

1 HON. MOLLY OWEN  
2 20<sup>th</sup> Judicial District Court, Dept. 1  
3 Lake & Sanders Counties

4 Lake County Courthouse  
5 106 Fourth Avenue East  
6 Polson, MT 59860

7 Sanders County Courthouse  
8 1111 W. Main Street  
9 Thompson Falls, MT 59873

FILED July 1 20 22

Candace Fisher  
SANDERS COUNTY CLERK OF DISTRICT COURT

BY [Signature]  
DEPUTY

SB 22-01

\*\*\*\*\*

July 29, 2022

**UPDATED ADMINISTRATIVE ORDER**

Montana 20<sup>th</sup> Judicial District Court

Department 1

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To all Lake and Sanders County Attorneys, and others attending District Court:

This Administrative Order shall be effective July 29, 2022. This supersedes prior Administrative Orders for Department 1 regarding virus-related protections.

Due to reduction in rate of new virus infections, the following rules apply for Department 1 for in-court appearances:

Attorneys, parties, witnesses and spectators may attend District Court proceedings in person to the extent space is available, or remotely by Zoom. No prior permission is necessary to attend remotely, except for trials, omnibus hearings and pre-trial conferences (which will be waived if all parties file omnibus forms or pre-trial orders in advance), and sentencings. Prior permission is required for attorneys, parties and witnesses for trials.

Zoom connection information is attached.

DATED this 29<sup>th</sup> day of June, 2022.

[Signature]

MOLLY OWEN

District Court Judge, Dept. 1

cc: LAKE COUNTY:  
LCAO  
OPD – Lake County  
Lake County Clerk of District Court  
LCSO  
Lake County Adult Probation and Parole  
Youth Court  
DPPHS  
CASA

cc: SANDERS COUNTY:  
SCAO  
OPD – Sanders County  
Sanders County Clerk of District Court  
SCSO  
Sanders County Adult Probation and Parole  
Youth Court  
DPPHS  
CASA

Send via email to LJM Distribution List.

7/5/22 MJS

1                   **Instructions for appearing in Court via ZOOM before the**  
2   **HON. MOLLY OWEN**

3                   **20<sup>th</sup> Judicial District Court – Lake & Sanders Counties, Montana – Dept. 1**

4   *Please contact your attorney with any questions.*

5                   *Any further technical questions can be addressed by calling State ZOOM Technical Support at (406) 444-2000.*

- 6
- 7                   • *Zoom guests are expected to have practiced connecting at least 24 hours in advance of their hearing, before or after Court hours.*
  - 8                   • *Zoom guests must identify themselves by first and last name, as well as organization they represent if applicable (ie John Doe (probation officer); Jane Doe (CASA), etc.). Zoom guests listed only by nicknames, phone numbers, or State ID numbers, etc. will be placed in the Zoom waiting room.*
  - 9                   • *During their hearing, any person not speaking shall mute their device.*
  - 10                  • *No recording, broadcasting, videoing, or photographing court proceedings is permitted, whether attending in person or remotely, without Court Order.*

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13                  Choose the method that works best for you:

14                  **Option A) Join ZOOM Meeting**

15                                        <https://mt->

16                                        [gov.zoom.us/j/96595612483?pwd=Tk1MbWw1c3hiT0RabUZka3V4Z1Q3UT09](https://mt-gov.zoom.us/j/96595612483?pwd=Tk1MbWw1c3hiT0RabUZka3V4Z1Q3UT09)

17                                        Meeting ID: 965 9561 2483

18                                        Password: 456211

19                  **Option B) Dial by Telephone**

20                                        +1 646 558 8656 or +1 406 444 9999

21                                        Meeting ID: 965 9561 2483

22                                        Password: 456211

23                                        Find your local number: <https://mt-gov.zoom.us/j/96595612483>

24                  **Option C) Join by SIP**

25                                        [96595612483@zoomcrc.com](mailto:96595612483@zoomcrc.com)

26                  **Option D) Join by H.323 (Polycom)**

  162.255.37.11##96595612483

**Option E) Join by Skype for Business**

<https://mt-gov.zoom.us/skype/96595612483>