fishtrap. The rest will close in October or with snow. Cougar Lookout will close October 13, 2020. The Resource Advisory Committee (RAC) received project proposals yesterday,

September 1, 2020. A presentation meeting will be held on September 16, 2020, for the RAC proposals followed by a meeting on September 22, 2020, to vote on the approved projects. Prescribed Fires are scheduled to occur this fall. A survey is being sent to Sanders County residents to obtain the public's perception of prescribed fires. Michael Feiger provided updates on wildland/prescribed fires. In the Cabinet Ranger District, there have been six fires this season. Most of them are man-caused. An arrest was made in Lincoln County, Montana tied to an arson incident last week in Sanders County, an investigation is ongoing into possible ties to other fire incidents that have occurred. The Kootenai and Flathead National Forest are looking into additional restrictions for an extended stay on National Forest Service Lands. This summer there have been long term stay issues, competition with locals, additional bad behavior, 'issues of residency' as well. The fiscal year 2021 seasonal workforce should be at or slightly above the fiscal year 2020 hiring levels. Emphasis will be on continued fire control support and recreation programs will possibly be able to expand the Youth Conservation Corp. program.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to adopt Resolution 2020-14 A Resolution by Sanders County, Montana, Relating to an Application to the Big Sky Economic Development Trust Fund Program Administered by the State of Montana Department of Commerce on Behalf of AquaPrawnics. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to adopt Resolution 2020-15 A Resolution Requesting Distribution of Local Government Road Construction and Maintenance Match Program Funds. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 171 and No. 172 between Sanders County and Peter Reinschmidt. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 11:30 a.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA September 03, 2020

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, September 03, 2020, at 10:00 a.m. Present were Anthony B. Cox, Presiding Officer, and Glen E. Magera, Commissioner.

The Board met with Jessica Connolly, Chief Financial Officer, and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: the adoption of the 2020/2021 Elected Officials Salaries, 2020/2021 Fiscal Year Budget, and the 2020/2021 Tax Mill Levies. Commissioner Magera motioned to adopt Resolution 2020-16 A Resolution for Fiscal Year 2020/2021 Elected Officials Salaries. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to adopt Resolution 2020-17 A Resolution to Adopt Fiscal Year 2020/2021 County Budget. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Magera motioned to adopt Resolution 2020-18 A Resolution to Fix the Sanders County Tax Mill Levies for Fiscal Year 2020/2021. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Trout Creek Rural Fire District and the subdivision fees that they received upon final plat approval of subdivisions. Katherine Maudrone is looking into how much Trout Creek Rural Fire District has received over the years.

The Board adjourned at noon and resumed the regular schedule at 1:30 p.m.

The Board met with Shawn Sorenson, Sanitarian to discuss: well in Plains, Montana that have become contaminated. Several residences in Plains had positive coliform and two had positive E.coli water sample results in July 2020. Well disinfection, well cap replacement, and resampling have occurred. One remaining question is whether irrigation and grazing next to the two E.coli positive wells have been a factor. Environmental Health staff are assisting owners in consultation with the Department of Environmental Quality and Bureau of Mines and Geology contacts. Mr. Sorenson has four compliance issues in Hot Springs, Montana. Two have remedied their issues and two have refused to cooperate with Environmental Health. The Board advised Mr. Sorenson to follow up with County Attorney Naomi Leisz and then request the Sheriff's office in assistance with processing. Environmental Health staff continue to provide COVID-19 support in the form of review, consultation, and information dissemination to a variety of individuals, businesses, schools, etc. Staff has received multiple complaints about licensed businesses' noncompliance with the face covering directive. Advice is needed on where to direct complaints and how to seek compliance. Statistics are as follows: Inspections- 179 licensed establishments, 15% inspected, Temporary Events- 1 so far in fiscal year 2021, Soil/Site Analyses- 25 so far in calendar year 2021, Wastewater Permits- 44 permits so far in fiscal year 2021, Water/Well Permits- 33 permits so far in fiscal year 2021, Local Subdivision Reviews- 10 so far in fiscal year 2021, Junk Vehicles- 16 vehicles so far in fiscal year 2021 and Food Training- 2 classes planned in fiscal year 2021.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 0 days without incident. Also in attendance was Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools. The County was at 14 days without incident until this morning. This morning the County had our third injury in the Refuse District in two months. Mr. Wallace will provide safety information to the department heads at the next quarterly Department Head Meeting scheduled for Wednesday, September 09, 2020. The next Sanders County Employee Safety Team Meeting will be Wednesday, September 09, 2020, at 2:00 p.m. Open County Positions: Deputy Sheriff, Commissioner Magera motioned to execute the HR Personnel Action Form for Richard Woods as a new Deputy Sheriff starting September 22, 2020. Commissioner Cox seconded the motion. The motion was passed unanimously. Detective position, Commissioner Magera motioned to execute the HR Personnel Action Form for Brian Josephson as a Detective effective September 04, 2020. Commissioner Cox seconded the motion. The motion was passed unanimously. The Detention Officer position is posted externally until September 21, 2020. Further discussion was held on increasing the temporary clerical employee rate of pay from \$10.00 an hour to \$11.50 an hour. The Board has a consensus to increase the temporary clerical employee rate of pay from \$10.00 an hour to \$11.50 an hour. Commissioner Magera motioned to execute the HR Personnel Action Form for Rachel Meyer as a temporary employee in the Clerical Pool. Commissioner Cox seconded the motion. The motion was passed unanimously. Mr. Wallace has requested the Department of Labor and Industry to provide a free consultation and inspection of the Sheriff's office. Mr. Wallace advised that this might help assist the Sheriff's office with future planning and remodeling of the Sheriff's office building. The Sheriff's office is also hiring Mission Valley Security to install three additional surveillance cameras in the Sheriff's office and fob entry doors for all the doors in the Sheriff's office.

ROUTINE COUNTY BUSINESS

Commissioner Magera motioned to approve August 25 & 27th, 2020 Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:15 p.m.

ATTEST:

Anthony B. Cox, Presiding Officer

Nichol Scribner
Clerk & Recorder/Treasurer/Superintendent of Schools

BY: _____, Secretary
Jennifer Ekberg