


1 HON. MOLLY OWEN
2 20th Judicial District Court, Dept. 1
3 Lake & Sanders Counties
4 Lake County Courthouse
5 106 Fourth Avenue East
6 Polson, MT 59860
7 Sanders County Courthouse
8 1111 W. Main Street
9 Thompson Falls, MT 59873

FILED
April 10, 2023
CYNTHIA NESTE
Sanders County
Clerk of District Court
By 
Deputy Clerk
SB 23-01

8 **April 10, 2023**
9 **UPDATED ADMINISTRATIVE ORDER**
10 **Montana 20th Judicial District Court**
11 **Department 1**
12 *****


13 To all Lake and Sanders County Attorneys, and others attending District Court:
14 This Administrative Order shall be effective April 10, 2023. This supersedes prior
15 Administrative Orders for Department 1.

16 The following rules apply for Department 1 for in-court appearances:

17 Attorneys, parties, witnesses, and spectators may attend District Court proceedings in
18 person to the extent space is available, or remotely by Zoom. No prior permission is
19 necessary to attend remotely, except for trials, or if appearing on a warrant. Prior
20 permission is required for attorneys, parties, and witnesses for trials.

21 Zoom connection information is attached.

22 DATED this 10th day of April, 2023.

23 
24 _____
25 MOLLY OWEN
26 District Court Judge, Dept. 1

ec: 4/11/23 LW
L&M List

cc: LAKE COUNTY:
LCAO
OPD – Lake County
Lake County Clerk of District Court
LCSO
Lake County Adult Probation and Parole
Youth Court
DPPHS
CASA

cc: SANDERS COUNTY:
SCAO
OPD – Sanders County
Sanders County Clerk of District Court
SCSO
Sanders County Adult Probation and Parole
Youth Court
DPPHS
CASA

1 **Instructions for appearing in Court via ZOOM before the**
2 **HON. MOLLY OWEN**

3 **20th Judicial District Court – Lake & Sanders Counties, Montana – Dept. 1**

4 *Please contact your attorney with any questions.*

5 *Any further technical questions can be addressed by calling State ZOOM Technical Support at (406) 444-2000.*

- 6 • *Zoom guests are expected to have practiced connecting at least 24 hours in advance of their*
7 *hearing, before or after Court hours.*
- 8 • *Zoom guests must identify themselves by first and last name, as well as organization they*
9 *represent if applicable (ie John Doe (probation officer); Jane Doe (CASA), etc.). Zoom guests*
10 *listed only by nicknames, phone numbers, or State ID numbers, etc. will be placed in the Zoom*
11 *waiting room.*
- 11 • *During their hearing, any person not speaking shall mute their device.*
- 12 • *No recording, broadcasting, videoing, or photographing court proceedings is permitted,*
13 *whether attending in person or remotely, without Court Order.*

13 Choose the method that works best for you:

14 **Option A) Join ZOOM Meeting**

15 <https://mt->

16 [gov.zoom.us/j/96595612483?pwd=Tk1MbWw1c3hiT0RabUZka3V4Z1Q3UT09](https://mt-gov.zoom.us/j/96595612483?pwd=Tk1MbWw1c3hiT0RabUZka3V4Z1Q3UT09)

17 Meeting ID: 965 9561 2483

18 Password: 456211

19 **Option B) Dial by Telephone**

20 +1 646 558 8656 or +1 406 444 9999

21 Meeting ID: 965 9561 2483

22 Password: 456211

23 Find your local number: <https://mt-gov.zoom.us/j/96595612483>

24 **Option C) Join by SIP**

25 96595612483@zoomcrc.com

26 **Option D) Join by H.323 (Polycom)**

 162.255.37.11##96595612483

Option E) Join by Skype for Business

<https://mt-gov.zoom.us/skype/96595612483>