

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**January 4, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, January 4, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Michael Feiger, District Ranger, Cabinet Ranger District and Dave Wrobleski, District Ranger, Lolo National Forest to discuss: district updates. Also in attendance were: Bill Naegeli, Office of Emergency Management and Dawn Gandalf. Michael Feiger provided updates on wildland fire/prescribed fire, recreation, vegetation management/timber activity, range-noxious weeds, transportation management/roads/engineering, minerals, the Kootenai National Forest, and vacancies in the workforce. Dave Wrobleski provided updates on staffing, prescribed fuels, and timber salvages. Mr. Wrobleski requested a status update on the Sanders County Collaborative. Commissioner Magera advised the Sanders County Commissioners met with Steve Kimball and Tim Love to discuss the Sanders County Collaborative. Mr. Wrobleski stated when there is no forest service bashing it's a friendlier environment when attending the Collaborative meetings.

The Board met with Shari Johnson, Technical Advisor to discuss: the American Rescue Plan Act (ARPA) funds for Sanders County, Montana. Also in attendance were: Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Dan Brigg, Project Administrator, Woodside Park Water/Sewer District; Dawn Gandalf, and Claude Burlingame. Ms. Johnson provided a spreadsheet for proposed Sanders County ARPA water/sewer projects. Dan Briggs discussed Woodside Park's request for ARPA match monies. The deadline for the competitive grants is January 14, 2022. The Board will provide an answer to Woodside Park Water/Sewer District by Thursday, January 6, 2022, at 11:30 a.m.

The Board adjourned at 12:25 p.m. and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the Cooperative Agreement between the Montana Department of Health and Human Services and Sanders County for inspections of licensed establishments. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board requested to meet with Naomi Leisz, County Attorney as she was not scheduled, to discuss: re-posting for District No. 1 Commissioner. The applicant chosen has denied the appointment. Ms. Leisz advises re-posting and re-interviewing possible candidates for the open elected position.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 54 days without injury. The Sanders County Employee Safety Committee has a meeting scheduled for Wednesday, January 12, 2022, at 2:00 p.m. Open County Positions: there are none at this time. Mr. Wallace provided an HR Personnel Action Form. The Board has a consensus to execute the HR Personnel Action Form for Josh Doble starting December 23, 2021, as a Temporary Heavy Equipment Operator. Further discussion was on the Sheriff's Department and Stonegarden.

The Board adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**January 6, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 6, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Bronner Minor Subdivision. Commissioner Cox motioned to approve the preliminary plat approval of Bronner Minor Subdivision with following conditions: 1) that a controlled access easement be placed along the Blue Creed Road and Cherry Creek Road frontages of these lots. 2) that approach permits be obtained from the county and drive approaches built and inspected prior to final plat, as required by the Road Foreman. 3) that a Waiver of the Right to Protest a Rural Special Improvement District for the purposed of road construction, road maintenance which the County may require, be filed with final plat. 4) that the subdivider contact the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan within 30 days of preliminary plat approval, provide for initial treatment of weeds and file the approved plan with final plat. 5) that the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval. 6) that the subdivision complies with the design standards adopted by the Montana Department of Environmental Quality and the Sanders County Wastewater Regulations. Prior to final plat approval all lots less than 20 acres in size must be approved by the Montana DEQ as the reviewing authority under MCA § 76-3-501(9). 7) that the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, Montana Department of Environmental Quality and the laws and administrative rules of the State of Montana. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 48 days without injury. Open County Positions: there are none at this time. Further discussion was held on a Road employee that will need to utilize the Family Medical Leave Act.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

The Board has a consensus to execute the Independent Contractor Insurance Requirements for Susic Construction and John S. Chamblin.

Commissioner Cox motioned to provide American Rescue Plan Act (ARPA) match indirect funds in the amount of \$650,000.00 to Woodside Park Water/Sewer District and \$650,000.00 direct match funds in the amount of \$650,000.00 to Woodside Park Water/Sewer District for a total of \$1,300,000.00. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**January 12, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 12, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 62 days without injury. Mr. Wallace provided the Board with a spreadsheet on all the County employees that drive County vehicles. The Board will review to make sure all the appropriate employees are listed. Open County Positions: District Court Clerk (full-time), Mr. Wallace provided a HR Personnel Action Form. The Board has a consensus to execute the HR Personnel Action Form for Lacy Wieckowski effective December 26, 2021. Mr. Wallace provided a HR Personnel Action Form for Road District No. 1 & 2. The Board has a consensus to move Road District No. 1 & 2 Foreman, Ben Bache to an hourly position starting December 26, 2021. Mr. Wallace is sending the HR Policy Handbook by email to all County employees. The County reviews the HR Policy Handbook every 2-3 years. The "policy" on illness was addressed. Further discussion was on Stonegarden. The County has not received reimbursement for October 2021 and November 2021, as of today's date.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the Modification of Agreement for the 9991 ACM Road Resurface between the Forest Service and Sanders County, Montana. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Modification of Agreement for the 56 Thompson River Road Resurface between the Forest Service and Sanders County, Montana. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 2:00 p.m.

As it was 2:01 p.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Dr. Robert Gregg, Member; Pepper Dorscher, Member; Bina Eggenesperger, Member; Jennifer Ekberg Secretary; Shawn Sorenson, Sanitarian; Tina Scott, Administrative Assistant; Karen Morey, Director of Public Health; Lisa Richmond, WIC Aide; Karren McKenzie, Tobacco Specialist/PHEP Coordinator; John Dowd, Ledger; Catherine Dewitt, Citizen; Mindy Ferrell, Citizen; Toba Leivestad, Citizen; Rusti Leivestad, Citizen; Colleen Hinds, Citizen/Heron; Michael Hernon, Citizen/Trout Creek; Steve Oswald, Citizen/Thompson Falls, and Karen Dwyer, Health Department. Karen Morey introduced Karren McKenzie as the new Tobacco Prevention Specialist/Public Health Emergency Preparedness Coordinator for Public Health. Bina Eggenesperger motioned to approve October 13, 2021, meeting minutes. Dr. Gregg seconded the motion. The motion was passed unanimously. Karren McKenzie has no updates at this time. Karen Morey stated that the County had off-site Influenza clinics in October and November of 2021. The off-site clinics included five drive-thru clinics, six clinics at senior centers, six clinics at public schools, and one at a private school. Approximately 795 Influenza vaccines were administered. Public Health still has walk-in clinics on Mondays for the COVID vaccine. The County offers all vaccine brands. Shawn Sorenson presented a Variance Request to install a holding tank at S14, T21 N, R29 W, C.O.S. 3437, ACRES 21.05, PLAT W Lot 1, Tax assessment Code 34720, 5402 MT HIGHWAY 200, Thompson Falls, Montana. Mr. Sorenson provided a staff report and recommendation for the variance request. Dr. Gregg stated that if there isn't a reason for not putting a permanent system in, then the property owner needs to put in a permanent system. Commissioner Magera agreed with Dr. Gregg. Bina Eggenesperger stated the owner hasn't proven a financial burden. Dr. Gregg motioned for a Site Evaluation for S14, T21 N, R29 W, C.O.S. 3437, ACRES 21.05, PLAT W Lot 1, Tax assessment Code 34720, 5402 MT HIGHWAY 200, Thompson Falls, Montana. Bina Eggenesperger seconded the motion. The motion was passed unanimously. Mr. Sorenson will follow up with a letter to the property owner. Mr. Sorenson then discussed a summary of current and past compliance items. The County Attorney's office is now moving forward on addressing compliance issues, and especially those that compromise, or have the potential to compromise environmental or public health. Commissioner Magera read House Bill 121 and the Bylaws for the BOH. Commissioner Magera would like a health officer that is fully qualified for the position. Changes Commissioner Magera would like to make are to 1) appoint a salaried health officer 2) the health officer is not a voting member of the BOH. Commissioner Magera stated that all three Commissioners do not have to be on the BOH. Lake County's BOH information was provided. Commissioner Magera will follow up with the County Attorney on how many Commissioners can be on the BOH. Bina Eggenesperger recommends a sub-committee writing the proposed Bylaws for the BOH. Mindy Ferrell inquired on HB 121, a job description for the Health Officer, an evaluation system for job performance, and what time frame does the County have to appoint a Health Officer before the state of Montana does

it for the County. Commissioner Magera provided MCA § 50-2-116. Kate Hardman asked the BOH why they haven't been able to appoint a Health Officer. Is it because of the law or the Board's requirements? Commissioner Magera stated because of the MCA's the Board has to follow. Commissioner Magera asked the BOH to follow up next week with proposals on restructuring, bylaws, and the Health Officer. Bina Eggenesperger proposed a Mission Statement similar to Lincoln County, Montana. Mrs. Eggenesperger stated the Mission Statement would be on the back of every BOH Agenda. Bina Eggenesperger motioned to adopt the Mission Statement on the back of the BOH Agenda. Dr. Gregg seconded the motion. The motion was passed unanimously. Steve Oswald stated he liked the Mission Statement. Colleen Hinds stated the Mission Statement provides good ground rules. Catherine Dewitt stated she likes item no. 11 on the Mission Statement (*Questions or remarks shall be addressed to the board as a body and not to any member of the board or staff without permission from the chair*). Ms. Dewitt asked if the Health Officer could live out of the County. Commissioner Magera stated he would inquire with the County Attorney. Mr. Oswald asked how would the Board offer the state of Montana an option for the County's Health Officer? Commissioner Magera stated the BOH would interview and provide an applicant to the state of Montana to approve. Pepper Dorscher asked if the County had someone that the BOH could consult with while the Public Health officer position is vacant. Commissioner Magera stated the BOH is on borrowed time. Tobo Leivestad stated that anyone that works for the County doesn't have to live in the County. Karen Dwyer stated the Health officer is an advisory position, they also have to put their signature on important documents. Bina Eggenesperger stated the position is now isolated from politics. Peggy Bates asked if someone can be appointed in the interim. There was no further comment. The meeting adjourned at 3:00 p.m.

The Board adjourned at 3:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
January 13, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 13, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a petition to vacate the abandoned townsite of Trout Creek (Larchwood). Rory Ross inquired about the petition and did not have any objection. Pine Ridge Road, a request for a public easement from the United States Forest Service has been made. Commissioner Cox motioned to adopt Resolution 2022-01 A Resolution for Road Easement Application and Acceptance for Pine Ridge Road, Forest Road No. 1748. Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was on Stephens Ranch LLC. Commissioner Cox motioned to accept the easement of West Road through the Stephens Ranch LLC. Commissioner Magera seconded the motion. The motion was passed unanimously.

As it was 11:00 a.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the Public Hearing on River West Estates 3 Subsequent Minor Subdivision. In attendance were: Glen E. Magera, Commissioner; Anthony B. Cox, Commissioner; Katherine Maudrone, Director of Land Services; Butch Lieber; Rick Hagedorn, Mountain Plains, and Tim Hagedorn, Mountain Plains. Rick Hagedorn presented River West Estates 3 Subsequent Minor Subdivision. Katherine Maudrone provided her staff report. Commissioner Magera closed the hearing at 11:12 a.m. Commissioner Cox motioned to grant Variance VII-E.b., No lot may be divided by a public road, alley, or utility right-of-way easement. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to grant preliminary approval of River West Estates 3 Subsequent Minor Subdivision with the following conditions and findings of facts:

1) That a variance be obtained from Subdivision Design Standards VII-E.b., No lot may be divided by a public road, alley, or utility right-of-way easement. 2) That the private road be built to current subdivision road standards, the name approved by Rural Addressing, and road name signs erected prior to the final plat. 3) That all road cut and fill areas and other sites disturbed by road construction are reseeded, adequate erosion control measures established, and treated for noxious weeds prior to final plat approval. 4) That these lot owners participate in the River West Estates Homeowner Association. 5) That this subdivision files a Waiver of the Right to Protest a Rural Special Improvement District for the construction, maintenance, and other improvements of roads with the final plat. 6) That the subdivider contacts the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan and complete initial treatment prior to final plat approval. 7) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. These lots will be able to benefit from the water storage system already in place and approved by the local fire district. 8) That new lot owners be provided with information on living with wildlife, encouraging measures to prevent attracting wildlife. 9) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Magera seconded the motion. The motion was passed unanimously.

### **ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to approve December 21-30<sup>th</sup>, 2021 and January 4-6<sup>th</sup>, 2022, Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:45 p.m.

The Board conducted an interview at 2:00 p.m. with Slate Architecture for the Request for Qualifications for a new Sanders County Dispatch Center. Also in attendance was Shawna Chenoweth, Supervisor, Detention/Dispatch.

The Board conducted an interview at 3:00 p.m. with Schutz Foss Architects, P.C. for the Request for Qualifications for a new Sanders County Dispatch Center. Also in attendance was Shawna Chenoweth, Supervisor, Detention/Dispatch.

The Board adjourned at 4:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA January 18, 2022**

The Board of Commissioners of Sanders County, Montana, met on Tuesday, January 18, 2022, at 10:00 a.m. to conduct interviews for a District No. 1 Commissioner. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

In attendance were: Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Deb Achatz, Citizen; John Thorson, Citizen; Karen Thorson, Citizen; Ellen Childress, Resident; Catherine Dewitt, Resident; Mary Halling, Resident; Connie Foust, Citizen; Ron Robinson, Patriot; Carrie Greene, Citizen; Gerald Cuvillier, Citizen; Mary Reed, Citizen; Lorilee Cuvillier, Citizen; Ron Chisenhall, Citizen; Jim Hantz, Resident; Carol Hayes, Resident; Carolyn Pierson, Citizen; Robert Pierson, Citizen; Mindy Ferrel, Citizen, and Steve Oswald, Citizen.

The Board interviewed Daniel Moore at 10:00 a.m. for the open position for District No. 1 Commissioner.

The Board interviewed Claude Burlingame at 11:00 a.m. for the open position for District No. 1 Commissioner.

The Board interviewed Greg Hinkle at 3:00 p.m. for the open position for District No. 1 Commissioner. In attendance were: Ricki Clark, Citizen; Rob Clark, Citizen; Keren Rash, Citizen; Adam Bache, Citizen; Suzy Mort, Citizen; Donna McQueen, Citizen; Mark Trimmer, Citizen; Denny Brookshire, Citizen, and Terry Brookshire, Citizen.

The Board concluded at 5:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner

Clerk and Recorder/Treasurer/Superintendent of Schools

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
January 19, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, January 19, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the Sanders County Refuse District Board Meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Jason Peterson, Supervisor, Sanders County Refuse District, and Kathy Conlin, Acting Secretary/Billing Clerk/Recycling Assistant. Old/Unfinished Business: Kathy Conlin informed the Board that Minnie's Café's Refuse Assessment has been resolved and turned over to the Treasurer. New Business: Kathy Conlin inquired with the Board about having a cell phone dropbox. The Board doesn't believe it is necessary at this time. Mrs. Conlin will contact the Montana Department of Environmental Quality on the feasibility of having a Household Hazardous Waste Event. The Board was asked if they would like Mrs. Conlin to hold the annual E-Waste Event. The Board advised Mrs. Conlin that she could hold the annual event in June. Jason Peterson informed the Board that a private citizen is researching the recycling efforts of Superior, Montana to see if Sanders County could have a similar operation, which is a volunteer-manned. New Business: Recycling Report: 34 bales of Cardboard, 5 bales of Aluminum Cans, 150 yards in the Metal Pile, and one pallet of Batteries. There was no public present. There was no public comment. The meeting adjourned at 11:00 a.m.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 69 days without injury. Mr. Wallace provided data released from the Montana State Fund for Sanders County. There were no wages lost for 2021 injuries. There was a 2020 injury with a claim filed in 2021. The claim was approximately 30 days with wages lost. The OSHA 300 Log will be completed on January 20, 2022, with only 14 days restricted duty reported for 2021 claims. Open County Positions: Road District No. 3 still needs a Plow Driver. Further discussion was held on the Sanders County Human Resources Policy Handbook. Employee notice of resignation, retirement, and their final days could be added to the handbook.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: Citizens Initiative (CI) 121 Cap Montana Property Taxes. CI 121 was discussed and the Treasurer's at large are waiting to hear back from Montana Association of Counties (MACo) on the details. Mrs. Scribner stated the American Rescue Plan Act (ARPA) Final Guidance rules have been adjusted according to how much funding has been awarded to each County.

The Board met with Naomi Leisz, County Attorney to discuss: House Bill 121 and the Board of Health bylaws. Commissioner Magera gave Naomi Leisz an update on the most recent Board of Health meeting in regards to the current Board of Health bylaws and how the bylaws may be adapted to meet HB 121 recommendations. This matter was discussed in regards to the maximum amount of board members allowed. Ms. Leisz will research the matter further.

The Board adjourned at 4:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Acting Secretary  
Kathy Conlin

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
January 20, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 20, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the request to revoke the agricultural exemption for Tract 1 & 2 of COS 383 made by Rick Hagedorn, representing the landowners. Also in attendance was Rick Hagedorn, Mountain Plains. Commissioner Cox motioned to revoke the Agricultural Exemption on Tract 1 of COS 383. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to revoke the Agricultural Exemption on Tract 2 of COS 383. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Ashley Bache, GIS/Rural Addressing to discuss: Smartboard Training. Also in attendance were: Katherine Maudrone, Director of Land Services; Allison Smith, Legal Assistant/Crime Victims Advocate; Naomi Leisz, County Attorney; Rich Wallace, Director of Human Resources; Patrick Barber, Coroner, and Bill Naegeli, Office of Emergency Management. Mrs. Bache provided training on the Elmo Smartboard.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to award the Request for Qualifications for the new Dispatch Center to Schutz Foss Architects, P.C., per the recommendation made by Shawna Chenoweth, Supervisor, Detention/Dispatch. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint Mike Tempero to the Hot Springs TV District for a two-year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Jerome McDonald, Sanders County Director, Big Sky Passenger Rail Authority (BSPRA) to discuss: a status update on the BSPRA. Also in attendance were: Karen Thorson, Citizen; Annie Wooden, Sanders County Ledger; Jeff Wheeler, and Mark Sheets, Mayor, City of Thompson Falls, Montana. Mr. McDonald stated the Authority has grown to seventeen counties. In the coming year, you can expect an acceleration toward passenger rail resumption through Sanders County with notable progress on three fronts: fundraising, service planning, and member county growth. Jeff Wheeler stated that he worked for the Depot in Paradise, Montana, and Amtrak was always late. There were hardly any riders at any given time. If the train is not reliable people won't utilize it. Rich Wallace stated the Empire line is 80-82% on schedule. Karen Thorson asked what can the public do to support the BSPRA? Mr. McDonald stated that people assisting the BSPRA with fundraising and strategic planning make a big difference. Annie Wooden recommended Mr. McDonald approach different committees and groups to provide them with information as well as the County Commissioners.

The Board adjourned at 3:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**January 27, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, January 27, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a department update.

As it was 10:30 a.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the public hearing for comment on the received petition to vacate the plat in the abandoned townsite. Also in attendance were: Katherine Maudrone, Director of Land Services and Robert F. Flansaas, Petitioner and Landowner of abandoned townsite. Robert Flansaas presented his petition to abandon the townsite. Katherine Maudrone provided her staff report. Commissioner Magera closed the hearing at 10:36 a.m. Commissioner Cox motioned to adopt Resolution 2022-02 A Resolution to Vacate an Abandoned Townsite of Trout Creek, Sanders County, Montana. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to accept the Easement between Robert F. Flansaas and Sanders County, Montana for Marten Creek Road. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 77 days without incident. Mr. Wallace provided statistics on work-related injuries and illnesses from 2013 to 2021. The County is trending towards no days away from work, one day of restricted duty, and 14 days of transferred or restricted duty in 2021. Open County Positions: Clerical Pool, Mr. Wallace provided an HR Action Form for Stephanie Crowe. The Board has a consensus to execute the HR Action Form for Stephanie Crowe effective January 25, 2022. Further discussion was on timesheet issues and advanced payroll issues.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: County journal vouchers and review the budget. Presiding Officer Glen E. Magera examined and approved the Journal Voucher Detail Report for the account periods of November 2021, December 2021, and 13/2021.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the Aircraft Hangar Ground Lease at the Thompson Falls Airport between Scott McElheran and Sanders County, Montana. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to grant January 12-20<sup>th</sup>, 2022, Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint the Green Mountain Conservation District as a member of the Sanders County AIP Task Force for a three-year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint NorthWestern Energy as a member of the Sanders County AIP Task Force for a three-year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint "private industry" as a member of the Sanders County AIP Task Force for a three-year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:00 p.m.

The Board held the 2021 Employee Service Award Ceremony at 2:00 p.m. in the Commissioners Conference Room. Those recognized for their years of service were: Mark Reeser; Steve Burrell; Dan Bloom; Lanny Hensley; Brian Josephson; Kathy Conlin; Debbie Roller; Jason Hutchings; Rich Wallace; Calvin VonHeeder; Juli Thurston, and Marcy Shermikas.

Commissioner Magera proceeded to audit County Claims at 2:35 p.m. and instructed the Clerk to draw warrants in the amount of \$68,940.08. (County Claims are on file in the Office of the Clerk and Recorder)

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner

Clerk and Recorder/Treasurer/Superintendent of Schools



BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 1, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, February 1, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Michael Feiger, District Ranger, Cabinet Ranger District and Dave Wrobleski, District Ranger, Lolo National Forest (joined at 10:06 a.m.) to discuss: district updates. Mr. Feiger provided information on COVID-19 and region one. The National Forest Service 10-year strategy for Wildfire Risk Reduction had regional outcomes in our area consisting of fire sheds on the Bitterroot and the Flathead National Forests. There are multiple joint chief projects on the Kootenai and Lolo National Forests. Mr. Feiger and Mr. Wrobleski would like to set up a meeting to go over the National Forest 10-year strategy in detail with the Board and the new Commissioner for Sanders County, Montana, once appointed. Mr. Wrobleski recommends having an individual present who knows state law for wildfires. Effective January 31, 2022, Dusty Pierson will be the new District Fire Management Officer for the Cabinet Ranger District. This year there will be a four-person Youth Conservation Corps crew with one supervisor. The District is still looking for a Recreation Specialist. Mr. Feiger stated at Chicago Peak there was previously a 120% snow pack. We are now down to 100% snow pack. Commissioner Magera stated that there is plenty of winter left for the snow pack to increase. Mr. Feiger advised that Lincoln County, Montana is looking to have a timber processing plant in Libby, Montana. The plant is specifically for engineered plywood and is proposed to come out of Great Britain. Dave Wrobleski provided updates on seasonal hiring. Because there was a limited number of applicants last season anyone that returns a call will be essentially rehired for this season. Twenty to thirty positions are coming to the Lolo National Forest and approximately four positions for the Plains District. The District is losing Robyn Jermyn who will be leaving to go work for the U.S. Incident Management. Wilkes Cherry had a meeting last week and there were proposals for vegetation and recreation. Not all the proposals meshed up together. Further research and planning are needed. Firewood Permits were approved last year on a five-year plan. Mr. Wrobleski would like to look at year two and have that go into effect.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 82 days without incident. Open County Positions: Clerical Pool, Mr. Wallace provided an HR Action Form for Lindsey Miller. The Board has a consensus to execute the HR Action Form for Lindsey Miller effective March 1, 2022. Further discussion was on the HR Handbook updates. Mr. Wallace provided recommendations of adding the definition of an Employee on page 2, adding text to Hours of Work, Meal Breaks, and Rest Breaks (12.0) on page 13, adding text to Voluntary Termination or Resignation on page 15, and Leave of Absence without Pay on page 30 needs to be more specific.

The Board adjourned at noon and resumed the regular session at 1:25 p.m.

Doug Dryden, Justice of the Peace requested to meet with the Board as he was not scheduled, to discuss: a request for a new copier and two new desks in his department. Mr. Dryden would like to have the locks changed on the office door. The Board has a consensus for Mr. Dryden to change the locks on his office, purchase a new copier, and purchase two new desks from the Montana Department of Corrections.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to reappoint Gene Pope to the Thompson Falls Airport Advisory Board for a three-year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to reappoint John Errecart to the Sanders County Weed District for a two-year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: the new Emergency Management Preparedness Grant for the fiscal year 2022. Further discussion was held on Heron Ambulance and Noxon Fire.

The Board adjourned at 3:00 p.m.

ATTEST:

\_\_\_\_\_  
Glen E. Magera, Presiding Officer

Nichol Scribner

Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 3, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 3, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: no easement for Harlow Road through Montana Rail Link/BNSF property. Also in attendance was Dawn Gandalf. Ms. Maudrone advised the Forest Service has granted the road easement for Pine Ridge Road. Ms. Maudrone will file those documents soon. Further discussion was on Land Services and Environmental Health Department's discussing with DIS Technologies contracting for archiving the departments permanent records.

As it was 11:00 a.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the meeting on the decision on the appointment of District No. 1 Commissioner. Also in attendance were: Dawn Gandalf; Nancy Johnson; Peggy Bates, Citizen; Catherine Dewitt, Citizen; Gail Hinkle, Citizen; Greg Hinkle, Citizen; Gunner Junge, Citizen; Beth Junge, Citizen; Tobo Leivestad; Rusti Leivestad; Nicki Shelton; Kathryn Galuppo, Resident; Michael Hernon, Citizen; Bina Eggensperger, Citizen; Annie Wooden, Ledger; Jeff Wheeler; Timothy Jones, Citizen; Savannah Jones, Citizen; Abby Jones, Citizen; Brandi Jones, Citizen; Melinda Ferrell, Citizen; Melinda Bierwagen, Citizen, and Andrew Cabaccang, Citizen. Commissioner Magera reminded everyone the Commissioner appointment is for eleven months. The Board wanted to wait for the Elections. The law states you shall appoint. The interview format for District No. 1 Commissioner changed on the second go around. Commissioner Magera liked the second format better. One question was what were the top three issues the candidates would address if they were Commissioner. Only two candidates addressed roads. Roads are the veins of the County. The County is now leasing road equipment because we can't keep up with the technology to fix the equipment. All the candidates did well in their own way. Commissioner Cox stated what happens if he and Commissioner Magera don't agree on who to appoint. Commissioner Cox sees a possible issue. Commissioner Cox stated all the pros about candidates. Commissioner Cox wants someone who has roots and doesn't want someone who immediately wants to change things. Commissioner Cox is not choosing a candidate based on age or if they are running in the election. Commissioner Cox motioned to appoint Claude Burlingame as District No. 1 Commissioner. Gunner Junge asked if there is anything on the back burner that would impact your decision. Commissioner Magera stated the Tribe, Satellite Election locations, and the County budget. Kruger Road is going to be reconstructed, Hot Springs Airport has grants. These are all things that are going to need to be addressed. Last year the census was done and because of the influx of people, we might have to readjust the districts. Mindy Ferrell said thank you for letting us participate in the interview process. In the fall the County will be in the position of two new Commissioners and a new Sheriff. You said that no one will learn the process in eleven months. Claude Burlingame has stated that he will not be running in the Election. Don't you think it's a benefit to apprentice someone? Commissioner Magera stated that eleven years ago he was new. When he attended a Montana Association of Counties Commissioners training he asked a Commissioner how long till he felt comfortable being a Commissioner. The Commissioner told him three years. Commissioner Magera stated it took him four to five years for him to feel comfortable in the position. Mrs. Ferrell asked has the County ever had two new Commissioners and a new Sheriff? Not that the Board is aware. Brandi Jones asked why Claude Burlingame is not still the County Attorney. Commissioner Magera stated that he went into private practice and opened Clark Fork Title Company. Commissioner Cox stated that the Commissioners have to get along, they don't have to agree. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Ashley Bache, GIS/Rural Addressing to discuss: the proposed fee for Driveway Approaches. Mrs. Bache provided Resolution 2000-042 and stated she would like to amend the Resolution to a \$50.00 fee for Driveway Approaches. The Board has a consensus to amend the Resolution and asked Mrs. Bache to work with Jennifer Ekberg.

The Board adjourned at 11:40 and resumed the regular session at 1:50 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to appoint Anthony Smith to the Thompson Falls Airport Advisory Board for a three-year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve January 27, 2022, Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board has a consensus to execute the Independent Contractor Insurance Requirements for Taylor Services.

The Board has a consensus to execute the Independent Contractor Insurance Requirements for Your Cinderella.

The Board has a consensus to execute the Independent Contractor Insurance Requirements for Robert Peccia & Associates.

The Board adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 8, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, February 8, 2022, at 2:00 p.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Lance Bowser, Robert Peccia & Associates via teleconference and Ian Wargo, Robert Peccia & Associates via teleconference to discuss: the Plains Airport AWOS Weather Station Project. Also in attendance was Randy Garrison, Manager, Plains Airport via teleconference. Mr. Bowser advised that paperwork should be arriving shortly to move forward with the Plains AWOS Weather Station Project. Randy Garrison is speaking with Clark Fork Valley Hospital on paying for 50% of the maintenance/calibration for the weather station. The weather station will be an asset to the hospital due to the emergency aircraft that utilizes the airport. Commissioner Cox discussed the damaged fence at the Plains Airport due to the adjacent landowner's weeds. Mr. Garrison stated that because the fence has been damaged twice in one year there will be push back from the County's insurance company. The last time was due to the wind and the weeds from the adjacent landowner. The fence was pushed 45 and 60 degrees from the upright position.

The Board adjourned at 2:35 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**February 10, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 10, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Coyote Gulch Road. Commissioner Cox motioned to adopt Resolution 2022-03 A Resolution for Road Easement Acceptance Coyote Gulch Road No. 13951 (also known as Bald Eagle Lane (per Sanders County's Rural Addressing). Commissioner Magera seconded the motion. The motion was passed unanimously. Further discussion was on Harlow Road in Thompson Falls. Commissioner Cox will follow up with Nick Bailey of Montana Rail Link.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 90 days without incident. Open County Positions: none at this time. Performance Appraisals will be sent to employees regarding events required in the next 60-days. Further discussion was on the HR Personnel Policy Handbook. Mr. Wallace is going to add information onto Compensatory Time.

The Board adjourned at 11:30 a.m. and resumed the regular session at 1:42 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to approve February 1-3<sup>rd</sup>, 2022, Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board has a consensus to execute the Independent Contractor Insurance Requirements for Pinnacle Research & Consulting.

Commissioner Magera proceeded to audit County Claims at 2:05 p.m. and instructed the Clerk to draw warrants in the amount of \$184,127.43. (County Claims are on file in the Office of the Clerk and Recorder)

Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools requested to meet with the Board as she was not scheduled, to discuss: the proposed Tribal Satellite locations. Also in attendance was Dan Rowan, Mayor, Town of Plains, Montana. Mrs. Scribner does not want drop sites. Drop boxes for the satellite locations would make it confusing.

The Board adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**February 16, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 16, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Anthony B. Cox, Commissioner, and Claude Burlingame, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the Sanders County Refuse District Board Meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Claude Burlingame, Member; Jason Peterson, Supervisor, Sanders County Refuse Disposal District, and Kathy Conlin, Acting Secretary/Billing Clerk/Recycling Assistant. Commissioner Cox motioned to approve December 15, 2021, and January 19, 2022, meeting minutes. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Old/Unfinished Business: Commissioner Burlingame inquired about the remaining American Rescue Plan Act (ARPA) funding for the possible

application for the water access project near the Thompson Falls Transfer Station. Kathy Conlin is organizing the annual E-waste Event in June and a Household Hazardous Waste event in September. Dates, once determined for the events will be advertised. New Business: Mrs. Conlin presented Refuse Appeal for Taxpayer No. 16367. Commissioner Cox motioned to refund Refuse Appeal for Taxpayer No. 16367 for 2020 and 2021 in the amount of \$960.00. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Recycling Report: 54 bales of Cardboard, 8 bales of Aluminum Cans, 175 yards in the Metal Pile, and one pallet of Batteries. There was no public comment. There was no public present. The meeting adjourned at 10:45 a.m.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 96 days without incident. Open County Positions: none at this time. Mr. Wallace presented a resignation from Elaine McAllister. The Board has a consensus to execute the HR Personnel Action Form for Elaine McAllister's resignation from the Sanders County Weed District effective February 14, 2022. Mr. Wallace provided an update on the HR Personnel Policy Handbook. The next step is to send the handbook to legal counsel at the Montana Association of Counties (MACo) for approval then the employees will receive the handbook.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Beth O'Halloran, Kaleva Law to discuss: the Fee Agreement to hire Beth O'Halloran to represent the County in the matter of negotiating a Collective Bargaining Agreement with Teamsters Local Union #2. Also in attendance was Rich Wallace, Director of HR. Mrs. O'Halloran will provide a Fee Agreement with the updated terms.

The Board adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 17, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 17, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, Anthony B. Cox, Commissioner, and Claude Burlingame, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, the Board proceeded to open the sealed bids for County Legal Advertising and County Printing. Also in attendance were: Randy Garrison, The Printery, and Annie Wooden, the Sanders County Ledger. County Legal Advertising bids were received from the Sanders County Ledger for Montana state code less 30% from February 1, 2022, to January 31, 2023. The Clark Fork Valley Press for Montana state code less 31% from February 1, 2022, to January 31, 2023. Commissioner Cox motioned to take the County Legal Advertising Bid under advisement until Wednesday, February 23, 2022, at 1:30 p.m. Commissioner Burlingame Seconded the motion. The motion was passed unanimously. County Printing bids were received from the Sanders County Ledger for Montana state code less 30% from February 1, 2022, to January 31, 2023. The Printery for Montana state code less 36% from February 1, 2022, to January 31, 2023. Commissioner Cox motioned to take the County Printing Bid under advisement until Wednesday, February 23, 2022, at 1:30 p.m. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to approve February 8-10<sup>th</sup>, 2022, Board meeting minutes. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

The Board adjourned at noon.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 23, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, February 23, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: County journal vouchers and a review of the budget for January 2022. Presiding Officer Glen E. Magera examined and approved the Journal Voucher Detail Report for the accounting period of January 2022. Mrs. Scribner advised that the Dixon Refuse Disposal District pays Lake County bi-annually for hauling the refuse. Nichol Scribner spoke with the County's Chief Financial Officer and it's recommended that Dixon's Refuse Fee be increased to \$160.00 a year to cover the cost of hauling the refuse. Further discussion was held on the election satellite offices requested by the Confederated Salish and Kootenai Tribes. Mrs. Scribner would like to staff each site with three people, two people have to be trained in Montana Votes. The tribe needs to pay for some of the expenses. Mrs. Scribner is against drop sites at the satellite offices. She would also like security during the elections in the form of police officers, deputies, and/or reserve deputies.

Randy Evans, Landowner requested to meet with the Board as he was not scheduled, to discuss: the Plains-Paradise Rural Fire District. Mr. Evan's property in Paradise, Montana was annexed into the fire district in 2016 and he believes it was done illegally. Also in attendance were: Bill Naegeli, Office of Emergency Management and Dan Rowan, Resident. Mr. Evans states that he was not notified and he told people that he didn't want to be in the fire district. Commissioner Burlingame advised Mr. Evans that he would research the matter and would get back to him on Wednesday, March 2, 2022, at 1:30 p.m.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: an update on the Emergency Preparedness Grant. Also in attendance was Dan Rowan, Resident. In the new grant, Mr. Naegeli would like to increase his pay by \$1.00 an hour. Further discussion was on the Thompson Falls Fire District and the difference between the Thompson Falls Fire District Board of Directors and the Association (firemen).

The Board adjourned at 12:05 p.m. and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised for the bid decision on the County Legal Advertising Bid and the County Printing Bid. Commissioner Cox motioned to award the County Legal Advertising Bid to the Sanders County Ledger. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to award the County Printing Bid to The Printery. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Also in attendance were: Annie Wooden, the Sanders County Ledger and Kate Hardman, Citizen.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the Sanders County Health Department Communicable Disease Surveillance Protocol. Also in attendance were Karen Morey, Director of Public Health; Kate Hardman, Citizen; Stacy

Kandel, and Mary Reed. Stacy Kandel and Mary Reed requested clarification on the Surveillance Protocol. Karen Morey provided an outline of the protocol. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Plains (Penn Stohr) Airport FAA Grant Application, Sponsor Certification, and Task Order No. 12 through No. 14 for AIP 3-30-0059-014-2022. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Thompson Falls Airport FAA Grant Application, Sponsor Certification, and Task Order No. 15 for AIP 3-30-0076-016-2022. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

The Board met with Nick Bailey, Montana Rail Link and Jim Bieber, Montana Rail Link via Zoom to discuss: Harlow Road in Thompson Falls. Also in attendance were Ben Bache, Foreman, Road District No. 1 & 2 via Zoom; Katherine Maudrone, Director of Land Services; Gail Enger, Realtor, and Bonnie Abbott, Realtor. Nick Bailey advised the roadway needs to be moved in a couple of sections based on the Federal law from 1920 stating a 50-foot setback is required from the train tracks. Mr. Bailey advised that his Burlington Northern counterparts are willing to sign an agreement giving the County five years to move the road in a couple of sections. The Board requested a field trip to the site to start the planning process. Commissioner Cox inquired with Mr. Bailey on Heron Road and Marten Creek Crossing. Mr. Bailey advised that he sent documents to BNSF and he is waiting for the documents to be executed. The cost increased for the Marten Creek Crossing, over \$10,000.00. Commissioner Cox advised Mr. Bailey that the County would still like to move forward even with the cost increase. Mr. Bailey will get an agreement ready for signature.

The Board adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
February 24, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, February 24, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Cabinet View Ranches. Next week Cabinet View Ranches subdivision will be scheduled for preliminary plat approval.

The Board met with Morgan Hirschenberger, PayneWest Insurance via Zoom to discuss: a review of the County's Insurance Claims financial performance, coverage review, and a renewal rate strategy. Also in attendance was Rich Wallace, Director of Human Resources (HR) and Brenda Franck, Recordings/Payroll.

The Board adjourned at 12:05 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 104 days without injury. The Montana State Fund is meeting with the Sanders County Safety Committee on Monday to discuss Hazards. Open County Positions: Dispatcher (part-time), 24 hours a week with no benefits is posted internally until Monday and then will go external. Weed Sprayer (two open positions), was posted internally and externally this morning. Performance Appraisals have been provided to all supervisors for their employees to initiate the process. Mr. Wallace provided an update on the HR Personnel Policy Handbook. The Montana Association of Counties (MACo) provided feedback on a couple of items and has an issue with "volunteers" in the Sanders County Sheriff's office.

The Board met with Beth O'Halloran, Kaleva Law Office via Zoom to discuss: the upcoming Collective Bargaining Agreement negotiations. Also in attendance was: Tom Rummel, Sheriff; Lanny Hensley, Undersheriff, and Shawna Chenoweth, Supervisor, Detention/Dispatch.

### **ROUTINE COUNTY BUSINESS**

Commissioner Burlingame motioned to approve February 16-17<sup>th</sup>, 2022, Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Fee Agreement between Kaleva Law Office and Sanders County for negotiation on a Collective Bargaining Agreement with Teamsters Local Union #2. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA March 2, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 2, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 2 days without injury. The Montana State Fund (MSF) met the Sanders County Safety Committee on Monday to discuss Hazards. MSF set the safety training schedule for March 17, 2022, on Noise, June 16, 2022, on Lifting and Heat Exhaustion, September 15, 2022, on Driver Safety, and November 3, 2022, on Slips, Trips, and Falls. The Refuse, Road, and Weed Department will get additional training from MSF on Safety Data Sheets and "Struck By" training. Mr. Wallace provided the list of County employees who utilize County vehicles. Twenty-five individuals out of thirty-seven have clear records on County vehicles. The Board has a consensus to provide a t-shirt to the employees for recognition. Open County Positions: Dispatcher (part-time), one external candidate to date. Weed Sprayer (two open positions), one external candidate to date. Performance Appraisals are due March 18, 2022.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Cabinet View Ranches. Commissioner Burlingame believes there is a title issue and there needs to be a chain sheet for Section 20. There also needs to be satisfactory evidence of fee ownership for the relinquishment of the Montana Department of Transportation. Commissioner Cox motioned to grant preliminary plat approval for Cabinet View Ranches with the following conditions, findings of facts, and conclusions 1) Provide satisfactory evidence of fee ownership of the land identified in the Relinquishment of Easement by Montana Department of Highways, Vol 102, Page 340, authorized November 17, 1983, and shown incorporated into Tract B of COS 3671RB. 2) That an easement for access and utilities be granted to Sanders County and noted on the face of the final plat to create a standard full 60-foot width right-of-way for Faro Lane where the existing road passes through the northernmost point of proposed Lot 1, a 15-foot easement encumbering the strip west of the Whitepine Grange Parcel and Parcel A of COS 3670 and a 30-foot half-width easement along the west boundary of Lots 1, 3, & 5. 3) That a controlled-access easement be established on the Faro Lane frontage of these lots noting on the face of the plat that all lots must access off private, internal roads. 4) That a controlled-access easement be established on the Montana Hwy 200f frontage of these lots noting on the face



of the plat that Lots 2-5 must access off private, internal road and Lot 1 must access off Faro Lane Unless permitted from Montana Department of Transportation. Sanders County does not recognize any existing access off MT Hwy 200 without documentation of permitting with MDT. 5) That an approach permit be approved for the proposed private access road and new driveway off Faro Lane prior to final plat approval. 6) That the private road be built to current subdivision road standards, the name approved by Rural Addressing, and a nonflammable road name sign be erected prior to final plat. All improvements must be inspected by the district road foreman prior to final plat approval. 7) That the private driveway for Lot 1 be built and inspected by the district road foreman prior to final plat approval. 8) That a road maintenance agreement for the private road, including dust mitigation, be filed with the final plat. 9) That all road cut and fill areas and other sites disturbed by road construction are reseeded, adequate erosion control measures established and treated for noxious weeds prior to final plat approval. 10) That this subdivision files a Waiver of the Right to Protest a Rural Special Improvement District for construction, maintenance, and other improvements of roads with the final plat. 11) That the Trout Creek Post Office be contacted for requirement of an off-road area or centralized rural mail delivery if possible, outside public road easements and designate this on the final plat. Maintenance of this area must be addressed in the road maintenance agreement. 12) That the subdivider contacts the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan and complete initial treatment prior to final plat approval. 13) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined in conjunction with the Trout Creek Rural Fire Department and met prior to final plat approval. 14) Add the following note to the face of the plat "Lots 1-5 created with this minor plat are subject to the Declaration of Covenants, Conditions, and Restrictions, Document #320140, on file in the Clerk and Recorder's Office". 15) That the new lot owners be provided with information on living and wildlife, encouraging measures to prevent attracting wildlife and be incorporated into the CC&R's or noted on the face of the plat. 16) That all lots less than 20 acres receive DEQ approval, complying with design standards adopted by the Montana Department of Environmental Quality and Sanders County Wastewater Regulations for water, wastewater, and stormwater. 17) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Randy Evans to discuss: the Plains-Paradise Rural Fire District annexation. Commissioner Burlingame provided documents supporting the public hearing that was held on February 23, 2017, and the resolution that was passed on February 6, 2018. Mr. Evans inquired who certified the signatures, a couple of people signed the petition more than once? Commissioner Burlingame answered that he did not know who certified the signatures but could find out. Even if an individual signed more than once they would only be counted once. The annexation happened because 40% of the property owners signed the petition and 40% of the assessed value of property owned by individuals signed the petition. Commissioner Burlingame will follow up with the Clerk and Recorder's office on the verification of signatures.

The Board met with Shawn Sorenson, Sanitarian to discuss: Mr. Sorenson has made some land development observations for Sanders County. Large tracts of land are being divided and then into smaller tracts of land and redivided. There is a trend towards fully developed parcels with minimal undeveloped space. The lack of affordable housing and land in Sanders County is generating many inquiries about apartments, mobile homes, and very small parcels. Onsite wastewater is a challenge with marginally suitable sites and soil. The Confederated Salish and Kootenai Tribe Water Compact water allocation is delayed on the Flathead Reservation. Staff has reached out to the liaison and will continue to get updates and guidance. Until processes are available, and specifically with the Office of the Engineer, Sanders County cannot approve permits or Sanitation Act submittals. Statistics are as follows: Inspections- 191 licenses, 91.7% were inspected by 12/31/2021, Temporary Events- 22 so far in fiscal year 2022, Soil/Site analyses- 67 in calendar year 2021, Wastewater Permits- 107 permits so far in fiscal year 2022, Water/Well Permits- 75 permits so far in fiscal year 2022, Local Subdivision Reviews- 37 so far in fiscal year 2022, Junk Vehicles- 4 cars currently in the yard. 337 cars were crushed in 2021, and Food Training- a class is scheduled March 29, 2022, and two classes are to be determined in April and Fall 2022.

Shawna Chenoweth, Supervisor, Detention/Dispatch requested to meet with the Board as she was not scheduled, to discuss: an Engineer for a geological study. The Board advised Ms. Chenoweth to follow up with Schutz and Foss.

The Board met with Jonathan Mahrt, Auditor, Denning, Downing, and Associates to discuss: his findings from the recently completed audit. Also in attendance were: Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools and Jessica Connolly, Chief Financial Officer. Mr. Mahrt advised he has completed the 2021 audit. He advised that this year Denning, Downing, and Associates would be giving the County an unmodified opinion, fairly stated in all respects, based on reasonable assurances. Mr. Mahrt followed up on the Weed District

which was reviewed last year for controls. He stated that the Weed District did a lot better than last year and just needs to add one more step in their controls. No findings were found for the 2021 audit. Mr. Mahrt stated that the federal audit was not yet complete and he would not be able to comment on the federal audit at this time.

### **ROUTINE COUNTY BUSINESS**

The Board has a consensus to execute the Road Project Agreement between Sanders County and the Lolo National Forest for the Graves Creek Temporary Bridge.

The Board has a consensus to execute the Modification of Grant or Agreement for 56 Thompson River Road Resurface between Sanders County and the Lolo National Forest.

The Board adjourned at 4:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA March 8, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, March 8, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Glen Cameron, Montana Department of Transportation (MDT) to discuss: a speed study east of Trout Creek, Montana. Also in attendance was Katherine Maudrone, Director of Land Services. In August of 2020, Sanders County requested MDT review the posted speed limits on MT-200 east of Trout Creek. The request was specifically to lower the speed limit near 3020 Highway 200, due to the presence of a church holding classes for K through 8<sup>th</sup> grade and other businesses. MDT proposes a 55-mph speed limit beginning approximately 300-feet east of Park Street and continuing east to just north of Washington Drive South, an approximate distance of 2,050-feet. The Board has a consensus and concurs with MDT's recommendation. A letter of support will be provided from the County to MDT.

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 8 days without injury. The Montana State Fund will be providing training Thursday, March 17, 2022, on Noise. Open County Positions: Dispatcher (part-time), one external candidate has applied so far. Weed Sprayer (two open positions), one external candidate has applied so far. Mr. Wallace provided a handout on the information of surrounding counties Lake and Mineral and Law Enforcement personnel to their population. Lake County has approximately 30,250 people with 27 Deputies, two of which are Detectives, along with municipal law enforcement in Polson, Ronan, St. Ignatius, and Tribal law enforcement. Lincoln County has approximately 20,000 people with 20 Deputies, three of which are Detective, along with municipal law enforcement in Libby, Troy, and Eureka. Mineral County has approximately 4,500 people with 8 Deputies, no Detectives, and no municipal or tribal law enforcement. Sanders County has approximately 12,000 people with 8 Deputies, two of which are Detectives, along with municipal law enforcement in Hot Springs, Plains, Thompson Falls, and Tribal law enforcement.

The Board adjourned at 11:45 a.m. and resumed the regular session at 1:30 p.m.

The Board met with Dave Wroblewski, District Ranger, Lolo National Forest and Mike Feiger, District Ranger, Cabinet Ranger District to discuss: fire suppression in Sanders County. Also in attendance were: Bill Naegeli, Office of Emergency Management; Dan Rose, FMO, Kootenai National Forest; Dusty Pierson, Cabinet Ranger District; Ron Swaney, Confederated Salish & Kootenai Tribe; Scott Schrank, Lolo National Forest; Paul C Fielder, House District 13, Montana State

Representative; Jerry C Shively; John Dowd, Sanders County Ledger; Kate Hardman, Citizen, Thompson Falls; Dylan Kopitski, Northwestern Land Office, Department of Natural Resources and Conservation; Greg Poncin, Northwestern Land Office, Department of Natural Resources and Conservation; Dave Olsen, and Doug Browning. Dillion Kapitski and Ron Swaney provided information on the Montana State and Tribal agreements. Greg Poncin and Mr. Swaney provided information on agreements, the fire protection map, and the different fire districts. Bill Naegeli, Dave Olsen, Mike Feiger, Dave Wrobleski, and Mr. Swaney provided information on preseason preparation and communication. Doug Browning, Scott Schrenk, Mr. Swaney, and Dusty Pierson provided information on the initial attack, all response, unified command, resource availability, prioritization, and extended attack. Mr. Poncin, Mr. Feiger, Mr. Wrobleski, and Mr. Swaney provided information on the command, cooperator group, resource availability, national priorities, preseason contracting, suppression repair, and the Burned Area Emergency Rehab.

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**March 9, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 9, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Department Heads for their quarterly meeting. In attendance were: Rich Wallace, Director of Human Resources (HR); Shawna Chenoweth, Supervisor, Detention/Dispatch; Tom Rummel, Sheriff; Brandon Colwell, Detention; Katherine Maudrone, Director of Land Services; Bill Naegeli, Office of Emergency Management; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Shawn Sorenson, Sanitarian; Jason Peterson, Supervisor, Sanders County Refuse District; Pat Barber, Coroner, and Naomi Leisz, County Attorney. Rich Wallace provided due dates on Performance Appraisals, discussion on requests for exceptions for wage increases, and the proposed changes being made on the 2022 HR Personnel Policy Handbook. Jason Peterson inquired about changes to job descriptions. Mr. Wallace clarified the process for Mr. Peterson. Department Updates- Mr. Peterson stated the Refuse District is slow right now. The Refuse District is getting a new semi-truck delivered at the end of this month. Juli Thurston advised that 4H is busy right now. Communication Days just occurred. Brandon Colwell has been updating the Policy Procedure Manual with Shawna Chenoweth. A lot of mental health cases are occurring right now. Shawna Chenoweth stated we are not a capacity in Detention. We are looking at receiving inmates from Flathead, Missoula, and Lincoln County. As of right now, Sanders County is not accepting inmates from Lake County due to the inmates are in a lawsuit with Lake County for unsuitable living conditions. Tom Rummel met with Vanessa Williams who is helping the County with grant writing for Crisis Intervention Training. Mr. Colwell stated we would like to send Detention and Deputies to the Crisis Intervention Training which is scheduled next to occur in Kalispell, Montana. Tom Rummel stated that fuel prices are going to affect patrolling. Dispatch received a new Repeater in Perma because of Shawna Chenoweth. The Sheriff's Department received two new patrol vehicles and the next two vehicles might have to be slightly used

due to the current market. Mrs. Chenoweth stated that Dispatch has two new Dispatchers. One started in November and the other in December. Dispatch has started the process of bidding out a new Dispatch Center. Hopefully, the County will break ground this year. Pat Barber is focusing on professionalism and getting out there in the public. The County has had ten more deaths than last year at this time. The Coroner and Deputy Coroner's are receiving monthly training. Mr. Barber is trying to have the County Coroner's office up to date and effective to the community. Right now Mr. Barber is looking for two new vehicles. Would like a suburban and or a long bed truck with a canopy. Shawn Sorenson stated that sewer and well permits are tracking high. The Food Safety Training is restarting this month after being absent because of COVID-19. Katherine Maudrone stated that proposed subdivisions are increasing and the County has 15 that are on the books in various stages of completion. Bill Naegeli is working on the current Emergency Management Preparedness Grant. The Weather Channel is not showing the County is in flooding danger at this time. Commissioner Magera stated Clark Fork Peak is at 95% and the other end is at 97% snowpack. Our moisture is above normal. Nichol Scribner advised that the County collected 98% for the first half of taxes and 35% of the second half has been collected so far. Motor Vehicle licensing has slowed down in the last two months. From last year the County is up over \$400,000 on vehicle licensing. Elections are starting in May. We will have ten separate elections. This is the biggest election year Mrs. Scribner has ever had. The Confederated Salish and Kootenai Tribes have requested two satellite offices from Sanders County. One in Dixon and one in Hot Springs. 173 people have signed up for Election Training with Mrs. Scribner. That is the most Mrs. Scribner has ever had. Mr. Wallace advised Sanders County is no longer the worst County safety-wise in Montana. Our modification factor is now 1.12 and our new goal is 0.8. We had two injuries a strain and one slip. No serious injuries have occurred. Last year no employees were away from work due to an injury. Clark Fork Valley Hospital has 26 open positions, Harvest Foods has openings. Employers in Sanders County are having a hard time finding people to fill open positions. Naomi Leisz stated the County Attorney's office just finished a huge drug case. A lot of civil questions are coming into her office. The County needs Boards and Committees Training this summer. Commissioner Cox advised weight limits are on in District No. 3. Commissioner Magera stated he and Commissioner Burlingame attended the Sanders County Sewer District at Paradise meeting last night. Commissioner Magera believes that the project is looking like it might happen. Commissioner Burlingame stated that he will try to educate the Sanders County Sewer District at Paradise Board.

The Board met with Mike Feiger, District Ranger, Cabinet Ranger District and Dave Wroblewski, District Ranger, Lolo National Forest to discuss: district updates. Also in attendance were: Bill Naegeli, Office of Emergency Management and Katherine Maudrone, Director of Land Services.

The Board adjourned at 12:20 p.m. and resumed the regular session at 1:30 p.m.

Commissioner Burlingame did not join the Board at 1:30 p.m.

The Board met with Naomi Leisz, County Attorney to discuss: airport leases and the 3% Marijuana Tax.

### **ROUTINE COUNTY BUSINESS**

The Board has a consensus to execute the Road Project Agreement between Sanders County and the Lolo National Forest for the Ferry Landing Boat Ramp Access Expansion and Maintenance.

Commissioner Cox motioned to execute the Agreement between Montana Rail Link and Sanders County for the installation of a concrete crossing surface at Marten Creek Road (DOT# 091154). Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute Landowner Fuels Reduction Cost-Share Agreement No. 206 between Sanders County and Jeff Martin. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 2:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner

Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 10, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 10, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Bronner Subdivision, Big Horn Bluff Subdivision, and Baldy View Estates III Subdivision.

The Board met with Jerry McDonald, Big Sky Passenger Rail Authority to discuss: Big Sky Passenger Rail Authority and the Exploratory Budget for the fiscal year 2023. Also in attendance was Rich Wallace, Director of Human Resources.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Burlingame motioned to approve February 23-24<sup>th</sup>, 2022, Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Burlingame motioned to adopt Resolution 2022-04 A Levy for the Sanders County Senior Centers and Aging Services Programs. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Magera and Commissioner Cox proceeded to audit County Claims at 2:00 p.m. and instructed the Clerk to draw warrants in the amount of \$305,531.18. (County Claims are on file in the Office of the Clerk and Recorder)

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner

Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 16, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 16, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the Sanders County Refuse District Board meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Jason Peterson, Supervisor, Sanders County Refuse District; Jennifer Ekberg, Secretary; Kathy Conlin, Billing Clerk/Recycling; Assistant; Lisa Wadsworth, Accounts Payable/Claims, and Mitzi Hart, Knerr Inc. Commissioner Cox motioned to approve February 16, 2022 meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously. Old/Unfinished Business: Kathy Conlin has talked with the Montana Department of Environmental Quality and 406 Recycling, this year the E-Waste event will be held on Saturday, June 4, 2022. New Business: Mitzi Hart presented a fuel system the County

could utilize with East End Fuel. East End Fuel is in the process of taking bids to brand their station. In the meantime, Ms. Hart can issue keys that can track the vehicle or a person on fuel amounts that are purchased at East End Fuel. Jason Peterson stated that the system that the County currently has shuts the gas card off after \$150.00 of fuel is purchased. With Mr. Peterson's vehicles and equipment that utilizes fuel, this is putting his department in a bind. The Board has a consensus for Ms. Hart to move forward with providing the Sanders County Refuse District with four keys (one per truck). Recycling Report: 34 bales of Cardboard (46 bales were shipped out on 2/18/2022), 8 bales of Aluminum Cans, 175 yards in the Metal Pile, and one pallet of Batteries. There was no further public comment. The meeting adjourned at 11:00 a.m.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 16 days without incident. Montana State Fund training on Noise is tomorrow March 17, 2022. Open County Positions: Dispatcher (part-time), one external candidate has applied so far. Weed Sprayer (two open positions), one external candidate has applied. Mr. Wallace provided an HR Personnel Action Form for Steve Miller's resignation effective April 1, 2022. The Board has a consensus to execute the HR Personnel Action Form for Steve Miller. Further discussion was on obtaining quotes from Sirius XM for their GPS package in the Sheriff's Department vehicles.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

### **ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the 2022 Invasive Milfoil Management Grant No. AIS-22-0027 between Montana Department of Natural Resources and Conservation and Sanders County. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to execute the Termination of Thompson Falls Airport Hangar Ground Lease for Lot No. 19. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to appoint Pat Ingraham to the Thompson Falls Public Library Board of Trustees to fill the vacated position by Juanita Triplett for the Library Trustee at-large position, term ending in June 2025. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to appoint Kate Baxter to the Thompson Falls Public Library Board of Trustees to fill the vacated position by Sarah Cooper for the Library Trustee county position, should this seat become available within the next six months. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Vonn Briggs, Old Jail Museum Thompson Falls to discuss: a request for funds in the amount of \$15,000.00. Also in attendance was John Holland. This amount comes from the need to restore and repair the floors, repair and paint the interior walls and ceilings, purchase and installation of insulated windows, and monies to offset the fuel costs during January and February 2022 during construction due to the heat having to be increased in both temperature and time to facilitate the drying of restoration materials. The Board has a consensus to provide the funds to the Old Jail Museum. Commissioner Magera would like to follow up with the County's Chief Financial Officer and Nichol Scribner to have the funds taken out of the correct account.

Commissioner Burlingame joined the Board at 3:05 p.m.

The Board met with Ben Bache, Foreman, Road District No. 1 & 2 to discuss: the 2022 Asphalt Bid and gravel crushing. Also in attendance were: John Holland and Rich Wallace, Director of HR. Ben Bache stated that the County needs to request a surcharge fee on the Asphalt Bid due to the U.S.'s increased oil prices currently affecting the Country. Commissioner Burlingame will work with Jennifer Ekberg to draft a new 2022 Asphalt Bid. Further discussion was on a new hire for the Road Department. Mr. Wallace advised Mr. Bache that an application needs filled out and submitted to his office.

Commissioner Burlingame left the meeting at 3:50 p.m.

The Board adjourned at 4:45 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary

Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**March 17, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 17, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Bronner Minor Subdivision. Commissioner Cox motioned to approve the Noxious Weed Revegetation Plan. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to approve the Subdivision Improvement Agreement 2022-03 for the treatment of noxious weeds for Bronner Minor Subdivision. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Commissioner Cox motioned approve Subdivision Improvement Agreement 2022-02 for the construction of the shared approach for Bronner Minor Subdivision. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to grant the final plat approval for Bronner Minor Subdivision. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Further discussion was held on Baldy View Estates 3. Commissioner Cox motioned to grant a one-year extension to the preliminary plat approval for Baldy View Estates 3 with the condition that they pay the Noxious Weed and Revegetation Plan fee by March 31, 2022, and complete the plan by the end of the 2022 growing season. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

The Board met with Kate Hardman, Thompson Falls Citizen to discuss: the Sanders County Health Department Communicable Disease Surveillance Protocol. Also in attendance were: Bill Naegeli, Office of Emergency Management; Kareen McKinzie, Tobacco Prevention Specialist; Kelli Smith; Mary Halling, Resident; Peggy Bates, Citizen; Bruce Hunn, Citizen; Nancy Mehaffie, Citizen; Debra Achatz, concerned Citizen; Melinda Ferrell; Colleen Hinds, Heron Citizen; Art Hassan, Resident Taxpayer; Kathleen Hassan, Resident Taxpayer; Terry Caldwell, Resident; Terese Helvey, Resident; Nancy Johnson, Resident; Dean Johnson; Resident; Karen Dwyer; Sanders County Public Health; T Jorgenson, Citizen; Deanne Susic; Resident; Kristen Wiing, concerned Citizen; Lorilee Cuvillier, Free American; Gerald J Cuvillier, Free American; Ken Matthiesen, Patriot, and Rick LaFrance. Kate Hardman inquired about the Communicable Disease Surveillance Protocol and asked questions to the Board and Mr. Naegeli. Mrs. Hardman requests the Board to rescind the protocol. Bruce Hunn inquired with the Board, Mr. Naegeli, and stated why he believes that numerous sections in the protocol are from unknown authors, uncited sources, violate several provisions in the MCA and violate our civil liberties. Mr. Hunn requests the Board rescind' s the protocol. Peggy Bates states that this document brings Seattle and King County, Washington to Montana. Mary Halling inquired if its law for the County to have a Board of Health. Ms. Halling also asked if this protocol could be modified and or amended? Mrs. Bates stated that the Board has stated that we wouldn't ever do what it states in the protocol. We have two new Commissioners, a Sheriff, and a Public Health Office that are coming into office. This document is black and white. You do not know what the new individuals would do. Commissioner Burlingame stated that is why this Country has due process. The protocol is necessary for the County to have. Melinda Ferrell discussed the difference between elected and hired. Policies are guides. Mrs. Ferrell worked at the Noxon School and during her employment, the school has three infectious diseases: hand, foot, and mouth, measles, and lice. She was glad that the school has policies to protect the school, staff, other students, and their families. Lorilee Cuvillier stated that due process is not happening with January 6, 2022, protestors. The government is using fear. There are strings attached to the COVID-19 money. Emergency Orders need to be removed. Rick LaFrance stated we need to keep it centered. Every place, city, town, and state is different. I have traveled all over the World. This does happen all over the World. Commissioner Magera stated that the Board will still take written comment.

The Board adjourned at 12:05 p.m. and resumed the regular session at 1:35 p.m.

Commissioner Cox did not join the Board at 1:35 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Magera motioned to adopt Amended Resolution 2022-04 A Levy for the Sanders County Senior Centers and Aging Services Programs. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

Tina Scott, Administrative Assistant, Environmental Health requested to meet with the Board to discuss: a proposed County Decay Ordinance. Tina Scott has received complaints from numerous individuals and believes the best remedy would be for the County to pass a County Decay Ordinance. The Town of Plains and the City of Thompson Falls both have Decay Ordinances. The Board advised Mrs. Scott to gather further research from Flathead, Missoula, and Silverbow counties.

The Board adjourned at 2:50 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Ekberg

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 23, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, March 23, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: County journal vouchers and a review of the budget for February 2022. Also in attendance was Naomi Leisz, County Attorney. Presiding Officer Glen E. Magera examined and approved the Journal Voucher Detail Report for the accounting period of February 2022. Further discussion was on the 2022 Aquatic Invasive Plant Herbicide Application. Ms. Leisz is reviewing the application and contract.

Commissioner Cox left the meeting at 11:00 a.m.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 1 day without incident. Also in attendance was Ashley Bache, GIS/Rural Addressing. Open County Positions: Dispatcher (part-time), two external candidates have applied. Weed Sprayer (two open positions), one external candidate has applied. Detention Officer (part-time), one external candidate has applied. Next week, Mr. Wallace will be providing a new HR Personnel Policy Handbook for adoption. Further discussion was on the Plains Library. Mrs. Bache advised the Board that the Plain Library needs a new network server. DIS Technologies provided a quote for a new server along with the appropriate software for \$8,830.00. Commissioner Burlingame motioned to approve the quote from DIS Technologies. Commissioner Magera seconded the motion. The motion was passed unanimously.

**ROUTINE COUNTY BUSINESS**

Commissioner Burlingame motioned to adopt Resolution 2022-05 A Resolution of the County Commission of Sanders County, Montana Calling for a Primary Election in Nonpartisan Offices. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Burlingame motioned to recommend Pavlik Electric Company, Inc. for the Penn Stohr Field/Plains Airport Improvements, AIP 3-30-0059-014-2022. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:20 p.m.



ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Acting Secretary

Kathy Conlin

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 24, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 24, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Pine Ridge Road through a Fish, Wildlife, and Parks parcel. Further discussion was on Subdivision Improvement Agreements for noxious weeds that are in default.

The Board met with Shari Johnson, Technical Advisor to discuss: the American Rescue Plan Act (ARPA) award for the Trout Creek Water System Improvements Project. Also in attendance were: Lori Cooper, Secretary/Treasurer, Trout Creek Water District; Doug Cooper, Member, Trout Creek Water District; James P Stonehocker, Member, Trout Creek Water District; Annie Wooden, Sanders County Ledger, and Nancy Johnson, Resident. Ms. Johnson advised that the Montana Department of Natural Resources and Conservation (DNRC) approved and awarded the water system project to Trout Creek. The next steps in the process were outlined. The DNRC will be the recipient of the ARPA funding with Sanders County being the sub-recipient. The County and Trout Creek Water District will review the proposed project budget, problem summary, proposed area, schedule, funding commitment, and grant management plan. The start-up process for these ARPA projects is lengthy enough to put construction dates into 2023.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place were as advertised, the Board proceeded to open the sealed bids for the 2022 Chemical bid. 2022 Chemical bids were received from Wilbur Ellis and Helena Agri-Enterprises, LLC. Commissioner Cox motioned to take the bids under advisement until the Sanders County Weed District board can review them. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to approve March 2 and 8-10<sup>th</sup>, 2022, Board meeting minutes. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: the Emergency Management Preparedness Grant (EMPG) application for 2022-2023. This year's EMPG grant is going forward on schedule. Mr. Naegeli is going to have increased travel due to the spring Conservation District meetings in Kalispell and Helena, Montana.

The Board met with Jerome Little, Maintenance to discuss: a maintenance update. The roof leak at the attic access was addressed. Mr. Little will follow up with a roofing company to obtain a maintenance contract. On-going projects include painting, exit lighting, the Old Jail Museum lawn care, HVAC system upkeep, parking lot sweeping, and the parking lot fountain.

The Board adjourned at 3:00 p.m.

Commissioner Magera proceeded to audit County Claims at 3:00 p.m. and instructed the Clerk to draw warrants in the amount of \$218,906.80. (County Claims are on file in the Office of the Clerk and Recorder)

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Acting Secretary  
Kathy Conlin

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
March 31, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, March 31, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: River Road West Subdivision. Commissioner Cox motioned to grant the Subdivision Improvement Agreement No. 2022-01. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to grant final plat approval of River Road West Estates III Subdivision. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 9 days without injury. Open County Positions: Dispatcher (part-time), interviews were conducted and background checks are being performed. Weed Sprayer (two open positions), only one external candidate has applied. Detention Officer (part-time), one external candidate has applied. Public Health Director (full-time), no internal candidates have applied. Further discussion was on the Plains Public Library.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to approve the March 23-24<sup>th</sup>, 2022, Board meeting minutes. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

The Board has a consensus to execute the Appointment for Election Judges for the 2022 Special/School District Elections.

The Board adjourned at 2:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Acting Secretary  
Kathy Conlin

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**April 5, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, April 5, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Dave Wrobleski, District Ranger, Lolo National Forest and Carolyn Upton, Forest Supervisor, Lolo National Forest to discuss: a district update. Also in attendance was Mahlon Lee, Resident. Carolyn Upton advised Missoula has a new district ranger. The Forest Plan for the next three to four years will be in revision. The plan covers over 2.2 million acres of timber. The Forest Service is looking at changing the method of calculating outfitter and guide prices. Proposed right now is 3% of their gross income. Currently, the Forest Service is conducting prescribed fires. Dave Wrobleski advised that the annual pre-fire season stakeholder meeting is coming up. Thompson River ACM, Fishtrap, and Shamrock Roads are being bladed. Forest Services gates that will be open will be published soon. The Graves Creek Temporary Bridge Bid opening is later today.

The Board met with Shawn Sorenson, Sanitarian to discuss: Mr. Sorenson is working down the compliance list using the County Attorney's guidance process. Progress is slow. South Hill Subdivision has challenging soil conditions. A previously evaluated parcel is experiencing seasonal groundwater that may preclude the installation of an on-site wastewater treatment system. Fieldwork continues on this parcel; a letter was sent to all owners noting this problem has been encountered. The Town of Plains is purchasing a parcel to use for a new Public Water Supply well. They have requested using a utility exemption from the Sanitation in Subdivision Act, the same exemption the Sanders County Sewer District at Paradise was not allowed to use for the Bischof property. The mayor has been directed to the Montana Department of Environmental Quality for legal interpretation. A discussion was on developed land that should have been reviewed at the time of division. Reinspection of retail food establishments has begun. Statistics are as follows: 192 licenses, 5% inspected, Temporary Events- 22 so far in fiscal year 2022, Soil/Site analyses- 11 in calendar year 2022, Wastewater Permits- 120 permits so far in fiscal year 2022, Water/Well Permits- 85 permits so far in fiscal year 2022, Local Subdivision Reviews- 42 so far in fiscal year 2022, Junk Vehicles- 4 cars currently in the yard, and Food Training- one class was on March 29, 2022, one for May 2022, and another in the Fall of 2022.

Commissioner Burlingame left the meeting at 10:30 a.m.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to extend the Clean Lakes, Inc., contract for three years per the recommendation made by the Sanders County Aquatic Invasive Plant Task Force. Commissioner Magera seconded the motion. The motion was passed unanimously.

As it was 2:00 p.m. and the time and place as advertised, the Board proceeded to open sealed bids for the Graves Creek Temporary Bridge Project. No bids were received.

The Board met with Kathy Conlin, Receptionist to discuss: Kathy Conlin's Performance Appraisal Review. Therefore, as per MCA § 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

The Board adjourned at 2:10 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Acting Secretary  
Kathy Conlin

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**April 7, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 7, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer, and Anthony B. Cox, Commissioner.

Commissioner Burlingame joined the Board at 10:10 a.m.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Subdivision Improvement Agreement #2020-01. Ms. Maudrone advised the Subdivider has completed almost all the weed treatment and is requesting the partial release of the monetary surety for the subdivision. Commissioner Cox motioned to release the partial monetary surety for Subdivision Improvement Agreement#2020-01 in the amount of \$5,906.00. Commissioner Burlingame seconded the motion. The motion was passed unanimously. A discussion was on amended Lot 2 of Valley West II and amended Lot 2 COS 2781, both subsequent minor subdivisions. Katherine Maudrone's Performance Appraisal Review was conducted. Therefore, as per MCA § 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

Commissioner Cox left the meeting at 11:00 a.m.

The Board met with Rich Wallace, Director of Human Services (HR) to discuss: Safety Report/Incident Update- 0 days without incident. Open County Positions: Dispatcher (part-time), The Board has a consensus to execute the HR Personnel Action Form for Dawn Hixenbaugh starting April 26, 2022. Weed Sprayer (two open positions), positions are still open. Detention Officer (part-time), one candidate has applied. Public Health Director, the Board has a consensus to execute the HR Personnel Action Form for Karen Morey's retirement effective May 31, 2022. Mr. Wallace will have the updated HR Policy Handbook ready for adoption next week. Further discussion was on the Conceal and Carry office.

Commissioner Burlingame left the meeting at 11:32 a.m.

Commissioner Burlingame joined the Board at 11:37 a.m.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

As it was 1:30 p.m. and the time and place as advertised, the Board proceeded to open sealed bids received for Asphalt, Magnesium Chloride, and Road Oil. Also in attendance was Mitzi Hart, Knerr Inc. An Asphalt bid was received from Knerr Inc. Commissioner Cox motioned to award the 2022 Asphalt bid to Knerr Inc. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Magnesium Chloride bids were received from We Dust Control & De-Icing, Inc., and Dustbusters Inc. Commissioner Cox motioned to award the 2022 Magnesium Chloride bid to We Dust Control & De-Icing, Inc. Commissioner Burlingame seconded the motion. The motion was passed unanimously. A Road Oil bid was received from Idaho Asphalt Supply. Commissioner Burlingame motioned to award the 2022 Road Oil bid to Idaho Asphalt Supply. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board requested to meet with Karen Morey, Director of Public Health as she was not scheduled, to discuss: the Sanders County Communicable Disease Protocol. Also in attendance was Todd Harwell, Montana Department of Health and Human Services via teleconference.

The Board met with Jennifer Mihan, Executive Assistant to discuss: Jennifer Mihan's Performance Appraisal Review. Therefore, as per MCA § 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

The Board adjourned at 2:40 p.m.

Commissioner Magera proceeded to audit County Claims at 2:40 p.m. and instructed the Clerk to draw warrants in the amount of \$559,664.53. (County Claims are on file in the Office of the Clerk and Recorder)

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**April 13, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 13, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Jason Peterson, Supervisor, Sanders County Refuse District to discuss: Jason Peterson's Performance Appraisal Review. Therefore, as per MCA § 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken).

The Board met with Ashley Bache, GIS/Rural Addressing to discuss: Ashley Bache's Performance Appraisal Review. Therefore, as per MCA § 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

The Board met with Rich Wallace, Director of Human Services (HR) to discuss: Safety Report/Incident Update- 6 days without incident. Open County Positions: Weed Sprayer (two open positions), positions are still open. Detention Officer (part-time), one candidate has applied. Public Health Director, posted externally. One applicant has applied. Heavy Equipment Operators, the Board has a consensus to execute the HR Personnel Action Forms provided by Mr. Wallace for the resignations of Calvin VonHeeder and Andy Vandentop on April 25, 2022. Rich Wallace's Performance Appraisal Review was conducted. Therefore, as per MCA § 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

The Board met with Kate Hardman to discuss: a follow-up to the Sanders County Communicable Disease Protocol meeting that was held on March 17, 2022. Also in attendance were: Naomi Leisz, County Attorney; Bill Naegeli, Office of Emergency Management; Bruce Hunn, Citizen; Nancy Mehaffie, Citizen; Lorilee Cuvillier, Citizen; Gerald Cuvillier, Citizen; Gunner Junge, Citizen; Beth Junge, Citizen; Gail Hinkle, Citizen; Lyla Sears, Resident; Kathy Gregg, Resident; Bob Gregg, Resident; Deb Achatz, Citizen; Tavia Hollenkamp, Citizen; Pam Bissonnette, Citizen; Laura Wood, Citizen; Patty Morris, Citizen; Ellen Childress, Resident citizen; Mindy Ferrell, Citizen; Nancy Johnson, Citizen; Jon M. Dishaw, Citizen; Mary Halling, Citizen; Lisa Wood, Citizen; Steve Oswald, Sanders County resident; Colleen Hinds, Heron resident; Ramona Jacobson, Thompson Falls; Kristen Wing, Thompson Falls, Annie Wooden, Sanders County Ledger, and Peggy Bates, Citizen. Commissioner Magera addressed how this meeting will be conducted and turned the floor over to Kate Hardman. Kate Hardman requested a follow-up from the Board on the Sanders County Communicable Disease Protocol. Commissioner Magera advised that the Board has provided the protocol and Bruce Hunn's recommendations to the Sanders County Attorney for review. Public Comment was as follows: Bruce Hunn cited House Bill 121 and the health officer changes made in the last legislative session. Mr. Hunn's concerns were Washington state code is cited in Sanders County's protocol, terms used such as involuntary detention and ex parte, misdemeanor charges and penalties, and the protocol doesn't define serious and imminent threat. Mr. Hunn noted that the protocol wasn't signed by a health officer thereby making this protocol non-enforceable. Mary Halling voiced that this is troubling that the County Attorney hasn't reviewed the protocol. Lorilee Cuvillier asked why the Board takes public comment if they're not willing to take the comment under consideration. Kristen Wing asked what the purpose of the protocol is if the County Attorney is not going to enforce it. Naomi Leisz stated the protocol is readily available in case it is ever needed. Ms. Wing asked who wrote the County's protocol? Bill Naegeli advised the current Public Health Director's predecessor cut, paste, and made this protocol. Mr. Naegeli asked what kind of procedure/protocol does the County put into this document to take care of the individual that is contagious and won't quarantine? Mr. Hunn stated that there is an ARM, that takes care of that situation. Mrs. Hardman clarified it's not just the word detention that bothers us. It's also the ability to give a person a vaccine when they do not want it. Ms. Halling stated that we are all passionate about our freedoms and liberties. Mr. Hunn has provided a lengthy document of our concerns. If the County does an edit please utilize Bruce Hunn. Commissioner Magera stated the Board would need to discuss matters with Naomi Leisz. Gunner Junge inquired if a health officer has been appointed and if one hasn't been appointed is the protocol legal. Commissioner Magera stated the Board of Health is reviewing applicants to interview at this time. The protocol is not finalized/legal. Steve Oswald stated the County does need a protocol. Bob Gregg stated this is not a political bill (HB 121). It's a health bill. I don't want public health to be jeopardized.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: Bill Naegeli's Performance Appraisal Review. Therefore, as per MCA § 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

The Board met with Ben Bache, Foreman, Road District No. 1 & 2 to discuss: road crews, road projects, and wages. Also in attendance was Rich Wallace, Director of Human Resources.

The Board adjourned at 4:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**April 14, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, April 14, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Lot 2 of Valley West II Subdivision. Commissioner Burlingame motioned to approve the preliminary plat approval for amended Lot 2 of Valley West II Subdivision with the following conditions and finding of facts. 1) That a driveway approach permit is obtained from Sanders County Rural Addressing Department. 2) Note on the face of the final plat that this subdivision is party to the Protective Covenants on file for Valley West II Subdivision; Book 12 Page 704 & Misc. 2915. 3) That a Waiver of the Right to Protest a Rural Special Improvement District for road construction, road maintenance which the County may require, be filed with the final plat. 4) That the subdivider contact the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan within 30 days of preliminary plat approval, provide for initial treatment of weeds, and file the approved plan with final plat. 5) That the subdivider complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined and met prior to final plat approval. 6) That an updated Subdivision Guarantee be submitted within 30 days of the final plat. 7) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, Montana Department of Environmental Quality, and the laws and administrative rules of the State of Montana. Commissioner Cox seconded the motion. The motion was passed unanimously. Katherine Maudrone presented amended Lot 2 COS 2781. Commissioner Burlingame motioned to approve preliminary plat approval for amended Lot 2 of COS 2781 with the following conditions and finding of facts. 1) That a driveway approach permit be obtained from Sanders County Rural Addressing prior to beginning construction of the driveway to Lot2-B. 2) That all disturbed sites are reseeded and treated for noxious weeds prior to the final plat approval. 3) That this subdivision files a Waiver of the Right to Protest a Rural Special Improvement District for the construction. Maintenance, and other improvements of roads with the final plat. 4) That the subdivider contact the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan and complete initial treatment of noxious weeds on the entire subdivision prior to the final plat approval. 5) That the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined in conjunction with the Trout Creek Rural Fire Department and met prior to final plat approval. 6) Add the following note on the face of the plat "Lot2-B created with this subsequent minor plat is subject to the Declaration of Covenants, Conditions, and Restrictions, Documents #270688 & #325333, on file in the Clerk & Recorder's Office". 7) That covenants filed for this subdivision contain the following "These covenants may not be repealed or amended without the prior written consent of the Sanders County Board of Commissioners". 8) That new lot owners be provided with information on living with wildlife, encouraging measures to prevent attracting wildlife and be incorporated in the CC&R's or noted on the face of the plat. 9) That an updated Subdivision Guarantee be submitted within 30 days of the final plat. 10) That all lots less than 20 acres receive DEQ approval, complying with the design standards adopted by the Montana Department of Environmental

Quality, and Sanders County Wastewater Regulations for water, wastewater, and stormwater. 11) That the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the State of Montana. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was on an exemption survey for the Town of Plains, Montana. Ms. Maudrone will advise the Town of Plains that they need to contact DEQ.

The Board met with Michael Feiger, District Ranger, Cabinet Ranger District to discuss: district updates. Also in attendance was Randy Evans.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:50 p.m.

### **ROUTINE COUNTY BUSINESS**

Commissioner Burlingame motioned to approve April 5-7<sup>th</sup>, 2022, Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board met for their Quarterly Wildlife Meeting. In attendance were: Morgan Post, Game Warden, Polson District, Montana Fish, Wildlife, and Parks (FWP); Kim Annis, Grizzly Conflict Prevention Specialist, MT FWP; Derrick Olinger, Biologist, United States Forest Service; Travis Johnson, Game Warden, Kalispell District, MT FWP; Michael Ebinger, Area Wildlife Biologist, Thompson Falls, MT FWP; Wayne Kasworm, Grizzly Bear Biologist, US Fish & Wildlife Services; Katherine Maudrone, Director of Land Services, and Annie Wooden, Sanders County Ledger. Morgan Post presented a criminal case on an individual that was convicted out of Heron, MT. Travis Johnson is busy educating the public. Last season there were quite a few road hunting violations. Kim Annis stated that bears are waking up out of hibernation. There have been no bear conflicts. Through the last legislative session, employees are no longer allowed to relocate bears that are captured outside of the bear recovery area. A four-year-old, female bear out of Heron, MT was collared and relocated 4-5 miles South to the Elk Creek area. Commissioner Burlingame inquired about the bear that killed the woman out of Ovando, MT. Ms. Annis and Wayne Kasworm stated the bear was captured and euthanized. Information on the investigation will be released on the Interagency Grizzly Bear Committee website. Derrick Olinger provided information on the Wilkes Cherry Project, a Noxious Weed Grant the Forest Service is applying for from the Rocky Mountain Elk Foundation, and bear snagging that occurred last year and will happen again in 2022. Michael Ebinger provided updates on the season. Changes are being made on permits and B tags. The number of cows is not going to change. Folks will be able to harvest more than one Elk in Region 1. Permits will be for bulls and bucks. B licenses will be for cows and does. No longer will you be able to obtain hunting from a vehicle permit. You will have to provide the correct documentation and the ability to hunt from a vehicle will be put on your general tag. You will be able to hunt either sex for Whitetail deer the first week of your general tag. No Chronic Wasting Disease (CWD) has been found in Sanders County. MT FWP is still going to keep high surveillance of CWD in Sanders County to keep it that way. Black Bear regulations changed in Region 1 to be the same as the Deer and Elk regulations. Black Bears do not have to be physically checked at check stations. Hunters have 48 hours to report the use of a tag and will have to submit a tooth for analysis. Big Horn Sheep Season reopened in 121 (St. Regis cutoff). Mountain Lion in Region 1 is changing to an unlimited quota system and a limited number system. Bob Cat Season did not close this year due to quotas were not reached. Due to this not happening the quota might drop down to 225. In Region 1 108 Wolves were harvested this year. 735 Bears were harvested in Region 1. A survey of 2,000 Whitetail deers was conducted and the deer numbers on the eastern side of Sanders County looks good. The deer numbers on the west end of the County does not look as good. This could be due to the Winter weather we got this year. Upcoming research in Sanders County will consist of collaring Elk, Mountain Lion, Bears, and Wolves from Big Beaver to Elk Creek. Mr. Ebinger would like to start Wildlife Wednesdays where FWP gets together with sportmen and discussions could be held on topics such as Elk Management in Region 1 and Mule Deer Management.

The Board adjourned at 4:50 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner

Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary

Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**April 20, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 20, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the Sanders County Refuse District Board Meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Jason Peterson, Supervisor, Sanders County Refuse District; Jennifer Mihan, Secretary, and Kathy Conlin, Billing Clerk/Recycling Assistant. Commissioner Cox motioned to approve March 16, 2022 meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously. Old/Unfinished Business: Kathy Conlin advised that Building Bridges signed up for Beautification Days and called today, cancelling their volunteering on Friday. The Transfer Station is not charging the hauler for yard waste during Beautification Days. On June 4, 2022, the County will be hosting the E-Waste event with the Montana Department of Environmental Quality and 406 Recycling. Mrs. Conlin stated the Household Hazardous Waste Event might happen sometime in September. New Business: Jennifer Mihan provided the Refuse Appeal for Tax ID No. 8538. Commissioner Cox motioned to remove the Refuse Fee and refund Tax ID No. 8538 for \$160.00 once the second half of taxes are paid. Commissioner Magera seconded the motion. The motion was passed unanimously. Mrs. Mihan provided the Refuse Appeal for Tax ID No. 4862. Commissioner Cox motioned to remove the Refuse Fee from Tax ID No. 4862. Commissioner Magera seconded the motion. The motion was passed unanimously. Commissioner Cox stated that Michael Ebinger from Montana Fish, Wildlife, and Parks has requested the County reconsider charging individuals to dump carcasses and hides. Commissioner Magera asked Mrs. Mihan to invite Mr. Ebinger to the next Sanders County Refuse District Board Meeting. Commissioner Cox called Todd Wakefield to get an update on obtaining water for the Sanders County Refuse Transfer Station. Mr. Wakefield stated he has a permit tentatively if he purchases an umbrella for \$10 million in insurance. The insurance company he has would not insure that amount. Therefore, Mr. Wakefield is in the process of looking elsewhere for insurance. Mr. Wakefield advised that he is on the list for a driller to bore underneath the railroad as soon as he gets the insurance. Recycling Report: 30 bales of Cardboard (30 bales were shipped on 3/30/2022), 8 bales of Aluminum Cans, 200 yards in the Metal Pile, and one pallet of Batteries. There was no public comment. There was no public present. The meeting adjourned at 11:00 a.m.

The Board met with Katherine Maudrone, Director of Land Services to discuss: a request for an Agriculture Exemption out of Hot Springs, Montana. Further discussion was on Mountain Road in the Blackjack Mountain Subdivision.

Bill Naegeli, Office of Emergency Management requested to meet with the Board as he was not scheduled, to discuss: Burn Permits. Also in attendance were: Katherine Maudrone, Director of Land Services and Joel Thomas, Fire Prevention & Education, Lolo National Forest. Joel Thomas stated that starting May 1, 2022, you will be able to purchase Burn Permits online. If individuals do not have access to the internet they can still call the office. Mr. Thomas asked the Board to assist the Forest Service in enforcement if individuals do not obtain a burn permit. Commissioner Magera requested Bill Naegeli to follow up with other counties on ordinances related to burn permits.

The Board adjourned at noon and resumed the regular session at 1:25 p.m.

Patrick Barber, Coroner requested to meet with the Board as he was not scheduled, to discuss: obtaining vehicles for the Coroner's office. Commissioner Cox called Rehbein Ford out of Plains, Montana to request quotes for two Chevrolet Suburbans or Ford Expeditions.

**ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute Landowner Fuels Reduction Cost-Share No. 201 between Sanders County and Larry and RuthAnn Mandella. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to approve April 13-14<sup>th</sup>, 2022, Board meeting minutes. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to award the 2022 Chemical Bid to Wilbur-Ellis Company per the recommendation made by the Sanders County Weed District Board. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 13 days without injury. Open County Positions: Weed Sprayer (two open positions), posted externally. Detention Officer (part-time), one applicant has applied externally. Public Health Director (full-time), one applicant has applied



externally. Heavy Equipment Operator (two open positions), five applicants have applied. Mr. Wallace provided the Montana Association of Counties (MACo) Dental and Vision Agreement. The Board has a consensus to execute the agreement between MACo and Sanders County for Dental and Vision. Mr. Wallace provided an HR Action Form for Jerrie Reichert. The Board has a consensus to execute the HR Personnel Action Form for Jerrie Reichert's resignation effective April 19, 2022. Mr. Wallace presented the Sanders County HR Personnel Policy Handbook. Commissioner Cox motioned to adopt the Sanders County HR Personnel Policy Handbook effective May 1, 2022. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:10 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**April 27, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, April 27, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer and Anthony B. Cox, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the Sanders County Board of Health (BOH) Meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Dr. Robert Gregg, Member; Pepper Dorscher, Member; Bina Eggensperger, Member; Jennifer Mihan, Secretary; Shawn Sorenson, Sanitarian; Karren McKinize, Tobacco Prevention Specialist; Ron Warren, Rocky Mountain Surveyors; Ellen Childress, Resident; Kathy Gregg, Resident; Lyla Sears, Resident; Pam Bissonnette, Resident; Randy Arnold, Resident; Cheri DesMarais, Resident; Daisy Carlsmith, Resident; Gunner Junge, Resident; Beth Junge, Resident; Steve Oswald, Resident; Kate Hardman, Resident; Stacy Kandel, Citizen; Mindy Ferrell, Citizen; Mary Reed, Citizen; Mark French, and Catherine Dewitt. Bina Eggensperger motioned to approve January 12, 2022 meeting minutes. Dr. Robert Gregg seconded the motion. The motion was passed unanimously. New Business: Commissioner Magera would like to set up a committee to work on revising the bylaws based on House Bill 121. Commissioner Magera, Bina Eggensperger, and Pepper Dorscher requested to be on the committee. Commissioner Magera requested that the County Attorney be present as well. Commissioner Magera requested three candidates to interview for the Health Officer. The Board has a consensus to interview Ron Petrie, John S. Aumiller, MD, and Randy Loveall, DO. Jennifer Mihan will schedule the interviews. Karren McKinzie advised that as of April 1, 2022, the Tobacco Prevention Specialist title will now be the Tobacco Education Specialist. The job is the same the emphasis is on Education and not Prevention. Mrs. McKinzie is working on the Sanders County Public Health Facebook page so that the community can see all of the areas the Health Department does regularly. Regular Tobacco Education will be on the Facebook page as well. Mrs. McKinzie met with the Dixon School 6-8<sup>th</sup> graders on April 8, 2022, to talk with them about making choices and choosing not to Vape. The students were very interactive with questions and we used the Bean Boozled, "Dare to Compare," to get the point across, when we make choices in life, we may not know what the outcome will be. School immunization clinics are starting today and will go through May. The Health Department goes to the schools and vaccinates with Tdap (tetanus, diphtheria, pertussis) for 12 years old and older and any catch-up vaccines that are needed. Parent permission is obtained by the school nurse. Both public and private vaccines are offered. Pneumonia vaccines for adults have changed. According to the updated Advisory Committee on Immunization Practices (ACIP), PCV 13 is no longer routinely recommended for adults 65 and older. Walk-In vaccine clinics continue to be on Mondays. We offer all vaccines. The Health Department is offering a second COVID-19 booster per protocol from the state Immunization Program. Mrs. McKinzie advised Sanders County Public Health was awarded

the President's Award from the Montana Public Health Association. Commissioner Magera advised that Karen Morey will be retiring on May 31, 2022. Daisy Carlsmith and Karen Dwyer thanked Karen Morey for her years of service with Sanders County. Shawn Sorenson provided a variance request from Tax ID No. 2604 and provided his staff report and recommendations. Ron Warren provided information on the property. Ms. Carlsmith questioned the wastewater contaminates the surrounding water. Mr. Warren stated that small amounts of nitrates would be absorbed by the wetlands. Mr. Sorenson said the drain field/septic would be decommissioned. He also stated that private systems are not monitored. Mindy Ferrell asked if the Board of Health can restrict land use in wetlands. Mr. Sorenson answered yes. There are laws already and laws and variances don't allow any disturbances to the wetlands. Mr. Sorenson provided a compliance update. Staff is continuing with the process previously discussed, which includes 1) verification that the conditions exist, 2) contact with the responsible party either by phone or certified letter inviting discussion of corrective actions and provisions of guidance, 3) Notice of Violation and Compliance Order that specifies required actions, timelines, and penalties, 4) Final Notice is issued if the responsible party fails to meet conditions of the compliance order, and has not requested and received additional time for corrective actions, and 5) County Attorney's office pursues compliance if Final Notice does not result in corrective action. In the South Hill Road and Trout Creek Road areas, groundwater issues are present. Mr. Sorenson stated that groundwater has been encountered frequently during spring 2022. This is not isolated to Sanders County as the staff has reached out to peers in other counties who are experiencing similar conditions. At least one permit cannot be constructed as issued due to groundwater observed in April 2022. Groundwater and evidence of groundwater were not observed during the site evacuation conducted in 2021. Additional site assessment is in process for this parcel. Mr. Sorenson and staff have maintained communication with Joel Harris, Department of Natural Resources and Conservation Compact Implementation Program regarding the Flathead Water Management Board status. The Flathead Water Management Board has been formed and will be the review and approval body for all wells on the Flathead Reservation (see MCA § 85-20-1902 Unitary Administration and Management Ordinance). Sanders County cannot issue well permits on the Flathead Reservation until the Board guides the County. Well drillers cannot drill on the Flathead Reservation until the Flathead Water Management Board engineer issues approval. All drillers were sent a formal communication noting this requirement. Currently, all filings for all wells must go through the Flathead Water Management Board. As expected, the water compact has slowed development on the reservation due to the inability to issue water rights at present. Commissioner Magera advised that a Mission Statement will now be on the back of all BOH Agendas. There was no further comment. The meeting adjourned at 11:05 a.m.

The Board met with Rich Wallace, Director of Human Resources (HR) to discuss: Safety Report/Incident Update- 0 days without injury. A Deputy Sheriff was injured in the line of duty. The Deputy did not lose any time off from work. Open County Positions: Detention Officer (part-time) one candidate has applied. Mr. Wallace is running a radio ad today and will have a Facebook feature on the open position. Public Health Director, a radio ad, and a Facebook feature will run today. Comments have been received on how low the wage is. The Board has a consensus to accept a Licensed Practical Nurse (LPN) for the open position. Heavy Equipment Operator, the Board has a consensus to execute the HR Personnel Action Form for Jesse Allridge starting April 25, 2022. District Court Deputy Clerk, posted internally. 911 Dispatcher posted internally. Mr. Wallace provided an HR Personnel Action Form for Larry Nielson. The Board has a consensus to execute the HR Personnel Action Form for Larry Nielson's resignation effective April 25, 2022.

The Board requested to meet with Patrick Barber, Coroner as he was not scheduled to discuss: purchasing new Coroner vehicles. Commissioner Cox advised Mr. Barber that a Ford Expedition was recently traded in at Rehbein Ford in Plains, MT. Mr. Barber stated he would go take a look at the vehicle this weekend.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

Ashley Bache, GIS/Rural Addressing requested to meet with the Board as she was not scheduled, to discuss: contracting her services with Sanders, Lincoln, and Mineral counties.

Tina Scott, Administrative Assistant, Environmental Health requested to meet with the Board as she was not scheduled to discuss: the Junk Vehicle Program. Tina Scott advised she has solicited three quotes from various companies for improvements at the Junk Vehicle Yard in Trout Creek, Montana. The Board has a consensus for Mrs. Scott to move forward with the quote from Hi-Land Construction.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: Hot Springs Airport. Commissioner Magera discussed paving the runway and funding. Further discussion was on County journal vouchers and a review of the budget for March 2022. Presiding Officer Glen E. Magera examined and approved the Journal Voucher Detail Report for the accounting period of March 2022. Mrs. Scribner provided a request to abate taxes for

Tax ID No. 3552. Commissioner Burlingame motioned to abate the second half of taxes minus the Thompson Falls Sewer fee for Tax ID No. 3552. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Burlingame joined the Board at 2:20 p.m.

### **ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to approve April 20, 2022, Board meeting minutes. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

The Board adjourned at 4:25 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner

Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary

Jennifer Mihan

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA April 27, 2022**

The Board of Commissioners of Sanders County, Montana, met for a public hearing on Wednesday, April 27, 2022, at 6:00 p.m. Present were Anthony B. Cox, Commissioner and Claude I. Burlingame, Commissioner.

As it was 6:00 p.m. and the time and place as advertised, Anthony B. Cox opened the public hearing on the Regional Economic Development Needs Assessment at the Sanders County Courthouse. In attendance were: Anthony B. Cox, Commissioner; Claude I. Burlingame, Commissioner; Jennifer Mihan, Secretary; Ray Brown, Executive Director, Sanders County Community Development Corp.(SCCDC); Steve Clairmont, Economic Development Center Director, Mission West Community Development Partners (MWCDP); Jim Thaden, Executive Director, MWCDP; Lisa Fried de Reyes, Executive Director, Sanders County Community Housing Organization (SCCHO); Martha D. Humphreys, Member, SCCHO; Thomas B. Humphreys, Member; SCCHO; Seth Beech, Landowner; Colleen Hinds, Landowner; Ernest Scherzer, Landowner; Lyla Sears, Plains United Methodist Church (PUMC); Kathy Gregg, PUMC; Gunner Junge, Thompson Falls Resident; Beth Junge, Thompson Falls Resident; Mary Reed, Citizen; Daniel Moore, Citizen; Deb Wilson, Rex Theater; Dave Niesen, Heron Rural Fire District; Peggy Niesen, Heron Rural Fire District; Carissa McNamara, Landowner/Montana Farmers Union; Bud Scully, Superintendent, Thompson Falls Public Schools; Dustin Drennen, Scotchman's Coffee; Annie Wooden, Sanders County Ledger; Zach Whipple-Kilmer, Thompson Falls; Adam Bache; Brandy Chisholm, Member, SCCDC; Kayla Mosher, Kaniksu Land Trust; Jan Manning, Whitepine Grange; Diane Bickenheuser, and Charles Bickenheuser, SCCHO. Commissioner Cox then turned the meeting over to Ray Brown and Steve Clairmont. Mr. Clairmont advised those in attendance that this hearing is to obtain public comment identifying the needs and priorities of Sanders County citizens and communities in the areas of Infrastructure, Housing, Economic Development, and to advise local stakeholders of potential funding sources. Public comments are as follows: Lisa Fried de Reyes provided information on the SCCHO and the projects they have in Noxon (proposed 12 units for housing), Plains, and Thompson Falls. SCCHO needs help with funding. The Noxon project alone is a \$2.8 million project. Jim Thaden stated that in the next ten years roads and bridges are going to be a priority. Martha Humphreys stated that there is a need for better/reliable internet infrastructure. Ernest Scherzer thinks that the Commissioners need to take leadership and establish a Growth Policy. The Commissioners need to get a definition of a Growth Policy and what must be included in a policy. Bud Scully stated that Thompson Falls is building a commons and shop building because of the American Rescue Plan Act (ARPA) funds. This project is shovel-ready and is estimated at \$1.5 million. Housing is a problem for the school. We can't find housing for staff. The school lost their Music teacher and we can't find a Spanish teacher or Special Education teacher. Dustin Drennen own's Scotchman's Coffee and they would like to expand into Sanders County from Clark Fork, Idaho. Their establishment sells

green bagged coffee and merchandise. Mr. Drennen would like to expand and can their cold brew. Dave Niesen stated that the Heron Rural Fire District needs to expand. Deb Wilson stated that the Rex Theater is trying to become a place for kids to come Monday through Sunday after school and after hours. Funding is crucial and the theater needs someone that is an expert at grant writing. Zach Whipple-Kilmer owns Limberlost. He is also on the Sanders County Collaborative board which has a proposed project up Dry Creek with approximately 60,000 acres that need to be logged. Commissioner Cox advised that members are needed for the Sanders County Collaborative board. Sanders County is in the process of building a new Dispatch center. This will mostly be paid from ARPA funds. The Sheriff's office needs a new Administrative Center. The County has funded the Paradise Center, Western Sanders County TV District, Woodside Park Water/Sewer District, Trout Creek Water, Noxon Water, Heron Water, and the Old Jail Museum with ARPA funds the County received. Funding for Roads is an ongoing issue. Blue Slide Road is probably the most controversial road. Daniel Moore stated that the average age in Sanders County is 52 years old. The lack of housing was exasperated by the pandemic. The County needs training in trades for our youth. Mr. Scully stated that the school is starting up Adult Education again and anyone who wants to teach adult education classes please reach out to him at the school. Kathy Gregg stated that the Plains United Methodist Church has a vacant lot that we believe could be utilized for housing. Jan Manning is from the Whitepine Grange they have utilized \$22,000.00 in repairs from donations and volunteered labor. The Whitepine Grange is still in need of \$55,000.00 for a park and horseshoe area, insulation, new flooring, etc. Mr. Moore stated the County needs an expert grant writer all these individuals can utilize. The meeting adjourned at 8:10 p.m.

The Board adjourned at 8:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
May 3, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, May 3, 2022, at 11:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

As it was 11:00 a.m. and the time and place as advertised, the Board proceeded to open the bids for the Ferry Landing Expansion Project. Also in attendance were: Jared Koskela, Engineer, Lolo National Forest and Adam Bache. A bid was received from Haskins Excavating, LLC for \$14,720.00. Commissioner Burlingame motioned to award the bid to Haskins Excavating, LLC per the Forest Service's recommendation. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:30 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Ashley Bache, GIS/Rural Addressing to discuss: a personnel matter. Also in attendance was Rich Wallace, Director of Human Resources. Therefore, as per MCA 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken)

The Board met with Ben Bache, Foreman, Road District No. 1 & 2 to discuss: a department update. Also in attendance was Adam Bache. Ben Bache believes that advertising costs involving the United States Forest Service (USFS) projects should be passed on to the USFS. The Board advised Mr. Bache that Chad Campbell from Senator Tester's office emailed the Board and there might be grant funding for the roads through the federal government. Harlow Road and the Right of Way contract with Burlington Northern Santa Fe were discussed. A vehicle accident was discussed that destroyed the guardrail and posts on the Little Thompson Creek bridge. Commissioner Burlingame and Ben Bache will follow up. Current County

policy states the County will sell a certain sized culvert. The policy creates some frustration because of current replacement costs. Further discussion on the cost will be at a later date.

### **ROUTINE COUNTY BUSINESS**

Commissioner Burlingame motioned to approve Landowner Fuels Reduction-Cost Share Agreement No. 204 between Sanders County and Renee Burcham. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Burlingame motioned to execute Plains Airport AIP No. 3-30-0059-011-2021 FAA Grant Amendment request letter, Standard Form 425, and Standard Form 271. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 3:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Acting Secretary  
Kathy Conlin

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA May 4, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 4, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner (at 10:05 a.m.).

The Board met with Jerome Little, Maintenance to discuss: Jerome Little's Performance Appraisal Review. Therefore, as per MCA § 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken).

Bill Susic, Susic Construction requested to meet with the Board as he was not scheduled, to discuss: the project at Road District No. 2. Also in attendance was Rich Wallace, Director of Human Resources (HR). Mr. Susic explained the rising costs for the truss, plywood, and metal. The Board has a consensus for Mr. Susic to continue moving forward with the project.

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 7 days without incident. Open County Positions: Detention Officer, Mr. Wallace provided the resignation of Brandon Colwell. The Board has a consensus to execute the HR Personnel Action Form for Brandon Colwell's resignation effective April 29, 2022. Public Health Director, one applicant has applied. Heavy Equipment Operator (two open positions), interviews are being held on May 13, 2022. District Court Deputy Clerk, two internal applicants have applied. 911 Dispatcher (part-time), posted externally. Mr. Wallace has a proposal to gain potential referral candidates from County employees. If a County employee refers a candidate for a position and they pass probation then the employee would get one day off paid using compensatory time. The Board has a consensus for Mr. Wallace to advise County employees about this new program. Mr. Wallace is attending the Thompson Falls Chamber of Commerce Job Fair hosted at the Thompson Falls High School where he will have a booth and a presentation on a laptop on behalf of Sanders County. Mr. Wallace presented a HR Personnel Action Form for Dawn Hixenbaugh. The Board has a consensus to execute the HR Personnel Action Form moving Dawn Hixenbaugh from 24 hours to a 32 hour a week work schedule in Dispatch effective May 1, 2022. Mr. Wallace presented a HR Personnel Action Form for Tiffany Broyhill. The Board has a consensus to execute the HR Personnel Action Form moving Tiffany Broyhill from 24 hours to a 40 hours a week work schedule in Dispatch effective May 2, 2022.

Commissioner Burlingame left the meeting at 11:45 a.m.

The Board adjourned at 12:30 p.m. and resumed the regular session at 2:00 p.m.

Commissioner Burlingame joined the Board at 2:00 p.m.

As it was 2:03 p.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the public hearing on the intention to hold a special election for the purpose of adopting or rejecting a local-option tax of three percent (3%) on recreational and/or medical marijuana sales within Sanders County. Also in attendance were: Annie Wooden, Sanders County Ledger; Conor Reishus, A+ Dispensary, and Katherine Maudrone, Taxpayer. Public comment was as follows: Conor Reishus stated that he is against adding the optional 3% local county marijuana sales tax in Sanders County. The current industry is overtaxed, over-regulated, and the government is overcharging license fees. Eventually, this will lead to smaller businesses being driven out by bigger businesses. To make a good decision, accurate information must be gathered from all sides and sources available. There are four active dispensaries in Sanders County. Picking four businesses in the County and taxing them is not fair. Like all businesses right now I am dealing with heavy inflation. Right now, small businesses are not doing well. Sanders County residents would be upset if all the businesses in the county were given an additional 3% tax on their income. The Marijuana industry is one of the highest-taxed industries in the United States. Because the federal government does not consider my business legal, I am not allowed normal business tax deductions. Because of federal laws, I do not get to write off the 20% sales tax on my federal taxes. It counts as my income and I get taxed again by the federal government. The same rules will apply to the optional 3% county Marijuana sales tax. I won't be able to write it off on my taxes either. If I pay an employee a \$30,000.00 salary to work in my dispensary I don't get to write it off on my taxes. It counts as my income for my federal taxes. Montana's dispensary prices are high compared to Washington and the black market. A 3% county Marijuana tax will lead to more black-market sales and illegal transportation of marijuana from Washington dispensaries. As a small business, I would like to keep local sales of marijuana local and legal. The government has a long history of wasting and stealing taxpayer money. Maybe the Commissioners and the people of Sanders County should be more concerned about where the existing 20% Marijuana sales tax money is going and make sure Sanders County gets its fair share of the money. Katherine Maudrone would like to know how many people voted to legalize marijuana with the expectation that money would come into the County. Annie Wooden asked if there is a licensing tier level for Marijuana in Montana. Mr. Reishus stated no. Commissioner Magera closed the hearing at 2:40 p.m.

The Board adjourned at 3:10 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner

Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary

Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
May 5, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 5, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the public meeting on the AAA Change in Use Permit in the limited development area of the Thompson Falls Airport. Ms. Maudrone discussed the Sanders County Park Board. Commissioner Burlingame motioned to appoint JoDee Goetz to the Sanders County Park Board per the Sanders County Park Board's recommendation for a term ending August 1, 2023. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Burlingame motioned to appoint Kayla Mosher to the Sanders

County Park Board per the Sanders County Park Board's recommendation for a two-year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Burlingame left the meeting at 10:20 a.m.

Commissioner Burlingame joined the Board at 10:31 a.m.

The Board met with Naomi Leisz, County Attorney to discuss: the Sanders County Communicable Disease Protocol. Commissioner Burlingame is waiting for the Director of Public Health to return from vacation to obtain the protocol in word format. The Board would like Ms. Leisz to review House Bill 121 for changes to the Sanders County Health Board's Bylaws. Further discussion was on the proposed resolution and an ordinance for a Sanders County Fire Permit and Control Regulations. Ms. Leisz will follow up with Bill Naegeli.

The Board adjourned at 12:25 p.m. and resumed the regular session at 1:30 p.m.

Commissioner Burlingame joined the Board at 1:50 p.m.

Bill Naegeli, Office of Emergency Management requested to meet with the Board as he was not scheduled, to discuss: a proposed resolution and an ordinance for a Sanders County Fire Permit and Control Regulations. The Board advised Mr. Naegeli to follow up with the County Attorney.

The Board met with Shawn Sorenson, Sanitarian and Alex Lukinbeal, Meteorologist, National Weather Service (NWS) Missoula via Zoom to discuss: Sanders County Health Department partnering with NWS on wildfire smoke and air quality. Also in attendance were: Bill Naegeli, Office of Emergency Management and Karren McKinzie, Tobacco Education Specialist. Mr. Lukinbeal discussed wildfire smoke resources to assist health departments and air quality specialist stakeholders. The Board requested Mr. Lukinbeal to please add Mr. Naegeli and Mrs. McKinzie as contact persons for Sanders County. Further discussion was on the Environmental Health Department. Mr. Sorenson provided a compliance update. Statistics are as follows: 192 licenses, 10% inspected, Temporary Events- 22 so far in fiscal year 2022, Soil/Site analyses- 18 in calendar year 2022, Wastewater Permits- 131 permits so far in fiscal year 2022, Water/Well Permits- 93 permits so far in fiscal year 2022, Local Subdivision Reviews- 46 so far in fiscal year 2022, Junk Vehicles- 4 cars currently in the yard, and Food Training- classes were held on March 29, 2022, May 4, 2022, and another class will be held in the Fall of 2022.

Commissioner Magera left the meeting at 3:00 p.m.

The Board adjourned at 3:05 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner

Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary

Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
May 10, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, May 10, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner (joined at 10:08 a.m.), and Claude I. Burlingame, Commissioner.

Glen E. Magera, Presiding Officer; Anthony B. Cox, County Commissioner; and Claude I. Burlingame, County Commissioner; acting as the Canvassing Board of Sanders County, Montana, do hereby certify that the foregoing abstract of election returns consisting of pages 1 through 2 of book 3 of Abstract of Election Returns, records of Sanders County, is a full and correct abstract of all the votes cast in the 2022 Special District Mail Ballot Elections held in Sanders County, May 3, 2022, as the same as shown upon the Detail Results Report printed from the DS850 #8515090201 and from the Tally Sheets for the Write-In Votes in Sanders County, Montana. Also in attendance was Roberta "Bobbi" Christenson, Election Deputy.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 13 days without incident. The Montana State Fund Safety Training for County employees will be held on June 13, 2022. Open County Positions: Detention Officer, no applicants as of today's date. Public Health Director, interview scheduled for Thursday, May 12, 2022, at 1:30 p.m. Heavy Equipment Operator (two open positions), four interviews are being conducted on May 13, 2022, at the Plains Road Shop. District Court Deputy Clerk, the position is posted externally until May 13, 2022. 911 Dispatcher (part-time), posted externally. Mr. Wallace presented the rates for 2022 from PayneWest Insurance on the County's medical, dental, and vision at a 0% rate increase. Life Insurance increased by a total impact of \$1,000.00 annually. The Board has a consensus with Morgan Hirschenberger, PayneWest Insurance to accept the proposed rates. Mr. Wallace has sent notice to employees/elected officials that open enrollment for insurance will be Thursday, June 2, 2022. Mark Clary with Lake County, Montana advised Mr. Wallace that Lake County will be testing Verizon MiFi on the Sheriff Deputy laptops soon. Mr. Wallace provided the Board with information on Verizon MiFi and SiriusXM Guardian.

Commissioner Burlingame left the meeting at 10:45 a.m.

Commissioner Burlingame joined the Board at 11:07 a.m.

The Board adjourned at 12:20 p.m. and resumed the regular session at 2:00 p.m.

As it was 2:00 p.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the public hearing on amended Lot 3 COS 3070MS Subsequent Minor Subdivision. In attendance were: Katherine Maudrone, Director of Land Services; Tim Hagedorn, Mountain Plains LLC; Dennis Micklon; Doug Buckner, Buck Hill Financial LLC; Sharee Bela-Ong, Buck Hill Financial LLC; Steve LaBelle, Bull River Body Shop/Neighbor; Sheri Konen, Neighbor, and David Konen, Neighbor. Commissioner Magera turned the meeting over to Tim Hagedorn. Mr. Hagedorn presented the proposed amendment of Lot 3 of COS 3070MS into five lots. Katherine Maudrone provided a staff report, variance request, and recommended conditions. Commissioner Burlingame advised that Condition No. 11 could be removed. Steve LaBelle strongly opposes this Subdivision. The proposed road is 20 feet from his property and the road has a lot of traffic. Doug Buckner stated that due to Mr. LaBelle putting his well in the wrong place the well is infringing on Mr. Buckner's property and the road could only be relocated to one location. Commissioner Magera closed the hearing at 2:50 p.m. Commissioner Cox motioned to take the matter under advisement until Thursday, May 19, 2022, at 10:00 a.m. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
May 12, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 12 5tvf, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner (joined at 10:05 a.m.).

The Board met with Katherine Maudrone, Director of Land Services to discuss: Buckner Subsequent Minor Subdivision. Further discussion was on a Subdivision Improvement Agreement for Noxious Weeds that is non-compliant. The Board advised Ms. Maudrone to send a letter to all current landowners in the subdivision including a copy of the agreement, non-compliance, and contact information. A copy will be provided to the Sanders County Weed Department as well.



The Board met with Karen Morey, Director of Public Health to discuss: Karen Morey's Performance Appraisal Review. Therefore, as per MCA § 2-3-203 (3), this discussion was closed to the public. (No meeting minutes were taken).

The Board met with Ian Wargo, Robert Peccia & Associates (RPA) via teleconference and Lance Bowser, RPA via teleconference to discuss: the Hot Springs Airport Paving Project grant. RPA will send in an extension request for the grant.

The Board adjourned at 12:10 p.m. and resumed the regular session at 2:30 p.m.

The Board interviewed Randy Lovell, DO at 2:30 p.m. for the open Board of Health Officer position.

Commissioner Magera proceeded to audit County Claims at 3:00 p.m. and instructed the Clerk to draw warrants in the amount of \$304,221.69. (County Claims are file in the Office of the Clerk and Recorder)

### **ROUTINE COUNTY BUSINESS**

Commissioner Burlingame motioned to approve April 27<sup>th</sup> 2022, and May 3-5<sup>th</sup>, 2022, Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 4:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Mihan

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA May 18, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, May 18, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

As it was 10:00 a.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the Sanders County Refuse District Board meeting. In attendance were: Glen E. Magera, Member; Anthony B. Cox, Member; Claude I. Burlingame, Member; Jason Peterson, Supervisor, Sanders County Refuse District; Jennifer Mihan, Secretary; Kathy Conlin, Billing Clerk/Recycling Assistant; Mike Ebinger, Montana Fish, Wildlife & Parks (FWP); John J. Gerstenberger, Reporter, Sanders County Ledger, and Nancy Johnson, Resident. Commissioner Cox motioned to approve April 20, 2022 meeting minutes. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Old/Unfinished Business: Kathy Conlin discussed non-freon appliances. Jason Peterson proposed revising the \$25.00 fee for non-freon appliances to only apply to those appliances brought to sites other than the Thompson Falls Transfer Station. This would provide residents with the opportunity to bring non- freon appliances to the Transfer Station at no charge. If they bring the non-freon appliance to any other site they will be charged \$25.00. This covers handling and transportation costs. Commissioner Cox motioned to adopt the new proposal for non-freon appliances. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Mrs. Conlin proposed reducing the yard waste fee from \$10.00 a yard to \$5.00 a yard. Commissioner Burlingame motioned to reduce the yard waste fee from \$10.00 a yard to \$5.00 a yard with a review of the fee in six months (November 16, 2022). Commissioner Cox seconded the motion. The motion was passed unanimously. Mr. Peterson discussed the hauler utilizing a side dump to haul ash to Missoula. The Board has a consensus that this would be an effective mode to transport the ash. New Business: Mike Ebinger discussed Chronic Wasting Disease (CWD) and carcass disposal in Sanders County. The best practice for CWD is to not have carcass dumping on land. Mr. Ebinger believes that FWP does have funds to

assist the County with receiving carcasses at the Refuse District. Mr. Ebinger will follow up with the appropriate people to propose the idea of Sanders County accepting carcasses free of charge with FWP reimbursing Sanders County for the cost to dispose of the carcasses at Republic Services in Missoula. Jennifer Mihan provided a Refuse Appeal for Tax ID No. 3320 and 301157. Commissioner Burlingame motioned to remove the Refuse Fee from 3320 and to provide reimbursement for the last two years. Commissioner Cox seconded the motion. The motion was passed unanimously. Mrs. Mihan provided a Refuse Appeal for Tax ID No. 305647. Commissioner Burlingame motioned to deny the Refuse Appeal for Tax ID No. 305647. All developed land is required to pay a Refuse Fee in Sanders County regardless if they utilize the Refuse District. Commissioner Cox seconded the motion. The motion was passed unanimously. Recycling Report: 19 bales of Cardboard (28 bales were shipped on 4/22/2022), 8 bales of Aluminum Cans, 200 yards in the Metal Pile, and one pallet of Batteries. There was no further comment. The meeting adjourned at 10:50 a.m.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 21 days without incident. Open County Positions: Fairgrounds Facility Worker, the position is posted externally. Detention Officer, interviews are scheduled for Thursday, May 19, 2022. Public Health Director, the interview scheduled for May 12, 2022, was cancelled because the candidate withdrew their application. Heavy Equipment Operator, the positions are still open after interviews were conducted. District Court Deputy Clerk, submitted applications are being reviewed at this time. 911 Dispatcher (part-time), posted externally.

The Board adjourned at 12:15 p.m. and resumed the regular session at 2:30 p.m.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: the fiscal year 2022/2023 budget preparations.

The Board met Shannon Chamberlain, PCT/WCT Trust Administrator, Montana Association of Counties (MACo) to discuss: the 2022-2023 Property and Casualty Policy renewals for Sanders County. Also in attendance were: Lisa Wadsworth, Claims/Accounts Payable, Clerk and Recorder; Dan Rowan, Plains Resident, and Nancy Johnson, Resident.

Commissioner Cox left the meeting at 3:00 p.m.

The Board met with John Marshall, Coordinator, Sanders County DUI Task Force and Jennifer McPherson, Member, Sanders County DUI Task Force to discuss: the Sanders County DUI Task Force 2022-2023 Annual Budget and Scope of Work. Also in attendance was: Nancy Johnson, Resident. The Board has a consensus to accept the Sanders County Task Force 2022-2023 Annual Budget and Scope of Work.

Commissioner Cox joined the Board at 3:16 p.m.

The Board met with Naomi Leisz, County Attorney and Cheryl Copperstone, Deputy County Attorney to discuss: decay and junk vehicles in Paradise, Montana, and Sanders County as a whole. Also in attendance were: Nancy Johnson, Resident and Dan Rowan, Plains Resident. A discussion was held on statutes for junk vehicles, salvage yards, and community decay. Cheryl Copperstone will follow up with Lincoln County.

### **ROUTINE COUNTY BUSINESS**

Commissioner Cox motioned to execute the Agreement between Sanders County and Schutz Foss Architects, P.C., for the Sanders County 911 Dispatch Center. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

The Board adjourned at 4:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**May 19, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 19, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner (joined at 10:05 a.m.).

The Board met with Katherine Maudrone, Director of Land Services to discuss: the decision on Amended Lot 3 COS 3070MS. Commissioner Burlingame motioned to grant a variance from Road Design Standards for Subdivision Table 1 (2.) minimum roadway width of 24 feet for local roads. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to approve the preliminary plat approval to Amended Lot 3 COS 3070 Subsequent Minor Subdivision. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Ms. Maudrone presented Birdland Bay RV Park. Commissioner Burlingame motioned to grant preliminary approval for 4 additional spaces for Birdland Bay RV Park. Commissioner Cox seconded the motion. The motion was passed unanimously. Further discussion was on Clark Fork Meadows II Subdivision. Commissioner Burlingame motioned to approve the Subdivision Improvement Agreement for Clark Fork Meadows II Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to approve the Park Land Requirement of a donation in place of Parkland. Commissioner Burlingame denied the motion. The motion is denied. Commissioner Burlingame stated the donation needs to be based on current fair market value for land on the date of approval.

**ROUTINE COUNTY BUSINESS**

Commissioner Burlingame motioned to approve May 10-12<sup>th</sup>, 2022, Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:10 p.m. and resumed the regular session at 2:30 p.m.

The Board met with Mark Sheets, Mayor, City of Thompson Falls to discuss: the Interlocal Library Contract between Sanders County and the City of Thompson Falls. Also in attendance were: Rich Wallace, Director of Human Resources; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Pat Ingraham, Member, Thompson Falls Public Library District (TFPLD); Kate Baxter, Member, TFPLD, and Crystal Buchanan, Director, TFPLD. Mark Sheets would like the County to take over the financial aspect of the library. Commissioner Magera stated what Mr. Sheets is requesting is complex. Rich Wallace stated the transition is not an easy one. Commissioner Magera stated the County would need to inspect the library's systems before the proposed take over and requested additional documents from the Mayor. The TFPLD members advised the County that the City took the libraries entitlement monies and stated in a document that moving forward the entitlement payment will no longer go to the library and the City will keep it.

The Board adjourned at 3:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary

Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**May 26, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, May 26, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Clark Fork Meadows II Subdivision. Ms. Maudrone presented Salish Shores IV Phase 9 Subdivision. Commissioner Burlingame motioned to approve the final plat approval of Salish Shores IV Phase 9 Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously. Ms. Maudrone presented Baldy View Estates III Subdivision. Commissioner Cox motioned to approve the Noxious Weed Management Plan for Baldy View Estates III Subdivision. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Ms. Maudrone presented Cabinet View Ranches Subdivision. Commissioner Cox motioned to approve the Noxious Weed Management Plan for Cabinet View Ranches Subdivision. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

As it was 11:00 a.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the meeting for a decision on the Sanders County Board of Health Officer. In attendance were: Miriah Kardelis, Sanders County Ledger; Dawn Gandalf; Rusti Leivestad, Citizen; Steve Oswald, Citizen; Kate Hardman, Citizen; Kelli Smith, Citizen; Peggy Bates, Citizen; Karen Morey, Director of Public Health; Lisa Richmond, Public Health; Karen Dwyer, Public Health; Rich Wallace, Director of Human Resources, and Kristan Wing, Citizen. Commissioner Magera turned the meeting over for the Board of Health Members to decide. Commissioner Burlingame nominated Ron Petrie. Dr. Robert Gregg stated that Ron Petrie might be overqualified and this might be a concern. Commissioner Magera stated that he liked Ron Petrie. Mr. Petrie has a lot of experience with situations that deal with a lot of pressure. He did let his Nurse Practitioner License lapse. Questions were brought before the Montana Department of Health and Human Services along with their attorney raising the question if this would be an issue. DPHHS and their attorney stated that it would not. The County already has a licensed doctor that signs off on orders. Peggy Bates stated that Mr. Petrie being overqualified is advantageous to the County. Kate Hardman agrees that Mr. Petrie would be the best candidate. Steve Oswald would like the Health Officer to make recommendations based on the best medical practice standards. Commissioner Cox seconded the motion. The motion was passed unanimously.

**ROUTINE COUNTY BUSINESS**

Commissioner Burlingame motioned to approve the May 18-19<sup>th</sup>, 2022, Board meeting minutes. Commissioner Cox seconded the motion. The motion was passed unanimously.

Katherine Maudrone, Director of Land Services met with the Board to further discuss the Clark Fork Meadows II Subdivision. Commissioner Cox motioned to deny the proposal with a counter-proposal of \$1,804.00 due. This is based upon the 2019/2020 fair market value. It is also noted in the future, donations will not be accepted and the County will accept cash in lieu of land per regulations. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: County journal vouchers and a review of the budget for April 2022. Presiding Officer Glen E. Magera examined and approved the Journal Voucher Detail Report for the accounting period of April 2022. Further discussion was on back taxes on Mobile Homes from 2017 to the present.

The Board met with Rich Wallace, Director of Human Resources to discuss: Safety Report/Incident Update- 28 days without incident. Open County Positions: Elections Administrator, seven internal candidates are proposed to be interviewed on June 2, 2022. Receptionist/Office Assistant, three internal candidates are being interviewed on May 31, 2022, and June 1, 2022. Fairgrounds Facility Worker, no applicants to date. Detention Officer, interviews were held last week. Waiting for a decision from the supervisor. Public Health Director, a change was made in the starting rate from \$20.00 an hour to \$30.00 an hour. Mechanic/Operator (Road District No. 3), two applicants have applied so far. District Court Deputy Clerk, three external applicants have applied. Mr. Wallace is waiting for direction from the Clerk of Court. 911 Dispatcher (24 hours), one external application so far.

The Board met with Bill Naegeli, Office of Emergency Management to discuss: an update in Mr. Naegeli's department. Mr. Naegeli advised that the Emergency Preparedness Grant is on target. Last night Mr. Naegeli attended

the Livestock Evacuation Planning During Fire Season and provided information to the Board on Montana State University Extension facilitating the construction of a County Animal Response Team.

As it was 3:30 p.m. and the time and place as advertised, the Board proceeded to open the sealed bids for the Graves Creek Temporary Bridge project. Also in attendance was Jared Koskela, Engineer, Lolo National Forest. Bids were received from Stone Ridge Construction Inc., for \$69,100.00 and Schlegel Enterprises Inc., for \$40,005.00. The Board has a consensus to take the matter under advisement until Wednesday, June 1, 2022, at 10:30 a.m.

The Board adjourned at 3:40 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
June 1, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 1, 2022, at 9:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 34 days without incident. Also in attendance was Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools. Open County Positions: Elections Administrator, a discussion was held on the candidates interviewed on May 31, 2022. Receptionist/Office Assistant, a discussion was held on the candidates interviewed on May 31, 2022. Fairgrounds Facility Worker, still no applicants to date. Detention Officer, interviews were held last week. Waiting for a decision from the supervisor. Public Health Director, the open position is posted on Indeed. Heavy Equipment Operator, the Board executed an HR Personnel Action Form for Michael McKinley as a seasonal employee starting June 6, 2022. Mechanic/Operator (Road District No. 3), two applicants have applied. Applications will be accepted until June 3, 2022. District Court Deputy Clerk, three external applicants have applied. Mr. Wallace is waiting for direction from the Clerk of Court. 911 Dispatcher (24 hours), one external application so far. Mr. Wallace sent out a reminder that tomorrow is Open Enrollment with the County's insurance provider.

As it was 10:30 a.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the meeting for a bid decision on the Graves Creek Temporary Bridge project. Commissioner Cox motioned to award the bid to Schlegel Enterprises, Inc., per the Lolo National Forest's recommendation. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

Commissioner Cox left the meeting at 10:40 a.m.

**ROUTINE COUNTY BUSINESS**

Commissioner Burlingame motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 211 between Sanders County and Ernest Scherzer. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Burlingame motioned to execute the Landowner Fuels Reduction Cost-Share Agreement No. 215 between Sanders County and Larry Hoffland. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Burlingame motioned to appoint Kent Compton to the Heron/Noxon Cemetery Board for a three-year term. Commissioner Magera seconded the motion. The motion was passed unanimously.

The Board met with Ben Bache, Foreman, Road District No. 1 & 2; Lee Smith, Foreman, Road District No. 3, and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: the preliminary 2022-2023 Road Department budget.

Commissioner Cox joined the Board at 11:00 a.m.

The Board adjourned at 12:15 p.m. and resumed the regular session at 1:30 p.m.

The Board met with Shawn Sorenson, Sanitarian to discuss: the Kennedy Creek Campylobacter outbreak. Of the 19 cases reported, 12 had positive lab results from the Clark Fork Valley Hospital and two of the positive samples were sent to the Montana Department of Health and Human Services (DPHHS) Environmental Lab and were confirmed. A water sample was taken from the Kennedy Creek discharge point and the DPHHS Environmental Lab cultured and isolated the Campylobacter. Sanders County staff visited the site and confirmed the creek source and multiple points of contamination. Staff has posted signage warning users that this is not a potable water source and the current outbreak has been linked to the water. The Montana Department of Transportation was notified and stated that MDT does not own the land where the discharge box is located. MDT has an easement on Railroad property. All parties are looking into the matter further in regards to public health liability. Statistics are as follows: 194 licenses, 10% inspected, Temporary Events- 22 so far in fiscal year 2022, Soil/Site analyses- 25 in calendar year 2022, Wastewater Permits- 147 permits so far in fiscal year 2022, Water/Well Permits- 102 permits so far in fiscal year 2022, Local Subdivision Reviews- 48 so far in fiscal year 2022, Junk Vehicles- 4 cars currently in the yard, and Food Training- the next class will be in the Fall of 2022.

The Board adjourned at 2:00 p.m. and resumed the regular session at 3:00 p.m.

The Board met with Tom Rummel, Sheriff; Lanny Hensley, Undersheriff, and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: the preliminary 2022-2023 budget for the Sheriff's Department. Also in attendance were: Rich Wallace, Director of HR Shawna Chenoweth, Supervisor, Detention/Dispatch and Theresa Milner, Office Administrator, Sheriff.

The Board adjourned at 4:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
June 2, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 2, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer (joined at 10:06 a.m.); Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: the Clark Fork Meadows II Subdivision. Commissioner Burlingame motioned to accept the cash in lieu of Parkland as well as the trees in kind for Clark Fork Meadows II Subdivision. Commissioner Cox seconded the motion. The motion was passed unanimously. Commissioner Cox motioned to grant the final plat approval of Clark Fork Meadows II Subdivision. Commissioner Burlingame seconded the motion. The motion was passed unanimously. Ms. Maudrone presented Weaver Minor Subdivision. Commissioner Cox motioned to approve the preliminary plat approval of Weaver Minor Subdivision with the following conditions 1) that a AAA Change in Use Permit be obtained as the property is changing from agricultural to residential use. 2) that a permit for private road construction be obtained and the private road is built to Sanders County Subdivision Road Standards and inspected by the District Road Foreman prior to final plat approval. 3) That the private road name be approved by Sanders County Rural

Addressing and a nonflammable street sign be installed prior to final plat approval. 4) That it is noted on the face of the plat that this subdivision must participate in the maintenance and upkeep of Mayflower Lane, including the area where mailboxes are located. 5) That a road maintenance agreement for the new private road, including dust mitigation, be filed with the final plat. 6) That all road cut and fill areas and other sites disturbed by road construction are reseeded and treated for noxious weeds prior to final plat approval. 7) That the subdivider contacts the Sanders County Land Services Department for a Noxious Weed and Revegetation Plan and complete initial treatment prior to final plat approval. 8) that the subdivision complies with the Sanders County Subdivision Regulations for Fire Protection. The exact method of compliance must be determined in conjunction with the Thompson Falls Rural Fire Department and met prior to final plat approval. 9) that the following be noted on the face of the final plat: 1. This subdivision is in the vicinity of the Thompson Fall Airport. Normal operations of the airport create conditions that some persons may find offensive or objectionable. 2. Lot owners must contact the Sanders County Land Services Department prior to installing solar panels or any reflective objection for compliance with the adopted Sanders County Airports Affected Area Regulations. 10) that new lot owners be provided with information on living with wildlife, encouraging measures to prevent attracting wildlife and incorporating in the CC&R's or noted on the face of the plat. 11) that all lots less than 20 acres receive DEQ approval, complying with the design standards adopted by the Montana Department of Environmental Quality and Sanders County Wastewater Regulations for water, wastewater, and stormwater. 12) that the final subdivision shall comply with all requirements of the Sanders County Subdivision Regulations, Sanders County Wastewater Regulations, and the laws and administrative rules of the state of Montana. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

Tim Weaver, Thompson Falls Elks Lodge requested to meet with the Board as he was not scheduled, to discuss: an RV dump station in Thompson Falls.

The Board met with Naomi Leisz, County Attorney to discuss: hiring a Misdemeanor Probation Officer/Pre-Trial Services employee for Sanders County. Also in attendance was Doug Dryden, Justice of the Peace and Cheryl Copperstone, Deputy County Attorney. The Board requests further documentation from Mr. Dryden and Ms. Leisz including a job description, pay, and information from like counties with these services.

The Board adjourned at 12:10 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA  
June 7, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Tuesday, June 7, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Mike Feiger, District Ranger, Cabinet Ranger District and Dave Wroblewski, District Ranger, Lolo National Forest to discuss: district updates.

As it was 11:00 a.m. and the time and place as advertised, Presiding Officer Glen E. Magera opened the public hearing on the Sanders County Operations Plan update. Also in attendance were: Bill Naegeli, Officer of Emergency Management; James Fey, Clark Fork Valley Amateur Radio Club; Kristin Wing, Citizen, and Kevin Kerr, State Emergency Corp. Commissioner Magera turned the hearing over to Mr. Naegeli. Mr. Naegeli advised that the plan is reviewed every 5 years and that there are no significant changes since the plan was updated in 2016. The plan works well during fires and emergency

flooding. Amateur radio representatives were present and stated that they will be utilized as support. The representatives are certified as weather spotters and with FEMA. There was no further comment. The hearing was closed at 11:45 a.m. Commissioner Cox motioned to adopt the updated Sanders County Operation Plan. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

The Board adjourned at noon and resumed the regular session at 1:30 p.m.

Commissioner Cox did not join the Board at 1:30 p.m.

### **ROUTINE COUNTY BUSINESS**

Commissioner Burlingame motioned to execute Landowner Fuels Cost-Share Agreement No. 213 between Sanders County and Cheryl Guibert. Commissioner Magera seconded the motion. The motion was passed unanimously.

Commissioner Cox joined the Board at 1:37 p.m.

Commissioner Burlingame motioned to reappoint Doug Robichaud to the Thompson Falls Airport Advisory Board for a three-year term. Commissioner Cox seconded the motion. The motion was passed unanimously.

A discussion was held on Task Order No. 23-07-4-31-141-0 to the Master Contract effective July 1, 2019, to June 30, 2026, between the state of Montana, Department of Health and Human Services and Sanders County for the Immunization Program. Also in attendance were: Lisa Richmond, Administrative Assistant, Public Health; Gunner Junge; Beth Junge; Representative Paul C Fielder, and Kelli Smith. Commissioner Burlingame postponed the decision on executing the Task Order and will meet with Karen Morey, Director of Public Health and Kristin Wing on Tuesday, June 14, 2022, at 10:30 a.m.

The Board adjourned at 3:00 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner

Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Acting Secretary

Kathy Conlin

### **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA June 8, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 8, 2022, at 10:05 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Department Heads for their quarterly meeting. In attendance were: Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; McKenna Wallace, Election Administrator; Katherine Maudrone, Director of Land Services; Pat Barber, Coroner; Tom Rummel, Sheriff; Ashley Bache, GIS/Rural Addressing; Jason Peterson, Supervisor, Sanders County Refuse District; Naomi R. Leisz, County Attorney; Juli Thurston, Agent, Sanders County Extension; Rich Wallace, Director of Human Resources (HR); Kathleen Hassan, Resident, and Art Hassan, Resident. Commissioner Magera introduced McKenna Wallace as the recently hired Election Administrator. New Business: Rich Wallace discussed the policy and procedure for exceptions to the Cost of Living Adjustment/wage increases. Commissioner Magera advised that the Board is looking into increasing wages for all County employees for retention and current inflation. Mr. Wallace provided an update on the current hiring environment in Sanders County. Sanders County is currently struggling to hire a Director of Public Health, two Detention Officers, and a 911 Dispatcher. Department Updates- Naomi Leisz stated her office is trying to catch up on all trials delayed to COVID. We are currently holding a murder trial. These cases all have substitute Judges. One Judge is on sabbatical, and the other Judge is retiring at the end of June. Jason Peterson stated the Refuse District is picking up due to Snowbirds back in town. Tom Rummel advised that union negotiations start tomorrow. Brian Josephson



accepted the Chief of Police position for the Town of Plains, Montana. The Sheriff's Department needs to hire a new Detective. Commissioner Magera advised the County hired an engineer to design a new Dispatch Center utilizing COVID and general fund monies. Pat Barber stated that the Coroner's office is up 60% compared to last May, three suicides have occurred this year whereas last year there was three total. Mr. Barber is currently mapping overdoses. Nationwide there is an Overdose Map that entities can utilize showing patterns and statistics. The Coroner's office purchased a used vehicle and it has reduced man-hours in the office. Nichol Scribner completed the initial Primary Election. Provincial ballots will be tallied after 3 p.m. on Monday. Tax collection is at 97% for Sanders County. Motor vehicles are starting to slow down. The fiscal Year 2022/2023 Preliminary Budgets are due from Department Heads. The Election Office is relocating to the old Department of Revenue building. Katherine Maudrone has many subdivisions and permits being requested. Becky Reiter is digitizing all the Land Services records at this time. Ashley Bache is finishing up a GIS grant. 911 Dispatch was not mapping Verizon calls. That has been remedied and now Verizon 911 calls are being mapped. Rural Addressing is slowing down somewhat. Juli Thurston stated the office is starting to ramp up. The most kids ever have signed up for 4H Camp. For the last two years, the office has been slow due to COVID. The office is starting to pick up and has already had more visitors than in the last two years combined.

The Board met with Rich Wallace, Director of HR to discuss: Safety Report/Incident Update- 41 days without incident. Open County Positions: Executive Assistant, Jennifer Mihan provided the Board with her resignation letter effective June 29, 2022. Fairgrounds Facility Worker, still no applicants to date. Detention Officer, two candidates were interviewed and passed on. Public Health Director, the position is still open. Mechanic/Operator (Road District No. 3), five applicants have applied. The open position closes Friday, June 10, 2022. District Court Clerk, Mr. Wallace is waiting for direction from the Clerk of Court. 911 Dispatcher (24 hours), interviews will be held Tuesday, June 14, 2022. Plains Library Technician (seasonal), interviews are scheduled for tomorrow, June 9, 2022. Mr. Wallace provided a HR Action Form for Bobbi Christenson for a wage increase effective June 3, 2022. The Board has a consensus to execute the HR Action Form for Bobbi Christenson effective June 9, 2022, for a wage increase without a Cost of Living Adjustment for the fiscal year 2022-2023. Mr. Wallace provided a HR Action Form for McKenna Wallace. The Board has a consensus to execute the HR Action Form for McKenna Wallace moving from a Treasurer Clerk to the Election Administrator.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:40 p.m.

The Board met with Shari Johnson, Technical Advisor via Zoom to discuss: the next round of ARPA submittals. Also in attendance were: Dewey Duffel, Secretary, Western Sanders County TV District via Zoom; Jerome McDonald, Member, Western Sanders County TV District via Zoom; Zack Brown, Representative, Senator Tester via Zoom; Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools; Kathleen Hassan, Resident; Art Hassan, Resident; Dan Briggs, Woodside Park Water District; Kate Cottingham, Member, Woodside Park Water District; Troy Ashcraft, Water Operator/General Manager, Woodside Park Water District; Shawn Emmett, Member; Plains Cemetery District; Patsy Meredith, Secretary, Plains Cemetery District, and Annie Wooden, Sanders County Ledger. Ms. Johnson provided a spreadsheet with the current available ARPA funds. Four entities came into the requests later than others. The Board would like to meet with the four entities at a later date. Jennifer Mihan will set up a meeting with the four entities accordingly.

Shawn Emmett, Member, Plains Cemetery District and Patsy Meredith, Secretary, Plains Cemetery District requested to meet with the Board as they were not scheduled, to discuss: the Plains Cemetery District obtaining an excavator for the Cemetery District. Mr. Emmett believes the Cemetery District can obtain a mini Excavator for \$49,000.00. Mr. Emmett will follow up with Nichol Scribner to discuss a mill levy for the Cemetery District.

The Board adjourned at 3:30 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**June 9, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Thursday, June 9, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner, and Claude I. Burlingame, Commissioner.

The Board met with Katherine Maudrone, Director of Land Services to discuss: Sanders County Park Land. Also in attendance was Greg Hinkle, Member, Sanders County Park Commission. Mr. Hinkle discussed logging, cleaning, and development of Sanders County park land property. Ms. Maudrone stated that next month the Park Commission is going to conduct site visits for all the Park Commission members. Mr. Hinkle will follow up with a couple contractors to provide an estimate on logging the park land properties.

The Board met with Doug Ferrell, Kootenai Forest Stakeholders; Shawn Morgan, Forester, Thompson River Lumber, and Juli Thurston, Kootenai Forest Stakeholders to discuss: an update on the Kootenai Forest Stakeholders Collaborative.

The Board adjourned at 12:15 p.m.

Commissioner Magera proceeded to audit County Claims at 2:00 p.m. and instructed the Clerk to draw warrants in the amount of \$378,089.98. (County Claims are on file in the Office of the Clerk and Recorder)

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Mihan

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF SANDERS COUNTY, MONTANA**  
**June 15, 2022**

The Board of Commissioners of Sanders County, Montana, met in regular session on Wednesday, June 15, 2022, at 10:00 a.m. Present were Glen E. Magera, Presiding Officer; Anthony B. Cox, Commissioner (joined at 10:05 a.m.), and Claude I. Burlingame, Commissioner.

The Board met with Jason Peterson, Supervisor, Sanders County Refuse District to discuss: the fiscal year 2022-2023 preliminary budget for the Refuse District. Also in attendance were: Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools and Kristin Wing, Citizen.

The Board met to discuss a Public Health Interim Plan. Also in attendance were: Shawn Sorenson, Sanitarian; Lisa Richmond, Public Health; Kate Hardman, Citizen; Kristin Wing, Citizen; Gunner Junge, Citizen, and Beth Junge, Citizen. Commissioner Magera introduced Ron Petrie, Public Health Officer, Sanders County Board of Health; Shawn Sorenson, Sanitarian, and Lisa Richmond, Public Health. Mr. Petrie and Ms. Richmond provided information and clarity on Task Order No. 23-07-4-31-141-0 Immunization Program between the Montana Department of Health and Human Services and Sanders County. Commissioner Burlingame motioned to execute Immunization Program Task Order No. 23-07-4-31-141-0. Commissioner Cox seconded the motion. The motion was passed unanimously. Shawn Sorenson then discussed the Kennedy Creek Campylobacter outbreak. Mr. Sorenson requested guidance from the Board in coordination while a Director of Public Health position is open. Commissioner Magera and Commissioner Burlingame advised Mr. Sorenson that Karen Morey is available till the end of July 2022 on Mondays and Tuesdays.

The Board adjourned at 12:10 p.m. and resumed the regular session at 1:30 p.m.

**ROUTINE COUNTY BUSINESS**

The Board met with Jennifer Mihan, Executive Assistant and Nichol Scribner, Clerk and Recorder/Treasurer/Superintendent of Schools to discuss: the County's Cyber Liability Insurance. Also in attendance was Ashley Bache, GIS/Rural Addressing. The County's current carrier is dropping insurance on June 30, 2022. Mrs. Scribner will follow up with other counties to see what they are doing due to the dropped coverage. She will also follow up with Homeland Security to get a free cyber assessment for Sanders County.

Commissioner Cox motioned to adopt Resolution 2022-06 Cancellation of Warrants in the Clerk and Recorder's Office. Commissioner Burlingame seconded the motion. The motion was passed unanimously.

Commissioner Burlingame motioned to appoint Kathleen Hubka to the Plains Library District to fill the remainder of Donn Stamm's term per the recommendations made by the Plains Library District. Commissioner Cox seconded the motion. The motion was passed unanimously.

Commissioner Cox motioned to adopt Resolution 2022-07 Emergency Declaration (Flooding). Commissioner Burlingame seconded the motion. The motion was passed unanimously.

The Board met with Dan Briggs, Woodside Park Water/Sewer District and Brad Stewart, President, Woodside Park Water/Sewer District to discuss: Woodside Park purchasing additional land for future storage for water district supplies. If the additional property was purchased this would create the District's wells to have setbacks from additional septic tanks. Commissioner Burlingame and Commissioner Magera discussed the District obtaining a loan for the property purchase.

The Board met with Ben Bache, Foreman, Road District No. 1 & 2 and Rich Wallace, Director of Human Resources (HR) to discuss: Road District employees' wages. The Board has a consensus to execute the HR Action Forms for Destry Torgerson, Holden Torgerson, Kurt Bernstein, Kenneth Benson, Rick Gardner, and John Welch for pay increases.

The Board adjourned at 4:15 p.m.

ATTEST:

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Glen E. Magera, Presiding Officer

Nichol Scribner  
Clerk and Recorder/Treasurer/Superintendent of Schools

BY: \_\_\_\_\_, Secretary  
Jennifer Mihan